



**BOARD OF DIRECTORS MEETING**  
December 2023

**Monday, December 18, 2023**  
Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

**4:00 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 1)  
**4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 4)  
**4:15 p.m.** – Human Resources & External Relations Committee Meeting; Room A203 (page 6)  
**5:00 p.m.** – Committee-of-the-Whole Meeting; Room L133-134 (page 8)  
**Immediately Following Committee-of-the-Whole – Board Meeting;** Room L133-134 (page 10)

***Mission:*** Mid-State Technical College transforms lives through the power of teaching and learning.  
***Vision:*** Mid-State Technical College is the educational provider of first choice for its communities.

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## **FINANCE & INFRASTRUCTURE COMMITTEE**

**Monday, December 18, 2023**

**4:00 p.m.**

**Mid-State Wisconsin Rapids Campus Room A223**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

### **AGENDA**

**A. CALL TO ORDER – GORDON SCHALOW**

**B. OPEN MEETING CERTIFICATION – GORDON SCHALOW**

*This December 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. ACTION ON NOVEMBER 20, 2023 COMMITTEE MEETING MINUTES (Voice Vote) – GORDON SCHALOW**

**D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER**

1. Payment of Bills and Payroll

*Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.*

2. Contracted Service Agreements

*Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.*

3. Procurements for Goods and Services

*Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.*

**E. TREASURER'S REPORT – GREG BRUCKBAUER**

**F. RFP #822 – AMETA CENTER FIBER LASER CUTTING SYSTEM – GREG BRUCKBAUER**

*Results of RFP #822 for the AMETA Center Fiber Laser Cutting System will be presented. Board action will be requested.*

- G. RFP #823 – AMETA CENTER CNC PRESS BRAKE SYSTEM – GREG BRUCKBAUER**  
*Results of RFP #823 for the AMETA Center CNC Press Brake System will be presented. Board action will be requested.*
- H. RFP #824 – AMETA CENTER WELDERS – GREG BRUCKBAUER**  
*Results of RFP #824 for the AMETA Center Welders will be presented. Board action will be requested.*
- I. BID #825 – AMETA CENTER IRONWORKER – GREG BRUCKBAUER**  
*Results of Bid #825 for the AMETA Center – Ironworker will be presented. Board action will be requested.*
- J. BID #826 – AMETA CENTER VERTICAL MITERING BAND SAW – GREG BRUCKBAUER**  
*Results of Bid #826 for the AMETA Center Vertical Mitering Band Saw will be presented. Board action will be requested.*
- K. BID #827 – AMETA CENTER HYDRAULIC SHEAR – GREG BRUCKBAUER**  
*Results of Bid #827 for the AMETA Center Hydraulic Shear will be presented. Board action will be requested.*
- L. INFORMATIONAL ITEMS**
1. **FY23 Mid-State Technical College Foundation Audit – Greg Bruckbauer**  
*An overview of the audit results for the Mid-State Foundation for the fiscal year ending June 30, 2023 will be provided. The results are informational, and no action will be requested.*
  2. **Replacement of Telepresence and CER Technology – Brad Russell**  
*Information regarding the proposed replacement and financing of Mid-State’s Telepresence and CER technology with the next generation of video conferencing will be presented. Board approval will be sought in January 2024.*
  3. **Finance Implications for Topics in Other Committees**  
*Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.*
- M. ADJOURNMENT (Voice Vote) – GORDON SCHALOW**

**MID-STATE TECHNICAL COLLEGE  
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Marshfield Campus	November 20, 2023
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- A. CALL TO ORDER** – Gordon Schalow  
The meeting was called to order at 4:00 p.m.

**ROLL CALL**  
PRESENT: Gordon Schalow, and Charles Spargo  
  
OTHERS: Paula Berger, Greg Bruckbauer, Sherry Glenzer-Meyer, Dr. Shelly Mondeik, Brad Russell, and Brenda Swan
- B. OPEN MEETING CERTIFICATION** – Gordon Schalow  
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.
- C. APPROVAL OF COMMITTEE MINUTES (SEPTEMBER 18, 2023 MEETING)** – Gordon Schalow  
Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, unanimously approved minutes from the October 16, 2023 Finance & Infrastructure Committee meeting.
- D. REVIEW OF CONSENT AGENDA ITEMS** – Greg Bruckbauer  
Consent Agenda items were reviewed. No action was taken.
- E. TREASURER’S REPORT** – Greg Bruckbauer  
Treasurer’s Report was provided for FY24. No action was taken.
- F. FY23 AUDITED FINANCIAL STATEMENTS** – Greg Bruckbauer  
Presentation of the FY23 financial audit report was provided by Brian Anderson, CPA with Wipfli. No action was taken.
- G. BID #817 – AMETA CENTER FURNITURE** – Greg Bruckbauer  
Results of Bid #817 – AMETA Center Furniture were presented and discussed. No action was taken.
- H. RFP #819 – AMETA CENTER EXTERIOR BUILDING SIGNAGE** – Greg Bruckbauer  
Results of RFP #819 for the AMETA Center Exterior Building Signage were presented and discussed. No action was taken.
- I. BID #820 – AMETA CENTER INTERIOR BUILDING SIGNAGE** – Greg Bruckbauer  
Results of Bid #820 for the AMETA Center Interior Building Signage were presented and discussed. No action was taken.
- J. INFORMATIONAL ITEMS** – Gordon Schalow  
1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics were discussed.
- K. ADJOURNMENT** – Gordon Schalow  
There being no further action or business, the meeting adjourned at 4:45 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## ACADEMIC & STUDENT SERVICES COMMITTEE

**Monday, December 18, 2023**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus Room 112  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

## AGENDA

**A. CALL TO ORDER – ARE VANG**

**B. OPEN MEETING CERTIFICATION – ARE VANG**

*This December 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MINUTES (November 20, 2023 MEETING) (Voice Vote) – ARE VANG**

**D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG**

**E. ACADEMIC PROGRAMMING – DR. CHRIS SEVERSON**

*The College will seek Board approval to take the following actions related to academic programming:*

- *Program Approval – Respiratory Therapy Apprenticeship*

**F. INFORMATIONAL ITEMS**

1. *Direct Admission Admit Day Initiative – Dr. Mandy Lang and Jackie Esselman  
Information about expanding the 2024 direct admission initiative will be shared with the Board.*

**G. ADJOURNMENT (Voice Vote) – ARE VANG**

**MID-STATE TECHNICAL COLLEGE  
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Marshfield Campus

November 20, 2023

**A. CALL TO ORDER** – Are Vang

The meeting was called to order at 4:16 p.m.

**ROLL CALL**

PRESENT: Betty Bruski Mallek, and Are Vang

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

**B. OPEN MEETING CERTIFICATION** – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (September 18, 2023 Meeting)** – Are Vang

Motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote, approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Are Vang

**E. ACADEMIC PROGRAMMING** – Dr. Chris Severson

*Information regarding the following changes to academic programming were highlighted and discussed with the committee.*

*Concept Approval – Human Resources*

*Program Approval – Early Childhood Educator Apprenticeship*

*Program Suspension – Administrative Professional*

*Program Suspension – Medical Laboratory Technician*

**F. INFORMATIONAL ITEMS**

1. Cohort Default Rate – Dr. Mandy lang

*The latest Cohort Default Rate information released by the Department of Education was shared and discussed.*

**G. ADJOURNMENT** – Are Vang

There being no further action or business, the meeting adjourned at 4:48 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang.

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Lynneia Miller, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## **HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE**

**Monday, December 18, 2023**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus Room A203  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

### **AGENDA**

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This December 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MINUTES (NOVEMBER 20, 2023) (Voice Vote) – RICHARD MERDAN**

**D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN**

**E. INFORMATIONAL ITEMS**

1. Employee Winter Celebration – Dr. Karen Brzezinski  
*Information and highlights of Mid-State's Employee Winter Celebration will be shared.*
2. AMETA Update – Dr. Bobbi Damrow  
*An AMETA Center project update will be provided.*
3. WTCS Guidebooks – Dr. Bobbi Damrow  
*Presentation of the new WTCS Guidebooks will be provided.*

**F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**



MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Marshfield Campus	November 20, 2023
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Richard Merdan, Terry Whitmore, and Ryan Zietlow

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (September 18, 2023)** – Richard Merdan

Minutes were presented for review and approval. Motion by Mr. Zietlow, seconded by Mr. Whitmore, upon a voice vote, unanimously approved the minutes as presented.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Richard Merdan

**E. INFORMATIONAL ITEMS**

1. Benefit Plans – Dr. Karen Brzezinski  
*An update on the 2025 benefit plan renewals was provided.*
2. AMETA Update – Dr. Bobbi Damrow  
*An AMETA construction update was provided. No action was taken.*

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 4:45 p.m. with a motion by Mr. Whitmore, seconded by Mr. Zietlow, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## COMMITTEE-OF-THE-WHOLE

**Monday, December 18, 2023**

**5:00 p.m.**

Mid-State Wisconsin Rapids Campus Room L133-134  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

## AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This December 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MINUTES (NOVEMBER 20, 2023 Meeting) (Voice Vote) – RICHARD MERDAN**

**D. MINDSET EMPLOYEE SURVEY RESULTS – DR. KAREN BRZEZINSKI**

*Results of the College's most recent employee engagement survey: MindSet will be shared.*

**E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Marshfield Campus	November 20, 2023
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**A. CALL TO ORDER** – Richard Merdan  
The meeting was called to order at 5:00 p.m.

**ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

**OTHERS:** Paula Berger, Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Sheila Cover, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Logan Hamman, Sierra Jones, Dr. Mandy Lang, Sherry Glenzer-Meyer, Benjamin Nusz, Brad Russell, Dr. Chris Severson, Angie Susa, and Brenda Swan

**B. OPEN MEETING CERTIFICATION** – Richard Merdan  
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (October 18, 2023 MEETING)** – Richard Merdan  
Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved the minutes as presented.

**D. FY23 WORKFORCE & ECONOMIC DEVELOPMENT ANNUAL REPORT** – Dr. Bobbi Damrow and Craig Bernstein  
The FY23 Workforce & Economic Development Annual Report was provided.

**E. HLC ACCREDITATION SUSTAINABILITY UPDATE** – Dr. Bobbi Damrow  
Updates on progress of the College’s Accreditation Sustainability Plan, in advance of a Spring 2025 HLC Reaffirmation Accreditation Visit, was provided.

**F. ADJOURNMENT** – Richard Merdan  
There being no further action or business, the meeting adjourned at 5:19 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote.

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Betty Bruski Mallek, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

## DISTRICT BOARD OF DIRECTORS

**Monday, December 18, 2023**

**Immediately Following Committee-of-the-Whole**

**Mid-State Wisconsin Rapids Campus Room L133-134**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

## AGENDA

### A. CALL TO ORDER – RICHARD MERDAN

### B. ROLL CALL

### C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

*This December 18, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### D. OPEN FORUM – RICHARD MERDAN

*The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.*

*Ground rules regarding public comment on Board agenda item(s):*

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

### E. ACTION ON NOVEMBER 20, 2023 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

### F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

#### 1. Payment of Bills and Payroll

*District bills for November 2023 total \$2,038,599.16 of which \$722,017.64 represents operational expenditures and \$1,316,581.52 represents capital expenditures. Payroll disbursements for November totaled \$1,738,044.43 plus \$19,068.27 for travel and miscellaneous reimbursements, and \$645,089.90 in fringe benefits, for a total payroll disbursement of \$2,402,202.60. Administration recommends approval of the payment of these obligations totaling \$4,440,801.76.*

2. Contracted Service Agreements

*The District has entered into 11 contracted service agreements totaling \$10,502.02. The individual contracts are available for review upon request. Administration recommends approval of these contracts.*

3. Procurements for Goods and Services

*Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.*

4. District Board approval of Hires and Resignations of Contracted Staff

*Approval of hires and resignations (page 37) of contracted staff per State Statute 118.22(2) is requested.*

**G. CHAIRPERSON'S REPORT – RICHARD MERDAN**

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

**H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK**

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

**I. COMMITTEE REPORTS**

1. Finance & Infrastructure Committee – Gordon Schalow
  - a. Review of Consent Agenda Items
  - b. Treasurer's Report
  - c. RFP #822 – AMETA Center Fiber Laser Cutting System (Roll Call Vote)
  - d. RFP #823 – AMETA Center CNC Press Brake System (Roll Call Vote)
  - e. RFP #824 – AMETA Center Welders (Roll Call Vote)
  - f. Bid #825 – AMETA Center Ironworker (Roll Call Vote)
  - g. Bid #826 – AMETA Center Vertical Mitering Band Saw (Roll Call Vote)
  - h. Bid #827 – AMETA Center Hydraulic Shear (Roll Call Vote)
  - i. Informational Items
    1. FY23 Mid-State Technical College Foundation Audit
    2. Replacement of Telepresence and CER Technology
    3. Finance Implications for Topics in Other Committees

2. Academic & Student Services Committee
  - a. Review of Consent Agenda Items
  - b. Academic Programming
  - c. Informational Items
    1. Direct Admission Admit Day Initiative
  
3. Human Resources & External Relations Committee
  - a. Review of Consent Agenda Items
  - b. Informational Items
    1. Employee Winter Celebration
    2. AMETA Update
    3. WTCS Guidebooks

**J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN**

1. MindSet Employee Survey Results

**K. DISCUSSION & ACTION – RICHARD MERDAN**

1. K-12 Annual Report – Dr. Mandy Lang and Jackie Esselman  
*The latest K-12 Annual Report for 2022-2023 will be presented to the Board.*

**L. ADJOURNMENT (Voice Vote) – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Marshfield Campus	November 20, 2023
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:21 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

**OTHERS:** Paula Berger, Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Sherry Glenzer-Meyer, Logan Hamman, Sierra Jones, Dr. Mandy Lang, Dr. Alex Lendved, Peter Mallek, Benjamin Nusz, Brad Russell, Dr. Chris Severson, Angie Susa, and Brenda Swan

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, approved minutes from the board meeting held October 16, 2023.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Schalow-Yes, Spargo-Yes, Vang-Yes, Whitmore-Yes, Zietlow-Yes, Bruski Mallek-Yes, Merdan-Yes), approved the following consent agenda items:

1. The district’s bills for the month of October 2023 were presented. These bills totaled \$2,362,606.99 of which \$918,862.40 represents operational expenditures and \$1,443,744.59 represents capital expenditures. The district’s payroll for the month of October totaled \$1,640,768.15 plus \$17,853.10 for travel and miscellaneous reimbursements and \$636,147.63 in fringe benefits. The district’s bills and payroll totaled \$4,657,375.87.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147028	Fall Protection Training	\$ 1,480.00
147029	Forklift Certification	\$ 952.00
147030	Employee Split	\$ 59,305.25
147031	Developing Interpersonal Leadership Skills	\$ 19,565.35
147032	Introduction to Manufacturing	\$ 375.00
147033	BLS – Basic Life Support Provider	\$ 790.00
147034	Heartsaver First Aid/CPR	\$ 1,195.00
147035	OSHA 30	\$ 1,250.00
147036	OSHA 30	\$ 500.00
147037	Basic Knife Skills	\$ 500.00
147038	Intro to Leadership	\$ 11,900.00
147039	BLS Skills Test for Online Course	\$ 710.00
147040	Hazwoper Refresher	\$ 4,380.00
147041	Train the Trainer	TBD
147042	Phlebotomy Confirmation Draw Initial	\$4,284.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements to approve at this time.		

**G. CHAIRPERSON'S REPORT** – Richard Merdan

1. The Fall Boards Association meeting and Legal Issues Seminar was held October 25-28 in Pewaukee. Ms. Bruski Mallek and Mr. Spargo attended and commented on sessions attended and DBA meeting updates.
2. ACCT Legislative Summit will be held February 4-7, 2024 in Washington, D.C. Those interested in attending should work with Ms. Susa to make arrangements.
3. Mid-State's Commencement Ceremony will be held December 9, 2023. On behalf of the Board of Directors, Mr. Merdan will provide the Board Address.
4. Future meeting dates (times unless otherwise announced):  

<b>MONTHLY MEETING</b>	<b>Committee-of-the-Whole:</b> 5:00 p.m.
Monday, December 18, 2023	<b>Board Meeting:</b> Following Committee-of-the-Whole
Wisconsin Rapids Campus	

**H. FOUNDATION REPORT** – Micki Dirks-Luebbe

1. Foundation events and activities were highlighted. They included naming of Alumni of the Year, awarding of Fall Scholarships, available Spring scholarships, and Annual Appeal.
2. Foundation meeting updates were provided. Planning for 2024 events is underway and include a golf event, trap shoot, and scholarship reception.
3. The Foundation is developing a donor portal and Alumni Association in the next year. Updates will be provided at future Board meetings.

**I. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Campus activities were highlighted. Activities included a signing event with Lakeland University at Mid-State's Marshfield Campus, ribbon cutting at Marshfield Clinic Health System where Mid-State will now host Mid-State Monday's, completion of seven College Conversations, Halloween fun, legislative breakfast and Strategic Plan work for 2025-2030.
2. Mid-State participated in Wisconsin Economic Development Conference where our WIG Grant was profiled.
3. The Presidents Association met to discuss legislative activities and other issues of higher education.

**J. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE – In place of Gordon Schalow, Charles Spargo reported
  - a. TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
  - b. FY23 AUDITED FINANCIAL STATEMENTS: Highlights of Mid-State's FY23 Audited Financial Statements were provided by Brian Anderson of Wipfli. No compliance issues were identified and a clean audit was realized.  
  
 Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the FY23 Audited Financial Statements as presented.
  - c. BID #817 – AMETA CENTER FURNITURE: Bids were received for AMETA Center Furniture. Following bid opening and scoring, a recommendation to award Henricksen in the amount of \$382,692.64 was made.  
  
 Motion by Mr. Schalow, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #817 – AMETA Center Furniture Package 1:



WHEREAS, the college has need for classroom and office furniture at the AMETA Center facility; and

WHEREAS, the furniture that was bid matches the standards and quality of furniture used elsewhere throughout the college; and

WHEREAS, the bids for #817 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of these products and services, and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #817 to Henricksen in the amount of \$382,692.64, commencing on November 21, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of the AMETA Center construction and equipment budget.

- d. RFP #819 – AMETA CENTER EXTERIOR BUILDING SIGNAGE: RFPs #819 for AMETA Center Exterior Building Signage were opened and scored, a recommendation to award Bushman Electric in the amount of \$77,473.00 was made.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #819 – AMETA Center Exterior Building Signage:

WHEREAS, the College has need for exterior signage at the new AMETA Center facility; and

WHEREAS, the exterior signage is necessary for wayfinding; and

WHEREAS, the exterior signage maintains consistency with other Mid-State locations and promotes the College's brand; and

WHEREAS, the responses for Request for Proposal #819 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #819 to Bushman Electric in the amount of \$77,473.00, commencing on November 21, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

- e. BID #820 – AMETA CENTER INTERIOR BUILDING SIGNAGE: Bids were received for Bid #820 for AMETA Center Interior Building Signage. Following opening and scoring, a recommendation to award Stratford Sign in the amount of \$148,800.00 was made.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #820 – AMETA Center Interior Building Signage:

WHEREAS, the college has need for interior building signage at the AMETA Center facility;  
and

WHEREAS, the proposed signage is necessary for wayfinding within the building; and

WHEREAS, the proposed signage recognizes the various partners and sponsors of the  
AMETA Center; and

WHEREAS, the bids for #820 were submitted, documented, opened, recorded, and scored  
in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the  
selection of services and the District Board wishes to award the selection for services of the  
project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the  
awarding of Bid #820 to Stratford Sign and in the contract amount of \$148,800.00,  
commencing on November 21, 2023 as recommended to the Board by Administration, as set  
forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding  
of AMETA CENTER construction and equipment budget.

f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang

a. ACADEMIC PROGRAMMING: The Committee reviewed and discussed the following programming  
recommendations prior to review by the full Board of Directors.

Concept Approval – Human Resources

Mid-State has support from the Advisory Committee as well as area employers to offer a 60  
credit Human Resources degree. New courses would be developed to enable offering a Fall  
2024 start.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, unanimously approved  
Concept Approval of the Human Resources Associate Degree Program.

Program Approval – Early Childhood Educator Apprenticeship

In response to industry need and desire, the College is seeking to begin an Early Childhood  
Educator Apprenticeship program. The program has Advisory Committee support as well as local  
industry support. If approved, the program could be offered as early as Spring 2024.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a voice vote, unanimously approved the  
Early Childhood Educator Apprenticeship Program.

Program Suspension – Administrative Professional

Students in this program of study are competing for jobs with those in Business Management  
programs. Advisory Committee discussion led to support of program suspension. Students  
currently in the program will be allowed to complete through Spring 2026, new students will no  
longer be admitted to the program.

Motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a voice vote, unanimously  
approved program suspension of the Administrative Professional Program.

Program Suspension – Medical Laboratory Technician

There are currently no students enrolled in the program. They are being served through the Phlebotomy program. For administrative purposes, program suspension was recommended to remove the program from Mid-State's program mix.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, unanimously approved program suspension of the medical Laboratory Technician Program.

- b. COHORT DEFAULT RATE: An update on Mid-State's cohort default rate was provided. This rate includes students with federal student loans who enter repayment and are behind in payment. The college continues to manage program risks and offer support to student borrowers.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
  - a. BENEFIT PLANS: Highlights of the College's health insurance renewal for 2024 was provided. Employee sessions were conducted to provide additional information about plan options.
  - b. AMETA UPDATE: An update on the AMETA Project was provided. Billboard marketing has been placed and additional awareness will be coming.

**K. COMMITTEE-OF-THE-WHOLE** – Richard Merdan

1. FY23 WORKFORCE & ECONOMIC DEVELOPMENT ANNUAL REPORT: Highlights of Mid-State Workforce & Economic Development Division were provided. Details around Continuing Education, Contract Training and customized training were shared, in addition to an update on focus in the Marshfield community.
2. HLC ACCREDITATION SUSTAINABILITY UPDATE: Highlights of Mid-State's preparation for the upcoming Accreditation Visit were provided.

**L. DISCUSSION & ACTION**

1. MARSHFIELD CAMPUS AND COMMUNITY UPDATE: An update on campus and community events in the Marshfield area was provided. Opportunities and focuses for next year were highlighted. Partnerships, Mid-State on Central and Continuing Education in Marshfield were all highlighted.

**M. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:42 p.m. with a motion by Ms. Vang, seconded by Mr. Whitmore, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary

Account	Descr	Name	Sum Amount	Notes
2102	Accounts Payable-Other	MID-STATE TECHNICAL COLLEGE FOUNDATION	30.00	
2106	Accrued Encumbrances	DUNN ENTERTAINMENT, INC.	500.00	
2106	Accrued Encumbrances	FOUNDATION PARTNERS, LLC	9,167.50	
2106	Accrued Encumbrances	HENRICKSEN & COMPANY, INC.	831.06	
2106	Accrued Encumbrances	LAMAR COMPANIES	5,400.00	
2106	Accrued Encumbrances	NORTHWAY COMMUNICATIONS INC	792.00	
2106	Accrued Encumbrances	NRG MEDIA LLC	1,470.00	
2106	Accrued Encumbrances	US BANK-PCARD	3,623.91	
2107	Accounts Payable-Bookstore	DIGICOPY INC	8,870.46	
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	175.70	
2260	United Fund Payable	MARSHFIELD AREA UNITED WAY	1,522.80	
2260	United Fund Payable	UNITED WAY OF PORTAGE COUNTY	2,368.91	
2260	United Fund Payable	UNITED WAY OF SOUTH WOOD COUNTY	6,106.29	
5201	Travel - Meeting Expenses	ALMOND-BANCROFT SCHOOL DISTRICT	1,297.39	
5201	Travel - Meeting Expenses	CENTERGY INC	351.89	WIG Payment
5201	Travel - Meeting Expenses	DBA MISSION COFFEE	212.40	
5201	Travel - Meeting Expenses	MELODY GARDENS	106.72	
5201	Travel - Meeting Expenses	MERDAN, RICHARD	2,290.04	
5201	Travel - Meeting Expenses	US BANK-PCARD	19,897.06	
5201	Travel - Meeting Expenses	WISCONSIN VALLEY BUILDING PRODUCTS LLC	10.00	
5203	Mileage	MERDAN, RICHARD	57.64	
5204	Meals	MERDAN, RICHARD	227.91	
5204	Meals	US BANK-PCARD	1,799.08	
5205	Lodging	US BANK-PCARD	10,753.17	
5210	Staff Development Expense	US BANK-PCARD	275.00	
5213	Dues_Memberships_Subscriptions	AMERICAN ASSOC OF COMMUNITY COLLEGES	4,120.00	
5213	Dues_Memberships_Subscriptions	CESA 5	500.00	
5213	Dues_Memberships_Subscriptions	HEARTLAND BUSINESS SYSTEMS	173.03	
5213	Dues_Memberships_Subscriptions	MARSHFIELD AREA CHAMBER OF COMMERCE	500.00	
5213	Dues_Memberships_Subscriptions	MARSHFIELD ROTARY CLUB	141.00	
5213	Dues_Memberships_Subscriptions	NC-SARA	2,000.00	
5213	Dues_Memberships_Subscriptions	US BANK-PCARD	1,904.00	
5213	Dues_Memberships_Subscriptions	WI AHEAD	100.00	
5230	Instructional Supplies	AIRGAS USA LLC	273.72	
5230	Instructional Supplies	AUTOZONE	52.00	
5230	Instructional Supplies	CARLIN HORTICULTURAL SUPPLIES	1,062.13	
5230	Instructional Supplies	CENTRAL WI AUTO PARTS - NAPA	59.86	
5230	Instructional Supplies	CHICAGO IRON & SUPPLIES INC	9,442.90	
5230	Instructional Supplies	Foodservice Distributor	925.11	
5230	Instructional Supplies	GRAINGER INC	148.60	
5230	Instructional Supplies	HOME BUTCHERING SUPPLIES, LLC	138.50	
5230	Instructional Supplies	MARIANNA INC	291.76	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	985.20	
5230	Instructional Supplies	MSC INDUSTRIAL SUPPLY INC	205.80	
5230	Instructional Supplies	O'REILLY AUTOMOTIVE INC	365.09	
5230	Instructional Supplies	POCKET NURSE ENTERPRISES INC	54.00	
5230	Instructional Supplies	US BANK-PCARD	12,656.21	
5231	Noninstructional Supplies	1ST AYD CORP	305.73	
5231	Noninstructional Supplies	ARTHUR J GALLAGHER RISK MGMNT SERVICES	200.00	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	3,338.63	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	642.18	WIG Payment
5231	Noninstructional Supplies	CLASS 1 AIR INC	5,091.15	
5231	Noninstructional Supplies	EWELL, JOHN	400.00	
5231	Noninstructional Supplies	GOTTA GO RENTALS LLC	400.00	
5231	Noninstructional Supplies	GRAINGER INC	79.85	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	2,251.91	
5231	Noninstructional Supplies	HOME BUTCHERING SUPPLIES, LLC	130.50	
5231	Noninstructional Supplies	IHDE, CARLI	350.00	
5231	Noninstructional Supplies	INSIGHT FS	4,348.87	
5231	Noninstructional Supplies	MPPA LAW ENFORCEMENT SUPPLY	276.80	
5231	Noninstructional Supplies	NASSCO, INC.	4,915.58	
5231	Noninstructional Supplies	POWER PAC INC	723.19	
5231	Noninstructional Supplies	REINDERS	2,099.52	
5231	Noninstructional Supplies	TEAM SPORTING GOODS INC	383.49	
5231	Noninstructional Supplies	THE UNIFORM SHOPPE OF GREEN BAY, INC.	75.95	
5231	Noninstructional Supplies	US BANK-PCARD	16,507.08	
5231	Noninstructional Supplies	VICTORIA VAUGHN	180.83	
5231	Noninstructional Supplies	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	208.00	
5231	Noninstructional Supplies	WACRAO	120.00	
5231	Noninstructional Supplies	WHITETAIL TAXIDERMY	122.50	
5231	Noninstructional Supplies	WTCS MARKETING CONSORTIUM	100.00	
5231	Noninstructional Supplies	YMCA - SOUTH WOOD COUNTY	1,530.00	
5232	Minor Equipment	US BANK-PCARD	2,346.68	
5232	Minor Equipment	VANGUARD COMPUTERS, INC.	1,121.00	
5234	Postage	UNITED MAILING SERVICE INC	7,910.48	
5234	Postage	US BANK-PCARD	12.54	
5271	Advertising_Promotions	HEINZEN PRINTING INC	228.00	
5271	Advertising_Promotions	KP'S CAKES	75.00	
5271	Advertising_Promotions	LA CROSSE GRAPHICS INC	7,252.64	
5271	Advertising_Promotions	MARSHFIELD AREA CHAMBER OF COMMERCE	500.00	
5271	Advertising_Promotions	MUZZY BROADCASTING GROUP LLC	1,200.00	
5271	Advertising_Promotions	NICOLET PROMOTIONS INC	27.50	
5271	Advertising_Promotions	PRINT SHOP	999.00	
5271	Advertising_Promotions	QUALITY PLUS PRINTING	315.00	
5271	Advertising_Promotions	TURN PIKE GREENHOUSE	150.00	
5271	Advertising_Promotions	US BANK-PCARD	6,398.95	
5271	Advertising_Promotions	WI RAPIDS RAFTERS	23,000.00	

5275	Marketing Events	MID-STATE TECHNICAL COLLEGE	25.83	
5275	Marketing Events	US BANK-PCARD	52.03	
5281	Repairs	ADVANCE AUTO PARTS	19.26	
5281	Repairs	BAUERNFEIND BUSINESS TECHNOLOGIES INC	140.45	
5281	Repairs	CENTRAL WI AUTO PARTS - NAPA	72.98	
5281	Repairs	ENTRANCE TECHNOLOGIES INC	858.10	
5281	Repairs	MacQueen Emergency Group	1,250.00	
5281	Repairs	O'REILLY AUTOMOTIVE INC	76.75	
5281	Repairs	US BANK-PCARD	790.04	
5283	Building Repair	DOORWORKS INC	312.60	
5283	Building Repair	GRAINGER INC	570.55	
5283	Building Repair	PRIMEX WIRELESS INC	293.95	
5283	Building Repair	US BANK-PCARD	100.68	
5284	Grounds Repair	HORST DISTRIBUTING INC	1,235.91	
5284	Grounds Repair	THE LANDSCAPERS LLC	1,823.12	
5284	Grounds Repair	US BANK-PCARD	21.82	
5301	Professional Academic Contract	LINCOLN HIGH SCHOOL	194.00	
5301	Professional Academic Contract	WESTERN TECHNICAL COLLEGE	321.16	
5351	Other Contracts and Services	ABR EMPLOYMENT SERVICES	1,060.80	
5351	Other Contracts and Services	BUREAU VERITAS NATIONAL ELEVATOR	80.00	
5351	Other Contracts and Services	CAHIIM	3,300.00	
5351	Other Contracts and Services	CAP SERVICES INC	44.22	WIG Payment
5351	Other Contracts and Services	CENTERGY INC	62,620.00	WIG Payment - Two invoices. September and October expenses.
5351	Other Contracts and Services	CENTRAL WISCONSIN SPRINKLERS LLC	835.00	
5351	Other Contracts and Services	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	250.00	
5351	Other Contracts and Services	CHAT-R-BOX RESTAURANT AND CATERING	4,125.00	
5351	Other Contracts and Services	CURRENT TECHNOLOGIES INC	371.50	
5351	Other Contracts and Services	Diversified Benefit Services, Inc.	95.00	
5351	Other Contracts and Services	ESSENTIAL DETAILS LLC	625.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	1,468.80	
5351	Other Contracts and Services	GROUNDS DETAIL SERVICE LLC	14,720.33	
5351	Other Contracts and Services	HIRERIGHT LLC	1,021.08	
5351	Other Contracts and Services	HealthCheck360	1,362.03	
5351	Other Contracts and Services	INSIDE OUT PLUS LLC	655.00	
5351	Other Contracts and Services	INTERNET2	400.00	
5351	Other Contracts and Services	James C. DuCanto, M.D.	2,000.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	79,592.29	WILM Charges
5351	Other Contracts and Services	MID-STATE TECHNICAL COLLEGE	20.00	
5351	Other Contracts and Services	PER MAR SECURITY SERVICES	5,102.78	
5351	Other Contracts and Services	ROCKMAN'S CATERING	727.47	
5351	Other Contracts and Services	SANDRA DEMPSEY NETWORK	907.32	
5351	Other Contracts and Services	SHRED IT	116.05	
5351	Other Contracts and Services	SKILL SURVEY, INC.	32.87	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,580.02	
5351	Other Contracts and Services	STAFFWORKS GROUP	8,204.75	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,580.00	
5351	Other Contracts and Services	TEL SOLUTIONS, LLC	744.15	
5351	Other Contracts and Services	THE LANDSCAPERS LLC	69.65	
5351	Other Contracts and Services	TK ELEVATOR CORPORATION	1,539.29	
5351	Other Contracts and Services	TRUGREEN	1,224.75	
5351	Other Contracts and Services	TWEET/GAROT MECHANICAL INC	13,637.99	
5351	Other Contracts and Services	US BANK-PCARD	6,460.82	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	88.36	
5351	Other Contracts and Services	WCTC FOUNDATION INC	100.00	
5351	Other Contracts and Services	WI DEPT OF JUSTICE	550.00	
5351	Other Contracts and Services	WIPFLI, LLP	5,000.00	
5351	Other Contracts and Services	WNA SERVICES CO	98.00	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	2,110.00	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	1,517.72	
5352	Maintenance Contracts	US BANK-PCARD	1,420.00	
5353	Professional Fees	ALAN C. OLSON & ASSOCIATES, S.C.	5,000.00	
5353	Professional Fees	Boardman & Clark LLP	1,258.00	
5353	Professional Fees	GANNETT WISCONSIN LOCALIQ	2,144.07	
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	7,483.07	
5357	Software maint annual agreemen	US BANK-PCARD	3,506.77	
5357	Software maint annual agreemen	WERNER ELECTRIC SUPPLY COMPANY INC	5,213.57	
5357	Software maint annual agreemen	ZUMASYS, INC.	53.71	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	12,916.67	
5419	Facilities Rental	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,500.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,545.95	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,839.90	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	25,453.85	Electric and water bill
5452	Electricity Expense	WI PUBLIC SERVICE CORP	6,355.50	
5453	Sewer_Water	MARSHFIELD UTILITIES	531.38	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,661.86	
5454	Heat	BLUE EDGE ENERGY LLC	243.12	
5454	Heat	DIRECT ENERGY MARKETING, INC	3,348.63	
5454	Heat	WE ENERGIES	3,383.21	
5454	Heat	WI PUBLIC SERVICE CORP	824.01	
5455	Telephone	AT&T	2,804.01	
5455	Telephone	CONCORD TECHNOLOGIES	110.10	
5455	Telephone	FRONTIER NORTH INC	4,043.95	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	2,564.94	
5455	Telephone	SPECTRUM BUSINESS	179.98	
5455	Telephone	US CELLULAR	2,315.07	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	2,457.79	
5501	Student Activity_Club Expense	BRANDED IMAGE	692.76	

Paid Invoice Listing November 2023

5501	Student Activity Club Expense	REID, JOSEPH EDWARD	400.00	
5501	Student Activity Club Expense	US BANK-PCARD	2,505.32	
5650	Graduation Expense	BRICKHOUSE SCHOOL SERVICES	4,525.75	
5654	Project Participant Cost	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	845.00	WIG Payment
5654	Project Participant Cost	DAVE'S SERVICE CENTER, INC.	500.00	
5654	Project Participant Cost	DON'S AUTOMOTIVE CENTER, LLC	248.30	
5654	Project Participant Cost	GEICO	500.00	
5654	Project Participant Cost	JACKIE & JANICE SHORTT REVOCABLE TRUST	500.00	
5654	Project Participant Cost	MAMIES FAMILY DAYCARE	600.00	
5654	Project Participant Cost	NORTHERN MANAGEMENT LLC	500.00	
5654	Project Participant Cost	PLANET HOME LENDING, LLC	500.00	
5654	Project Participant Cost	SPECTRUM BUSINESS	424.80	
5654	Project Participant Cost	US BANK-PCARD	107.00	
5654	Project Participant Cost	VERIZON COMMUNICATIONS, INC.	127.31	
5654	Project Participant Cost	WATER WORKS & LIGHTING COMMISSION	344.76	
5654	Project Participant Cost	WI PUBLIC SERVICE CORP	617.46	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	33,448.75	WIG Payment - Two invoice. August and September expenses.
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	14,645.71	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	1,557.15	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CENTERGY INC	868.52	WIG Payment
5662	Indirect Expense	CAP SERVICES INC	160.14	WIG Payment
5699	Other Expenditures	US BANK-PCARD	706.46	
5701	Books Resale	ASCEND LEARNING HOLDINGS, LLC	4,100.00	
5701	Books Resale	REDSHELF, INC	2,704.59	
5701	Books Resale	SCHOOLCRAFT PUBLISHING	240.00	
5701	Books Resale	US BANK-PCARD	303.00	
5702	Resale Expense	ADVANCE AUTO PARTS	235.98	
5702	Resale Expense	AUTOZONE	33.60	
5702	Resale Expense	CENTRAL WI AUTO PARTS - NAPA	128.60	
5702	Resale Expense	HEINZEN PRINTING INC	4,427.89	
5702	Resale Expense	MARIANNA INC	(100.64)	
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	5,180.12	
5702	Resale Expense	THE DOUGLAS STEWART COMPANY	1,319.36	
5702	Resale Expense	US BANK-PCARD	5,712.81	
5707	Freight	FEDEX	75.21	
5707	Freight	HEINZEN PRINTING INC	543.37	
5708	Outgoing Freight	FEDEX	1,038.36	
5715	Freight Online Sales	US BANK-PCARD	14.57	
5821	Building and Fixtures	APPLETON LATHING CORPORATION	143,675.86	AMETA Center construction. Trade Pack #16 (Gypsum Board Assemblies) Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	BADGER HEATING & AIR CONDITIONING	425,600.00	AMETA Center construction. Two invoices. Trade Pack #26 (HVAC). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	CITY OF STEVENS POINT	25,000.00	Fire training MOU Payment
5821	Building and Fixtures	CURRENT TECHNOLOGIES INC	7,200.00	
5821	Building and Fixtures	DAIGLE BROTHERS INC	6,509.40	
5821	Building and Fixtures	DAKOTA ELECTRIC SERVICE INC	107,350.00	AMETA Center construction. Trade Pack #27 (Electrical & Low Voltage - Building). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	22,082.40	
5821	Building and Fixtures	GREGARE TILE, INC.	11,400.00	
5821	Building and Fixtures	HEARTLAND BUSINESS SYSTEMS	1,833.00	
5821	Building and Fixtures	J. H. FINDORFF & SON INC	140,259.83	AMETA Center construction. Three invoices. Trade Pack #5 (Carpentry) \$24,177.77. Trade Pack #6 (Bridge Crane) \$42,202.80. October Construction Management Fees of \$73,879.26. Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	LEWIS CONSTRUCTION, INC	11,970.95	
5821	Building and Fixtures	OMNI GLASS & PAINT, LLC	11,875.00	
5821	Building and Fixtures	RJ RASMUSSEN PLUMBING & HEATING, INC	123,058.80	AMETA Center construction. Two invoices. Trade Pack #25 (Plumbing). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	SDS PAINTING COMPANY, INC.	27,000.00	AMETA Center construction. Trade Pack #19 (Painting & Wall Coverings). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	THE BOLDT COMPANY	63,583.31	AMETA Center construction. Trade Pack #3 (Concrete Masonry Unit & Veneer). Board approved AMETA project at the 2/28/22 board meeting.
5831	Building Remodeling and Improv	EAGLE CONSTRUCTION COMPANY INC	8,400.00	
5831	Building Remodeling and Improv	FASTSIGNS 629	1,468.00	
5831	Building Remodeling and Improv	FUNKTION DESIGN STUDIO, LLC	2,896.50	
5831	Building Remodeling and Improv	HENRICKSEN & COMPANY, INC.	19,946.68	
5841	Furniture and Equipment	MOHAWK LIFTS, LLC	8,747.47	
5841	Furniture and Equipment	US BANK-PCARD	1,000.00	
5842	Computers and Comp Software	BRILLIANT MARKETING AND CONSULTING, LLC	26,433.00	Pertains to PO# 2024000125. LEAD Center AV System downpayment.
5842	Computers and Comp Software	CORDANCE OPERATIONS, LLC	24,192.00	
5842	Computers and Comp Software	EXCLAIMER	12,960.00	
5842	Computers and Comp Software	HEARTLAND BUSINESS SYSTEMS	62,256.78	Two invoices. Both invoices for IT Capital Software. Included in the FY24 board approved budget.
5842	Computers and Comp Software	MYTHICS	12,695.04	
5842	Computers and Comp Software	VANGUARD COMPUTERS, INC.	7,187.50	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	475.00	
		Total	1,963,866.80	
2105	Refund Clearing	Total Financial Aid/Student Refunds	74,732.36	
		Total Payments for November 2023	\$ 2,038,599.16	
		Capital	1,316,581.52	
		Operational	722,017.64	

## November Accepted Contract Service Agreements Meeting on December 18, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147043	Stevens Point	Wisconsin Local Governmental Units	Company Officer Academy	24	7	875.00
147044	Stevens Point	Wisconsin Local Governmental Units	Chief Officer Field Academy	16	8	1,590.00
147045	Wisconsin Rapids	Business and Industry	Heartsaver CPR/AED Adult/Child	3	8	590.00
147046	Stevens Point	Business and Industry	Advanced Skills in Excel	4	12	2,360.00
147047	Marshfield	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Leadership Lessons - The Office	2	21	456.27
147048	Wisconsin Rapids	Public Educational Institutions - Postsecondary	HS Pediatric FA/CPR	8	9	570.75
147049	Wisconsin Rapids	Business and Industry	BLS Renewal	3	16	1,490.00
147050	Marshfield	Public Educational Institutions (K-12) - s.	Heartsaver First Aid/CPR	8	6	600.00
147050	Marshfield	Public Educational Institutions (K-12) - s.	First Aid - Common Emergencies	4	5	135.00
147051	Marshfield	Public Educational Institutions (K-12) - s.	OSHA 10	10	5	1,535.00
147052	Stevens Point	Business and Industry	Security Officer Firearms Training	3	15	300.00
					<b>Total:</b>	<b>\$10,502.02</b>

## November Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - November 2023						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
766	Marshfield	Business and Industry	Coffee & Connections 2024	\$600.00	Presented	
760	Plover	Business and Industry	CPR / AED Training	\$650.00	Presented	
757	Marshfield	Business and Industry	New Employee Skills Development	\$28,700.00	Presented	
753	Marshfield	Education	OSHA 10	\$1,535.00	Accepted	
752	Marshfield	Education	First Aid/CPR/AED Training	\$735.00	Accepted	
750	Marshfield	Business and Industry	Leadership Lessons: The Office	\$250.00	Accepted	
749		Business and Industry	OSHA 30	\$4,005.00	Accepted	
746	Stratford	Education	First Aid/CPR/AED Training	\$775.00	Presented	
744	Stevens Point	Government	Chief Officer Field Academy	\$1,590.00	Accepted	
743	Stevens Point	Government	Company Fire Academy	\$875.00	Accepted	
742	Marshfield	Business and Industry	Leadership Development	\$37,000.00	Presented	
<b>TOTAL</b>				<b>\$76,715.00</b>		

**FINANCE & INFRASTRUCTURE COMMITTEE**

**Procurement of Goods and Services**

**December 18, 2023 Board Meeting**

	<u>Amount</u>	<u>Procurement Method</u>
<b><u>Procurements Requiring Board Action</u></b>		
<u>None</u>		
<b>Subtotal for Procurements Requiring Board Action</b>	<b>\$0.00</b>	
<b><u>Procurements Not Requiring Board Action</u></b>		
School of Protective and Human Services Fire Training - City of Stevens Point	25,000.00	Mandatory
<b>Subtotal for Procurements Not Requiring Board Action</b>	<b>\$25,000.00</b>	
<b><u>Procurements Approved in Budget Process Not Requiring Board Action</u></b>		
AMETA Center		
Carpentry - J. H. Findorff & Sons Inc. (Madison, WI)	24,177.77	Bid
Bridge Crane - J. H. Findorff & Sons Inc. (Madison, WI)	42,202.80	Bid
AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI)	73,879.26	RFP
HVAC - Badger Heating & Air Conditioning. LLC (Stevens Point, WI)	425,600.00	Bid
Gypsum Board Assemblies - Appleton Lathing Corp. (Neenah, WI)	143,675.86	Bid
Electrical & Low Voltage-Building - Dakota (Marshfield, WI)	107,350.00	Bid
Plumbing - Rasmussen Plumbing, Inc (Plover, WI)	123,058.80	Bid
Painting & Wall Coverings - SDS Painting Company, Inc (Stevens Point, WI)	27,000.00	Bid
Concrete Masonry & Veneer - Boldt, Inc (Appleton, WI)	63,583.31	Bid
IT Department		
Software - Heartland Business Systems, LLC (Minneapolis, MN)	62,256.78	State Contract
Stevens Point LEAD Center equipment - Brilliant Marketing and Consulting (Appleton, WI)	26,433.00	RFP
<b>Subtotal for Procurements Approved in Budget Process Not Requiring Board Action</b>	<b>\$1,119,217.58</b>	



**FINANCE & INFRASTRUCTURE COMMITTEE**

**Procurement of Goods and Services**

**December 18, 2023 Board Meeting**

	<u>Amount</u>	<u>Procurement Method</u>
<b><u>Mandatory Procurements Not Requiring Board Action</u></b>		
Lakeshore Technical College WILM expenses (Monthly)	79,592.29	Mandatory
Wig Grant Subrecipient Reimbursements		
Cenergy, Inc (Wausau, WI)	62,620.00	Mandatory
Boys & Girls Club of Portage County	33,448.75	Mandatory
Wisconsin Rapids Campus (Electric)		
Water Works & Lighting Commission (November)	25,453.85	Mandatory
<b>Subtotal for Mandatory Procurements</b>	<b><u>\$201,114.89</u></b>	
<b><u>Emergency Procurements</u></b>		
<u>None</u>		
<b>Subtotal for Emergency Procurements</b>	<b><u>\$0.00</u></b>	
<b>Grand Total</b>	<b><u><u>\$1,345,332.47</u></u></b>	

**Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.**

**BID** – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

**STATE CONTRACT** – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

**MANDATORY** – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

**FY24 Budget Notifications Made in the Month of November 2023**

<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>
<b>Fund 1 - General Fund Budget Notifications</b>						
	DMI Award for Beyond Trust		Establish budgets	38,676.00	38,676.00	-
	141544 OER Grant	State	Establish budgets	52,125.00	49,725.00	2,400.00
<b>Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
<b>Fund 3 - Capital Projects Fund Budget Notifications</b>						
	Lease payments		Adjust budgets to actuals		(663,310.00)	663,310.00
<b>Fund 4 - Debt Service Fund Budget Notifications</b>						
	Lease payments		Adjust budgets to actuals		663,310.00	(663,310.00)
<b>Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
<b>Total Budget Changes For The Month</b>				<b>90,801.00</b>	<b>88,401.00</b>	<b>2,400.00</b>



**Mid-State Technical College**  
**Budgeted Revenues, Expenditures and Changes in Fund Equity**  
**Current Budget for Fiscal Year 2024**  
as of November 30, 2023

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service	Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances	Total Current Budget		Percentage of Total Current Budget		Original Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget				
Local Government	7,141,757	-	-	-	6,998,265	-	-	-	-	-	14,140,022	20.0%	14,140,022	20.0%	14,140,022		
Student Fees	6,832,846	77,300	428,515	-	-	-	-	-	-	-	7,338,661	10.4%	7,338,661	10.4%	7,338,661		
State Aid & Grants	18,928,223	-	866,000	347,000	-	-	-	-	-	-	20,141,223	28.4%	19,273,786	28.4%	19,273,786		
Institutional	411,252	910,000	612,000	157,000	110,000	1,125,404	6,034,643	-	-	-	9,360,299	13.2%	9,226,671	13.2%	9,226,671		
Federal	4,185,727	-	6,670,450	9,001,091	-	-	-	-	-	-	19,857,268	28.0%	19,857,268	28.0%	19,857,268		
<b>Total Revenues</b>	<b>37,499,805</b>	<b>987,300</b>	<b>8,576,965</b>	<b>9,505,091</b>	<b>7,108,265</b>	<b>1,125,404</b>	<b>6,034,643</b>	<b>7,108,265</b>	<b>1,125,404</b>	<b>6,034,643</b>	<b>70,837,473</b>	<b>100.0%</b>	<b>70,837,473</b>	<b>100.0%</b>	<b>70,837,473</b>		

	General Operations & Grants		Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Total Current Budget		Percentage of Total Current Budget		Original Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget					
Salaries and Wages	19,874,181	351,057	262,890	372,760	-	284,379	-	-	-	-	21,145,267	25.0%	20,576,211	25.0%	20,576,211			
Benefits	8,034,705	105,716	788,459	172,795	-	87,704	-	-	-	-	9,189,379	10.9%	8,960,710	10.9%	8,960,710			
Current Expenditures	9,658,594	631,042	130,000	180,550	-	104,328	-	-	-	-	11,919,518	14.1%	8,568,909	14.1%	8,568,909			
Student Financial Aid & Activities	-	-	7,858,758	-	-	-	-	-	-	-	7,858,758	9.3%	7,858,758	9.3%	7,858,758			
Resale	-	-	-	-	-	807,215	-	-	-	-	5,583,360	6.6%	5,583,360	6.6%	5,583,360			
Capital Outlay	-	-	-	20,991,955	-	-	-	-	-	-	20,991,955	24.8%	5,775,250	24.8%	5,775,250			
Debt Retirement	-	-	-	-	7,843,840	-	-	-	-	-	7,843,840	9.3%	7,180,530	9.3%	7,180,530			
<b>Total Expenditures</b>	<b>37,567,480</b>	<b>1,087,815</b>	<b>9,040,107</b>	<b>21,718,060</b>	<b>7,843,840</b>	<b>1,283,626</b>	<b>5,991,149</b>	<b>7,843,840</b>	<b>1,283,626</b>	<b>5,991,149</b>	<b>84,532,077</b>	<b>100.0%</b>	<b>84,532,077</b>	<b>100.0%</b>	<b>84,532,077</b>			
<b>% of Expenditures by Fund</b>	<b>44.4%</b>	<b>1.3%</b>	<b>10.7%</b>	<b>25.7%</b>	<b>9.3%</b>	<b>1.5%</b>	<b>7.1%</b>	<b>9.3%</b>	<b>1.5%</b>	<b>7.1%</b>	<b>100.0%</b>		<b>100.0%</b>					

Changes in Fund Equity	
Budgeted Fund Equity as of 6/30/23	23,138,001
Current Revenue over Expenses	(7,002,005)
Other Sources and Uses:	
Proceeds from Debt	6,000,000
Interfund Transfers In	240,000
Interfund Transfers Out	(240,000)
Repayment of Debt	-
AMETA Center fund equity adjustment due to funding date	6,725,920
<b>Budgeted Ending Fund Equity</b>	<b>22,135,996</b>



**Mid-State Technical College**  
**Accrued Revenues, Expenditures and Changes in Fund Equity**  
**Current Actuals for the Fiscal Year 2024**  
as of November 30, 2023

YTD

41.7%

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6		
Local Government	7,094,863	-	-	-	7,085,804	-	-	-	-	-	-	-	-	14,140,022	100.3%
Student Fees	5,933,736	64,817	372,228	-	-	-	-	-	-	-	-	-	-	7,338,661	86.8%
State Aid & Grants	3,462,336	-	479,390	-	-	-	-	-	-	-	-	-	-	20,141,223	19.6%
Institutional	506,161	236,589	(500,528)	311,368	223,293	611,667	2,457,923	-	-	-	-	-	-	9,360,299	41.1%
Federal	1,014,967	-	3,101,282	8,969,294	-	-	-	-	-	-	-	-	-	19,857,268	65.9%
<b>Total Revenues</b>	<b>18,012,062</b>	<b>301,406</b>	<b>3,452,372</b>	<b>9,280,682</b>	<b>7,309,097</b>	<b>611,667</b>	<b>2,457,923</b>	<b>7,309,097</b>	<b>611,667</b>	<b>611,667</b>	<b>2,457,923</b>	<b>2,457,923</b>	<b>13,085,543</b>	<b>70,837,473</b>	<b>58.5%</b>
	<b>% of Budget Recognized</b>														
	<b>48.0%</b>														
	<b>30.5%</b>														
	<b>40.3%</b>														
	<b>97.6%</b>														
	<b>102.8%</b>														
	<b>54.4%</b>														
	<b>40.7%</b>														
	<b>58.5%</b>														

Expenditures		% of Budget Expended	
Salaries and Wages	7,570,850	157,374	94,133
Benefits	2,763,622	35,759	(43,175)
Current Expenditures	3,071,062	74,311	37,299
Student Financial Aid & Activities	-	-	3,802,746
Resale	-	-	-
Capital Outlay	-	-	7,455,521
Debt Retirement	-	-	1,176,237
<b>Total Expenditures</b>	<b>13,405,534</b>	<b>267,445</b>	<b>7,700,971</b>
	<b>35.7%</b>		
	<b>24.6%</b>		
	<b>43.0%</b>		
	<b>35.5%</b>		
	<b>15.0%</b>		
	<b>52.4%</b>		
	<b>30.8%</b>		
	<b>34.3%</b>		
Salaries and Wages	21,145,267	8,048,640	107,854
Benefits	9,189,379	2,834,529	33,985
Current Expenditures	11,919,518	3,709,084	38,798
Student Financial Aid & Activities	7,858,758	404,930	-
Resale	5,583,360	1,935,211	491,993
Capital Outlay	20,991,955	7,455,521	-
Debt Retirement	7,843,840	1,176,237	-
<b>Total Expenditures</b>	<b>84,532,077</b>	<b>28,961,967</b>	<b>672,630</b>
	<b>34.3%</b>		
	<b>30.8%</b>		
	<b>52.4%</b>		
	<b>30.8%</b>		
	<b>34.3%</b>		

**Changes in Fund Equity**

Actual Fund Equity as of 6/30/23	23,138,001
Current Revenue over Expenses	(13,694,604)
Other Sources and Uses:	
Proceeds from Debt	6,000,000
Interfund Transfers In	240,000
Interfund Transfers Out	(240,000)
Repayment of Debt	-
AMETA Center fund equity adjustment due to funding date	6,725,920
<b>Accrued YTD Fund Equity</b>	<b>22,169,317</b>

**Mid State Technical College  
Combined Balance Sheet - All Fund Types and Account Groups  
November 30, 2023**

With comparative totals for November 30, 2022

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type		Memorandum only	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Non-Aidable	Special Rev	2023-24		2022-23
<b>ASSETS AND OTHER DEBITS</b>											
Cash	6,985,675	-	7,004,306	1,354,435	1,850	2,871,167	-	-	18,017,433	\$18,022,098	
Investments	-	-	-	-	-	-	-	5,687,423	5,687,423	6,264,532	
Receivables:											
Property taxes	14,180,667	-	-	-	-	-	-	-	14,180,667	13,860,341	
Accounts receivable	3,095,863	17,897	8,505,075	-	171,543	-	-	187,243	11,977,612	3,378,773	
Due from other funds	-	269,898	-	6,419,169	-	439,294	-	341,977	7,470,338	8,863,441	
Inventories - at cost	-	-	-	-	561,408	-	-	-	561,408	521,728	
Prepaid Assets	-	-	-	-	-	-	-	-	-	-	
Other Current Assets	-	-	-	-	-	-	-	-	-	-	
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	343,413	-	-	-	343,413	353,281	
General Long Term Debt	-	-	-	-	-	-	-	-	-	-	
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 24,262,195</b>	<b>\$ 287,794</b>	<b>\$ 15,509,382</b>	<b>\$ 7,773,604</b>	<b>\$ 1,078,214</b>	<b>\$ 3,110,461</b>	<b>\$ 6,216,643</b>	<b>\$ 58,238,294</b>	<b>\$ 51,264,194</b>		

**LIABILITIES, FUND EQUITY AND OTHER CREDITS**

<b>LIABILITIES</b>										
Accounts Payable	152,693	234	387,372	-	2,571	-	-	859	543,729	\$60,491
Accrued Liabilities:										
Wages	-	-	-	-	-	-	-	-	-	(9,200)
Employee related payables	278,377	-	-	-	-	-	-	278,377	278,370	278,370
Vacation	402,605	15,088	-	-	9,594	-	-	437,849	661,816	661,816
Other current liabilities	-	-	-	-	4,521	-	-	-	4,521	4,616
Due to other funds	7,233,804	-	-	-	236,532	-	-	7,470,336	8,863,441	8,863,441
Deferred Revenues	423,331	-	-	-	-	-	-	423,331	493,456	493,456
Def Compensation Liability	-	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>8,490,809</b>	<b>15,322</b>	<b>387,372</b>	<b>-</b>	<b>253,217</b>	<b>-</b>	<b>11,422</b>	<b>9,158,142</b>	<b>10,352,990</b>	

**Fund equity and other credits**

Retained Earnings	-	-	-	-	885,961	142,259	12,922	1,041,143	1,249,161	1,249,161
Res for Prepaid Expenditures	250	3,750	-	-	-	-	-	4,000	11,040	11,040
Reserve for Self-Insurance	-	-	-	-	-	2,358,426	-	2,358,426	2,772,845	2,772,845
Reserve for Student Gov & Org	-	-	-	-	-	-	72,113	72,113	85,462	85,462
Res for Student Fin Assistance	-	-	-	-	-	-	127,954	127,954	129,040	129,040
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,430,862	6,913,136	6,920,325	6,920,325
Reserve for Capital Projects	-	-	7,680,715	-	-	-	-	7,680,715	1,081,628	1,081,628
Res for Cap Proj - Motorcycle	-	-	63,280	-	-	-	-	63,280	109,772	109,772
Reserve for Debt Service	-	-	-	-	977,435	-	-	977,435	757,391	757,391
Designated for Operations	7,737,852	150,230	-	-	-	-	-	7,888,082	7,553,659	7,553,659
Des for State Aid Fluctuations	603,420	-	-	-	-	-	-	603,420	506,546	506,546
Des for Subsequent Year	2,341,062	84,531	-	-	-	-	-	2,425,593	2,355,860	2,355,860
<b>TOTAL FUND EQUITY AND OTHER CREDITS</b>	<b>11,164,858</b>	<b>238,511</b>	<b>7,743,995</b>	<b>977,435</b>	<b>885,961</b>	<b>2,500,886</b>	<b>6,643,851</b>	<b>30,155,296</b>	<b>23,532,728</b>	

Year-to-date excess revenues(expenditures)

	4,606,528	33,962	7,378,015	6,796,169	(60,963)	609,775	(438,630)	18,924,856	17,378,476	
<b>TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>	<b>\$ 24,262,195</b>	<b>\$ 287,794</b>	<b>\$ 15,509,382</b>	<b>\$ 7,773,604</b>	<b>\$ 1,078,214</b>	<b>\$ 3,110,461</b>	<b>\$ 6,216,643</b>	<b>\$ 58,238,294</b>	<b>\$ 51,264,194</b>	

**RESOLUTION FOR  
AWARDING OF RFP #822  
AMETA Center Fiber Laser Cutting System**

WHEREAS, the College has need for a Fiber Laser Cutting System at the new AMETA Center facility;  
and

WHEREAS, the proposed system was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #822 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #822 to Amada North America, Inc. in the amount of \$378,230.00, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

**RESOLUTION FOR  
AWARDING OF RFP #823  
AMETA Center CNC Press Brake System**

WHEREAS, the College has need for a CNC Press Brake System at the new AMETA Center facility; and

WHEREAS, the proposed system was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #823 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #823 to Amada North America, Inc. in the amount of \$196,848.00, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.



## RESOLUTION FOR AWARDING OF RFP #824 AMETA Center Welders

WHEREAS, the College has need for Welders at the new AMETA Center facility; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the responses of Request For Proposal #824 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #824 to Mississippi Welders Supply Co., Inc. in the amount of \$200,812.50, commencing on December 19, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

**RESOLUTION FOR  
AWARDING OF BID #825  
AMETA™ CENTER - IRONWORKER**

WHEREAS, the college has need for an Ironworker machine at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #825 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #825 to Greenway & Associates and in the amount of \$54,895.00, commencing on December 19, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

**RESOLUTION FOR  
AWARDING OF BID #826  
AMETA™ CENTER – VERTICAL MITERING BAND SAW**

WHEREAS, the college has need for a Vertical Mitering Band Saw at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State's School of Applied Technology staff; and

WHEREAS, the bids for #826 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #826 to Greenway & Associates and in the amount of \$73,000.00, commencing on December 19, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

**RESOLUTION FOR  
AWARDING OF BID #827  
AMETA™ CENTER – HYDRAULIC SHEAR**

WHEREAS, the college has need for a Hydraulic Shear at the AMETA Center; and

WHEREAS, the proposed equipment was coordinated with, and approved by Mid-State’s School of Applied Technology staff; and

WHEREAS, the bids for #827 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #827 to Bay Verte Machinery, Inc and in the amount of \$69,865.65, commencing on December 19, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

## **Approval of Hires and Resignations of Contracted Employees December 18, 2023**

### **Resignations**

- Matt Meis (effective December 21, 2023)  
Instructor, Information Technology

### **Hires**

- n/a