



**BOARD OF DIRECTORS MEETING**  
June 2023

**Monday, June 19, 2023**  
Mid-State Wisconsin Rapids Campus  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

**4:15 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 17)  
**4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 27)  
**4:15 p.m.** – Human Resources & External Relations Committee; Room A203 (page 29)  
**5:00 p.m.** – **Public Hearing**; Room L133-134 (page 3)  
**Immediately Following Public Hearing – Committee-of-the-Whole**; Room L133-134 (page 32)  
**Immediately Following Committee-of-the-Whole – Board Meeting**; Room L133-134 (page 32)

***Mission:** Mid-State Technical College transforms lives through the power of teaching and learning.  
**Vision:** Mid-State Technical College is the educational provider of first choice for its communities.*

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## **PUBLIC HEARING**

**Monday, June 20, 2022**

**5:00 p.m.**

**Mid-State Wisconsin Rapids Campus Room L133-134**  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

## **AGENDA**

### **A. CALL TO ORDER – RICHARD MERDAN**

### **B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This June 19, 2023 Public Hearing of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### **C. PUBLIC HEARING**

*Wisconsin Statutes require the Mid-State Board to publish the proposed budget and to hold a Public Hearing prior to formal adoption of a budget. The purpose of this Public Hearing is to receive input from the general public. A formal budget presentation has been made to the Mid-State Board as was accessible by the general public through the public access channel. Publication of the FY24 Budget Summary and notice of this Public Hearing has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. A copy of the FY24 Budget Booklet, meeting WTCS requirements, is available upon request.*

### **D. PRESENTATION OF THE DISTRICT BUDGET**

*Vice President of Finance & Facilities Greg Bruckbauer will highlight the most significant changes encompassing the FY24 Budget. Comments from the general public are welcome.*

### **E. PUBLIC TESTIMONY**

### **F. ADJOURNMENT**

## DISTRICT BOARD OF DIRECTORS

**Monday, June 19, 2023**

**Immediately Following Committee-of-the-Whole**

**Mid-State Wisconsin Rapids Campus Room L133-134**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

## AGENDA

### A. CALL TO ORDER – RICHARD MERDAN

### B. ROLL CALL

### C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

*This June 19, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### D. OPEN FORUM – RICHARD MERDAN

*The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.*

*Ground rules regarding public comment on Board agenda item(s):*

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

### E. ACTION ON MAY 15, 2023 BOARD MEETING MINUTES (Exhibit A)

### F. ACTION ON CONSENT AGENDA

- Payment of Bills and Payroll (Exhibit B)  
*District bills for May 2023 total \$1,086,525.86 of which \$517,224.84 represents operational expenditures and \$569,301.02 represents capital expenditures. Payroll disbursements for May totaled \$1,575,093.81 plus \$21,882.41 for travel and miscellaneous reimbursements, and \$631,289.86 in fringe benefits, for a total payroll disbursement of \$2,228,266.08. Administration recommends approval of the payment of these obligations totaling \$3,314,791.94.*

- Contracted Service Agreements (Exhibit C)  
*The District has entered into seven contracted service agreements totaling \$19,771.82. The individual contracts are available for review upon request. Administration recommends approval of these contracts.*
- Procurements for Goods and Services (Exhibit D)  
*Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.*
- District Board Approval of Hires and Resignations of Contracted Staff (Exhibit N)  
*Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.*

**G. CHAIRPERSON'S REPORT – RICHARD MERDAN**

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

**H. FOUNDATION REPORT – DR. KAREN BRZEZINSKI & MICKI DIRKS-LUEBBE**

**I. PRESIDENT'S REPORT – DR. SHELLY MONDEIK**

- Campus Activities
- Community Involvement
- WTCS Updates
- WTCS Presidents Association Activities

**J. COMMITTEE REPORTS**

- Finance & Infrastructure Committee – Gordon Schalow
  - a. Review of Consent Agenda Items
  - b. Treasurer's Report
  - c. Mid-State Technical College FY24 Budget Resolution (Exhibit H)
  - d. Mid-State Three-Year Facilities Plan Review
  - e. Resolution Authorizing Acquisition of Equipment and Execution of Lease-Purchase Documents (Exhibit I)
  - f. Informational Items
    1. Bond Rating Update
    2. Finance Implications for Topics in Other Committees
- Academic & Student Services Committee – Are Vang

- a. Review of Consent Agenda Items
- b. Informational Items
  - 1. Meat Cutting and Butchery Certificate Completers
  - 2. K-12 and University Partner Meeting

- Human Resources & External Relations Committee – Richard Merdan
  - a. Review of Consent Agenda Items
  - b. Informational Items
    - 1. Retiree Reception
    - 2. AMETA Update

**K. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN**

- HLC Accreditation Sustainability Plan Update

**L. DISCUSSION & ACTION – RICHARD MERDAN**

- Opportunity Development Center (ODC) Graduation – Dr. Chris Severson  
*In Fall 2022 and Spring 2023, Mid-State welcomed Adults with Disabilities in collaboration with ODC to the Stevens Point Campus for classes. We celebrated the success of the students at a graduation ceremony with their family and Mid-State staff and faculty on May 19.*

**M. CLOSED SESSION – RICHARD MERDAN**

*The Board will entertain a motion to convene to closed session, under Sections 19.85(1)(c), Wisconsin Statutes, to discuss the President's Evaluation. The Board may take action in closed session.*

*Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate.*

**N. ADJOURNMENT – RICHARD MERDAN**

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	May 15, 2023
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:01 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Terry Whitmore and Dr. Shelly Mondeik

**EXCUSED:** Lynneia Miller and Are Vang

**OTHERS:** Sue Akey, Greg Bruckbauer, Dr. Karen Brzezinski, Debby Brunett, Deb Crownhart, Ed Crownhart, Dr. Bobbi Damrow, Logan Hamman, Dr. Mandy Lang, John Mehan, Natasha Miller, Brad Russell, Olivia Schultz, Dr. Chris Severson, Dr. Deb Stencil, and Angie Susa

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, approved minutes from the board meeting held April 17, 2023 as presented.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Schalow – Yes, Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of April 2023 were presented in Exhibit B. These bills totaled \$825,277.23 of which \$494,480.22 represents operational expenditures and \$330,797.01 represents capital expenditures. The district's payroll for the month of April totaled \$1,501,738.26 plus \$16,662.04 for travel and miscellaneous reimbursements and \$625,203.12 in fringe benefits. The district's bills and payroll totaled \$2,968,880.65.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146943	Small Business Start Up Sprint	\$ 4,288.00
146944	The Power of Play	\$ 960.00
146945	Team Building	\$ 3,900.00
146946	BLS Skills Test for Online Course	\$ 750.00
146947	Heartsaver CPR/AED Adult/Child	\$ 700.00
146948	Strategic Planning Assistance	\$ 2,400.00
146949	Digital Media Marketing	\$ 880.00
146950	ARES Simulator Train the Trainer	\$ 800.45
146951	Ergonomic Awareness	\$ 460.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements to approve at this time.

4. District Board Approval of Hires and Resignations of Contracted Staff:

- Sarah Chojnacki (effective June 30, 2023) – resignation
- Jennifer Klicka (effective June 30, 2023) – resignation

**G. CHAIRPERSON'S REPORT** – Richard Merdan

1. Ms. Vang asked to be excused.
2. The Spring Boards Association meeting was held April 20-22 at Gateway Technical College in Kenosha. Ms. Bruski Mallek, Mr. Merdan and Mr. Spargo attended. Comments from sessions attended were provided as well as an update on Association dues for the coming year.
3. ACCT Leadership Congress will be held October 9-12 in Nevada. Theme is “Building a Legacy – Uplifting Students and Transforming Communities”. Ms. Bruski Mallek and Mr. Merdan plan to attend. Those interested in attending should contact Ms. Susa to make arrangements.
4. Mid-State’s Board Appointment Process is underway. Positions available include Employer and Elected Official.
5. Future meeting dates (times unless otherwise announced):

<b>MONTHLY MEETING</b> Monday, June 19, 2023 Wisconsin Rapids Campus	<b>Public Hearing:</b> 5:00 p.m. <b>Committee-of-the-Whole:</b> Following Public Hearing <b>Board Meeting:</b> Following Committee-of-the-Whole
<b>MONTHLY MEETING</b> Monday, July 10, 2023 Wisconsin Rapids Campus	<b>Committee-of-the-Whole:</b> 5:00 p.m. <b>Board Meeting:</b> Following Committee-of-the-Whole

**H. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Dr. Mondeik recognized four Mid-State retirees. Sue Akey, Ed Crownhart, Dr. Deb Krause, and Dr. Deb Stencil. She highlighted their careers and allowed each an opportunity to address the Board.
2. Campus activities were highlighted. Activities included Phi Theta Kappa Induction Ceremony, Special Budget Meeting, APEX Thank You Event, Admit Day, Accreditation Visit, Student Leadership Event, and Retiree Reception.
3. Community involvement and partnership opportunities were also highlighted.
4. The WTCS Board and Presidents Association will meet this week. Presidents Association Annual Planning Meeting will be held June 8-9.

**I. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
  - a. TREASURER’S REPORT: Following discussion, no questions or concerns were presented.
  - b. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A; AND SETTING THE SALE: Presentation of the authorizing issuance was made by representatives from Baird, Inc. The College is currently at a Aa1 Moody’s rating.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Schalow – Yes, Merdan – Yes), approved the resolution contained below, as presented.

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$4,560,002 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$410,333 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$1,000,000 for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus; and in the amount of \$29,665



for the public purpose of paying the cost of site improvements (collectively, the "Project"); and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,560,002 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$410,333 for the public purpose of paying the cost of building remodeling and improvements projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,000,000 for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$29,665 for the public purpose of paying the cost of site improvements; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual, irrevocable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin Rapids Daily Tribune, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B, C and D (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall

certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$6,000,000.

Adopted, approved and recorded May 15, 2023.

- c. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES; SERIES 2023A: Due to timing and closing in recognition of Juneteenth, the Parameter Resolution will provide ability for Mid-State's Vice President of Finance & Facilities to conduct the colleges business.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Schalow – Yes, Spargo – Yes, Merdan – Yes), approved the resolution contained below, as presented.

WHEREAS, on May 15, 2023, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$4,560,002 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$410,333 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$1,000,000 for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus; and in the amount of \$29,665 for the public purpose of paying the cost of site improvements (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin Rapids Daily Tribune giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes to finance acquiring movable equipment and building remodeling and improvement projects;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President of Finance and Facilities (the "Authorized Officer") of the District the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000). The purchase price to be paid to the District for the Notes shall not be less than 98.00% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the District by the Purchaser shall not exceed 2.00% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 1.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, if any, payable by the Purchaser or the District.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2023A"; shall be issued in the aggregate principal amount of up to \$6,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Notes shall not exceed \$6,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$6,000,000.

Date	Principal Amount
March 1, 2024	\$680,000
March 1, 2025	480,000
March 1, 2026	505,000
March 1, 2027	530,000
March 1, 2028	560,000
March 1, 2029	585,000
March 1, 2030	615,000
March 1, 2031	650,000
March 1, 2032	680,000
March 1, 2033	715,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2023, or on such other date as set forth in the Approving Certificate. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2023 through 2033 in such amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2023 shall be the total amount of debt service due on the Notes in the years 2023 and 2024; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2023.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2023 as set forth in the schedule to be attached to the Approving Certificate labeled as Schedule III.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally

accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2023A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in

existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay,

Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners: Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Secretary's office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) Expiration of the petition period provided for under Section 67.12(12)(e)5, Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Authorizing Resolution for the issuance of the Notes to finance the acquisition of movable equipment and to finance building remodeling and improvement projects;

(b) Approval of the Wisconsin Technical College System Board (the "State Board") is obtained for any project to be financed with the Notes for which such approval is required; and

c) Approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes.

Upon his approval of the terms of the Notes, as evidenced by the execution of the Approving Certificate, the Authorized Officer is authorized to execute the Proposal providing for the sale of the Notes to the Purchaser. The Notes shall not be issued or delivered until this approval is obtained and the referendum petition period expires as provided in (a) above and State Board approval has been obtained as provided in (b) above.

Section 17. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 19. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions



hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded May 15, 2023.

- d. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING: Mid-State utilizes a three-step budget approval process. Step one was completed as the College's Executive Leadership Team presented to the Finance & Infrastructure Committee details plans for the upcoming year, Step two is to publish the budget summary and notice of Public Hearing, which is contained in the following resolution and Step three is to hold the Public Hearing in June.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote (Bruski Mallek – Yes, Schalow – Yes, Spargo – Yes, Whitmore – Yes, Merdan – Yes), approved the resolution contained below, as presented.

BE IT HEREBY RESOLVED that authority be given to the administration of Mid-State Technical College to publish, at least fifteen days prior to the Public Hearing, the Budget Summary and Notice of Public Hearing for Mid-State Technical College for 2023-24, with an expenditure budget totaling \$64,493,728 as required by Section 65.90(3) of Wisconsin Statutes. The Public Hearing will be held on June 19, 2023, at the time and place published in the public notice.

- e. ADVANCED MANUFACTURING, ENGINEERING TECHNOLOGY, AND APPRENTICESHIP (AMETA) CENTER EQUIPMENT BUDGET: Details of the AMETA equipment budget were presented and discussed during Committee. Grants provided assistance in meeting budget.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote (Schalow – Yes, Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the Advanced Manufacturing, Engineering Technology, and Apprenticeship Center equipment budget as presented.

- f. AMETA CENTER SECURITY SYSTEM RFP #812 RESULTS: RFP #812 for AMETA Center Door Security and Camera Surveillance was discussed. One bid was received.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote (Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Schalow – Yes, Merdan – Yes), approved the following Resolution for Awarding of RFP #812 Mid-State AMETA Center Door Security and Camera Surveillance:

WHEREAS, the new AMETA Center facility needs proper security surveillance and access control; and

WHEREAS, the responses of Requests for Proposal #812 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #812 to Systems Technologies, Inc. in the amount of \$128,567.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approves the funding of \$128,567 for the AMETA Center security and surveillance system from the Department of Administration, Division of Enterprise Operations, ARPA State Recovery Funds Grant.

- g. AMETA CENTER TECHNOLOGY AND CONTENT RELATED TO THE COMMUNITY ENGAGEMENT ROOMS AND ATRIUM RFP #813 RESULTS: RFP #813 for AMETA Technology was discussed. Three bids were received and scored. Administration recommends contract award to Brilliant Marketing and Consulting, LLC.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote Whitmore – Yes, Bruski Mallek – Yes, Schalow – Yes, (Spargo – Yes, Merdan – Yes), approved the following Resolution for Awarding of RFP #813 AMETA Center Technology and Content related to the Community Engagement Rooms and Atrium:

WHEREAS, for our new AMETA Center, we have a need for technology that will accommodate two new Community Engagement Rooms (CERs), a video wall, and the content for 30 donar stories to be played on the video wall, and

WHEREAS, the responses of Requests For Proposal #813 were submitted, documented, opened, recorded and score in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #813 to Brilliant Marketing and Consulting, LLC, and in the contract amount of \$577,817.30, commencing on May 16, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approves the funding of \$577,817.30 for the AMETA Center Technology and Content related to the Community Engagement Rooms and Atrium from the Department of Administration, Division of Enterprise Operations, ARPA State Recovery Funds Grant.

- h. SEVENTS POINT CAMPUS LINK RELOCATION RFP #814 RESULTS: Bids received for the Stevens Point Campus LiNK Relocation RFP were discussed. Five bids were received and scored. Administration recommends contract award to Boldt Construction.

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a roll call vote (Bruski Mallek – Yes, Schalow – Yes, (Spargo – Yes, Whitmore – Yes, Merdan – Yes), approved the following Resolution for Awarding of RFP #814 Mid-State Stevens Point LiNK Relocation and Remodel Project:

WHEREAS, the location of the project will improve the visibility and ease of finding the LiNK, and

WHEREAS, the size and shape of the project site will improve the college's ability to serve students, and

WHEREAS, this project will enhance student success; and

BE IT RESOLVED that the Mid-State Technical College Board approves the awarding of Bid #814 to Boldt Construction in the amount of \$124,684.

BE IT FURTHER RESOLVED that the Mid-State Technical Collee Board had approved the funding of \$143,073 for the Stevens Point LiNK relocation and remodel from the FY2024 budgeted funds.

- i. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – In place of Are Vang, Betty Bruski Mallek
  - a. PHI THETA KAPPA: Highlights of Mid-State’s Phi Theta Kappa Chapter, areas of focus and future projects were provided.
  - b. FY23 OUT-OF-STATE TUITION REMISSION ANNUAL SUMMARY: No tuition was remitted during the 2022-2023 year.
  - c. FY24 OUT-OF-STATE TUITION REMISSION ANNUAL REQUEST: No out-of-state tuition remission for 2023-2024 will be requested.
  - d. STUDENT HEADCOUNT: Information about the student headcount increase for 2022-2023 was shared. Mid-State is up over 20% in headcount this year and will serve over 8,000 students.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan
  - a. WORK FROM HOME PROGRAM: An update on Mid-State’s Work From Home program was provided. The college plans to continue the program as is for next year.
  - b. AMETA UPDATE: Mid-State’s AMETA project site work is underway. A video rendering of the facility was shared.
  - c. WATG UPDATE: Mid-State submitted for six workforce advancement training grants to support area employers. An updated on the projects for consideration was provided.

**J. COMMITTEE-OF-THE-WHOLE** – Richard Merdan

1. No Committee-of-the-Whole meeting was held.

**K. DISCUSSION & ACTION**

1. STUDENT AMBASSADOR: Mid-State Technical College 2023 District Student Ambassador Olivia Schultz joined the Board to share her story and perspective as a Mid-State Student.

**L. CLOSED SESSION** – Richard Merdan

The Board will entertain a motion to convene to closed session, under Section 19.85(1)€<sup>1</sup>, Wisconsin Statutes, for the following purposes:

- To deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (to discuss possible leasing of property)

Following Closed Session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate.

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a roll call vote, unanimously approved convening in closed session at 6:19 p.m. as announced by Mr. Merdan.

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a roll call vote, unanimously approved reconvening in open session at 6:41 p.m.

**M. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:41 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote.

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Lynneia Miller, Secretary

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Angela R. Susa

## Paid Invoice Listing May 2023

Account	Descr	Name	Sum Amount	Notes
2102	Accounts Payable-Other	WYSOCKI PRODUCE FARMS, INC.	6,240.00	
2106	Accrued Encumbrances	CDW GOVERNMENT INC	5,184.83	
2107	Accounts Payable-Bookstore	DIGICOPY INC	6,248.50	
4256	WI Higher Education Grants	GRANT LOAN REFUND MONITOR	4,380.00	
4692	Scholarship Revenue	MID-STATE TECHNICAL COLLEGE FOUNDATION	500.00	
5201	Travel - Meeting Expenses	James C. DuCanto, M.D.	704.64	
5201	Travel - Meeting Expenses	MID-STATE TECHNICAL COLLEGE FOUNDATION	600.00	
5203	Mileage	BRIAN D LITZA	117.90	
5203	Mileage	James C. DuCanto, M.D.	208.29	
5203	Mileage	MERDAN, RICHARD	440.16	
5204	Meals	BRIAN D LITZA	28.00	
5204	Meals	ROCKMAN'S CATERING	4,518.99	
5212	Tuition Reimbursement	AMERICAN COLLEGE OF EDUCATION, INC.	825.00	
5212	Tuition Reimbursement	MARQUARD, REBECCA	179.00	
5212	Tuition Reimbursement	MID-STATE TECHNICAL COLLEGE	466.68	
5213	Dues_Memberships_Subscriptions	COUNCIL FOR HIGHER ED ACCREDITATION	760.00	
5213	Dues_Memberships_Subscriptions	HIGHER LEARNING COMMISSION	3,359.66	
5213	Dues_Memberships_Subscriptions	James C. DuCanto, M.D.	1,335.00	
5213	Dues_Memberships_Subscriptions	MARSHFIELD ROTARY CLUB	141.00	
5213	Dues_Memberships_Subscriptions	WI ASSOCIATION OF COLLEGE STORES	100.00	
5230	Instructional Supplies	ADVANCED TOOLING, INC.	321.84	
5230	Instructional Supplies	AIRGAS USA LLC	232.42	
5230	Instructional Supplies	Foodservice Distributor	611.21	
5230	Instructional Supplies	GRAINGER INC	210.38	
5230	Instructional Supplies	HAAS FACTORY OUTLET LLC	723.18	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	489.60	
5230	Instructional Supplies	MSC INDUSTRIAL SUPPLY INC	2,802.20	
5230	Instructional Supplies	SMITH BROS MEATS, INC.	21.99	
5230	Instructional Supplies	ULTRASOURCE, LLC	14.81	
5230	Instructional Supplies	UW PROVISION COMPANY, INC.	573.43	
5230	Instructional Supplies	WINSUPPLY OF WISCONSIN RAPIDS CO #286	143.20	
5231	Noninstructional Supplies	1ST AYD CORP	131.92	
5231	Noninstructional Supplies	AIRGAS USA LLC	522.66	
5231	Noninstructional Supplies	BATTERIES PLUS	90.09	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	532.24	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	1,201.15	WIG Payment
5231	Noninstructional Supplies	BRILLIANT MARKETING AND CONSULTING, LLC	216.00	
5231	Noninstructional Supplies	CITY OF MARSHFIELD	67.14	
5231	Noninstructional Supplies	DCS NETLINK	675.00	
5231	Noninstructional Supplies	GOTTA GO RENTALS LLC	200.00	
5231	Noninstructional Supplies	HEARTLAND BUSINESS SYSTEMS	178.80	
5231	Noninstructional Supplies	MORAIN PARK TECHNICAL COLLEGE	100.00	
5231	Noninstructional Supplies	MSC INDUSTRIAL SUPPLY INC	73.72	
5231	Noninstructional Supplies	NASSCO, INC.	2,077.96	
5231	Noninstructional Supplies	O'REILLY AUTOMOTIVE INC	4.49	
5231	Noninstructional Supplies	RAPIDS AWARDS N MORE, LLC	162.50	
5231	Noninstructional Supplies	ROCK OIL REFINING INC	45.00	
5231	Noninstructional Supplies	ROWE FLORAL, INC.	306.00	
5231	Noninstructional Supplies	THE NATIONAL WWII MUSEUM, INC.	100.00	
5231	Noninstructional Supplies	ULTRASOURCE, LLC	160.79	
5231	Noninstructional Supplies	UW PROVISION COMPANY, INC.	575.24	
5231	Noninstructional Supplies	VICTORIA VAUGHN	206.21	
5231	Noninstructional Supplies	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	408.00	
5231	Noninstructional Supplies	WESTERN TECHNICAL COLLEGE	175.00	
5232	Minor Equipment	SMITH BROS MEATS, INC.	899.99	
5232	Minor Equipment	TRIMARK MARLINN, LLC	25,405.67	3 invoices pertaining to PO# 2023000253. This is equipment purchased with the Meat Talent Grant.

Paid Invoice Listing May 2023

Account	Descr	Name	Sum Amount	Notes
5234	Postage	UNITED MAILING SERVICE INC	3,320.78	
5271	Advertising_Promotions	6 AM MARKETING, INC.	5,000.00	
5271	Advertising_Promotions	ADAMS-FRIENDSHIP TIMES REPORTER	507.50	
5271	Advertising_Promotions	AQUA SKIERS, INC.	500.00	
5271	Advertising_Promotions	CREATE PORTAGE COUNTY, INC.	500.00	
5271	Advertising_Promotions	LA CROSSE GRAPHICS INC	2,343.80	
5271	Advertising_Promotions	MEDIAWORKS WI LLC	5,900.00	
5271	Advertising_Promotions	MID-STATE TECHNICAL COLLEGE FOUNDATION	1,200.00	
5271	Advertising_Promotions	MISSION WISCONSIN, LLC	594.72	WIG Payment
5271	Advertising_Promotions	NICOLET PROMOTIONS INC	27.50	
5271	Advertising_Promotions	PORTAGE COUNTY BUSINESS COUNCIL INC	750.00	
5271	Advertising_Promotions	QUALITY PLUS PRINTING	475.00	
5271	Advertising_Promotions	WISCONSIN ASSOC OF AGRICULTURAL EDUCATOR	30.00	
5281	Repairs	COUNTRY SPORTS INC	439.05	
5281	Repairs	DUO SAFETY LADDER CORPORATION	292.46	
5283	Building Repair	AIR FILTRATION SPECIALISTS LLC	380.72	
5283	Building Repair	CURRENT TECHNOLOGIES INC	1,490.26	
5283	Building Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	746.89	
5283	Building Repair	QUALITY DOOR & HARDWARE INC	65.00	
5283	Building Repair	SDS PAINTING COMPANY, INC.	2,350.00	
5283	Building Repair	SHERWIN-WILLIAMS CO	311.40	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	9,941.99	
5284	Grounds Repair	APPLIED INDUSTRIAL TECHNOLOGIES	78.95	
5284	Grounds Repair	CURRENT TECHNOLOGIES INC	339.80	
5284	Grounds Repair	HORST DISTRIBUTING INC	1,051.30	
5284	Grounds Repair	PREMIER POND SERVICES INC	8,983.79	
5301	Professional Academic Contract	MID-STATE TECHNICAL COLLEGE	2,468.14	
5351	Other Contracts and Services	AIR DEMAND, LLC	1,003.52	
5351	Other Contracts and Services	ASPIRUS MEDICAL GROUP, INC.	26.50	
5351	Other Contracts and Services	BLUE HOUSE CAKERY	1,137.56	
5351	Other Contracts and Services	BRIAN D LITZA	530.00	
5351	Other Contracts and Services	BRILLIANT MARKETING AND CONSULTING, LLC	746.25	
5351	Other Contracts and Services	CAP SERVICES INC	33.05	WIG Payment
5351	Other Contracts and Services	CARLSON DETTMANN CONSULTING	550.00	
5351	Other Contracts and Services	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	250.00	
5351	Other Contracts and Services	CHAT-R-BOX RESTAURANT AND CATERING	1,375.00	
5351	Other Contracts and Services	CoAEMSP	2,200.00	
5351	Other Contracts and Services	DCS NETLINK	76.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	5,829.30	
5351	Other Contracts and Services	FOUNDATION PARTNERS, LLC	2,745.00	
5351	Other Contracts and Services	GROUNDS DETAIL SERVICE LLC	6,659.84	
5351	Other Contracts and Services	HIRERIGHT LLC	515.88	
5351	Other Contracts and Services	HealthCheck360	1,279.98	
5351	Other Contracts and Services	James C. DuCanto, M.D.	1,000.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	54,035.45	WILM monthly charges.
5351	Other Contracts and Services	LAURIE LAWRENCE	1,443.75	
5351	Other Contracts and Services	MRM CONSULTING, LLC	7,500.00	
5351	Other Contracts and Services	PER MAR SECURITY SERVICES	388.54	
5351	Other Contracts and Services	PIEPER ELECTRIC, INC.	1,260.00	
5351	Other Contracts and Services	PROFESSIONAL INTERPRETING ENTERPRISE	640.00	
5351	Other Contracts and Services	SERVICE MOTOR COMPANY INC	8.12	
5351	Other Contracts and Services	SHRED IT	66.00	
5351	Other Contracts and Services	SPECTRUM BUSINESS	178.12	
5351	Other Contracts and Services	SPRANGER, SHELLY	360.00	
5351	Other Contracts and Services	STAFFWORKS GROUP	6,675.91	
5351	Other Contracts and Services	STERICYCLE INC	110.52	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,105.00	
5351	Other Contracts and Services	STUTZMAN, FRED	1,425.00	
5351	Other Contracts and Services	THE LANDSCAPERS LLC	3,774.01	

Paid Invoice Listing May 2023

Account	Descr	Name	Sum Amount	Notes
5351	Other Contracts and Services	TRUGREEN	2,769.00	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	94.00	
5351	Other Contracts and Services	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	100.00	
5351	Other Contracts and Services	WI ASSOC FOR EDUCATION & REHABILITATION	3,263.50	
5351	Other Contracts and Services	WI DEPT OF JUSTICE	950.00	
5351	Other Contracts and Services	WNA SERVICES CO	85.00	
5351	Other Contracts and Services	WOOD COUNTY HIGHWAY DEPT	2,419.76	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	300.00	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	1,914.60	
5353	Professional Fees	Boardman & Clark LLP	2,307.00	
5353	Professional Fees	WISCONSIN MEDIA	990.81	
5357	Software maint annual agreemen	6 AM MARKETING, INC.	50,000.00	3 separate invoices for commercials, all under \$25k
5357	Software maint annual agreemen	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	379.67	WIG Payment
5357	Software maint annual agreemen	MISSION WISCONSIN, LLC	23,000.00	WIG Payment
5357	Software maint annual agreemen	ZUMASYS, INC.	61.27	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	12,916.67	
5419	Facilities Rental	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,500.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,219.62	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,803.85	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	23,333.54	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	4,733.31	
5453	Sewer_Water	MARSHFIELD UTILITIES	606.00	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,461.88	
5454	Heat	BLUE EDGE ENERGY LLC	729.48	
5454	Heat	DIRECT ENERGY MARKETING, INC	13,966.58	
5454	Heat	WE ENERGIES	4,562.71	
5454	Heat	WI PUBLIC SERVICE CORP	1,183.74	
5455	Telephone	AT&T	979.25	
5455	Telephone	CONCORD TECHNOLOGIES	100.06	
5455	Telephone	FRONTIER NORTH INC	3,625.32	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	2,505.74	
5455	Telephone	US CELLULAR	1,718.07	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	43.00	
5456	Garbage Pickup	GFL ENVIRONMENTAL	18.50	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	1,921.97	
5501	Student Activity_Club Expense	CHAT-R-BOX RESTAURANT AND CATERING	520.00	
5501	Student Activity_Club Expense	KJENTVET, GARRIK	153.44	
5501	Student Activity_Club Expense	KRONSTEDT, LESLIE	25.00	
5501	Student Activity_Club Expense	NORTHCENTRAL TECHNICAL COLLEGE	1,291.20	
5501	Student Activity_Club Expense	OSOWSKI BRITTNEY	25.00	
5501	Student Activity_Club Expense	PILLER, JALYNN	25.00	
5650	Graduation Expense	BRICKHOUSE SCHOOL SERVICES	5,753.64	
5650	Graduation Expense	SOUNDWORKS SYSTEMS INC	14,175.35	
5654	Project Participant Cost	ARROW ACADEMY, INC.	800.00	
5654	Project Participant Cost	AUTO SELECT OF STEVENS POINT	500.00	
5654	Project Participant Cost	CRANBERRY HAUS, LLC	500.00	
5654	Project Participant Cost	NATIONAL MANAGEMENT, LLC	394.04	
5654	Project Participant Cost	SPECTRUM BUSINESS	99.98	
5654	Project Participant Cost	WI DEPT OF TRANSPORTATION	85.00	
5654	Project Participant Cost	WI PUBLIC SERVICE CORP	326.99	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	10,572.55	WIG Payment
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	19,912.60	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	1,489.21	WIG Payment
5655	Sub Recip Wage and Fringe Pays	MISSION WISCONSIN, LLC	10,700.00	WIG Payment
5662	Indirect Expense	CAP SERVICES INC	152.23	WIG Payment
5699	Other Expenditures	MBS SERVICE COMPANY INC	740.55	
5701	Books Resale	LABYRINTH LEARNING	58.08	

Paid Invoice Listing May 2023

Account	Descr	Name	Sum Amount	Notes
5701	Books Resale	MBS SERVICE COMPANY INC	6,372.73	
5701	Books Resale	MCGRAW-HILL LLC	1,872.00	
5701	Books Resale	REDSHELF, INC	6,276.29	
5702	Resale Expense	AUTOZONE	74.74	
5702	Resale Expense	MADA EMB & SCREEN PRINTING	6,004.40	
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	2,770.78	
5707	Freight	FEDEX	137.11	
5708	Outgoing Freight	FEDEX	463.96	
5821	Building and Fixtures	ADAMS COUNTY FIRE DISTRICT	25,000.00	Training Center MOU payment
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	21,098.67	
5821	Building and Fixtures	FSS BUSINESS SYSTEMS, INC.	67,985.29	AMETA Center construction. AMETA Center project was approved at the 2/28/22 board meeting.
5821	Building and Fixtures	J. H. FINDORFF & SON INC	182,666.30	Construction management fees for the AMETA Center. AMETA Center project was approved at the 2/28/22 board meeting.
5831	Building Remodeling and Improv	PIEPER ELECTRIC, INC.	3,060.00	
5831	Building Remodeling and Improv	WINDOW ENHANCEMENTS, LLC	561.00	
5833	Capital Repairs & Replacements	KULP'S OF STRATFORD LLC	9,413.00	
5841	Furniture and Equipment	APPLIED CIM TECHNOLOGIES, INC.	15,405.25	
5841	Furniture and Equipment	COUNTRY SPORTS INC	5,049.00	
5841	Furniture and Equipment	POWER PAC INC	12,268.00	
5842	Computers and Comp Software	AE BUSINESS SOLUTIONS	51,122.18	Office 365 backup subscription. This was included in the FY23 board approved budget.
5842	Computers and Comp Software	BRILLIANT MARKETING AND CONSULTING, LLC	15,667.22	
5842	Computers and Comp Software	HEARTLAND BUSINESS SYSTEMS	12,580.00	
5842	Computers and Comp Software	LAKESHORE TECHNICAL COLLEGE	1,598.33	
5842	Computers and Comp Software	PARAGON DEVELOPMENT SYSTEMS INC	24,208.96	
5842	Computers and Comp Software	PATCH MY PC, LLC	9,000.00	
5842	Computers and Comp Software	SALESFORCE.COM, INC.	66,981.00	Salesforce. Included in the FY23 board approved budget.
5842	Computers and Comp Software	SOUNDWORKS SYSTEMS INC	5,931.70	
5843	Noncapitalized Expenditures	COUNTRY SPORTS INC	22,545.00	
5843	Noncapitalized Expenditures	POWER PAC INC	17,076.00	
5843	Noncapitalized Expenditures	SHERWIN-WILLIAMS CO	84.12	
		Total	\$ 1,064,769.12	
2105	Refund Clearing	Total Financial Aid/Student Refunds	21,756.74	
		Total Payments for May 2023	\$ 1,086,525.86	
		Capital	569,301.02	
		Operational	517,224.84	

## May Accepted Contract Service Agreements

Meeting on June 19, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146952	Stevens Point	Business and Industry	Blood Draw Refresher	3	3	\$649.00
146953	Wisconsin Rapids	Business and Industry	Lifting and Rigging	8	11	\$2,790.00
146954	Wisconsin Rapids	Business and Industry	Mobile Crane Safety	12	10	\$2,500.00
146955	Marshfield	Business and Industry	Improving Communication Skills	4	15	\$1,090.00
146956	Stevens Point	Business and Industry	Excel Training - Intermediate Apps	18	16	\$7,262.82
146957	Multi-Business	Business and Industry	Medication Assistant	112	6	\$3,000.00
146958	Stevens Point	Business and Industry	Forklift Train the Trainer	8	8	\$2,480.00
					<b>Total:</b>	<b>\$19,771.82</b>

## May Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - May 2023						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
567	Marshfield	Business and Industry	Leadership Development	\$7,850.00	Presented	
565	Wausau	Business and Industry	Remote - Pop Culture Leadership	\$1,449.00	Presented	
564	Wausau	Business and Industry	Remote - Cookie Decorating	\$2,849.00	Presented	
563	Rosholt	Business and Industry	AED/CPR	\$545.00	Presented	
562	Stevens Point	Business and Industry	AED/CPR	\$595.00	Presented	
560	Stevens Point	Business and Industry	2023 Fuse Your Future - Summer Program 2	\$15,500.00	Presented	
557	Stevens Point	Business and Industry	Teen Leader Development 2023/2024	\$165.00	Draft	
556	Stevens Point	Business and Industry	LPC 23/24	\$165.00	Draft	
548	Wisconsin Rapids	Business and Industry	Lifting and Rigging	\$7,450.00	Accepted	
547	Wisconsin Rapids	Business and Industry	Mobile Crane Spring/Fall 2023	\$4,350.00	Accepted	
<b>TOTAL</b>				<b>\$40,918.00</b>		



**FINANCE & INFRASTRUCTURE COMMITTEE**  
**Procurement of Goods and Services**  
**June 19, 2023 Board Meeting**

	<u>Amount</u>	<u>Procurement Method</u>
<b><u>Procurements Requiring Board Action</u></b>		
<u>None</u>		
<b>Subtotal for Procurements Requiring Board Action</b>	<b>\$0.00</b>	
<b><u>Procurements Not Requiring Board Action</u></b>		
Applied Technology, Agribusiness Trimark Marlinn, LLC (Chicago, IL)	25,405.67	State Contract
School of Protective & Human Services Training Equipment - Adams County Fire District	25,000.00	Mandatory
<b>Subtotal for Procurements Not Requiring Board Action</b>	<b>\$50,405.67</b>	
<b><u>Procurements Approved in Budget Process Not Requiring Board Action</u></b>		
AMETA Center AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI)	182,666.30	RFP
Aluminum Casework - FSS Business Systems, Inc (Wausau, WI)	67,985.29	Bid
IT Department Software - AE Business Solutions (Madison, WI)	51,122.18	State Contract
Student Services Software - Salesforce (San Francisco, CA)	66,981.00	RFP
<b>Subtotal for Procurements Approved in Budget Process Not Requiring Board Action</b>	<b>\$368,754.77</b>	
<b><u>Mandatory Procurements Not Requiring Board Action</u></b>		
Lakeshore Technical College WILM expenses (Monthly, May)	54,035.45	Mandatory
<b>Subtotal for Mandatory Procurements</b>	<b>\$54,035.45</b>	

**FINANCE & INFRASTRUCTURE COMMITTEE**  
**Procurement of Goods and Services**  
**June 19, 2023 Board Meeting**

	<u>Amount</u>	<u>Procurement Method</u>
<b><u>Emergency Procurements</u></b>		
<u>None</u>		
<b>Subtotal for Emergency Procurements</b>	<b>\$0.00</b>	
<b>Grand Total</b>		<b>\$473,195.89</b>

**Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.**

**BID** – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

**STATE CONTRACT** – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

**MANDATORY** – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

## FINANCE & INFRASTRUCTURE COMMITTEE

**Monday, June 19, 2023**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus Room A223  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

### AGENDA

**A. CALL TO ORDER – GORDON SCHALOW**

**B. OPEN MEETING CERTIFICATION – GORDON SCHALOW**

*This June 19, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. ACTION ON MAY 15, 2023 COMMITTEE MEETING MINUTES (Exhibit F) – GORDON SCHALOW**

**D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER**

1. Payment of Bills and Payroll (Exhibit B)

*Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.*

2. Contracted Service Agreements (Exhibit C)

*Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.*

3. Procurements for Goods and Services (Exhibit D)

*Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.*

**E. TREASURER'S REPORT (Exhibit G) – GREG BRUCKBAUER**

**F. FY24 BUDGET RESOLUTION (Exhibit H) – GREG BRUCKBAUER**

*The proposed FY24 Budget has been reviewed by the Committee during a special meeting on May 3, and subsequently presented to the full Board on May 15. The Board authorized administration to publish the*

*budget and provide notice of a Public Hearing. Publication has occurred in accordance with WTCS requirements as a Class 1 Legal Notice. An official budget booklet containing details was distributed in hard copy. The Public Hearing has taken place prior to formal adoption. Administration requests formal adoption of the FY24 budget. This budget will go into effect July 1, 2023. Administration recommends and requests approval of the adopting resolution contained in this Exhibit.*

**G. MID-STATE THREE-YEAR FACILITIES PLAN REVIEW – GREG BRUCKBAUER**

*Annually, each WTCS District is required to prepare and submit a Three-Year Facilities Plan to the WTCS Board. The plan will be presented and action to approval will be requested.*

**H. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION AUTHORIZING THE ACQUISITION OF IT NETWORKING EQUIPMENT AND EXECUTION OF LEASE-PURCHASE DOCUMENTS (Exhibit I) – BRAD RUSSELL**

*During the FY24 Special Capital Budget meeting held March 20, 2023, administration presented a capital request for IT Networking Equipment. With the Board approving this project, the college is now asking for financing plan approval of this project. Information will be shared and Board action will be requested.*

**I. INFORMATIONAL ITEMS**

**1. Bond Rating Update**

*An update on the College's recent bond rating from Moody's will be provided.*

**2. Finance Implications for Topics in Other Committees**

*Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.*

**J. ADJOURNMENT – GORDON SCHALOW**

**MID-STATE TECHNICAL COLLEGE**  
**FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus	May 15, 2023
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- A. CALL TO ORDER** – Gordon Schalow  
The meeting was called to order at 3:33 p.m.
- ROLL CALL**  
**PRESENT:** Gordon Schalow and Charles Spargo
- OTHERS:** Greg Bruckbauer, Debby Brunett, Ryan Kawski, John Mehan, Dr. Shelly Mondeik, and Brad Russell
- B. OPEN MEETING CERTIFICATION** – Gordon Schalow  
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.
- C. APPROVAL OF COMMITTEE MINUTES (APRIL 17, 2023 MEETING)** – Gordon Schalow  
Motion by Mr. Schalow, seconded by Mr. Spargo, upon a voice vote, approved the minutes as presented.
- APPROVAL OF SPECIAL COMMITTEE MINUTES (MAY 5, 2023 SPECIAL MEETING)** – Gordon Schalow  
Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, approved the minutes as presented.
- D. REVIEW OF CONSENT AGENDA ITEMS** – Greg Bruckbauer  
Consent Agenda items were reviewed. No action was taken.
- E. TREASURER'S REPORT** – Greg Bruckbauer  
Treasurer's Report was provided and reviewed. No action was taken.
- F. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A; AND SETTING THE SALE** – Greg Bruckbauer  
The resolution was highlighted by John Mehan of Baird, Inc. Discussion was held.
- G. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES; SERIES 2023A** – Greg Bruckbauer  
The next Board meeting will be held on the Federal holiday of Juneteenth. With the market being closed that day, the college is requesting the use of a parameter's resolution. Discussion was held.
- H. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING** – Greg Bruckbauer  
As part of the budget approval process, publication of the budget summary and notice of a Public Hearing must occur. Discussion regarding the resolution was held.
- I. ADVANCED MANUFACTURING, ENGINEERING TECHNOLOGY, AND APPRENTICESHIP CENTER**  
The AMETA Center equipment budget was presented and discussed.
- J. AMETA CENTER SECURITY SYSTEM RFP #812**  
Results of RFP #812 for a security system at the AMTEA Center was presented and discussed.
- K. AMETA CENTER TECHNOLOGY AND CONTENT RELATED TO THE COMMUNITY ENGAGEMENT ROOMS AND ATRIUM RFP #813**  
Results of RFP #813 for AMETA Center technology related to the community Engagement Rooms and Atrium was presented and discussed.
- L. STEVENS POINT CMAPUS LINK RELOCATION RFP #814**  
Results of RFP #814 for the Stevens Point Campus LiNK Relocation was presented and discussed.

**M. INFORMATIONAL ITEMS** – Gordon Schalow

1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics were discussed.

**N. ADJOURNMENT** – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:40 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

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Lynneia Miller, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

FY23 Budget Notifications Made in the Month of May 2023						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
<b>Fund 1 - General Fund Budget Notifications</b>						
	141883 Youth Apprenticeship Grant	State	Adjust budget	23,290.00	23,100.00	190.00
<b>Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
	140195 CARES Institutional	Federal	Increase COVID related budgets to actuals	20,501.00	20,501.00	-
<b>Fund 3 - Capital Projects Fund Budget Notifications</b>						
	143701 AMETA Center-Gov Furniture Fixtures and Equipment	Federal	Establish budget	645,620.00	645,620.00	-
	143702 AMETA Center-Gov Academic Equipment	Federal	Establish budget	2,000,000.00	2,000,000.00	-
	143704 AMETA Center-Gov IT Equipment	Federal	Establish budget	1,635,000.00	1,635,000.00	-
	143706 AMETA Center-EDA Academic Equipment	Federal	Establish budget	1,626,500.00	1,626,500.00	-
	141340 Motorcycle Safety	State	Adjust budget	-	50,000.00	(50,000.00)
<b>Fund 4 - Debt Service Fund Budget Notifications</b>						
<b>Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications</b>						
<b>Total Budget Changes For The Month</b>				<b>5,950,911.00</b>	<b>6,000,721.00</b>	<b>(49,810.00)</b>





**Mid-State Technical College**  
**Budgeted Revenues, Expenditures and Changes in Fund Equity**  
**Current Budget for Fiscal Year 2023**  
as of May 31, 2023

	General Operations & Grants							Internal Service Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget
	Fund 1	Special Rev Fund 2	Special Rev Non-Aidable Fund	Capital Projects Fund 3	Debt Service Fund 4	Enterprise Fund 5	Fund 7				
Local Government	6,788,809	-	-	-	6,999,451	-	-	13,788,260	17.0%	13,788,260	
Student Fees	6,716,846	45,000	359,368	-	-	-	-	7,121,214	8.8%	7,118,714	
State Aid & Grants	17,881,912	-	730,000	70,000	-	-	-	18,681,912	23.1%	17,648,620	
Institutional	448,489	865,000	611,500	7,185,108	100,500	1,113,505	6,133,200	16,457,302	20.3%	9,112,405	
Federal	4,795,753	1,656,892	6,797,708	11,601,005	-	-	-	24,851,358	30.7%	8,148,338	
<b>Total Revenues</b>	<b>36,631,809</b>	<b>2,566,892</b>	<b>8,498,576</b>	<b>18,856,113</b>	<b>7,099,951</b>	<b>1,113,505</b>	<b>6,133,200</b>	<b>80,900,046</b>	<b>100.0%</b>	<b>55,816,337</b>	

	Expenditures							Internal Service Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget
	Fund 1	Special Rev Fund 2	Special Rev Non-Aidable Fund	Capital Projects Fund 3	Debt Service Fund 4	Enterprise Fund 5	Fund 7				
Salaries and Wages	19,096,406	415,478	275,991	100,000	-	240,378	-	20,128,253	22.3%	19,227,766	
Benefits	8,451,272	168,479	314,043	24,365	-	68,720	-	9,026,879	10.0%	8,792,279	
Current Expenditures	10,084,790	1,064,829	88,750	3,600	-	85,528	1,367,700	12,695,197	14.1%	8,087,531	
Student Financial Aid & Activities	-	-	7,820,151	-	-	-	-	7,820,151	8.7%	7,817,443	
Rebale	-	-	-	-	-	793,215	-	5,460,715	6.1%	5,460,715	
Capital Outlay	-	-	-	27,870,411	-	-	-	27,870,411	30.9%	8,670,000	
Debt Retirement	-	-	-	-	7,174,874	-	-	7,174,874	8.0%	7,174,874	
<b>Total Expenditures</b>	<b>37,632,468</b>	<b>1,648,786</b>	<b>8,498,935</b>	<b>27,998,376</b>	<b>7,174,874</b>	<b>1,187,841</b>	<b>6,035,200</b>	<b>90,176,480</b>	<b>100.0%</b>	<b>65,230,608</b>	
<b>% of Expenditures by Fund</b>	<b>41.7%</b>	<b>1.8%</b>	<b>9.4%</b>	<b>31.0%</b>	<b>8.0%</b>	<b>1.3%</b>	<b>6.7%</b>	<b>100.0%</b>			

Changes in Fund Equity	
Budgeted Fund Equity as of 6/30/22	23,402,884
Current Revenue over Expenses	(9,414,271)
Other Sources and Uses:	
Proceeds from Debt	8,200,000
Interfund Transfers In	1,047,000
Interfund Transfers Out	(1,592,259)
Repayment of Debt	-
<b>Budgeted Ending Fund Equity</b>	<b>22,188,613</b>



**Mid-State Technical College**  
**Accrued Revenues, Expenditures and Changes in Fund Equity**  
**Current Actuals for the Fiscal Year 2023**  
as of May 31, 2023

**YTD**

**91.7%**

	General Operations & Grants Fund 1	Special Rev Aldable Fund Fund 2	Special Rev Non-Aldable Fund Fund 7	Capital Projects Fund 3	Debt Service Fund 4	Enterprise Fund 5	Internal Service Fund 6	Total YTD All Funds	Total Current Budget	% of Actual to Budget
Local Government	6,856,235	-	-	-	6,999,451	-	-	13,855,686	13,788,260	100.5%
Student Fees	6,152,450	109,153	365,226	-	-	-	-	6,626,829	7,121,214	93.1%
State Aid & Grants	16,886,827	-	923,601	-	-	-	-	17,810,428	18,681,912	95.3%
Institutional	704,181	427,938	777,249	7,340,791	274,308	963,708	5,448,741	15,936,915	16,457,302	96.8%
Federal	1,102,364	1,410,746	5,301,453	11,477,094	-	-	-	19,291,657	24,851,358	77.6%
<b>Total Revenues</b>	<b>31,702,057</b>	<b>1,947,836</b>	<b>7,367,529</b>	<b>18,817,885</b>	<b>7,273,759</b>	<b>963,708</b>	<b>5,448,741</b>	<b>73,521,515</b>	<b>80,900,046</b>	<b>90.9%</b>
<b>% of Budget Recognized</b>										
	<b>86.5%</b>	<b>75.9%</b>	<b>86.7%</b>	<b>99.8%</b>	<b>102.4%</b>	<b>86.5%</b>	<b>88.8%</b>	<b>90.9%</b>		

	Salaries and Wages	Benefits	Current Expenditures	Student Financial Aid & Activities	Resale	Capital Outlay	Debt Retirement	Total Expenditures	% of Budget Expended
Salaries and Wages	16,610,565	422,481	226,773	72,414	-	-	-	17,536,438	20,128,253
Benefits	7,057,757	130,192	49,659	30,384	-	-	-	7,318,577	9,026,879
Current Expenditures	5,999,545	447,325	104,834	4,600	-	-	-	7,538,512	12,695,197
Student Financial Aid & Activities	-	-	6,611,433	-	-	-	-	6,611,433	7,820,151
Resale	-	-	-	-	-	1,107,994	-	5,770,154	5,460,715
Capital Outlay	-	-	-	7,070,670	-	-	-	7,070,670	27,870,411
Debt Retirement	-	-	-	-	7,059,745	-	-	7,059,745	7,174,874
<b>Total Expenditures</b>	<b>29,667,868</b>	<b>995,997</b>	<b>6,992,698</b>	<b>7,178,068</b>	<b>7,059,745</b>	<b>1,440,295</b>	<b>5,566,858</b>	<b>58,905,529</b>	<b>90,176,480</b>
<b>% of Budget Expended</b>									
	<b>78.8%</b>	<b>60.7%</b>	<b>82.3%</b>	<b>25.6%</b>	<b>98.4%</b>	<b>121.3%</b>	<b>92.2%</b>	<b>65.3%</b>	

	Actual Fund Equity as of 6/30/22	Current Revenue over Expenses	Other Sources and Uses:	Proceeds from Debt	Interfund Transfers In	Interfund Transfers Out	Repayment of Debt	Accrued YTD Fund Equity
Actual Fund Equity as of 6/30/22	10,732,540	176,838	6,659,729	-	-	-	-	23,402,884
Current Revenue over Expenses	2,034,189	947,839	374,831	1,191,400	11,639,817	214,014	(476,587)	(9,276,434)
Other Sources and Uses:								
Proceeds from Debt	-	-	-	6,000,000	-	-	-	8,200,000
Interfund Transfers In	834,106	65,274	-	-	-	-	72,878	1,047,000
Interfund Transfers Out	-	(972,259)	-	-	-	-	-	(1,592,259)
Repayment of Debt	-	-	-	-	-	-	-	-
<b>Accrued YTD Fund Equity</b>	<b>13,600,835</b>	<b>217,693</b>	<b>7,034,560</b>	<b>18,831,218</b>	<b>971,406</b>	<b>671,147</b>	<b>2,821,857</b>	<b>21,781,191</b>

**Mid State Technical College**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**May 31, 2023**  
With comparative totals for May 31, 2022

	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Memorandum only		
	Special Rev	Capital	Debt	Internal	Special Rev				
	General	Aidable	Projects	Service	Enterprise	Service	Non-Aidable	2022-23	2021-22
<b>ASSETS AND OTHER DEBITS</b>									
Cash	\$ 10,509,180	\$ -	\$ 7,531,562	\$ 769,208	\$ 1,750	\$ 3,379,651	\$ -	\$ 22,191,351	\$ 16,059,186
Investments	-	-	-	-	-	-	6,788,475	6,788,475	\$ 7,168,230
Receivables:									
Property taxes	3,492,749	-	-	-	-	-	-	3,492,749	\$ 3,496,348
Accounts receivable	3,126,181	50,459	11,431,275	-	138,408	-	192,567	14,938,891	\$ 3,127,519
Due from other funds	202,756	214,470	71,196	202,198	-	-	237,756	928,376	\$ 1,238,141
Inventories - at cost	-	-	-	-	521,728	-	-	521,728	\$ 493,401
Prepaid Assets	250	3,750	1,500	-	-	-	-	5,500	\$ 7,500
Other Current Assets	-	-	-	-	-	-	-	-	\$ -
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	353,281	-	-	353,281	\$ 346,441
General Long Term Debt	-	-	-	-	-	-	-	-	\$ -
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 17,331,116</b>	<b>\$ 268,679</b>	<b>\$ 19,035,533</b>	<b>\$ 971,406</b>	<b>\$ 1,015,167</b>	<b>\$ 3,379,651</b>	<b>\$ 7,218,798</b>	<b>\$ 49,220,350</b>	<b>\$ 31,936,765</b>
<b>LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>									
<b>Liabilities</b>									
Accounts Payable	\$ 14,415	\$ 27,667	\$ 71,357	\$ -	\$ (32,489)	\$ (0)	\$ 14,109	\$ 95,059	\$ 129,785
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	257,695	-	-	-	-	-	-	257,695	217,748
Vacation	587,470	8,401	-	-	2,286	-	12,494	610,652	571,846
Other current liabilities	-	-	-	-	3,641	-	-	3,641	15,598
Due to other funds	-	-	-	-	370,582	557,794	-	928,376	1,238,141
Deferred Revenues	2,870,701	14,918	4,447	-	-	-	157,634	3,047,701	2,809,208
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>3,730,281</b>	<b>50,987</b>	<b>75,804</b>	<b>-</b>	<b>344,020</b>	<b>557,794</b>	<b>184,238</b>	<b>4,943,123</b>	<b>4,982,326</b>
<b>Fund equity and other credits</b>									
Retained Earnings	-	-	-	-	1,074,856	167,129	7,176	1,249,161	1,217,764
Res for Prepaid Expenditures	11,040	-	-	-	-	-	-	11,040	30,801
Reserve for Self-Insurance	-	-	-	-	-	2,772,845	-	2,772,845	2,647,886
Reserve for Student Gov & Org	-	-	-	-	-	-	85,462	85,462	99,941
Res for Student Fin Assistance	-	-	-	-	-	-	129,040	129,040	121,568
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,438,051	6,920,325	8,319,553
Reserve for Capital Projects	-	-	1,081,628	-	-	-	-	1,081,628	(191,314)
Res for Cap Proj - Motorcycle	-	-	109,772	-	-	-	-	109,772	99,679
Reserve for Debt Service	-	-	-	757,391	-	-	-	757,391	643,413
Designated for Operations	7,465,826	87,833	-	-	-	-	-	7,553,659	7,323,322
Des for State Aid Fluctuations	506,546	-	-	-	-	-	-	506,546	443,997
Des for Subsequent Year	2,266,854	89,005	-	-	-	-	-	2,355,860	2,361,237
<b>TOTAL FUND EQUITY AND OTHER CREDITS</b>	<b>10,732,540</b>	<b>176,838</b>	<b>1,191,400</b>	<b>757,391</b>	<b>1,074,856</b>	<b>2,939,974</b>	<b>6,659,729</b>	<b>23,532,729</b>	<b>23,117,848</b>
Year-to-date excess revenues(expenditures)	2,868,295	40,855	17,768,329	214,014	(403,709)	(118,117)	374,831	20,744,498	3,836,591
<b>TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>	<b>\$ 17,331,116</b>	<b>\$ 268,679</b>	<b>\$ 19,035,533</b>	<b>\$ 971,406</b>	<b>\$ 1,015,167</b>	<b>\$ 3,379,651</b>	<b>\$ 7,218,798</b>	<b>\$ 49,220,350</b>	<b>\$ 31,936,765</b>

**MID-STATE TECHNICAL COLLEGE  
FY24 BUDGET RESOLUTION**

EXHIBIT H

WHEREAS, Mid-State Technical College prepared a budget for the fiscal year 2024, necessary to provide educational services to the citizens, industries and communities within the College's boundaries; and

WHEREAS, the outstanding indebtedness of the College, as of July 1, 2023, consists of \$24,475,000 in promissory notes and \$2,890,000 in general obligation bonds;

WHEREAS, the anticipated revenues for the FY24 budget consist of \$14,140,022 from Local Government, \$19,273,786 from State Aids, \$7,338,661 from Student Fees, \$9,226,671 from Institutional Sources, and \$7,512,583 from the Federal Government; and

WHEREAS, other funding sources for the FY24 budget consist of \$6,000,000 in proceeds from long-term debt; and

WHEREAS, the estimated retained earnings and fund balances as of July 1, 2023, consist of \$10,957,540 in the General Fund, \$106,099 in the Special Revenue Fund - Aidable, \$6,093,784 in the Special Revenue Fund – Non-Aidable, \$1,191,933 in the Capital Projects Fund, \$965,863 in the Debt Service Fund, \$879,130 in the Enterprise Fund, and \$2,943,652 in the Internal Service Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the appropriations for the FY24 budget consisting of the following fund types and functions:

In the General Fund - \$19,803,458 for Instruction, \$1,140,818 for Instructional Resources, \$4,560,520 for Student Services, \$6,159,863 for General Institutional, and \$2,219,487 for Physical Plant;

In the Special Revenue Fund – Aidable - \$1,086,330 for Instruction, and \$1,485 for Physical Plant;

In the Special Revenue Fund - Non-Aidable - \$8,273,204 for Student Services and \$291,903 for General Institutional;

In the Capital Projects Fund - \$1,074,529 for Instruction, \$512,613 for Instructional Resources, \$195,000 for Student Services, \$3,053,665 for General Institutional, and \$1,665,548 for Physical Plant;

In the Debt Service Fund - \$7,180,530 for Physical Plant;

In the Enterprise Fund - \$1,283,626 for Auxiliary Services; and,

In the Internal Service Fund - \$5,991,149 for Auxiliary Services.

BE IT FURTHER RESOLVED that the approval includes any modifications to the FY24 budget resulting from public input during the Public Hearing, and formally endorsed by the board.

BE IT FURTHER RESOLVED that this FY24 budget be submitted, as approved, to the Wisconsin Technical College System Board prior to July 1, 2023, as required by State Statutes 38.12(5m).

**RESOLUTION AUTHORIZING ACQUISITION OF EQUIPMENT  
AND EXECUTION OF LEASE-PURCHASE DOCUMENTS**

WHEREAS, the Mid-State Technical College District (the "Lessee") has previously entered into a Master Tax-Exempt Lease/Purchase Agreement dated August 30, 2017 (the "Master Agreement") with Key Government Finance, Inc. (the "Lessor"); and

WHEREAS, the Lessee presently wishes to acquire certain items of personal property (the "Equipment") from Lessor under the terms set forth in Property Schedule No. 2003407934 to the Master Agreement (the "Property Schedule"); and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions.

**NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD AS FOLLOWS:**

Section 1. It is hereby found and determined that the acquisition of the Equipment under the terms and conditions presented to this meeting and incorporated in the Property Schedule are in the best interests of Lessee.

Section 2. The acquisition of the Equipment under the terms set forth in the Master Agreement and the Property Schedule are approved. Lessee intends to continue the Property Schedule and to pay all rental payments thereunder.

Section 3. The Vice President, Information Technology of Lessee (the "Representative") and the District President (the "President"), or either of them, shall be and each hereby is authorized to execute, acknowledge and deliver the Property Schedule and related forms providing for the acquisition of the Equipment from the Lessor under the terms of the Property Schedule, and to include such changes, insertions and omissions thereto, as shall be approved by the Representative and/or the President executing the same, the execution and delivery of the Property Schedule and/or such related forms being conclusive evidence of such approval.

Section 4. The Representative and the President, or either of them, hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Property Schedule.

Section 5. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Property Schedule as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 6. This Resolution shall be effective immediately upon its approval and adoption.

*The undersigned certifies that the above resolution was approved and adopted by the District Board of the Mid-State Technical College District at its meeting held on June 19, 2023, and further that such resolution has not been repealed or amended and remains in full force and effect.*

Date: \_\_\_\_\_, 2023

*Mid-State Technical College District*

By: \_\_\_\_\_  
*Lynneia Miller, Board Secretary*

## ACADEMIC & STUDENT SERVICES COMMITTEE

**Monday, June 19, 2023**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus Room A112  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

## AGENDA

### A. CALL TO ORDER – ARE VANG

### B. OPEN MEETING CERTIFICATION – ARE VANG

*This June 19, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

### C. APPROVAL OF COMMITTEE MINUTES (MAY 15, 2023 MEETING) (Exhibit K) – ARE VANG

### D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

### E. INFORMATIONAL ITEMS

1. Meat Cutting and Butchery Certificate Completers – Dr. Chris Severson  
*Through funding provided by the Department of Agriculture, Trade and Consumer Protection (DATCP) and the Wisconsin Technical College System and through collaboration with Auburndale High School, Mid-State delivered a 9-credit certificate to 12 students. Mid-State had the first graduating cohort in the state and celebrated their success during their last night of class May 31 with the secretary of DATCP, Randy Romanski and others. Information will be shared.*
2. K-12 and University Partner Meeting – Dr. Mandy Lang  
*Information about the K-12 and University Partner Meeting will be shared.*

### F. ADJOURNMENT

## MID-STATE TECHNICAL COLLEGE

## ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

May 15, 2023

**A. CALL TO ORDER** – Betty Bruski Mallek

The meeting was called to order at 4:15 p.m.

**ROLL CALL**

PRESENT: Betty Bruski Mallek

OTHERS: Dr. Mandy Lang, Dr. Chris Severson, Dr. Deb Stencil

**B. OPEN MEETING CERTIFICATION** – Betty Bruski Mallek

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (April 17, 2023 Meeting)** – Betty Bruski Mallek

Minutes were reviewed.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Betty Bruski Mallek**E. INFORMATIONAL ITEMS**

1. Phi Theta Kappa – Dr. Deb Stencil and Dr. Chris Severson  
*An update on Mid-State's Phi Theta Kappa Chapter was provided. No action was taken.*
2. FY23 Out-of-State Tuition Remission Annual Summary – Dr. Mandy Lang  
*During the 2022-2023 academic year, no out-of-state tuition was remitted. No action was taken.*
3. FY24 Out-of-State Tuition Remission Annual Request – Dr. Mandy Lang  
*Mid-State will not be requested authority from the WTCS President to remit any out-of-state tuition for 2023-2024 academic year. No action was taken.*
4. Student Headcount – Dr. Mandy Lang  
*An update on Mid-State's student headcount increase for 2022-2023 was provided. No action was taken.*

**F. ADJOURNMENT** – Betty Bruski Mallek

There being no further action or business, the meeting adjourned at 4:27 p.m. with a motion by Mr. Bruski Mallek.

\_\_\_\_\_  
Lynneia Miller, Secretary  
Mid-State Technical College Board

\_\_\_\_\_  
Angela R. Susa  
Recording Secretary

## HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

**Monday, June 19, 2023**

**4:15 p.m.**

Mid-State Wisconsin Rapids Campus Room A203  
500 32<sup>nd</sup> Street North, Wisconsin Rapids

### AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This June 19, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MINUTES (MAY 15, 2023 MEETING) (Exhibit M) – RICHARD MERDAN**

**D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN**

1. District Board Approval of Hires and Resignations of Contracted Staff (Exhibit N)  
*Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.*

**E. INFORMATIONAL ITEMS**

1. Retiree Reception – Dr. Karen Brzezinski  
*A recap of the Spring Retiree Reception held May 18, 2023 will be provided.*
2. AMETA Update – Dr. Bobbi Damrow  
*An AMETA Center construction update will be provided.*

**F. ADJOURNMENT**



## MID-STATE TECHNICAL COLLEGE

## HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

May 15, 2023

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 4:22 p.m.

**ROLL CALL**

PRESENT: Richard Merdan and Terry Whitmore

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow,

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (April 17, 2023 Meeting)** – Richard Merdan

Minutes were reviewed and approved; motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote.

**D. REVIEW OF CONSENT AGENDA ITEMS** – Richard Merdan**E. INFORMATIONAL ITEMS**

1. Work From Home Program – Dr. Karen Brzezinski  
*An update on Mid-State's work from home program was provided. Discussion was held. No action was taken.*
2. AMETA Update – Dr. Bobbi Damrow  
*An update on AMETA construction was provided along with a video rendering of the AMETA facility. No action was taken.*
3. WATG Update – Dr. Bobbi Damrow  
*A Workforce Advancement Training Grant program overview and employer needs that were incorporated into recent grant applications was provided. No action was taken.*

**F. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 4:50 p.m. with a motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote.

\_\_\_\_\_  
Lynneia Miller, Secretary  
Mid-State Technical College Board

\_\_\_\_\_  
Angela R. Susa  
Recording Secretary

## Approval of Hires and Resignations of Contracted Employees June 19, 2023

### Resignations

- Josie Stoflet (effective June 30, 2023)  
Instructor, Cosmetology & Barber Technologist  
Resignation
- Lauren Ebbecke (effective June 30, 2023)  
Instructor, Natural Science  
Resignation

### Hires

- Grace Irwin-Bates (effective July 1, 2023)  
Instructor, Nursing Assistant
- Thomas Ekstrand (effective July 1, 2023)  
Instructor, Medical Assistant
- Kayla Johnson (effective July 1, 2023)  
Instructor, Medical Assistant
- Roxanne Wetterau (effective July 1, 2023)  
Instructor, Communication
- Lisa Massen (effective July 1, 2023)  
Instructor, Nursing

## COMMITTEE-OF-THE-WHOLE

**Monday, June 19, 2023**

**Immediately Following the Public Hearing**

**Mid-State Wisconsin Rapids Campus Room L133-134**

**500 32<sup>nd</sup> Street North, Wisconsin Rapids**

## AGENDA

**A. CALL TO ORDER – RICHARD MERDAN**

**B. OPEN MEETING CERTIFICATION – RICHARD MERDAN**

*This June 19, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.*

**C. APPROVAL OF COMMITTEE MINUTES (APRIL 17, 2023 Meeting) (Exhibit N) – RICHARD MERDAN**

**D. HLC ACCREDITATION SUSTAINABILITY PLAN UPDATE – DR. CHRIS SEVERSON**

*An update will be provided regarding the HLC Multi-Location Site Visit, educating faculty and staff regarding accreditation efforts, monitoring and sustaining assessment and strategic plan efforts, and hosting program accreditation site visits.*

**E. ADJOURNMENT**

**MID-STATE TECHNICAL COLLEGE**  
**COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Adams Campus	April 17, 2023
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:25 p.m.

**ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore and Dr. Shelly Mondeik

**EXCUSED:** Lynneia Miller

**OTHERS:** Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Laurie Inda, Dr. Mandy Lang, Brad Russell, Dr. Deb Stencil, and Angie Susa

**B. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**C. APPROVAL OF COMMITTEE MINUTES (March 20, 2023 MEETING)** – Richard Merdan

Motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a voice vote, approved the minutes as presented.

**D. FEEDBACK UPDATE** – Dr. Shelly Mondeik

Highlights of recent feedback sessions (employee one-on-ones, Campus Advisory and College Conversations) were shared.

**E. ADJOURNMENT** – Richard Merdan

There being no further action or business, the meeting adjourned at 5:25 p.m. with a motion by Mr. Spargo, seconded by Ms. Vang, upon a voice vote.

\_\_\_\_\_  
 Lynneia Miller, Secretary  
 Mid-State Technical College Board

\_\_\_\_\_  
 Angela R. Susa  
 Recording Secretary