



STUDENT POLICIES AND PROCEDURES

Policy Section: Student

REFUND POLICY - WTCS

- 100% Refunds: If the college cancels a course, 100% of student fees shall be refunded. If a student applies for a refund before the first class meeting which the student is scheduled to attend, 100% of student fees shall be refunded.
- 80% Refunds: 80% of all applicable student fees are to be refunded if application for refund is made before or at the time 10% of the course's potential class meetings of instruction have been completed.
- 60% Refunds: 60% of all applicable student fees are to be refunded if the application for refund is made after 10% but before more than 20% of the course's potential class meetings of instruction have been completed.
- 0% Refunds: No refund is to be made if the application for refund is made after 20% of the course's potential class meetings of instruction have been completed.