

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

AMETA Center

September 15, 2025

CALL TO ORDER – Charles Spargo

The meeting was called to order at 5:16 p.m.

A. Roll Call:

PRESENT: Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Shawn Becker and Terry Whitmore

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Ryan Kawski, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

B. Open Meeting Certification: This meeting, like all meetings of the Mid-State Technical College District Board of Directors is open to the public in accordance with State Statute. Notice was provided to the news media and designated individuals to inform the public of the meeting's time, location, and agenda.

C. Open Forum | Public Comment: No one wished to address the Board.

APPROVAL OF MINUTES – Charles Spargo

Motion by Mr. Rasmussen, seconded by Ms. Johnson, upon a voice vote, approved minutes from the board meeting held August 18, 2025.

CONSENT AGENDA – Charles Spargo

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

A. Payment of Bills and Payroll: The district's bills for the month of August 2025 were presented. These bills totaled \$1,646,182.07 of which \$1,560,307.84 represents operational expenditures and \$85,874.23 represents capital expenditures. The district's payroll for the month of August totaled \$1,806,089.32 plus \$16,580.39 for travel and miscellaneous reimbursements and \$655,733.67 in fringe benefits. The district's bills and payroll totaled \$4,124,585.45.

B. Entered into the following contracted service agreements totaling \$77,868.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147358	Active Shooter Training	\$1,150.00
147359	Fall Protection	\$830.00
147360	Forklift Training TTT	\$2,640.00
147362	Strategic Planning	\$8,000.00
147363	Heartsaver FACPR AED	\$575.00
147364	Confined Space Rescue	\$638.00
147366	Leadership Dev Strategy/ Skills	\$4,990.00
147367	Conflict Resolution	\$380.00
147368	Leadership Training	\$590.00
147369	Demystifying AI	\$1,500.00
147370	High Functioning Teams	\$1,500.00
147371	Tactical EMS	\$12,150.00
147372	Critical Thinking & Problem Solving	\$750.00
147373	Teen Leadership Introduction	\$5,250.00
147374	Leadership Introduction	\$2,625.00
147375	Communication Training	\$2,150.00
147376	Lean Six Sigma	\$9,950.00
147377	Project Management	\$9,950.00
147378	Team Building & Problem Solving	\$9,950.00

147379 OSHA10 – General Industry \$2,300.00

- C. Approved the following procurement(s) for goods and services:
There are no procurements requiring Board Approval
- D. District Board approval of hires and resignations of contracted staff per State Statute 118.22(2).
Resignations:
- None
- Hires:
- Ashley Henke (effective August 11, 2025); Instructor, Welding
 - Joshua Stacy (effective August 12, 2025); Instructor, Plumbing Apprenticeship & Construction Trades

REPORTS

- A. Chairperson's Report – Charles Spargo
- District Boards Association upcoming meeting in conjunction with the Legal Issues Conference was highlighted. Betty Bruski Mallek, Richard Merdan, Charles Spargo and Ryan Zetlow plan to attend.
- B. College Presidents Report – Dr. Shelly Mondeik
- Dr. Mondeik highlighted recent campus activities including positive feedback from the recent College In-Service.
 - Community involvement was also highlighted. This included attending the grand opening of the Western Technical College Wanek Center of Innovation, participating in the MACCI Regional CEO meeting and meeting with Representative Miresse and Mayor Wiza, and attending the C2A3 Conference in Wausau.
 - WTCS Strategic Directions were released and shared.
 - Dr. Mondeik shared Presidents Association activities and focuses for the coming year and a legislative update.

ACTION ITEM(S)

- A. Concept Approval – Auto Collision Technician Program: Dr. Chris Severson presented a request related to an Auto Collision Technician Program at Mid-State. Employer surveys indicate a need in the field and partnership with a local business who offered use of their facility for student learning eliminates the need for facility remodel on campus. A curriculum review will occur next week to validate courses and credits needed. Costs will include curriculum development, equipment and part-time faculty.

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously provided Concept Approval for an Auto Collision Technician Program.

INFORMATIONAL ITEM(S)

- A. Committee Report Modification Recommendations: Vice President of Finance Carrie Kasubaski provided a recommendation for revising disbursement of tax levy documents as well as financial report layouts. This topic will be finalized next month.
- B. Advisory Committees: Vice President of Academics Dr. Chris Severson provided an update regarding Advisory Committee renewals and new members for the School of Business, Nursing, Allied Health, and Public Safety. He reviewed the application process and process for retaining diverse talent on each committee.

- C. Fall Semester Kickoff and Enrollment Update: An overview of the start of the semester was provided by Vice President of Student Services and Enrollment Management Dr. Mandy Lang and Vice President of Academics Dr. Chris Severson. FTE numbers were shared along with first day activities.
- D. The Gritties: Vice President of Human Resources and Organizational Development Dr. Karen Brzezinski provided an overview of Mid-State's employee recognition program and those employees that were provided a Gritty across nine categories.
- E. District Boards Association Survey: A summary of conversation around a survey regarding the District Boards Association was provided.
- F. Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center Update: Dean Ryan Kawski provided an update on the AMETA Center. He introduced the Board to Mid-State's robotic dog "Bark Twain". He provided an overview of teaching and learning activities and shared a growth plan for 2026.

CLOSED SESSION – Charles Spargo

The Board will entertain a motion to convene into closed session, pursuant to Wisconsin Statutes Section 19.85(1)(e), for the purpose of conducting other specified public business, whenever competitive or bargaining reasons require a closed session (discussion of student information system vendors). Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate.

Motion by Mr. Rasmussen, seconded by Mr. Zietlow, upon a roll call vote, unanimously approved convening in closed session at 6:32 p.m. as announced by Mr. Spargo.

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved reconvening in open session at 6:56 p.m.

ADJOURN – Charles Spargo

Mr. Spargo announced the closed session focused on Mid-State's software development agreement in place with a contractor and concerns about moving forward and provided input to President around how to respond to a request for information.

There being no further action or business of the Board, the meeting adjourned at 6:57 p.m. with a motion by Mr. Merdan, seconded by Ms. Johnson, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary