



BOARD OF DIRECTORS MEETING
November 2024

Monday, November 18, 2024
Mid-State AMETA™ Center
5000 Coye Drive, Stevens Point

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room 124 (page 3)

4:15 p.m. – Academic & Student Services Committee Meeting; Room 118 (page 6)

4:15 p.m. – Human Resources & External Relations Committee Meeting; Room 125 (page 8)

5:00 p.m. – Committee-of-the-Whole; Room 102/104 (page 10)

Immediately Following Committee-of-the-Whole – BOARD MEETING; Room 102/104 (page 12)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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FINANCE & INFRASTRUCTURE COMMITTEE

Monday, November 18, 2024

4:00 p.m.

Mid-State AMETA™ Center; Room 124

5000 Coye Drive, Stevens Point

AGENDA

A. CALL TO ORDER – CHARLES SPARGO

B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

This November 18, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (October 14, 2024 Meeting) (Voice Vote) – CHARLES SPARGO

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT FOR FY25 – GREG BRUCKBAUER

F. FY24 BUDGET AMENDMENTS – GREG BRUCKBAUER

End-of-year closing entries and audit work require amendments to the college's FY24 budget prior to finalizing the annual audit. They include usual and customary amendments. Rationale for these budget

amendments is contained in the Exhibit. Administration is recommending approval of these FY24 budget amendments by adopting the resolution also contained in the Exhibit. Board action will be requested.

G. FY24 AUDITED FINANCIAL STATEMENTS – GREG BRUCKBAUER

A representative from the independent audit firm of Wipfli LLP will present the Audited Financial Statements for the fiscal year ending June 30, 2024. This is the fourth year of a five-year engagement. An electronic PDF of the Management Report and Audited Financial Statements will be provided. A representative from Wipfli LLP will present in greater detail to the Committee and provide an overview to the full Board. End-of-year financial results on a budgetary basis are also available within the audit report. Administration recommends Board acceptance of the Audited Financial Statements for the period ending June 30, 2024. Board action will be requested.

H. BID #838 – COMPACT CRAWLER CRANE – GREG BRUCKBAUER

Results of Bid #838 for the Compact Crawler Crane will be presented. Board action will be requested.

I. RESOLUTION RELATED TO AMETA CENTER EQUIPMENT FUNDING

A Resolution Related to AMETAC Center Equipment Funding will be presented. Board action will be requested.

J. INFORMATIONAL ITEMS

1. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

K. ADJOURNMENT (Voice Vote) – CHARLES SPARGO

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

October 14, 2024

A. CALL TO ORDER – Charles Spargo

The meeting was called to order at 3:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Ronald Rasmussen, and Charles Spargo

OTHERS: Dr. Shelly Mondeik, Brad Russell, and Brenda Swan

B. OPEN MEETING CERTIFICATION – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. ACTION ON COMMITTEE MEETING MINUTES – Charles Spargo

September 16, 2024 Committee Meeting Minutes

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Brenda Swan

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT FOR FY25– Brenda Swan

Financial reports for FY25 were presented for review and discussion. No action was taken.

F. CERTIFICATION OF 2024-25 TAX LEVY – Brenda Swan

Mid-State is required to certify their tax levy for the current fiscal year and notify 97 municipalities of their proportionate share of Mid-State's total levy. The committee discussed the tax levy certification. Action will be requested during the regular meeting.

G. ORAL HEALTH REMODEL PROJECT – Brenda Swan

A resolution for remodeling the Wisconsin Rapids Campus to include programming for Oral Health classrooms and labs was presented and discussed. Action will be requested during the regular meeting.

H. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – Brenda Swan

No topics were discussed.

I. ADJOURNMENT – Charles Spargo

There being no further action or business, the meeting adjourned at 3:37 p.m. with a motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, November 18, 2024

4:15 p.m.

Mid-State AMETA™ Center; Room 118

5000 Coye Drive, Stevens Point

AGENDA

A. CALL TO ORDER – SHAWN BECKER

B. OPEN MEETING CERTIFICATION – SHAWN BECKER

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C. APPROVAL OF COMMITTEE MINUTES (October 14, 2024 Meeting) (Voice Vote) – SHAWN BECKER

D. REVIEW OF CONSENT AGENDA ITEMS – SHAWN BECKER

E. ACADEMIC PROGRAMMING – DR. CHRIS SEVERSON

The College will seek Board approval to take the following actions related to academic programming:

- *Program Approval – Air Conditioning, Heating, & Refrigeration technology Associate Degree*
- *Shared Program Approval – Substance Use Disorder Counseling Associate Degree*
- *Program Suspension – Renewable Energy Technology Associate Degree*

F. INFORMATIONAL ITEMS

1. 2023-2024 MID-STATE ASSESSMENT REPORT – Dr. Chris Severson

The 2023-2024 Assessment Report highlights the ongoing, systematic, and systemic assessment efforts at Mid-State Technical College. An update will be provided regarding the fourth year of the five-year assessment plan.

2. LEGISLATIVE UPDATE – Dr. Mandy Lang

A post-election legislative update related to higher education will be shared.

G. ADJOURNMENT (Voice Vote) – SHAWN BECKER

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

October 14, 2024

A. CALL TO ORDER – Shawn Becker

The meeting was called to order at 3:24 p.m.

ROLL CALL

PRESENT: Shawn Becker and Ryan Zietlow

EXCUSED: Are Vang

OTHERS: Renae Guldán, Dr. Mandy Lang, and Dr. Chris Severson

B. OPEN MEETING CERTIFICATION – Shawn Becker

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (September 16, 2024) – Shawn Becker

Motion by Mr. Zietlow, seconded by Mr. Becker, upon a voice vote, unanimously approved minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Shawn Becker

E. INFORMATIONAL ITEMS

1. FINANCIAL RESOURCES FOR STUDENTS: Highlights of the many financial resources available for students were provided. No action was taken.
2. COHORT DEFAULT RATE: The College's cohort default rate from the Department of Education was shared. No action was taken.

F. ADJOURNMENT – Shawn Becker

There being no further action or business, the meeting adjourned at 3:38 p.m. with a motion by Mr. Zietlow, seconded by Mr. Becker.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, November 18, 2024

4:15 p.m.

Mid-State AMETA™ Center; Room 125
5000 Coye Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

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C. APPROVAL OF COMMITTEE MINUTES (October 14, 2024 Meeting) (Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

1. District Board Approval of Hires and Resignations of Contracted Staff
Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

E. INFORMATIONAL ITEMS

1. Fall Engagement Activities – Dr. Karen Brzezinski
A recap of fall engagement activities: Fall Family Fun and the Retiree Reception, will be provided.
2. Commercial Driver License at Mid-State Technical College – Craig Bernstein *Information will be shared about how Mid-State is supporting commercial driver license (CDL) training.*

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

October 14, 2024

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 3:17 p.m.

ROLL CALL

PRESENT: Richard Merdan and Terry Whitmore

OTHERS: Dr. Karen Brzezinski and Craig Bernstein

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES – Richard Merdan

September 16, 2024 minutes were reviewed.

Motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

1. District Board Approval of Hires and Resignations of Contracted Staff
Discussed and reviewed.

E. INFORMATIONAL ITEMS

1. HEALTH INSURANCE UPDATE – Dr. Karen Brzezinski
An update on the colleges health insurance effective January 1, 2025 was provided. No action was taken.
2. EFFORTS TO SUPPORT MANUFACTURING DURING MANUFACTURING MONTH – Craig Bernstein
Highlights of activities during Manufacturing Month were provided. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 3:27 p.m. with a motion by Mr. Merdan.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, November 18, 2024

5:00 p.m.

Mid-State AMETA™ Center; Room 102/104

5000 Coye Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This November 18, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (October 14, 2024 Meeting) (Voice Vote) – RICHARD MERDAN

D. ANTHOLOGY – BRAD RUSSELL

An Anthology ERP project implementation status update will be provided.

E. BOARD POLICIES– DR. SHELLY MONDEIK

Mid-State Board of Director policies are reviewed every other year for accuracy, relevancy and completeness. Policies were reviewed in three groups. Approval of all policy changes will be requested.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

October 14, 2024

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Richard Merdan, Ronald Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Are Vang

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Leon Josic, Sameer Khalid, Dr. Mandy Lang, Aleander Mantey, Natasha Miller, Jill Przekurat, Brad Russell, Arda Sahan, Dr. Chris Severson, Angie Susa, and Brenda Swan

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (SEPTEMBER 16, 2024 MEETING) – Richard Merdan

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved the minutes as presented.

D. GERMAN STUDENT EXCHANGE – Dr. Mandy Lang

The College has an exchange program with Max Eyth Schule in Germany. German students participating in the exchange program shared their experiences with the Board. No action was taken.

E. DASHBOARD REVIEW – Dr. Shelly Mondeik

The 2023-2024 Year-End College Dashboard, Campus Dashboards, and Supplemental Dashboard was reviewed. The 2024-2025 College Dashboard was also highlighted.

F. BOARD POLICIES – Dr. Shelly Mondeik

As part of the Board Policy review conducted every other year, the third group of policies were presented for review. Any action will be sought in November.

G. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:44 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, November 18, 2024

Immediately Following Committee-of-the-Whole

Mid-State AMETA™ Center; Room 102/104

5000 Coye Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This November 18, 2024, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON OCTOBER 14, 2024 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for October 2024 total \$2,632,670.75 of which \$1,561,471.77 represents operational expenditures and \$1,291,091.21 represents capital expenditures. Payroll disbursements for October totaled \$1,663,615.22 plus \$21,440.56 for travel and miscellaneous reimbursements, and \$628,147.67 in fringe benefits, for a total payroll disbursement of \$2,313,203.45. Administration recommends approval of the payment of these obligations totaling \$5,165,766.43.

2. Contracted Service Agreements
The District has entered into fourteen contracted service agreements totaling \$26,333.76. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
3. Procurements for Goods and Services
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.
4. District Board Approval of Hires and Resignations of Contracted Staff
Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.
5. Ethics Resolution
Wisconsin's Code of Ethics for Public Officials and Employees applies to anyone holding a position "designated as assistant, associate, or deputy district director of a technical college." Therefore, administration recommends approval of the Resolution designating the positions for Mid-State's District as deputy, associate, or other director.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. District Boards Association (DBA)
3. Association of Community College Trustees (ACCT)
4. Next meeting date – December 16

H. FOUNDATION REPORT – DR. KAREN BRZEZINSKI

I. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

J. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 1. Payment of Bills and Payroll
 2. Contracted Service Agreements
 3. Procurement for Goods and Services
 - b. Treasurer's Report for FY25

- c. FY24 Budget Amendments *(Roll Call Vote)*
- d. FY24 Audited Financial Statements *(Roll Call Vote)*
- e. Bid #838 Compact Crawler Crane *(Roll Call Vote)*
- f. Resolution Related to AMETA Center Equipment Funding *(Roll Call Vote)*
- g. Informational Items
 - 1. Finance Implications for Topics in Other Committees

2. Academic & Student Services Committee

- a. Review of Consent Agenda Items
- b. Academic Programming *(Roll Call Votes)*
- c. Informational Items
 - 1. 2023-2024 Mid-State Assessment Report
 - 2. Legislative Update

3. Human Resources & External Relations Committee

- a. Review of Consent Agenda Items
 - 1. District Board Approval of Hires and Resignations of Contracted Staff
- b. Informational Items
 - 1. Fall Engagement Activities
 - 2. Commercial Driver License at Mid-State Technical College

4. Committee-of-the-Whole

- a. Anthology Update
- b. Board Policies *(Roll Call Vote)*

K. DISCUSSION & ACTION – RICHARD MERDAN

MARKETING AWARD – Dr. Mandy Lang and Angie Morgan

Mid-State recently received a regional award for a marketing campaign. Information about the award and campaign will be presented to the Board.

L. CLOSED SESSION *(Roll Call Vote)* – RICHARD MERDAN

The Board will entertain a motion to convene to closed session, under Section 19.85(1)(c) and (f) Wisconsin Statutes; considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; (consider information regarding Administrative employee candidate; consider ad hoc hiring committee appointment). The Board may take action in closed session. Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

M. ADJOURNMENT *(Voice Vote)* – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	October 14, 2024
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:45 p.m.

B. ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Richard Merdan, Ronald Rasmussen (departed at 5:12 p.m.), Charles Spargo, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Are Vang

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, Angie Susa, and Brenda Swan

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a voice vote, approved minutes from the board meeting held September 16, 2024.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of September 2024 were presented. These bills totaled \$2,774,605.74 of which \$1,956,459.96 represents operational expenditures and \$818,145.78 represents capital expenditures. The district's payroll for the month of September totaled \$1,573,810.35 plus \$29,401.70 for travel and miscellaneous reimbursements and \$615,575.14 in fringe benefits. The district's bills and payroll totaled \$4,993,392.93.

2. Entered into the following contracted service agreements totaling \$128,572.78:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147160	The CEO of You: Pairing Balance with the Life You Desire	\$ 7,000.00
147161	Nonprofit Forum Training	\$ 468.00
147162	BLS Skills Test for online course	\$ 1,290.00
147163	Leadership Development	\$ 11,125.00
147164	Pyramid Model Training	\$ 3,500.00
147187	Lifting and Rigging	\$ 2,480.00
147188	Mobile Crane Safety	\$ 1,640.00
147190	Supporting Subject Matter Experts Transition to Leadership	\$ 790.00
147191	Self-contained Breathing apparatus Basics	\$ 445.00
147192	Cougar Paths	\$ 1,500.00
147193	Weld Testing	\$ 840.00

3. Approved the following procurement(s) for goods and services:
Gaumard – Surgical Chole Manikin; \$ 62,233.51

4. District Board Approval of Hires and Resignations of Contracted Staff
Approval of hires and resignations of contracted staff per State Statute 118.22(2):
Resignations:

- Leah Eckstein (effective October 4, 2024); Instructor, Nursing

Hires:

- Karl Schwingel (effective August 6, 2024); Instructor, HVAC & Construction Trades
- Brenda Alberts (effective August 15, 2024); Instructor & Program Administrator, Dental Hygienist
- Kari Bjorge (effective July 29, 2024); Instructor & Program Director, Health Information Management
- Mike Rhyner (effective August 12, 2024); Instructor, Advanced Manufacturing Technology
- Jessica Jelinski (effective September 25, 2024); Instructor, Welding
- Troy Krezine (effective September 16, 2024); Instructor, Information Technology

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Ms. Vang asked to be excused this evening.
2. The District Boards Association will hold its fall meeting in Appleton on November 20-23. Those interested in attending should connect with Ms. Susa to make arrangements.
3. ACCT Leadership Congress will be held October 23-26 in Seattle. Mr. Merdan and Mr. Spargo plan to attend. Dr. Mondeik will be honored as the ACCT Central Region CEO of the Year. Ms. Bruski Mallek requested support from the Board of Directors to apply to serve on a national ACCT Board Committee.
4. Mid-State's Board Appointment Committee meeting will be held on Thursday, November 14 at 5:00 p.m. The Committee will consider appointment of an Employer member.
5. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING
Monday, November 18, 2024 **Committee-of-the-Whole: 5:00 p.m.**
AMETA™ Center **Board Meeting: Following Committee-of-the-Whole**

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Campus activities were highlighted. Activities included engagement events with staff, and planning for the November 12-13 WTCS Board meeting at the AMETA™ Center and State Farm Day in March.
2. Dr. Mondeik has represented the College at various community events, including, the Aspirus Board of Directors Retreat, presenting to the Wisconsin Rapids Noon Rotary Club regarding AMETA™ and connecting with leaders as part of the Rural Partner Network Meeting in Adams.
3. The WTCS Board will meet November 12-13 at Mid-State. The WTCS budget ask was highlighted for the Board.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns.
 - b. CERTIFICATION OF 2024-25 TAX LEVY: Prior to October 31, the Mid-State Board is required to certify their tax levy for the current fiscal year and to notify 97 municipalities of their proportionate share of Mid-State's total levy. Details about the levy, change in property valuation and resulting mill rates were highlighted.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following 2024-25 Tax levy Certification Resolution:

BE IT RESOLVED that the Mid-State Technical College Board authorized a \$14,415,571 property tax levy for fiscal year 2025, representing an overall mill rate of \$0.67540 on \$21,343,344,374 of equalized valuation without TIF's within the boundaries of the Mid-State Technical College District.

BE IT FURTHER RESOLVED that this levy be made up of \$7,286,632 in operational levy representing an operational mill rate of \$0.34139 and \$7,128,939 in debt service representing a debt service mill rate of \$0.33401.

BE IT RUTHER RESOLVED that administration apportion this levy based on the certified equalized property values for its 97 municipalities and notify them of their apportionment in accordance with state statutes.

- c. ORAL HEALTH REMODEL PROJECT: Discussion around the remodeling of the Wisconsin Rapids Campus to include Oral Health classrooms and labs was held.

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following Resolution for the Oral Health Remodel Project at the Wisconsin Rapids Campus.

WHEREAS the Oral Health classrooms and labs are not available within the Mid-State Technical College buildings.

WHEREAS it was determined that the Wisconsin Rapids Campus would be the site that best fits the right place analysis.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board will use \$1,264,000 from the State of Wisconsin, Joint Finance Committee grant funds, \$100,000 of Delta Dental grant funds and General Obligation Notes for the remodeling on the Wisconsin Rapids Campus; and

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board approves the construction of an approximately 6,000 square feet for the Oral Health classroom and labs located on the Wisconsin Rapids Campus and requests Wisconsin Technical College System Board approval.

- d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Shawn Becker
 - a. FINANCIAL RESOURCES FOR STUDENTS: Financial resources available to support students at Mid-State were highlighted. Approximately 43% of Mid-State program students are considered financially disadvantaged.
 - b. COHORT DEFAULT RATE: An update on Mid-State's cohort default rate was provided. Due to the COVID payment pause, the impact to the rate will last at least another year.
 3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
 - a. HEALTH INSURANCE UPDATE: An overview of Mid-State's health insurance for the 2025 year was provided. Employees will continue to receive multiple options in plan design.
 - b. EFFORTS TO SUPPORT MANUFACTURING DURING MANUFACTURING MONTH: A summary of Mid-State's activities during Manufacturing Month were shared. This included the Heavy Metal Bus Tour for district K-12 students. Tours and events at Mid-State's AMETA™ Center were highlighted as well.

J. COMMITTEE-OF-THE-WHOLE

1. GERMANY STUDENT EXCHANGE Mid-State participates in a Student Exchange Program with Max-Eyth Schule in Germany. Three students and one faculty member visited with the Board and provided highlights of their exchange experience thus far as well as compared and contrasted German and American higher education.
2. DASHBOARD REVIEW: Mid-State's 2023-2024 Year-End College Wide Dashboard was reviewed with the Board. Highlights of campus dashboards were also provided. In addition, discussion was held around the 2024-2025 College Dashboard.
3. BOARD POLICIES: The second of three groups of policies were presented for review. Approval of changes will be sought in November.

K. DISCUSSION & ACTION

1. No Discussion & Action was held.

L. CLOSED SESSION – Richard Merdan

The Board entertained a motion to convene in closed session, per Section 19.85(1)(c) Wisconsin Statutes, for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to conduct the President's Evaluation). The Board may take action in closed session.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved closed session as announced beginning at 5:12 p.m.

M. ADJOURNMENT – Richard Merdan

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek upon a roll call vote, unanimously approved reconvening in open session at 6:09 p.m.

Mr. Merdan reported the Board discussed President Mondeik's performance and continue to be impressed with the college's direction under her leadership.

There being no further action or business of the Board, the meeting adjourned at 6:10 p.m. with a motion by Mr. Spargo, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

Paid Invoice Listing October 2024

Account	Descr	Name	Sum Amount	Notes
2106	Accrued Encumbrances	6 AM MARKETING, INC.	2,000.00	
2106	Accrued Encumbrances	ECONOMIC MODELING, LLC	8,750.00	
2106	Accrued Encumbrances	HENRICKSEN & COMPANY, INC.	18,539.22	
2106	Accrued Encumbrances	LAMAR COMPANIES	3,690.00	
2106	Accrued Encumbrances	MARSHFIELD AREA CHAMBER OF COMMERCE	100.00	
2106	Accrued Encumbrances	MARSHFIELD MOTOR SPEEDWAY, LLC	3,520.00	
2106	Accrued Encumbrances	MARSHFIELD TIGER BOOSTER CLUB	2,500.00	
2106	Accrued Encumbrances	MULTI MEDIA CHANNELS LLC	1,744.00	
2106	Accrued Encumbrances	PITTSVILLE RECORD	140.00	
2106	Accrued Encumbrances	SHI INTERNATIONAL CORP	28,620.00	Canusia software implementation. Pertains to PO# 2024000209
2106	Accrued Encumbrances	US BANK-PCARD	709.69	
2107	Accounts Payable-Bookstore	DIGICOPY INC	29,146.18	Multiple orders
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	1,500.00	
2131	UWSP Pass Through Room Board	UNIVERSITY OF WISCONSIN-STEVENS POINT	95,025.00	Student housing charges being applied to a pass through account.
2420	Deferred Rev_Non Student	PIEPER ELECTRIC, INC.	2,228.69	
4255	State Grants - Other Sources	MID-STATE TECHNICAL COLLEGE	1,546.78	
4256	WI Higher Education Grants	GRANT LOAN REFUND MONITOR	13,607.00	
4691	Gifts, Grants & Bequests	WISCONSIN EARLY CHILDHOOD ASSOCIATION IN	1,404.68	
5201	Travel - Meeting Expenses	ACCT	300.00	
5201	Travel - Meeting Expenses	AMBROSIA PUB & GRILL LLC	859.00	
5201	Travel - Meeting Expenses	CAP SERVICES INC	5.85	WIG Payment
5201	Travel - Meeting Expenses	DILLY DAHL DELI	209.00	
5201	Travel - Meeting Expenses	MID-STATE TECHNICAL COLLEGE	75.00	
5201	Travel - Meeting Expenses	MORAIN PARK TECHNICAL COLLEGE	55.00	
5201	Travel - Meeting Expenses	MURRAY, JOSHUA	605.00	
5201	Travel - Meeting Expenses	ROCKMAN'S CATERING	630.12	
5201	Travel - Meeting Expenses	US BANK-PCARD	10,839.41	
5201	Travel - Meeting Expenses	WATEA	47.50	WIG Payment
5204	Meals	US BANK-PCARD	4,800.31	
5205	Lodging	US BANK-PCARD	1,301.58	
5210	Staff Development Expense	US BANK-PCARD	2,516.50	
5213	Dues_Memberships_Subscriptions	SUNRISE ROTARY	150.00	
5213	Dues_Memberships_Subscriptions	US BANK-PCARD	824.68	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY CLUB	366.25	
5213	Dues_Memberships_Subscriptions	WTCS	1,754.00	
5230	Instructional Supplies	HOME BUTCHERING SUPPLIES, LLC	491.30	
5230	Instructional Supplies	LONDERVILLE STEEL ENTERPRISES INC	3,355.63	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	2,508.65	
5230	Instructional Supplies	MSC INDUSTRIAL SUPPLY INC	576.67	
5230	Instructional Supplies	O'REILLY AUTOMOTIVE INC	340.35	
5230	Instructional Supplies	US BANK-PCARD	17,298.72	
5230	Instructional Supplies	UW PROVISION COMPANY, INC.	2,376.84	
5231	Noninstructional Supplies	17Sixteen	137.00	
5231	Noninstructional Supplies	1ST AYD CORP	1,755.17	
5231	Noninstructional Supplies	ADAMS COUNTY CHAMBER OF COMMERCE, INC	25.00	
5231	Noninstructional Supplies	ADVANCED PHYSICAL THERAPY	1,260.00	
5231	Noninstructional Supplies	BIG TUNA FINANCIAL EDUCATION LLC	1,800.00	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	918.11	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	81.28	WIG Payment
5231	Noninstructional Supplies	CITY OF MARSHFIELD	34.70	
5231	Noninstructional Supplies	COUNTRY SPORTS INC	21.95	
5231	Noninstructional Supplies	ERIN'S CARE SOLUTIONS, LLC/MISSIONS R US	141.31	
5231	Noninstructional Supplies	FASTSIGNS 629	625.00	
5231	Noninstructional Supplies	FELTZ'S DAIRY STORE, INC.	1,605.94	
5231	Noninstructional Supplies	GOTTA GO RENTALS LLC	200.00	
5231	Noninstructional Supplies	HEINZEN PRINTING INC	525.28	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	489.11	
5231	Noninstructional Supplies	HOME BUTCHERING SUPPLIES, LLC	79.25	
5231	Noninstructional Supplies	INSIGHT FS	2,194.46	
5231	Noninstructional Supplies	LILY PAD FLORAL & GIFTS, LLC	420.00	
5231	Noninstructional Supplies	MADA EMB & SCREEN PRINTING	867.40	
5231	Noninstructional Supplies	MID-STATE TECHNICAL COLLEGE	131.60	
5231	Noninstructional Supplies	MIDLAND PAPER	1,708.80	
5231	Noninstructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	252.80	
5231	Noninstructional Supplies	MSC INDUSTRIAL SUPPLY INC	1,081.57	
5231	Noninstructional Supplies	NASSCO, INC.	4,850.05	
5231	Noninstructional Supplies	POWER PAC INC	1,084.75	
5231	Noninstructional Supplies	Prairie Flower Beads, LLC	60.00	
5231	Noninstructional Supplies	ULINE INC	125.34	
5231	Noninstructional Supplies	US BANK-PCARD	22,840.80	
5231	Noninstructional Supplies	UW PROVISION COMPANY, INC.	303.94	
5231	Noninstructional Supplies	VANGUARD COMPUTERS, INC.	1,149.00	
5231	Noninstructional Supplies	WATEA	6,621.29	WIG Payment
5232	Minor Equipment	CENTRAL WI AUTO PARTS - NAPA	86.99	
5232	Minor Equipment	EPA AUDIO VISUAL, INC.	4,809.00	
5232	Minor Equipment	GRAINGER INC	4,792.25	
5232	Minor Equipment	GREENWAY & ASSOCIATES, LTD	2,955.00	
5232	Minor Equipment	O'REILLY AUTOMOTIVE INC	45.98	
5232	Minor Equipment	US BANK-PCARD	9,095.23	
5232	Minor Equipment	VANGUARD COMPUTERS, INC.	23,219.96	
5232	Minor Equipment	WERNER ELECTRIC SUPPLY COMPANY INC	1,999.32	
5233	Library Acq - Reference Books	US BANK-PCARD	57.00	
5234	Postage	UNITED MAILING SERVICE INC	5,853.22	
5260	Inst Dup_Printing_Graphics	QUALITY PLUS PRINTING	140.00	
5271	Advertising_Promotions	6 AM MARKETING, INC.	4,305.85	
5271	Advertising_Promotions	CAREERBUILDER, LLC	350.00	
5271	Advertising_Promotions	FASTSIGNS 629	2,343.17	
5271	Advertising_Promotions	HEART OF WISCONSIN	1,000.00	
5271	Advertising_Promotions	HEINZEN PRINTING INC	173.52	
5271	Advertising_Promotions	HIGHEREDJOBS.COM	3,550.00	
5271	Advertising_Promotions	LA CROSSE GRAPHICS INC	7,522.68	
5271	Advertising_Promotions	MARSHFIELD AREA CHAMBER OF COMMERCE	400.00	
5271	Advertising_Promotions	US BANK-PCARD	5,887.72	
5281	Repairs	ADVANCE AUTO PARTS	135.99	
5281	Repairs	AMADA AMERICA, INC.	112.10	
5281	Repairs	AUTOZONE	1.89	
5281	Repairs	FAIRCHILD EQUIPMENT	809.00	

Paid Invoice Listing October 2024

Account	Descr	Name	Sum Amount	Notes
5281	Repairs	GRAINGER INC	138.31	
5281	Repairs	HALRON OIL COMPANY INC	1,193.16	
5281	Repairs	JEFFERSON FIRE & SAFETY INC	1,014.00	
5281	Repairs	JFTCO INC	340.25	
5281	Repairs	MISSISSIPPI WELDERS SUPPLY CO., INC	717.46	
5281	Repairs	NASSCO, INC.	507.10	
5281	Repairs	O'REILLY AUTOMOTIVE INC	96.30	
5281	Repairs	SEILER INSTRUMENT & MFG CO INC	410.00	
5281	Repairs	TWEET/GAROT MECHANICAL INC	2,393.12	
5281	Repairs	US BANK-PCARD	1,487.02	
5281	Repairs	VANGUARD COMPUTERS, INC.	373.70	
5283	Building Repair	ASCENT CONSTRUCTION, LLC	794.31	
5283	Building Repair	E-CON ELECTRIC, INC.	830.63	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	606.98	
5283	Building Repair	US BANK-PCARD	1,816.74	
5284	Grounds Repair	MONROE TRUCK EQUIPMENT INC	2,259.00	
5284	Grounds Repair	US BANK-PCARD	153.95	
5301	Professional Academic Contract	MANDY FROEHLICH EDUCATION CONSULTING	3,500.00	
5301	Professional Academic Contract	MID-STATE TECHNICAL COLLEGE	1,130.00	
5351	Other Contracts and Services	ACEN	3,100.00	
5351	Other Contracts and Services	AIRGAS USA LLC	284.25	
5351	Other Contracts and Services	ANEW	200.00	
5351	Other Contracts and Services	ARTICULATE GLOBAL, LLC	1,498.00	
5351	Other Contracts and Services	ASCENDIUM EDUCATION SOLUTIONS INC	1,050.00	
5351	Other Contracts and Services	ASPIRUS MEDICAL GROUP, INC.	63.50	
5351	Other Contracts and Services	CAP SERVICES INC	85.94	WIG Payment
5351	Other Contracts and Services	CAREERBUILDER, LLC	350.00	
5351	Other Contracts and Services	CENTRAL WISCONSIN SPRINKLERS LLC	165.00	
5351	Other Contracts and Services	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	500.00	
5351	Other Contracts and Services	COTTINGHAM & BUTLER, INC.	825.00	
5351	Other Contracts and Services	CROCKETT SEPTIC, LLC	350.00	
5351	Other Contracts and Services	CUSTOM STEEL INC	695.00	
5351	Other Contracts and Services	DAKOTA ELECTRIC SERVICE INC	457.20	
5351	Other Contracts and Services	Diversified Benefit Services, Inc.	300.00	
5351	Other Contracts and Services	ECM HOLDING GROUP, INC	897.14	
5351	Other Contracts and Services	ESSENTIAL DETAILS LLC	450.00	
5351	Other Contracts and Services	GROUPS DETAIL SERVICE LLC	10,531.41	
5351	Other Contracts and Services	HEARTLAND BUSINESS SYSTEMS	5,684.18	
5351	Other Contracts and Services	HIRERIGHT LLC	1,355.90	
5351	Other Contracts and Services	HOLIDAY INN	2,290.00	
5351	Other Contracts and Services	HealthCheck360	1,323.74	
5351	Other Contracts and Services	James C. DuCanto, M.D.	1,000.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	51,412.55	WILM Charges
5351	Other Contracts and Services	MEASURE LEARNING	28.00	
5351	Other Contracts and Services	PER MAR SECURITY SERVICES	2,145.84	
5351	Other Contracts and Services	POINT PLOWING, LLC	7,347.58	
5351	Other Contracts and Services	PREMIER POND SERVICES INC	1,150.00	
5351	Other Contracts and Services	PROPERTY WORKS LLC	711.25	
5351	Other Contracts and Services	RJ RASMUSSEN PLUMBING & HEATING, INC	392.50	
5351	Other Contracts and Services	SHRED IT	314.34	
5351	Other Contracts and Services	SPECTRUM BUSINESS	10,196.02	
5351	Other Contracts and Services	STAFFWORKS GROUP	12,052.89	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,880.00	
5351	Other Contracts and Services	TEREX SERVICES	1,801.13	
5351	Other Contracts and Services	THE LANDSCAPERS LLC	113.85	
5351	Other Contracts and Services	TK ELEVATOR CORPORATION	1,616.25	
5351	Other Contracts and Services	TOMORROW RIVER SCHOOL DISTRICT	719.57	
5351	Other Contracts and Services	TRUGREEN	2,547.48	
5351	Other Contracts and Services	US BANK-PCARD	10,404.57	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	184.24	
5351	Other Contracts and Services	WATEA	1,864.11	WIG Payment
5351	Other Contracts and Services	WCTC FOUNDATION INC	79,090.87	PeopleSoft Maintenance FY24-25 contract. Included in the original board approved FY25 budget.
5351	Other Contracts and Services	WI DEPT OF JUSTICE	90.00	
5351	Other Contracts and Services	WI DEPT OF PUBLIC INSTRUCTION	85.00	
5351	Other Contracts and Services	WI HEALTH INFORMATION MANAGEMENT ASSOC	8,922.00	
5351	Other Contracts and Services	WIPFLI, LLP	31,300.00	Two invoices. \$25,000 invoice is progress billing for the College Audit. \$6,300 is for the Foundation audit.
5351	Other Contracts and Services	WNA SERVICES CO	268.00	
5351	Other Contracts and Services	WTCS FOUNDATION INC	182,000.00	Two invoices. One invoice is for \$174,000. FY25 WIDS contract. Nothing is procured so did not need Board approval.
5351	Other Contracts and Services	WILS	10,007.12	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	703.09	
5353	Professional Fees	Boardman & Clark LLP	4,142.62	
5357	Software maint annual agreemen	LAB MIDWEST LLC	2,442.00	
5357	Software maint annual agreemen	MISSION WISCONSIN, LLC	2,000.00	WIG Payment
5357	Software maint annual agreemen	QUALITY RESOURCE GROUP, INC.	842.00	
5357	Software maint annual agreemen	US BANK-PCARD	6,550.07	
5357	Software maint annual agreemen	ZUMASYS, INC.	668.31	
5411	Equipment Rental	AIRGAS USA LLC	291.08	
5434	BankSvc_CreditCd_Coll Fees	PAYMETRIC, NOW WORLDPAY	1,500.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,189.52	
5452	Electricity Expense	MARSHFIELD UTILITIES	5,081.16	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	28,946.38	Wisconsin Rapids Campus - Electricity bill
5452	Electricity Expense	WI PUBLIC SERVICE CORP	11,996.34	
5453	Sewer_Water	CITY OF ADAMS WATER & SEWER UTILITIES	566.23	
5453	Sewer_Water	MARSHFIELD UTILITIES	5,565.34	
5453	Sewer_Water	STEVENS POINT PUBLIC UTILITIES	5,518.74	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,581.32	
5454	Heat	BLUE EDGE ENERGY LLC	482.20	
5454	Heat	WE ENERGIES	3,670.65	
5454	Heat	WI PUBLIC SERVICE CORP	403.30	
5454	Heat	WORLD FUEL SERVICES, INC.	3,306.53	
5455	Telephone	AT&T	3,461.37	
5455	Telephone	CONCORD TECHNOLOGIES	110.17	
5455	Telephone	FRONTIER NORTH INC	2,457.96	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	1,235.00	

Paid Invoice Listing October 2024

Account	Descr	Name	Sum Amount	Notes
5455	Telephone	SOLARUS	4,991.78	
5455	Telephone	SPECTRUM BUSINESS	669.98	
5455	Telephone	US CELLULAR	1,165.94	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	5,065.39	
5501	Student Activity Club Expense	US BANK-PCARD	1,106.68	
5601	Scholarships	INTERNATIONAL SCHOLARSHIP & TUITION SERV	201.41	
5601	Scholarships	MID-STATE TECHNICAL COLLEGE FOUNDATION	25.83	
5654	Project Participant Cost	ASPIRUS DIVINE SAVIOUR CHILD CARE CENTER	986.96	
5654	Project Participant Cost	CANALAND EARLY LEARNING	210.00	
5654	Project Participant Cost	CENTERGY INC	1,322.80	WIG Payment
5654	Project Participant Cost	DBA RECOVERY PARTNERS	75.00	
5654	Project Participant Cost	GOTTER PROPERTIES II, LLC	500.00	
5654	Project Participant Cost	GRANTON AREA SCHOOLS	1,205.00	
5654	Project Participant Cost	KIDS AND COMPANY DAY CARE, INC.	1,000.00	
5654	Project Participant Cost	LHL PROPERTIES	400.00	
5654	Project Participant Cost	SHINING STARS CHILD CARE	265.76	
5654	Project Participant Cost	US BANK-PCARD	2,299.57	
5654	Project Participant Cost	VERIZON COMMUNICATIONS, INC.	250.85	
5654	Project Participant Cost	VICTORY CHILD CARE AND PRESCHOOL	525.00	
5654	Project Participant Cost	YMCA - SOUTH WOOD COUNTY	1,274.00	
5654	Project Participant Cost	YSTAD, BRENT ALLAN	425.00	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	28,916.29	WIG Payment
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	6,868.53	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	3,894.33	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CENTERGY INC	3,500.00	WIG Payment
5655	Sub Recip Wage and Fringe Pays	MISSION WISCONSIN, LLC	5,658.75	WIG Payment
5655	Sub Recip Wage and Fringe Pays	WATEA	13,683.00	WIG Payment
5662	Indirect Expense	CAP SERVICES INC	398.61	WIG Payment
5699	Other Expenditures	BLACKBELTHELP LLC	250.00	
5699	Other Expenditures	BMO BANK N.A.	303.84	
5699	Other Expenditures	QUALITY RESOURCE GROUP, INC.	2,746.20	
5699	Other Expenditures	SADOFF IRON AND METAL COMPANY	2,109.73	
5699	Other Expenditures	US BANK-PCARD	3,521.01	
5699	Other Expenditures	VANGUARD COMPUTERS, INC.	126.54	
5701	Books Resale	ASCEND LEARNING HOLDINGS, LLC	32,285.00	Book resale
5701	Books Resale	CENGAGE LEARNING	11.25	
5701	Books Resale	ELSEVIER INC	(2,944.50)	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	(511.50)	
5701	Books Resale	JOHN WILEY & SONS INC	(1,474.90)	
5701	Books Resale	JONES & BARTLETT LEARNING LLC	818.55	
5701	Books Resale	LABYRINTH LEARNING	(816.00)	
5701	Books Resale	MBS SERVICE COMPANY INC	(9,124.01)	
5701	Books Resale	REDSHELF, INC	144,036.11	Book resale
5701	Books Resale	SCHOOLCRAFT PUBLISHING	144.00	
5701	Books Resale	TAYLOR & FRANCIS GROUP, LLC	79.96	
5701	Books Resale	US BANK-PCARD	1,810.00	
5701	Books Resale	XANEDU PUBLISHING, INC.	(843.60)	
5702	Resale Expense	ADVANCE AUTO PARTS	109.27	
5702	Resale Expense	AUTOZONE	416.94	
5702	Resale Expense	HEINZEN PRINTING INC	3,900.19	
5702	Resale Expense	MARK MOTORS AUTOMOTIVE, INC.	10.48	
5702	Resale Expense	MEDLINE	221.40	
5702	Resale Expense	MERCER TOOL CORP.	207.06	
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	4,608.22	
5702	Resale Expense	THE DOUGLAS STEWART COMPANY	53.91	
5702	Resale Expense	US BANK-PCARD	4,928.37	
5706	Internal Sales	US BANK-PCARD	790.34	
5707	Freight	FEDEX	393.50	
5707	Freight	HEINZEN PRINTING INC	43.87	
5707	Freight	MERCER TOOL CORP.	33.76	
5707	Freight	TAYLOR & FRANCIS GROUP, LLC	8.06	
5707	Freight	XANEDU PUBLISHING, INC.	12.69	
5708	Outgoing Freight	FEDEX	292.42	
5711	Book Rental Purchase	MBS SERVICE COMPANY INC	45.90	
5715	Freight Online Sales	US BANK-PCARD	14.57	
5821	Building and Fixtures	THE BOLDT COMPANY	(2,200.20)	
5831	Building Remodeling and Improv	EAGLE CONSTRUCTION COMPANY INC	3,875.00	
5831	Building Remodeling and Improv	HENRICKSEN & COMPANY, INC.	37,881.09	Two invoices. One invoice is for \$32,817.53. This check was a reissue of check number 182283 that was originally issued in August of 2024. We did a void and reissue since the vendor did not receive it.
5831	Building Remodeling and Improv	SOMERVILLE INC	49,207.50	Two invoices. First invoice is for \$28,980 for the Architect fees for Adams Campus. Second invoice is for \$20,227.50 for the Architect fees for Oral Health Department. Both projects are included in the FY25 board approved budget.
5841	Furniture and Equipment	AMADA AMERICA, INC.	800.00	
5841	Furniture and Equipment	CDW GOVERNMENT INC	6,535.32	
5841	Furniture and Equipment	ELEVATE HEALTHCARE, INC.	114,105.72	Simulator for the Sim Center. This was included in the FY25 board approved budget. Automation Training System. This pertains to PO# 2024000177. This was for the AMETA. The AMETA project was approved by the board at the 2/28/22 board meeting.
5841	Furniture and Equipment	FIRST TECHNOLOGIES INC	599,102.00	
5841	Furniture and Equipment	GILSON COMPANY INC	2,823.82	
5841	Furniture and Equipment	GRAINGER INC	6,778.86	
5841	Furniture and Equipment	HENRICKSEN & COMPANY, INC.	17,916.70	
5841	Furniture and Equipment	KUNES PORT JR OF STERLING	27,833.03	2020 Ford Mustang EcoBoost. This was included in the FY25 board approved budget.
5841	Furniture and Equipment	MSC INDUSTRIAL SUPPLY INC	8,248.05	
5841	Furniture and Equipment	STRYKER	16,117.05	
5841	Furniture and Equipment	TRUCK COUNTRY OF WISCONSIN INC	88,000.00	2022 Freightliner diesel semi. This was included in the FY25 board approved budget.
5841	Furniture and Equipment	WERNER ELECTRIC SUPPLY COMPANY INC	3,757.09	
5842	Computers and Comp Software	ANTHOLOGY, INC	2,195.76	
5842	Computers and Comp Software	BRILLIANT MARKETING AND CONSULTING, LLC	1,562.64	
5842	Computers and Comp Software	CDW GOVERNMENT INC	109,990.11	Three invoices. One invoice is for \$109,990.11. This is for the 3 year prepay Zerto LTR Imutable storage. This was included in the FY25 board approved budget.
5842	Computers and Comp Software	GRAINGER INC	296.02	
5842	Computers and Comp Software	HEARTLAND BUSINESS SYSTEMS	18,016.17	
5842	Computers and Comp Software	KW2	39,662.50	Website redesign. Included in the FY25 board approved budget.

Paid Invoice Listing October 2024

Account	Descr	Name	Sum Amount	Notes
5842	Computers and Comp Software	TRANSFR, INC.	16,000.01	
5842	Computers and Comp Software	US BANK-PCARD	6,790.97	
				Nine invoices. Two of these invoices were over \$25,000. On invoice is for \$26,700 for 30 HP Elite desk PC's for SP and WR Testing Centers. The second is for \$44,500. This was for 50 desktops for A200 classrooms. These items were included in the FY25 board approved budget.
5842	Computers and Comp Software	VANGUARD COMPUTERS, INC.	84,714.00	
5842	Computers and Comp Software	WORKZONE LLC	13,932.00	
5843	Noncapitalized Expenditures	FASTSIGNS 629	17,150.00	
5901	Long-Term Principal	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	13,175.00	
5901	Long-Term Principal	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	3,200.00	
5901	Long-Term Principal	HUNTINGTON NATIONAL BANK	80,129.25	Telepresence Upgrade. This was included in the FY25 board approved budget.
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	1,900.00	
		Total	\$2,632,670.75	
2105	Refund Clearing	Total Financial Aid/Student Refunds	219,892.23	
		Total Payments for October 2024	\$2,852,562.98	
		Capital	1,291,091.21	
		Operational	1,561,471.77	

October Accepted Contract Service Agreements

Meeting on November 18, 2024

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147194	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Cougar Paths	4	TBD	1,500.00
147195	Wisconsin Rapids	Business and Industry	Gourmet Wine & Food Pairings	2	50	2,675.75
147196	Plover	Business and Industry	FANUC Robotic Training	40	8	8,200.00
147197	Nekoosa	Business and Industry	OSHA 30 - General Industry	34	8	2,000.00
147198	Nekoosa	Business and Industry	OSHA 10 - General Industry	12	8	800.00
147199	Marshfield	Business and Industry	OSHA 30 - General Industry	30	10	2,500.00
147200	Marshfield	Business and Industry	OSHA 10 - General Industry	10	15	1,500.00
147201	Marshfield	Business and Industry	Supervisory Training	24	23	3,870.00
147202	Stevens Point	Business and Industry	Security Officer Firearms Training	4	18	300.00
147203	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Heartsaver CPR AED	3.5	15	958.01
147204	Marshfield	Business and Industry	Tree Tech	4	15	300.00
147205	Marshfield	Business and Industry	Strategic Team Building	2	10	800.00
147206	Wisconsin Rapids	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	QuickBooks Online - Beginners	4	4	620.00
147207	Wisconsin Rapids	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Technical Assistance for QuickBooks Online	1	3	310.00
Total:						\$26,333.76

October Contract Training Proposals

For Informational Purposes

Monthly Contract Training Proposal Recap - October 2024						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
1190	Wisconsin Rapids	Education	Security Staff CPR Training	\$958.01	Presented	
1188	Eagle	Business and Industry	TreeTech 2024	\$300.00	Accepted	
1185	Wisconsin Rapids	Business and Industry	Mobile Crane Training - (Spring 2025)	\$3,500.00	Accepted	
1184	Plover	Business and Industry	Taste of Togetherness - Appetizer Workshop	\$1,200.00	Presented	
1183	Stevens Point	Business and Industry	PLC - Spring 2025	\$3,700.00	Presented	
1182	Stevens Point	Business and Industry	Security Officer Firearms Training - FY 25	\$300.00	Accepted	
1181	Amherst	Education	Print Reading Follow Up	\$475.00	Accepted	
1180	Marshfield	Business and Industry	Team Development Training	\$2,150.00	Accepted	
1177	Marshfield	Business and Industry	BLS New Certification	\$850.00	Presented	
1174		Business and Industry	OSHA 30 General Industry - MF	\$6,700.00	Accepted	
1173		Business and Industry	OSHA 10 General Industry - MF	\$3,135.00	Accepted	
1171	Marshfield	Education	OSHA 10 for Construction	\$1,775.00	Presented	
1170	Marshfield	Education	First-Aid CPR AED	\$1,135.00	Presented	
1160	Plover	Business and Industry	Electrical Maintenance Training Program	\$40,440.00	Presented	
TOTAL				\$66,618.01		

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

November 18, 2024 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
KW2	39,662.50	State Contract
HENRICKSEN & COMPANY, INC.	37,881.09	State Contract
WIPFLI, LLP	31,300.00	RFP/Bid
DIGICOPY INC	29,146.18	RFP/Bid
SOMERVILLE INC - Adams Campus	28,980.00	State Contract
SHI INTERNATIONAL CORP	28,620.00	State Contract
KUNES PORT JR OF STERLING	27,833.03	Spot Sale
SOMERVILLE INC - Oral Health	20,227.50	State Contract
Subtotal for Procurements Not Requiring Board Action	\$243,650.30	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
AMETA Center		
FIRST TECHNOLOGIES INC	599,102.00	Bid # 835
IT Department		
CDW GOVERNMENT INC	109,990.11	State Contract
HUNTINGTON NATIONAL BANK	80,129.25	State Contract
VANGUARD COMPUTERS, INC.	44,500.00	State Contract
VANGUARD COMPUTERS, INC.	26,700.00	State Contract
School of Applied Technologies		
TRUCK COUNTRY OF WISCONSIN INC	88,000.00	Spot Sale
School of Nursing		
ELEVATE HEALTHCARE, INC.	114,105.72	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$1,062,527.08	

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

November 18, 2024 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Mandatory Procurements Not Requiring Board Action</u>		
Wig Grant Subrecipient Reimbursements BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	28,916.29	Mandatory
Wisconsin Rapids Campus (Electric) WATER WORKS & LIGHTING COMMISSION	28,946.38	Mandatory
District WTCS FOUNDATION INC	182,000.00	Mandatory Pass Through
UNIVERSITY OF WISCONSIN-STEVENS POINT	95,025.00	Mandatory Pass Through
WCTC FOUNDATION INC	79,090.87	Mandatory
LAKESHORE TECHNICAL COLLEGE	51,412.55	Mandatory
Adams Campus		
Subtotal for Mandatory Procurements	<u>\$465,391.09</u>	
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	<u>\$0.00</u>	
Grand Total	<u><u>\$1,771,568.47</u></u>	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY24 Budget Notifications Made in the Month of June 2024

<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>
Fund 1 - General Fund Budget Notifications						
	141971-977 Workforce Innovation Grant State		Adjust to actuals	(1,129,086.00)	(1,129,081.00)	(5.00)
	141970 Workforce Innovation Grant State		Adjust to actuals	(789,655.00)	(712,578.00)	(77,077.00)
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
				-	-	-
Fund 3 - Capital Projects Fund Budget Notifications						
	14:3701/2/3/4/6/7/8 AMETA		Adjust budgets to actuals	(2,164,932.00)	(3,475,830.00)	1,310,898.00
	143703 AMETA		Adjust budgets to actuals	-	(143,286.00)	143,286.00
Fund 4 - Debt Service Fund Budget Notifications						
				-	-	-
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
				-	-	-
				-	-	-
Total Budget Changes For The Month				(4,083,673.00)	(5,460,775.00)	1,377,102.00

FY25 Budget Notifications Made in the Month of October 2024

Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications						
141405	Boss Conference AV Support Grant	State	Establish budgets	2,625.00	2,500.00	125.00
141674	Advanced Manufacturing Grant	State	Establish budgets	68,092.00	64,854.00	3,238.00
141435	WIDS Curriculum Grant	State	Establish budgets	182,700.00	174,000.00	8,700.00
141914	Student Occupation Success Grant	Private	Establish budgets	9,671.00	9,671.00	-
141854	Criminal Justice Core Grant	State	Establish budgets	59,447.00	56,306.00	3,141.00
141874	EduStat Grant	Federal	Establish budgets	106,144.00	106,144.00	-
141335	Consortium Grant with Western	State	Establish budgets	8,125.00	6,250.00	1,875.00
141885	Youth Apprenticeship Grant	State	Adjust budgets to actuals	(20,909.00)	(20,144.00)	(765.00)
141485	Systemwide Apprenticeship Curricula Grant	State	Establish budgets	33,600.00	32,000.00	1,600.00
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
Fund 3 - Capital Projects Fund Budget Notifications						
	AMETA Center		Re-establish budgets from FY24	0.00	143,286.00	(143,286.00)
	AMETA Center-Portage County		Adjust budgets to actuals	(245,939.00)	(245,939.00)	-
141854	Criminal Justice Core Grant	State	Establish budgets	6,544.00	6,544.00	-
141874	EduStat Grant	Federal	Establish budgets	2,178.00	2,178.00	-
141335	Consortium Grant with Western	State	Establish budgets	31,250.00	31,250.00	-
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				243,528.00	368,900.00	(125,372.00)



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2025
 as of October 31, 2024

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service	Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances	Total Current Budget		Percentage of Total Current Budget	Original Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget		
Local Government	7,331,934	-	-	-	6,996,845	-	-	-	-	-	14,328,779	23.7%	14,328,779		
Student Fees	7,250,015	116,805	483,406	-	-	-	-	-	-	-	7,850,226	13.0%	7,850,226		
State Aid & Grants	19,093,259	-	866,000	1,656,013	-	-	-	-	-	-	21,615,272	35.8%	20,684,554		
Institutional	665,558	1,676,515	612,000	15,425	115,000	1,058,500	504,821	-	-	-	4,647,819	7.7%	4,939,227		
Federal	3,073,800	-	6,675,000	2,196,015	-	-	-	-	-	-	11,944,815	19.8%	7,856,765		
Total Revenues	37,414,566	1,793,320	8,636,406	3,867,453	7,111,845	1,058,500	504,821	7,111,845	1,058,500	504,821	60,386,911	100.0%	55,659,551		

	Expenditures													
Salaries and Wages	20,655,111	490,467	316,437	368,062	-	259,311	-	-	-	-	-	22,089,388	31.2%	21,740,497
Benefits	7,852,393	150,131	811,571	136,101	-	83,517	-	-	-	-	-	9,033,713	12.7%	8,918,571
Current Expenditures	9,290,100	1,133,255	167,250	-	-	82,780	115,000	-	-	-	-	10,788,385	15.2%	8,768,890
Student Financial Aid & Activities	-	-	7,852,364	-	-	-	-	-	-	-	-	7,852,364	11.1%	7,852,364
Resale	-	-	-	-	-	759,025	389,821	-	-	-	-	1,148,846	1.6%	1,148,846
Capital Outlay	-	-	-	11,458,999	1,274,881	-	-	-	-	-	-	12,733,880	18.0%	8,866,593
Debt Retirement	-	-	-	-	7,222,726	-	-	-	-	-	-	7,222,726	10.2%	7,222,726
Total Expenditures	37,797,604	1,773,853	9,147,622	11,963,162	8,497,607	1,184,633	504,821	8,497,607	1,184,633	504,821	70,869,302	100.0%	64,518,487	
% of Expenditures by Fund	53.3%	2.5%	12.9%	16.9%	12.0%	1.7%	0.7%	100.0%						

Changes in Fund Equity													
Budgeted Fund Equity as of 6/30/24												21,827,695	
Current Revenue over Expenses	11,356,804	181,216	5,425,054	524,741	1,148,749	690,030	2,501,101	21,827,695	(10,482,391)				(8,858,936)
Other Sources and Uses:	(383,038)	19,467	(511,216)	(8,095,709)	(1,385,762)	(126,133)	-	-	-	-	-	-	
Proceeds from Debt	-	-	-	6,407,000	1,093,000	-	-	-	-	-	-	-	7,500,000
Interfund Transfers In	470,000	-	-	-	-	-	-	-	-	-	-	-	470,000
Interfund Transfers Out	-	-	-	-	-	(120,000)	(350,000)	-	-	-	-	-	(470,000)
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeted Ending Fund Equity	11,443,766	200,683	4,913,838	(1,163,968)	855,987	443,897	2,151,101	18,845,304					20,468,759



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2025
as of October 31, 2024

YTD

33.3%

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media, Services & Self-Funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 2	Fund 7	Fund 3	Fund 4	Fund 4	Fund 5	Fund 6	Fund 6	Total YTD All Funds			
Local Government	7,286,632	-	-	-	-	-	7,128,939	-	-	-	-	-	14,415,571	14,328,779	100.6%
Student Fees	5,695,063	103,581	402,507	-	-	-	-	-	-	-	-	-	6,201,151	7,850,226	79.0%
State Aid & Grants	2,845,392	-	377,461	5,134	-	-	-	-	-	-	-	-	3,227,987	21,615,272	14.9%
Institutional	135,268	126,101	390,786	(18,631)	306,869	640,962	161,953	-	-	-	-	-	1,743,307	4,647,819	37.5%
Federal	610,910	-	3,416,295	2,164,934	-	-	-	-	-	-	-	-	6,192,139	11,944,815	51.8%
Total Revenues	16,573,264	229,682	4,587,049	2,151,437	7,435,808	640,962	161,953	7,435,808	60.6%	60.6%	32.1%	31,780,155	60,386,911	52.6%	

	% of Budget Recognized	
Total Expenditures	11,217,459	29.7%
Salaries and Wages	6,113,799	53.1%
Benefits	2,176,089	55.6%
Current Expenditures	2,927,572	104.6%
Student Financial Aid & Activities	-	60.6%
Resale	-	32.1%
Capital Outlay	-	52.6%
Debt Retirement	-	30.0%
Total Expenditures	11,217,459	29.7%

	% of Budget Expended	
Total Expenditures	11,217,459	29.7%
Salaries and Wages	6,559,445	53.3%
Benefits	2,359,984	18.2%
Current Expenditures	3,124,190	27.4%
Student Financial Aid & Activities	4,067,208	46.5%
Resale	552,744	13.7%
Capital Outlay	3,078,074	27.4%
Debt Retirement	1,546,035	13.7%
Total Expenditures	21,287,679	30.0%

Changes in Fund Equity	
Actual Fund Equity as of 6/30/24	21,827,695
Current Revenue over Expenses	(10,482,391)
Other Sources and Uses:	
Proceeds from Debt	7,500,000
Interfund Transfers In	470,000
Interfund Transfers Out	(470,000)
Repayment of Debt	-
Accrued YTD Fund Equity	18,845,304

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
October 31, 2024**

With comparative totals for October 31, 2023

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type		Memorandum only	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Non-Aidable	Special Rev	2024-25		2023-24
									2024-25	2023-24	
ASSETS AND OTHER DEBITS											
Cash	\$ 5,846,617	\$ -	\$ 5,637,616	\$ 2,050,821	\$ 2,000	\$ 1,519,436	\$ -	\$ -	\$ 15,056,490	\$ 6,646,598	\$ 20,558,517
Investments	-	-	-	-	-	-	-	6,646,598	6,646,598	6,209,977	-
Receivables:											
Property taxes	14,415,571	-	-	-	-	-	-	-	14,415,571	14,180,667	-
Accounts receivable	3,136,351	14,736	2,547,282	-	236,266	-	164,875	164,875	6,099,510	11,603,718	-
Due from other funds	-	159,204	-	6,081,276	-	853,038	239,501	239,501	7,333,019	10,173,137	-
Inventories - at cost	-	-	-	-	352,417	-	-	-	352,417	561,408	-
Prepaid Assets	-	-	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	333,546	-	-	-	333,546	343,413	-
General Long Term Debt	-	-	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 23,986,539	\$ 173,939	\$ 8,184,898	\$ 8,132,098	\$ 924,229	\$ 2,372,473	\$ 7,050,974	\$ 7,050,974	\$ 50,237,150	\$ 63,630,837	

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES											
Accounts Payable	\$ 249,678	\$ -	\$ 441,320	\$ -	\$ 435	\$ -	\$ -	\$ -	\$ 691,433	\$ 546,745	\$ -
Accrued Liabilities:											
Wages	-	-	-	-	-	-	-	-	-	-	-
Employee related payables	285,821	-	-	-	-	-	-	-	285,821	274,657	-
Vacation	562,357	21,717	-	-	15,717	-	11,904	11,904	611,695	450,862	-
Other current liabilities	-	-	-	-	5,954	-	-	-	5,954	4,585	-
Due to other funds	5,370,030	-	1,451,851	-	511,136	-	-	-	7,333,018	10,173,137	-
Deferred Revenues	78,167	-	-	-	-	-	-	-	78,167	468,293	-
Def Compensation Liability	-	-	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	6,546,053	21,717	1,893,171	-	533,243	-	11,904	11,904	9,006,089	11,918,279	

Fund equity and other credits

Retained Earnings	-	-	-	-	381,532	102,328	12,929	496,789	1,041,142	4,000	-
Res for Prepaid Expenditures	2,550	2,162	-	-	-	2,220,969	-	4,712	2,358,426	87,710	-
Reserve for Self-Insurance	-	-	-	-	-	-	-	87,710	131,293	127,954	-
Reserve for Student Gov & Org	-	-	-	-	-	-	-	6,956,216	6,913,136	7,537,428	-
Res for Student Fin Assistance	-	-	-	-	-	-	-	64,113	64,113	63,280	-
Res for Post-Employ Benefits	482,274	-	-	-	-	-	-	1,149,325	1,149,325	977,435	-
Reserve for Capital Projects	-	-	3,452,233	-	-	-	-	7,916,773	7,888,082	603,420	-
Res for Cap Proj - Motorcycle	-	-	64,113	-	-	-	-	2,613,814	2,425,593	30,012,010	-
Reserve for Debt Service	-	-	-	1,149,325	-	-	-	-	-	-	-
Designated for Operations	7,842,852	73,921	-	-	-	-	-	-	-	-	-
Des for State Aid Fluctuations	644,640	-	-	-	-	-	-	-	-	-	-
Des for Subsequent Year	2,524,365	89,449	-	-	-	-	-	-	-	-	-
TOTAL FUND EQUITY AND OTHER CREDITS	11,496,681	165,532	3,516,346	1,149,325	381,532	2,323,297	6,705,874	25,738,586	30,012,010	21,700,548	
Year-to-date excess revenues(expenditures)	5,355,805	(13,310)	2,775,381	6,982,773	9,454	49,176	333,196	15,492,476	50,237,150	63,630,837	
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 23,986,539	\$ 173,939	\$ 8,184,898	\$ 8,132,098	\$ 924,229	\$ 2,372,473	\$ 7,050,974	\$ 7,050,974	\$ 50,237,150	\$ 63,630,837	

**NOTICE OF FY24
BUDGET AMENDMENT
November 18, 2024**

WHEREAS, the FY24 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 19, 2023, was amended on April 15, 2024, and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the addition of or modification of grants, and to adjust operational budgets; and

WHEREAS, the Special Revenue - Aidable Fund budget was adjusted for dual credit budgets; and

WHEREAS, the Capital Projects budget was adjusted to reflect current year project estimates and the addition of or modification of grants; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY24 budgetary revisions:

FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Instruction	(\$1,822,967)	\$21,069,726
General	Instructional Resources	1,006	1,059,941
General	Student Services	43,947	5,189,833
General	General Institutional	(94,417)	6,303,740
General	Physical Plant	118,805	2,339,917
Special Revenue – Aidable	Instruction	1,080,970	2,166,155
Special Revenue – Aidable	Physical Plant	0	2,630
Capital Projects	Instruction	(2,541,034)	2,863,056
Capital Projects	Instructional Resources	7,339	405,338
Capital Projects	Student Services	0	277,802
Capital Projects	General Institutional	15,218	3,547,142
Capital Projects	Physical Plant	(1,154,341)	10,808,437
Debt Service	Physical Plant	0	8,018,490
Enterprise	Auxiliary Services	0	1,283,626
Internal Services	Auxiliary Services	0	5,991,149
Special Revenue – Non-Aidable	Instruction	0	475,000
Special Revenue – Non-Aidable	Student Services	0	8,273,204
Special Revenue – Non-Aidable	General Institutional	0	291,903
Total Appropriations	Operating Expenditures	(\$4,345,474)	\$80,367,089

BE IT FURTHER RESOLVED that these budget modifications comply with the district board’s policy; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

**RESOLUTION FOR
AWARDING BID #838
MOBILE CRANE (COMPACT CRAWLER)**

WHEREAS the college has need for mobile crane at the Wisconsin Rapids Campus; and

WHEREAS, the proposed item was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS the bids for #838 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of the item and the District Board wishes to award the selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #838 to Great Lakes Lifting and in the amount of \$76,700.00, commencing on November 19, 2024 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of equipment in the FY2025 capital budget.

Resolution Authorizing College Administration to Award Bids for AMETA Center Equipment Using EDA & DOA Funds

WHEREAS, the College Board recognizes the need for new equipment for the AMETA Center to enhance educational and operational capabilities;

WHEREAS, the Economic Development Administration (EDA) has provided matched funds to support the procurement of equipment;

WHEREAS, the Wisconsin Department of Administration (DOA) has provided funds to support the procurement of equipment;

WHEREAS, College Board has been made aware of the misalignment between the grant performance periods and the bid letting process;

WHEREAS, this misalignment risks the College's ability to maximize the two aforementioned grants:

WHEREAS, the College has funding available for equipment to maximize grant funding, not to exceed \$242,000;

BE IT RESOLVED that the College Board hereby authorizes the College Administration to award bids for the procurement of equipment for the AMETA Center, utilizing the EDA and DOA grant funds, with total expenditures not to exceed \$242,000 of college funds, if needed;

BE IT FURTHER RESOLVED that the College Administration is authorized to take all necessary actions to implement this resolution.

Approval of Hires and Resignations of Contracted Employees November 18, 2024

Resignations

n/a

Hires

- Roberta DeBot (effective October 19, 2024)
Instructor, Nursing



ETHICS RESOLUTION

WHEREAS, technical college district board members, district directors, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Mid-State Technical College District Board of Directors designates the following positions deputy, associate, or assistant district directors and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

<u>Position</u>	<u>Occupant</u>
President	Dr. Shelly Mondeik 1421 Lily Lane Wisconsin Rapids, WI 54494
Vice President, Academics	Dr. Chris Severson 210 N 36 th Avenue Wausau, WI 54401
Vice President, Finance & Facilities	Greg Bruckbauer 575 W River Road Rudolph, WI 54475
Vice President, Human Resources & Organizational Development	Dr. Karen Brzezinski 3211 1 st Street South Wisconsin Rapids, WI 54494
Vice President, Student Services & Enrollment Management	Dr. Amanda Lang 9395 Vermillion Street Milladore, WI 54454-9700
Vice President, Information Technology	Brad Russell 1160 Bellview Drive Wisconsin Rapids, WI 54494
Director, Foundation & Alumni	Micki Dirks-Luebbe 6102 Tricia Avenue Weston, WI 54476