



**BOARD OF DIRECTORS MEETING  
MONDAY, JULY 14, 2025**

**Mid-State Wisconsin Rapids Campus**  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

**3:30 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 3)  
**3:30 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 6)  
**3:30 p.m.** – Human Resources & External Relations Committee Meeting; Room A203 (page 8)  
**4:00 p.m.** – **Committee-of-the-Whole**; Room L133-134 (page 10)  
**Immediately following Committee-of-the-Whole – BOARD MEETING**; Room L133-134 (page 12)

***Mission:*** Mid-State Technical College transforms lives through the power of teaching and learning.  
***Vision:*** Mid-State Technical College is the educational provider of first choice for its communities.

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## FINANCE & INFRASTRUCTURE COMMITTEE

**Monday, July 14, 2025**

**3:30 p.m.**

Mid-State Wisconsin Rapids Campus

500 32<sup>nd</sup> Street North, Wisconsin Rapids

Room A223

## AGENDA

### A. CALL TO ORDER – CHARLES SPARGO

### B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

*This Monday, July 14, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – CHARLES SPARGO

- June 16, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – CARRIE KASUBASKI

#### 1. Payment of Bills and Payroll

*Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.*

#### 2. Contracted Service Agreements

*Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.*

#### 3. Procurements for Goods and Services

*Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.*

### E. TREASURER'S REPORT FOR FY25 – CARRIE KASUBASKI

*Due to timing of the meeting and year-end closing activities, the month-end financial reports will not be available.*

**F. RESOLUTION AWARDING THE SALE OF \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025B – CARRIE KASUBASKI**

*An awarding resolution for the sale of \$6,000,000 in general obligation promissory notes to finance budgeted capital expenditures for new construction, facility remodeling and improvements, moveable equipment, and IT infrastructure software technology in FY26 will be presented.*

*Representatives from Robert W. Baird, Inc., Mid-State's underwriter, will present a negotiated offer for the award and sale of these tax-supported notes. A 30-day petition period will be satisfied before closing. Custody of the funds will occur shortly after the sale.*

*Baird assisted with the preparation of a long-term financing plan and the amortization schedule, provisions of the issue, preparation of the Preliminary Official Statement (POS), securing a Moody's rating, and underwriting/selling the notes to investors. As designated bond counsel, Quarles & Brady has prepared the awarding resolution and will issue an opinion on the validity and tax-exempt status of the financing. Details of the sale will be provided during the meeting along with the rating prepared by Moody's Investor Services.*

*The college is requesting board action to approve the resolution.*

**G. INFORMATIONAL ITEMS**

1. Outcomes Based Funding – Carrie Kasubaski

*An update on Outcomes Based Funding will be provided.*

2. Finance Implications for Topics in Other Committees

*Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.*

**H. ADJOURNMENT (Voice Vote) – CHARLES SPARGO**

**MID-STATE TECHNICAL COLLEGE  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

June 16, 2025

**A. CALL TO ORDER – Charles Spargo**

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Betty Bruski Mallek, and Charles Spargo

OTHERS: Carrie Kasubaski, Brad Martinson, Dr. Shelly Mondeik, and Brad Russell

**B. OPEN MEETING CERTIFICATION – Charles Spargo**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. ACTION ON COMMITTEE MEETING MINUTES – Charles Spargo**

May 19, 2025 Committee Meeting Minutes

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS – Carrie Kasubaski**

Consent Agenda items were reviewed. No action was taken.

**E. TREASURER'S REPORT FOR FY25– Carrie Kasubaski**

Financial reports for FY25 were presented for review and discussion. No action was taken.

**F. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NTOES, SERIES 2025B; AND SETTING THE SALE– Carrie Kasubaski**

Administration is requesting authority to issue up to \$6,000,000 in general obligation promissory notes to finance budgeted capital expenditures for new construction, facility remodeling and improvements, moveable equipment, and IT infrastructure software technology in FY26. Information was shared.

**G. MID-STATE THREE-YEAR FACILITIES PLAN REVIEW – Brad Martinson**

Annually, the three-year facilities plan is presented and reviewed. Discussion around the plan was held. A request for approval and submission to the WTCS will be made during the regular meeting.

**H. INFORMATIONAL ITEMS**

1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – Carrie Kasubaski

No topics were discussed.

**I. ADJOURNMENT – Charles Spargo**

There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

## ACADEMIC & STUDENT SERVICES COMMITTEE

**Monday, July 14, 2025**

**3:30 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A112

## AGENDA

### A. CALL TO ORDER – SHAWN BECKER

### B. OPEN MEETING CERTIFICATION – SHAWN BECKER

*This Monday, July 14, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – SHAWN BECKER

- June 16, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – SHAWN BECKER

### E. PROGRAM APPROVAL – DR. CHRIS SEVERSON

*Mid-State is seeking program approval for CNC Machine Operator program.*

### F. INFORMATIONAL ITEMS

1. Global Education Update – Dr. Chris Severson  
*Information will be shared about the recent global experiences to Japan and Germany.*
2. Enrollment Snapshot – Dr. Mandy Lang  
*This update will provide current enrollment figures and highlight year-over-year information in headcount and FTE.*

### G. ADJOURNMENT (Voice Vote) – SHAWN BECKER

**MID-STATE TECHNICAL COLLEGE  
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

June 16, 2025

- A. CALL TO ORDER** – In place of Shawn Becker, Ryan Zietlow  
The meeting was called to order at 4:19 p.m.

**ROLL CALL**

PRESENT: Are Vang and Ryan Zietlow

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

- B. OPEN MEETING CERTIFICATION** – Ryan Zietlow  
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

- C. APPROVAL OF COMMITTEE MINUTES** – Ryan Zietlow  
April 21, 2025  
May 19, 2025  
Motion by Ms. Vang, seconded by Mr. Zietlow, upon a voice vote, unanimously approved the minutes as presented.

- D. REVIEW OF CONSENT AGENDA ITEMS** – Ryan Zietlow

**E. INFORMATIONAL ITEMS**

1. PROGRAM PROFILE: COSMETOLOGY & BARBER TECHNOLOGIST: Information highlighting enrollment, student successes and recent events related to the Cosmetology and Barber Technologist programs was shared.

- F. ADJOURNMENT** – Ryan Zietlow  
There being no further action or business, the meeting adjourned at 4:32 p.m. with a motion by Ms. Vang, seconded by Mr. Zietlow, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

**Monday, July 14, 2025**

**3:30 p.m.**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room A203**

### AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This Monday, July 14, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- June 16, 2025

**D. REVIEW OF CONSENT AGENDA ITEMS – KAREN BRZEZINSKI**

1. DISTRICT BOARD APPROVAL OF HIRES AND RESIGNATIONS OF CONTRACTED STAFF

*Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.*

**E. INFORMATIONAL ITEMS**

1. BUSINESS BLITZ – Craig Bernstein

*Workforce & Economic Development will be piloting a new way to strengthen employer outreach and engagement. A description of the event and goals will be shared during the meeting.*

**F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**



MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

June 16, 2025

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Kim Johnson, and Richard Merdan

OTHERS: Craig Bernstein, and Dr. Karen Brzezinski

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES** – Richard Merdan

May 19, 2025 Committee Meeting Minutes

Motion by Ms. Johnson, seconded by Mr. Merdan, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Richard Merdan

**E. INFORMATIONAL ITEMS**

1. SUMMERE EVENTS – Dr. Karen Brzezinski

*Activities being held over the summer for employees were highlighted.*

2. COMMERCIAL DRIVERS LICENSE PROGRAM – Craig Bernstein

*An overview of the college's CDL program through Workforce & Economic Development was highlighted.*

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 4:29 p.m. with a motion by Ms. Johnson, seconded by Mr. Merdan, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## COMMITTEE-OF-THE-WHOLE

**Monday, July 14, 2025**

**4:00 p.m.**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room L133-134**

## AGENDA

### **A. CALL TO ORDER – RICHARD MERDAN**

### **B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This Monday, July 14, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### **C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- *June 16, 2025*

### **D. ANNUAL ORGANIZATIONAL MEETING – RICHARD MERDAN**

- *Elect Mid-State Board Officers – discussion regarding positions will be held; election will occur during regular meeting*
- *District Boards Association Committee Assignments – discussion regarding committee assignments will be held*
- *Mid-State Board of Directors Committees – discussion regarding committee structure and FY26 operations will occur; this may include committee assignments*
- *Meeting structure, frequency and modality – discussion regarding meeting structure, frequency, access via multiple modalities and overall improvements will be held*
- *Board Portal and College Information – a review of board portal use, available information and continued support will be held*

### **E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

June 16, 2025

**A. CALL TO ORDER – Richard Merdan**

The meeting was called to order at 5:04 p.m.

**ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Kim Johnson, Richard Merdan, Charles Spargo, Are Vang, Ryan Zietlow, and Dr. Shelly Mondeik

**EXCUSED:** Shawn Becker, Ron Rasmussen, and Terry Whitmore

**OTHERS:** Dawn Baker, Mike Baker, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, JB Moody (arrived at 5:13 p.m.), Brad Russell, Dr. Chris Severson, and Angie Susa

**B. OPEN MEETING CERTIFICATION – Richard Merdan**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES – Richard Merdan**

April 21, 2025 – Committee Meeting Minutes

Motion by Mr. Spargo, seconded by Ms. Johnson, upon a voice vote, approved the minutes as presented.

**D. FY26 BUDGET RESOLUTION – Carrie Kasubaski**

The proposed FY26 Budget was reviewed by the Committee during a special meeting on May 14, and subsequently presented to the full Board on May 19 and June 16. The Board authorized administration to publish the budget and provide notice of a Public Hearing. Publication has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. An official budget booklet containing details was distributed in hard copy. The public hearing has taken place prior to formal adoption. Administration requests formal adoption of the FY26 budget. This budget will go into effect July 1, 2025. An overview was provided and questions answered.

**E. ADJOURNMENT – Richard Merdan**

There being no further action or business, the meeting adjourned at 5:24 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## DISTRICT BOARD OF DIRECTORS

**Monday, July 14, 2025**

**Immediately following Committee-of-the-Whole**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room L133-134**

## AGENDA

### A. CALL TO ORDER – RICHARD MERDAN

### B. ROLL CALL

### C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

*This Monday, July 14, 2025, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time, and agenda of the meeting.*

### D. OPEN FORUM – RICHARD MERDAN

*The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.*

*Ground rules regarding public comment on Board agenda item(s):*

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

### E. ACTION ON MEETING MINUTES (Voice Vote) – RICHARD MERDAN

- *June 16, 2025 – Board of Directors Meeting*
- *June 16, 2025 – Public Hearing*

### F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

#### 1. Payment of Bills and Payroll

*District bills for June 2025 totaled \$673,731.03*

*Operational Expenditures ..... \$496,873.50*

*Capital Expenditures ..... \$176,857.53*

*Payroll for June 2025 totaled \$1,165,434.78*

Payroll Disbursements ..... \$894,787.92  
 Travel & Misc. Reimbursements..... \$18,019.76  
 Fringe Benefits..... \$252,627.10

*Administration recommends approving the payment of these obligations in the amount of \$1,839,165.81.*

2. Contracted Service Agreements

*The District has entered into seven contracted service agreements totaling \$53,336.00. The individual contracts are available for review upon request. Administration recommends approval of these contracts.*

3. Procurements for Goods and Services

*Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.*

4. District Board Approval of Hires and Resignations of Contracted Staff

*Approval of hires and resignations of contracted staff per State Statute 118.22(2).*

**G. CHAIRPERSON'S REPORT – RICHARD MERDAN**

1. Meeting attendance
2. District Boards Association (DBA)
3. Association of Community College Trustees (ACCT)
4. Next meeting date

**H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK**

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

**I. COMMITTEE REPORTS**

1. Finance & Infrastructure Committee – Charles Spargo
  - a. Review of Consent Agenda Items
    1. Payment of Bills and Payroll
    2. Contracted Service Agreements
    3. Procurement for Goods and Services
  - b. Treasurer's Report for FY25
  - c. Resolution Awarding The Sale of \$6,000,000 General Obligation Promissory Notes, Series 2025B

- d. Informational Items
  - 1. Outcomes Based Funding
  - 2. Finance Implications for Topics in Other Committees

2. Academic & Student Services Committee – Shawn Becker

- a. Review of Consent Agenda Items
- b. Program Approval
- c. Informational Items
  - 1. Global Education Update
  - 2. Enrollment Snapshot

3. Human Resources & External Relations Committee – Richard Merdan

- a. Review of Consent Agenda Items
- b. Informational Items
  - 1. Business Blitz

4. Committee-of-the-Whole – Richard Merdan

- a. Annual Organizational Meeting

**J. DISCUSSION & ACTION – RICHARD MERDAN**

1. EARN YOUR ASSOCIATE DEGREE IN HIGH SCHOOL – Dr. Chris Severson

*Mid-State continues to strengthen partnerships with area high schools through expanded dual credit offerings and other collaborative efforts. We have recently finalized a plan that will enable high school students to earn an associate degree at the same time they graduate with their high school diploma. Additional details about this initiative, as well as future opportunities, will be shared.*

**K. CLOSED SESSION – RICHARD MERDAN**

*The Board will entertain a motion to convene to closed session, under Wisconsin Statutes Section 19.85(1)(c) and (e) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (discuss College president's evaluation); and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reason require a closed session (discuss possible sharing of building with another entity; discuss possible purchase, lease, or donation of a building).*

**L. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	June 16, 2025
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:24 p.m.

**B. ROLL CALL**

PRESENT: Betty Bruski Mallek, Kim Johnson, Richard Merdan, Charles Spargo, Are Vang, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Shawn Becker, Ron Rasmussen, and Terry Whitmore

OTHERS: Dawn Baker, Mike Baker, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, JB Moody, Brad Russell, Dr. Chris Severson, and Angie Susa

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Ms. Bruski Mallek, seconded by Ms. Johnson, upon a voice vote, approved minutes from the board meeting held May 19, 2025.

**F. CONSENT AGENDA**

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of May 2025 were presented. These bills totaled \$1,356,819.66 of which \$1,056,599.84 represents operational expenditures and \$300,219.82 represents capital expenditures. The district's payroll for the month of May totaled \$2,706,615.59 plus \$47,218.81 for travel and miscellaneous reimbursements and \$791,774.56 in fringe benefits. The district's bills and payroll totaled \$4,902,428.62.

2. Entered into the following contracted service agreements totaling \$16,132.74:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147308	Heartsaver FA CPR AED	\$ 890.00
147309	Self-contained Breathing Apparatus Basics	\$ 445.00
147310	Paramedic Program	\$ 3,717.74
147311	Heartsaver CPR AED	\$ 790.00
147312	Confined Space Rescue Operation	\$ 3,670.00
147313	Emotional Intelligence	\$ 580.00
147314	Forklift Training – Train the Trainer	\$ 840.00
147315	Forklift Training – Train the Trainer	\$ 3,850.00
147316	Heartsaver FA CPR AED BBP	\$ 1,350.00

3. Approved the following procurement(s) for goods and services:  
There are no procurements requiring Board Approval

**G. CHAIRPERSON'S REPORT** – Richard Merdan

1. Mr. Becker, Mr. Rasmussen and Mr. Whitmore asked to be excused this evening.
2. District Boards Association is seeking nominations for Alumni of the Year, Board Member of the Year along with other awards. Discussion was had regarding nominations.

3. 2025 ACCT Leadership Congress will be held October 22-25 in New Orleans. This year's program focus is "Reimagining Community College: Innovation for a Changing World". Those interested in attending should connect with Ms. Susa to make arrangements.
4. The Board recognized Are Vang for her service to the college and college community during her last meeting. Appreciation with shared.
5. Future meeting dates (times unless otherwise announced):  
**MONTHLY MEETING**  
Monday, July 14, 2025  
Wisconsin Rapids Campus  
**Committee-of-the-Whole:** 4:00 p.m.  
**Board Meeting:** Following Committee-of-the-Whole

**H. FOUNDATION REPORT** – Nikki Dhein

1. No report was provided.

**I. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Dr. Mondeik recognized retirees Dawn Baker and Shawn Zee. She shared sentiments of appreciation and wished them well in retirement.
2. Dr. Mondeik highlighted campus activities. Activities included a successful 10-year accreditation visit, ELT Retreat, Rafters meet and Greet and Cuts for Kids Event, and K-12 Administrators Breakfast.
3. Dr. Mondeik highlighted recent community involvement including the Mid-State Foundation Golf Outing. Additional details will be shared during the next Foundation Report.
4. WTCS Board and Presidents Association met in May to plan for the coming year and discussion legislative relations.

**J. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
  - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
  - b. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NTOES, SERIES 2025B; AND SETTING THE SALE: Following review and discussion, a request approve the authorizing resolution was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution Authorizing The Issuance Of Not To Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025B; And Setting The Sale.

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$4,660,550 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$439,450 for the public purpose of paying the cost of building remodeling and improvement projects; and in the amount of \$900,000 for the public purpose of paying the cost of construction of a building addition at the Adams Campus, and there are insufficient funds on hand to pay said costs.

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as the term is defined in Section 67.04(1)(b), Wisconsin Statutes; and



WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,660,550 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$439,450 for the public purpose of paying the cost of building remodeling and improvements projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$900,000 for the public purpose of paying the cost of construction of a building addition at the Adams Campus; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000) (the "Notes").

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Stevens Point Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for

referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$6,000,000.

Adopted, approved and recorded June 16, 2025.

- c. MID-STATE THREE-YEAR FACILITIES PLAN REVIEW: A summary of the three-year plan was provided and highlights of projects in the coming year were shared.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved the Mid-State Three-Year Facilities Plan as presented and supports forwarding to the WTCS.

- d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

- 2. ACADEMIC & STUDENT SERVICES COMMITTEE –In place of Shawn Becker, Ryan Zietlow
  - a. PROGRAM PROFILE: COSMETOLOGY & BARBER TECHNOLOGIST: Over 120 students are currently enrolled in six cohorts – a five year high for the programs. An increase in offerings and services has generated revenue. The upcoming cohort is full and a waitlist has been established.
- 3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
  - a. SUMMER EVENTS: An update events occurring over the summer along with employee engagement were highlighted.
  - b. COMMERCIAL DRIVERS LICENSE PROGRAM: In partnership with a local trucking company, the college has implemented a CDL program. Students are employees of local business partners. Expansion opportunities are being explored.
- 5. COMMITTEE-OF-THE-WHOLE – Richard Merdan
  - a. FY26 BUDGET RESOLUTION: Following the publish hearing, a special meeting, Board discussion, and committee meetings, the FY26 budget was presented for approval.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Mid-State Technology College FY26 Budget Resolution:

WHEREAS, Mid-State Technical College prepared a budget for the fiscal year 2026, necessary to provide educational services to the citizens, industries and communities within the College's boundaries; and

WHEREAS, the outstanding indebtedness of the College, as of July 1, 2025, consists of \$28,375,000 in promissory notes and \$210,000 in general obligation bonds;

WHEREAS, the anticipated revenues for the FY26 budget consist of \$14,690,843 from Local Government, \$18,523,823 from State Aids, \$8,167,412 from Student Fees, \$5,515,541 from Institutional Sources, and \$10,485,922 from the Federal Government; and

WHEREAS, other funding sources for the FY26 budget consist of \$7,500,000 in proceeds from long-term debt; and

WHEREAS, the estimated retained earnings and fund balances of July 1, 2025, consist of \$11,585,251 in the General Fund, \$184,999 in the Special Revenue Fund – Aidable, \$6,194,658 in the Special Revenue Fund – Non-Aidable, \$1,824,376 in the Capital Projects Fund, \$856,563 in the Debt Service Fund, \$255,399 in the Enterprise Fund, and \$1,973,297 in the Internal Service Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the appropriations for the FY26 budget consisting of the following fund types and functions:

In the General Fund - \$20,510,764 for Instruction, \$1,250,841 for Instructional Resources, \$5,282,902 for Student Services, \$6,385,651 for General Institutional, and \$2,381,330 for Physical Plant;

In the Special Revenue Fund – Aidable - \$2,253,594 for Instruction;

In the Special Revenue Fund – Non-Aidable - \$550,000 for Instruction, \$8,613,734 for Student Services and \$324,520 for General Institutional;

In the Capital Projects Fund - \$1,798,602 for Instruction, \$857,411 for Instructional Resources, \$212,298 for Student Services, \$2,322,073 for General Institutional, and \$3,109,917 for Physical Plant;

In the Debt Service Fund - \$1,274,881 for Instruction, and \$7,504,219 for Physical Plant;

In the Enterprise Fund - \$1,204,478 for Auxiliary Services; and,

In the Internal Service Fund - \$504,821 for Auxiliary Services.

BE IT FURTHER RESOLVED that the approval includes any modifications to the FY26 budget resulting from public input during the Public Hearing, and formally endorsed by the board.

BE IT FURTHER RESOLVED that this FY26 budget be submitted, as approved, to the Wisconsin Technical College System Board prior to July 1, 2025, as required by State Statutes 38.12(5m).

**K. DISCUSSION & ACTION**

1. There was no Discussion & Action topic this month.

**L. CLOSED SESSION** – Richard Merdan

The Board will entertain a motion to convene to closed session, under Wisconsin Statutes Section 19.85(1)(c) and (e) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (discuss College president's evaluation); and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reason require a closed session (discuss possible sharing of building with another entity; discuss possible purchase, lease, or donation of a building).

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved convening in closed session at 6:03 p.m. as announced by Mr. Merdan.

**M. ADJOURNMENT** – Richard Merdan

Motion by Mr. Zietlow, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved reconvening in open session at 7:02 p.m.

Mr. Merdan reported closed session conversation centered on employment, promotion, compensation and performance of the college President. No action was taken.

There being no further action or business of the Board, the meeting adjourned at 7:02 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

**MID-STATE TECHNICAL COLLEGE  
PUBLIC HEARING MINUTES**

Wisconsin Rapids Campus

June 16, 2025

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:50 p.m.

**ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Kim Johnson, Richard Merdan, Charles Spargo, Are Vang, Ryan Zietlow, and Dr. Shelly Mondeik

**EXCUSED:** Shawn Becker, Ron Rasmussen, and Terry Whitmore

**OTHERS:** Dawn Baker, Mike Baker, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, Brad Russell, Dr. Chris Severson, and Angie Susa

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. PUBLIC HEARING FOR FY26 BUDGET** – Richard Merdan

Wisconsin Statutes require the Mid-State Board to publish the proposed budget and to hold a Public Hearing prior to formal adoption of a budget. The purpose of this Public Hearing was to receive input from the general public. A formal budget presentation has been made to the Mid-State Board as was accessible by the general public through the public access channel. Publication of the FY26 Budget Summary and notice of this Public Hearing has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. A copy of the FY26 Budget Booklet, meeting WTCS requirements, was available upon request.

**D. PRESENTATION OF THE DISTRICT BUDGET** – Carrie Kasubaski

Changes encompassing the FY26 budget were highlighted. Comments from the general public were welcomed.

**E. PUBLIC TESTIMONY** – Richard Merdan

No one wished to address the Board.

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 5:04 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

CHECK LIST  
JUNE 1 - JUNE 19 2025

Date	Check number	Payee Name	Amount	Notes
6/5/2025	202806	AT&T	1,652.64	
6/5/2025	202807	MID-STATE TECHNICAL COLLEGE	1,306.04	
6/5/2025	202808	SPECTRUM BUSINESS	700.00	
6/5/2025	202809	ADVANCE AUTO PARTS	1.82	
6/5/2025	202810	ADVANCED PHYSICAL THERAPY	300.00	
6/5/2025	202811	AIR DEMAND, LLC	958.96	
6/5/2025	202812	APEX FIRE PROTECTION, LLC	12,035.00	
6/5/2025	202813	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	13,438.50	
6/5/2025	202814	BLACKBELTHELP LLC	250.00	
6/5/2025	202815	BRILLIANT MARKETING AND CONSULTING, LLC	14,608.00	
6/5/2025	202816	CONCORD TECHNOLOGIES	110.07	
6/5/2025	202817	COVANTAGE CREDIT UNION	433.72	
6/5/2025	202818	DUET RESOURCE GROUP INC	726.65	
6/5/2025	202819	EPA AUDIO VISUAL, INC.	24,185.84	
6/5/2025	202820	FEDEX	60.32	
6/5/2025	202821	GANNETT WISCONSIN LOCALIQ	387.37	
6/5/2025	202822	GRAYBAR	52.84	
6/5/2025	202823	HEINZEN PRINTING INC	51.54	
6/5/2025	202824	HOME BUTCHERING SUPPLIES, LLC	262.87	
6/5/2025	202825	KINNEY, RENEE CATHRYN	150.00	
6/5/2025	202826	MARSHFIELD FFA ALUMNI & SUPPORTERS	100.00	
6/5/2025	202827	MEAZURE LEARNING	56.00	
6/5/2025	202828	ROTARY CLUB OF GREATER PORTAGE COUNTY	360.00	
6/5/2025	202829	SOLARUS	2,498.11	
6/5/2025	202830	STOCOR PORTABLE STORAGE LLC	330.00	
6/5/2025	202831	US CELLULAR	676.84	
6/5/2025	202832	US OMNI & TSACG COMPLIANCE SERVICES, INC	92.12	
6/5/2025	202833	VANGUARD COMPUTERS, INC.	439.80	
6/5/2025	202834	WATEA	26,482.56	WIG Grant
6/5/2025	202835	WATER WORKS & LIGHTING COMMISSION	25,811.16	Electric and Water for Wis. Rapids Campus
6/5/2025	202836	WE ENERGIES	4,439.96	
6/5/2025	202837	WI ASSOC FOR EDUCATION & REHABILITATION	10,158.00	
6/5/2025	202838	Student	655.00	
6/5/2025	202840	APSONA	1,854.00	
6/5/2025	202841	Student	33.00	
6/5/2025	202842	TOMORROW RIVER SCHOOL DISTRICT	6.88	
6/12/2025	ACH	US Bank	93,528.53	May pcard payment
6/12/2025	202843	SPECTRUM BUSINESS	130.00	
6/12/2025	202844	SPECTRUM BUSINESS	5,513.52	
6/12/2025	202845	STERICYCLE INC	530.21	
6/12/2025	202846	BAUERNFEIND BUSINESS TECHNOLOGIES INC	779.38	
6/12/2025	202847	BRABAZON PUMP, COMPRESSOR & VACUUM	97.52	
6/12/2025	202848	BRIAN D LITZA	678.60	
6/12/2025	202849	COLOMA FIRE DEPARTMENT	935.00	
6/12/2025	202850	Diversified Benefit Services, Inc.	105.00	
6/12/2025	202851	FEDEX	13.43	
6/12/2025	202852	FINANCIAL AID SERVICES, LLC	2,464.00	
6/12/2025	202853	FRONTIER NORTH INC	1,330.00	
6/12/2025	202854	HEART OF WISCONSIN	250.00	
6/12/2025	202855	HEARTLAND BUSINESS SYSTEMS	322.50	
6/12/2025	202856	Student	95.20	
6/12/2025	202857	LAMAR COMPANIES	2,650.00	
6/12/2025	202858	LILY PAD FLORAL & GIFTS, LLC	70.00	
6/12/2025	202859	LITTLE SCHOLARS BEGINNINGS	1,116.00	
6/12/2025	202860	LITTLE SCHOLARS CHILD CARE & PRESCHOOL	930.00	
6/12/2025	202861	MARSHFIELD AREA CHAMBER OF COMMERCE	250.00	

CHECK LIST  
JUNE 1 - JUNE 19 2025

6/12/2025	202862	MCGRRAW-HILL LLC	90.00	
6/12/2025	202863	MELODY GARDENS	85.40	
6/12/2025	202864	MISSISSIPPI WELDERS SUPPLY CO., INC	463.14	
6/12/2025	202865	PITTSVILLE RECORD	260.00	
6/12/2025	202866	STAFFWORKS GROUP	974.97	
6/12/2025	202867	STERLING WATER INC	39.75	
6/12/2025	202868	STOCOR PORTABLE STORAGE LLC	185.00	
				Annual subscription for TouchNet. Included in the FY26 Board approved budget.
6/12/2025	202869	TOUCHNET INFORMATION SYSTEMS	55,356.00	
6/12/2025	202870	TRANE US INC	7,937.85	
6/12/2025	202871	UW GREEN BAY	900.00	
6/12/2025	202872	WAOW/WYOW TELEVISION INC	2,765.00	
6/12/2025	202873	WESTERN TECHNICAL COLLEGE	1,913.40	
				53 Basic Economic Development Course Registrations
6/12/2025	202874	WI ECONOMIC DEVELOPMENT ASSOC INC	43,227.00	
6/12/2025	202875	WI NEWS TRACKER	103.00	
6/12/2025	202876	WOOD COUNTY HEALTH DEPARTMENT	695.00	
6/12/2025	202877	YMCA - SOUTH WOOD COUNTY	84.50	
6/12/2025	202878	US DEPT OF VA 2024-2025 PO Box 11930	6.51	
6/18/2025	ACH	O'REILLY AUTOMOTIVE INC	168.33	
6/18/2025	ACH	MISSION WISCONSIN, LLC	9,450.00	WIG Payment
6/19/2025	202879	AT&T	57.28	
6/19/2025	202880	MID-STATE TECHNICAL COLLEGE	7,434.75	
6/19/2025	202881	WI PUBLIC SERVICE CORP	6,266.61	
6/19/2025	202882	WI PUBLIC SERVICE CORP	3,850.32	
6/19/2025	202883	6 AM MARKETING, INC.	17,487.16	
6/19/2025	202884	AIRGAS USA LLC	323.12	
6/19/2025	202885	ALLIANT ENERGY/WP&L	1,264.63	
				Contractor payment for the Oral Health Renovation through 05/30/2025 Included in the FY25 Board approved budget.
6/19/2025	202886	ASCENT CONSTRUCTION, LLC	26,992.35	
6/19/2025	202887	BLUE EDGE ENERGY LLC	466.84	
6/19/2025	202888	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	15,645.13	WIG Payment
6/19/2025	202889	CITY OF MARSHFIELD	87.78	
6/19/2025	202890	CROCKETT SEPTIC, LLC	800.00	
6/19/2025	202891	E-CON ELECTRIC, INC.	11,050.00	
6/19/2025	202892	EPA AUDIO VISUAL, INC.	13,803.76	
6/19/2025	202893	FASTSIGNS 629	2,719.56	
6/19/2025	202894	FRESH CUTS	282.65	
6/19/2025	202895	FRONTIER NORTH INC	257.34	
6/19/2025	202896	GRANT LOAN REFUND MONITOR	804.00	
6/19/2025	202897	HARTER'S FOX VALLEY DISPOSAL	3,354.74	
6/19/2025	202898	HEINZEN PRINTING INC	826.00	
6/19/2025	202899	HIGHER LEARNING COMMISSION	12,081.37	
6/19/2025	202900	HIRERIGHT LLC	145.75	
6/19/2025	202901	LILY PAD FLORAL & GIFTS, LLC	140.00	
6/19/2025	202902	MARSHFIELD UTILITIES	4,918.68	
6/19/2025	202903	MSC INDUSTRIAL SUPPLY INC	3.00	
6/19/2025	202904	NASSCO, INC.	130.68	
6/19/2025	202905	OUTBACK RANCH, INC	7,500.00	
6/19/2025	202906	PROPERTY WORKS LLC	294.00	
6/19/2025	202907	QUALITY RESOURCE GROUP, INC.	2,778.65	
6/19/2025	202908	YANG, REBECCA	4,000.00	
6/19/2025	202909	REDSHELF, INC	275.31	
6/19/2025	202910	SADOFF IRON AND METAL COMPANY	4,424.56	
6/19/2025	202911	SkillsUSA WI	425.00	

CHECK LIST  
JUNE 1 - JUNE 19 2025

6/19/2025	202912	SOMERVILLE INC	9,348.70	
6/19/2025	202913	STAFFWORKS GROUP	1,130.40	
6/19/2025	202914	STOCOR PORTABLE STORAGE LLC	290.00	
6/19/2025	202915	Trustee Mont Martin	145.15	
6/19/2025	202916	VANGUARD COMPUTERS, INC.	12,277.48	
6/19/2025	202917	WATEA	26,998.00	WIG Payment
6/19/2025	202918	WESTERN TECHNICAL COLLEGE	84,005.37	Western's portion of a diesel grant.
6/19/2025	202919	WI DEPT OF JUSTICE	255.00	
6/19/2025	202920	Wood Street Rental Center, Inc.	422.50	
6/19/2025	202921	WORLD FUEL SERVICES, INC.	3,095.68	
6/19/2025	202922	WTC DISTRICT BOARDS ASSOCIATION INC	125.00	
6/19/2025	202923	ZUMASYS, INC.	45.38	
6/19/2025	202924	Student	1,485.00	
6/19/2025	202925	Student	1,057.00	
			<b>673,731.03</b>	



## June Accepted Contract Service Agreements

Meeting on July 14, 2025

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147317	Wisconsin Rapids	Business and Industry	Fall Protection Training	4	10	\$ 815.00
147318	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Food Production	90	20	\$ 15,000.00
147319	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Food Science and Theory	72	24	\$ 11,181.00
147320	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Sanitation for Food Service	18	24	\$ 4,000.00
147321	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Culinary Applications	36	20	\$ 20,500.00
147322	Marshfield	Business and Industry	Critical Thinking & Problem Solving	6	20	\$ 1,450.00
147323	Wisconsin Rapids	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Customer Service	2	15	\$ 390.00
<b>Total:</b>						<b>\$53,336.00</b>

## June Contract Training Proposals

For Informational Purposes

25

Monthly Contract Training Proposal Recap - June 2025						
Proposal #	Bill To City	Industry Type	Type of Service	Proposal Amount	Current Status	
00001480	Marshfield	Business and Industry	BLS Renewal Certification	\$ 685.00	Presented	
00001479	Marshfield	Business and Industry	Active Shooter Preparation and Response Training	\$ 3,600.00	Presented	
00001474	WAUTOMA	Government	Paramedic Program	\$ 7,183.29	Presented	
00001472	Marshfield	Business and Industry	Forklift Train the Trainer	\$ 4,200.00	Draft	
00001470	Nekoosa	Business and Industry	Fall Protection (8/26/2025)	\$ 1,630.00	Accepted	
00001468	Stevens Point	Business and Industry	First Responder - Industrial Skills	\$ 1,100.00	Presented	
00001467	Wisconsin Rapids	Education	CPR Staff Training - Spring 2025	\$ 1,078.00	Accepted	
00001466	Nekoosa	Business and Industry	Culinary Foundations - Fall 2025 Offering	\$ 49,000.00	Accepted	
00001465	Stevens Point	Business and Industry	CPR/AED Hybrid Training	\$ 430.00	Denied	
00001464	Stevens Point	Business and Industry	Scissor Lift Train-the-Trainer	\$ 1,980.00	Presented	
00001463	Stevens Point	Business and Industry	Lifting and Rigging	\$ 1,980.00	Presented	
00001462	Stevens Point	Business and Industry	Hazwoper 24 Hour	\$ 7,520.00	Presented	
00001461	Stevens Point	Business and Industry	Forklift Train-the-Trainer	\$ 4,920.00	Presented	
00001460	Stevens Point	Business and Industry	Confined Space Entry Awareness Training	\$ 1,500.00	Presented	
00001459	Stevens Point	Business and Industry	Articulating Manlift Awareness	\$ 1,980.00	Presented	
00001457	Marshfield	Business and Industry	Active Shooter Preparation and Response Training	\$ 3,200.00	Accepted	
00001456	Wisconsin Rapids	Business and Industry	Scissor Lift Train-the-Trainer	\$ 4,320.00	Presented	
00001455	Wisconsin Rapids	Business and Industry	Forklift Train-the-Trainer	\$ 4,920.00	Presented	
00001454	Wisconsin Rapids	Business and Industry	Articulating Manlift Train-the-Trainer	\$ 4,320.00	Presented	
00001453	Marshfield	Business and Industry	Sales Development Training	\$ 2,100.00	Presented	
Total	Sum			\$107,646.29		
	Count	11				

FINANCE & INFRASTRUCTURE COMMITTEE Procurement of Goods and Services July 14, 2025 Board Meeting		
	Amount	Procurement Method
<b><u>Procurements Requiring Board Action</u></b>		
Subtotal for Procurements Requiring Board Action	-	
<b><u>Procurements Not Requiring Board Action</u></b>		
Subtotal for Procurements Not Requiring Board Action	-	
<b><u>Procurements Approved in Budget Process Not Requiring Board Action</u></b>		
IT Department Touchnet Information Systems	55,356.00	State Contract
Ascent Construction, LLC	26,992.35	RFP
Subtotal for Budgeted Procurements	82,348.35	
<b><u>Mandatory Procurements Not Requiring Board Action</u></b>		
Lakeshore Technical College - WILM Monthly Charge	43,187.60	Mandatory
WIG Grant Subrecipient Reimbursements Wisconsin Automotive & Truck Education Association (WATEA)	53,480.56	Mandatory
Western Technical College - grant payments	84,005.37	Mandatory
Subtotal for Mandatory Procurements	180,673.53	
<b><u>Emergency Procurements</u></b>		
Subtotal for Emergency Procurements	-	
Grand Total	<u><u>\$ 263,021.88</u></u>	

**FINANCE & INFRASTRUCTURE COMMITTEE**

**Procurement of Goods and Services**

**July 14, 2025 Board Meeting**

**PROCUREMENT & SELECTION METHODS DEFINED**

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

**BID** – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

**STATE CONTRACT** – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

**MANDATORY** – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AWARDING THE SALE OF \$6,000,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025B

WHEREAS, on June 16, 2025, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes in the amount of \$4,660,550 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$439,450 for the public purpose of paying the cost of building remodeling and improvement projects; and in the amount of \$900,000 for the public purpose of paying the cost of construction of a building addition at the Adams Campus (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Stevens Point Journal on June 23, 2025 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the acquisition of movable equipment and building remodeling and improvement projects;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on July 23, 2025;

WHEREAS, the District Board hereby finds and determines that the Project is within the District's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the District is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell such general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of SIX MILLION DOLLARS (\$6,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District (subject to the condition that no valid petition for referendum is timely filed by July 23, 2025). To evidence the obligation of the District, the

Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of SIX MILLION DOLLARS (\$6,000,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025B"; shall be issued in the aggregate principal amount of \$6,000,000; shall be dated August 5, 2025; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2033 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on March 1, 2032 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity, by lot (as selected by DTC (defined herein)), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that [some of] the Notes shall be subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2034 for the payments due in the years 2026 through 2035 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or

obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform

with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent

consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such



transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 14, 2025.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

(SEAL)

## **Approval of Hires and Resignations of Contracted Employees July 14, 2025**

### **Resignations**

- Sharon Gebelein (effective June 30, 2025)  
Instructor, Nursing
- Jessica Jelinski (effective June 30, 2025)  
Instructor, Welding

### **Hires**

- Nathaniel Disher (effective July 1, 2025)  
Instructor, Emergency Medical Services