

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	July 8, 2024
-------------------------	--------------

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 3:47 p.m.

B. ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Ryan Zietlow

OTHERS: Stephanie Bender, Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Logan Hamman, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, Angie Susa, and Lea Ann Turner

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Vang, upon a voice vote, approved minutes from the board meeting held June 17, 2024.

F. CONSENT AGENDA

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of June 2024 were presented. These bills totaled \$1,173,614.42 of which \$441,150.23 represents operational expenditures and \$732,464.19 represents capital expenditures. The district's payroll for the month of June totaled \$1,687,349.89 plus \$25,667.71 for travel and miscellaneous reimbursements and \$628,998.96 in fringe benefits. The district's bills and payroll totaled \$3,515,630.98.

2. Entered into the following contracted service agreements totaling \$12,890.00:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147121	Excel Training	\$ 2,900.00
147122	Confined Space Awareness	\$ 3,800.00
147123	Outdoor Grilling	\$ 1,100.00
147124	BLS Renewal (In-Person)	\$ 1,640.00
147125	HR Recruitment and Sourcing Training	\$ 2,950.00
147126	Fire Extinguisher Training	\$ 500.00

3. Approved the following procurement(s) for goods and services:
There are no procurements requiring Board Approval

4. District Board Approval of Hires and Resignations of Contracted Staff:
Resignations:

- Kayla Johnson (effective June 30, 2024); Instructor, Medical Assistant
- Aaron Wulk (effective June 30, 2024); Instructor, Welding

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Mr. Zietlow asked to be excused this evening.

- The 2024 ACCT Leadership Congress will be held October 23-26 in Seattle. Mr. Merdan and Mr. Spargo plan to attend.
- The District Boards Association Board of Directors will meet virtually July 24.
- Future meeting dates (times unless otherwise announced):
MONTHLY MEETING
Monday, August 19, 2024 **Committee-of-the-Whole: 5:00 p.m.**
Wisconsin Rapids Campus **Board Meeting:** Following Committee-of-the-Whole

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

- Campus activities were highlighted. Activities included AMETA™ Center opening events, and ELT Retreat.
- Dr. Mondeik was asked to provide video testimonial for Lakeland University regarding the college's partnership.
- Dr. Morna Foy, WTCS President, has announced her retirement. Finalists for that position have been named and final interviews will be conducted. The WTCS Presidents Association will meet next week at Northwood Technical College.

I. COMMITTEE REPORTS

- FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
 - RESOLUTION FOR AWARDING OF BID #837 – GREENHOUSE REPLACEMENT WISCONSIN RAPIDSD CAMPUS: Mid-State's greenhouse placement is needed to support academic instruction and provide necessary repairs for safety and updates.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution For Awarding Of Bid #837 Greenhouse Replacement Wisconsin Rapids Campus.

WHEREAS, the condition of the Wisconsin Rapids Greenhouse is in need of repairs, and

WHEREAS, the proposed greenhouse was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #837 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #837 to United Greenhouse Systems, Inc. and in the amount of \$84,694.00, commencing on July 9, 2024 as recommended by the Board of Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of \$84,694.00 for the Wisconsin Rapids Greenhouse from the FY2025 Academic budgeted funds.
 - OUTCOMES BASED FUNDING: The Board reviewed Mid-State's 2024-2025 Outcomes Based Funding selection and provided highlights of Mid-State and WTCS outcomes from last year.

- d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
 - a. STUDENT SUPPORT SERVICES: Highlights of Mid-State’s Student Support Services were provided.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
 - a. DISTRICT BOARD APPROVAL OF HIRES AND RESIGNATION OF CONTRACTED STAFF: The Committee reviewed the request for approval.
 - b. WORKFORCE ADVANCEMENT TRAINING GRANT AWARDS: Last year, six applications were submitted and accepted. This year, five were submitted and three were awarded in the amount of \$133,000 and will train approximately 800 individuals.

J. COMMITTEE-OF-THE-WHOLE

1. BOARD OFFICERS: Discussion regarding Mid-State’s 2024-2025 Board Officers was held. State Statutes require that all Wisconsin Technical College’s meet the second Monday of July for an organizational meeting. Appointed Board members were seated.

Mr. Merdan called for nominations for Chairperson. Ms. Bruski Mallek nominated Richard Merdan for Chairperson, seconded by Mr. Spargo. Mr. Merdan called three times for other nominations. Hearing none, Ms. Bruski Mallek moved that nominations be closed and a unanimous ballot be cast for Richard Merdan, seconded by Mr. Spargo, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Vice Chairperson. Mr. Spargo nominated Are Vang for Vice Chairperson, seconded by Ms. Bruski Mallek. Mr. Merdan called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Are Vang, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Secretary. Mr. Spargo nominated Betty Bruski Mallek for Secretary, seconded by Ms. Vang. Mr. Merdan called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Betty Bruski Mallek, seconded by Ms. Vang, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Treasurer. Ms. Bruski Mallek nominated Charles Spargo for Treasurer, seconded by Ms. Vang. Mr. Merdan called three times for other nominations. Hearing none, Ms. Bruski Mallek moved that nominations be closed and a unanimous ballot be cast for Charles Spargo, seconded by Ms. Vang,, and unanimous upon a roll call vote.

2. BOARD COMMITTEE ASSIGNMENTS: Discussion regarding Mid-State Board Committees and District Boards Association Committees was held. Assignments for the 2024-2025 year are as follows:
 - *Finance & Infrastructure Committee: Charles Spargo (Chair), Betty Bruski Mallek, Vacant Position
 - *Academic & Student Services Committee: Shawn Becker (Chair), Are Vang, Ryan Zietlow
 - *Human Resources & External Relations Committee: Richard Merdan (Chair), Terry Whitmore, Vacant Position
3. BOARD PORTAL: A preview of the Board Portal was provided. Feedback was gathered around how the online repository could be most beneficial to board members.

K. DISCUSSION & ACTION

1. 2025-2030 STRATEGIC PLAN: The 2025-2030 Strategic Planning process, high level results, and recommendations were provided to the Board.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 4:47 p.m. with a motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary