



BOARD OF DIRECTORS MEETING
February 2024

Monday, February 19, 2024
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

- 4:00 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 3)
- 4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 6)
- 4:15 p.m.** – Human Resources & External Relations Committee Meeting; Room A203 (page 8)
- 5:00 p.m.** – Committee-of-the-Whole Meeting; Room L133-134 (page 10)
- Immediately Following Committee-of-the-Whole – Board Meeting;** Room L133-134 (page 12)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.
Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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FINANCE & INFRASTRUCTURE COMMITTEE

Monday, February 19, 2024

4:00 p.m.

Mid-State Wisconsin Rapids Campus Room A223

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This February 19, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON NOVEMBER 20, 2023; DECEMBER 18, 2023; AND JANUARY 15, 2024 COMMITTEE MEETING MINUTES (Voice Vote) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT – GREG BRUCKBAUER

F. RFP #821 AMETA CENTER FURNITURE PACKAGE #2 – GREG BRUCKBAUER

Results of RFP #821 for the AMETA Center Furniture Package #2 will be presented. Board action will be requested.

G. INFORMATIONAL ITEMS

1. Anthology – Brad Russell
An update on the implementation of Anthology as Mid-State's new Enterprise Resource Planning System will be provided.

2. FY25 Capital Budget Planning – Greg Bruckbauer
An update on FY25 Capital Budget planning will be provided.

3. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

H. ADJOURNMENT *(Voice Vote)* – **GORDON SCHALOW**

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Marshfield Campus

November 20, 2023

A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow, and Charles Spargo

OTHERS: Paula Berger, Greg Bruckbauer, Sherry Glenzer-Meyer, Dr. Shelly Mondeik, Brad Russell, and Brenda Swan

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (SEPTEMBER 18, 2023 MEETING) – Gordon Schalow

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, unanimously approved minutes from the October 16, 2023 Finance & Infrastructure Committee meeting.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY24. No action was taken.

F. FY23 AUDITED FINANCIAL STATEMENTS – Greg Bruckbauer

Presentation of the FY23 financial audit report was provided by Brian Anderson, CPA with Wipfli. No action was taken.

G. BID #817 – AMETA CENTER FURNITURE – Greg Bruckbauer

Results of Bid #817 – AMETA Center Furniture were presented and discussed. No action was taken.

H. RFP #819 – AMETA CENTER EXTERIOR BUILDING SIGNAGE – Greg Bruckbauer

Results of RFP #819 for the AMETA Center Exterior Building Signage were presented and discussed. No action was taken.

I. BID #820 – AMETA CENTER INTERIOR BUILDING SIGNAGE – Greg Bruckbauer

Results of Bid #820 for the AMETA Center Interior Building Signage were presented and discussed. No action was taken.

J. INFORMATIONAL ITEMS – Gordon Schalow

1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics were discussed.

K. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:45 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow

OTHERS: Greg Bruckbauer, Ryan Kawski, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

D. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY24. No action was taken.

E. RFP #822 – AMETA CENTER FIBER LASER CUTTING SYSTEM – Greg Bruckbauer

Results of RFP #822 – AMETA Center Fiber Laser Cutting System were presented and discussed. No action was taken.

F. RFP #823 – AMETA CENTER CNC PRESS BRAKE SYSTEM – Greg Bruckbauer

Results of RFP #823 – AMETA Center CNC Press Brake System were presented and discussed. No action was taken.

G. RFP #824 – AMETA CENTER WELDERS – Greg Bruckbauer

Results of RFP #824 for the AMETA Center Welders were presented and discussed. No action was taken.

H. BID #825 – AMETA CENTER IRONWORKER – Greg Bruckbauer

Results of Bid #825 for the AMETA Center Ironworker were presented and discussed. No action was taken.

I. BID #826 – AMETA CENTER VERTICAL MITERING BAND SAW – Greg Bruckbauer

Results of Bid #826 for the AMETA Center Vertical Mitering Band Saw were presented and discussed. No action was taken.

J. BID #827 – AMETA CENTER HYDRAULIC SHEAR – Greg Bruckbauer

Results of Bid #827 for the AMETA Center Hydraulic Shear were presented and discussed. No action was taken.

K. INFORMATIONAL ITEMS – Gordon Schalow

1. **FY23 MID-STATE TECHICAL COLLEGE FOUNDATION AUDIT:** An overview of the Mid-State Foundation Audit results for year ending June 30, 2023 was provided. Results were informational and no action was taken.
2. **REPLACEMENT OF TELEPRESENCE AND CER TECHNOLOGY:** Information regarding proposed replacement and financing of Mid-State's Telepresence and CER technology was provided. Approval will be sought in January 2024.
3. **FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES:** No topics were discussed.

L. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:26 p.m. with a motion by Mr. Schalow.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Stevens Point Campus	January 15, 2024
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A. CALL TO ORDER – Charles Spargo

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Charles Spargo

EXCUSED: Gordon Schalow

OTHERS: Greg Bruckbauer, Ryan Kawski, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

D. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY24. No action was taken.

E. BID #829 – AMETA CENTER 5-AXIS VERTICAL CNC MACHINING CENTER – Greg Bruckbauer

Results of Bid #829 – AMETA Center 5-Axis Vertical CNC Machining Center were presented and discussed. No action was taken.

F. BID #830 – AMETA CENTER PRECISION MANUAL AND CNC CONTROLLED LATHES – Greg Bruckbauer

Results of Bid #830 – AMETA Center Precision Manual and CNC Controlled Lathes were presented and discussed. No action was taken.

G. RFP #831 – AMETA CENTER 3-AXIS VERTICAL CNC MACHINE – Greg Bruckbauer

Results of RFP #831 for the AMETA Center 3-Axis Vertical CNC Machine were presented and discussed. No action was taken.

H. ACQUISITION OF EQUIPMENT AND EXECUTION OF LEASE-PURCHASE DOCUMENTS – Brad Russell

Discussion around the proposed replacement and financing of Mid-State's Telepresence and CER Technology was held. Details regarding financing was discussed. No action was taken.

I. INFORMATIONAL ITEMS – Charles Spargo

1. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2024-25 (FY25): The FY25 Budget Development Calendar was presented for review and discussion. No action was taken.
2. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics were discussed.

J. ADJOURNMENT – Charles Spargo

There being no further action or business, the meeting adjourned at 4:31 p.m. with a motion by Mr. Spargo.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, February 19, 2024

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A112

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This February 19, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (January 15, 2024 MEETING) (Voice Vote) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. INFORMATIONAL ITEMS

1. WTCS Changes that Impact Operation Budget – Dr. Chris Severson & Dr. Mandy Lang
The College will share Wisconsin Technical College System (WTCS) changes that will have an impact on college operations.
2. 2024 Wisconsin Act 89 – Dr. Chris Severson
Governor Evers recently signed legislation aimed at enhancing Wisconsin's Technical Colleges ability to bolster the dental and oral hygiene workforce. An update on this legislation will be provided as well as discussion regarding potential impact on Mid-State's district, along with future plans.
3. Winterim Report – Dr. Mandy Lang
Winterim 2024 class and enrollment information will be presented.

F. ADJOURNMENT (Voice Vote) – ARE VANG

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Stevens Point Campus

January 14, 2024

A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:16 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Are Vang, and Ryan Zietlow

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (December 18, 2023) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote, unanimously approved minutes from the December 18, 2023 meeting as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang

E. ACADEMIC PROGRAMMING – Dr. Chris Severson

Information regarding the following changes to academic programming were highlighted and discussed with the committee.

Program Approval – Jail Officer Academy Embedded Technical Diploma

F. INFORMATIONAL ITEMS

1. Advisory Committees – Dr. Chris Severson

Information about advisory committees in the schools of Applied Technology, Hospitality, and General Education was shared and discussed.

G. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:38 p.m. with a motion by Mr. Zietlow, seconded by Ms. Bruski Mallek.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, February 19, 2024

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A203

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This February 19, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 20, 2023; December 18, 2023; and January 15, 2024)

(Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. Mid-State Foundation Employee Giving Campaign – Dr. Karen Brzezinski
Mid-State Foundation's Employee Giving Campaign, that engages our employees to be donors to the Foundation, will be presented.
2. Central Wisconsin Days – Dr. Bobbi Damrow
Information about Mid-State's participation in Central Wisconsin Days will be shared.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Marshfield Campus	November 20, 2023
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan, Terry Whitmore, and Ryan Zietlow

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (September 18, 2023) – Richard Merdan

Minutes were presented for review and approval. Motion by Mr. Zietlow, seconded by Mr. Whitmore, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. Benefit Plans – Dr. Karen Brzezinski
An update on the 2025 benefit plan renewals was provided.
2. AMETA Update – Dr. Bobbi Damrow
An AMETA construction update was provided. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:45 p.m. with a motion by Mr. Whitmore, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:18 p.m.

ROLL CALL

PRESENT: Richard Merdan

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 20, 2023) – Richard Merdan

Minutes were presented for review and approval.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. Employee Winter Celebration – Dr. Karen Brzezinski
Highlights of Mid-State’s Employee Winter Celebration, along with pictures, were shared. No action was taken.
2. AMETA Update – Dr. Bobbi Damrow
An AMETA construction update was provided. No action was taken.
3. WTCS Guidebooks– Dr. Bobbi Damrow
Presentation of the new WTCS Guidebooks was made. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:26 p.m. with a motion by Mr. Merdan.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Stevens Point Campus	January 15, 2024
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (December 18, 2023) – Richard Merdan

Minutes were presented for review and approval.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. Black History Month – Dr. Karen Brzezinski
Highlights of activities planned at the College celebrating Black History Month were outlined. No action was taken.
2. Shuttle Update – Dr. Bobbi Damrow
An update on Mid-State’s Shuttle Service was provided. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:25 p.m. with a motion by Mr. Merdan.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, February 19, 2024

5:00 p.m.

Mid-State Wisconsin Rapids Campus; Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This February 19, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (JANUARY 15, 2024 Meeting) (Voice Vote) – RICHARD MERDAN

D. 2023-2024 MID-YEAR DASHBOARD – DR. SHELLY MONDEIK

The 2023-2024 Mid-Year Dashboard will be presented and discussed.

E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Stevens Point Campus

January 15, 2024

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, Terry Whitmore (via Teams), Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Ryan Kowski, Dr. Mandy Lang, Benjamin Nusz, Brad Russell, Dr. Chris Severson, and Angie Susa

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (DECEMBER 18, 2023 MEETING) – Richard Merdan

Motion by Ms. Vang, seconded by Mr. Whitmore, upon a voice vote, approved the minutes as presented.

D. HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) – Greg Bruckbauer

An overview of Higher Education Emergency Relief Fund sources in response to COVID was provided. Student and college funding was reviewed. This is the COVID funding closing report.

E. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 5:19 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, February 19, 2024

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus; Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This February 19, 2024, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON JANUARY 15, 2024 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for January 2024 total \$1,631,434.43 of which \$676,174.60 represents operational expenditures and \$955,259.83 represents capital expenditures. Payroll disbursements for January totaled \$1,581,424.01 plus \$16,588.23 for travel and miscellaneous reimbursements, and \$875,151.50 in fringe benefits, for a total payroll disbursement of \$2,473,163.74. Administration recommends approval of the payment of these obligations totaling \$4,104,598.17.

2. Contracted Service Agreements

The District has entered into thirteen contracted service agreements totaling \$30,375.00. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. Association of Community College Trustees (ACCT)
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. RFP #821 AMETA Center Furniture Package #2 (Roll Call Vote)
 - d. Informational Items
 1. Anthology
 2. FY25 Capital Budget Planning
 3. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. WTCS Changes that Impact Operation Budget
 2. 2024 Wisconsin Act 89
 3. Winterim Report
3. Human Resources & External Relations Committee
 - a. Review of Consent Agenda Items

b. Informational Items

1. Mid-State Foundation Employee Giving Campaign
2. Central Wisconsin Days

J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

1. 2023-2024 Mid-Year Dashboard

K. DISCUSSION & ACTION – RICHARD MERDAN

1. Campus Advisory Committee Themes – Dr. Chris Severson

Each year, Mid-State hosts Campus Advisory Committee Meetings across all our campuses, engaging stakeholders from various disciplines. Feedback gathered from these meetings guide our ongoing efforts to enhance and sustain our mission-aligned activities. This year's Campus Advisory Meetings have concluded and key themes identified at each campus will be shared.

L. CLOSED SESSION – RICHARD MERDAN

The Board will entertain a motion to convene to closed session, under Section 19.85(c) Wisconsin Statutes, for the following purpose:

- *To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to discuss performance of the College President).*

M. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Stevens Point Campus	January 15, 2024
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:20 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, Terry Whitmore (via Teams), Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Ryan Kawski, Dr. Mandy Lang, Benjamin Nusz, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote, approved minutes from the board meeting held December 18, 2023.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Bruski Mallek-Yes; Spargo-Yes; Vang-Yes; Whitmore-Yes; Zietlow-Yes; Merdan-Yes), approved the following consent agenda items:

1. The district's bills for the month of December 2023 were presented. These bills totaled \$2,953,996.64 of which \$650,264.36 represents operational expenditures and \$2,303,732.28 represents capital expenditures. The district's payroll for the month of December totaled \$2,413,060.96 plus \$28,684.20 for travel and miscellaneous reimbursements and \$742,298.81 in fringe benefits. The district's bills and payroll totaled \$6,138,040.61.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147053	OSHA 10	\$ 1,450.00
147054	OSHA 30	\$ 7,150.00
147055	Grant Writing	\$ 200.00
147056	Forklift Training – Evaluation of Existing Programs & Documents	\$ 1,650.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements to approve at this time.		

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Mr. Schalow asked to be excused.
2. In recognition of Martin Luther King Jr. Day, the Board took a moment to acknowledge the influential leader.
3. The District Boards Association Board will meet via Zoom on January 26, 2024. There will be no in-person meeting. Anyone interested in attending should contact Ms. Susa.

4. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING **Committee-of-the-Whole:** 5:00 p.m.
Monday, February 19, 2024 **Board Meeting:** Following Committee-of-the-Whole
Wisconsin Rapids Campus

I. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Prior to the meeting this evening, the Mid-State Board of Directors was offered a tour of the Advanced Manufacturing, Engineering Technology, and Apprenticeship Center (AMETA™). Those that attended, provided remarks about the new facility.
2. Campus activities were highlighted. Activities included an Executive Leadership Team Retreat, Grants submissions and ceremony at the Health Care Simulation Center honoring Dr. Colleen Kane.
3. Mid-State is currently working on updating the Strategic Plan. Board members will provide feedback, along with stakeholders, to inform the plan.
4. The Presidents Association and WTCS Board of Directors will meet tomorrow.

J. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – In place of Chair Gordon Schalow, Charles Spargo
 - a. TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
 - b. Bid #829 – AMETA CENTER 5-AXIS VERTICAL CNC MACHINING CENTER: Bids were received for the AMETA Center 5-Axis Vertical CNC Machining Center. Following bid opening and scoring, a recommendation to award Haas Factory Outlet in the amount of \$117,236.94 was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #829 AMETA Center 5-Axis Vertical CNC Machining Center:

WHEREAS, the College has need for a 5-Axis Vertical CNC Machining Center at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #829 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #829 to Haas Factory Outlet in the amount of \$117,236.94, commencing on January 16, 2024, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- c. Bid #830 – AMETA CENTER PRECISION MANUAL AND CNC CONTROLLED LATHES: Bid #830 for the AMETA Center Precision Manual and CNC Controlled Lathes were opened and scored, a recommendation to award Staehle Precision Corporation in the amount of \$359,184.90 was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #830 – AMETA Center Precision Manual and CNC Controlled Lathes:

WHEREAS, the College has need for a Manual and CNC Controlled Lathes at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #830 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #830 to Staehle Precision Corporation and in the amount of \$359,184.90, commencing on January 16, 2024, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- d. RFP #831 – AMETA CENTER 3-AXIS VERTICAL CNC MACHINE: Proposals were received for RFP #831 for AMETA Center 3-Axis Vertical CNC Machine. Following opening and scoring, a recommendation to award Concept Machine Tool Wisconsin, LLC in the amount of \$134,570.00 was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #831 – AMETA Center 3-Axis Vertical CNC Machine:

WHEREAS, the college has need for 3-Axis Vertical CNC Machine at the new AMETA Center facility; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses for Request For Proposal #831 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #831 to Concept Machine Tool Wisconsin, LLC in the amount of \$134,570.00, commencing on January 16, 2024, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- e. ACQUISITION OF EQUIPMENT AND EXECUTION OF LEASE-PURCHASE DOCUMENTS: Equipment replacement following completion of the connected experience is needed to update

teleconference equipment. This will allow for technology updates for teleconferencing in all of Mid-State's needed spaces.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution Authorizing Acquisition of Equipment and Execution of Lease-Purchase Documents:

WHEREAS, the Mid-State Technical College District (the "Lessee") presently wishes to acquire Telepresence, CER, and related equipment of personal property (the "Equipment") from Huntington Technology Finance, a division of The Huntington National Bank (the "Lessor") under the terms set forth below; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD AS FOLLOWS:

Section 1. It is hereby found and determined that the acquisition of the Equipment under the terms and conditions presented in this meeting are in the best interests of Lessee.

Section 2. The acquisition of the Equipment under the terms set forth in this meeting are approved. Lessee intends to continue to pay all rental payments thereunder.

Section 3. The Vice President, Information Technology of Lessee (the "Representative") and the District President (the "President"), or either of them, shall be and each hereby is authorized to execute, acknowledge and deliver related forms providing for the acquisition of the Equipment from the Lessor under the terms set forth in the Representative and/or the president executing the same, the execution and delivery of the Equipment and/or such related forms being conclusive evidence of such approval.

Section 4. The Representative and the President, or either of them, hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution.

Section 5. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Equipment as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 6. This Resolution shall be effective immediately upon its approval and adoption.

- f. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2024-25 (FY25)
A FY25 Budget Development Calendar was shared with the Board, following discussion with the committee. Presentation of the Capital Budget is tentatively planned for March or April.
 - g. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
- a. ACADEMIC PROGRAMMING: The Committee reviewed and discussed the following programming recommendations prior to review by the full Board of Directors.

Program Approval – Jail Officer Academy Embedded Technical Diploma

Supported by advisory committee and industry needs, the Jail Officer Academy Program will expand on existing jail courses to create an embedded technical diploma. Financial Aid will be available for those students in the program. Program start is slated for Fall 2024.

Motion by Ms. Vang, seconded by Mr. Zietlow, upon a roll call vote, unanimously approved the Jail Officer Academy Embedded Technical Diploma Program as presented.

- b. **ADVISORY COMMITTEES:** Advisory Committee membership for the Schools of Applied Technology, Hospitality, and General Education were presented. An average of 8 to 11 members make up each committee. Of the 125 members in these three schools, 40% are Mid-State Alumni.
- 3. **HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan**
 - a. **BLACK HISTORY MONTH:** Highlights of Mid-State’s Black History Month activities were provided. The month will focus on African Americans and the Arts.
 - b. **SHUTTLE UPDATE:** An update on Mid-State’s shuttle service was provided. In Fall 2023, 60 unduplicated riders utilized the shuttle service. Current ridership is exceeding grant outcomes. An additional van will be added to service this spring. Additional stops at the Health Care Simulation Center, Dental Clinic, UWSP dorms, clinical sites and AMETA Center will be added.

K. COMMITTEE-OF-THE-WHOLE – Richard Merdan

- 1. **HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) FINAL REPORT:** A closing report of HEERF funding was provided. Over 3,500 students were served by the funding support.

L. DISCUSSION & ACTION

- 1. **STEVENS POINT CAMPUS, COMMUNITY, AND AMETA CENTER UPDATE:** An update on activities at the Stevens Point Campus, throughout the community where Mid-State was involved and progress on the AMETA Center was provided.

M. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:39 p.m. with a motion by Ms. Vang, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

Account	Descr	Name	Sum Amount	Notes
1312	General Accounts Receivable	CENTERGY INC	41,740.93	
2104	Sales Tax Payable	ARNOLD, PATRICIA	7.51	
2106	Accrued Encumbrances	ASCENT CONSTRUCTION, LLC	6,047.00	
2106	Accrued Encumbrances	FOUNDATION PARTNERS, LLC	4,227.50	
2106	Accrued Encumbrances	LAMAR COMPANIES	2,945.00	
2106	Accrued Encumbrances	QUALITY RESOURCE GROUP, INC.	3,052.81	
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	500.00	
4118	Real Tax Levy Refunds	CITY OF WISCONSIN RAPIDS	190.04	
4118	Real Tax Levy Refunds	TOWN OF REMINGTON	2,400.57	
4118	Real Tax Levy Refunds	TOWN OF STOCKTON	119.12	
4118	Real Tax Levy Refunds	VILLAGE OF PLOVER	4,621.24	
4256	WI Higher Education Grants	GRANT LOAN REFUND MONITOR	9,567.00	
4800	Taxable Sales	ARNOLD, PATRICIA	136.50	
5201	Travel - Meeting Expenses	ROCKMAN'S CATERING	2,624.91	
5203	Mileage	BRIAN D LITZA	117.90	
5203	Mileage	James C. DuCanto, M.D.	179.67	
5204	Meals	BRIAN D LITZA	28.00	
5204	Meals	ROCKMAN'S CATERING	3,351.80	
5213	Dues Memberships Subscriptions	AHEAD	295.00	
5213	Dues Memberships Subscriptions	HEARTLAND BUSINESS SYSTEMS	173.03	
5213	Dues Memberships Subscriptions	James C. DuCanto, M.D.	475.00	
5213	Dues Memberships Subscriptions	NORTH CENTRAL WI FIRE CHIEFS ASSOCIATION	75.00	
5213	Dues Memberships Subscriptions	SESAC LLC	378.89	
5213	Dues Memberships Subscriptions	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	1,199.00	
5213	Dues Memberships Subscriptions	STEVENS POINT ALLIANCE, INC.	50.00	
5213	Dues Memberships Subscriptions	SUNRISE ROTARY	150.00	
5213	Dues Memberships Subscriptions	TOMORROW RIVER BUSINESS ASSOCIATION	50.00	
5213	Dues Memberships Subscriptions	WI RAPIDS ROTARY FOUNDATION, INC	500.00	
5230	Instructional Supplies	AIRGAS USA LLC	273.72	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	509.20	
5231	Noninstructional Supplies	1ST AYD CORP	189.52	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	2,833.36	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	412.63	WIG Payment
5231	Noninstructional Supplies	CITY OF MARSHFIELD	75.98	
5231	Noninstructional Supplies	DIAMOND BUSINESS GRAPHICS INC	478.18	
5231	Noninstructional Supplies	FASTSIGNS 629	518.44	
5231	Noninstructional Supplies	FINAL CUT APPAREL & DECALS, LLC	1,661.00	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	1,051.27	
5231	Noninstructional Supplies	HOEFT, HEIKE	160.55	
5231	Noninstructional Supplies	INSIGHT FS	2,018.97	
5231	Noninstructional Supplies	MADA EMB & SCREEN PRINTING	150.00	
5231	Noninstructional Supplies	MIDLAND PAPER	3,052.00	
5231	Noninstructional Supplies	NASSCO, INC.	3,211.21	
5231	Noninstructional Supplies	SCHMITT ACOUSTICS LLC	1,323.84	
5231	Noninstructional Supplies	STREICHER'S	6,870.00	
5234	Postage	UNITED MAILING SERVICE INC	4,145.86	
5271	Advertising Promotions	6 AM MARKETING, INC.	22,177.73	
5271	Advertising Promotions	ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDA	2,000.00	
5271	Advertising Promotions	HEINZEN PRINTING INC	129.25	
5271	Advertising Promotions	LA CROSSE GRAPHICS INC	2,362.27	
5271	Advertising Promotions	MARSHFIELD AREA CHAMBER OF COMMERCE	645.00	
5271	Advertising Promotions	MULTI MEDIA CHANNELS LLC	30.00	
5271	Advertising Promotions	NICOLET PROMOTIONS INC	27.50	
5271	Advertising Promotions	NRG MEDIA LLC	1,326.00	
5271	Advertising Promotions	PORTAGE COUNTY BUSINESS COUNCIL INC	775.00	
5271	Advertising Promotions	QUALITY RESOURCE GROUP, INC.	1,878.19	
5271	Advertising Promotions	SPASH	500.00	
5271	Advertising Promotions	WCWI-FM	688.00	
5281	Repairs	HEARTLAND BUSINESS SYSTEMS	925.00	
5281	Repairs	PIEPER ELECTRIC, INC.	202.50	
5281	Repairs	VERISURF SOFTWARE, INC.	3,953.95	
5283	Building Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	2,175.00	
5283	Building Repair	MIDWEST ALARM SERVICES	990.00	
5283	Building Repair	PER MAR SECURITY SERVICES	335.21	
5283	Building Repair	PIEPER ELECTRIC, INC.	540.00	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	593.64	
5284	Grounds Repair	CURRENT TECHNOLOGIES INC	1,317.05	
5284	Grounds Repair	EAGLE CONSTRUCTION COMPANY INC	594.00	
5284	Grounds Repair	MONROE TRUCK EQUIPMENT INC	1,296.00	
5301	Professional Academic Contract	MID-STATE TECHNICAL COLLEGE	570.75	
5351	Other Contracts and Services	ABR EMPLOYMENT SERVICES	4,667.52	
5351	Other Contracts and Services	ASPIRUS MEDICAL GROUP, INC.	90.00	
5351	Other Contracts and Services	ASSUMPTION CATHOLIC SCHOOLS	1,400.00	
5351	Other Contracts and Services	AUBURNDALE SCHOOL DISTRICT	1,400.00	
5351	Other Contracts and Services	BIG TUNA FINANCIAL EDUCATION LLC	1,800.00	
5351	Other Contracts and Services	BOHN TRUCKING & EXCAVATING INC	2,174.76	
5351	Other Contracts and Services	BRIAN D LITZA	1,060.00	
5351	Other Contracts and Services	BRILLIANT MARKETING AND CONSULTING, LLC	264.00	
5351	Other Contracts and Services	CARLSON DETTMANN CONSULTING	550.00	
5351	Other Contracts and Services	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	250.00	
5351	Other Contracts and Services	CONCENTRA	120.00	
5351	Other Contracts and Services	Diversified Benefit Services, Inc.	215.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	2,249.10	
5351	Other Contracts and Services	GRANTON AREA SCHOOLS	1,400.00	
5351	Other Contracts and Services	HIGHER LEARNING COMMISSION	1,075.00	
5351	Other Contracts and Services	HIRERIGHT LLC	800.68	
5351	Other Contracts and Services	HealthCheck360	1,534.67	
5351	Other Contracts and Services	James C. DuCanto, M.D.	1,000.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	36,784.35	WILM Charges
5351	Other Contracts and Services	LINCOLN HIGH SCHOOL	200.00	
5351	Other Contracts and Services	MARSHFIELD SCHOOL DISTRICT	1,400.00	
5351	Other Contracts and Services	MOTIMATIC PBC	17,110.00	
5351	Other Contracts and Services	NEKOOSA SCHOOL DISTRICT	1,400.00	
5351	Other Contracts and Services	PACELLI CATHOLIC SCHOOLS	2,400.00	
5351	Other Contracts and Services	PITTSVILLE PUBLIC DISTRICT SCHOOL	2,900.00	
5351	Other Contracts and Services	PORT EDWARDS PUBLIC SCHOOLS	1,400.00	
5351	Other Contracts and Services	PORTAGE COUNTY HISTORICAL SOCIETY	70.00	
5351	Other Contracts and Services	PROPERTY WORKS LLC	459.05	
5351	Other Contracts and Services	SHRED IT	191.55	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,538.96	
5351	Other Contracts and Services	STAFFWORKS GROUP	4,368.80	
5351	Other Contracts and Services	STEVENS POINT AREA SCHOOL DISTRICT	4,900.00	
5351	Other Contracts and Services	STEVENS POINT PUBLIC UTILITIES	4,800.00	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	940.00	
5351	Other Contracts and Services	TOMORROW RIVER SCHOOL DISTRICT	3,300.00	
5351	Other Contracts and Services	TRI-COUNTY AREA SCHOOL DISTRICT	1,400.00	

5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	172.96	
5351	Other Contracts and Services	WI DEPT OF JUSTICE	60.00	
5351	Other Contracts and Services	WI DEPT OF REVENUE	10.00	
5351	Other Contracts and Services	WI RAPIDS PUBLIC SCHOOLS	3,400.00	
5351	Other Contracts and Services	WNA SERVICES CO	99.00	
5351	Other Contracts and Services	WOOD COUNTY HIGHWAY DEPT	2,694.93	
5351	Other Contracts and Services	WROBLEWSKI CONCRETE CONSTRUCTION LLC	1,763.00	
5351	Other Contracts and Services	WTCS FOUNDATION INC	182,000.00	Two invoices. One invoice for \$174,000. WIDS FY24 contract. Nothing is procured so
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	350.00	did not need Board approval.
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	733.91	
5352	Maintenance Contracts	E O JOHNSON INC	11,520.26	
5353	Professional Fees	GANNETT WISCONSIN LOCALIQ	692.96	
5357	Software maint annual agreemen	CDW GOVERNMENT INC	38,676.20	Beyond Trust - Privileged Assess Management solution for DMI Grant
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	15,269.25	
5357	Software maint annual agreemen	SMARTSIGN	400.00	
5357	Software maint annual agreemen	WISCNET	50.00	
5357	Software maint annual agreemen	ZUMASYS, INC.	45.87	
5419	Facilities Rental	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,500.00	
5419	Facilities Rental	NORTH CENTRAL WI WDB INC	2,646.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,488.22	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,909.27	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	19,570.85	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	7,620.65	
5453	Sewer Water	CITY OF ADAMS WATER & SEWER UTILITIES	331.40	
5453	Sewer Water	MARSHFIELD UTILITIES	606.00	
5453	Sewer Water	STEVENS POINT PUBLIC UTILITIES	2,103.75	
5453	Sewer Water	WATER WORKS & LIGHTING COMMISSION	2,246.83	
5454	Heat	BLUE EDGE ENERGY LLC	597.80	
5454	Heat	WE ENERGIES	12,370.74	
5454	Heat	WI PUBLIC SERVICE CORP	5,581.43	
5454	Heat	WORLD FUEL SERVICES, INC.	7,474.67	
5455	Telephone	AT&T	1,467.15	
5455	Telephone	CONCORD TECHNOLOGIES	110.09	
5455	Telephone	FRONTIER NORTH INC	3,160.53	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	2,524.56	
5455	Telephone	US CELLULAR	1,962.27	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	2,832.91	
5501	Student Activity Club Expense	HANLEY, SAMANTHA	144.00	
5654	Project Participant Cost	FASTSIGNS 629	6,021.25	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	14,935.99	WIG Payment
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	8,661.42	WIG Payment
5699	Other Expenditures	MID-STATE TECHNICAL COLLEGE	250.00	
5701	Books Resale	AHIMA	1,331.31	
5701	Books Resale	AIR CONDITIONING CONTRACTORS OF AMERICA	1,000.83	
5701	Books Resale	ASCEND LEARNING HOLDINGS, LLC	475.00	
5701	Books Resale	HIGHSCOPE EDUCATIONAL RESEARCH FOUNDATION	292.09	
5701	Books Resale	IPT PUBLISHING & TRAINING LTD	197.50	
5701	Books Resale	REDSHELF, INC	1,376.40	
5702	Resale Expense	CENTRAL WI AUTO PARTS - NAPA	3.51	
5702	Resale Expense	CHURCH HILL CLASSICS LTD	284.64	
5702	Resale Expense	HEINZEN PRINTING INC	3,797.64	
5702	Resale Expense	POCKET NURSE ENTERPRISES INC	9,553.25	
5702	Resale Expense	THE DOUGLAS STEWART COMPANY	108.54	
5707	Freight	FEDEX	426.21	
5707	Freight	PARTNERSHIP, LLC	1,296.45	
5707	Freight	POCKET NURSE ENTERPRISES INC	135.00	
5821	Building and Fixtures	AMERICAN ASPHALT OF WISCONSIN	183,017.50	AMETA Center construction. Trade Pack #29 (Asphalt) Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	APPLETON LATHING CORPORATION	54,848.81	AMETA Center construction. Trade Pack #18 (Acoustical Ceilings). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	BADGER HEATING & AIR CONDITIONING	104,500.00	AMETA Center construction. Trade Pack #26 (HVAC). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	DAKOTA ELECTRIC SERVICE INC	107,825.00	AMETA Center construction. Trade Pack #27 (Electrical & Low Voltage - Building). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	11,301.20	
5821	Building and Fixtures	J. H. FINDORFF & SON INC	92,150.35	December Construction Management Fees. Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	NATIONS ROOF NORTH, LLC	69,825.00	AMETA Center construction. Trade Pack #10 (Metal Wall Panels). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	RJ RASMUSSEN PLUMBING & HEATING, INC	53,783.00	AMETA Center construction. Trade Pack #25 (Plumbing). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	SDS PAINTING COMPANY, INC.	45,000.00	AMETA Center construction. Trade Pack #19 (Painting & Wall Coverings). Board approved AMETA project at the 2/28/22 board meeting.
5831	Building Remodeling and Improv	CURRENT TECHNOLOGIES INC	904.84	
5831	Building Remodeling and Improv	EAGLE CONSTRUCTION COMPANY INC	6,095.00	
5831	Building Remodeling and Improv	EPPSTEIN UHEN ARCHITECTS, INC.	336.00	
5831	Building Remodeling and Improv	FASTSIGNS 629	4,648.83	
5831	Building Remodeling and Improv	FUNKTION DESIGN STUDIO, LLC	520.82	
5831	Building Remodeling and Improv	HENRICKSEN & COMPANY, INC.	19,946.68	
5831	Building Remodeling and Improv	PIEPER ELECTRIC, INC.	1,604.13	
5841	Furniture and Equipment	GREENWAY & ASSOCIATES, LTD	35,638.50	Two invoices. 30% down payment for Ironworker and Vertical Bandsaw. Equipment for the AMETA Center. Board approved AMETA project at the 2/28/22 board meeting.
5841	Furniture and Equipment	LAB MIDWEST LLC	108,964.00	Robotic weld cell. PO# 2024000112 Included in the board approved FY24 budget.
5842	Computers and Comp Software	CDW GOVERNMENT INC	27,873.46	Two invoices. One invoice for \$26,392. PO# 2024000133. AMETA Classroom displays. Board approved AMETA project at the 2/28/22 board meeting.
5842	Computers and Comp Software	FORD TOOL & GAGE CORP	8,706.96	
5842	Computers and Comp Software	RAVE MOBILE SAFETY	15,300.00	
5842	Computers and Comp Software	VANGUARD COMPUTERS, INC.	2,469.75	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	475.00	
		Total	1,619,471.45	
2105	Refund Clearing	Total Financial Aid/Student Refunds	11,962.98	
		Total Payments for January 2024	\$ 1,631,434.43	
		Capital	955,259.83	
		Operational	676,174.60	

January Accepted Contract Service Agreements Meeting on February 19, 2024

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147057	Marshfield	Business and Industry	Heartsaver CPR/AED/FA/BBP	9	15	990.00
147058	Wisconsin Rapids	Private Educational Institutions	Intro to AutoCAD	36	12	4,800.00
147059	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Team Building	3	13	250.00
147060	Marshfield	Business and Industry	Supervision	8	12	1,200.00
147061	Stevens Point	Business and Industry	Excel Basics	6	7	3,350.00
147062	Wisconsin Rapids	Business and Industry	Lifting and Rigging	4	12	2,480.00
147063	Wisconsin Rapids	Business and Industry	Mobile Crane Safety	6	8	1,640.00
147064	Marshfield	Business and Industry	Farm Tour	6	25	200.00
147066	Adams	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Emergency Services Training	6	120	4,500.00
147067	Madison	Business and Industry	PLC	24	20	3,650.00
147068	Marshfield	Business and Industry	Surveying - Construction Trades	21	TBD	4,755.00
147069	Stevens Point	Business and Industry	Emotional Intelligence	2	TBD	200.00
147070	Stevens Point	Business and Industry	Excel Fundamentals	4	10	2,360.00
					Total:	\$50,375.00

January Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - January 2024						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
821	Plover	Business and Industry	Heartsaver FA/CPR/AED	\$1,150.00	Presented	
815	Bancroft	Business and Industry	Machining Basics	\$4,400.00	Accepted	
808	Marshfield	Business and Industry	Surveying for Construction - Spring 24	\$4,755.00	Accepted	
807	Stevens Point	Business and Industry	Emotional Intelligence (Technical Assistance)	\$200.00	Accepted	
806	Wisconsin Rapids	Government	Wood County Housing Summit	\$5.00	Accepted	
799	Wisconsin Rapids	Business and Industry	Lifting and Rigging (Spring 2024)	\$2,480.00	Accepted	
798	Wisconsin Rapids	Business and Industry	Mobile Crane Training (Spring 2024)	\$1,640.00	Accepted	
794	Wisconsin Rapids	Education	Culinary Teambuilding	\$250.00	Accepted	
792	Marshfield	Business and Industry	Supervision Training	\$2,857.82	Accepted	
791	Stevens Point	Business and Industry	Hot Work Training	\$3,250.00	Denied	
789	Wisconsin Rapids	Education	AutoCAD Course - Spring 2024	\$4,800.00	Accepted	
TOTAL				\$25,787.82		

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

February 19, 2024 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
IT Department		
Software - CDW Government, Inc (Chicago, IL)	38,676.20	State Contract
Subtotal for Procurements Not Requiring Board Action	\$38,676.20	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
AMETA Center		
Metal Wall Panels - Nations Roof, LLC (Waukesha, WI)	69,825.00	Bid
AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI)	92,150.35	RFP
HVAC - Badger Heating & Air Conditioning, LLC (Stevens Point, WI)	104,500.00	Bid
Asphalt - American Asphalt of Wisconsin (Mosinee, WI)	183,017.50	Bid
Acoustical Ceilings - Appleton Lathing Corp. (Neenah, WI)	54,848.81	Bid
Electrical & Low Voltage-Building - Dakota (Marshfield, WI)	107,825.00	Bid
Plumbing - Rasmussen Plumbing, Inc (Plover, WI)	53,783.00	Bid
Painting & Wall Coverings - SDS Painting Company, Inc (Stevens Point, WI)	45,000.00	Bid
Equipment - Greenway & Associates, LTD (Orange City, IA)	35,638.50	Bid
School of Applied Technologies		
Equipment - Lab Midwest, LLC (Mosinee, WI)	108,964.00	State Contract
IT Department		
AMETA Equipment - CDW Government, Inc (Chicago, IL)	27,873.46	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$883,425.62	

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

February 19, 2024 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College WILM expenses (Monthly)	36,784.35	Mandatory
Wig Grant Subrecipient Reimbursements Centergy, Inc (Wausau, WI)	41,740.93	Mandatory
WTCS Foundation, Inc	182,000.00	Mandatory
Subtotal for Mandatory Procurements	<u>\$260,525.28</u>	
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	<u>\$0.00</u>	
Grand Total	<u><u>\$1,182,627.10</u></u>	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY24 Budget Notifications Made in the Month of January 2024

<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>
Fund 1 - General Fund Budget Notifications						
141574/141584/141594	Various apprenticeship grants		Establish budgets	51,716.00	51,716.00	-
141664	AAC&U Conference		Establish budgets	5,000.00	4,770.00	230.00
	WILM contracts		Adjust to actual	-	50,000.00	(50,000.00)
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
Fund 3 - Capital Projects Fund Budget Notifications						
	AMETA donations pledged		Increase budget	226,785.00	-	226,785.00
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				283,501.00	106,486.00	177,015.00



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2024
 as of January 31, 2024

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service	Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances	Total Current Budget		Percentage of Total Current Budget		Original Budget		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Fund 16	Fund 17	
Local Government	7,141,757	-	-	-	-	-	-	6,998,265	-	-	-	-	14,140,022	19.9%	14,140,022	-	-	14,140,022
Student Fees	6,832,846	77,300	-	428,515	-	-	-	-	-	-	-	-	7,338,661	10.3%	7,338,661	-	-	7,338,661
State Aid & Grants	18,817,119	-	-	866,000	347,000	-	-	-	-	-	-	-	20,030,119	28.2%	20,030,119	-	-	19,273,786
Institutional	579,072	910,000	-	612,000	383,785	-	-	110,000	-	1,125,404	6,034,643	-	9,754,904	13.7%	9,754,904	-	-	9,226,671
Federal	4,185,727	-	-	6,670,450	9,001,091	-	-	-	-	-	-	-	19,857,288	27.9%	19,857,288	-	-	7,512,583
Total Revenues	37,556,521	987,300	9,731,876	8,576,965	1,125,404	6,034,643	7,108,265	1,125,404	6,034,643	71,120,974	100.0%	71,120,974	100.0%	71,120,974	57,491,723	80.8%	57,491,723	

	% of Expenditures by Fund												
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13
Salaries and Wages	19,903,034	351,633	372,760	-	284,379	-	262,890	-	-	-	-	-	-
Benefits	8,057,568	105,428	172,795	-	87,704	-	788,459	-	-	-	-	-	-
Current Expenditures	9,713,364	630,754	175,038	-	104,328	-	130,000	-	-	-	-	-	-
Student Financial Aid & Activities	-	-	-	-	-	-	7,858,758	-	-	-	-	-	-
Resale	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Retirement	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	37,673,966	1,087,815	21,718,060	7,843,840	1,283,526	5,991,149	9,040,107	7,843,840	1,068,248	1,093,709	2,987,146	480,908	22,346,332
	44.5%	1.3%	25.7%	9.3%	1.5%	7.1%	10.7%	9.3%	1.3%	2.9%	7.1%	0.4%	100.0%

Changes in Fund Equity	
Budgeted Fund Equity as of 6/30/23	23,138,001
Current Revenue over Expenses	(7,002,005)
Other Sources and Uses:	
Proceeds from Debt	6,000,000
Interfund Transfers In	240,000
Interfund Transfers Out	(240,000)
Repayment of Debt	-
AMETA Center fund equity adjustment due to funding date	6,725,920
Budgeted Ending Fund Equity	22,135,996



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2024
 as of January 31, 2024

YTD

58.3%

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		% of Actual to Budget			
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total YTD All Funds	Total Current Budget								
Local Government	7,087,532	-	-	-	7,085,804	-	-	-	-	-	-	-	14,140,022	100.2%			
Student Fees	6,778,062	104,698	427,640	-	-	-	-	-	-	-	-	-	7,338,661	99.6%			
State Aid & Grants	4,188,628	-	482,338	-	-	-	-	-	-	-	-	-	20,030,119	23.3%			
Institutional	563,694	304,380	249,863	607,376	232,916	838,596	3,015,865	-	-	-	-	-	9,754,904	59.6%			
Federal	1,384,788	-	3,158,464	8,969,294	-	-	-	-	-	-	-	-	13,512,547	68.0%			
Total Revenues	20,002,704	409,079	4,318,305	9,576,670	7,318,720	838,596	3,015,865	45,479,939	71,120,974	63.9%							
	% of Budget Recognized																
	53.3%			41.4%		50.3%		98.4%		103.0%		74.5%		50.0%		63.9%	

Expenditures																	
	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		% of Actual to Budget			
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total YTD All Funds	Total Current Budget								
Salaries and Wages	11,293,277	238,387	143,757	176,626	-	162,185	-	12,014,233	21,174,696	56.7%							
Benefits	4,150,181	60,131	77,304	65,563	-	51,456	-	4,404,655	9,211,954	47.8%							
Current Expenditures	4,294,518	97,488	47,565	95,600	-	88,456	-	5,126,429	11,968,488	42.8%							
Student Financial Aid & Activities	-	-	3,853,159	-	-	-	-	3,853,159	7,858,758	49.0%							
Resale	-	-	-	-	-	509,671	-	2,879,020	5,583,360	51.6%							
Capital Outlay	-	-	-	10,739,875	-	-	-	10,739,875	20,997,467	51.1%							
Debt Retirement	-	-	-	-	1,177,187	-	-	1,177,187	7,843,840	15.0%							
Total Expenditures	19,737,976	395,006	4,121,784	11,077,685	1,177,187	811,768	2,872,151	40,194,557	84,638,563	47.5%							
	% of Budget Expended																
	52.4%			36.4%		45.6%		51.0%		15.0%		63.2%		47.9%		47.5%	

Changes in Fund Equity														
	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total YTD All Funds	Total Current Budget					
Actual Fund Equity as of 6/30/23	11,164,858	238,511	6,643,851	7,743,995	977,435	885,961	2,500,686	30,155,296	23,138,001					
Current Revenue over Expenses	264,728	13,073	196,521	(1,501,014)	6,141,533	26,828	143,713	5,285,382	(13,517,589)					
Other Sources and Uses:														
Proceeds from Debt	-	-	-	5,623,655	837,960	-	-	6,461,614	6,000,000					
Interfund Transfers In	-	-	-	-	-	-	-	-	240,000					
Interfund Transfers Out	-	-	-	-	-	-	-	-	(240,000)					
Repayment of Debt	-	-	-	-	-	-	-	-	-					
AMETA Center fund equity adjustment due to funding date	-	-	-	-	-	-	-	-	6,725,920					
Accrued YTD Fund Equity	11,429,586	251,583	6,840,372	11,866,635	7,956,928	912,789	2,644,399	41,902,293	22,346,332					

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
January 31, 2024**

With comparative totals for January 31, 2023

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type		Memorandum only	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Non-Aidable	Special Rev	Non-Aidable	2023-24	2022-23
										2023-24	2022-23
ASSETS AND OTHER DEBITS											
Cash	\$ 6,442,955	\$ -	\$ 6,145,268	\$ 1,538,709	\$ 1,850	\$ 2,398,559	\$ -	\$ -	\$ 16,527,341	\$ 18,022,547	
Investments	-	-	-	-	-	-	-	6,406,124	6,406,124	6,445,030	
Receivables:											
Property taxes	9,817,142	-	-	-	-	-	-	-	9,817,142	9,401,866	
Accounts receivable	3,172,885	24,302	6,123,984	-	277,156	-	-	182,723	9,781,050	3,287,848	
Due from other funds	-	247,840	-	6,418,219	-	245,840	-	267,488	7,179,387	7,295,342	
Inventories - at cost	-	-	-	-	561,408	-	-	-	561,408	521,728	
Prepaid Assets	-	-	-	-	-	-	-	-	-	-	
Other Current Assets	-	-	-	-	-	-	-	-	-	-	
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	343,413	-	-	-	343,413	353,281	
General Long Term Debt	-	-	-	-	-	-	-	-	-	-	
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	-	
TOTAL ASSETS AND OTHER DEBITS	\$ 19,432,982	\$ 272,142	\$ 12,269,252	\$ 7,956,928	\$ 1,183,827	\$ 2,644,399	\$ 6,856,334	\$ 50,615,865	\$ 45,327,642		

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES											
Accounts Payable	\$ 127,453	\$ 5,471	\$ 402,617	\$ -	\$ 5,426	\$ (0)	\$ 5,399	\$ 546,365	\$ 108,881		
Accrued Liabilities:											
Wages	212	-	-	-	-	-	-	212	-		
Employee related payables	283,770	-	-	-	-	-	-	283,770	294,559		
Vacation	374,982	15,088	-	-	9,594	-	10,563	410,227	654,281		
Other current liabilities	-	-	-	-	5,715	-	-	5,715	4,314		
Due to other funds	6,929,081	-	-	-	250,304	-	-	7,179,386	7,295,342		
Deferred Revenues	287,898	-	-	-	-	-	-	287,898	293,138		
Def Compensation Liability	-	-	-	-	-	-	-	-	-		
General Long Term Debt Group	-	-	-	-	-	-	-	-	-		
TOTAL LIABILITIES	8,003,397	20,559	402,617	-	271,039	(0)	15,962	8,713,572	8,650,515		

Fund equity and other credits

Retained Earnings	-	-	-	-	885,961	142,259	12,922	1,041,143	1,249,161		
Res for Prepaid Expenditures	250	3,750	-	-	-	-	-	4,000	11,040		
Reserve for Self-Insurance	-	-	-	-	-	2,358,426	-	2,358,426	2,772,845		
Reserve for Student Gov & Org	-	-	-	-	-	-	72,113	72,113	85,462		
Res for Student Fin Assistance	-	-	-	-	-	-	127,954	127,954	129,040		
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,430,862	6,913,136	6,920,325		
Reserve for Capital Projects	-	-	7,680,715	-	-	-	-	7,680,715	1,081,628		
Res for Cap Proj - Motorcycle	-	-	63,280	-	-	-	-	63,280	109,772		
Reserve for Debt Service	-	-	-	-	-	-	-	977,435	757,391		
Designated for Operations	7,737,852	150,230	-	-	-	-	-	7,888,082	7,553,659		
Des for State Aid Fluctuations	603,420	-	-	-	-	-	-	603,420	506,546		
Des for Subsequent Year	2,341,062	84,531	-	-	-	-	-	2,425,593	2,355,860		
TOTAL FUND EQUITY AND OTHER CREDITS	11,164,858	238,511	7,743,995	977,435	885,961	2,500,886	6,643,851	30,155,296	23,532,729		
Year-to-date excess revenues(expenditures)	264,728	13,073	4,122,641	6,979,493	26,828	143,713	196,521	11,746,996	13,144,398		
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 19,432,982	\$ 272,142	\$ 12,269,252	\$ 7,956,928	\$ 1,183,827	\$ 2,644,399	\$ 6,856,334	\$ 50,615,865	\$ 45,327,642		

**RESOLUTION FOR
AWARDING OF RFP #821
AMETA Center Furniture Package 2**

WHEREAS, the College has need for furniture at the new AMETA Center facility; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #821 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #821 to Henricksen & Company, Inc. in the amount of \$112,842.35, commencing on February 20, 2024, as recommended to the Board by Administration, as set forth in the schedules attached hereto.