

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

March 16, 2026

CALL TO ORDER – Charles Spargo

The meeting was called to order at 5:10 p.m.

A. Roll Call:

PRESENT: Shawn Becker, Betty Bruski Mallek (via Teams), Kim Johnson (via Teams), Ron Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow (via Teams) and Dr. Shelly Mondeik

EXCUSED: Rick Merdan and Neels Young

OTHERS: Rick Anderson, Dr. Karen Brzezinski, Carrie Kasubaski (via Teams), Dr. Mandy Lang (via Teams), Filip Lelis, Brad Martinson, JB Moody (via Teams), Ben Nusz, Brad Russell, Dr. Chris Severson, Angie Susa and Daniel Wall

B. Open Meeting Certification: This meeting, like all meetings of the Mid-State Technical College District Board of Directors is open to the public in accordance with State Statute. Notice was provided to the news media and designated individuals to inform the public of the meeting's time, location, and agenda.

C. Open Forum | Public Comment: No one wished to address the Board.

APPROVAL OF MINUTES – Charles Spargo

Motion by Mr. Whitmore, seconded by Mr. Becker, upon a voice vote, approved minutes from the board meeting held February 16, 2026.

CONSENT AGENDA – Charles Spargo

Motion by Mr. Rasmussen, seconded by Mr. Becker, upon a roll call vote, unanimously approved the following consent agenda items:

A. Payment of Bills and Payroll: The district's bills for the month of February 2026 were presented. These bills totaled \$1,910,040.93 of which \$1,114,227.47 represented operational expenditures and \$795,813.46 represented capital expenditures. The district's payroll for the month of February totaled \$1,821,088.72 plus \$21,908.14 for travel and miscellaneous reimbursements and \$418,022.62 in fringe benefits. The district's bills and payroll totaled \$4,171,060.41.

B. Entered into the following contracted service agreements totaling \$64,105.00:

| <u>Agreement #</u> | <u>Contracted Service:</u> | <u>Amount</u> |
|--------------------|--|---------------|
| 147451 | Confined Space & Fall Rescue Training | \$2,330.00 |
| 147452 | Heartsaver FA CPR AED | \$1,350.00 |
| 147453 | Fall protection | \$7,490.00 |
| 147454 | Heartsaver CPR AED | \$790.00 |
| 147455 | Effective Communication for High Performance Teams | \$6,100.00 |
| 147456 | Strategic Influence & Leadership Essentials | \$1,750.00 |
| 147457 | Leadership Seminar | \$7,300.00 |
| 147458 | Developing Leadership Skills | \$9,350.00 |
| 147459 | Standard Timing Model Assessments | \$1,630.00 |
| 147460 | Heartsaver FA CPR AED | \$2,540.00 |
| 147461 | Elizabeth Smart – Community Conversations | \$16,840.00 |
| 147462 | Mastercam Refresher | \$2,500.00 |
| 147463 | Wellness in the Workplace | \$1,250.00 |
| 147464 | Heartsaver CPR AED | \$725.00 |
| 147465 | BLS Renewal | \$660.00 |
| 147466 | Heartsaver FA CPR AED | \$1,500.00 |

- C. Approved the following procurement(s) for goods and services:
No procurements required board approval.
- D. Hires & Resignations of Contracted Staff:
Retirement: Sharon Behrens (effective June 30, 2026), Instructor, Business Technology
Retirement: Jayne Dotter (effective June 30, 2026), Instructor, Adult Education
Resignation: Tom Ekstrand (effective June 30, 2026), Instructor Medical Assistant
Resignation: Beth Spindler (effective June 30, 2026) Instructor, Adult Education
Retirement: Debra Wallner (effective June 30, 2026), Instructor, Marketing & Business
Retirement: Linda Woloschek-Greenberg (effective Juen 30, 2026), Instructor, Nursing

REPORTS

- A. Chairperson's Report – Charles Spargo
 - a. A welcome was extended to the group. Mr. Merdan and Ms. Young asked to be excused.
 - b. The District Boards Association Spring Meeting will be held April 17 in Wisconsin Dells and virtually. Ms. Bruski Mallek plans to attend.
 - c. Those interested in attending the May 16 Commencement Ceremony were asked to indicate so. Request for someone to provide the Board Address was made.
 - B. College Presidents Report – Dr. Shelly Mondeik
 - a. Dr. Mondeik highlighted recent campus activities including Campus Advisory Meetings, operational budget work, MOU signing with Yavapai College, annual Farm Tour and participation in the annual HLC conference.
 - b. Recent community involvement included Heart of Wisconsin Chamber annual meeting and dinner, Marshfield CEO Networking event, Gunderson Moundview annual fundraiser, Portage County Ag appreciation banquet and United Way function.
 - c. The WTCS Board of Directors will meet tomorrow – grants were highlighted as part of the agenda.
 - C. Foundation Report – Dr. Karen Brzezinski
 - a. Upcoming events include: June 16 will be the Foundation Golf Event at the Ridges in Wisconsin Rapids and upcoming Trap Event will be held in the fall.
 - b. Work continues on Anthology implementation and upcoming scholarships.
 - c. The Employee Giving Campaign was held in February and featured a Maker's Auction – raising funds for student scholarships from auction items donated by college employees.
- Financial Report – Charles Spargo
- a. FY26 financial report was provided and discussed.

ACTION ITEM(S)

- A. FY27 Capital Budget: Presentation of the FY27 Capital Budget was made. Highlights of the budget, comparisons within the WTCS, outstanding debt and capital allocations were presented. A financing summary was provided.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the FY2027 capital budget and borrowing as presented.

- B. Group Request-for-Proposal (RFP) for Future Financial Audits: Four audit firms responded to a request for proposal for group audit services with thirteen other Wisconsin Technical Colleges and the Wisconsin Technical College Employee Benefits Consortium.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved a five-year contract for audit services with Wipfli LLP.

- C. Global Education Travel: Discussion was held during Committee-of-the-Whole regarding global education travel that was previously approved to London and Germany. Due to uncertainty in the world and United States involvement in world conflict coupled with keeping students and staff safe and secure, the Board withdrew support for international travel to London and Germany in 2026.

INFORMATIONAL ITEM(S)

- A. Dental Hygienist and Dental Assistant Space Tour: A tour of Mid-State's Dental Hygienist and Dental Assistant training space was provided. The space includes 4,500 square feet of space and 20 stations for cohort training. Progress is on schedule.
- B. AI @ Mid-State: An update on Mid-State's AI efforts to date were provided. Discussion around what the college is providing for training, feedback from employees, how employees are utilizing AI and the value of AI at Mid-State was held.

CLOSED SESSION – Charles Spargo

The Board considered a motion to go into closed session under Wisconsin Statutes 19.85(1)(e) and (f) for: deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (update on negotiations status of building purchase; and, discuss possible sharing of building, other resources, and costs with another entity regarding public safety venture); and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems of investigations (discuss concerns raised regarding access to College facilities by certain parties).

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved convening in closed session at 6:01 p.m. as announced by Mr. Spargo

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a roll call vote, unanimously approved reconvening in open session at 7:33 p.m.

ADJOURN – Charles Spargo

Mr. Spargo announced that during closed session the Board addressed public access to Mid-State facilities, discussed acquisition of a building by Mid-State in the City of Stevens Point and reviewed a proposal by a group for a public safety centralized education and training center to serve all of the Mid-State District benefiting 62 agencies.

Motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a roll call vote, the Board unanimously approved moving forward with a centralized training center in collaboration with the City of Stevens Point, securing land and proceeding with launching a multi-year capital campaign for a training center.

There being no further action or business of the Board, the meeting adjourned at 7:37 p.m. with a motion by Mr. Rasmussen, seconded by Mr. Whitmore, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary