

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	May 19, 2025
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

B. ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Are Vang, Terry Whitmore, and Dr. Shelly Mondeik

EXCUSED: Ryan Zietlow

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Nikki Dhein, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held April 21, 2025.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of April 2025 were presented. These bills totaled \$1,478,505.10 of which \$615,546.05 represents operational expenditures and \$862,959.05 represents capital expenditures. The district's payroll for the month of April totaled \$2,437,823.25 plus \$27,2319.58 for travel and miscellaneous reimbursements and \$664,869.87 in fringe benefits. The district's bills and payroll totaled \$3,916,328.42.

2. Entered into the following contracted service agreements totaling \$18,032.50:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147290	Heartsaver CPR AED	\$ 937.96
147291	Playful Teaching	\$ 410.00
147292	OSHA 30 – General Industry	\$1,750.00
147293	OSHA 10 – General Industry	\$ 1,600.00
147294	Forklift Operator Training	\$ 360.00
147295	Rough Terrain Forklift Awareness	\$ 875.00
147296	Articulating Manlift Awareness	\$ 875.00
147297	Scissor Lift Awareness	\$ 875.00
147299	Supervisory Training	\$ 3,870.00
147300	Forklift Recertification Technical Assistance	\$ 360.00
147301	Forklift Recertification Technical Assistance	\$ 360.00
147302	Scaffold Competent Worker	\$ 1,200.00
147303	Succession Planning	\$ 240.00
147304	Heartsaver CPR AED	\$ 539.54
147305	Hazwoper Refresher	\$ 1,050.00
147306	Hazardous Material Spill Response Training	\$ 850.00
147307	Chainsaw Clinic for Operators	\$ 1,880.00

3. Approved the following procurement(s) for goods and services:

There are no procurements requiring Board Approval

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Mr. Zietlow asked to be excused this evening.
2. The District Boards Association held a Board meeting last week. Discussion continues regarding the executive director position and individual college participation.
3. 2025 ACCT Leadership Congress will be held October 22-25 in New Orleans. This year's program focus is "Reimagining Community College: Innovation for a Changing World". Those interested in attending should connect with Ms. Susa to make arrangements.
4. The Spring Board Advance was held Monday, May 19 prior to the Board meeting. Attendees commented on the topics reviewed.
5. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING
Monday, June 16, 2025
Wisconsin Rapids Campus
Public Hearing: 4:50 p.m.
Committee-of-the-Whole: Following Public Hearing
Board Meeting: Following Committee-of-the-Whole

H. FOUNDATION REPORT – Nikki Dhein

1. Highlights of support for the Mid-State Shuttle program were provided.
2. Scholarships for high school seniors, students in need and those not eligible for Financial Aid were highlighted and reviewed.
3. Upcoming Foundation events include:
 - * June 10 – Golf Event
 - * September 19 – Trap Event

I. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik highlighted campus activities. Activities included a successful HLC accreditation visit, special budget meeting, hosting the WTCS Foundation group and Anthology go-live for Human Resources. Students in the college's Global Education program arrived in Japan and Germany for their experiences.
2. Dr. Mondeik highlighted recent community involvement including Pittsville High School and community partnerships, conversations with the Marshfield Fire Chief and Marshfield Clinic CEO and participation in the Mid-West Presidents Roundtable.
3. WTCS Board and Presidents Association meet this week.

J. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
 - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
 - b. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING: Following review and discussion, a request to publish the FY26 budget summary and notice of Public Hearing was presented.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution to Publish the 2025-26 Budget.

BE IT HEREBY RESOLVED that authority be given to the administration of Mid-State Technical College to publish, at least fifteen days prior to the Public Hearing, the Budget Summary and Notice of Public Hearing for Mid-State Technical College for 2025-26, with an expenditure budget totaling \$66,342,036 as required by Section 65.90(3) of Wisconsin Statutes. The Public Hearing will be held on June 16, 2025, at the time and place published in the public notice.

- c. BID #844 – WISCONSIN RAPIDS CAMPUS ROOF REPLACEMENT: Bid results for the Wisconsin Rapids Campus Roof Replacement project were presented. Following discussion and review of the two bids received, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #844 Wisconsin Rapids Campus Roof Replacement.

WHEREAS, the college has need to replace the roof in the I building above room 1126 at the Wisconsin Rapids Campus; and

WHEREAS, the roof is failing and needs replacement; and

WHEREAS, the bids for #844 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for the replacement and the District Board wishes to award selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #844 to Custofoam Roofing Solutions and in the amount of \$47,036.00, commencing on May 20, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

- d. BID #845 – MARSHFIELD CAMPUS ROOF REPLACEMENT: Bid results for the Marshfield Campus Roof Replacement project were presented. Following discussion and review of the four bids received, a request for approval was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #845 Marshfield Campus Roof Replacement.

WHEREAS, the college has need to replace the roof at the Marshfield Campus above the south east health wing; and

WHEREAS, the roof is failing and needs replacement; and

WHEREAS, the bids for #845 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for the replacement and the District Board wishes to award selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #845 to Custofam Roofing Solutions and in the amount of \$110,754.00, commencing on May 20, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

- e. ANTHOLOGY ADDENDUM UPDATE: The college has been working with Anthology on an addendum to the original agreement regarding costs. An agreement has been reached.
 - f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE –Shawn Becker
- a. FY25 OUT-OF-STATE TUITION REMISSION ANNUAL SUMMARY: Annually the college report on out-of-state tuition remission for needy and worthy students. For FY25, no out-of-state tuition was remitted.
 - b. FY26 OUT-OF-STATE TUITION REMISSION ANNUAL REQUEST: The college will not request authority to remit any out-of-state tuition for FY26.
 - c. GRADUATION: Highlights of Mid-State's 2025 Spring Commencement were shared. Over 300 students participated in the ceremony held Saturday. This spring, 777 students will receive 847 credentials – 10% being first generation college students.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
- a. COMMITTEE FOR ORGANIZATIONAL HEALTH: An update on the colleges Committee for Organizational Health, formerly the Equity and Inclusion Taskforce was provided. Activities and work to date were shared.
 - b. NEW BUSINESS PARTNERSHIPS: The committee heard about new partnerships in the Workforce & Economic Development area – multiple in agriculture and many providing new trainings or additional training opportunities.
4. COMMITTEE-OF-THE-WHOLE – Richard Merdan
- a. There was no Committee-of-the-Whole this month.

K. DISCUSSION & ACTION

- 1. GRADUATE PLACEMENT RESULTS: The latest graduate placement survey results were highlighted and shared with the Board. As a focus for 2024-2025 goals, the college employed additional and new strategies to reach more graduates for the survey. Mid-State was #1 in the WTCS for response rate with 74% and #2 in the WTCS for graduated employed in a related field at 86%.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 5:45 p.m. with a motion by Ms. Vang, seconded by Ms. Bruski Mallek, upon a voice vote.