MID-STATE TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES

Wisconsin Rapids Campus

August 21, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:21 p.m.

B. ROLL CALL

- PRESENT: Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik
- OTHERS: Craig Bernstein, Ashley Borchardt, Greg Bruckbauer, Kathy Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Sara Guild, Logan Hamman, Brenda Hudak, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM - Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held July 10, 2023.

F. CONSENT AGENDA

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Zietlow – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of July 2023 were presente. These bills totaled \$4,419,006.55 of which \$1,424,054.77 represents operational expenditures and \$2,994,951.78 represents capital expenditures. The district's payroll for the month of July totaled \$2,341,624.41 plus \$21,588.09 for travel and miscellaneous reimbursements and \$746,025.84 in fringe benefits. The district's bills and payroll totaled \$7,528,244.89.

2. Entered into the following contracted service agreements:

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<u>Agreement #</u>	Contracted Service:	<u>Amount</u>
146966	IT Career Exploration	\$ 1,136.28
146967	Early Language & Literacy	\$ 4,857.60
146968	ECE: Field Experience 1	\$ 4,857.60
146969	Health, Safety and Nutrition	\$ 4,857.60
146970	Fall Fire Training	\$ 150.00
146971	Heartsaver CPR AED	\$ 530.00
146972	Heartsaver First Aid/CPR	\$ 8,690.00
146973	Heartsaver First Aid/CPR	\$ 1,400.00
146974	BLS Renewal	\$ 390.00
146975	Leadership Development Strategy/Skills	\$ 4,900.00
146976	Scissor Lift Awareness	\$ 1,600.00
146977	Rough Terrain Forklift Awareness	\$ 1,600.00
146978	Articulating Manlift Awareness	\$ 1,600.00

3. Approved the following procurement(s) for goods and services:

Amount <u>Company</u> <u>College Division/ Dept.</u>	<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements to approve at this time.

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G. CHAIRPERSON'S REPORT – Richard Merdan

- 1. A welcome to new member Ryan Zietlow was provided. He shared his background with the Board.
 - 2. The Fall Boards Association meeting and Legal Issues Seminar will be held October 25-28 in Pewaukee. Members interested in attending should indicate interest on the Event Attendance sheet or connect with Ms. Susa to make arrangements.
 - ACCT Leadership Congress will be held October 9-12 in Nevada. Theme is "Building a Legacy Uplifting Students and Transforming Communities". Ms. Bruski Mallek and Mr. Merdan plan to attend.
 - Future meeting dates (times unless otherwise announced: MONTHLY MEETING Monday, September 18, 2023 Wisconsin Rapids Campus

 Future meeting dates (times unless otherwise announced: Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

- 1. Campus activities were highlighted. Activities included first day of the semester, College-Wide In-Service, Foundation Alumni of the Year member and HLC Accreditation update.
- 2. Community involvement and partnership opportunities were also highlighted. Those included meeting with business partners, providing a keynote address at the Portage County Business Councils Women in Business luncheon and touring the Food & Farm Exploration Center with College Managers.
- 3. The WTCS Board and Presidents Association September 12-13.

I. COMMITTEE REPORTS

- 1. FINANCE & INFRASTRUCTURE COMMITTEE Gordon Schalow
 - a. FY24 TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
 - b. FY23 TREASURER'S REPORT: Reviewed with the Board. No questions or concerns arose.
 - c. BID #815 STEVENS POINT LEAD CENTER REMODEL: Information about and bid results for the Stevens Point LEAD Center Remodel Project were presented.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Zietlow – Yes, Bruski Mallek – Yes, Schalow – Yes, Merdan – Yes), approved the following Resolution for Awarding of Bid #815 Mid-State Stevens Point LEAD Center Remodel Project.

WHEREAS, there is need for larger more flexible academic spaces at the Stevens Point Campus and,

WHEREAS, there is community need for increased workforce development and continuing education program offerings, and

WHEREAS, the completion of this project will accommodate both needs, and

WHEREAS, the bids were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies,

BE IT RESOLVED that the Mid-State Technical College Board approves the awarding of Bid #815 to Eagle Construction in the amount of \$71,940 with the project start date of August 22, 2023 and completion date of November 10, 2023.

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BE IT FURTHER RESOLVED that the Mid-State Technical College Board had approved the funding of \$136,260 for the Stevens Point LEAD Center remodel from the FY2024 budgeted funds.

- d. BOND SALE: Mid-State's Bond Sale, as previously approved by the Board, was highlighted. Funds were received mid-July.
- e. CYBER SECURITY: An overview of Mid-State cyber security practices was provided. Detailed components were reviewed in committee.
- f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang

- a. FACULTY UPDATES: An update on Faculty hires, Faculty In-Service, and Part-Time Faculty In-Service was provided. In-Service focus was "When College Comes Third."
- b. START OF SEMESTER: Mid-State's semester began today. Currently the college is experiencing an increase in both headcount and FTE. Welcome activities and student demographics were highlighted.
- 3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE Richard Merdan
 - a. EMPLOYEE ENGAGEMENT: An overview of recent employee engagement events was provided. This included Mid-State Night at the Rafter's and College-Wide In-Service.
 - b. AMETA UPDATE: Mid-State's AMETA project site work is underway. An update was provided.
 - c. MID-STATE COMMERCIAL: Mid-State's newest commercial was shared with the Board.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

1. DEI TASKFORCE: Mid-State's DEI Taskforce was highlighted. Activities from FY23 were shared and plans for FY24 were outlined.

K. DISCUSSION & ACTION

1. GRANT AWARDED PROJECTS: A presentation of Mid-State's Grant Awarded projects was made. This included an overview of grant development and writing, progress and introduction of the grant team.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:43 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary