

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

August 18, 2025

CALL TO ORDER – Charles Spargo

The meeting was called to order at 4: p.m.

A. Roll Call:

PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Nikki Dhein, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Tara Manzke, Brad Martinson, Brad Russell, Dr. Chris Severson, and Angie Susa

B. Open Meeting Certification: This meeting, like all meetings of the Mid-State Technical College District Board of Directors is open to the public in accordance with State Statute. Notice was provided to the news media and designated individuals to inform the public of the meeting's time, location, and agenda.

C. Open Forum | Public Comment: No one wished to address the Board.

APPROVAL OF MINUTES – Charles Spargo

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held July 14, 2025.

CONSENT AGENDA – Charles Spargo

Motion by Mr. Rasmussen, seconded by Mr. Becker, upon a roll call vote, unanimously approved the following consent agenda items:

A. Payment of Bills and Payroll: The district's bills for the month of July 2025 were presented. These bills totaled \$3,310,798.15 of which \$2,812,134.67 represents operational expenditures and \$498,663.48 represents capital expenditures. The district's payroll for the month of July totaled \$2,611,343.42 plus \$18,748.39 for travel and miscellaneous reimbursements and \$997,857.23 in fringe benefits. The district's bills and payroll totaled \$6,938,747.19.

B. Entered into the following contracted service agreements totaling \$53,336.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147324	Employee Engagement Survey Technical Assistance	\$4,980.00
147325	Active Shooter Training	\$2,100.00
147326	Fall Protection Training	\$790.00
147328	Mental Health First Aid Awareness	\$1,840.00
147329	Live-Fire Cyber Range	\$2,600.00
147330	Nursing Assistant	\$9,380.78
147331	EMR Refresher	\$5,200.00
147332	Heartsaver CPR AED	\$795.00

C. Approved the following procurement(s) for goods and services:
There are no procurements requiring Board Approval

D. District Board approval of hires and resignations of contracted staff per State Statute 118.22(2).
Resignations:

- None

Hires:

- Jasmine Rybicki (effective July 21, 2025); Instructor, Nursing

REPORTS

- A. Treasurer's Report – Charles Spargo
 - a. Due to the timing of year-end closing activities, FY25 financial reports were not available.
 - b. A report of FY26 financial activity was highlighted and discussed.
- B. Chairperson's Report – Charles Spargo
 - a. Appreciation was expressed to Rick Merdan for his two plus years serving as Board Chair.
 - b. District Boards Association recent activity was highlighted. A survey related to the Association will be the Committee-of-the-Whole topic for September.
- C. Mid-State Foundation Report – Nikki Dhein
 - a. An update of Foundation events was provided – this included the upcoming Trap Event, 2025 Golf Outing, 2026 Golf Outing and AMETA check presentation by County Materials.
 - b. New Foundation Associate Tara Manzke was introduced and provided a brief personal overview.
- D. College Presidents Report – Dr. Shelly Mondeik
 - a. Dr. Mondeik highlighted recent campus activities including a visit from U.S. Representative Derrick Van Orden, Rafter's Night, In-Service and announcement of Mid-State's Alumni of the Year.
 - b. Community involvement was also highlighted. This included attending the ribbon cutting at CVTC new Public Safety building, and continuing to meet with the City of Stevens Point Fire Department related to partnership opportunities.
 - c. The WTCS will hold its September meeting at CVTC.
 - d. Dr. Mondeik will act as WTCS Presidents Association ISA Liaison for the 2025-2026 year.

ACTION ITEM(S)

- A. Bid #842: Adams Campus Addition and Remodel Bid Results: Brad Martinson presented bid results for the Adams Campus Addition and Remodel Project. Four bids were received for the project with the lowest qualified bid being highlighted for the Board.

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously awarded Bid #842 to Market & Johnson in the amount of \$2,605,000 for the Adams Campus Addition and Remodel Project.

- B. Program Approval – AI Data Specialist Associate Degree: Dr. Chris Severson presented information related to the AI Data Specialist shared program. In partnership with Waukesha County Technical College, this program will increase options for students related to AI, limit costs and faculty needs and is fully supported by industry.

Motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously provided Program Approval for the AI Data Specialist Associate Degree Program shared with Waukesha County Technical College.

- C. Program Suspension – Machinist Apprenticeship: Dr. Chris Severson presented information related to the suspension of the Machinist Apprenticeship Program. Suspension of this program is due to transition to a new program name and aid code number. Nine apprentices will complete the program as is and new students will be enrolled using the new program name.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote, unanimously approved Program Suspension of the Machinist Apprenticeship Program.

INFORMATIONAL ITEM(S)

- A. Committee Report Modification Recommendations: Vice President of Finance Carrie Kasubaski provided a recommendation for revising disbursement of tax levy documents as well as financial report layouts.
- B. Community College Alliance for Agriculture Advancement (C2A3): Vice President of Academics Dr. Chris Severson provided an overview of the C2A3 organization that spans across eight states and focuses on increasing agriculture education through collaboration. Mid-State will attend the upcoming conference in Wausau and is looking for opportunities to enhance programming.
- C. Continuing Education Fall 2025 Catalog: Craig Bernstein presented and highlighted the Fall 2025 Continuing Education catalog. New courses, unique offerings and partnerships were highlighted.

COMMITTEE-OF-THE-WHOLE

Anthology Update: Vice President of Information Technology Brad Russell provided an overview and status update on the Anthology ERP implementation project. Mid-State will continue to monitor progress.

CLOSED SESSION – Charles Spargo

The Board will entertain a motion to convene into closed session, pursuant to Wisconsin Statutes Section 19.85(1)(c), for the purpose of **considering employment, promotion, compensation, or performance evaluation data of any public employee** over which the governmental body has jurisdiction or exercises responsibility (discuss College President's evaluation and goals). The Board may take action in closed session. Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate.

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved convening in closed session at 5:53 p.m. as announced by Mr. Spargo.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote, unanimously approved reconvening in open session at 6:22 p.m.

ADJOURN – Charles Spargo

Mr. Spargo announced the closed session focused on the Presidents performance along with annual goals and performance measures.

There being no further action or business of the Board, the meeting adjourned at 6:23 p.m. with a motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary