

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

July 10, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:09 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Lynneia Miller and Terry Whitmore

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held June 19, 2023 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Bruski mallek, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of June 2023 were presented in Exhibit D. These bills totaled \$1,980,057.84 of which \$850,375.95 represents operational expenditures and \$1,399,681.89 represents capital expenditures. The district's payroll for the month of June totaled \$1,512,631.60 plus \$21,181.61 for travel and miscellaneous reimbursements and \$627,493.74 in fringe benefits. The district's bills and payroll totaled \$4,141,364.79.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146959	Heartsaver CPR AED	\$ 595.00
146960	Essential Concepts for Health and Wellness/Group Fitness	\$ 7,500.00
146961	Lifting and Rigging	\$ 4,790.00
146962	Mobile Crane Safety	\$ 2,250.00
146963	Pyramid Model Training	\$ 3,660.00
146964	Safety Consulting	\$ 14,375.00
146965	Grant Writing	\$ 400.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements to approve at this time.

4. District Board Approval of Hires and Resignations of Contracted Staff:

- Jeremy Krause (effective July 1, 2023) – Hire; Instructor, Metal Fabrication
- Jon Geiger (effective July 1, 2023) – Hire; Instructor, Construction Electrician Apprenticeship
- Hollie Van De Loop (effective July 1, 2023) – Hire; Instructor, Cosmetology & Barber Technologist

- Gerene Taylor (effective July 1, 2023) – Hire; Instructor, Natural Science.

G. CHAIRPERSON'S REPORT – Richard Merdan

1. The Summer Boards Association meeting was held July 20-22 in Appleton. Ms. Bruski Mallek plans to attend. Anyone else interested should contact Ms. Susa to make arrangements.
2. ACCT Leadership Congress will be held October 9-12 in Nevada. Theme is “Building a Legacy – Uplifting Students and Transforming Communities”. Ms. Bruski Mallek and Mr. Merdan plan to attend.
3. Mid-State’s Board Appointment Process is complete. Ryan Zietlow was appointed to serve. His appointment will be considered by the WTCS Board later this week.
4. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING **Committee-of-the-Whole: 5:00 p.m.**
Monday, August 21, 2023 **Board Meeting: Following Committee-of-the-Whole**
Wisconsin Rapids Campus

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Campus activities were highlighted. Activities included Marshfield on Central Ribbon Cutting event, and Mid-State employee alumni event.
2. Community involvement and partnership opportunities were also highlighted. Those included meeting with the new Plover Village Administrator, new Marshfield Chamber of Commerce Executive Director and joining the UWSP Health Advisory Council.
3. The WTCS Board and Presidents Association will meet this week. Conversation will focus on the Governor’s Budget.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – In place of Gordon Schalow, Charles Spargo
 - a. TREASURER’S REPORT: No report due to year end timing.
 - b. ANTHOLOGY ERP PROJECT: An update on Mid-State’s Anthology ERP Project was provided. The project is nearing 40% complete and is on track for target completion.
 - c. OUTCOMES BASED FUNDING: An overview of Outcomes Based Funding was provided. Review of categories eligible for selection was complete along with current placement of Mid-State among the other Technical Colleges.
 - d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – In place of Are Vang, Betty Bruski Mallek
 - a. ACADEMIC PROGRAMMING: Discussion was held regarding the Dental Assistant Technical Diploma Program. This program was part of Mid-State’s product development plan and would be offered in partnership with Marshfield Health Center. The program would require no space use on campus and is supported by business/industry.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Spargo – Yes; Vang – Yes; Bruski Mallek – Yes; Schalow – Yes; Merdan – Yes) approved the Dental Assistant Technical Diploma Program as presented.
 - b. SUMMER ENROLLMENT: Highlights of Mid-State’s summer enrollment was provided. New courses were added this summer semester compared to last. FTE is seeing an increase.

3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan
 - a. ANTHOLOGY IMPLEMENTATION: An overview of Anthology implementation as it related to Human Resources and Payroll was provided.
 - b. AMETA UPDATE: Mid-State’s AMETA project site work is underway. An update was provided.
 - c. GRANT SUCCESS: Highlights of recent grant successes were shared.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

1. BOARD OFFICERS: Discussion regarding Mid-State’s 2023-2024 Board Officers was held during Committee-of-the-Whole. State Statutes require that all Wisconsin Technical College’s meet the second Monday of July for an organizational meeting. Appointed Board members were seated.

Mr. Merdan called for nominations for Chairperson. Mr. Spargo nominated Richard Merdan for Chairperson, seconded by Ms. Bruski Mallek. Mr. Merdan called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Richard Merdan, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Vice Chairperson. Ms. Bruski Mallek nominated Charles Spargo for Vice Chairperson, seconded by Mr. Merdan. Mr. Merdan called three times for other nominations. Hearing none, Mr. Merdan moved that nominations be closed and a unanimous ballot be cast for Charles Spargo, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Secretary. Mr. Spargo nominated Betty Bruski Mallek for Secretary, seconded by Mr. Merdan. Mr. Merdan called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Betty Bruski Mallek, seconded by Mr. Merdan, and unanimous upon a roll call vote.

Mr. Merdan called for nominations for Treasurer. Ms. Bruski Mallek nominated Gordon Schalow for Treasurer, seconded by Mr. Spargo. Mr. Merdan called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Gordon Schalow, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

2. BOARD COMMITTEE ASSIGNMENTS: Discussion regarding Mid-State Board Committees and District Boards Association Committees was held. Assignments for the 2023-2024 year are as follows:
Finance & Infrastructure Committee: Gordon Schalow (Chair); Charles Spargo; Vacant Position
Academic & Student Services Committee: Are Vang (Chair); Betty Bruski Mallek; Ryan Zietlow
Human Resources & External Relations Committee: Richard Merdan (Chair); Terry Whitmore; Vacant Position
Mid-State Foundation Board Liaison: Betty Bruski Mallek
3. MEETING STRUCTURE AND DELIVERY FORMAT: Discussion about possible changes to the meeting structure and delivery format was held. Two Board Advances will be held in the coming year; one with Foundation Board members.
4. TEXTBOOK AFFORDABILITY: Mid-State’s textbook affordability efforts were highlighted. Efforts to lower the overall cost and improved affordability for students remains a goal.

K. DISCUSSION & ACTION

1. No Discussion & Action was held this month.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 4:54 p.m. with a motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote.