



**BOARD OF DIRECTORS MEETING  
MONDAY, JUNE 16, 2025**

**Mid-State Wisconsin Rapids Campus**  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

**4:15 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 4)  
**4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 8)  
**4:15 p.m.** – Human Resources & External Relations Comm. Meeting; Room A203 (page 11)  
**4:50 p.m.** – **Public Hearing**; Room L133-134 (page 3)  
**Immediately Following Public Hearing – Committee-of-the-Whole**; Room L133-134 (page 6)  
**5:00 p.m.** – **BOARD MEETING**; Room L133-134 (page 15)

***Mission:*** Mid-State Technical College transforms lives through the power of teaching and learning.

***Vision:*** Mid-State Technical College is the educational provider of first choice for its communities.

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## **PUBLIC HEARING**

**Monday, June 16, 2025**

**4:50 p.m.**

**Mid-State Wisconsin Rapids Campus Room L133-134**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

## **AGENDA**

### **A. CALL TO ORDER – RICHARD MERDAN**

### **B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This Monday, June 16, 2025 Public Hearing of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### **C. PUBLIC HEARING FOR FY26 BUDGET**

*Wisconsin Statutes require the Mid-State Board to publish the proposed budget and to hold a Public Hearing prior to formal adoption of a budget. The purpose of this Public Hearing is to receive input from the general public. A formal budget presentation has been made to the Mid-State Board as was accessible by the general public through the public access channel. Publication of the FY26 Budget Summary and notice of this Public Hearing has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. A copy of the FY26 Budget Booklet, meeting WTCS requirements, is available upon request.*

### **D. PRESENTATION OF THE DISTRICT BUDGET**

*Vice President of Finance Carrie Kasubaski will highlight the most significant changes encompassing the FY26 Budget. Comments from the general public are welcome.*

### **E. PUBLIC TESTIMONY**

### **F. ADJOURNMENT**

## FINANCE & INFRASTRUCTURE COMMITTEE

**Monday, June 16, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A223

## AGENDA

### A. CALL TO ORDER – CHARLES SPARGO

### B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

*This Monday, June 16, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – CHARLES SPARGO

- May 19, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – CARRIE KASUBASKI

#### 1. Payment of Bills and Payroll

*Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.*

#### 2. Contracted Service Agreements

*Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.*

#### 3. Procurements for Goods and Services

*Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.*

### E. TREASURER'S REPORT FOR FY25 – CARRIE KASUBASKI

### F. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025B; AND SETTING THE SALE – CARRIE KASUBASKI

*Administration is requesting authority to issue up to \$6,000,000 in general obligation promissory notes to finance budgeted capital expenditures for new construction, facility remodeling and improvements, moveable equipment, and IT infrastructure software technology in FY26. The Board will be asked to approve the official sale of these notes during the July meeting. Representatives from Robert W. Baird, Inc., Mid-State's financial advisor, prepared the college's financing plan which will be distributed during the meeting, along with the authorizing resolution prepared by Mid-State's bond counsel Quarles & Brady. Administration is requesting board action to authorize the borrowing of up to \$6,000,000.*

**G. MID-STATE THREE-YEAR FACILITIES PLAN REVIEW – BRAD MARTINSON**

*Annually, each WTCS District is required to prepare and submit a Three-Year Facilities Plan to the WTCS Board. The plan will be presented and board action will be requested to approve prior to submission to the WTCS.*

**H. INFORMATIONAL ITEMS**

**1. Finance Implications for Topics in Other Committees**

*Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.*

**I. ADJOURNMENT (Voice Vote) – CHARLES SPARGO**

MID-STATE TECHNICAL COLLEGE

FINANCE & INFRASTRUCTURE COMMITTEE SPECIAL MEETING MINUTES

Wisconsin Rapids Campus

May 14, 2025

**A. CALL TO ORDER** – Charles Spargo

The meeting was called to order at 2:32 p.m.

**ROLL CALL**

PRESENT: Ron Rasmussen, and Charles Spargo,

OTHERS: Dr. Karen Brzezinski, Carrie Kasubaski, Dr. Mandy Lang, Dr. Shelly Mondeik, Brad Russell, and Dr. Chris Severson

**B. OPEN MEETING CERTIFICATION** – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time, place and agenda of the meeting.

**C. FY26 BUDGET PRESENTATION** – Executive Leadership Team

Mid-State's Executive Leadership Team presented the proposed FY26 budget. Following review and discussion, a request to present the Proposed Budget to the full board at the May 19, 2025 meeting was made.

**D. ADJOURNMENT** – Charles Spargo

There being no further business, the meeting adjourned at 3:54 p.m. with a motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

**MID-STATE TECHNICAL COLLEGE  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

May 19, 2025

**A. CALL TO ORDER – Charles Spargo**

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Betty Bruski Mallek, Ron Rasmussen, and Charles Spargo

OTHERS: Carrie Kasubaski, Dr. Shelly Mondeik, and Brad Russell

**B. OPEN MEETING CERTIFICATION – Charles Spargo**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. ACTION ON COMMITTEE MEETING MINUTES – Charles Spargo**

April 21, 2025 Committee Meeting Minutes

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS – Carrie Kasubaski**

Consent Agenda items were reviewed. No action was taken.

**E. TREASURER'S REPORT FOR FY25– Carrie Kasubaski**

Financial reports for FY25 were presented for review and discussion. No action was taken.

**F. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING – Carrie Kasubaski**

The college presented detailed information about the proposed FY26 budget during a special meeting held May 14. The committee reviewed the proposal and affirmed the presentation in summary. Action to approve the Resolution to Publish Budget Summary and Notice of Public Hearing will be requested during the regular meeting.

**G. BID #844 – WISCONSIN RAPIDS CAMPUS ROOF REPLACEMENT – Brad Martinson**

Results of Bid #844 for the replacement of the Wisconsin Rapids roof were presented and discussed. No action was taken.

**H. BID #845 – MARSHFIELD CAMPUS ROOF REPLACEMENT – Brad Martinson**

Results of Bid #841 for the replacement of the Marshfield Campus roof were presented and discussed. No action was taken.

**I. INFORMATIONAL ITEMS**

**1. ANTHOLOGY ADDENDUM UPDATE – Brad Russell**

An update on the Anthology Addendum to the original signed contract between Anthology and Mid-State was provided.

**2. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – Carrie Kasubaski**

No topics were discussed.

**J. ADJOURNMENT – Charles Spargo**

There being no further action or business, the meeting adjourned at 4:33 p.m. with a motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

## ACADEMIC & STUDENT SERVICES COMMITTEE

**Monday, June 16, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A112

## AGENDA

### A. CALL TO ORDER – SHAWN BECKER

### B. OPEN MEETING CERTIFICATION – SHAWN BECKER

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### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – SHAWN BECKER

- April 21, 2025
- May 19, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – SHAWN BECKER

### E. INFORMATIONAL ITEMS

1. Program Profile: Cosmetology & Barber Technologist – Dr. Mandy Lang & Dr. Chris Severson  
*Information highlighting enrollment, student successes and recent events related to the Cosmetology and Barber Technologist programs will be shared.*

### F. ADJOURNMENT (Voice Vote) – SHAWN BECKER



**MID-STATE TECHNICAL COLLEGE  
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

April 21, 2025

**A. CALL TO ORDER** – Shawn Becker

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Shawn Becker, and Are Vang

OTHERS: Jackie Esselman, Dr. Mandy Lang, and Dr. Chris Severson

**B. OPEN MEETING CERTIFICATION** – Shawn Becker

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES** – Shawn Becker

March 17, 2025

Motion by Ms. Vang, seconded by Mr. Becker, upon a voice vote, unanimously approved committee minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Are Vang

**E. GLOBAL EDUCATION** – Dr. Chris Severson

Mid-State provides opportunities for study abroad experiences. International travel is planned for London (May 2026) and Germany (June 2026). No action was taken.

**F. TCS10 – ADMISSION WAITLIST SPECIAL CIRCUMSTANCES** – Dr. Mandy Lang and Jackie Esselman

Information related to State Statute TCS10 and program admission priorities was shared. A request to reserve program spaces for special circumstances was made and will be considered by the full board.

**G. INFORMATIONAL ITEMS**

1. MID-STATE ON CENTRAL: An update on Mid-State on Central and new partnership with the North Central Wisconsin Workforce Development Board Job Center was shared.

**G. ADJOURNMENT** – Shawn Becker

There being no further action or business, the meeting adjourned at 4:32 p.m. with a motion by Ms. Vang, seconded by Mr. Becker.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

**MID-STATE TECHNICAL COLLEGE  
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

May 19, 2025

**A. CALL TO ORDER** – Shawn Becker

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Shawn Becker

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

**B. OPEN MEETING CERTIFICATION** – Shawn Becker

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES** – Shawn Becker

April 21, 2025

Meeting minutes were reviewed.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Shawn Becker

**E. INFORMATIONAL ITEMS**

1. FY25 OUT-OF-STATE TUITION REMISSION ANNUAL SUMMARY: Annually, the college reports on out-of-state tuition remission for needy and worthy students. During the 2024-2025 academic year, no out-of-state tuition was remitted.
2. FY26 OUT-OF-STATE TUITION REMISSION ANNUAL REQUEST: Each year, the college requests authorization from the WTCS President to remit out-of-state tuition for needy and worthy students. For the 2025-2026 academic year, Mid-State is not requesting authority to remit any out-of-state tuition.
3. GRADUATION: Mid-State's May 2025 commencement ceremony was held Saturday, May 17. Highlights of the event were shared.

**F. ADJOURNMENT** – Shawn Becker

There being no further action or business, the meeting adjourned at 4:19 p.m. with a motion by Mr. Becker.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

**Monday, June 16, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A203

### AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

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**C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- May 19, 2025

**D. REVIEW OF CONSENT AGENDA ITEMS – KAREN BRZEZINSKI**

**E. INFORMATIONAL ITEMS**

1. SUMMER EVENTS – Dr. Karen Brzezinski  
*Presentation of the wide array of activities being held this summer for employees and communities will be provided.*
2. COMMERCIAL DRIVERS LICENSE PROGRAM – Craig Bernstein  
*Mid-State introduced an entry-level driver training program through Workforce & Economic Development in the Fall of 2024. An update will be shared on the progress and development of this unique initiative.*

**F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

May 19, 2025

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Kim Johnson, Richard Merdan, and Terry Whitmore

OTHERS: Craig Bernstein, and Dr. Karen Brzezinski

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES** – Richard Merdan

April 21, 2025 Committee Meeting Minutes

Motion by Ms. Johnson, seconded by Mr. Whitmore, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Richard Merdan

**E. INFORMATIONAL ITEMS**

1. COMMITTEE FOR ORGANIZATIONAL HEALTH – Dr. Karen Brzezinski

*The committee reviewed information and activities of the colleges Committee for Organizational Health, formerly Diversity, Equity and Inclusion Task Force. No action was taken.*

2. NEW BUSINESS PARTNERSHIPS – Craig Bernstein

*An overview of new business partnerships was provided. No action was taken.*

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 4:29 p.m. with a motion by Mr. Whitmore, seconded by Ms. Johnson, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## COMMITTEE-OF-THE-WHOLE

**Monday, June 16, 2025**

**Immediately following Public Hearing**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room L133-134**

## AGENDA

### **A. CALL TO ORDER – RICHARD MERDAN**

### **B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This Monday, June 16, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### **C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- *April 21, 2025*

### **D. FY26 BUDGET RESOLUTION – CARRIE KASUBASKI**

*The proposed FY26 Budget has been reviewed by the Committee during a special meeting on May 14, and subsequently presented to the full Board on May 19 and June 16. The Board authorized administration to publish the budget ad provide notice of a Public Hearing. Publication has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. An official budget booklet containing details was distributed in hard copy. The public hearing has taken place prior to formal adoption. Administration requests formal adoption of the FY26 budget. This budget will go into effect July 1, 2025. Administration recommends approval of the adopting resolution contained in this packet.*

*The College is requested board action to approve the FY26 Budget Resolution.*

### **E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

April 21, 2025

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:35 p.m.

**ROLL CALL**

**PRESENT:** Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Are Vang, Terry Whitmore (arrived at 4:47 p.m.), and Dr. Shelly Mondeik

**EXCUSED:** Ryan Zietlow

**OTHERS:** Dr. Karen Brzezinski, Micki Dirks-Luebbe, Cathy Drewa, Logan Hamman, Carrie Kasubaski, Andrea Johnson, Trina Kloehn, Dr. Mandy Lang, Brad Martinson, Richard Neumann, Ryan Petrouske, Brad Russell, Dr. Chris Severson, Angie Susa, Janel Swoboda, Devin Wachuta and five culinary students

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES**– Richard Merdan

March 17, 2025 – Committee Meeting Minutes

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved the minutes as presented.

**D. CULINARY ARTS** – Dr. Chris Severson, Trina Kloehn and Ryan Petrouske

An overview of Culinary Arts at Mid-State was presented. Program updates, student experiences, continuing education engagement, the Gourmet Café, partnerships and other community engagement opportunities for highlighted.

**E. ANTHOLOGY ENTERPRISE RESOURCE PLANNING** – Brad Russell

An Anthology Enterprise Resource Planning (ERP) project implementations tatus update was provided.

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 5:22 p.m. with a motion by Mr. Spargo, seconded by Mr. Whitmore, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## DISTRICT BOARD OF DIRECTORS

**Monday, June 16, 2025**

**Immediately following Committee-of-the-Whole**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room L133-134**

## AGENDA

### A. CALL TO ORDER – RICHARD MERDAN

### B. ROLL CALL

### C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

*This Monday, June 16, 2025, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time, and agenda of the meeting.*

### D. OPEN FORUM – RICHARD MERDAN

*The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.*

*Ground rules regarding public comment on Board agenda item(s):*

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

### E. ACTION ON MEETING MINUTES (Voice Vote) – RICHARD MERDAN

- *May 19, 2025 – Board of Directors Meeting*

### F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

#### 1. Payment of Bills and Payroll

*District bills for May 2025 totaled \$1,356,819.66.*

*Operational Expenditures ..... \$1,056,599.84*

*Capital Expenditures ..... \$300,219.82*

*Payroll for May 2025 totaled \$3,545,608.96*

*Payroll Disbursements (May)..... \$2,706,615.59*

Travel & Misc. Reimbursements..... \$47,218.81  
Fringe Benefits..... \$791,774.56

Administration recommends approving the payment of these obligations in the amount of \$4,902,428.62.

2. Contracted Service Agreements

*The District has entered into nine contracted service agreements totaling \$16,132.74. The individual contracts are available for review upon request. Administration recommends approval of these contracts.*

3. Procurements for Goods and Services

*Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.*

**G. CHAIRPERSON'S REPORT – RICHARD MERDAN**

1. Meeting attendance
2. District Boards Association (DBA)
3. Association of Community College Trustees (ACCT)
4. Next meeting date

**H. FOUNDATION REPORT – NIKKI DHEIN**

**I. PRESIDENT'S REPORT – DR. SHELLY MONDEIK**

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

**J. COMMITTEE REPORTS**

1. Finance & Infrastructure Committee – Charles Spargo
  - a. Review of Consent Agenda Items
    1. Payment of Bills and Payroll
    2. Contracted Service Agreements
    3. Procurement for Goods and Services
  - b. Treasurer's Report for FY25
  - c. Resolution Authorizing The Issuance Of Not To Exceed \$6,000,000 General Obligation Promissory notes, Series 2025B; And Setting The Sale
  - d. Mid-State Three-Year Facilities Plan Review
  - e. Informational Items



1. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Shawn Becker
  - a. Review of Consent Agenda Items
  - b. Informational Items
    1. Program Profile: Cosmetology & Barber Technologist
3. Human Resources & External Relations Committee – Richard Merdan
  - a. Review of Consent Agenda Items
  - b. Informational Items
    1. Summer Events
    2. Commercial Drivers License Program
4. Committee-of-the-Whole – Richard Merdan
  - a. FY26 Budget Resolution

**K. DISCUSSION & ACTION – RICHARD MERDAN**

1. There will be no Discussion & Action topic.

**L. CLOSED SESSION – RICHARD MERDAN**

*The Board will entertain a motion to convene to closed session, under Wisconsin Statutes Section 19.85(1)(c) and § for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (discuss College president's evaluation); and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reason require a closed session (discuss possible sharing of building with another entity; discuss possible purchase, lease, or donation of a building).*

**M. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	May 19, 2025
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**A. CALL TO ORDER – Richard Merdan**

The meeting was called to order at 5:00 p.m.

**B. ROLL CALL**

PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Are Vang, Terry Whitmore, and Dr. Shelly Mondeik

EXCUSED: Ryan Zietlow

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Nikki Dhein, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

**C. OPEN MEETING CERTIFICATION – Richard Merdan**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM –Richard Merdan**

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held April 21, 2025.

**F. CONSENT AGENDA**

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of April 2025 were presented. These bills totaled \$1,478,505.10 of which \$615,546.05 represents operational expenditures and \$862,959.05 represents capital expenditures. The district's payroll for the month of April totaled \$2,437,823.25 plus \$27,2319.58 for travel and miscellaneous reimbursements and \$664,869.87 in fringe benefits. The district's bills and payroll totaled \$3,916,328.42.

2. Entered into the following contracted service agreements totaling \$18,032.50:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147290	Heartsaver CPR AED	\$ 937.96
147291	Playful Teaching	\$ 410.00
147292	OSHA 30 – General Industry	\$1,750.00
147293	OSHA 10 – General Industry	\$ 1,600.00
147294	Forklift Operator Training	\$ 360.00
147295	Rough Terrain Forklift Awareness	\$ 875.00
147296	Articulating Manlift Awareness	\$ 875.00
147297	Scissor Lift Awareness	\$ 875.00
147299	Supervisory Training	\$ 3,870.00
147300	Forklift Recertification Technical Assistance	\$ 360.00
147301	Forklift Recertification Technical Assistance	\$ 360.00
147302	Scaffold Competent Worker	\$ 1,200.00
147303	Succession Planning	\$ 240.00
147304	Heartsaver CPR AED	\$ 539.54
147305	Hazwoper Refresher	\$ 1,050.00
147306	Hazardous Material Spill Response Training	\$ 850.00
147307	Chainsaw Clinic for Operators	\$ 1,880.00

3. Approved the following procurement(s) for goods and services:

There are no procurements requiring Board Approval

**G. CHAIRPERSON'S REPORT** – Richard Merdan

1. Mr. Zietlow asked to be excused this evening.
2. The District Boards Association held a Board meeting last week. Discussion continues regarding the executive director position and individual college participation.
3. 2025 ACCT Leadership Congress will be held October 22-25 in New Orleans. This year's program focus is "Reimagining Community College: Innovation for a Changing World". Those interested in attending should connect with Ms. Susa to make arrangements.
4. The Spring Board Advance was held Monday, May 19 prior to the Board meeting. Attendees commented on the topics reviewed.
5. Future meeting dates (times unless otherwise announced):  
**MONTHLY MEETING**  
Monday, June 16, 2025  
Wisconsin Rapids Campus  
**Public Hearing:** 4:50 p.m.  
**Committee-of-the-Whole:** Following Public Hearing  
**Board Meeting:** Following Committee-of-the-Whole

**H. FOUNDATION REPORT** – Nikki Dhein

1. Highlights of support for the Mid-State Shuttle program were provided.
2. Scholarships for high school seniors, students in need and those not eligible for Financial Aid were highlighted and reviewed.
3. Upcoming Foundation events include:
  - \* June 10 – Golf Event
  - \* September 19 – Trap Event

**I. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Dr. Mondeik highlighted campus activities. Activities included a successful HLC accreditation visit, special budget meeting, hosting the WTCS Foundation group and Anthology go-live for Human Resources. Students in the college's Global Education program arrived in Japan and Germany for their experiences.
2. Dr. Mondeik highlighted recent community involvement including Pittsville High School and community partnerships, conversations with the Marshfield Fire Chief and Marshfield Clinic CEO and participation in the Mid-West Presidents Roundtable.
3. WTCS Board and Presidents Association meet this week.

**J. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
  - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
  - b. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING: Following review and discussion, a request to publish the FY26 budget summary and notice of Public Hearing was presented.  
  
Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution to Publish the 2025-26 Budget.

BE IT HEREBY RESOLVED that authority be given to the administration of Mid-State Technical College to publish, at least fifteen days prior to the Public Hearing, the Budget Summary and Notice of Public Hearing for Mid-State Technical College for 2025-26, with an expenditure budget totaling \$66,342,036 as required by Section 65.90(3) of Wisconsin Statutes. The Public Hearing will be held on June 16, 2025, at the time and place published in the public notice.

- c. BID #844 – WISCONSIN RAPIDS CAMPUS ROOF REPLACEMENT: Bid results for the Wisconsin Rapids Campus Roof Replacement project were presented. Following discussion and review of the two bids received, a request for approval was made.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #844 Wisconsin Rapids Campus Roof Replacement.

WHEREAS, the college has need to replace the roof in the I building above room 1126 at the Wisconsin Rapids Campus; and

WHEREAS, the roof is failing and needs replacement; and

WHEREAS, the bids for #844 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for the replacement and the District Board wishes to award selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #844 to Custofoam Roofing Solutions and in the amount of \$47,036.00, commencing on May 20, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

- d. BID #845 – MARSHFIELD CAMPUS ROOF REPLACEMENT: Bid results for the Marshfield Campus Roof Replacement project were presented. Following discussion and review of the four bids received, a request for approval was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #845 Marshfield Campus Roof Replacement.

WHEREAS, the college has need to replace the roof at the Marshfield Campus above the south east health wing; and

WHEREAS, the roof is failing and needs replacement; and

WHEREAS, the bids for #845 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for the replacement and the District Board wishes to award selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #845 to Custofam Roofing Solutions and in the amount of \$110,754.00, commencing on May 20, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

- e. ANTHOLOGY ADDENDUM UPDATE: The college has been working with Anthology on an addendum to the original agreement regarding costs. An agreement has been reached.
  - f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE –Shawn Becker
- a. FY25 OUT-OF-STATE TUITION REMISSION ANNUAL SUMMARY: Annually the college report on out-of-state tuition remission for needy and worthy students. For FY25, no out-of-state tuition was remitted.
  - b. FY26 OUT-OF-STATE TUITION REMISSION ANNUAL REQUEST: The college will not request authority to remit any out-of-state tuition for FY26.
  - c. GRADUATION: Highlights of Mid-State's 2025 Spring Commencement were shared. Over 300 students participated in the ceremony held Saturday. This spring, 777 students will receive 847 credentials – 10% being first generation college students.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
- a. COMMITTEE FOR ORGANIZATIONAL HEALTH: An update on the colleges Committee for Organizational Health, formerly the Equity and Inclusion Taskforce was provided. Activities and work to date were shared.
  - b. NEW BUSINESS PARTNERSHIPS: The committee heard about new partnerships in the Workforce & Economic Development area – multiple in agriculture and many providing new trainings or additional training opportunities.
4. COMMITTEE-OF-THE-WHOLE – Richard Merdan
- a. There was no Committee-of-the-Whole this month.

**K. DISCUSSION & ACTION**

- 1. GRADUATE PLACEMENT RESULTS: The latest graduate placement survey results were highlighted and shared with the Board. As a focus for 2024-2025 goals, the college employed additional and new strategies to reach more graduates for the survey. Mid-State was #1 in the WTCS for response rate with 74% and #2 in the WTCS for graduated employed in a related field at 86%.

**L. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 5:45 p.m. with a motion by Ms. Vang, seconded by Ms. Bruski Mallek, upon a voice vote.

CHECK LIST  
MAY 2025

Date	Check number	Payee Name	Amount	Notes
5/1/2025	202425	AT&T	829.29	
5/1/2025	202426	AT&T	1,245.48	
5/1/2025	202427	MID-STATE TECHNICAL COLLEGE	64,875.78	28 Bright Future Scholarships - WIG funding paid for this.
5/1/2025	202428	SPECTRUM BUSINESS	130.00	
5/1/2025	202429	4 IMPRINT INC	565.33	
5/1/2025	202430	AMHERST'S OWN CHILD CARE, INC.	304.00	
5/1/2025	202431	ANTHOLOGY, INC	9,174.76	
5/1/2025	202432	ASCEND LEARNING HOLDINGS, LLC	612.50	
5/1/2025	202433	ASPIRUS DIVINE SAVIOUR CHILD CARE CENTER	542.82	
5/1/2025	202434	AUTO SELECT OF STEVENS POINT	500.00	
5/1/2025	202435	Boardman & Clark LLP	951.50	
5/1/2025	202436	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	27,337.99	WIG Payment
5/1/2025	202437	BRANDED IMAGE	173.40	
5/1/2025	202438	BRICKHOUSE SCHOOL SERVICES	2,658.66	
5/1/2025	202439	BRILLIANT MARKETING AND CONSULTING, LLC	3,480.00	
5/1/2025	202440	Student	866.00	
5/1/2025	202441	CANALAND EARLY LEARNING	672.00	
5/1/2025	202442	CAP SERVICES INC	2,375.25	
5/1/2025	202443	CASPER'S DIESEL REPAIR, LLC	350.00	
5/1/2025	202444	CCEDC	100.00	
5/1/2025	202445	CENTERGY INC	2,000.00	
5/1/2025	202446	CHAT-R-BOX RESTAURANT AND CATERING	585.00	
5/1/2025	202447	DOBBERSTEIN LAW FIRM, LLC	206.40	
5/1/2025	202448	DONAHUE SUPER SPORTS INC	1,757.75	
5/1/2025	202449	DOORWORKS INC	249.00	
5/1/2025	202450	FEDEX	209.64	
5/1/2025	202451	GINA CONNECTS, LLC	3,092.40	
5/1/2025	202452	GOTTA GO RENTALS LLC	200.00	
5/1/2025	202453	GRANT LOAN REFUND MONITOR	7,570.00	
5/1/2025	202454	GRANTON AREA SCHOOLS	610.00	
5/1/2025	202455	HealthCheck360	1,323.74	
5/1/2025	202456	HEARTLAND BUSINESS SYSTEMS	688.75	
5/1/2025	202457	HEINZEN PRINTING INC	626.78	
5/1/2025	202458	KENNEDY CHILD CARE	60.00	
5/1/2025	202459	LAMAR COMPANIES	1,250.00	
5/1/2025	202460	LEANIN TREE, INC.	77.70	
5/1/2025	202461	LITTLE SCHOLARS BEGINNINGS	1,116.00	
5/1/2025	202462	MELODY GARDENS	85.90	
5/1/2025	202463	MISSISSIPPI WELDERS SUPPLY CO., INC	291.25	
5/1/2025	202464	MSC INDUSTRIAL SUPPLY INC	151.29	
5/1/2025	202465	NASSCO, INC.	339.52	
5/1/2025	202466	O'REILLY AUTOMOTIVE INC	80.37	
5/1/2025	202467	OUTBACK RANCH, INC	2,075.00	
5/1/2025	202468	PAC Knife Sales, LLC	305.92	
5/1/2025	202469	PITTSVILLE PUBLIC DISTRICT SCHOOL	476.37	
5/1/2025	202470	POINT PLOWING, LLC	1,920.00	
5/1/2025	202471	PROPERTY WORKS LLC	355.00	
5/1/2025	202472	PUBLIC ASSISTANCE COLLECTION SECTION	161.61	
5/1/2025	202473	REDSHELF, INC	23,617.07	
5/1/2025	202474	SKYLINE EXHIBIT RESOURCE	219.56	
5/1/2025	202475	SNAP ON INDUSTRIAL, DIV OF IDSC HOLDINGS	137.57	
5/1/2025	202476	STAFFWORKS GROUP	1,130.40	
5/1/2025	202477	SWEET DETAILS	1,300.00	
5/1/2025	202478	TANGO CARD, INC.	1,050.00	
5/1/2025	202479	TOWN OF GRAND RAPIDS	475.00	
5/1/2025	202480	Trustee Mont Martin	145.15	
5/1/2025	202481	ULINE INC	827.84	

CHECK LIST  
MAY 2025

5/1/2025	202482	VANGUARD COMPUTERS, INC.	1,264.00
5/1/2025	202483	WATEA	21,699.83
5/1/2025	202484	WATER WORKS & LIGHTING COMMISSION	141.65
5/1/2025	202485	WE ENERGIES	20.51
5/1/2025	202486	Student	37.15
5/1/2025	202487	Student	45.00
5/1/2025	202488	YMCA - SOUTH WOOD COUNTY	1,161.50
5/1/2025	202489	Student	23.00
5/1/2025	202490	Student	2,228.00
5/1/2025	202491	Student	387.44
5/1/2025	202492	Student	1,138.45
5/1/2025	202493	Student	990.00
5/1/2025	202494	Student	298.36
5/1/2025	202495	Student	1,057.91
5/1/2025	202496	Student	1,000.00
5/1/2025	202497	Student	658.29
5/8/2025	202499	SPECTRUM BUSINESS	700.00
5/8/2025	202500	STERICYCLE INC	124.17
5/8/2025	202502	AIR FILTRATION SPECIALISTS LLC	348.97
5/8/2025	202503	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	13,438.50
5/8/2025	202504	AUGUST LEARNING SOLUTIONS, LLC	550.00
5/8/2025	202506	AUTOZONE - WR	159.35
5/8/2025	202507	BAUERNEFEIND BUSINESS TECHNOLOGIES INC	995.48
5/8/2025	202508	BLUE EDGE ENERGY LLC	606.36
5/8/2025	202509	BRICKHOUSE SCHOOL SERVICES	10,754.67
5/8/2025	202510	BSN SPORTS, LLC	10,433.75
5/8/2025	202511	Bizzy Bees Childcare Center	595.87
5/8/2025	202512	CENTRAL WI AUTO PARTS - NAPA	204.97
5/8/2025	202513	CHAT-R-BOX RESTAURANT AND CATERING	2,560.00
5/8/2025	202514	CITY OF ADAMS WATER & SEWER UTILITIES	482.46
5/8/2025	202515	CONCORD TECHNOLOGIES	110.08
5/8/2025	202516	COOLSYS COMMERCIAL & INDUSTRIAL SOLUTIONS	355.00
5/8/2025	202517	DINGES FIRE COMPANY	5,033.90
5/8/2025	202518	FAIRCHILD EQUIPMENT	65.72
5/8/2025	202519	FASTSIGNS 629	9,541.25
5/8/2025	202520	FEDEX	74.40
5/8/2025	202521	FRONTIER NORTH INC	890.00
5/8/2025	202522	GANNETT WISCONSIN LOCALIQ	512.30
5/8/2025	202523	GRAINGER INC	155.78
5/8/2025	202524	HARTER'S FOX VALLEY DISPOSAL	3,188.57
5/8/2025	202525	HEART OF WISCONSIN	473.50
5/8/2025	202526	HEINZEN PRINTING INC	178.27
5/8/2025	202527	HOME BUTCHERING SUPPLIES, LLC	241.15
5/8/2025	202528	IPEC, INC.	1,840.00
5/8/2025	202529	JOSE M CASTRO	1,000.00
5/8/2025	202530	KENDALL HUNT PUBLISHING CO	1,050.00
5/8/2025	202531	KENNEDY CHILD CARE	60.00
5/8/2025	202532	KRINGS MOTORSPORTS	921.99
5/8/2025	202533	LANGUAGE LINE SERVICES, INC.	125.00
5/8/2025	202534	MADISON AREA TECHNICAL COLLEGE	200.00
5/8/2025	202535	MISSISSIPPI WELDERS SUPPLY CO., INC	1,722.98
5/8/2025	202536	MSC INDUSTRIAL SUPPLY INC	164.74
5/8/2025	202537	NASSCO, INC.	901.15
5/8/2025	202538	NORTHWAY COMMUNICATIONS INC	6,928.12
5/8/2025	202539	O'REILLY AUTOMOTIVE INC	852.21
5/8/2025	202540	POINT OF BEGINNING INC	12,168.00
5/8/2025	202541	PROPERTY WORKS LLC	425.63
5/8/2025	202542	QUALITY PLUS PRINTING	410.00
5/8/2025	202543	MERDAN, RICHARD	172.86

CHECK LIST  
MAY 2025

5/8/2025	202544	SECOND STREET AUTO	599.50	
5/8/2025	202545	SHRED IT	66.00	
5/8/2025	202546	SOLARUS	2,517.90	
5/8/2025	202547	SP HOUSING	890.00	
5/8/2025	202548	STAFFWORKS GROUP	3,391.20	
5/8/2025	202549	STOCOR PORTABLE STORAGE LLC	940.00	
5/8/2025	202550	STRATFORD SIGN COMPANY LLC	1,065.00	
5/8/2025	202552	TRUGREEN	4,298.87	
5/8/2025	202553	US CELLULAR	700.85	
5/8/2025	202554	VANGUARD COMPUTERS, INC.	2,936.00	
5/8/2025	202555	WERNER ELECTRIC SUPPLY COMPANY INC	282.48	
5/8/2025	202556	WI NEWS TRACKER	102.00	
5/8/2025	202557	WILS	56.28	
5/8/2025	202558	WISCONSIN ASSOC OF AGRICULTURAL EDUCATOR	960.90	
5/8/2025	202559	WOLTER, INC.	885.35	
5/8/2025	202560	WOOD COUNTY HEALTH DEPARTMENT	1,214.00	
5/8/2025	202561	WOOD COUNTY HIGHWAY DEPT	4,089.43	
5/8/2025	202562	ZUMASYS, INC.	34,722.18	Annual Maintenance for bookstore software
5/8/2025	202563	Student	876.00	
5/8/2025	202564	Student	1,648.18	
5/8/2025	202565	Student	1,752.00	
5/8/2025	202566	Student	1,752.00	
5/8/2025	202567	Student	1,752.00	
5/8/2025	202568	Student	528.00	
5/8/2025	202569	Student	1,265.00	
5/8/2025	202570	Student	1,752.00	
5/8/2025	202571	Student	1,752.00	
5/8/2025	202572	Student	10.14	
5/8/2025	202573	Student	10.14	
5/8/2025	202574	Student	31.00	
5/8/2025	202575	Student	1,752.00	
5/8/2025	202576	Student	1,752.00	
5/8/2025	202577	Student	374.00	
5/8/2025	202578	Student	1,510.00	
5/8/2025	202579	CITY OF HUDSON- HUDSON PD	205.00	
5/8/2025	202580	Student	665.09	
5/8/2025	202581	Student	499.66	
5/8/2025	202582	Student	1,752.00	
5/8/2025	202583	Student	1,121.00	
5/8/2025	202584	Student	1,752.00	
5/8/2025	202585	Student	1,752.00	
5/8/2025	202586	Student	1,752.00	
5/8/2025	202587	Student	25.00	
5/8/2025	202588	Student	1,752.00	
5/8/2025	202589	Student	1,717.00	
5/8/2025	202590	Student	876.00	
5/8/2025	202591	Student	484.91	
5/8/2025	202592	Student	1,752.00	
5/8/2025	202593	Student	656.00	
5/8/2025	202594	Student	1,752.00	
5/8/2025	202595	Student	876.00	
5/8/2025	202596	Student	1,732.00	
5/8/2025	202597	Student	1,272.80	
5/8/2025	202598	Student	876.00	
5/8/2025	202599	Student	1,752.00	
5/8/2025	202600	Student	1,562.37	
5/8/2025	202601	Student	1,752.00	
5/8/2025	202602	Student	1,449.00	
5/8/2025	202603	Student	361.09	



CHECK LIST  
MAY 2025

5/8/2025	202604	Student	1,079.58	
5/8/2025	202605	Student	577.00	
5/8/2025	202606	Student	507.00	
5/8/2025	202607	Student	1,752.00	
5/8/2025	202608	Student	876.00	
5/8/2025	202609	Student	721.00	
5/8/2025	202610	Student	1,752.00	
5/8/2025	202611	Student	1,752.00	
5/8/2025	202612	Student	461.00	
5/8/2025	202613	Student	876.00	
5/8/2025	202614	Student	1,752.00	
5/8/2025	202615	Student	876.00	
5/8/2025	202616	Student	1,752.00	
5/8/2025	202617	Student	990.00	
5/8/2025	202618	Student	1,752.00	
5/8/2025	202619	Student	1,752.00	
5/8/2025	202620	Student	1,752.00	
5/8/2025	202621	Student	1,646.50	
5/8/2025	202622	Student	1,752.00	
5/8/2025	202623	Student	1,752.00	
5/8/2025	202624	Student	1,123.00	
5/8/2025	202625	Student	560.00	
5/8/2025	202626	Student	1,752.00	
5/8/2025	202627	Student	1,752.00	
5/8/2025	202628	Student	1,752.00	
5/8/2025	202629	Student	8,223.00	
5/8/2025	202630	Student	1,706.46	
5/8/2025	202631	Student	739.00	
5/8/2025	202632	Student	1,105.00	
5/8/2025	202633	Student	1,752.00	
5/8/2025	202634	Student	1,752.00	
5/8/2025	202635	Student	876.00	
5/8/2025	202636	Student	495.00	
5/8/2025	202637	Student	1,752.00	
5/8/2025	202638	Student	876.00	
5/8/2025	202639	Student	1,359.00	
5/8/2025	202640	Student	1,752.00	
5/8/2025	202641	Student	1,263.47	
5/8/2025	202642	Student	599.00	
5/8/2025	202643	Student	1,350.00	
5/8/2025	202644	Student	260.00	
5/8/2025	202645	Student	1,648.18	
5/8/2025	202646	Student	1,752.00	
5/8/2025	202647	Student	1,642.63	
5/8/2025	202648	Student	1,057.00	
5/8/2025	202649	Student	876.00	
5/8/2025	202650	Student	104.27	
5/8/2025	202651	Student	876.00	
5/8/2025	202652	Student	865.00	
5/8/2025	202654	AUTOZONE-SP	28.99	
5/9/2025	202655	YMCA-STEVENSON POINT AREA	823.48	
5/12/2025	ACH	US BANK - PCARD	148,588.67	Monthly pcard payment
5/15/2025	202656	AT&T	57.28	
5/15/2025	202657	SPECTRUM BUSINESS	5,513.52	
5/15/2025	202658	WI PUBLIC SERVICE CORP	855.95	
5/15/2025	202659	WI PUBLIC SERVICE CORP	1,541.00	
5/15/2025	202660	WI PUBLIC SERVICE CORP	4,282.77	
5/15/2025	202661	WI PUBLIC SERVICE CORP	5,601.76	
5/15/2025	202662	AIRGAS USA LLC	315.60	

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				Five invoices. One invoice was for \$116,373.69. All payments were for moving to Anthology. This was included in the original board approved FY25 budget.
5/15/2025	202663	ANTHOLOGY, INC	129,182.50	
5/15/2025	202664	BRAINFUSE ONLINE INSTRUCTION	6,243.00	
5/15/2025	202665	CAAHEP	1,050.00	
5/15/2025	202666	CAREERBUILDER, LLC	350.00	
5/15/2025	202667	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,950.00	
				Two invoices. One invoice was for \$31,844.12. This was for the Steamfitting Apprentice Program 2024-2025 Agreement. 49 apprentices.
5/15/2025	202668	CHIPPEWA VALLEY TECHNICAL COLLEGE	40,292.56	
5/15/2025	202669	CLIFF'S AUTO SERVICE	527.10	
5/15/2025	202670	COUNTRY SPORTS INC	24.75	
5/15/2025	202671	CREATE PORTAGE COUNTY, INC.	4,775.69	
5/15/2025	202672	DIGICOPY INC	4,743.41	
5/15/2025	202673	Diversified Benefit Services, Inc.	105.00	
5/15/2025	202674	DOBBERSTEIN LAW FIRM, LLC	206.41	
5/15/2025	202675	E-CON ELECTRIC, INC.	483.18	
5/15/2025	202676	EPA AUDIO VISUAL, INC.	9,188.74	
5/15/2025	202677	FAM TREE, LLC	7,185.36	
5/15/2025	202678	FINANCIAL AID SERVICES, LLC	1,632.00	
5/15/2025	202679	FRONTIER NORTH INC	1,587.64	
5/15/2025	202680	HEARTLAND BUSINESS SYSTEMS	429.74	
5/15/2025	202681	HIRERIGHT LLC	641.20	
5/15/2025	202682	HOLIDAY INN	600.00	
5/15/2025	202683	KENNEDY CHILD CARE	30.00	
5/15/2025	202684	LAKESHORE TECHNICAL COLLEGE	43,187.60	WILM charges
5/15/2025	202685	LITTLE SCHOLARS CHILD CARE & PRESCHOOL	850.00	
5/15/2025	202686	MEASURE LEARNING	56.00	
5/15/2025	202687	MISSISSIPPI WELDERS SUPPLY CO., INC	165.13	
5/15/2025	202688	MSC INDUSTRIAL SUPPLY INC	220.94	
5/15/2025	202689	NBITA	3,963.56	
5/15/2025	202690	PROPERTY WORKS LLC	100.00	
5/15/2025	202691	SOMERVILLE INC	4,363.52	
5/15/2025	202692	STAFFWORKS GROUP	1,130.40	
5/15/2025	202693	SWEET DETAILS	800.00	
5/15/2025	202694	TOWN OF GRAND RAPIDS	415.00	
5/15/2025	202695	Trustee Mont Martin	145.15	
5/15/2025	202696	UW PROVISION COMPANY, INC.	433.85	
5/15/2025	202697	VANGUARD COMPUTERS, INC.	15,552.00	
5/15/2025	202698	Student	298.36	
5/15/2025	202699	WE ENERGIES	6,868.18	
5/15/2025	202700	WI DEPT OF JUSTICE	435.00	
5/15/2025	202701	WISNET	90.00	
5/15/2025	202702	WORLD FUEL SERVICES, INC.	5,203.78	
5/15/2025	202703	YMCA-STEVENSON POINT AREA	794.16	
5/15/2025	202704	Student	242.64	
5/15/2025	202705	Student	4,472.18	
5/15/2025	202706	Student	2,964.00	
5/15/2025	202707	Student	200.07	
5/15/2025	202708	Student	464.00	
5/15/2025	202709	Student	1,980.00	
5/15/2025	202710	Student	306.22	
5/15/2025	202711	Student	5,593.01	
5/15/2025	202712	Student	109.83	
5/19/2025	ACH	WI DEPT OF PUBLIC INSTRUCTION	325.00	
5/22/2025	202713	6 AM MARKETING, INC.	7,083.11	

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5/22/2025	202714	ALLIANT ENERGY/WP&L	1,297.15	
5/22/2025	202715	ANGEL FLORAL AND DESIGNS INC	802.00	
5/22/2025	202716	ARROW PRECISION ASPHALT MAINTENANCE LLC	12,300.00	
5/22/2025	202717	ASCENT CONSTRUCTION, LLC	1,129.41	
5/22/2025	202718	AUGUST LEARNING SOLUTIONS, LLC	1,165.00	
5/22/2025	202719	AUTO SELECT OF STEVENS POINT	580.32	
5/22/2025	202720	AUTOZONE - WR	85.43	
5/22/2025	202721	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	22,130.09	
5/22/2025	202722	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	9,513.70	
5/22/2025	202724	BRILLIANT MARKETING AND CONSULTING, LLC	1,173.25	
5/22/2025	202725	CENTERGY INC	44,713.41	WIG Payment
5/22/2025	202726	CITY OF MARSHFIELD	97.00	
5/22/2025	202727	CREATE PORTAGE COUNTY, INC.	6,772.40	
				Three invoices. One invoice was for \$62,066.30. AMETA Center Construction invoice that came in late. Trade Pack #27 (Electrical & Low Voltage - Building) Board approved the AMETA project at the 2/28/22 board meeting.
5/22/2025	202728	DAKOTA ELECTRIC SERVICE INC	78,833.80	
5/22/2025	202729	DRAXLER TRANSPORT, INC.	11,700.00	
5/22/2025	202730	E-CON ELECTRIC, INC.	8,464.01	
5/22/2025	202731	EPA AUDIO VISUAL, INC.	1,399.00	
5/22/2025	202732	FASTSIGNS 629	1,676.62	
5/22/2025	202733	FINANCIAL AID SERVICES, LLC	1,856.00	
5/22/2025	202734	HEART OF WISCONSIN	35.00	
5/22/2025	202735	HEARTLAND BUSINESS SYSTEMS	712.14	
5/22/2025	202736	HEINZEN PRINTING INC	1,520.00	
5/22/2025	202737	HOOKSETTERS FISHING SERVICE	1,350.00	
5/22/2025	202738	HORST DISTRIBUTING INC	2,958.09	
5/22/2025	202739	INSIGHT FS	2,073.13	
5/22/2025	202740	KENNEDY CHILD CARE	60.00	
5/22/2025	202741	LINCOLN HIGH SCHOOL	5,000.00	
5/22/2025	202742	MARSHFIELD UTILITIES	4,461.74	
5/22/2025	202743	MID-STATE AG CLUB	70.00	
5/22/2025	202744	NASSCO, INC.	1,298.33	
5/22/2025	202745	NICK MICHELS & SONS INC	173.00	
5/22/2025	202746	NICOLET PROMOTIONS INC	27.50	
5/22/2025	202747	NORDIC NIGHT, LLC	400.00	
5/22/2025	202748	ORACLE OF AMERICA INC	4,980.00	
5/22/2025	202749	PER MAR SECURITY SERVICES	1,188.00	
5/22/2025	202750	POINT PLOWING, LLC	685.00	
5/22/2025	202751	STAFFWORKS GROUP	1,130.40	
5/22/2025	202752	SUMMIT FIRE PROTECTION, CO.	320.00	
5/22/2025	202753	THE LANDSCAPERS LLC	3,446.79	
5/22/2025	202754	TRANE US INC	867.55	
5/22/2025	202755	ULINE INC	144.69	
5/22/2025	202756	UNITED MAILING SERVICE INC	3,216.48	
5/22/2025	202757	WAOW/WYOW TELEVISION INC	2,420.00	
5/22/2025	202758	WI DEPT OF NATURAL RESOURCES	400.00	
5/22/2025	202759	Wisconsin Early Childhood Association, Inc.	1,740.00	
5/22/2025	202760	WOOD COUNTY HIGHWAY DEPT	79.61	
5/22/2025	202761	Student	2,093.00	
5/22/2025	202762	Student	669.20	
5/22/2025	202763	Student	45.00	
5/22/2025	202764	Student	298.36	
5/22/2025	202765	Student	375.00	
5/22/2025	202766	Student	1,001.50	
5/22/2025	202767	Student	2,103.39	
5/29/2025	202768	AT&T	823.35	

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5/29/2025	202769	AT&T	792.97	
5/29/2025	202770	SPECTRUM BUSINESS	175.27	
5/29/2025	202771	BETTERMYND, INC.	13,231.00	
5/29/2025	202772	Boardman & Clark LLP	4,281.50	
5/29/2025	202773	BRICKHOUSE SCHOOL SERVICES	3,061.19	
5/29/2025	202774	CAP SERVICES INC	2,181.64	
5/29/2025	202775	CENTRAL WI MANUFACTURING ALLIANCE, INC	5,000.00	
				Three invoice. One invoice was for \$25,849.84. Payment for CVTC's portion of the Respiratory Therapy Consortium Grant.
5/29/2025	202776	CHIPPEWA VALLEY TECHNICAL COLLEGE	32,998.52	
5/29/2025	202777	COMFORT INN PLOVER	990.00	
				Ares medium-fidelity manikin. This was included in the original board approved FY25 budget.
5/29/2025	202778	ELEVATE HEALTHCARE, INC.	31,159.82	
5/29/2025	202779	GOTTA GO RENTALS LLC	200.00	
5/29/2025	202780	HANSON TIRE & CUSTOM EXHAUST	316.50	
5/29/2025	202781	HAY CREEK PALLET COMPANY, INC.	4,200.00	
5/29/2025	202782	HealthCheck360	1,338.74	
5/29/2025	202783	JOHNSON CONTROLS FIRE PROTECTION LP	669.00	
5/29/2025	202784	LITTLE SCHOLARS CHILD CARE & PRESCHOOL	420.00	
5/29/2025	202785	MADA EMB & SCREEN PRINTING	50.60	
5/29/2025	202786	Med Compass	825.00	
5/29/2025	202787	MODERN CAMPUS USA, INC.	999.00	
5/29/2025	202788	NACS	250.00	
5/29/2025	202789	PER MAR SECURITY SERVICES	1,558.25	
5/29/2025	202790	STOCOR PORTABLE STORAGE LLC	135.00	
5/29/2025	202791	SUMMIT FIRE PROTECTION, CO.	296.50	
5/29/2025	202792	Trustee Mont Martin	145.15	
				Replacement of two water heaters in the E building. This was included in the original board approved FY25 budget.
5/29/2025	202793	TWEET/GAROT MECHANICAL INC	32,345.00	
5/29/2025	202794	CHIPPEWA VALLEY TECHNICAL COLLEGE	22.50	
5/29/2025	202795	CHIPPEWA VALLEY TECHNICAL COLLEGE	22.50	
5/29/2025	202796	Student	168.40	
5/29/2025	202797	Student	55.09	
5/29/2025	202798	CESA #1	75.00	
5/29/2025	202799	Student	900.00	
5/29/2025	202800	Student	375.21	
5/29/2025	202801	Student	324.94	
5/29/2025	202802	MCMILLAN FIRE DEPARTMENT	275.44	
5/29/2025	202803	Student	335.95	
5/29/2025	202804	US DEPT OF VA 2024-2025 PO Box 11930	586.76	
5/29/2025	202805	WOOD COUNTY SHERIFF'S DEPT	40.00	
			<b>1,356,819.66</b>	

## May Accepted Contract Service Agreements

Meeting on June 16, 2025

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147308	Stevens Point	Business and Industry	Heartsaver FA CPR AED	2	8	\$ 890.00
147309	Nekoosa	Business and Industry	Self-contained Breathing Apparatus Basics	3	5	\$ 445.00
147310	Berlin	Business and Industry	Paramedic Program	540	2	\$ 3,717.74
147311	Wisconsin Rapids	Education	Heartsaver CPR AED	3	16	\$ 790.00
147312	Nekoosa	Business and Industry	Confined Space Rescue Operation	24	15	\$ 3,670.00
147313	Wisconsin Rapids	Business and Industry	Emotional Intelligence	3	15	\$ 580.00
147314	Friendship	Business and Industry	Forklift Training - Train the Trainer	8	1	\$ 840.00
147315	Wisconsin Rapids	Business and Industry	Forklift Training - Train the Trainer	8	20	\$ 3,850.00
147316	Marshfield	Business and Industry	Heartsaver FA CPR AED BBP	8	10	\$ 1,350.00
					<b>Total:</b>	<b>\$16,132.74</b>

## May Contract Training Proposals

For Informational Purposes

Monthly Contract Training Proposal Recap - May 2025						
Proposal #	Bill To City	Industry Type	Type of Service	Proposal Amount	Current Status	
00001452	Marshfield	Business and Industry	Supervisory Training Series	\$ 18,300.00	Presented	
00001449	Nekoosa	Business and Industry	Mental Health First Aid Awareness	\$ 1,840.00	Accepted	
00001447	Wisconsin Rapids	Government	Employee Engagement Survey Technical Assistance	\$ 4,980.00	Presented	
00001442	Marshfield	Government	CPR AED Training	\$ 675.00	Presented	
00001441	Wisconsin Rapids	Business and Industry	Strategic Planning	\$ 8,000.00	Presented	
00001435	BERLIN	Business and Industry	Paramedic Program	\$ 14,184.04	Accepted	
00001434	Wisconsin Rapids	Education	CPR/AED Training - Spring 2025	\$ 790.00	Accepted	
00001433	Friendship	Business and Industry	Forklift Train-the-Trainer	\$ 1,680.00	Accepted	
00001432	Nekoosa	Business and Industry	Self-contained Breathing Apparatus (SCBA) - 5/20/2025	\$ 890.00	Accepted	
00001428	Marshfield	Business and Industry	First Aid / CPR / AED / BBP	\$ 1,350.00	Accepted	
00001427	Marshfield	Business and Industry	CDL Class A	\$ 6,800.00	Presented	
Total	Sum			\$59,489.04		
	Count	11				

<b>FINANCE &amp; INFRASTRUCTURE COMMITTEE</b> <b>Procurement of Goods and Services</b> <b>June 16, 2025 Board Meeting</b>		
	<b>Amount</b>	<b>Procurement Method</b>
<b><u>Procurements Requiring Board Action</u></b>		
<b>Subtotal for Procurements Requiring Board Action</b>	<b>-</b>	
<b><u>Procurements Not Requiring Board Action</u></b>		
<b>Subtotal for Procurements Not Requiring Board Action</b>	<b>-</b>	
<b><u>Procurements Approved in Budget Process Not Requiring Board Action</u></b>		
AMETA Center Dakota Electric Service Inc	78,833.80	RFP
IT Department Anthology, Inc	129,182.50	State Contract
Elevate Healthcare, Inc	31,159.82	State Contract
Tweet/Garot Mechanical Inc	32,345.00	Quotes
<b>Subtotal for Budgeted Procurements</b>	<b>271,521.12</b>	
<b><u>Mandatory Procurements Not Requiring Board Action</u></b>		
Lakeshore Technical College - WILM Monthly Charge	43,187.60	Mandatory
WIG Grant Subrecipient Reimbursements Boys & Girls Club of Portage County Inc.	27,337.99	Mandatory
Mid-State Technical College - Bright Future Scholarships	64,875.78	Mandatory
Centergy, Inc	44,713.41	Mandatory
Chippewa Valley Technical College - grant payments	73,291.08	
<b>Subtotal for Mandatory Procurements</b>	<b>180,114.78</b>	
<b><u>Emergency Procurements</u></b>		
<b>Subtotal for Emergency Procurements</b>	<b>-</b>	
<b>Grand Total</b>	<b>451,635.90</b>	

**FINANCE & INFRASTRUCTURE COMMITTEE**

**Procurement of Goods and Services**

**June 16, 2025 Board Meeting**

**PROCUREMENT & SELECTION METHODS DEFINED**

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

**BID** – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

**STATE CONTRACT** – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

**MANDATORY** – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

**FY25 Budget Notifications Made in the Month of May 2025**

<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>
<b>Fund 1 - General Fund Budget Notifications</b>						
	141493 Meat Talent Grant	Federal	Increase budget	54,837.00	54,837.00	-
	141565 Smarts and Parts Grant	Federal	Adjust to actual	13,047.00	13,047.00	-
	141984 Delta Dental Grant	Institutional	Budget carryforward	23,764.00	23,764.00	-
	141665 Skills USA Grant	State	Establish budget	3,150.00	3,000.00	150.00
<b>Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
				-	-	-
				-	-	-
				-	-	-
<b>Fund 3 - Capital Projects Fund Budget Notifications</b>						
	141565 Smarts and Parts Grant	Federal	Adjust to actual	(13,047.00)	(13,047.00)	-
	141984 Delta Dental Grant	Institutional	Budget carryforward	31,183.00	31,183.00	-
<b>Fund 4 - Debt Service Fund Budget Notifications</b>						
				-	-	-
<b>Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
				-	-	-
<b>Total Budget Changes For The Month</b>				<b>\$ 112,934</b>	<b>\$ 112,784</b>	<b>\$ 150</b>



MID-STATE TECHNICAL COLLEGE  
Budgeted Revenues, Expenditures and Changes in Fund Equity  
Current Budget For the Eleven Months Ending May 2025

	General Operations & Grants Fund 1	Special Revenue Aidable Fund 2	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales & Self Funded Insurances Fund 6	Special Revenue Non-Aidable Fund 7	Total Current Budget	Percentage of Total Current Budget	Original Budget
<b>Revenues</b>										
Local Government	7,331,934			6,996,845				14,328,779	23.6%	14,328,779
Student Fees	7,250,015	116,805	1,656,013				483,406	7,550,226	12.9%	7,850,226
State Aid & Grants	19,189,530						866,000	21,111,543	35.1%	20,684,554
Institutional	1,656,008	1,676,515		115,000	1,058,500	504,821		4,310,844	7.1%	4,310,844
Federal	3,159,280		2,282,807				6,327,000	11,112,287	19.9%	7,856,765
<b>Total Revenues</b>	<b>\$ 37,606,261</b>	<b>\$ 1,793,320</b>	<b>\$ 4,025,428</b>	<b>\$ 7,111,845</b>	<b>\$ 1,058,500</b>	<b>\$ 504,821</b>	<b>\$ 8,936,406</b>	<b>\$ 60,836,581</b>	<b>100%</b>	<b>\$ 55,659,551</b>

<b>Expenditures</b>										
Salaries and Wages	20,612,750	490,467	344,762		259,311		316,437	22,023,727	30.9%	21,740,497
Benefits	7,897,427	150,131	136,101		83,517		811,571	9,078,747	12.7%	8,918,571
Current Expenditures	9,567,364	1,133,255			82,780	115,000	167,250	11,065,649	15.5%	8,765,950
Student Financial Aid & Activities							7,852,364	7,852,364	11.0%	7,852,364
Resale					759,025	389,821		1,148,846	1.6%	1,151,786
Capital Outlay			11,643,535	8,497,607				11,643,535	16.3%	7,591,712
Debt Retirement								8,497,607	11.9%	8,497,607
<b>Total Expenditures</b>	<b>\$ 38,077,541</b>	<b>\$ 1,773,853</b>	<b>\$ 12,124,398</b>	<b>\$ 8,497,607</b>	<b>\$ 1,184,633</b>	<b>\$ 504,821</b>	<b>\$ 9,147,622</b>	<b>\$ 71,310,475</b>	<b>100%</b>	<b>\$ 64,518,487</b>
<b>% of Expenditures by Fund</b>	<b>53.4%</b>	<b>2.5%</b>	<b>17.0%</b>	<b>11.9%</b>	<b>1.7%</b>	<b>0.7%</b>	<b>12.8%</b>	<b>100.0%</b>		

Changes in Fund Equity

Budgeted Fund Equity	11,356,804	181,216	524,741	1,148,749	690,030	2,501,101	5,425,054	21,827,695	21,827,695
Current Revenue over Expenses	(381,280)	19,467	(8,098,970)	(1,385,762)	(126,133)	0	(511,216)	(10,483,894)	(8,858,936)

Other Sources and Uses:

Proceeds from Debt								7,500,000	7,500,000
Interfund Transfers In	470,000							470,000	470,000
Interfund Transfers Out						(350,000)		(470,000)	(470,000)
AMETA Center fund equity adjustment due to funding date								2,027,542	0

<b>Budgeted Ending Fund Equity</b>	<b>\$ 11,445,524</b>	<b>\$ 200,683</b>	<b>\$ 860,313</b>	<b>\$ 855,987</b>	<b>\$ 443,897</b>	<b>\$ 2,151,101</b>	<b>\$ 4,913,838</b>	<b>\$ 20,871,343</b>	<b>\$ 20,468,759</b>
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MID-STATE TECHNICAL COLLEGE  
Accrued Revenues, Expenditures and Changes in Fund Equity  
Current Actuals for the Eleven Months Ending May 2025

	General Operations & Grants Fund 1	Special Revenue Allocable Fund 2	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales & Self Funded Insurances Fund 6	Special Revenue Non-Allocable Fund 7	Total YTD All Funds	Total Current Budget	Percentage of Total Actual Budget
<b>Revenues</b>										
Local Government	7,284,073			7,128,939			577,455	14,413,012	14,328,729	100.6%
State Government	7,267,958	189,371					7,984,784	7,850,216	7,850,216	101.2%
State Aid & Grants	17,225,280		5,134				846,394	18,126,808	21,711,543	83.5%
Institutional	561,254	560,580	224,551	489,958	1,104,075	465,943	367,301	4,819,746	4,819,746	78.3%
Federal	2,122,624		2,158,054				6,789,924	11,070,602	12,116,287	91.4%
<b>Total Revenues</b>	<b>\$ 34,511,189</b>	<b>\$ 749,951</b>	<b>\$ 2,387,739</b>	<b>\$ 7,618,897</b>	<b>\$ 1,104,075</b>	<b>\$ 465,943</b>	<b>\$ 8,531,074</b>	<b>\$ 55,368,868</b>	<b>\$ 60,826,581</b>	<b>91.0%</b>
	<b>91.6%</b>	<b>41.8%</b>	<b>59.3%</b>	<b>107.1%</b>	<b>104.3%</b>	<b>92.3%</b>	<b>98.8%</b>	<b>91.0%</b>		
<b>Expenditures</b>										
Salaries and Wages	18,774,429	434,065	320,374		244,861		296,024	20,069,753	22,023,727	91.1%
Benefits	6,654,795	139,317	91,608		72,129		261,781	7,219,630	9,078,747	79.5%
Current Expenditures	6,970,615	190,067			186,886	49,001	146,622	7,393,191	11,065,649	68.2%
Current Financial Aid & Activities							8,072,754	8,072,754	7,835,844	102.2%
Reserve for Contingencies						293,963		1,446,844	1,446,844	100.0%
Capital Outlay			6,786,993		886,140			7,673,133	11,643,535	100.3%
Debt Retirement				8,471,110				6,786,993	11,643,535	58.3%
								8,471,110	8,497,607	99.7%
<b>Total Expenditures</b>	<b>\$ 32,399,839</b>	<b>\$ 763,449</b>	<b>\$ 7,198,975</b>	<b>\$ 8,471,110</b>	<b>\$ 1,390,016</b>	<b>\$ 342,964</b>	<b>\$ 8,777,181</b>	<b>\$ 59,343,534</b>	<b>\$ 71,310,475</b>	<b>83.2%</b>
	<b>85.1%</b>	<b>43.0%</b>	<b>59.4%</b>	<b>99.7%</b>	<b>117.3%</b>	<b>67.9%</b>	<b>96.0%</b>	<b>83.2%</b>		
<b>Changes in Fund Equity</b>										
Actual Fund Equity										
Current Revenue over Expenses	<b>11,496,681</b>	<b>165,532</b>	<b>3,516,346</b>	<b>1,149,325</b>	<b>381,532</b>	<b>2,323,297</b>	<b>6,705,874</b>	<b>25,738,587</b>	<b>21,827,695</b>	
	2,111,350	(13,498)	(4,811,236)	(852,213)	(285,941)	122,979	(246,107)	(3,974,666)	(10,483,894)	
<b>Other Sources and Uses:</b>										
Proceeds from Debt									7,500,000	
Transfers In			6,407,000	1,093,000				7,500,000		
Interfund Transfers Out								0	(470,000)	
AMETA Center fund equity adjustment due to funding date								0	2,027,542	
<b>Accrued YTD Fund Equity</b>	<b>\$ 13,608,031</b>	<b>\$ 152,034</b>	<b>\$ 5,112,110</b>	<b>\$ 1,390,112</b>	<b>\$ 95,591</b>	<b>\$ 2,446,276</b>	<b>\$ 6,459,767</b>	<b>\$ 29,263,921</b>	<b>\$ 20,871,343</b>	

ASSETS AND OTHER DEBITS

## Variance Check

**MID-STATE TECHNICAL COLLEGE  
FY26 BUDGET RESOLUTION**

WHEREAS, Mid-State Technical College prepared a budget for the fiscal year 2026, necessary to provide educational services to the citizens, industries and communities within the College's boundaries; and

WHEREAS, the outstanding indebtedness of the College, as of July 1, 2025, consists of \$28,375,000 in promissory notes and \$210,000 in general obligation bonds;

WHEREAS, the anticipated revenues for the FY26 budget consist of \$14,690,843 from Local Government, \$18,523,823 from State Aids, \$8,167,412 from Student Fees, \$5,515,541 from Institutional Sources, and \$10,485,922 from the Federal Government; and

WHEREAS, other funding sources for the FY26 budget consist of \$7,500,000 in proceeds from long-term debt; and

WHEREAS, the estimated retained earnings and fund balances as of July 1, 2025, consist of \$11,585,251 in the General Fund, \$184,999 in the Special Revenue Fund - Aidable, \$6,194,658 in the Special Revenue Fund – Non-Aidable, \$1,824,376 in the Capital Projects Fund, \$856,563 in the Debt Service Fund, \$255,399 in the Enterprise Fund, and \$1,973,297 in the Internal Service Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the appropriations for the FY26 budget consisting of the following fund types and functions:

In the General Fund - \$20,510,764 for Instruction, \$1,250,841 for Instructional Resources, \$5,282,902 for Student Services, \$6,385,651 for General Institutional, and \$2,381,330 for Physical Plant;

In the Special Revenue Fund – Aidable - \$2,253,594 for Instruction;

In the Special Revenue Fund - Non-Aidable - \$550,000 for Instruction, \$8,613,734 for Student Services and \$324,520 for General Institutional;

In the Capital Projects Fund - \$1,798,602 for Instruction, \$857,411 for Instructional Resources, \$212,298 for Student Services, \$2,322,073 for General Institutional, and \$3,109,917 for Physical Plant;

In the Debt Service Fund - \$1,274,881 for Instruction, and \$7,504,219 for Physical Plant;

In the Enterprise Fund - \$1,204,478 for Auxiliary Services; and,

In the Internal Service Fund - \$504,821 for Auxiliary Services.

BE IT FURTHER RESOLVED that the approval includes any modifications to the FY26 budget resulting from public input during the Public Hearing, and formally endorsed by the board.

BE IT FURTHER RESOLVED that this FY26 budget be submitted, as approved, to the Wisconsin Technical College System Board prior to July 1, 2025, as required by State Statutes 38.12(5m).

RESOLUTION NO. \_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES,  
SERIES 2025B; AND SETTING THE SALE

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$4,660,550 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$439,450 for the public purpose of paying the cost of building remodeling and improvement projects; and in the amount of \$900,000 for the public purpose of paying the cost of construction of a building addition at the Adams Campus, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,660,550 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$439,450 for the public purpose of paying the cost of building remodeling and improvements projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$900,000 for the public purpose of paying the cost of construction of a building addition at the Adams Campus; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000) (the "Notes").

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Stevens Point Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$6,000,000.

Adopted, approved and recorded June 16, 2025.

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Richard Merdan  
Chairperson

Attest:

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Betty A. Bruski Mallek  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
MID-STATE TECHNICAL COLLEGE DISTRICT  
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND  
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 16, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$4,660,550 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of acquiring movable equipment.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [carrie.kasubaski@mstc.edu](mailto:carrie.kasubaski@mstc.edu) or telephone at (715) 422-5593.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this \_\_\_\_ day of June, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

Betty A. Bruski Mallek  
District Secretary



EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
MID-STATE TECHNICAL COLLEGE DISTRICT  
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND  
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 16, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$439,450 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [carrie.kasubaski@mstc.edu](mailto:carrie.kasubaski@mstc.edu) or telephone at (715) 422-5593.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this \_\_\_\_ day of June, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

Betty A. Bruski Mallek  
District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS  
OF THE  
MID-STATE TECHNICAL COLLEGE DISTRICT  
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND  
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 16, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$900,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of construction of a building addition at the Adams Campus.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [carrie.kasubaski@mstc.edu](mailto:carrie.kasubaski@mstc.edu) or telephone at (715) 422-5593.

Dated this \_\_\_\_ day of June, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

Betty A. Bruski Mallek  
District Secretary