



BOARD OF DIRECTORS MEETING
January 2024

Monday, January 15, 2024
Mid-State Stevens Point Campus
1001 Centerpoint Drive, Stevens Point

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room 410 (page 3)

4:15 p.m. – Academic & Student Services Committee Meeting; Room 113 (page 6)

4:15 p.m. – Human Resources & External Relations Committee Meeting; Room 114 (page 8)

5:00 p.m. – Committee-of-the-Whole Meeting; LEAD Center – Room 519 (page 10)

Immediately Following Committee-of-the-Whole – Board Meeting; LEAD Center – Room 519 (page 12)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

INDEX

| | |
|---|---------|
| 1. FINANCE & INFRASTRUCTURE COMMITTEE Agenda – January 15, 2024..... | Page 3 |
| 2. Finance & Infrastructure Committee Meeting Minutes – December 18, 2023..... | Page 5 |
| 3. ACADEMIC & STUDENT SERVICES COMMITTEE Agenda – January 15, 2024..... | Page 6 |
| 4. Academic & Student Services Committee Meeting Minutes – December 18, 2023 | Page 7 |
| 5. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE Agenda – January 15, 2024..... | Page 8 |
| 6. Human Resources & External Relations Committee Meeting Minutes – December 18, 2023... | Page 9 |
| 7. COMMITTEE-OF-THE-WHOLE Agenda – January 15, 2024 | Page 10 |
| 8. Committee-of-the-Whole Meeting Minutes – December 18, 2023..... | Page 11 |
| 9. BOARD MEETING Agenda – January 15, 2024..... | Page 12 |
| 10. Board Meeting Minutes – December 18, 2023 | Page 15 |
| 11. Payment of Bills and Payroll | Page 21 |
| 12. Contracted Service Agreements | Page 24 |
| 13. Procurements for Goods and Services..... | Page 25 |
| 14. Financial Reports..... | Page 28 |
| 15. Bid #829 – AMETA Center 5-Axis Vertical CNC Machining Center..... | Page 32 |
| 16. Bid #830 – AMETA Center Precision Manual and CNC Controlled Lathes..... | Page 33 |
| 17. RFP #831 – AMETA Center 3-Axis Vertical CNC Machine..... | Page 34 |
| 18. Acquisition of Equipment and Execution of Lease-Purchase Documents | Page 35 |

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, January 15, 2024

4:00 p.m.

Mid-State Stevens Point Campus Room 410
1001 Centerpoint Drive, Stevens Point

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This January 15, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON DECEMBER 18, 2023 COMMITTEE MEETING MINUTES (Voice Vote) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT – GREG BRUCKBAUER

F. BID #829 – AMETA CENTER 5-AXIS VERTICAL CNC MACHINING CENTER – GREG BRUCKBAUER

Results of Bid #829 for the AMETA Center 5-Axis Vertical CNC Machining Center will be presented. Board action will be requested.

- G. BID #830 – AMETA CENTER PREVISION MANUAL AND CNC CONTROLLED LATHES – GREG BRUCKBAUER**
Results of Bid #830 for the AMETA Center Precision Manual and CNC Controlled Lathes will be presented. Board action will be requested.
- H. RFP #831 – AMETA CENTER 3-AXIS VERTICAL CNC MACHINE – GREG BRUCKBAUER**
Results of RFP #831 for the AMETA Center 3-Axis Vertical CNC Machine will be presented. Board action will be requested.
- I. ACQUISITION OF EQUIPMENT AND EXECUTION OF LEASE-PURCHASE DOCUMENTS – BRAD RUSSELL**
Information regarding the proposed replacement and financing of Mid-State’s Telepresence and CER Technology with the next generation of video conferencing was presented to the Board on December 18, 2023. The college is now asking the Board for approval of this project and the associated financing plan. Information will be shared and Board action will be requested.
- J. INFORMATIONAL ITEMS**
1. Budget Development Calendar for Fiscal Year 2024-25 (FY25) – Greg Bruckbauer
The committee will review the FY25 Budget Development Calendar. Dates for both committee and Board action are contained in the schedule. Planning is an on-going process; therefore, the transition for the annual budgeting process will be transparent. Mid-State relies on a combination of top-down and bottom-up input, relying on deans and department heads to identify the budgeted dollars necessary to deliver quality services and to meet the colleges Key Results targets for Organizational Effectiveness, Student Success and Organizational Health.
 2. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.
- K. ADJOURNMENT (Voice Vote) – GORDON SCHALOW**

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow

OTHERS: Greg Bruckbauer, Ryan Kawski, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

D. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY24. No action was taken.

E. RFP #822 – AMETA CENTER FIBER LASER CUTTING SYSTEM – Greg Bruckbauer

Results of RFP #822 – AMETA Center Fiber Laser Cutting System were presented and discussed. No action was taken.

F. RFP #823 – AMETA CENTER CNC PRESS BRAKE SYSTEM – Greg Bruckbauer

Results of RFP #823 – AMETA Center CNC Press Brake System were presented and discussed. No action was taken.

G. RFP #824 – AMETA CENTER WELDERS – Greg Bruckbauer

Results of RFP #824 for the AMETA Center Welders were presented and discussed. No action was taken.

H. BID #825 – AMETA CENTER IRONWORKER – Greg Bruckbauer

Results of Bid #825 for the AMETA Center Ironworker were presented and discussed. No action was taken.

I. BID #826 – AMETA CENTER VERTICAL MITERING BAND SAW – Greg Bruckbauer

Results of Bid #826 for the AMETA Center Vertical Mitering Band Saw were presented and discussed. No action was taken.

J. BID #827 – AMETA CENTER HYDRAULIC SHEAR – Greg Bruckbauer

Results of Bid #827 for the AMETA Center Hydraulic Shear were presented and discussed. No action was taken.

K. INFORMATIONAL ITEMS – Gordon Schalow

1. **FY23 MID-STATE TECHICAL COLLEGE FOUNDATION AUDIT:** An overview of the Mid-State Foundation Audit results for year ending June 30, 2023 was provided. Results were informational and no action was taken.
2. **REPLACEMENT OF TELEPRESENCE AND CER TECHNOLOGY:** Information regarding proposed replacement and financing of Mid-State's Telepresence and CER technology was provided. Approval will be sought in January 2024.
3. **FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES:** No topics were discussed.

L. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:26 p.m. with a motion by Mr. Schalow.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, January 15, 2024

4:15 p.m.

Mid-State Stevens Point Campus Room 113
1001 Centerpoint Drive, Stevens Point

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This January 15, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (December 18, 2023 MEETING) (Voice Vote) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. ACADEMIC PROGRAMMING – DR. CHRIS SEVERSON

The College will seek Board approval to take the following actions related to academic programming:

- *Program Approval – Jail Officer Academy Embedded Technical Diploma*

F. INFORMATIONAL ITEMS

1. Advisory Committees – Dr. Chris Severson

An update will be provided regarding advisory committee renewals and new members for the Schools of Applied Technology, Hospitality, and General Education.

G. ADJOURNMENT (Voice Vote) – ARE VANG

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Are Vang

OTHERS: Jackie Esselman, Dr. Mandy Lang, and Dr. Chris Severson

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. REVIEW OF CONSENT AGENDA ITEMS – Are Vang

D. ACADEMIC PROGRAMMING – Dr. Chris Severson

Information regarding the following changes to academic programming were highlighted and discussed with the committee.

Program Approval – Respiratory Therapy Apprenticeship

E. INFORMATIONAL ITEMS

1. Direct Admission Admit Day Initiative – Dr. Mandy lang

Information about expansion of the colleges direct admission initiative was shared with the Board.

F. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:35 p.m. with a motion by Ms. Vang.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, January 15, 2024

4:15 p.m.

Mid-State Stevens Point Campus Room 114
1001 Centerpoint Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

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C. APPROVAL OF COMMITTEE MINUTES (DECEMBER 18, 2023) (Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. Black History Month – Dr. Karen Brzezinski

An update on the college's Black History Month activities will be provided.

2. Shuttle Update – Dr. Bobbi Damrow

A shuttle update which includes student rider statistics from Fall 2023, Workforce Innovation Grant outcomes tracking, and new transportation enhancements for students starting in January 2024 will be provided.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:18 p.m.

ROLL CALL

PRESENT: Richard Merdan

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 20, 2023) – Richard Merdan

Minutes were presented for review and approval.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. Employee Winter Celebration – Dr. Karen Brzezinski
Highlights of Mid-State’s Employee Winter Celebration, along with pictures, were shared. No action was taken.
2. AMETA Update – Dr. Bobbi Damrow
An AMETA construction update was provided. No action was taken.
3. WTCS Guidebooks– Dr. Bobbi Damrow
Presentation of the new WTCS Guidebooks was made. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:26 p.m. with a motion by Mr. Merdan.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, January 25, 2024

5:00 p.m.

Mid-State Stevens Point Campus; LEAD Center – Room 519
1001 Centerpoint Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This January 15, 2024 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (DECEMBER 18, 2023 Meeting) (Voice Vote) – RICHARD MERDAN

D. HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) – GREG BRUCKBAUER

A closing report of the HEERF sources and uses will be provided.

E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

December 18, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

ROLL CALL

PRESENT: Richard Merdan, Gordon Schalow, Charles Spargo (via phone), Are Vang, Ryan Zietlow (via phone) and Dr. Shelly Mondeik

EXCUSED: Betty Bruski Mallek and Terry Whitmore

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Jackie Esselman, Logan Hamman, Laurie Inda, Ryan Kowski, Dr. Mandy Lang, Carly Lee, Brad Russell, Dr. Chris Severson, and Angie Susa

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 20, 2023 MEETING) – Richard Merdan

Motion by Ms. Vang, seconded by Mr. Schalow, upon a voice vote, approved the minutes as presented.

D. MINDSET EMPLOYEE SURVEY RESULTS – Dr. Karen Brzezinski

Results of the College's most recent employee engagement survey: MindSet was shared. An overview of results was provided and included above average data results for response rate and in each surveyed category.

E. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 5:15 p.m. with a motion by Ms. Vang, seconded by Mr. Schalow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, January 15, 2024

Immediately Following Committee-of-the-Whole

Mid-State Stevens Point Campus; LEAD Center – Room 519

1001 Centerpoint Drive, Stevens Point

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This January 15, 2024, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON DECEMBER 18, 2023 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for December 2023 total \$2,953,996.64 of which \$650,264.36 represents operational expenditures and \$2,303,732.28 represents capital expenditures. Payroll disbursements for December totaled \$2,413,060.96 plus \$28,684.20 for travel and miscellaneous reimbursements, and \$742,298.81 in fringe benefits, for a total payroll disbursement of \$3,184,043.97. Administration recommends approval of the payment of these obligations totaling \$6,138,040.61.

2. Contracted Service Agreements

The District has entered into four contracted service agreements totaling \$10,450.00. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. Association of Community College Trustees (ACCT)
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. Bid #829 – AMETA Center 5-Axis Vertical CNC Machining Center (Roll Call Vote)
 - d. Bid #830 – AMETA Center Precision Manual and CNC Controlled Lathes (Roll Call Vote)
 - e. RFP #831 – AMETA Center 3-Axis Vertical CNC Machine (Roll Call Vote)
 - f. Acquisition of Equipment and Execution of Lease-Purchase Documents (Roll Call Vote)
 - g. Informational Items
 1. Budget Development Calendar for Fiscal Year 2024-25 (FY25)
 2. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee
 - a. Review of Consent Agenda Items
 - b. Academic Programming
 - c. Informational Items
 1. Advisory Committees
3. Human Resources & External Relations Committee

- a. Review of Consent Agenda Items
- b. Informational Items
 - 1. Black History Month
 - 2. Shuttle Update

J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

- 1. Higher Education Emergency Relief Fund (HEERF) Final Report

K. DISCUSSION & ACTION – RICHARD MERDAN

- 1. Stevens Point Campus, Community, and AMETA Center Update – Ben Nusz and Dr. Bobbi Damrow
A Stevens Point Campus, Community, and AMETA Center update will be provided.

L. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

| | |
|-------------------------|-------------------|
| Wisconsin Rapids Campus | December 18, 2023 |
|-------------------------|-------------------|

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:16 p.m.

B. ROLL CALL

PRESENT: Richard Merdan, Gordon Schalow, Charles Spargo (via Phone), Are Vang, Ryan Zietlow (via Phone), and Dr. Shelly Mondeik

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Jackie Esselman, Logan Hamman, Laurie Inda, Ryan Kowski, Dr. Mandy Lang, Carly Lee, Brad Russell, Dr. Chris Severson, Trisha Steinhorst, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Schalow, seconded by Ms. Vang, upon a voice vote, approved minutes from the board meeting held November 20, 2023.

F. CONSENT AGENDA

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote (Schalow-Yes, Spargo-Yes, Vang-Yes, Zietlow-Yes, Merdan-Yes), approved the following consent agenda items:

1. The district's bills for the month of November 2023 were presented. These bills totaled \$2,038,599.16 of which \$722,017.64 represents operational expenditures and \$1,316,581.52 represents capital expenditures. The district's payroll for the month of November totaled \$1,738,044.43 plus \$19,068.27 for travel and miscellaneous reimbursements and \$645,089.90 in fringe benefits. The district's bills and payroll totaled \$4,440,801.76.

2. Entered into the following contracted service agreements:

| <u>Agreement #</u> | <u>Contracted Service:</u> | <u>Amount</u> |
|--------------------|------------------------------------|---------------|
| 147043 | Company Officer Academy | \$ 875.00 |
| 147044 | Chief Officer Field Academy | \$ 1,590.00 |
| 147045 | Heartsaver CPR/AED Adult/Child | \$ 590.00 |
| 147046 | Advanced Skills in Excel | \$ 2,360.00 |
| 147047 | Leadership Lessons – The Office | \$ 456.27 |
| 147048 | HS Pediatric FA/CPR | \$ 570.75 |
| 147049 | BLS Renewal | \$ 1,490.00 |
| 147050 | Heartsaver First Aid/CPR | \$ 600.00 |
| 147050 | First Aid – Common Emergencies | \$ 135.00 |
| 147051 | OSHA 10 | \$ 1,535.00 |
| 147052 | Security Officer Firearms Training | \$300.00 |

3. Approved the following procurement(s) for goods and services:

| <u>Amount</u> | <u>Company</u> | <u>College Division/Dept.</u> |
|--|----------------|-------------------------------|
| No procurements to approve at this time. | | |

4. District Board approval of Hires and Resignations of Contracted Staff:

Resignation:

- Matt Meis (effective December 21, 2023); Instructor, Information Technology

G. CHAIRPERSON'S REPORT – Richard Merdan

1. The District Boards Association will meet via Zoom on January 26, 2024. There will be no in-person meeting. Anyone interested in attending should contact Ms. Susa.
2. Future meeting dates (times unless otherwise announced):

| | |
|--------------------------|--|
| MONTHLY MEETING | Committee-of-the-Whole: 5:00 p.m. |
| Monday, January 15, 2024 | Board Meeting: Following Committee-of-the-Whole |
| Stevens Point Campus | |

I. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Mid-State's Adams Campus Dean Laurie Inda, was recognized for her service in advance of her retirement. Ms. Inda expressed appreciation to the Board and recalled memories during her time at the college.
2. Campus activities were highlighted. Activities included an update on the ERP Project, Marshfield Campus Advisory meeting, Graduation, Nursing pinning, Law Enforcement graduation and employee Winter Celebration.
3. Mid-State will participate in the Higher Learning Commission Annual Conference in Chicago during April 2024. Any Board member interested in attending should contact Dr. Mondeik.
4. Discussion around attending the ACCT Legislative Summit was held. Those interested in attending should contact Ms. Susa to make arrangements.
5. The Presidents Association and WTCS Board of Directors will meet in January.

J. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
 - a. TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
 - b. RFP #822 – AMETA CENTER FIBER LASER CUTTING SYSTEM: Bids were received for the AMETA Center Fiber Laser Cutting System. Following proposal opening and scoring, a recommendation to award Amada North America, Inc. in the amount of \$378,230.00 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #822 AMETA Center Fiber Laser Cutting System:

WHEREAS, the College has need for a Fiber Laser Cutting System at the new AMETA Center facility; and

WHEREAS, the proposed system was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #822 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #822 to Amada North America, Inc. in the amount of \$378,230.00, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- c. RFP #823 – AMETA CENTER CNC PRESS BRAKE SYSTEM: RFPs #823 for the AMETA Center CNC Press Brake System were opened and scored, a recommendation to award Amada North America, Inc. in the amount of \$196,848.00 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #823 – AMETA Center CNC Press Brake System:

WHEREAS, the College has need for a CNC Press Brake System at the new AMETA Center facility; and

WHEREAS, the proposed system was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses for Request for Proposal #823 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #823 to Amada North America, Inc. in the amount of \$196,848.00, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- d. RFP #824 – AMETA CENTER WELDERS: Proposals were received for RFP #824 for AMETA Center Welders. Following opening and scoring, a recommendation to award Mississippi Welders Supply Co. in the amount of \$200,812.50 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #824 – AMETA Center Welders:

WHEREAS, the college has need for Welders at the new AMETA Center facility; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses for Request For Proposal #824 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #824 to Mississippi Welders Supply Co., in the amount of \$200,812.50, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- e. BID #825 – AMETA CENTER – IRONWORKER: Bids were received for Bid #825 for an AMETA Center Ironworker. Following bid opening and scoring, a recommendation to award Greeway & Associates in the amount of \$54,895.00 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution For Awarding of Bid #825 AMETA Center – Ironworker:

WHEREAS, the college has need for an Ironworker machine at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #825 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #825 to Greenway & Associates and in the amount of \$54,895.00, commencing on December 19, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- f. BID #826 – AMETA CENTER – VERTICAL MITERING BAND SAW: Bids were received for Bid #826 for an AMETA Center Vertical Mitering Band Saw. Following bid opening and scoring, a recommendation to award Greenway & Associated in the amount of \$73,000 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #826 AMETA Center Vertical Mitering Band Saw:

WHEREAS, the college has need for a Vertical Mitering Band Saw at the AMETA Center; and

WHEREAS, the proposed equipment was coordinate with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #826 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #826 to Greenway & Associates and in the amount of \$73,000.00, commencing on December 19, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- g. BID #827 – AMETA CENTER – HYDRAULIC SHEAR: Bids were received for Bid #827 for an AMETA Center Hydraulic Shear. Following bid opening and scoring, a recommendation to award Bay Verte Machinery, Inc. in the amount of \$69,865.65 was made.

Motion by Mr. Schalow, seconded by Ms. Vang, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #827 AMTEA Center Hydraulic Shear:

WHEREAS, the college has need for a Hydraulic Shear at the AMTEA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #827 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #827 to Bay Verte Machinery, Inc. and in the amount of \$69,865.65, commencing on December 19, 2023 as recommended by the Board of Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- h. **FY23 MID-STATE TECHNICAL COLLEGE FOUNDATION AUDIT**
A clean audit was received. Increases in the Foundation's investment portfolio and awarded scholarships was also noted. Presentation was made as part of an MOU the College has with the Foundation.
 - i. **REPLACEMENT OF TELEPRESENCE AND CER TECHNOLOGY**
Twenty two classrooms are scheduled to be updated with video conferencing equipment. Funding of \$1.9 million over a five year period was proposed. Discussion was held regarding the equipment and financing. Approval will be sought in January.
 - j. **FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES:** No topics discussed.
2. **ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang**
- a. **ACADEMIC PROGRAMMING:** The Committee reviewed and discussed the following programming recommendations prior to review by the full Board of Directors.

Program Approval – Respiratory Therapy Apprenticeship
Mid-State currently offers an Associate Degree Respiratory Therapist program. Employers have expressed need and nine unique employers worked to design curriculum that would allow for an apprenticeship program. No additional faculty are needed and pending approvals, the program would begin in Fall 2024.

Motion by Ms. Vang, seconded by Mr. Schalow, upon a voice vote, unanimously approved the Respiratory Therapy Apprenticeship Program as presented.
 - b. **DIRECT ADMINISTRATION ADMIT DAY INITIATIVE:** An update on Mid-State's Admit Day Initiative was provided. Started in 2021 and expanded annually since, Mid-State now Direct Admits over 1,600 district high school students. All schools in the District are represented.
3. **HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan**
- a. **EMPLOYEE WINTER CELEBRATION:** Highlights of the College's Employee Winter Celebration were provided along with photos.
 - b. **AMETA UPDATE:** An update on the AMETA Project was provided. Billboard marketing has been placed and equipment purchasing is underway. An optional tour of the AMETA Center will be offered prior to the January Board meeting.

- c. WTCS GUIDEBOOKS: A WTCS Guidebook, an initiative of the WTCS Marketing Consortium, was highlighted.

K. COMMITTEE-OF-THE-WHOLE – Richard Merdan

1. MINDSET EMPLOYEE SURVEY RESULTS: Highlights of Mid-State’s MindSet Employee Survey results were provided to the Board. Response rates and responses were higher than national average as compared to similar colleges.

L. DISCUSSION & ACTION

1. K-12 ANNUAL REPORT: Mid-State’s annual K-12 Report was provided. Highlights included an increase in high school transition rate, dual credit savings in excess of \$1.3 million and expansion of the Direct Admit Initiative.

M. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:31 p.m. with a motion by Ms. Vang, seconded by Mr. Schalow, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

| Account | Descr | Name | Sum Amount | Notes |
|---------|--------------------------------|--|------------|--|
| 2106 | Accrued Encumbrances | 6 AM MARKETING, INC. | 13,333.33 | |
| 2106 | Accrued Encumbrances | LAMAR COMPANIES | 3,839.00 | |
| 2106 | Accrued Encumbrances | US BANK-PCARD | 2,193.60 | |
| 2106 | Accrued Encumbrances | WAOW/WYOW TELEVISION INC | 13,020.00 | |
| 2107 | Accounts Payable-Bookstore | DIGICOPY INC | 15,424.84 | |
| 4596 | Study Away Revenue | NELSON, BRITTANY | 2,000.00 | |
| 4596 | Study Away Revenue | SZCZEPANSKI, LEA | 2,000.00 | |
| 5201 | Travel - Meeting Expenses | ALMOND-BANCROFT SCHOOL DISTRICT | 194.74 | |
| 5201 | Travel - Meeting Expenses | ROCKMAN'S CATERING | 5,032.53 | |
| 5201 | Travel - Meeting Expenses | US BANK-PCARD | 15,291.57 | |
| 5201 | Travel - Meeting Expenses | WATEA | 72.05 | WIG Payment |
| 5204 | Meals | ALMOND-BANCROFT SCHOOL DISTRICT | 18.65 | |
| 5204 | Meals | US BANK-PCARD | 1,513.22 | |
| 5205 | Lodging | ALMOND-BANCROFT SCHOOL DISTRICT | 749.43 | |
| 5205 | Lodging | US BANK-PCARD | 5,914.00 | |
| 5210 | Staff Development Expense | MARSHFIELD AREA CHAMBER OF COMMERCE | 40.00 | |
| 5210 | Staff Development Expense | US BANK-PCARD | 1,918.00 | |
| 5212 | Tuition Reimbursement | MID-STATE TECHNICAL COLLEGE | 523.35 | |
| 5213 | Dues Memberships Subscriptions | HEARTLAND BUSINESS SYSTEMS | 178.80 | |
| 5213 | Dues Memberships Subscriptions | NORTHCENTRAL TECHNICAL COLLEGE | 2,893.61 | |
| 5213 | Dues Memberships Subscriptions | PHCC | 365.00 | |
| 5213 | Dues Memberships Subscriptions | US BANK-PCARD | 945.05 | |
| 5213 | Dues Memberships Subscriptions | WMC | 830.00 | |
| 5230 | Instructional Supplies | APPLIED INDUSTRIAL TECHNOLOGIES | 3.48 | |
| 5230 | Instructional Supplies | BIO-RAD LABORATORIES, INC. | 276.13 | |
| 5230 | Instructional Supplies | GRAINGER INC | 310.49 | |
| 5230 | Instructional Supplies | HOME BUTCHERING SUPPLIES, LLC | 484.50 | |
| 5230 | Instructional Supplies | MISSISSIPPI WELDERS SUPPLY CO., INC | 709.94 | |
| 5230 | Instructional Supplies | O'REILLY AUTOMOTIVE INC | 316.17 | |
| 5230 | Instructional Supplies | US BANK-PCARD | 5,527.55 | |
| 5230 | Instructional Supplies | UW PROVISION COMPANY, INC. | (257.69) | |
| 5231 | Noninstructional Supplies | ADVANCED PHYSICAL THERAPY | 642.00 | |
| 5231 | Noninstructional Supplies | AUTOZONE | 50.00 | |
| 5231 | Noninstructional Supplies | BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA | (2.64) | WIG Payment |
| 5231 | Noninstructional Supplies | HENRICKSEN & COMPANY, INC. | 468.14 | |
| 5231 | Noninstructional Supplies | KERSCHNER'S GAS SERVICE, INC. | 202.86 | |
| 5231 | Noninstructional Supplies | LORI E. FERNANDEZ | 438.43 | |
| 5231 | Noninstructional Supplies | NASSCO, INC. | 1,962.73 | |
| 5231 | Noninstructional Supplies | PLOVER YOGA | 80.00 | |
| 5231 | Noninstructional Supplies | QUALITY RESOURCE GROUP, INC. | 525.12 | |
| 5231 | Noninstructional Supplies | SHERWIN-WILLIAMS CO | 34.27 | |
| 5231 | Noninstructional Supplies | STERLING WATER INC | 61.25 | |
| 5231 | Noninstructional Supplies | US BANK-PCARD | 30,366.88 | Multiple charges |
| 5231 | Noninstructional Supplies | UW PROVISION COMPANY, INC. | 943.98 | |
| 5231 | Noninstructional Supplies | VICTORIA VAUGHN | 131.41 | |
| 5231 | Noninstructional Supplies | VILLAGE HIVE BAKERY & LOCAL FOODS COLL | 64.00 | |
| 5231 | Noninstructional Supplies | WATEA | 8,476.54 | WIG Payment |
| 5232 | Minor Equipment | US BANK-PCARD | 5,743.95 | |
| 5232 | Minor Equipment | WATEA | 35,000.00 | WIG Payment - Van purchase |
| 5232 | Minor Equipment | ZUMASYS, INC. | 1,025.00 | |
| 5234 | Postage | UNITED MAILING SERVICE INC | 4,278.93 | |
| 5271 | Advertising Promotions | 6 AM MARKETING, INC. | 11,117.95 | |
| 5271 | Advertising Promotions | HEART OF WISCONSIN | 435.00 | |
| 5271 | Advertising Promotions | HIGHEREDJOBS.COM | 3,375.00 | |
| 5271 | Advertising Promotions | MAIN STREET MARSHFIELD, INC. | 300.00 | |
| 5271 | Advertising Promotions | MEDIAWORKS WILLCC | 125.00 | |
| 5271 | Advertising Promotions | MUZZY BROADCASTING GROUP LLC | 1,200.00 | |
| 5271 | Advertising Promotions | QUALITY PLUS PRINTING | 147.50 | |
| 5271 | Advertising Promotions | QUALITY RESOURCE GROUP, INC. | 638.70 | |
| 5271 | Advertising Promotions | TURN PIKE GREENHOUSE | 150.00 | |
| 5271 | Advertising Promotions | US BANK-PCARD | 1,046.42 | |
| 5271 | Advertising Promotions | WAOW/WYOW TELEVISION INC | 3,557.00 | |
| 5281 | Repairs | O'REILLY AUTOMOTIVE INC | 340.99 | |
| 5281 | Repairs | PARAGON DEVELOPMENT SYSTEMS INC | 728.95 | |
| 5281 | Repairs | US BANK-PCARD | 777.59 | |
| 5283 | Building Repair | CURRENT TECHNOLOGIES INC | 1,838.62 | |
| 5283 | Building Repair | GRAINGER INC | 107.80 | |
| 5283 | Building Repair | RON'S REFRIGERATION & AIR COND INC | 590.00 | |
| 5283 | Building Repair | TWEET/GAROT MECHANICAL INC | 31,017.64 | Eleven separate invoices |
| 5283 | Building Repair | US BANK-PCARD | 879.38 | |
| 5301 | Professional Academic Contract | CHIPPEWA VALLEY TECHNICAL COLLEGE | 19,585.80 | |
| 5351 | Other Contracts and Services | ABR EMPLOYMENT SERVICES | 2,181.27 | |
| 5351 | Other Contracts and Services | AIR DEMAND, LLC | 1,517.21 | |
| 5351 | Other Contracts and Services | AIRGAS USA LLC | 267.45 | |
| 5351 | Other Contracts and Services | BRILLIANT MARKETING AND CONSULTING, LLC | 240.00 | |
| 5351 | Other Contracts and Services | CAP SERVICES INC | 63.12 | WIG Payment |
| 5351 | Other Contracts and Services | CENTERGY INC | 38,407.93 | WIG Payment - November professional services. Nelson Schmidt website and video production. |
| 5351 | Other Contracts and Services | CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES | 250.00 | |
| 5351 | Other Contracts and Services | CHAT-R-BOX RESTAURANT AND CATERING | 2,100.00 | |
| 5351 | Other Contracts and Services | Diversified Benefit Services, Inc. | 95.00 | |
| 5351 | Other Contracts and Services | EXPRESS EMPLOYMENT PROFESSIONALS | 4,521.19 | |
| 5351 | Other Contracts and Services | HIGHER LEARNING COMMISSION | 1,075.00 | |
| 5351 | Other Contracts and Services | HIRERIGHT LLC | 1,026.20 | |
| 5351 | Other Contracts and Services | HealthCheck360 | 8,525.32 | |
| 5351 | Other Contracts and Services | JM MARKETING, LLP | 2,400.00 | |
| 5351 | Other Contracts and Services | LAKESHORE TECHNICAL COLLEGE | 50,778.46 | WILM Charges |
| 5351 | Other Contracts and Services | MEDICAL ASSISTING EDUCATION REVIEW BOARD | 3,400.00 | |
| 5351 | Other Contracts and Services | MINDSET LLC | 7,200.00 | |
| 5351 | Other Contracts and Services | PROPERTY WORKS LLC | 603.75 | |
| 5351 | Other Contracts and Services | QUALITY RESOURCE GROUP, INC. | 549.84 | |
| 5351 | Other Contracts and Services | SHRED IT | 530.17 | |
| 5351 | Other Contracts and Services | SPECTRUM BUSINESS | 8,395.66 | |
| 5351 | Other Contracts and Services | STAFFWORKS GROUP | 4,703.56 | |
| 5351 | Other Contracts and Services | STOCOR PORTABLE STORAGE LLC | 1,105.00 | |
| 5351 | Other Contracts and Services | TOTAL ENERGY SYSTEMS LLC | 1,749.11 | |
| 5351 | Other Contracts and Services | TOWN OF GRAND RAPIDS | 80.00 | |
| 5351 | Other Contracts and Services | US BANK-PCARD | 2,369.57 | |
| 5351 | Other Contracts and Services | VANGUARD COMPUTERS, INC. | 13.00 | |
| 5351 | Other Contracts and Services | WATEA | 2,459.57 | WIG Payment |
| 5351 | Other Contracts and Services | WI DEPT OF JUSTICE | 190.00 | |
| 5351 | Other Contracts and Services | WIPFLI, LLP | 7,600.00 | |
| 5351 | Other Contracts and Services | WNA SERVICES CO | 78.00 | |
| 5351 | Other Contracts and Services | WROBLEWSKI CONCRETE CONSTRUCTION LLC | 1,458.00 | |
| 5352 | Maintenance Contracts | BAUERNFEIND BUSINESS TECHNOLOGIES INC | 1,211.05 | |
| 5353 | Professional Fees | Boardman & Clark LLP | 2,584.00 | |

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|------|--------------------------------|--|------------|---|
| 5353 | Professional Fees | GANNETT WISCONSIN LOCALIQ | 155.88 | |
| 5355 | Hardware maint annual agreemen | HEARTLAND BUSINESS SYSTEMS | 1,441.88 | |
| 5357 | Software maint annual agreemen | HEARTLAND BUSINESS SYSTEMS | 5,376.71 | |
| 5357 | Software maint annual agreemen | INSIGHT PUBLIC SECTOR INC | 73.75 | |
| 5357 | Software maint annual agreemen | ORACLE OF AMERICA INC | 4,980.00 | |
| 5357 | Software maint annual agreemen | US BANK-PCARD | 2,072.75 | |
| 5357 | Software maint annual agreemen | ZUMASYS, INC. | 65.68 | |
| 5419 | Facilities Rental | ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC | 12,916.67 | |
| 5419 | Facilities Rental | CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES | 1,500.00 | |
| 5441 | Insurance Expense | DISTRICTS MUTUAL INSURANCE | 9,273.00 | |
| 5452 | Electricity Expense | ALLIANT ENERGY/WP&L | 1,328.90 | |
| 5452 | Electricity Expense | MARSHFIELD UTILITIES | 3,841.12 | |
| 5452 | Electricity Expense | WATER WORKS & LIGHTING COMMISSION | 21,296.14 | |
| 5452 | Electricity Expense | WI PUBLIC SERVICE CORP | 6,853.46 | |
| 5453 | Sewer Water | MARSHFIELD UTILITIES | 622.36 | |
| 5453 | Sewer Water | WATER WORKS & LIGHTING COMMISSION | 2,475.52 | |
| 5454 | Heat | BLUE EDGE ENERGY LLC | 391.60 | |
| 5454 | Heat | WE ENERGIES | 20.61 | |
| 5454 | Heat | WI PUBLIC SERVICE CORP | 1,243.72 | |
| 5454 | Heat | WORLD FUEL SERVICES, INC. | 6,354.06 | |
| 5455 | Telephone | CONCORD TECHNOLOGIES | 110.12 | |
| 5455 | Telephone | FRONTIER NORTH INC | 2,251.28 | |
| 5455 | Telephone | HEARTLAND BUSINESS SYSTEMS | 617.50 | |
| 5455 | Telephone | SOLARUS | 2,517.79 | |
| 5455 | Telephone | SPECTRUM BUSINESS | 179.98 | |
| 5455 | Telephone | US CELLULAR | 1,638.03 | |
| 5456 | Garbage Pickup | HARTER'S FOX VALLEY DISPOSAL | 2,454.95 | |
| 5501 | Student Activity Club Expense | HEINZEN PRINTING INC | 974.50 | |
| 5501 | Student Activity Club Expense | US BANK-PCARD | 5,426.11 | |
| 5650 | Graduation Expense | BRICKHOUSE SCHOOL SERVICES | 3,438.66 | |
| 5650 | Graduation Expense | US BANK-PCARD | 3,999.99 | |
| 5654 | Project Participant Cost | CANDLEWOOD PROPERTY MANAGEMENT LLC | 500.00 | |
| 5654 | Project Participant Cost | CRANBERRY OXFORD HOUSE | 500.00 | |
| 5654 | Project Participant Cost | EDGAR CHILD CARE, INC. | 405.00 | |
| 5654 | Project Participant Cost | FOREST VIEW APARTMENTS (dba) | 500.00 | |
| 5654 | Project Participant Cost | MADIGAN, STEPHANIE | 500.00 | |
| 5654 | Project Participant Cost | SCHIERL TIRE & SERVICE | 246.15 | |
| 5654 | Project Participant Cost | SOLARUS | 139.97 | |
| 5654 | Project Participant Cost | VERIZON COMMUNICATIONS, INC. | 169.39 | |
| 5654 | Project Participant Cost | YMCA-STEVENS POINT AREA | 650.00 | |
| 5655 | Sub Recip Wage and Fringe Pays | BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA | 7,674.49 | WIG Payment |
| 5655 | Sub Recip Wage and Fringe Pays | CAP SERVICES INC | 3,073.96 | WIG Payment |
| 5655 | Sub Recip Wage and Fringe Pays | CENTERGY INC | 3,333.00 | WIG Payment |
| 5655 | Sub Recip Wage and Fringe Pays | WATEA | 24,710.70 | WIG Payment |
| 5662 | Indirect Expense | CAP SERVICES INC | 313.71 | WIG Payment |
| 5699 | Other Expenditures | FASTSIGNS 629 | 1,622.96 | |
| 5699 | Other Expenditures | US BANK-PCARD | 1,477.68 | |
| 5701 | Books Resale | ASCEND LEARNING HOLDINGS, LLC | 700.00 | |
| 5701 | Books Resale | ATP-AMERICAN TECHNICAL PUBLISHERS INC | 1,885.50 | |
| 5701 | Books Resale | CLICK FOR SAVINGS LLC | 347.59 | |
| 5701 | Books Resale | GOODHEART-WILLCOX COMPANY INC | 1,386.54 | |
| 5701 | Books Resale | IPT PUBLISHING & TRAINING LTD | 197.50 | |
| 5701 | Books Resale | JONES & BARTLETT LEARNING LLC | 1,814.73 | |
| 5701 | Books Resale | LABYRINTH LEARNING | 2,260.00 | |
| 5701 | Books Resale | MCGRAW-HILL LLC | 2,118.66 | |
| 5701 | Books Resale | MIKE HOLT ENTERPRISES INC | 1,155.15 | |
| 5701 | Books Resale | REDSHELF, INC | 9,677.34 | |
| 5701 | Books Resale | RITTENHOUSE BOOK DISTRIBUTORS INC | 2,671.40 | |
| 5701 | Books Resale | SAGE PUBLICATIONS INC | 2,508.00 | |
| 5701 | Books Resale | TEACHING STRATEGIES INC | 975.00 | |
| 5701 | Books Resale | US BANK-PCARD | 6,274.04 | |
| 5702 | Resale Expense | AUTOZONE | 114.68 | |
| 5702 | Resale Expense | CENTRAL WI AUTO PARTS - NAPA | 337.46 | |
| 5702 | Resale Expense | HEINZEN PRINTING INC | 138.00 | |
| 5702 | Resale Expense | MERCER TOOL CORP. | 2,457.53 | |
| 5702 | Resale Expense | O'REILLY AUTOMOTIVE INC | 2,472.42 | |
| 5702 | Resale Expense | THE CHANGE COMPANIES | 1,170.00 | |
| 5702 | Resale Expense | US BANK-PCARD | 4,579.58 | |
| 5706 | Internal Sales | US BANK-PCARD | 1,402.55 | |
| 5707 | Freight | FEDEX | 331.44 | |
| 5707 | Freight | LABYRINTH LEARNING | 67.80 | |
| 5707 | Freight | MERCER TOOL CORP. | 130.69 | |
| 5707 | Freight | US BANK-PCARD | 86.83 | |
| 5708 | Outgoing Freight | US BANK-PCARD | 14.57 | |
| 5821 | Building and Fixtures | APEX FIRE PROTECTION, LLC | 31,500.00 | AMETA Center construction. Trade Pack #24 (Fire Protection) Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | APPLETON LATHING CORPORATION | 178,315.77 | AMETA Center construction. Trade Pack #18 (Acoustical Ceilings) \$82,683.32. Trade Pack #16 (Gypsum Board Assemblies) \$98,632.45. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | BADGER HEATING & AIR CONDITIONING | 166,250.00 | AMETA Center construction. Trade Pack #26 (HVAC). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | BUSHMAN ELECTRIC COMPANY INC | 38,736.50 | AMETA Center construction. Exterior building signage deposit. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | CITY OF MARSHFIELD | 25,000.00 | Fire Training Center MOU Payment for FY24 |
| 5821 | Building and Fixtures | CURRENT TECHNOLOGIES INC | 900.00 | |
| 5821 | Building and Fixtures | DAIGLE BROTHERS INC | 7,626.60 | |
| 5821 | Building and Fixtures | DAKOTA ELECTRIC SERVICE INC | 114,475.00 | AMETA Center construction. Trade Pack #27 (Electrical & Low Voltage - Building). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | EPPSTEIN UHEN ARCHITECTS, INC. | 46,874.26 | Two invoices. September and November AMETA Center architect fees. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | GREGARE TILE, INC. | 10,450.00 | |
| 5821 | Building and Fixtures | HENRICKSEN & COMPANY, INC. | 191,346.32 | AMETA furniture deposit. Board approved AMETA project at the 2/28/22 board meeting. November Construction Management Fees. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | J. H. FINDORFF & SON INC | 88,505.35 | |
| 5821 | Building and Fixtures | NATIONS ROOF NORTH, LLC | 284,581.05 | AMETA Center construction. Four invoices. Trade Pack #10 (Metal Wall Panels). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | OMNI GLASS & PAINT, LLC | 46,550.00 | AMETA Center construction. Two invoices. Trade Pack #14 (Glazing & Aluminum Entrances) Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | PHD ROOF DOCTOR'S, INC. | 427,383.00 | AMETA Center construction. Trade Pack #11 (Membrane Roofing). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | RJ RASMUSSEN PLUMBING & HEATING, INC | 104,204.41 | AMETA Center construction. Trade Pack #25 (Plumbing). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | SDS PAINTING COMPANY, INC. | 45,000.00 | AMETA Center construction. Trade Pack #19 (Painting & Wall Coverings). Board approved AMETA project at the 2/28/22 board meeting. |

Paid Invoice Listing December 2023

| | | | | |
|------|--------------------------------|---|-----------------|--|
| 5821 | Building and Fixtures | STUCZYNSKI TRUCKING & EXCAVATING, INC. | 73,881.00 | AMETA Center construction. Two invoices. Trade Pack #31 (Site utilities) \$14,841.00. Trade Pack #30 (Earthwork) \$59,040.00. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | TWEET/GAROT MECHANICAL INC | 14,811.30 | |
| 5831 | Building Remodeling and Improv | EAGLE CONSTRUCTION COMPANY INC | 60,159.00 | |
| 5831 | Building Remodeling and Improv | EPPSTEIN UHEN ARCHITECTS, INC. | 2,859.61 | |
| 5831 | Building Remodeling and Improv | FASTSIGNS 629 | 6,504.00 | |
| 5831 | Building Remodeling and Improv | HENRICKSEN & COMPANY, INC. | 2,182.75 | |
| 5841 | Furniture and Equipment | PATTERSON DENTAL SUPPLY, INC. | 29,528.00 | Five sensors for dental program. Sensors are used to take x-rays and connect to the dental software. |
| 5841 | Furniture and Equipment | US BANK-PCARD | 4,603.04 | |
| 5842 | Computers and Comp Software | BRILLIANT MARKETING AND CONSULTING, LLC | 8,852.00 | |
| 5842 | Computers and Comp Software | HEARTLAND BUSINESS SYSTEMS | 106,263.36 | Three invoices. One invoice for \$69,112.50 pertains to AMETA network equipment. A second invoice of \$28,600.86 pertains to T109 & SP218 Cisco room kit pilot. |
| 5842 | Computers and Comp Software | PARAGON DEVELOPMENT SYSTEMS INC | (318.00) | |
| 5842 | Computers and Comp Software | PRESIDIO NETWORKED SOLUTIONS GROUP LLC | 10,046.00 | |
| 5842 | Computers and Comp Software | SHAMROCK SOLUTIONS, LLC | 14,852.50 | |
| 5842 | Computers and Comp Software | TOUCHNET INFORMATION SYSTEMS | 2,000.00 | |
| 5842 | Computers and Comp Software | VANGUARD COMPUTERS, INC. | 159,809.46 | Three invoices. One invoice is for \$131,578.94 for the LingK integration. Second invoice pertains to PO# 2024000123 HP EliteBooks. |
| 5971 | Agent, Legal and Other Fees | ASSOCIATED TRUST COMPANY, NA | 475.00 | |
| | | Total | 2,927,033.97 | |
| 2105 | Refund Clearing | Total Financial Aid/Student Refunds | 26,962.67 | |
| | | Total Payments for December 2023 | \$ 2,953,996.64 | |
| | | Capital | 2,303,732.28 | |
| | | Operational | 650,264.36 | |

December Accepted Contract Service Agreements
Meeting on January 15, 2024

| Contract Number | Location of Business/Agency | Industry Type | Type of Service | Hours of Instructions | Estimated Number Served | Contract Amount |
|-----------------|-----------------------------|--|---|-----------------------|-------------------------|--------------------|
| 147053 | Wisconsin Rapids | Business and Industry | OSHA 10 | 10 | 7 | 1,450.00 |
| 147054 | Wisconsin Rapids | Business and Industry | OSHA 30 | 30 | 14 | 7,150.00 |
| 147055 | Marshfield | Community Based Organizations (e.g., churches, foundations, unions, non-profits) | Grant Writing | 1 | TBD | 200.00 |
| 147056 | Wisconsin Rapids | Business and Industry | Forklift Training - Evaluation of Existing Programs and Documents | TBD | TBD | 1,650.00 |
| | | | | | Total: | \$10,450.00 |

December Contract Training Proposals
For Informational Purposes

| Monthly Contract Training Proposal Recap - December 2023 | | | | | |
|--|------------------|-----------------------|--|--------------------|----------------|
| Proposal # | Bill to City | Industry Type | Type of Service | Proposal Amount | Current Status |
| 780 | Marinette | Business and Industry | CPR - AED | \$3,740.00 | Denied |
| 777 | Stevens Point | Business and Industry | Forklift Training and Certification | \$645.00 | Presented |
| 776 | Port Edwards | Business and Industry | CPR/FA January 2024 | \$810.00 | Presented |
| 775 | Sheboygan | Education | Fiscal & Management Services Agreement | \$48,000.00 | Accepted |
| 774 | Stevens Point | Business and Industry | Advanced Excel | \$2,360.00 | Accepted |
| 772 | Wisconsin Rapids | Business and Industry | OSHA 30 | \$7,150.00 | Accepted |
| 771 | Wisconsin Rapids | Business and Industry | OSHA 10 | \$1,450.00 | Accepted |
| TOTAL | | | | \$64,155.00 | |

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

January 15, 2023 Board Meeting

| | <u>Amount</u> | <u>Procurement Method</u> |
|--|--------------------|---------------------------|
| <u>Procurements Requiring Board Action</u> | | |
| <u>None</u> | | |
| Subtotal for Procurements Requiring Board Action | \$0.00 | |
| <u>Procurements Not Requiring Board Action</u> | | |
| School of Protective and Human Services Fire Training - City of Marshfield | 25,000.00 | Mandatory |
| Subtotal for Procurements Not Requiring Board Action | \$25,000.00 | |
| <u>Procurements Approved in Budget Process Not Requiring Board Action</u> | | |
| AMETA Center | | |
| Metal Wall Panels - Nations Roof, LLC (Waukesha, WI) | 284,581.05 | Bid |
| Fire Protection - Apex Fire Protection LLC (Eland, WI) | 31,500.00 | Bid |
| AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI) | 88,505.35 | RFP |
| HVAC - Badger Heating & Air Conditioning, LLC (Stevens Point, WI) | 166,250.00 | Bid |
| Gypsum Board Assemblies - Appleton Lathing Corp. (Neenah, WI) | 95,632.45 | Bid |
| Glazing & Aluminum Entrances - Omni Glass & Paint LLC (Oshkosh, WI) | 46,550.00 | Bid |
| Acoustical Ceilings - Appleton Lathing Corp. (Neenah, WI) | 82,683.32 | Bid |
| Membrane Roofing - PHD Roof Doctor's, Inc (Fredonia, WI) | 427,383.00 | Bid |
| Electrical & Low Voltage-Building - Dakota (Marshfield, WI) | 114,475.00 | Bid |
| Site Utilities - Stuczynski Trucking & Excavating, Inc (Stevens Point, WI) | 14,841.00 | Bid |
| Earthwork - Stuczynski Trucking & Excavating, Inc (Stevens Point, WI) | 59,040.00 | Bid |
| AMETA Furniture Package 1 - Henricksen & Company, Inc (Itasca, IL) | 191,346.32 | Bid |
| AMETA Exterior Signage - Bushman Electric, Inc (Stevens Point, WI) | 38,736.50 | RFP |
| Plumbing - Rasmussen Plumbing, Inc (Plover, WI) | 104,204.41 | Bid |
| Painting & Wall Coverings - SDS Painting Company, Inc (Stevens Point, WI) | 45,000.00 | Bid |
| AMETA Design fees - Eppstein Uhen Architects, Inc (Milwaukee, WI) | 46,874.26 | State Contract |

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

January 15, 2023 Board Meeting

| | <u>Amount</u> | <u>Procurement Method</u> |
|---|-------------------------------------|---------------------------|
| Stevens Point Campus | | |
| LEAD Center - Eagle Construction, Inc (Wisc Rapids, WI) | 60,159.00 | Bid |
| School of Allied Health | | |
| Equipment - Patterson Dental Supply, Inc (Waukesha, WI) | 29,528.00 | State Contract |
| IT Department | | |
| Equipment - Vanguard Computers, Inc (Brookfield, WI) | 159,809.46 | State Contract |
| Software - Heartland Business Systems, LLC (Minneapolis, MN) | 106,263.36 | State Contract |
| Subtotal for Procurements Approved in Budget Process | _____ | |
| Not Requiring Board Action | \$2,193,362.48 | |
| | | |
| <u>Mandatory Procurements Not Requiring Board Action</u> | | |
| Lakeshore Technical College | | |
| WILM expenses (Monthly) | 50,778.46 | Mandatory |
| Wig Grant Subrecipient Reimbursements | | |
| WATEA (Wausau, WI) | 35,000.00 | Mandatory |
| Cenergy, Inc (Wausau, WI) | 38,407.93 | Mandatory |
| Subtotal for Mandatory Procurements | _____ | |
| | \$124,186.39 | |
| | | |
| <u>Emergency Procurements</u> | | |
| <u>None</u> | | |
| Subtotal for Emergency Procurements | _____ | |
| | \$0.00 | |
| Grand Total | _____ | |
| | <u><u>\$2,342,548.87</u></u> | |

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY24 Budget Notifications Made in the Month of December 2023

| <u>Project #</u> | <u>Grant Title or Description</u> | <u>Type</u> | <u>Reason for Budget Change</u> | <u>Budgeted Revenue Change</u> | <u>Budgeted Expense Change</u> | <u>Budgeted Fund Balance Change</u> |
|---|-----------------------------------|-------------|---------------------------------|--------------------------------|--------------------------------|-------------------------------------|
| Fund 1 - General Fund Budget Notifications | | | | | | |
| | | | | - | - | - |
| Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications | | | | | | |
| | | | | - | - | - |
| Fund 3 - Capital Projects Fund Budget Notifications | | | | | | |
| | | | | - | - | - |
| Fund 4 - Debt Service Fund Budget Notifications | | | | | | |
| | | | | - | - | - |
| Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications | | | | | | |
| | | | | - | - | - |
| Total Budget Changes For The Month | | | | | | |
| | | | | - | - | - |



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2024
as of December 31, 2023

| | General Operations & Grants Fund 1 | Special Rev Aidable Fund Fund 2 | Special Rev Non-Aidable Fund Fund 7 | Capital Projects Fund 3 | Annual Debt Service Fund 4 | Enterprise Units Fund 5 | Internal Sales, Media Services & Self-Funded Insurances Fund 6 | Total Current Budget | Percentage of Total Current Budget | Original Budget |
|-----------------------|------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------|-------------------------|--|----------------------|------------------------------------|-------------------|
| Revenues | | | | | | | | | | |
| Local Government | 7,141,757 | - | - | - | 6,998,265 | - | - | 14,140,022 | 20.0% | 14,140,022 |
| Student Fees | 6,832,846 | 77,300 | 428,515 | - | - | - | - | 7,338,661 | 10.4% | 7,338,661 |
| State Aid & Grants | 18,760,403 | - | 866,000 | 347,000 | - | - | - | 19,973,403 | 28.2% | 19,273,786 |
| Institutional | 579,072 | 910,000 | 612,000 | 157,000 | 110,000 | 1,125,404 | 6,034,643 | 9,528,119 | 13.5% | 9,226,671 |
| Federal | 4,185,727 | - | 6,670,450 | 9,001,091 | - | - | - | 19,857,268 | 28.0% | 7,512,583 |
| Total Revenues | 37,499,805 | 987,300 | 8,576,965 | 9,505,091 | 7,108,265 | 1,125,404 | 6,034,643 | 70,837,473 | 100.0% | 57,491,723 |

| | | | | | | | | | | |
|------------------------------------|-------------------|------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|---------------|-------------------|
| Expenditures | | | | | | | | | | |
| Salaries and Wages | 19,871,739 | 351,057 | 262,890 | 372,760 | - | 284,379 | - | 21,142,825 | 25.0% | 20,576,211 |
| Benefits | 8,037,147 | 105,716 | 788,459 | 172,795 | - | 87,704 | - | 9,191,821 | 10.9% | 8,960,710 |
| Current Expenditures | 9,658,594 | 631,042 | 130,000 | 175,038 | - | 104,328 | 1,215,004 | 11,914,006 | 14.1% | 8,558,909 |
| Student Financial Aid & Activities | - | - | 7,858,758 | - | - | - | - | 7,858,758 | 9.3% | 7,858,758 |
| Resale | - | - | - | - | - | 807,215 | 4,776,145 | 5,583,360 | 6.6% | 5,583,360 |
| Capital Outlay | - | - | - | 20,997,467 | - | - | - | 20,997,467 | 24.8% | 5,775,250 |
| Debt Retirement | - | - | - | - | 7,843,840 | - | - | 7,843,840 | 9.3% | 7,180,530 |
| Total Expenditures | 37,567,480 | 1,087,815 | 9,040,107 | 21,718,060 | 7,843,840 | 1,283,626 | 5,991,149 | 84,532,077 | 100.0% | 64,493,728 |
| % of Expenditures by Fund | 44.4% | 1.3% | 10.7% | 25.7% | 9.3% | 1.5% | 7.1% | 100.0% | | |

| | | | | | | | | | | |
|---|-------------------|--------------|------------------|----------------|------------------|----------------|------------------|-------------------|--|-------------------|
| Changes in Fund Equity | | | | | | | | | | |
| Budgeted Fund Equity as of 6/30/23 | 10,957,540 | 106,099 | 6,093,784 | 1,191,933 | 965,863 | 879,130 | 2,943,652 | 23,138,001 | | 23,138,001 |
| Current Revenue over Expenses | (67,675) | (100,515) | (463,142) | (12,212,969) | (735,575) | (158,222) | 43,494 | (13,694,604) | | (7,002,005) |
| Other Sources and Uses: | | | | | | | | | | |
| Proceeds from Debt | - | - | - | 5,162,040 | 837,960 | - | - | 6,000,000 | | 6,000,000 |
| Interfund Transfers In | 240,000 | - | - | - | - | - | - | 240,000 | | 640,000 |
| Interfund Transfers Out | - | - | - | - | - | (240,000) | - | (240,000) | | (640,000) |
| Repayment of Debt | - | - | - | - | - | - | - | - | | - |
| AMETA Center fund equity adjustment due to funding date | - | - | - | 6,725,920 | - | - | - | 6,725,920 | | - |
| Budgeted Ending Fund Equity | 11,129,865 | 5,584 | 5,630,642 | 866,924 | 1,068,248 | 480,908 | 2,987,146 | 22,169,317 | | 22,135,996 |



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2024
as of December 31, 2023

YTD **50.0%**

| | General Operations & Grants Fund 1 | Special Rev Aidable Fund Fund 2 | Special Rev Non-Aidable Fund Fund 7 | Capital Projects Fund 3 | Annual Debt Service Fund 4 | Enterprise Units Fund 5 | Internal Sales, Media Services & Self-Funded Insurances Fund 6 | Total YTD All Funds | Total Current Budget | % of Actual to Budget |
|-------------------------------|------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------|-------------------------|--|---------------------|----------------------|-----------------------|
| Revenues | | | | | | | | | | |
| Local Government | 7,094,863 | - | - | - | 7,085,804 | - | - | 14,180,667 | 14,140,022 | 100.3% |
| Student Fees | 6,377,634 | 84,396 | 394,319 | - | - | - | - | 6,856,349 | 7,338,661 | 93.4% |
| State Aid & Grants | 3,468,751 | - | 491,905 | - | - | - | - | 3,960,656 | 19,973,403 | 19.8% |
| Institutional | 537,801 | 286,918 | (56,188) | 344,019 | 226,453 | 647,444 | 2,945,365 | 4,931,813 | 9,528,119 | 51.8% |
| Federal | 1,138,549 | - | 3,153,394 | 8,969,294 | - | - | - | 13,261,237 | 19,857,268 | 66.8% |
| Total Revenues | 18,617,598 | 371,315 | 3,983,430 | 9,313,313 | 7,312,257 | 647,444 | 2,945,365 | 43,190,723 | 70,837,473 | 61.0% |
| % of Budget Recognized | 49.6% | 37.6% | 46.4% | 98.0% | 102.9% | 57.5% | 48.8% | 61.0% | | |

| | | | | | | | | | | |
|------------------------------------|-------------------|----------------|------------------|-------------------|------------------|----------------|------------------|-------------------|-------------------|--------------|
| Expenditures | | | | | | | | | | |
| Salaries and Wages | 9,813,981 | 209,713 | 126,393 | 152,941 | - | 148,285 | - | 10,451,314 | 21,142,825 | 49.4% |
| Benefits | 3,423,550 | 46,166 | 18,882 | 54,213 | - | 42,535 | - | 3,585,346 | 9,191,821 | 39.0% |
| Current Expenditures | 3,629,752 | 87,399 | 44,381 | 95,600 | - | 45,098 | 479,870 | 4,382,101 | 11,914,006 | 36.8% |
| Student Financial Aid & Activities | - | - | 3,851,395 | - | - | - | - | 3,851,395 | 7,858,758 | 49.0% |
| Resale | - | - | - | - | - | 521,805 | 2,145,134 | 2,666,938 | 5,583,360 | 47.8% |
| Capital Outlay | - | - | - | 9,737,123 | - | - | - | 9,737,123 | 20,997,467 | 46.4% |
| Debt Retirement | - | - | - | - | 1,176,712 | - | - | 1,176,712 | 7,843,840 | 15.0% |
| Total Expenditures | 16,867,283 | 343,278 | 4,041,052 | 10,039,877 | 1,176,712 | 757,723 | 2,625,004 | 35,850,928 | 84,532,077 | 42.4% |
| % of Budget Expended | 44.9% | 31.6% | 44.7% | 46.2% | 15.0% | 59.0% | 43.8% | 42.4% | | |

| | | | | | | | | | | |
|---|-------------------|----------------|------------------|-------------------|------------------|----------------|------------------|-------------------|-------------------|--|
| Changes in Fund Equity | | | | | | | | | | |
| Actual Fund Equity as of 6/30/23 | 11,164,858 | 238,511 | 6,643,851 | 7,743,995 | 977,435 | 885,961 | 2,500,686 | 30,155,296 | 23,138,001 | |
| Current Revenue over Expenses | 1,750,315 | 28,037 | (57,622) | (726,564) | 6,135,545 | (110,278) | 320,362 | 7,339,795 | (13,694,604) | |
| Other Sources and Uses: | | | | | | | | | | |
| Proceeds from Debt | - | - | - | 5,623,655 | 837,960 | - | - | 6,461,614 | 6,000,000 | |
| Interfund Transfers In | - | - | - | - | - | - | - | - | 240,000 | |
| Interfund Transfers Out | - | - | - | - | - | - | - | - | (240,000) | |
| Repayment of Debt | - | - | - | - | - | - | - | - | - | |
| AMETA Center fund equity adjustment due to funding date | | | | | | | | - | 6,725,920 | |
| Accrued YTD Fund Equity | 12,915,172 | 266,547 | 6,586,229 | 12,641,086 | 7,950,940 | 775,683 | 2,821,048 | 43,956,705 | 22,169,317 | |

Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
December 31, 2023
With comparative totals for December 31, 2022

| | Governmental Fund Types | | | | Proprietary Fund Types | | Fiduciary | Memorandum only | |
|---|-------------------------|-------------------|----------------------|---------------------|------------------------|---------------------|---------------------|----------------------|----------------------|
| | Special Rev | Capital | Debt | Enterprise | Internal Service | Special Rev | 2023-24 | 2022-23 | |
| | Aidable | Projects | Service | | | Non-Aidable | | | |
| General | | | | | | | | | |
| ASSETS AND OTHER DEBITS | | | | | | | | | |
| Cash | \$ 3,461,325 | \$ - | \$ 5,797,682 | \$ 1,532,246 | \$ 1,850 | \$ 2,896,256 | \$ - | \$ 13,689,358 | \$14,931,190 |
| Investments | - | - | - | - | - | - | 6,124,367 | 6,124,367 | 6,627,773 |
| Receivables: | | | | | | | | | |
| Property taxes | 14,180,667 | - | - | - | - | - | - | 14,180,667 | 13,860,341 |
| Accounts receivable | 3,277,478 | 48,148 | 7,206,075 | - | 192,653 | - | 197,301 | 10,921,656 | 3,599,201 |
| Due from other funds | - | 233,487 | - | 6,418,694 | - | - | 275,297 | 6,927,478 | 8,370,862 |
| Inventories - at cost | - | - | - | - | 561,408 | - | - | 561,408 | 521,728 |
| Prepaid Assets | - | - | - | - | - | - | - | - | - |
| Other Current Assets | - | - | - | - | - | - | - | - | - |
| Fixed assets - at cost, less accumulated depreciation, where applicable | - | - | - | - | 343,413 | - | - | 343,413 | 353,281 |
| General Long Term Debt | - | - | - | - | - | - | - | - | - |
| All Other Noncurrent Assets | - | - | - | - | - | - | - | - | - |
| TOTAL ASSETS AND OTHER DEBITS | \$ 20,919,470 | \$ 281,635 | \$ 13,003,757 | \$ 7,950,940 | \$ 1,099,324 | \$ 2,896,256 | \$ 6,596,966 | \$ 52,748,347 | \$ 48,264,376 |
| LIABILITIES, FUND EQUITY AND OTHER CREDITS | | | | | | | | | |
| Liabilities | | | | | | | | | |
| Accounts Payable | \$ 142,972 | \$ - | \$ 362,671 | \$ - | \$ (0) | \$ 0 | \$ 173 | \$ 505,816 | \$167,191 |
| Accrued Liabilities: | | | | | | | | | |
| Wages | 212 | - | - | - | - | - | - | 212 | - |
| Employee related payables | 608,881 | - | - | - | - | - | - | 608,881 | 577,952 |
| Vacation | 394,001 | 15,088 | - | - | 9,594 | - | 10,563 | 429,246 | 658,336 |
| Other current liabilities | - | - | - | - | 5,269 | - | - | 5,269 | 4,449 |
| Due to other funds | 6,543,490 | - | - | - | 308,778 | 75,208 | - | 6,927,477 | 8,370,862 |
| Deferred Revenues | 314,742 | - | - | - | - | - | - | 314,742 | 312,561 |
| Def Compensation Liability | - | - | - | - | - | - | - | - | - |
| General Long Term Debt Group | - | - | - | - | - | - | - | - | - |
| TOTAL LIABILITIES | 8,004,297 | 15,088 | 362,671 | - | 323,641 | 75,208 | 10,736 | 8,791,642 | 10,091,353 |
| Fund equity and other credits | | | | | | | | | |
| Retained Earnings | - | - | - | - | 885,961 | 142,259 | 12,922 | 1,041,143 | 1,249,161 |
| Res for Prepaid Expenditures | 250 | 3,750 | - | - | - | - | - | 4,000 | 11,040 |
| Reserve for Self-Insurance | - | - | - | - | - | 2,358,426 | - | 2,358,426 | 2,772,845 |
| Reserve for Student Gov & Org | - | - | - | - | - | - | 72,113 | 72,113 | 85,462 |
| Res for Student Fin Assistance | - | - | - | - | - | - | 127,954 | 127,954 | 129,040 |
| Res for Post-Employ Benefits | 482,274 | - | - | - | - | - | 6,430,862 | 6,913,136 | 6,920,325 |
| Reserve for Capital Projects | - | - | 7,680,715 | - | - | - | - | 7,680,715 | 1,081,628 |
| Res for Cap Proj - Motorcycle | - | - | 63,280 | - | - | - | - | 63,280 | 109,772 |
| Reserve for Debt Service | - | - | - | 977,435 | - | - | - | 977,435 | 757,391 |
| Designated for Operations | 7,737,852 | 150,230 | - | - | - | - | - | 7,888,082 | 7,553,659 |
| Des for State Aid Fluctuations | 603,420 | - | - | - | - | - | - | 603,420 | 506,546 |
| Des for Subsequent Year | 2,341,062 | 84,531 | - | - | - | - | - | 2,425,593 | 2,355,860 |
| TOTAL FUND EQUITY AND OTHER CREDITS | 11,164,858 | 238,511 | 7,743,995 | 977,435 | 885,961 | 2,500,686 | 6,643,851 | 30,155,296 | 23,532,729 |
| Year-to-date excess revenues(expenditures) | 1,750,315 | 28,037 | 4,897,091 | 6,973,505 | (110,278) | 320,362 | (57,622) | 13,801,409 | 14,640,294 |
| TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS | \$ 20,919,470 | \$ 281,635 | \$ 13,003,757 | \$ 7,950,940 | \$ 1,099,324 | \$ 2,896,256 | \$ 6,596,965 | \$ 52,748,347 | \$ 48,264,376 |

**RESOLUTION FOR
AWARDING OF BID #829
AMETA™ Center – 5-Axis Vertical CNC Machining Center**

WHEREAS, the college has need for a 5-Axis Vertical CNC Machining Center at the AMETA Center;
and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #829 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #829 to Haas Factory Outlet and in the amount of \$117,236.94, commencing on January 16, 2024 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

**RESOLUTION FOR
AWARDING OF BID #830
AMETA™ Center – Precision Manual and CNC controlled Lathes**

WHEREAS, the college has need for a Manual and CNC controlled Lathes at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #830 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #830 to Staehle Precision Corporation and in the amount of \$359,184.90, commencing on January 16, 2024 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

**RESOLUTION FOR
AWARDING OF RFP #831
AMETA Center 3-Axis Vertical CNC Machine**

WHEREAS, the College has need for 3-Axis Vertical CNC Machine at the new AMETA Center facility;
and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #831 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #831 to Concept Machine Tool Wisconsin, LLC in the amount of \$134,570.00, commencing on January 16, 2024, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

**RESOLUTION AUTHORIZING ACQUISITION OF EQUIPMENT
AND EXECUTION OF LEASE-PURCHASE DOCUMENTS**

WHEREAS, the Mid-State Technical College District (the "Lessee") presently wishes to acquire Telepresence, CER, and related equipment of personal property (the "Equipment") from Huntington Technology Finance, a division of The Huntington National Bank (the "Lessor") under the terms set forth below; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD AS FOLLOWS:

Section 1. It is hereby found and determined that the acquisition of the Equipment under the terms and conditions presented in this meeting are in the best interests of Lessee.

Section 2. The acquisition of the Equipment under the terms set forth in this meeting are approved. Lessee intends to continue to pay all rental payments thereunder.

Section 3. The Vice President, Information Technology of Lessee (the "Representative") and the District President (the "President"), or either of them, shall be and each hereby is authorized to execute, acknowledge and deliver related forms providing for the acquisition of the Equipment from the Lessor under the terms set forth in this meeting, and to include such changes, insertions and omissions thereto, as shall be approved by the Representative and/or the President executing the same, the execution and delivery of the Equipment and/or such related forms being conclusive evidence of such approval.

Section 4. The Representative and the President, or either of them, hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution.

Section 5. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Equipment as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 6. This Resolution shall be effective immediately upon its approval and adoption.

The undersigned certifies that the above resolution was approved and adopted by the District Board of the Mid-State Technical College District at its meeting held on January 15, 2024, and further that such resolution has not been repealed or amended and remains in full force and effect.

Date: ----- 2024

Mid-State Technical College District

*By: _____
Betty Bruski Mallek, Board Secretary*