

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	August 21, 2023
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:21 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

**OTHERS:** Craig Bernstein, Ashley Borchardt, Greg Bruckbauer, Kathy Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Sara Guild, Logan Hamman, Brenda Hudak, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held July 10, 2023.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Zietlow – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district’s bills for the month of July 2023 were presente. These bills totaled \$4,419,006.55 of which \$1,424,054.77 represents operational expenditures and \$2,994,951.78 represents capital expenditures. The district’s payroll for the month of July totaled \$2,341,624.41 plus \$21,588.09 for travel and miscellaneous reimbursements and \$746,025.84 in fringe benefits. The district’s bills and payroll totaled \$7,528,244.89.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146966	IT Career Exploration	\$ 1,136.28
146967	Early Language & Literacy	\$ 4,857.60
146968	ECE: Field Experience 1	\$ 4,857.60
146969	Health, Safety and Nutrition	\$ 4,857.60
146970	Fall Fire Training	\$ 150.00
146971	Heartsaver CPR AED	\$ 530.00
146972	Heartsaver First Aid/CPR	\$ 8,690.00
146973	Heartsaver First Aid/CPR	\$ 1,400.00
146974	BLS Renewal	\$ 390.00
146975	Leadership Development Strategy/Skills	\$ 4,900.00
146976	Scissor Lift Awareness	\$ 1,600.00
146977	Rough Terrain Forklift Awareness	\$ 1,600.00
146978	Articulating Manlift Awareness	\$ 1,600.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements to approve at this time.



BE IT FURTHER RESOLVED that the Mid-State Technical College Board had approved the funding of \$136,260 for the Stevens Point LEAD Center remodel from the FY2024 budgeted funds.

- d. BOND SALE: Mid-State's Bond Sale, as previously approved by the Board, was highlighted. Funds were received mid-July.
  - e. CYBER SECURITY: An overview of Mid-State cyber security practices was provided. Detailed components were reviewed in committee.
  - f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
    - a. FACULTY UPDATES: An update on Faculty hires, Faculty In-Service, and Part-Time Faculty In-Service was provided. In-Service focus was “When College Comes Third.”
    - b. START OF SEMESTER: Mid-State's semester began today. Currently the college is experiencing an increase in both headcount and FTE. Welcome activities and student demographics were highlighted.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan
    - a. EMPLOYEE ENGAGEMENT: An overview of recent employee engagement events was provided. This included Mid-State Night at the Rafter's and College-Wide In-Service.
    - b. AMETA UPDATE: Mid-State's AMETA project site work is underway. An update was provided.
    - c. MID-STATE COMMERCIAL: Mid-State's newest commercial was shared with the Board.

**J. COMMITTEE-OF-THE-WHOLE** – Richard Merdan

1. DEI TASKFORCE: Mid-State's DEI Taskforce was highlighted. Activities from FY23 were shared and plans for FY24 were outlined.

**K. DISCUSSION & ACTION**

1. GRANT AWARDED PROJECTS: A presentation of Mid-State's Grant Awarded projects was made. This included an overview of grant development and writing, progress and introduction of the grant team.

**L. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:43 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary