

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

April 20, 2026

**CALL TO ORDER** – Charles Spargo

The meeting was called to order at 4:35 p.m.

- A. Roll Call:  
PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Ron Rasmussen, Charles Spargo, Terry Whitmore, and Dr. Shelly Mondeik (via phone)  
EXCUSED: Rick Merdan, Neels Young and Ryan Zietlow  
OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Logan Hamann, Carrie Kasubaski, Ryan Kawski, Dr. Mandy Lang, Filip Lelis, Brad Martinson, Brad Russell, Dr. Chris Severson, and Angie Susa
  
- B. Open Meeting Certification: This meeting, like all meetings of the Mid-State Technical College District Board of Directors is open to the public in accordance with State Statute. Notice was provided to the news media and designated individuals to inform the public of the meeting’s time, location, and agenda.
  
- C. Open Forum | Public Comment: No one wished to address the Board.

**APPROVAL OF MINUTES** – Charles Spargo

Motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held March 16, 2026.

**CONSENT AGENDA** – Charles Spargo

Motion by Mr. Rasmussen, seconded by Mr. Becker, upon a roll call vote, unanimously approved the following consent agenda items:

- A. Payment of Bills and Payroll: The district’s bills for the month of March 2026 were presented. These bills totaled \$1,464,753.08 of which \$838,054.16 represented operational expenditures and \$626,698.92 represented capital expenditures. The district’s payroll for the month of March totaled \$1,844,209.37 plus \$30,953.42 for travel and miscellaneous reimbursements and \$717,549.62 in fringe benefits. The district’s bills and payroll totaled \$4,057,465.49.
  
- B. Entered into the following contracted service agreements totaling \$38,240.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147467	Heartsaver FA CPR AED	\$1,170.00
147468	Forklift TTT	\$4,640.00
147469	70E Elec Safety-Arc	\$3,300.00
147470	Arc Flash Electrical Safety	\$6,245.00
147471	Heartsaver CPR AED FA BBP	\$1,350.00
147472	Threat Assessment	\$630.00
147473	Fiscal Management Services	\$6,000.00
147474	Weld Testing	\$2,890.00
147475	Incident Command Scenario	\$2,445.00
147476	Technical Assistance	\$1,000.00
147477	Community Conversations	\$12,000.00
147478	Heartsaver FA CPR AED	\$1,190.00
  
- C. Approved the following procurement(s) for goods and services:  
No procurements required board approval.

**REPORTS**

- A. Chairperson’s Report – Charles Spargo

- a. A welcome was extended to the group. Mr. Merdan, Ms. Young and Mr. Zietlow asked to be excused from the meeting.
  - b. The District Boards Association Spring Meeting was held April 17. Those attending commented on sessions attended and association business.
  - c. Mid-State's Spring Commencement will be held Saturday, May 16. Mr. Zietlow will provide the Board of Directors Address.
- B. College Presidents Report – Dr. Shelly Mondeik
- a. Dr. Mondeik recognized Mary Adamczak for her upcoming retirement from the college.
  - b. Dr. Mondeik highlighted recent campus activities, including: hosting the regional FFA competition for nearly 900 students, over 700 attending sessions by Elizabeth Smart and hearing her story, participation in the annual Farm Tour by 90 individuals and recent students representing Mid-State and their success.
  - c. Recent community involvement included attending the AACC Conference in Seattle and accepting the Outstanding College Corporate Partnership Award on behalf of Mid-State, recognition of Mid-State's student ambassador at the WTCS Student Ambassador Banquet and receiving an Adams Chamber Award of Excellence-Community Impact Award at their recent meeting.
  - d. Dr. Mondeik highlighted an upcoming collaborative session hosted by the WTCS Presidents Association for which Mid-State will have multiple participants.
- C. Financial Report – Charles Spargo
- a. FY26 financial report was provided and discussed.

**ACTION ITEM(S)**

- A. FY26 Budget Amendment: Presentation of a budget amendment to amend the FY26 budget was made following review by the Finance & Infrastructure Committee. These amendments reflect the current budget document and the year-to-date budget modifications address each month in the Financial Report. These amendments reflect changes to all funds as necessary. This action is typically held twice annually.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Notice of FY26 Budget Amendment:

WHEREAS, the FY26 budget was adopted by the Mid-State Technical College ((Mid-State) Board on June 16, 2025 and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the open position budget transfer between funds, the shuttle budget transfer between funds, the addition of or modification of grants and to adjust expense budgets; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of budgets within departments and functions, to reflect current year project estimates, and to modify and add grants; and

WHEREAS, the Enterprise Projects budget was adjusted to accommodate the open position budget transfer between funds; and

WHEREAS, the Special Revenue-Non Aidable Projects budget was adjusted to accommodate the shuttle budget transfer between funds; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY26 budgetary revisions:

Revenues				Expenses			
FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION	FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Local Government	\$0	\$7,377,308	General	Instruction	\$971,415	\$21,401,260
General	Student Fees	0	7,526,769	General	InstructionalResources	(67)	1,250,774
General	State Aid & Grants	788,216	18,529,958	General	Student Services	249,313	5,532,215
General	Institutional	(304,700)	496,464	General	General Institutional	20,000	6,405,651
General	Federal	(245,757)	1,665,337	General	Physical Plant	0	2,381,330
Special Revenue – Aidable	Student Fees	0	157,237	Special Revenue – Aidable	Instruction	0	2,253,594
Special Revenue – Aidable	Institutional	0	2,117,763	Capital Projects	Instruction	282,037	2,181,783
Capital Projects	State Aid & Grants	232,179	759,626	Capital Projects	InstructionalResources	0	857,411
Capital Projects	Institutional	30,000	272,909	Capital Projects	Student Services	72,000	284,298
Capital Projects	Federal	49,858	1,798,133	Capital Projects	General Institutional	0	2,322,073
Debt Service	Local Government	0	7,164,724	Capital Projects	Physical Plant	30,000	3,861,226
Debt Service	Institutional	0	115,000	Debt Service	Institutional	0	1,274,881
Enterprise	Institutional	0	1,064,301	Debt Service	Physical Plant	0	7,504,219
Internal Services	Institutional	0	504,821	Enterprise	Auxiliary Services	25,322	1,229,800
Special Revenue – Non-Aidable	Student Fees	0	483,406	Internal Services	Auxiliary Services	0	504,821
Special Revenue – Non-Aidable	State Aid & Grants	0	866,000	Special Revenue – Non-Aidable	Instruction	0	550,000
Special Revenue – Non-Aidable	Institutional	0	650,500	Special Revenue – Non-Aidable	Student Services	(50,000)	8,563,734
Special Revenue – Non-Aidable	Federal	0	6,805,000	Special Revenue – Non-Aidable	General Institutional	0	324,520
Total Appropriations	Revenues	\$549,796	\$58,355,256	Total Appropriations	Expenditures	\$1,600,020	\$68,683,590

BE IT FURTHER RESOLVED that these budget modifications comply with the district board’s policy; and

BE IT FURTHER RESOLVED that the FY26 amended budget be used as the official comparison to the proposed FY27 budget; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

- B. Request for Proposal (RFP) #847: Results of RFP #847 for the Adams Campus Welders and Fabrication Table were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #847 Adams Campus Wedlers and Fabrication Table:

WHEREAS, the college has need for Adams Campus Welders and Fabrication Table; and

WHEREAS, the equipment will support the campus expansion; and

WHEREAS, the responses of Requests For Proposal #847 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #847 to Mississippi Welders Supply Company, Inc. and in the amount of \$134,233.70, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of \$134,233.70 for the Welders and Fabrication Table from the Economic Development Administration (EDA) Grant.

- C. Request for Proposal (RFP) #848: Results of RFP #848 for the Adams Campus Autoclave and Incubator were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #848 Adams Campus Autoclave and Incubator:

WHEREAS, the college has need for Adams Campus Autoclave and Incubator equipment; and

WHEREAS, the equipment will support the campus expansion; and

WHEREAS, the responses of Requests For Proposal #848 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #848 to Fisher Science Education and in the amount of \$26,585.50, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of \$26,585.50 for the Welders and Fabrication Table from the Economic Development Administration (EDA) Grant.

- D. Request for Proposal (RFP) #849: Results of RFP #849 for the Wisconsin Rapids Campus Cafeteria Food Service were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Ms. Johnson, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #849 Wisconsin Rapids Campus Cafeteria Food Service:

WHEREAS, the college has need for Wisconsin Rapids Campus cafeteria food services; and

WHEREAS, the vendor will provide on-campus food services; and

WHEREAS, the college will provide designated space and use of facilities; and

WHEREAS, the responses of Request for Proposal #849 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the district Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #849 to Milltown Coffee Company at not cost, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- E. Request for Proposal (RFP) #850: Results of RFP #850 for the Adams Campus Ironworker and Bandsaw were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #850 Adams Campus Ironworker and Bandsaw:

WHEREAS, the college has need for Adams Campus ironworker and Bandsaw equipment; and

WHEREAS, the equipment will support the campus expansion; and

WHEREAS, the responses of Requests For Proposal #850 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #507 to Greenway & Associates and in the amount of \$41,155, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of \$41,155 for the Ironworker and Bandsaw from the Economic Development Administration (EDA) Grant.

- F. Request for Bid #851: Results of Bid #851 for the Wisconsin Rapids Parking Lot Paving were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Becker, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #851 Wisconsin Rapids Parking Lot Paving:

WHEREAS, the college has need to replace the existing asphalt in the southwest parking lot; and

WHEREAS, the existing is past the stage of maintenance and needs replacement; and

WHEREAS, the bids for #851 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for the construction and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #851 to American Asphalt of Wisconsin and in the amount of \$336,502.46, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2027 capital budget.

- G. Request for Proposal (RFP) #852: Results of RFP #852 for the Wisconsin Rapids Campus Parking Lot Lighting were presented and reviewed in detail during the Finance & Infrastructure Committee meeting. Following review by the full board, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #847 Adams Campus Wedlers and Fabrication Table:

WHEREAS, the college has need to upgrade the parking lot lighting; and

WHEREAS, add additional poles for increases lighting; and

WHEREAS, the responses of Requests For Proposal #852 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #852 to E-Con Electric and in the amount of \$59,875, commencing on April 21, 2026, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2027 capital budget.

- H. Academic Programming:

The college sought approval to take the following action related to academic programming.

- Program Approval – Community Health Worker Embedded Technical Diploma  
This new program would be fully embedded in the Health & Wellness Promotion program and aligns with the national C3 organization along with federal dollars Wisconsin received for a rural health grant. Being no additional cost to the program and fully online, the programming could begin in Fall 2026. Nearly 10 organizations have advocated for this programming in our communities.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the Community Health Worker Embedded Technical Diploma.

**INFORMATIONAL ITEM(S)**

- A. FY27 Operational Budget: Details of the proposed FY27 Operational Budget will be presented at 3:15 p.m. on May 18 as part of the Finance & Infrastructure Committee meeting. This budget will reflect changes in revenue, receiving less state aid and increased expenses. All Board members are invited to attend.
- B. Graduate Placement: Highlights of the most recent graduate follow-up survey were shared. Among WTCS colleges, Mid-State ranked 1<sup>st</sup> in employment (6-month follow-up) rate - 97%; employed in related field – 91% and 2<sup>nd</sup> in survey response rate - 71%.
- C. InformaCast: Information related to Mid-State’s transition of emergency alerting systems from Rave to InformaCast was highlighted.

**CLOSED SESSION** – Charles Spargo

The Board considered a motion to go into closed session under 19.85(1)(e) and (f) Wisconsin Statutes, for: deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (update on negotiations status of building purchase; and, discuss possible sharing of building, other resources, and costs with another entity regarding public safety venture); and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (discuss concerns raised regarding access to College facilities by certain parties). The Board may take action in closed session.

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved convening in closed session at 5:29 p.m. as announced by Mr. Spargo.

Motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved reconvening in open session at 5:51 p.m.

**ADJOURN** – Charles Spargo

Mr. Spargo announced that during closed session the Board received updates on acquisition of a building currently owned by a public entity, joint project with a public entity and an update on concerns related to college facilities. No action was taken and no action is requested as a result of closed session.

There being no further action or business of the Board, the meeting adjourned at 5:52 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Johnson, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary