



**BOARD OF DIRECTORS MEETING  
MONDAY, APRIL 21, 2025**

**Mid-State Wisconsin Rapids Campus**  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

**3:00 p.m.** – Finance & Infrastructure Special Committee Meeting; Room A223 (page 3)  
**4:15 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 4)  
**4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 7)  
**4:15 p.m.** – Human Resources & External Relations Committee Meeting; Room A203 (page 9)  
**4:30 p.m.** – Committee-of-the-Whole Meeting; Room L133-134 & Gourmet Cafe (page 11)  
**Immediately Following Committee-of-the-Whole – BOARD MEETING;** Room L133-134 (page 13)

***Mission:*** Mid-State Technical College transforms lives through the power of teaching and learning.

***Vision:*** Mid-State Technical College is the educational provider of first choice for its communities.

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## **FINANCE & INFRASTRUCTURE COMMITTEE – SPECIAL MEETING**

**Monday, April 21, 2025**

**3:00 p.m.**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room A223**

### **AGENDA**

**A. CALL TO ORDER – CHARLES SPARGO**

**B. OPEN MEETING CERTIFICATION – CHARLES SPARGO**

*This Monday, April 21, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. FY26 CAPITAL BUDGET PRESENTATION – EXECUTIVE LEADERSHIP TEAM**

*Mid-State's Executive Leadership Team will present the proposed FY26 Capital Budget. Following review and discussion, a request to present the Proposed Capital Budget to the full board at the April 21, 2025 meeting will be made.*

**D. ADJOURNMENT – CHARLES SPARGO**

## FINANCE & INFRASTRUCTURE COMMITTEE

**Monday, April 21, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A223

## AGENDA

### A. CALL TO ORDER – CHARLES SPARGO

### B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

*This April 21, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – CHARLES SPARGO

- March 17, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – CARRIE KASUBASKI

#### 1. Payment of Bills and Payroll

*Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.*

#### 2. Contracted Service Agreements

*Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.*

#### 3. Procurements for Goods and Services

*Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.*

### E. TREASURER'S REPORT FOR FY25 – CARRIE KASUBASKI

### F. FY26 CAPITAL BUDGET – CARRIE KASUBASKI

*During a Special Meeting held earlier in the evening, Administration presented details of the proposed FY26 Capital Budget to the Finance & Infrastructure Committee. The committee affirmed administration's proposal and will present the plan in summary during the April Board meeting. Following presentation, action approving the FY26 capital projects as presented will be requested.*

**G. FY25 BUDGET AMENDMENT – CARRIE KASUBASKI**

*A resolution for amending the FY25 budget is included in the packet. These amendments reflect the current budget document and the year-to-date budget notifications addressed in the Treasurer's Report each month. Board action to approve the Resolution will be requested.*

**H. BID #841 – ORAL HEALTH REMODEL**

*Results of Bid #841 for the Oral Health Remodel will be presented. Action will be requested.*

**I. INFORMATIONAL ITEMS**

**1. Special FY26 Budget Meeting**

*The committee will confirm a date for presentation and potential approval of the FY2025-2026 budget. Following the Special Meeting, the budget will be presented to the full Board during its regularly scheduled May meeting. A Public Hearing will be held prior to the regularly scheduled Board meeting in June, followed by a request for Board action.*

**2. Finance Implications for Topics in Other Committees**

*Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.*

**J. ADJOURNMENT (Voice Vote) – CHARLES SPARGO**

**MID-STATE TECHNICAL COLLEGE  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Adams Campus

March 17, 2025

**A. CALL TO ORDER – Charles Spargo**

The meeting was called to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Betty Bruski Mallek, Ron Rasmussen, and Charles Spargo

OTHERS: Carrie Kasubaski, Brad Martinson, and Dr. Shelly Mondeik

**B. OPEN MEETING CERTIFICATION – Charles Spargo**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. ACTION ON COMMITTEE MEETING MINUTES – Charles Spargo**

February 17, 2025 Committee Meeting Minutes

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS – Carrie Kasubaski**

Consent Agenda items were reviewed. No action was taken.

**E. TREASURER'S REPORT FOR FY25– Carrie Kasubaski**

Financial reports for FY25 were presented for review and discussion. No action was taken.

**F. BID #843 – GROUNDS AND LANDSCAPING SERVICES**

Results of Bid #843 for Grounds and Landscaping Services were presented and discussed. No action was taken.

**G. INFORMATIONAL ITEMS**

1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – Carrie Kasubaski

No topics were discussed.

**H. ADJOURNMENT – Charles Spargo**

There being no further action or business, the meeting adjourned at 4:15 p.m. with a motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

## ACADEMIC & STUDENT SERVICES COMMITTEE

**Monday, April 21, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A112

## AGENDA

### A. CALL TO ORDER – SHAWN BECKER

### B. OPEN MEETING CERTIFICATION – SHAWN BECKER

*This April 21, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – SHAWN BECKER

- March 17, 2025

### D. REVIEW OF CONSENT AGENDA ITEMS – SHAWN BECKER

### E. GLOBAL EDUCATION – DR. CHRIS SEVERSON

*Mid-State provides opportunities for study abroad and other travel education experiences. Approval for international travel in 2026 to the following destinations will be sought:*

- London – May 2026
- Germany – June 2026

### F. TCS10 – ADMISSION WAITLIST SPECIAL CIRCUMSTANCES – DR. MANDY LANG AND JACKIE ESSELMAN

*The College will share information related to State Statute TCS10 and program admission priorities, including seeking approval for reserving program spaces for special circumstances.*

### G. INFORMATIONAL ITEMS

1. Mid-State on Central – Dr. Mandy Lang and Jackie Esselman  
*An update on Mid-State on Central and the new partnership with the North Central Wisconsin Workforce Development Board (NCWWDB) Job Center will be shared.*

### H. ADJOURNMENT (Voice Vote) – SHAWN BECKER

**MID-STATE TECHNICAL COLLEGE  
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Adams Campus

March 17, 2025

**A. CALL TO ORDER** – Shawn Becker

The meeting was called to order at 4:16 p.m.

**ROLL CALL**

PRESENT: Shawn Becker, and Ryan Zietlow

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

**B. OPEN MEETING CERTIFICATION** – Shawn Becker

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (January 20, 2025 and February 17, 2025)** – Shawn Becker

Motion by Mr. Becker, seconded by Mr. Zietlow, upon a voice vote, unanimously approved committee minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Are Vang

**E. ACADEMIC PROGRAMMING** – Dr. Chris Severson

Information was shared regarding the following academic programming. No action was taken.

Program Approval – Advanced Meat Cutting and Butchery

**F. INFORMATIONAL ITEMS**

1. WINTERIM REPORT: Information about the College's Winterim term was shared. No action was taken.

**G. ADJOURNMENT** – Shawn Becker

There being no further action or business, the meeting adjourned at 4:24 p.m. with a motion by Mr. Becker, seconded by Mr. Zietlow.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

\_\_\_\_\_  
Angela R. Susa  
Recording Secretary



## HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

**Monday, April 21, 2025**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room A203

### AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

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**C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- March 17, 2025

**D. REVIEW OF CONSENT AGENDA ITEMS – KAREN BRZEZINSKI**

1. District Board Approval of Hires and Resignations of Contracted Staff  
*Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.*

**E. INFORMATIONAL ITEMS**

1. HUMAN RESOURCES AND PAYROLL – Dr. Karen Brzezinski  
*An introduction of the Human Resources and Payroll team will be made along with describing duties of each area.*
2. 2025 SUMMER CAMPS AT MID-STATE – Dr. Karen Brzezinski  
*An overview of the upcoming summer camps will be provided.*

**F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Adams Campus

March 17, 2025

**A. CALL TO ORDER – Richard Merdan**

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Kim Johnson, Richard Merdan, and Terry Whitmore

OTHERS: Dr. Karen Brzezinski and Craig Bernstein

**B. OPEN MEETING CERTIFICATION – Richard Merdan**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES – Richard Merdan**

February 17, 2025 Committee Meeting Minutes

Motion by Mr. Whitmore, seconded by Ms. Johnson, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**

1. DISTRICT BOARD APPROVAL OF HIRES AND RESIGNATIONS OF CONTRACTED STAFF

*The committee reviewed and discussed. No action was taken.*

**E. INFORMATIONAL ITEMS**

1. TEMPLE GRANDIN – Dr. Karen Brzezinski

*A recap of the Temple Grandin events held February 18 was provided. No action was taken.*

2. WORKFORCE AND ECONOMIC DEVELOPMENT EVENTS – Craig Bernstein

*An overview of recent and upcoming Workforce and Economic Development community events was provided. No action was taken.*

**F. ADJOURNMENT – Richard Merdan**

There being no further action or business, the meeting adjourned at 4:35 p.m. with a motion by Mr. Merdan, seconded by Ms. Johnson, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## COMMITTEE-OF-THE-WHOLE

**Monday, April 21, 2025**

**4:30 p.m.**

Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids  
Room L133-134 and Gourmet Cafe

## AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

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**C. APPROVAL OF COMMITTEE MEETING MINUTES (Voice Vote) – RICHARD MERDAN**

- *March 17, 2025*

**D. CULINARY ARTS – DR. CHRIS SEVERSON, TRINA KLOEHN AND RYAN PETROUSKE**

**\*\*this portion of the meeting will be held in the Gourmet Café and include a dinner for the Board. At the conclusion of this topic, the meeting will resume in L133-134.**

*An overview of Culinary Arts at Mid-State will be presented. The discussion will highlight program updates, student experiences, continuing education engagement, the Gourmet Café, partnerships, and other community engagement opportunities.*

**E. ANTHOLOGY ENTERPRISE RESOURCE PLANNING – BRAD RUSSELL**

*An Anthology Enterprise Resource Planning (ERP) project implementation status update will be provided.*

**F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Adams Campus

March 17, 2025

**A. CALL TO ORDER – Richard Merdan**

The meeting was called to order at 5:00 p.m.

**ROLL CALL**

**PRESENT:** Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

**EXCUSED:** Are Vang

**OTHERS:** Rick Anderson, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, Dr. Chris Severson, and Angie Susa

**B. OPEN MEETING CERTIFICATION – Richard Merdan**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES – Richard Merdan**

February 17, 2025 – Committee Meeting Minutes

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a voice vote, approved the minutes as presented.

**D. COLLEGE-WIDE IN-SERVICE – Dr. Karen Brzezinski**

The College holds two College-Wide In-Service days per year. Purpose of In-Service, history, and some examples of topics covered were provided.

**E. ADJOURNMENT – Richard Merdan**

There being no further action or business, the meeting adjourned at 5:17 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

\_\_\_\_\_  
Angela R. Susa  
Recording Secretary

## DISTRICT BOARD OF DIRECTORS

**Monday, April 21, 2025**

**Immediately Following Committee-of-the-Whole**

**Mid-State Wisconsin Rapids Campus**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

**Room L133-134**

## AGENDA

### A. CALL TO ORDER – RICHARD MERDAN

### B. ROLL CALL

### C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

*This April 21, 2025, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time, and agenda of the meeting.*

### D. OPEN FORUM – RICHARD MERDAN

*The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.*

*Ground rules regarding public comment on Board agenda item(s):*

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

### E. ACTION ON MEETING MINUTES (Voice Vote) – RICHARD MERDAN

- *March 17, 2025 – Board of Directors Meeting*

### F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

#### 1. Payment of Bills and Payroll

*District bills for March 2025 totaled \$1,064,053.49.*

*Operational Expenditures ..... \$769,043.91*

*Capital Expenditures ..... \$295,009.58*

*Payroll for March 2025 totaled \$2,436,703.35*

*Payroll Disbursements (March) ..... \$1,758,505.36*

Travel & Misc. Reimbursements..... \$16,037.93  
 Fringe Benefits..... \$662,160.06

Administration recommends approving the payment of these obligations in the amount of \$3,500,756.84.

2. Contracted Service Agreements

*The District has entered into sixteen contracted service agreements totaling \$49,651.69. The individual contracts are available for review upon request. Administration recommends approval of these contracts.*

3. Procurements for Goods and Services

*Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.*

4. District Board Approval of Hires and Resignations of Contracted Staff

*Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.*

**G. CHAIRPERSON'S REPORT – RICHARD MERDAN**

1. Meeting attendance
2. District Boards Association (DBA)
3. Association of Community College Trustees (ACCT)
4. Next meeting date

**H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK**

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

**I. COMMITTEE REPORTS**

1. Finance & Infrastructure Committee – Charles Spargo
  - a. Review of Consent Agenda Items
    1. Payment of Bills and Payroll
    2. Contracted Service Agreements
    3. Procurement for Goods and Services
  - b. Treasurer's Report for FY25
  - c. FY26 Capital Budget
  - d. FY25 Budget Amendment
  - e. Bid #841 – Oral Health Remodel

- f. Informational Items
  - 1. Special FY26 Budget Meeting
  - 2. Finance Implications for Topics in Other Committees

- 2. Academic & Student Services Committee – Shawn Becker
  - a. Review of Consent Agenda Items
  - b. Global Education
  - c. TCS10 – Admission Waitlist Special Circumstances
  - d. Informational Items
    - 1. Mid-State on Central
- 3. Human Resources & External Relations Committee – Richard Merdan
  - a. Review of Consent Agenda Items
    - 1. District Board Approval of Hires and Resignations of Contracted Staff
  - b. Informational Items
    - 1. Human Resources and Payroll
    - 2. 2025 Summer Camps at Mid-State
- 4. Committee-of-the-Whole – Richard Merdan
  - a. Culinary Arts
  - b. Anthology Enterprise Resource Planning

**J. DISCUSSION & ACTION – RICHARD MERDAN**

- 1. GRANT OUTCOMES – Micki Dirks-Luebbe and Sarah King

*An update on the General Purpose Revenue State Grant outcomes for this year including what was funded, what was not funded and how that compares to prior years will be provided.*

**K. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Adams Campus	March 17, 2025
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**A. CALL TO ORDER – Richard Merdan**

The meeting was called to order at 5:17 p.m.

**B. ROLL CALL**

PRESENT: Shawn Becker, Betty Bruski Mallek, Kim Johnson, Richard Merdan, Ron Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Are Vang

OTHERS: Rick Anderson, Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Dr. Mandy Lang, Brad Martinson, Dr. Chris Severson, and Angie Susa

**C. OPEN MEETING CERTIFICATION – Richard Merdan**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM –Richard Merdan**

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Ms. Bruski Mallek, seconded by Mr. Becker, upon a voice vote, approved minutes from the board meeting held February 17, 2025.

**F. CONSENT AGENDA**

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of February 2025 were presented. These bills totaled \$2,137,628.37 of which \$1,714,143.04 represents operational expenditures and \$423,485.33 represents capital expenditures. The district's payroll for the month of February totaled \$1,791,074.86 plus \$30,254.36 for travel and miscellaneous reimbursements and \$672,677.63 in fringe benefits. The district's bills and payroll totaled \$4,631,635.22.

2. Entered into the following contracted service agreements totaling \$7,290.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147267	BLS Renewal (In-Person)	\$ 595.00
147268	Firearms Qualifications Testing	\$ 1,400.00
147269	BLS Renewal (In-Person)	\$ 2,725.00
147270	BLS Renewal (In-Person)	\$ 900.00
147271	Lifting and Rigging	\$ 1,670.00

3. Approved the following procurement(s) for goods and services:  
There are no procurements requiring Board Approval
4. District Board Approval of Hires and Resignations of Contracted Staff:  
Hire – Kristi Lenzo (effective March 13, 2025); Instructor, Nursing

**G. CHAIRPERSON'S REPORT – Richard Merdan**

1. Ms. Vang asked to be excused this evening. Kim Johnson introduced herself to the Board.
2. The District Boards Association will hold a Board meeting April 11 following the Ambassador Banquet in Wisconsin Dells. Anyone interested in attending should contact Ms. Susa for proper arrangements.



3. Future meeting dates (times unless otherwise announced):  
**MONTHLY MEETING**  
Monday, April 21, 2025                      **Committee-of-the-Whole: 5:00 p.m.**  
Wisconsin Rapids Campus                      **Board Meeting: Following Committee-of-the-Whole**

**H. PRESIDENT'S REPORT – Dr. Shelly Mondeik**

1. Dr. Mondeik highlighted campus activities. Activities included hosting multiple WTCS conferences (Assessment, Ag Day, and New Leaders), continued work on the FY26 operational and capital budgets, and accreditation visit for the Surgical Technologist program.
2. Dr. Mondeik highlighted recent community involvement and recognition. Representatives from the College participated in the Portage County Boys & Girls Club Awards Night, Portage County Historical Society presentation of “History of Mid-State”, and the Portage County Ag Appreciation Banquet. Mid-State was recognized as Member of the Year by the Heart of Wisconsin Chamber of Commerce as well as a Top 10 Finalist for the Bellwether Award (received Best in Show for our category at the recent conference and awards ceremony).
3. Legislative conversation continues at the Presidents Association and WTCS levels.

**I. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
  - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
  - b. RFP #843 – MID-STATE GROUNDS AND LANDSCAPING SERVICES WISCONSIN RAPIDS CAMPUS: Bid results for grounds and landscaping services at the Wisconsin Rapids Campus were presented and discussed.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution For Awarding of Bid #843 Mid-State Grounds and Landscaping Services Wisconsin Rapids Campus:

WHEREAS, the College has need for Grounds and Landscaping Services at the Wisconsin Rapids Campus; and

WHEREAS, the proposed services was coordinated with, and approved by Mid-State's Facilities staff; and

WHEREAS, the responses of Request For Proposal #843 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for selection of services

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Proposal #843 to Grounds Detail Services in the amount of \$50 per hour using College equipment and \$55.00 per hour using vendor equipment, recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board has approved the funding for the grounds and landscaping services from the FY2025 and FY2026 budgeted funds. Contract to begin April 1, 2025 with Mid-State having the option to renew for an additional six (6) consecutive one-year terms.

- c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE –Shawn Becker
  - a. ACADEMIC PROGRAMMING: The committee reviewed and discussed programming recommendations earlier in the evening.

Program Approval – Advanced Meat Cutting and Butchery

The existing program has served four cohorts and interest remains strong in additional training. This Technical Diploma program expansion would launch in Spring 2025 with a full-time faculty member and run out of Auburndale High School.

Motion by Mr. Becker, seconded by Mr. Zietlow, upon a roll call vote, unanimously approved the Advanced Meat Cutting and Butchery Technical Diploma Program.

- b. WINTERIM REPORT: Over a three-week winterim term, 41 courses were held. Fewer students were served compared to last winterim. Success rate of those students taking winterim was higher than the average of a semester course.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
  - a. TEMPLE GRANDIN: Mid-State hosted two events featuring Temple Grandin. Over 100 attended the afternoon session held in the Mid-State gym while a sold-out in 24 hour crowd of over 575 attended the evening presentation at SentryWorld.
  - b. WORKFORCE & ECONOMIC DEVELOPMENT EVENTS: Events recently held by the Workforce & Economic Development Department were highlighted. Events included Women in Welding Camp and WTCS Ag Day and Mid-State Farm Tour.
4. COMMITTEE-OF-THE-WHOLE – Richard Merdan
  - a. COLLEGE-WIDE IN-SERVICE: An overview of Mid-State College-Wide In-Service background, goals, strategies and highlights from the most recent were shared.

**J. DISCUSSION & ACTION**

1. ADAMS CAMPUS AND COMMUNITY UPDATE: An Adam's Campus and community update was provided.

**K. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:30 p.m. with a motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

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Date	Check number	Payee Name	Amount	Notes
3/6/2025	201761	ADAMS-FRIENDSHIP AREA SCHOOL DISTRICT	569.33	
3/6/2025	201762	ADAMS-FRIENDSHIP TIMES REPORTER	500.00	
3/6/2025	201763	Ambrosia Pub & Grill, LLC	4,597.64	
3/6/2025	201765	ARTHUR J GALLAGHER RISK MGMNT SERVICES	1,322.52	
3/6/2025	201766	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	13,438.50	
3/6/2025	201767	AUTO SELECT OF STEVENS POINT	500.00	
3/6/2025	201768	CAREERBUILDER, LLC	369.25	
3/6/2025	201769	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,850.00	
3/6/2025	201770	CHAT-R-BOX RESTAURANT AND CATERING	5,530.00	
3/6/2025	201771	CHET'S PLUMBING & HEATING	1,185.00	
3/6/2025	201772	CONCORD TECHNOLOGIES	110.11	
3/6/2025	201773	Diversified Benefit Services, Inc.	325.00	
3/6/2025	201774	DOBBERSTEIN LAW FIRM, LLC	193.99	
3/6/2025	201775	FAM TREE, LLC	2,061.68	
3/6/2025	201776	FEDEX	165.14	
3/6/2025	201777	FINANCIAL AID SERVICES, LLC	1,600.00	
3/6/2025	201778	Finger Publishing, Inc.	1,290.00	
3/6/2025	201779	FOUNDATION PARTNERS, LLC	40,000.00	Waitlist Management Solution - Consulting Services
3/6/2025	201780	GANNETT WISCONSIN LOCALIQ	875.80	
3/6/2025	201781	GRANTON AREA SCHOOLS	1,400.00	
3/6/2025	201782	GUNDERSEN MOUNDVIEW HOSPITAL AND CLINICS	1,123.46	
3/6/2025	201783	HealthCheck360	1,340.15	
3/6/2025	201784	HENRICKSEN & COMPANY, INC.	2,111.10	
3/6/2025	201785	HIRERIGHT LLC	685.39	
3/6/2025	201786	HOME BUTCHERING SUPPLIES, LLC	83.30	
3/6/2025	201787	HUNTINGTON NATIONAL BANK	30,918.22	Two invoices for the Telepresence Project. This was included in the original board approved FY25 budget.
3/6/2025	201788	INSIGHT FS	1,898.97	
3/6/2025	201789	LAMAR COMPANIES	2,650.00	
3/6/2025	201790	LILY PAD FLORAL & GIFTS, LLC	70.00	
3/6/2025	201791	MARSHFIELD SCHOOL DISTRICT	1,400.00	
3/6/2025	201792	MISSISSIPPI WELDERS SUPPLY CO., INC	746.36	
3/6/2025	201793	MOGLI TECHNOLOGIES	17,883.75	
3/6/2025	201794	MULTI MEDIA CHANNELS LLC	500.00	
3/6/2025	201795	NASSCO, INC.	3,199.05	
3/6/2025	201796	NEKOOSA SCHOOL DISTRICT	1,400.00	
3/6/2025	201797	PITTSVILLE PUBLIC DISTRICT SCHOOL	2,400.00	
3/6/2025	201798	POINT OF BEGINNING INC	750.00	
3/6/2025	201799	REDSHELF, INC	315.00	
3/6/2025	201800	ROCKMAN'S CATERING	3,749.45	
3/6/2025	201801	SCHUESSLER, JAMES	428.00	
3/6/2025	201802	SCHULIST'S CUSTOM CABINETS INC	150.00	
3/6/2025	201803	SkillsUSA WI	2,000.00	
3/6/2025	201804	STAATS AWARDS	93.97	
3/6/2025	201805	STAFFWORKS GROUP	1,130.40	
3/6/2025	201806	STEVENS POINT AREA SCHOOL DISTRICT	2,400.00	
3/6/2025	201807	TOMORROW RIVER SCHOOL DISTRICT	2,400.00	
3/6/2025	201808	TRI-COUNTY AREA SCHOOL DISTRICT	1,400.00	
3/6/2025	201809	Trustee Mont Martin	145.15	
3/6/2025	201810	TWEET/GAROT MECHANICAL INC	11,491.11	
3/6/2025	201811	ULINE INC	4,816.74	
3/6/2025	201812	UW PROVISION COMPANY, INC.	791.62	
3/6/2025	201813	WAMBO	100.00	
3/6/2025	201814	WAOW/WYOW TELEVISION INC	3,050.00	
3/6/2025	201815	WAUKESHA COUNTY TECHNICAL COLLEGE	233.27	
3/6/2025	201817	WI COUNTIES ASSOCIATION	20.00	

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3/6/2025	201818	WI DEPT OF JUSTICE	120.00	
3/6/2025	201819	WI DEPT OF PUBLIC INSTRUCTION	655.00	
3/6/2025	201820	WI NEWS TRACKER	103.00	
3/6/2025	201821	WI RAPIDS PUBLIC SCHOOLS	2,400.00	
3/6/2025	201822	Wood Street Rental Center, Inc.	381.37	
3/6/2025	201823	STERICYCLE INC	124.17	
3/6/2025	201824	Student	200.00	
3/6/2025	201825	Student	2,601.50	
3/6/2025	201826	Student	500.00	
3/6/2025	201827	Student	750.00	
3/6/2025	201828	Student	2.50	
3/6/2025	201829	Student	10.00	
3/6/2025	201830	Student	200.00	
3/6/2025	201831	Student	200.00	
3/6/2025	201832	Student	42.38	
3/6/2025	201833	Student	379.92	
3/6/2025	201834	Student	575.42	
3/6/2025	201835	Student	200.00	
3/6/2025	201836	Student	324.94	
3/6/2025	201837	Student	42.38	
3/6/2025	201838	Student	200.00	
3/6/2025	201839	Student	500.00	
3/6/2025	201840	Student	1,052.04	
3/6/2025	201841	Student	1,000.00	
3/6/2025	201842	Student	500.00	
3/6/2025	201843	Student	45.00	
3/6/2025	201844	Student	45.00	
3/6/2025	201845	Student	2,970.00	
3/6/2025	201846	Student	200.00	
3/6/2025	201847	Student	4,454.00	
3/12/2025	ACH	US Bank Pcards	118,498.41	Payment of the February pcard charges.
3/13/2025	201848	1ST AYD CORP	25.47	
3/13/2025	201849	AIRGAS USA LLC	300.56	
3/13/2025	201850	AMSIMPKINS AND ASSOCIATES	20,000.00	
3/13/2025	201851	AT&T	1,612.39	
3/13/2025	201852	BADGER HEATING & AIR CONDITIONING	13,490.00	
3/13/2025	201853	BADGER SCALE	410.00	
3/13/2025	201854	BAUERNFEIND BUSINESS TECHNOLOGIES INC	784.90	
3/13/2025	201855	BUSINESS PROFESSIONALS OF AMERICA	300.00	
3/13/2025	201856	CAP SERVICES INC	2,419.79	WIG Payment
3/13/2025	201857	Bizzy Bees Childcare Center	100.38	
3/13/2025	201858	CDW-G /BERBEE	3,527.88	
3/13/2025	201859	CENGAGE LEARNING	495.00	
3/13/2025	201860	CENTRAL WI PUBLICATIONS, INC.	550.00	
3/13/2025	201861	CHAT-R-BOX RESTAURANT AND CATERING	3,660.00	
3/13/2025	201862	CHICAGO IRON & SUPPLIES INC	4,571.18	
3/13/2025	201863	Commercial Roofing, Inc.	856.00	
3/13/2025	201864	FRONTIER NORTH INC	1,330.00	
3/13/2025	201865	HAYWARD WATER & SEWER UTILITY	115.81	
3/13/2025	201866	HEARTLAND BUSINESS SYSTEMS	3,200.00	
3/13/2025	201867	HENRICKSEN & COMPANY, INC.	519.38	
3/13/2025	201868	LONDERVILLE STEEL ENTERPRISES INC	817.77	
3/13/2025	201869	MARSHFIELD AREA CHAMBER OF COMMERCE	2,000.00	
3/13/2025	201870	MISSISSIPPI WELDERS SUPPLY CO., INC	1,161.73	
3/13/2025	201871	MSC INDUSTRIAL SUPPLY INC	32.35	
				Floor scrubber for the AMETA. PO2024000182.
3/13/2025	201872	NASSCO, INC.	71,781.00	This was approved at the May 2024 Board meeting.
3/13/2025	201873	QUALITY PLUS PRINTING	360.00	

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3/13/2025	201874	Sheldon,Meghan M	10.00	
3/13/2025	201875	SIGN HERE INTERPRETING LLC	285.00	
3/13/2025	201876	SOLARUS	2,957.06	
3/13/2025	201878	STOCOR PORTABLE STORAGE LLC	165.00	
3/13/2025	201879	UNIVERSITY OF WISCONSIN-STEVENSON POINT	87,173.96	Charges for Student housing applied to a pass through account.
3/13/2025	201880	US CELLULAR	628.18	
3/13/2025	201881	VIKING ELECTRIC SUPPLY INC	7,444.99	
3/13/2025	201882	WATER WORKS & LIGHTING COMMISSION	388.21	
3/13/2025	201883	WE ENERGIES	76.38	
3/13/2025	201884	WI ASSOCIATION OF COLLEGE STORES	100.00	
3/13/2025	201885	WI PUBLIC SERVICE CORP	14,105.62	
3/13/2025	201886	Wood Street Rental Center, Inc.	359.79	
3/13/2025	201887	XCEL ENERGY	191.10	
3/13/2025	201888	YMCA - SOUTH WOOD COUNTY	754.00	
3/13/2025	201889	SPECTRUM BUSINESS	129.99	
3/13/2025	201890	SPECTRUM BUSINESS	160.25	
3/13/2025	201891	SPECTRUM BUSINESS	700.00	
3/13/2025	201892	Student	1,800.00	
3/13/2025	201893	Student	900.00	
3/13/2025	201894	Student	1,298.80	
3/13/2025	201896	Student	1,800.00	
3/13/2025	201897	Student	10.00	
3/13/2025	201898	Student	10.00	
3/13/2025	201899	Student	4,917.00	
3/13/2025	201900	Student	1,000.00	
3/13/2025	201901	Student	866.00	
3/13/2025	201902	Student	1,661.83	
3/20/2025	201903	ADVANCED PHYSICAL THERAPY	480.00	
3/20/2025	201904	ALLIANT ENERGY/WP&L	1,503.48	
3/20/2025	201905	AMERICAN LEGION POST 54	4,432.00	
3/20/2025	201906	ARTHUR J GALLAGHER RISK MGMT SERVICES	2,500.00	
3/20/2025	201907	ASCENT CONSTRUCTION, LLC	12,362.08	
3/20/2025	201908	ASSOCIATED TRUST COMPANY, NA	989.58	
3/20/2025	201909	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	4,022.23	WIG Payment
3/20/2025	201910	CARLIN HORTICULTURAL SUPPLIES	48.12	
3/20/2025	201911	CENTERGY INC	15,478.56	WIG Payment
3/20/2025	201912	CITY OF MARSHFIELD	92.44	
3/20/2025	201913	CONCENTRA	64.00	
3/20/2025	201914	CREATE PORTAGE COUNTY, INC.	10,374.45	WIG Payment
3/20/2025	201915	DIGICOPY INC	5,188.03	
3/20/2025	201916	DOBBERSTEIN LAW FIRM, LLC	330.40	
3/20/2025	201917	FINANCIAL AID SERVICES, LLC	2,112.00	
3/20/2025	201918	FLORA ELEMENTS, LLC	1,200.00	
3/20/2025	201919	FRONTIER NORTH INC	1,191.68	
3/20/2025	201920	HAMILTON MEDICAL, INC.	16,000.00	
3/20/2025	201921	HARTER'S FOX VALLEY DISPOSAL	3,189.80	
3/20/2025	201922	HEINZEN PRINTING INC	2,111.10	
3/20/2025	201923	Hericks,Makendri Eva-Marie	651.90	
3/20/2025	201924	LITTLE SCHOLARS CHILD CARE & PRESCHOOL	1,876.81	
3/20/2025	201925	MARSHFIELD GLASS LLC	245.00	
3/20/2025	201926	MARSHFIELD SCHOOL DISTRICT	160.44	
3/20/2025	201927	METALMASTERS TARGET SYSTEMS	1,363.78	
3/20/2025	201928	NASSCO, INC.	777.71	
3/20/2025	201929	NICOLET PROMOTIONS INC	27.50	
3/20/2025	201930	O'REILLY AUTOMOTIVE INC	982.06	
3/20/2025	201931	POINT PLOWING, LLC	2,130.00	
3/20/2025	201932	PORTAGE COUNTY BUSINESS COUNCIL INC	96.00	
3/20/2025	201933	REDSHELF, INC	35.00	

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3/20/2025	201934	SOMERVILLE INC	18,424.82	
3/20/2025	201935	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	1,100.00	
3/20/2025	201936	STAFFWORKS GROUP	2,260.80	
3/20/2025	201937	STOCOR PORTABLE STORAGE LLC	350.00	
3/20/2025	201938	SUMMIT FIRE PROTECTION, CO.	163.35	
3/20/2025	201939	Trustee Mont Martin	145.15	
3/20/2025	201940	TWEET/GAROT MECHANICAL INC	1,441.08	
3/20/2025	201941	US POST OFFICE	350.00	
3/20/2025	201942	UW GREEN BAY	250.00	
3/20/2025	201943	UW PROVISION COMPANY, INC.	490.95	
3/20/2025	201944	VANGUARD COMPUTERS, INC.	1,215.25	
3/20/2025	201945	WE ENERGIES	61.83	
3/20/2025	201946	WI RAPIDS PUBLIC SCHOOLS	161.00	
3/20/2025	201947	WOOD AREA HOLSTEINS	600.00	
3/20/2025	201948	MID-STATE TECHNICAL COLLEGE	714.88	
3/20/2025	201949	MID-STATE TECHNICAL COLLEGE	6,790.00	
3/20/2025	201950	Student	314.70	
3/20/2025	201951	Student	947.19	
3/20/2025	201952	Student	1,500.00	
3/20/2025	201953	Student	31.41	
3/20/2025	201954	Student	40.00	
3/20/2025	201955	Student	866.00	
3/20/2025	201956	Student	15.00	
3/20/2025	201957	Student	1,976.00	
3/20/2025	201958	Student	300.00	
3/26/2025	201959	6 AM MARKETING, INC.	4,623.52	
3/26/2025	201960	AACC COMMUNITY COLLEGE	4,181.00	
3/26/2025	201961	ASCENT CONSTRUCTION, LLC	6,413.00	
3/26/2025	201962	Boardman & Clark LLP	3,632.50	
3/26/2025	201963	BOHN TRUCKING & EXCAVATING INC	5,397.00	
3/26/2025	201964	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	26,881.39	WIG Payment - January and February invoices.
3/26/2025	201965	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	200.00	WIG Payment
3/26/2025	201966	CANALAND EARLY LEARNING	552.00	
3/26/2025	201967	CENGAGE LEARNING	1,449.00	
3/26/2025	201968	CENTRAL WI MANUFACTURING ALLIANCE, INC	5,000.00	
3/26/2025	201969	CHET'S PLUMBING & HEATING	1,185.00	
3/26/2025	201970	CITY OF MARSHFIELD	169.03	
3/26/2025	201971	CROCKETT SEPTIC, LLC	150.00	
3/26/2025	201972	DBA MISSION COFFEE	34.00	
3/26/2025	201973	Diversified Benefit Services, Inc.	105.00	
3/26/2025	201974	DOORWORKS INC	2,035.00	
3/26/2025	201975	FEDEX	99.14	
3/26/2025	201976	GRANTON AREA SCHOOLS	24.78	
3/26/2025	201977	HealthCheck360	1,318.27	
3/26/2025	201978	HEINZEN PRINTING INC	887.00	
3/26/2025	201979	KANSAS STATE UNIVERSITY	77.50	
3/26/2025	201980	KOBUSSEN BUSES LTD	2,126.29	
3/26/2025	201981	LAKESHORE TECHNICAL COLLEGE	42,871.12	WILM Charges for the month of February
3/26/2025	201982	EXECUTIVE AGENDA	1,175.00	
3/26/2025	201983	MARSHFIELD AREA CHAMBER OF COMMERCE	100.00	
3/26/2025	201984	MARSHFIELD AREA UNITED WAY	600.00	
3/26/2025	201985	MARSHFIELD ROTARY CLUB	110.00	
3/26/2025	201986	MIDLAND PAPER	1,657.60	
3/26/2025	201987	MID-STATE TECHNICAL COLLEGE FOUNDATION	31.00	
3/26/2025	201988	NASSCO, INC.	609.01	
3/26/2025	201989	PINTERS PACKING PLANT, INC.	605.22	
3/26/2025	201990	QUALITY PLUS PRINTING	550.00	
3/26/2025	201991	RAPIDS SIGN	3,180.00	

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3/26/2025	201992	RIESTERER & SCHNELL INC	757.14	
3/26/2025	201993	SDC PUBLICATIONS	246.00	
				Universal Testing Machine. PO2025000152.
3/26/2025	201994	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	77,716.80	This was approved a the December 2024 board meeting.
3/26/2025	201995	Student	1,586.61	
				Adams addition and remodel. Professional services from January 27 thru February 23rd.
3/26/2025	201996	SOMERVILLE INC	25,628.46	
3/26/2025	201997	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	164.00	
3/26/2025	201998	STOCOR PORTABLE STORAGE LLC	290.00	
3/26/2025	201999	TAYLOR & FRANCIS GROUP, LLC	336.00	
3/26/2025	202000	TOWN OF DEXTER	16.96	
3/26/2025	202001	TOWN OF GRAND RAPIDS	34.55	
3/26/2025	202002	UNITED GREENHOUSE SYSTEMS, INC.	750.00	
3/26/2025	202003	UNITED MAILING SERVICE INC	10,312.13	
3/26/2025	202004	US OMNI & TSACG COMPLIANCE SERVICES, INC	95.88	
3/26/2025	202005	VILLAGE OF PLOVER	216.89	
3/26/2025	202006	WATER WORKS & LIGHTING COMMISSION	23,622.10	
3/26/2025	202007	WE ENERGIES	1,100.00	
3/26/2025	202008	WESTERN TECHNICAL COLLEGE	774.45	
3/26/2025	202010	WISCONSIN FARM TECHNOLOGY DAYS INC	940.00	
3/26/2025	202011	WORLD FUEL SERVICES, INC.	9,725.18	
3/26/2025	202012	WROBLEWSKI CONCRETE CONSTRUCTION LLC	1,886.00	
3/26/2025	202013	AT&T	117.43	
3/26/2025	202014	MID-STATE TECHNICAL COLLEGE	1,899.10	
3/26/2025	202015	MID-STATE TECHNICAL COLLEGE	4,343.04	
3/26/2025	202016	SPECTRUM BUSINESS	5,513.52	
3/26/2025	202017	STERICYCLE INC	492.01	
3/26/2025	202018	Student	866.00	
3/26/2025	202019	Student	866.00	
3/26/2025	202020	Student	4,701.00	
3/26/2025	202021	Student	866.00	
3/26/2025	202022	Student	866.00	
3/26/2025	202023	Student	866.00	
3/26/2025	202024	Student	213.49	
3/26/2025	202025	Student	996.22	
3/26/2025	202026	Student	866.00	
3/26/2025	202027	Student	1,039.80	
3/26/2025	202028	Student	1,199.56	
3/26/2025	202029	Student	1,452.95	
3/26/2025	202030	Student	866.00	
3/26/2025	202031	Student	1,114.00	
3/26/2025	202032	Student	866.00	
3/26/2025	202033	Student	2.50	
3/26/2025	202034	Student	256.63	
3/26/2025	202035	Student	2,302.00	
3/26/2025	202036	Student	168.42	
3/26/2025	202037	Student	866.00	
3/26/2025	202038	Student	2,969.00	
3/26/2025	202039	Student	866.00	
3/26/2025	202040	Student	866.00	
3/26/2025	202041	Student	248.00	
3/26/2025	202042	Student	812.50	
3/26/2025	202043	Student	866.00	
3/26/2025	202044	Student	719.16	
3/26/2025	202045	Student	1,820.20	
3/26/2025	202046	Student	52.17	
3/26/2025	202047	Student	166.44	

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3/26/2025	202048	Student	594.30	
3/26/2025	202049	Student	300.88	
3/26/2025	202050	Student	1,114.00	
3/26/2025	202051	Student	866.00	
3/26/2025	202052	Student	866.00	
3/26/2025	202053	Student	743.00	
3/26/2025	202054	Student	678.15	
3/26/2025	202055	Student	866.00	
3/26/2025	202056	Student	8,370.44	
3/26/2025	202057	Student	522.00	
3/26/2025	202058	Student	866.00	
3/26/2025	202059	Student	866.00	
3/26/2025	202060	Student	866.00	
3/26/2025	202061	Student	773.27	
3/26/2025	202062	Student	277.27	
3/26/2025	202063	Student	1,998.41	
3/26/2025	202064	Student	347.00	
3/26/2025	202065	Student	157.35	
3/26/2025	202066	Student	866.00	
3/26/2025	202067	Student	866.00	
3/26/2025	202068	Student	866.00	
3/26/2025	202069	Student	288.00	
3/31/2025	ACH	Mission WI	5,000.00	WIG Payment
			<b>1,064,053.49</b>	



## March Accepted Contract Service Agreements

Meeting on April 21, 2025

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147272	Marshfield	Business and Industry	OSHA 30 for Construction	30	6	\$ 4,200.00
147273	Marshfield	Business and Industry	CDL Entry Level Driver Training	36	2	\$ 5,500.00
147276	Nekoosa	Business and Industry	Confined Space Rescue	4	10	\$ 638.00
147277	Friendship	Business and Industry	Forklift Operator Training	4	8	\$ 2,620.00
147278	Plover	Business and Industry	Heartsaver CPR AED	3.5	7	\$ 650.00
147279	Marshfield	Business and Industry	Heartsaver CPR AED	7	35	\$ 2,600.00
147280	Marshfield	Business and Industry	Blood Bourne Pathogen	2	35	\$ 1,100.00
147281	Wisconsin Rapids	Public Educational Institutions - Postsecondary	DISC Facilitation	3	56	\$ 2,500.00
147282	Neillsville	Business and Industry	Heartsaver FA CPR AED	7.5	13	\$ 1,750.00
147283	Stevens Point	Business and Industry	Fall Protection Training	4	22	\$ 1,920.00
147284	Nekoosa	Business and Industry	Fall Protection Training	4	20	\$ 1,630.00
147285	Stevens Point	Business and Industry	Excel Training	9	12	\$ 4,400.00
147286	Wisconsin Rapids	Business and Industry	Crane Rigging Train-the-Trainer	8	2	\$ 3,440.00
147287	Adams	Economic Development Corporations Contracts for Services and Contract Reporting System Manual	Career Professionalism	2	100	\$ 1,200.00
147288	Stevens Point	Public Educational Institutions - Postsecondary	Manufacturing Practices	36	10	\$ 6,285.71
147289	Marshfield	Business and Industry	Nursing Assistant	81	8	\$ 9,217.98
<b>Total:</b>					<b>\$49,651.69</b>	

# March Contract Training Proposals

## For Informational Purposes

Monthly Contract Training Proposal Recap - March 2025					
Proposal #	Bill To City	Industry Type	Type of Service	Proposal Amount	Current Status
00001381	Wisconsin Rapids	Business and Industry	Forklift Train-the-Trainer	\$7,640.00	Presented
00001379		Business and Industry	Career Professionalism	\$1,200.00	Accepted
00001378	Marshfield	Business and Industry	Equipment Rental	\$200.00	Accepted
00001376	Marshfield	Business and Industry	CPR - Sept. 2025	\$630.00	Presented
00001375	Stevens Point	Business and Industry	Cohort 4 - April 2025	\$4,400.00	Accepted
00001374	Marshfield	Business and Industry	Team Development Training	\$1,275.00	Presented
00001373	Marshfield	Business and Industry	Live-Fire Cyber Range Workshop	\$2,500.00	Presented
00001371	Stevens Point	Business and Industry	Strategic Planning	\$2,800.00	Presented
00001370	Marshfield	Business and Industry	Leadership Development Training	\$1,550.00	Presented
00001369	Marshfield	Business and Industry	2025 WAT Grant - Pharmacology	\$12,110.00	Presented
00001368	Marshfield	Business and Industry	2025 WAT Grant - Human Body	\$25,135.00	Presented
00001367	Marshfield	Business and Industry	2025 WAT Grant - Med Term	\$15,670.00	Presented
00001366	Marshfield	Business and Industry	2025 WAT Grant - CNA	\$20,290.00	Presented
00001365	Neillsville	Business and Industry	First Aid / CPR / AED	\$1,750.00	Accepted
00001362	Stevens Point	Business and Industry	Prompt Engineering for Beginners	\$420.00	Presented
00001358	Marshfield	Business and Industry	Dairy Automation Technician Training	\$86,300.00	Presented
00001357	Marshfield	Business and Industry	Dairy Automation Training	\$86,300.00	Presented
00001353	Wisconsin Rapids	Business and Industry	EMR Refresher Training - Summer 2025	\$5,200.00	Presented
00001349	Nekoosa	Business and Industry	Confined Space Rescue	\$1,276.00	Accepted
00001345	Marshfield	Business and Industry	First Aid / CPR / AED - Contract	\$1,150.00	Denied
00001344	Marshfield	Business and Industry	CDL ELT Training	\$5,500.00	Accepted
00001341		Business and Industry	OSHA 30 General Industry (spring 2025)	\$7,000.00	Presented
00001340		Business and Industry	OSHA 10 General Industry (spring 2025)	\$2,600.00	Presented
00001337	Wisconsin Rapids	Business and Industry	DISC Assessments - Student Services	\$2,500.00	Accepted
00001335	Friendship	Business and Industry	Forklift Operator Training	\$2,620.00	Accepted
00001333	Wisconsin Rapids	Business and Industry	Crane and Crane Rigging Train-the-Trainer	\$3,440.00	Accepted
00001331	Marshfield	Business and Industry	CPR / AED / BHP Certification	\$3,700.00	Accepted
00001330	Nekoosa	Business and Industry	De-Escalation – Situational Awareness – Proactive Crisis Response	\$990.00	Presented
00001329	Stevens Point	Business and Industry	Sanitation for Food Service Operations	\$6,480.00	Presented
00001328		Business and Industry	OSHA 30 for Construction - Marshfield	\$4,200.00	Accepted
Total	Sum			\$316,826.00	
	Count	30			

<b>FINANCE &amp; INFRASTRUCTURE COMMITTEE</b> <b>Procurement of Goods and Services</b> <b>April 21, 2025 Board Meeting</b>		
	<b>Amount</b>	<b>Procurement Method</b>
<b><u>Procurements Requiring Board Action</u></b>		
<b>Subtotal for Procurements Requiring Board Action</b>	<b>-</b>	
<b><u>Procurements Not Requiring Board Action</u></b>		
Foundation Partners, LLC	40,000.00	Quotes
Somerville Inc	25,628.46	State Contract
<b>Subtotal for Procurements Not Requiring Board Action</b>	<b>65,628.46</b>	
<b><u>Procurements Approved in Budget Process Not Requiring Board Action</u></b>		
AMETA Center		
Shimadzu Scientific Instruments, Inc.	77,716.80	Bid
Nassco, Inc.	71,781.00	RFP
IT Department		
Huntington National Bank	30,918.22	State Contract
<b>Subtotal for Budgeted Procurements</b>	<b>180,416.02</b>	
<b><u>Mandatory Procurements Not Requiring Board Action</u></b>		
LakeShore Technical College - WILM Monthly Charge	42,871.12	Mandatory
University of Wisconsin - Stevens Point	87,173.96	Mandatory Pass Through
WIG Grant Subrecipient Reimbursements		
Boys & Girls Club of Portage County Inc.	26,881.39	Mandatory
<b>Subtotal for Mandatory Procurements</b>	<b>156,926.47</b>	
<b><u>Emergency Procurements</u></b>		
<b>Subtotal for Emergency Procurements</b>	<b>-</b>	
<b>Grand Total</b>	<b><u>402,970.95</u></b>	

**FINANCE & INFRASTRUCTURE COMMITTEE**

**Procurement of Goods and Services**

**April 21, 2025 Board Meeting**

**PROCUREMENT & SELECTION METHODS DEFINED**

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

**BID** – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

**STATE CONTRACT** – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

**MANDATORY** – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

## FY25 Budget Notifications Made in the Month of March 2025

Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change		Budgeted Expense Change		Budgeted Fund Balance Change	
Fund 1 - General Fund Budget Notifications									
	141545 New Leaders Summit	State	Establish budget	6,982.00		6,650.00		332.00	
	141625 Electricians Apprenticeship	State	Establish budget	8,139.00		8,139.00		-	
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications									
								-	
Fund 3 - Capital Projects Fund Budget Notifications									
								-	
Fund 4 - Debt Service Fund Budget Notifications									
								-	
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications									
								-	
Total Budget Changes For The Month				\$ 15,121		\$ 14,789		\$ 332	

MID-STATE TECHNICAL COLLEGE  
Budgeted Revenues, Expenditures and Changes in Fund Equity  
Current Budget For the Nine Months Ending March 2025

	General Operations & Grants Fund 1	Special Revenue Aidable Fund 2	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales & Self Funded Insurances Fund 6	Special Revenue Non-Aidable Fund 7	Total Current Budget	Percentage of Total Current Budget	Original Budget
<b>Revenues</b>										
Local Government	7,331,934			6,996,845			483,406	14,328,779	23.7%	14,328,779
Student Fees	7,250,015	116,805	1,656,013				866,000	7,550,226	13.0%	7,850,226
State Aid & Grants	19,180,380		824,435	115,000	1,058,500	504,821	625,000	21,708,393	35.8%	20,684,354
Institutional	3,074,396	1,676,515	2,237,754				6,237,000	11,148,665	18.5%	11,148,665
Federal								11,062,250	19.8%	7,856,765
<b>Total Revenues</b>	<b>\$ 37,537,363</b>	<b>\$ 1,793,320</b>	<b>\$ 3,929,192</b>	<b>\$ 7,111,845</b>	<b>\$ 1,058,500</b>	<b>\$ 504,821</b>	<b>\$ 8,936,406</b>	<b>\$ 60,571,447</b>	<b>100%</b>	<b>\$ 55,659,551</b>
<b>Expenditures</b>										
Salaries and Wages	20,589,901	490,467	368,062		259,311		316,437	22,024,178	31.0%	21,740,497
Benefits	7,894,742	150,131	136,101		83,517		811,571	9,076,062	12.8%	8,918,571
Current Expenditures	9,434,150	1,133,255			82,780	115,000	167,250	10,937,435	15.4%	8,765,950
Student Financial Aid & Activities							7,852,364	7,852,364	11.1%	7,852,364
Resale					759,025	389,821		1,148,846	1.6%	1,151,786
Capital Outlay			11,523,999					11,523,999	16.2%	7,591,712
Debt Retirement				8,497,607				8,497,607	12.0%	8,497,607
<b>Total Expenditures</b>	<b>\$ 37,918,793</b>	<b>\$ 1,773,853</b>	<b>\$ 12,028,162</b>	<b>\$ 8,497,607</b>	<b>\$ 1,184,633</b>	<b>\$ 504,821</b>	<b>\$ 9,147,622</b>	<b>\$ 71,035,491</b>	<b>100%</b>	<b>\$ 64,518,487</b>
<b>% of Expenditures by Fund</b>										
	53.4%	2.5%	16.9%	12.0%	1.7%	0.7%	12.9%	100.0%		
<b>Changes in Fund Equity</b>										
Budgeted Fund Equity	11,356,804	181,216	524,741	1,148,749	690,030	2,501,101	5,425,054	21,827,695		21,827,695
Current Revenue over Expenses	(381,430)	19,467	(8,098,970)	(1,385,762)	(126,133)	0	(511,216)	(10,484,044)		(8,858,936)
<b>Other Sources and Uses:</b>										
Proceeds from Debt				1,093,000				7,500,000		7,500,000
Interfund Transfers In	470,000							470,000		470,000
Interfund Transfers Out					(120,000)	(350,000)		(470,000)		(470,000)
AMETA Center fund equity adjustment due to funding date			2,027,542					2,027,542		0
<b>Budgeted Ending Fund Equity</b>	<b>\$ 11,445,374</b>	<b>\$ 200,683</b>	<b>\$ 860,313</b>	<b>\$ 855,987</b>	<b>\$ 443,897</b>	<b>\$ 2,151,101</b>	<b>\$ 4,913,838</b>	<b>\$ 20,871,193</b>		<b>\$ 20,468,759</b>



**MID-STATE TECHNICAL COLLEGE**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**For the Nine Months Ending March 2025**

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Type		
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev Non-Aidable	Current Year	Previous Year
ASSETS AND OTHER DEBITS									
Cash	14,300,586		5,529,800	1,077,707		2,000		23,172,507	21,923,208
Investments							6,501,535	6,501,535	6,553,872
Receivables:									
Property taxes	4,530,346							4,530,346	4,420,513
Accounts receivable	1,487,656	47,813	1,203,273		211,694	162,174	61,313	2,999,739	7,720,510
Due from other funds		159,899		340,065			82,092	966,504	667,815
Inventories - at cost	222,274				352,417			352,417	561,408
Prepaid Assets									
Other Current Assets					333,546			333,546	192,726
Fixed assets - at cost, less accumulated depreciation, where applicable									
General Long Term Debt									
All Other Noncurrent Assets									
TOTAL ASSETS AND OTHER DEBITS	\$20,540,862	\$207,712	\$6,733,073	\$1,417,772	\$899,657	\$2,424,589	\$6,644,940	\$38,856,594	\$42,040,052
LIABILITIES, FUND EQUITY AND OTHER CREDITS									
Liabilities									
Accounts Payable	205,133		311,991					505,114	326,006
Accrued Liabilities:									
Wages									212
Employee related payables	276,650				15,717		11,904	276,650	306,195
Vacation	416,288	21,717			7,366			465,627	394,532
Other current liabilities					700,378			7,366	5,588
Due to other funds			266,127					966,505	667,814
Deferred Revenues	629,472						203	629,675	472,831
Deferred Compensation Liability									
General Long Term Debt Group									
TOTAL LIABILITIES	1,527,543	21,717	578,118	0	723,461	0	12,107	2,850,937	2,173,178
Fund equity and other credits									
Retained Earnings					381,532	102,328	12,929	496,789	1,041,143
Res for Prepaid Expenditures	2,550	2,162				2,220,969		4,712	4,000
Reserve for Self-Insurance								2,220,969	2,358,426
Reserve for Student Gov & Org							87,710	87,710	72,113
Res for Student Fin Assistance							131,293	131,293	127,954
Res for Post-Employ Benefits							6,473,942	6,956,216	6,913,136
Reserve for Capital Projects	482,274		3,452,233					3,452,233	7,680,715
Res for Cap Proj - Motorcycle			64,113					64,113	63,280
Reserve for Debt Service				1,149,325				1,149,325	977,435
Designated for Operations	7,842,852	73,921						7,916,773	7,888,082
Des for State Aid Fluctuations	644,640							644,640	603,420
Des for Subsequent Year	2,524,365	89,449						2,613,814	2,425,593
TOTAL FUND EQUITY AND OTHER CREDITS	11,496,681	165,532	3,516,346	1,149,325	381,532	2,323,297	6,705,874	25,738,587	30,155,297
Year-to-date excess revenues(expenditures)	7,516,638	20,463	2,638,609	268,447	(205,336)	101,292	(73,041)	10,267,072	9,711,579
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$20,540,862	\$207,712	\$6,733,073	\$1,417,772	\$899,657	\$2,424,589	\$6,644,940	\$38,856,596	\$42,040,054
Variance Check	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$2)	(\$2)



**NOTICE OF FY25  
BUDGET AMENDMENT  
April 21, 2025**

WHEREAS, the FY25 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 17, 2024 and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the addition of or modification of grants and to adjust expense budgets; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of budgets within departments and functions, to reflect current year project estimates, and to modify and add grants; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY25 budgetary revisions:

<b>FUND</b>	<b>FUNCTION RESOURCE</b>	<b>APPROPRIATION CHANGE</b>	<b>MODIFIED APPROPRIATION</b>
General	Instruction	\$2,513,145	\$22,903,308
General	Instructional Resources	193	1,041,138
General	Student Services	88,379	4,995,124
General	General Institutional	3,000	6,730,559
General	Physical Plant	0	2,248,664
Special Revenue – Aidable	Instruction	0	1,771,223
Special Revenue – Aidable	Physical Plant	0	2,630
Capital Projects	Instruction	2,008,118	4,480,794
Capital Projects	Instructional Resources	7,093	72,589
Capital Projects	Student Services	0	674,000
Capital Projects	General Institutional	0	1,800,293
Capital Projects	Physical Plant	1,917,076	5,000,486
Debt Service	Institutional	0	1,274,881
Debt Service	Physical Plant	0	7,222,726
Enterprise	Auxiliary Services	0	1,184,633
Internal Services	Auxiliary Services	0	504,821
Special Revenue – Non-Aidable	Instruction	0	475,000
Special Revenue – Non-Aidable	Student Services	0	8,370,912
Special Revenue – Non-Aidable	General Institutional	0	301,710
Total Appropriations	Operating Expenditures	\$6,537,004	\$71,055,491

BE IT FURTHER RESOLVED that these budget modifications comply with the district board's policy; and

BE IT FURTHER RESOLVED that the FY25 amended budget be used as the official comparison to the proposed FY26 budget; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

**RESOLUTION FOR  
AWARDING OF BID #841  
Oral Health Remodel at the Wisconsin Rapids Campus**

WHEREAS, the college has need to remodel at the Wisconsin Rapids Campus to accommodate a new Oral Health area; and

WHEREAS, there is a need for facilities to instruct Dental Hygiene and Dental Assistant; and

WHEREAS, the bids for #841 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #841 to Ascent Construction and in the amount of \$1,175,900, commencing on April 22, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

## **Approval of Hires and Resignations of Contracted Employees April 21, 2025**

### **Resignations**

n/a

### **Hires**

- Amber Sanders (effective April 19, 2025)  
Instructor, Surgical Technology