

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Adams Campus	March 17, 2025
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:17 p.m.

B. ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Are Vang

OTHERS: Rick Anderson, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Becker, upon a voice vote, approved minutes from the board meeting held February 17, 2025.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of February 2025 were presented. These bills totaled \$2,137,628.37 of which \$1,714,143.04 represents operational expenditures and \$423,485.33 represents capital expenditures. The district's payroll for the month of February totaled \$1,791,074.86 plus \$30,254.36 for travel and miscellaneous reimbursements and \$672,677.63 in fringe benefits. The district's bills and payroll totaled \$4,631,635.22.

2. Entered into the following contracted service agreements totaling \$7,290.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147267	BLS Renewal (In-Person)	\$ 595.00
147268	Firearms Qualifications Testing	\$ 1,400.00
147269	BLS Renewal (In-Person)	\$ 2,725.00
147270	BLS Renewal (In-Person)	\$ 900.00
147271	Lifting and Rigging	\$ 1,670.00

3. Approved the following procurement(s) for goods and services:
There are no procurements requiring Board Approval
4. District Board Approval of Hires and Resignations of Contracted Staff:
Hire – Kristi Lenzo (effective March 13, 2025); Instructor, Nursing

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Ms. Vang asked to be excused this evening. Kim Johnson introduced herself to the Board.
2. The District Boards Association will hold a Board meeting April 11 following the Ambassador Banquet in Wisconsin Dells. Anyone interested in attending should contact Ms. Susa for proper arrangements.

3. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING
Monday, April 21, 2025 **Committee-of-the-Whole: 5:00 p.m.**
Wisconsin Rapids Campus **Board Meeting: Following Committee-of-the-Whole**

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik highlighted campus activities. Activities included hosting multiple WTCS conferences (Assessment, Ag Day, and New Leaders), continued work on the FY26 operational and capital budgets, and accreditation visit for the Surgical Technologist program.
2. Dr. Mondeik highlighted recent community involvement and recognition. Representatives from the College participated in the Portage County Boys & Girls Club Awards Night, Portage County Historical Society presentation of "History of Mid-State", and the Portage County Ag Appreciation Banquet. Mid-State was recognized as Member of the Year by the Heart of Wisconsin Chamber of Commerce as well as a Top 10 Finalist for the Bellwether Award (received Best in Show for our category at the recent conference and awards ceremony).
3. Legislative conversation continues at the Presidents Association and WTCS levels.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
 - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
 - b. RFP #843 – MID-STATE GROUNDS AND LANDSCAPING SERVICES WISCONSIN RAPIDS CAMPUS: Bid results for grounds and landscaping services at the Wisconsin Rapids Campus were presented and discussed.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution For Awarding of Bid #843 Mid-State Grounds and Landscaping Services Wisconsin Rapids Campus:

WHEREAS, the College has need for Grounds and Landscaping Services at the Wisconsin Rapids Campus; and

WHEREAS, the proposed services was coordinated with, and approved by Mid-State's Facilities staff; and

WHEREAS, the responses of Request For Proposal #843 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for selection of services

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Proposal #843 to Grounds Detail Services in the amount of \$50 per hour using College equipment and \$55.00 per hour using vendor equipment, recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board has approved the funding for the grounds and landscaping services from the FY2025 and FY2026 budgeted funds. Contract to begin April 1, 2025 with Mid-State having the option to renew for an additional six (6) consecutive one-year terms.

- c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE –Shawn Becker
 - a. ACADEMIC PROGRAMMING: The committee reviewed and discussed programming recommendations earlier in the evening.

Program Approval – Advanced Meat Cutting and Butchery
The existing program has served four cohorts and interest remains strong in additional training. This Technical Diploma program expansion would launch in Spring 2025 with a full-time faculty member and run out of Auburndale High School.

Motion by Mr. Becker, seconded by Mr. Zietlow, upon a roll call vote, unanimously approved the Advanced Meat Cutting and Butchery Technical Diploma Program.
 - b. WINTERIM REPORT: Over a three-week winterim term, 41 courses were held. Fewer students were served compared to last winterim. Success rate of those students taking winterim was higher than the average of a semester course.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
 - a. TEMPLE GRANDIN: Mid-State hosted two events featuring Temple Grandin. Over 100 attended the afternoon session held in the Mid-State gym while a sold-out in 24 hour crowd of over 575 attended the evening presentation at SentryWorld.
 - b. WORKFORCE & ECONOMIC DEVELOPMENT EVENTS: Events recently held by the Workforce & Economic Development Department were highlighted. Events included Women in Welding Camp and WTCS Ag Day and Mid-State Farm Tour.
4. COMMITTEE-OF-THE-WHOLE – Richard Merdan
 - a. COLLEGE-WIDE IN-SERVICE: An overview of Mid-State College-Wide In-Service background, goals, strategies and highlights from the most recent were shared.

J. DISCUSSION & ACTION

1. ADAMS CAMPUS AND COMMUNITY UPDATE: An Adam's Campus and community update was provided.

K. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:30 p.m. with a motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary