

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Marshfield Campus

November 17, 2025

CALL TO ORDER – Charles Spargo

The meeting was called to order at 5:12 p.m.

A. Roll Call:

PRESENT: Betty Bruski Mallek, Kim Johnson, Rick Merdan, Ron Rasmussen, Charles Spargo, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Shawn Becker, and Terry Whitmore

OTHERS: Jill Bancroft, Craig Bernstein, Dr. Karen Brzezinski, Nikki Dhein, Logan Hamann, Carrie Kasubaski, Dr. Mandy Lang, Dr. Alex Lendved, Brad Russell, Dr. Chris Severson, Angie Susa, and Neebs Young

B. Open Meeting Certification: This meeting, like all meetings of the Mid-State Technical College District Board of Directors is open to the public in accordance with State Statute. Notice was provided to the news media and designated individuals to inform the public of the meeting's time, location, and agenda.

C. Open Forum | Public Comment: No one wished to address the Board.

APPROVAL OF MINUTES – Charles Spargo

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held October 20, 2025.

CONSENT AGENDA – Charles Spargo

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following consent agenda items:

A. Payment of Bills and Payroll: The district's bills for the month of October 2025 were presented. These bills totaled \$1,599,017.82 of which \$1,315,317.43 represents operational expenditures and \$283,700.39 represents capital expenditures. The district's payroll for the month of October totaled \$2,776,830.79 plus \$30,888.62 for travel and miscellaneous reimbursements and \$753,033.56 in fringe benefits. The district's bills and payroll totaled \$5,159,770.79.

B. Entered into the following contracted service agreements totaling \$20,430.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147407	BLS Renewal	\$690.00
147408	Sanitation	\$6,480.00
147409	Nonprofit Forum Training	\$6,000.00
147410	Heatsaver FA CPR AED	\$1,070.00
147411	BLS Skills Test	\$730.00
147412	Firearms Qualification Testing	\$400.00
147413	Co-located Detention Facility	\$3,300.00
147414	Maintenance Welding	\$1,760.00

C. Approved the following procurement(s) for goods and services:

<u>Procurement Requiring Action</u>	<u>Amount</u>	<u>Method</u>
Lab Midwest – Skill Boss Logistics	\$80,215.00	State Contract

D. Wisconsin's Code of Ethics for Public Officials and Employees applies to anyone holding a position "designated as assistant, associate, or deputy district director of a technical college." The following Ethics Resolution designates those individuals.

WHEREAS, technical college district board members, district directors, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Mid-State Technical College District Board of Directors designates the following positions deputy, associate, or assistant district directors and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

- President: **Dr. Shelly Mondeik** – 1421 Lily Lane, Wisconsin Rapids, WI 54494
- Vice President, Academics: **Dr. Chris Severson** – 210 N 36th Avenue, Wausau, WI 54401
- Vice President, Finance: **Carrie Kasubaski** – N3966 Lakeside Lane, Wautoma, WI 54982
- Vice President, Human Resources & Organizational Development: **Dr. Karen Brzezinski** – 3211 1st Street South, Wisconsin Rapids, WI 54494
- Vice President, Student Services & Enrollment Management: **Dr. Mandy Lang** – 9405 Vermillion Street, Milladore, WI 54454-9700
- Vice President, Information Technology: **Brad Russell** – 1160 Bellview Drive, Wisconsin Rapids, WI 54494
- Director, Foundation & Alumni: **Nicole Dhein** – 3820 41st Ct S, Wisconsin Rapids, WI 54494

REPORTS

- A. Chairperson's Report – Charles Spargo
 - a. The group welcomed Neefs Young as an observer this evening. She will be seated as the newest Board member at the December Board meeting. Neefs provided an introduction.
 - b. The Winter District Boards Association meeting will be held virtually on January 30, 2026. Mid-State is hosting the event and will provide a presentation as part of the meeting. Please let Ms. Susa know if you'd like to attend.
 - c. ACCT Leadership Congress was held in October. Mr. Merdan and Mr. Spargo attended. Both provided an overview of sessions as well as a written summation that was provided to all board members. The ACCT National Legislative Summit will be held in Washington, D.C. in February 2026. Those interested in attending, please indicate so.
 - d. Mid-State's fall graduation ceremony will be held Saturday, December 13 at the Wisconsin Rapids Campus. Ms. Bruski Mallek will provide the Board Address.
 - e. Mid-State's Board of Directors will host a Board Retreat on February 16, 2026 prior to the regularly scheduled board meeting.
 - f. As part of Committee-of-the-Whole held earlier this evening, Dr. Mondeik provided an overview of 2024-2025 year-end dashboards and goals.
- B. College Presidents Report – Dr. Shelly Mondeik
 - a. Dr. Mondeik announced that Mid-State Technical College was recently named Top Technical College in Wisconsin.
 - b. Dr. Mondeik highlighted recent campus activities including being named Top Technical College in Wisconsin, hosting nine College Conversations for employees at each campus location and hosting the Monster March – a Halloween themed community event at the Wisconsin Rapids Campus.

- c. The WTCS Presidents Association continues to meet and focus on areas of importance for the system; legislative actions continue to be a large part of the agenda.
- C. Mid-State Foundation Report – Nikki Dhein
 - a. Current scholarship cycles are coming to an end with the new window opening again in January. Students are encouraged to apply.
 - b. The Foundation Annual Appeal is underway and contains a new look and feel. Those interested in giving can contact the Foundation Office or visit the website.
 - c. Held last Thursday was the annual Scholarship Reception. A chance for donors and student recipients to come together in celebration.
- D. Financial Report – Charles Spargo
 - a. FY26 financial report was provided and discussed.

ACTION ITEM(S)

- A. Academic Programming: The College sought Board approval to take the following actions related to academic programming:

Concept Approval – Fire Medic Associate Degree

Vice President of Academics Dr. Chris Severson provided an overview of the program and requirements. In addition, industry need and support were shared.

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously provided concept approval for the Fire Medic Associate Degree program.

Shared Program Approval – Health Information Management Associate Degree Program with Blackhawk Technical College

Dr. Severson also provided information related to the shared Health Information Management Associate Degree Program. He provided current status of finalizing the partnership and projected student enrollment.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the Health Information Management Associate Degree Program shared with Blackhawk Technical College.

Program Approval – Auto Collision Repair and Refinish Technician Technical Diploma

Dr. Severson highlighted the strong industry demand for the Auto Collision Repair and Refinish Technician Technical Diploma program. This 16 credit program will use industry partnership for lab space to complete the program.

Motion by Mr. Merdan, seconded by Ms. Johnson, upon a roll call vote, unanimously approved the Auto Collision Repair and Refinish Technician Technical Diploma program.

Program Approval – Animal Science Embedded Technical Diploma

Mr. Severson outlined the 27 credit embedded technical diploma within the related associate degree. This diploma program will focus on commercial livestock and create a seamless pathway for students.

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the Animal Science Embedded Technical Diploma program.

INFORMATIONAL ITEM(S)

- A. Marshfield Campus and Community Update: Marshfield Campus Dean Dr. Alex Lendved provided an update on Marshfield Campus and area community updates.

CLOSED SESSION – Charles Spargo

The Board will entertain a motion to convene into closed session, pursuant to Wisconsin Statutes Section 19.85(1)(c), for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to conduct the President's evaluation).

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved convening in closed session at 6:16 p.m. as announced by Mr. Spargo.

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved reconvening in open session at 7:26 p.m.

ADJOURN – Charles Spargo

Mr. Spargo announced the Board continues to be pleased with Dr. Mondeik's performance and her leadership of the college. The past year was outstanding.

There being no further action or business of the Board, the meeting adjourned at 7:26 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary