



BOARD OF DIRECTORS MEETING
May 2023

Monday, May 15, 2023
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

- 3:30 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 17)
- 4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 43)
- 4:15 p.m.** – Human Resources & External Relations Committee; Room A203 (page 45)
- 5:00 p.m.** – **Board Meeting**; Room L133-134 (page 3)

***Mission:** Mid-State Technical College transforms lives through the power of teaching and learning.*
***Vision:** Mid-State Technical College is the educational provider of first choice for its communities.*

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DISTRICT BOARD OF DIRECTORS

Monday, May 15, 2023

5:00 p.m.

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This May 15, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON APRIL 17, 2023 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

- Payment of Bills and Payroll (Exhibit B)
District bills for April 2023 total \$825,277.23 of which \$494,480.22 represents operational expenditures and \$330,797.01 represents capital expenditures. Payroll disbursements for April totaled \$1,501,738.26 plus \$16,662.04 for travel and miscellaneous reimbursements, and \$625,203.12 in fringe benefits, for a total payroll disbursement of \$2,143,603.42. Administration recommends approval of the payment of these obligations totaling \$2,968,880.65.

- Contracted Service Agreements (Exhibit C)
The District has entered into nine contracted service agreements totaling \$15,138.45. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
- Procurements for Goods and Services (Exhibit D)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.
- District Board Approval of Hires and Resignations of Contracted Staff (Exhibit R)
Approval of hires and resignation of contracted staff per State Statue 118.22(2) is requested.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

- Campus Activities
- Community Involvement
- WTCS Updates
- WTCS Presidents Association Activities

I. COMMITTEE REPORTS

- Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2023A; and Setting the Sale (Exhibit H)
 - d. Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory notes, Series 2023A (Exhibit I)
 - e. Resolution to Publish Budget Summary and Notice of Public Hearing (Exhibit J)
 - f. Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center Equipment Budget
 - g. AMETA Center Security System RFP #812 Results (Exhibit K)
 - h. AMETA Center Technology and Content Related to the Community Engagement Rooms and Atrium RFP #813 Results (Exhibit L)
 - i. Stevens Point Campus LiNK Relocation RFP #814 Results (Exhibit M)

- j. Informational Items
 - 1. Finance Implications for Topics in Other Committees

- Academic & Student Services Committee – Are Vang
 - a. Review of Consent Agenda Items
 - b. Informational Items
 - 1. Phi Theta Kappa
 - 2. FY23 Out-of-State Tuition Remission Annual Summary
 - 3. FY24 Out-of-State Tuition Remission Annual Request
 - 4. Student Headcount
- Human Resources & External Relations Committee – Richard Merdan
 - a. Review of Consent Agenda Items
 - b. Informational Items
 - 1. Work from Home Program
 - 2. AMETA Update
 - 3. WATG Update

J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

- No Committee-of-the-Whole will be held this month.

K. DISCUSSION & ACTION – RICHARD MERDAN

- Student Ambassador – Dr. Mandy Lang
Olivia Schultz, Nursing student, has been named Mid-State Technical College 2023 District Student Ambassador. Ms. Schultz will share her story and perspective as a Mid-State student.

L. CLOSED SESSION – RICHARD MERDAN

The Board will entertain a motion to convene to closed session, under Sections 19.85(1)(e), Wisconsin Statutes, for the following purposes:

- *To deliberate of negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (to discuss possible leasing of property)*

Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate.

M. ADJOURNMENT – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Adams Campus

April 17, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:25 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore and Dr. Shelly Mondeik

EXCUSED: Lynneia Miller

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Laurie Inda, Dr. Mandy Lang, Brad Russell, Dr. Deb Stencil, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, approved minutes from the board meeting held March 20, 2023 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a roll call vote (Bruski Mallek – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of March 2023 were presented in Exhibit B. These bills totaled \$1,326,037.77 of which \$1,055,961.44 represents operational expenditures and \$270,076.33 represents capital expenditures. The district's payroll for the month of March totaled \$1,521,171.13 plus \$16,458.23 for travel and miscellaneous reimbursements and \$633,504.51 in fringe benefits. The district's bills and payroll totaled \$3,492,024.64.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146928	Heartsaver First Aid/CPR	\$ 770.00
146930	Farm Tour	\$ 770.00
146932	Career Professionalism	\$ 1,200.00
146933	Central WI Farm Profitability	\$ 150.00
146934	DEI Applied	\$ 5,000.00
146935	Forklift Training – Train-the-Trainer	\$ 4,400.00
146936	Emergency Medical Responder	\$ 9,700.00
146937	Fall Protection Training	\$ 1,590.00
146938	Workplace Professionalism	\$ 400.00
146939	Train the Trainer	\$ 2,800.00
146940	Heartsaver First Aid/CPR	\$ 690.00
146941	Print Reading for Welding	\$ 9,620.33
146942	Gas Tunsten Arc Welding: Introduction	\$ 16,820.65

3. Approved the following procurement(s) for goods and services:
- | <u>Amount</u> | <u>Company</u> | <u>College Division/Dept.</u> |
|---------------|----------------|-------------------------------|
|---------------|----------------|-------------------------------|

No procurements to approve at this time.

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Ms. Miller asked to be excused. Effective April 11, Justin Feltz announced his resignation from the Mid-State Board. Appreciation was expressed for his service.
2. The Spring Boards Association meeting will be held April 20-22 at Gateway Technical College in Kenosha. Ms. Bruski Mallek, Mr. Merdan and Mr. Spargo plan to attend.
3. ACCT Leadership Congress will be held October 9-12 in Nevada. Theme is “Building a Legacy – Uplifting Students and Transforming Communities”. Anyone interested in attending should contact Ms. Susa to make arrangements.
4. Mid-State’s Spring Commencement will be held Saturday, May 13. Mr. Merdan and Ms. Bruski Mallek plan to participate.
5. Future meeting dates (times unless otherwise announced):

<p>MONTHLY MEETING Monday, May 15, 2023 Wisconsin Rapids Campus</p>	<p>Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole</p>
<p>MONTHLY MEETING Monday, June 19, 2023 Wisconsin Rapids Campus</p>	<p>Public Hearing: 5:00 p.m. Committee-of-the-Whole: Following Public Hearing Board Meeting: Following Committee-of-the-Whole</p>

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Campus activities were highlighted. Activities included hosting the WTCS DEI Committee, moving dirt at the AMETA Center location and an upcoming Special Budget Meeting. The annual Board Appointment meeting was held on March 22 – Betty Bruski Mallek and Richard Merdan were appointed to three-year terms.
2. There was no WTCS Board or Presidents Association meeting scheduled to provide an update on.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
 - a. TREASURER’S REPORT: Following discussion, no questions or concerns were presented.
 - b. FY23 BUDGET AMENDMENT: The Committee met earlier in the evening to review proposed amendments. Changes in grants, COVID relief, financial aid and AMETA were highlighted.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the FY23 Budget Amendment below, as presented.

WHEREAS, the FY23 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 20, 2022 and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the addition of or modification of grants and to adjust expense budgets; and

WHEREAS, the Special Revenue - Operational Fund budget was adjusted to accommodate the Institutional COVID relief funding; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of capital budgets within departments and functions, to reflect current year project estimates and to modify and add grants; and

WHEREAS, the Special Revenue - Non-Aidable Fund budget was adjusted to accommodate the Student COVID relief funding; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY23 budgetary revisions:

FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Instruction	4,579,858	23,356,812
General	Instructional Resources	78,591	1,154,253
General	Student Services	313,123	4,713,211
General	General Institutional	279,229	6,073,293
General	Physical Plant	2,400	2,311,799
Special Revenue - Operational	Instruction	(1,485)	962,668
Special Revenue - Operational	Student Services	0	162,980
Special Revenue - Operational	General Institutional	325,480	325,480
Special Revenue - Operational	Physical Plant	1,485	84,651
Capital Projects	Instruction	141,173	1,249,437
Capital Projects	Instructional Resources	(63,199)	141,801
Capital Projects	Student Services	0	515,500
Capital Projects	General Institutional	110,181	6,016,501
Capital Projects	Physical Plant	976,505	2,011,421
Debt Service	Physical Plant	0	7,174,874
Enterprise	Auxiliary Services	0	1,187,841
Internal Services	Auxiliary Services	0	6,035,200
Special Revenue - Non-Aidable	Student Services	2,708	8,208,785

Special Revenue – Non-Aidable	General Institutional	0	290,150
Total Appropriations	Operating Expenditures	\$6,746,049	\$71,976,657

BE IT FURTHER RESOLVED that these budget modifications comply with the district board’s policy; and

BE IT FURTHER RESOLVED that the FY23 amended budget be used as the official comparison to the proposed FY24 budget; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

- c. FY23 REVENUE AND EXPENSE FORECAST: Tuition and FTE continue to be monitored for revenue. Expenditures are expected to be under budget.
 - d. ANTICIPATED FY24 GRANT FUNDING: Grant funding was reviewed. Mid-State is likely to receive an amount greater than last year. Appreciation for grant work was expressed.
 - e. SPECIAL FY24 BUDGET MEETING: The meeting has been scheduled for May 3, 2023 at 3:00 p.m. All Board members are invited to attend.
 - f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – In place of Are Vang, Betty Bruski Mallek
- a. ACADEMIC PROGRAMMING: Committee reviewed details surrounding requests by administration to make changes to academic programming.

Early Childhood Assistant Teacher Embedded Technical Diploma – pathway opportunity for students interested in Early Childhood Education to complete in one year; an overview of childcare agency survey was provided; no additional operating dollars needed; target Fall 2023 start; Advisory Committee supports.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Schalow – Yes, Merdan – Yes,), approved the Early Childhood Assistant Teacher Embedded Technical Diploma.
 - b. GRADUATE PLACEMENT: 2021-22 graduate data was reviewed. Highlights of salary data was provided along with satisfaction and reasons for attending Mid-State.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan
- a. EMPLOYEE BENEFITS FOR RECRUITMENT AND RETENTION: Highlights of Mid-State’s health benefits available to employees were provided along with uses for recruitment and retention.

- b. CENTRAL WISCONSIN DAYS: Central Wisconsin Days was held April 5. Mid-State participated and provided testimony related to childcare.
- c. AMETA UPDATE: Mid-State's AMETA Project site work is underway. Interior planning continues.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

- 1. FEEDBACK UPDATE: Dr. Mondeik provided the Board with information focused on feedback received through Employee One-on-One Sessions, Regional Advisory Committee meetings and College Conversations.

K. DISCUSSION & ACTION

- 1. ADAMS CAMPUS UPDATES: A campus and community update was provided by Adams Campus Dean Laurie Inda. Highlights included 10 year agreement with Adams Fire for training partnership, increase in FTE, increased K-12 transition rate and participation in community events.
- 2. WTCS ASSESSMENT CONFERENCE PREVIEW: Mid-State will provide four presentations at the WTCS Assessment Conference on April 19, 2023. Highlights of Mid-State's four presentations were provided.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:38 p.m. with a motion by Mr. Whitmore, seconded by Ms. Vang, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Account	Descr	Name	Sum Amount	Notes
4118	Real Tax Levy Refunds	CITY OF MARSHFIELD	42.70	
4118	Real Tax Levy Refunds	CITY OF WISCONSIN RAPIDS	12.21	
4118	Real Tax Levy Refunds	TOWN OF DEXTER	7.18	
4118	Real Tax Levy Refunds	TOWN OF GRAND RAPIDS	13.95	
4217	Aid in Lieu of Prop Taxes-DNR	MID-STATE TECHNICAL COLLEGE	260.05	
4692	Scholarship Revenue	MID-STATE TECHNICAL COLLEGE	2,000.00	
5201	Travel - Meeting Expenses	MANDY MAYEK	55.37	
5201	Travel - Meeting Expenses	US BANK-PCARD	23,521.24	
5201	Travel - Meeting Expenses	WATEA	360.25	WIG Payment
5203	Mileage	FELTZ, JUSTIN	240.90	
5204	Meals	FOX VALLEY TECHNICAL COLLEGE	556.45	
5204	Meals	US BANK-PCARD	662.29	
5205	Lodging	US BANK-PCARD	5,596.97	
5210	Staff Development Expense	US BANK-PCARD	2,105.93	
5212	Tuition Reimbursement	GRAND CANYON UNIVERSITY	4,215.48	
5212	Tuition Reimbursement	MID-STATE TECHNICAL COLLEGE	6,417.37	
5212	Tuition Reimbursement	PACELLI CATHOLIC SCHOOLS	1,910.23	
5212	Tuition Reimbursement	TOMORROW RIVER SCHOOL DISTRICT	1,200.00	
5213	Dues_Memberships_Subscriptions	ADAMS COUNTY CHAMBER OF COMMERCE, INC	225.00	
5213	Dues_Memberships_Subscriptions	HEARTLAND BUSINESS SYSTEMS	161.49	
5213	Dues_Memberships_Subscriptions	SUNRISE ROTARY	150.00	
5213	Dues_Memberships_Subscriptions	US BANK-PCARD	1,140.07	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY CLUB	183.25	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY FOUNDATION, INC	500.00	
5230	Instructional Supplies	AIRGAS USA LLC	238.21	
5230	Instructional Supplies	CARLIN HORTICULTURAL SUPPLIES	767.06	
5230	Instructional Supplies	CENTRAL WI AUTO PARTS - NAPA	108.36	
5230	Instructional Supplies	EMERGENCY MEDICAL PRODUCTS INC	353.58	
5230	Instructional Supplies	Foodservice Distributor	1,267.99	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	2,122.12	
5230	Instructional Supplies	MSC INDUSTRIAL SUPPLY INC	54.48	
5230	Instructional Supplies	US BANK-PCARD	18,340.61	
5230	Instructional Supplies	UW PROVISION COMPANY, INC.	917.26	
5230	Instructional Supplies	VICTORIA VAUGHN	199.72	
5231	Noninstructional Supplies	1ST AYD CORP	111.58	
5231	Noninstructional Supplies	AJ'S QUALITY CONSTRUCTION	475.00	
5231	Noninstructional Supplies	AUTOZONE	61.98	
5231	Noninstructional Supplies	CENTRAL WI AUTO PARTS - NAPA	12.76	
5231	Noninstructional Supplies	COURNOYER, MARK	150.00	
5231	Noninstructional Supplies	HEIKE C. O'DAY PHOTOGRAPHY	318.00	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	991.09	
5231	Noninstructional Supplies	INSIGHT FS	54.03	
5231	Noninstructional Supplies	MIDLAND PAPER	1,990.00	
5231	Noninstructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	67.00	
5231	Noninstructional Supplies	NASSCO, INC.	2,800.50	
5231	Noninstructional Supplies	O'REILLY AUTOMOTIVE INC	76.20	
5231	Noninstructional Supplies	QUALITY PLUS PRINTING	530.00	
5231	Noninstructional Supplies	ROWE FLORAL, INC.	55.00	
5231	Noninstructional Supplies	SHERWIN-WILLIAMS CO	72.55	
5231	Noninstructional Supplies	TANGO CARD, INC.	350.00	
5231	Noninstructional Supplies	TURN PIKE GREENHOUSE	370.35	
5231	Noninstructional Supplies	US BANK-PCARD	13,681.75	
5231	Noninstructional Supplies	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	160.00	
5231	Noninstructional Supplies	WATEA	2,060.16	WIG Payment
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	1,590.00	
5232	Minor Equipment	TRIMARK MARLINN, LLC	5,173.55	
5232	Minor Equipment	US BANK-PCARD	7,510.96	
5232	Minor Equipment	ZUMASYS, INC.	175.00	
5234	Postage	POSTMASTER	860.00	
5234	Postage	UMS PRINT SOLUTIONS LLC	29.08	
5234	Postage	UNITED MAILING SERVICE INC	3,714.78	
5234	Postage	UPS STORE	7.00	
5234	Postage	US BANK-PCARD	126.00	
5271	Advertising_Promotions	6 AM MARKETING, INC.	25,750.00	Two invoices. One invoice was for \$20,000. This was for a promotional/outreach commercial.
5271	Advertising_Promotions	CENTERGY INC	1,000.00	
5271	Advertising_Promotions	HEART OF WISCONSIN	1,350.00	
5271	Advertising_Promotions	MARSHFIELD AREA CHAMBER OF COMMERCE	42.00	
5271	Advertising_Promotions	MEDIAWORKS WI LLC	33,230.00	Three invoices. February thru April advertising.
5271	Advertising_Promotions	QUALITY RESOURCE GROUP, INC.	1,632.16	
5271	Advertising_Promotions	US BANK-PCARD	1,963.91	
5271	Advertising_Promotions	WI RAPIDS ROTARY CLUB	359.75	
5281	Repairs	ACCURATE AUTOMOTIVE CARE LLC	1,204.34	
5281	Repairs	AVI SYSTEMS INC	570.00	
5281	Repairs	JEFFERSON FIRE & SAFETY INC	761.74	
5281	Repairs	MacQueen Emergency Group	354.66	
5281	Repairs	O'REILLY AUTOMOTIVE INC	21.44	
5281	Repairs	US BANK-PCARD	1,821.05	
5283	Building Repair	CURRENT TECHNOLOGIES INC	712.32	
5283	Building Repair	US BANK-PCARD	515.90	

Account	Descr	Name	Sum Amount	Notes
5284	Grounds Repair	ASCENT CONSTRUCTION, LLC	95.00	
5284	Grounds Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	295.00	
5301	Professional Academic Contract	EBEL CONSULTING, LLC	300.00	
5351	Other Contracts and Services	ADAMS-FRIENDSHIP AREA SCHOOL DISTRICT	350.00	
5351	Other Contracts and Services	ALTERNATIVE CENTER FOR EDUCATION	347.50	
5351	Other Contracts and Services	BIG TUNA FINANCIAL EDUCATION LLC	2,400.00	
5351	Other Contracts and Services	BLUE HOUSE CAKERY	276.40	
5351	Other Contracts and Services	BOHN TRUCKING & EXCAVATING INC	2,831.50	
5351	Other Contracts and Services	BUREAU VERITAS NATIONAL ELEVATOR	80.00	
5351	Other Contracts and Services	CAP SERVICES INC	71.19	WIG Payment
5351	Other Contracts and Services	CARLSON DETTMANN CONSULTING	550.00	
5351	Other Contracts and Services	CENTERGY INC	15,618.75	WIG Payment
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	4,773.60	
5351	Other Contracts and Services	FACILISERV, INC.	250.00	
5351	Other Contracts and Services	FIREFIGHTER TDC	300.00	
5351	Other Contracts and Services	HIRERIGHT LLC	386.30	
5351	Other Contracts and Services	JOBZOLOGY	2,130.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	29,853.34	WILM monthly charges.
5351	Other Contracts and Services	MID-STATE TECHNICAL COLLEGE FOUNDATION	1,500.00	
5351	Other Contracts and Services	PHOENIX BEHAVIORAL HEALTH SERVICES, LLC	1,230.00	
5351	Other Contracts and Services	PROPERTY WORKS LLC	1,816.70	
5351	Other Contracts and Services	SIGN HERE INTERPRETING LLC	1,248.75	
5351	Other Contracts and Services	SOUTH CENTRAL LIBRARY SYSTEM	566.00	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,494.59	
5351	Other Contracts and Services	STAFFWORKS GROUP	6,915.57	
5351	Other Contracts and Services	STERICYCLE INC	110.52	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,105.00	
5351	Other Contracts and Services	US BANK-PCARD	1,002.35	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	92.12	
5351	Other Contracts and Services	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	308.00	
5351	Other Contracts and Services	WATEA	1,754.30	WIG Payment
5351	Other Contracts and Services	WNA SERVICES CO	98.00	
5351	Other Contracts and Services	WOOD COUNTY HIGHWAY DEPT	1,605.27	
5351	Other Contracts and Services	WROBLEWSKI CONCRETE CONSTRUCTION LLC	3,148.00	
5351	Other Contracts and Services	WTCS FOUNDATION INC	8,000.00	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	400.00	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	2,143.15	
5353	Professional Fees	Boardman & Clark LLP	2,249.00	
5353	Professional Fees	WISCONSIN MEDIA	75.35	
5357	Software maint annual agreemen	EDPUZZLE, INC.	2,180.00	
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	943.55	
5357	Software maint annual agreemen	JOBZOLOGY	4,260.00	
5357	Software maint annual agreemen	US BANK-PCARD	282.48	
5357	Software maint annual agreemen	WATEA	150.00	WIG Payment
5357	Software maint annual agreemen	WISNET	90.00	
5357	Software maint annual agreemen	ZUMASYS, INC.	27.80	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	12,916.67	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,631.25	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,594.50	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	21,586.62	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	4,397.78	
5453	Sewer_Water	CITY OF ADAMS WATER & SEWER UTILITIES	332.03	
5453	Sewer_Water	MARSHFIELD UTILITIES	589.64	
5453	Sewer_Water	STEVENS POINT PUBLIC UTILITIES	1,458.66	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,445.50	
5454	Heat	BLUE EDGE ENERGY LLC	721.24	
5454	Heat	WE ENERGIES	7,532.98	
5454	Heat	WI PUBLIC SERVICE CORP	2,414.19	
5455	Telephone	AT&T	979.25	
5455	Telephone	CONCORD TECHNOLOGIES	100.07	
5455	Telephone	FRONTIER NORTH INC	2,718.47	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	US CELLULAR	1,933.81	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	43.00	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	1,930.50	
5501	Student Activity_Club Expense	BUSINESS PROFESSIONALS OF AMERICA	25.00	
5501	Student Activity_Club Expense	HEINZEN PRINTING INC	590.81	
5501	Student Activity_Club Expense	MID-STATE TECHNICAL COLLEGE	90.00	
5501	Student Activity_Club Expense	MINNTEX, INC.	869.05	
5501	Student Activity_Club Expense	SkillsUSA W/LAKESHORE TECHNICAL COLLEGE	2,300.00	
5501	Student Activity_Club Expense	US BANK-PCARD	5,881.45	
5650	Graduation Expense	BRICKHOUSE SCHOOL SERVICES	2,805.28	
5650	Graduation Expense	QUALITY RESOURCE GROUP, INC.	344.65	
5654	Project Participant Cost	ARROW ACADEMY, INC.	800.00	
5654	Project Participant Cost	MARSHFIELD UTILITIES	183.75	
5654	Project Participant Cost	MID-STATE TECHNICAL COLLEGE	105.51	
5654	Project Participant Cost	NORTH SIDE YARD LLC	500.00	
5654	Project Participant Cost	SPECTRUM BUSINESS	109.96	
5654	Project Participant Cost	US BANK-PCARD	49.50	
5654	Project Participant Cost	US CELLULAR	178.04	

Account	Descr	Name	Sum Amount	Notes
5654	Project Participant Cost	WE ENERGIES	83.34	
5654	Project Participant Cost	XCEL ENERGY	500.00	
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	1,368.63	WIG Payment
5655	Sub Recip Wage and Fringe Pays	WATEA	4,044.19	WIG Payment
5662	Indirect Expense	CAP SERVICES INC	143.98	WIG Payment
5701	Books Resale	AUGUST LEARNING SOLUTIONS, LLC	3,814.54	
5701	Books Resale	CENGAGE LEARNING	136.50	
5701	Books Resale	MID-STATE TECHNICAL COLLEGE FOUNDATION	302.70	
5701	Books Resale	NATIONAL RESTAURANT ASSOCIATION	3,072.50	
5701	Books Resale	REDSHELF, INC	3,202.57	
5701	Books Resale	SDC PUBLICATIONS	1,920.00	
5701	Books Resale	US BANK-PCARD	3,341.60	
5702	Resale Expense	ADVANCE AUTO PARTS	147.93	
5702	Resale Expense	AUTOZONE	79.98	
5702	Resale Expense	CENTRAL WI AUTO PARTS - NAPA	4.26	
5702	Resale Expense	JARDINE ASSOCIATES	1,899.06	
5702	Resale Expense	MADA EMB & SCREEN PRINTING	31,936.38	Two invoices. One for \$13,738.99 was a Feb. invoice for clothing. The second invoice for \$18,197.39 was clothing ordered in March.
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	1,501.53	
5702	Resale Expense	THE CHANGE COMPANIES	1,170.00	
5702	Resale Expense	THE DOUGLAS STEWART COMPANY	455.82	
5702	Resale Expense	US BANK-PCARD	2,033.41	
5707	Freight	AUGUST LEARNING SOLUTIONS, LLC	90.16	
5707	Freight	FEDEX	165.27	
5708	Outgoing Freight	FEDEX	463.66	
5715	Freight Online Sales	US BANK-PCARD	14.57	
5821	Building and Fixtures	BADGER HEATING & AIR CONDITIONING	19,000.00	
5821	Building and Fixtures	DAIGLE BROTHERS INC	19,237.77	
5821	Building and Fixtures	DAKOTA ELECTRIC SERVICE INC	21,971.60	
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	18,625.00	
5821	Building and Fixtures	J. H. FINDORFF & SON INC	42,825.30	March - AMETA Construction Management Fees Board approved at the 02/28/22 board meeting.
5831	Building Remodeling and Improv	FASTSIGNS 629	1,254.08	
5831	Building Remodeling and Improv	SAINDON CARPET ONE	636.88	
5831	Building Remodeling and Improv	US BANK-PCARD	636.88	
5841	Furniture and Equipment	LAB MIDWEST LLC	101,086.00	Hydraulics Learning System. Pertains to PO# 2023000121. Included in the FY23 board approved budget.
5841	Furniture and Equipment	MINE SAFETY APPLIANCES COMPANY LLC	19,796.58	
5842	Computers and Comp Software	PARAGON DEVELOPMENT SYSTEMS INC	75,977.00	Seven invoices. The largest is for \$28,560.00. This invoice pertains to PO#2023000144 for a configuration services cart.
5843	Noncapitalized Expenditures	SHERWIN-WILLIAMS CO	216.21	
5843	Noncapitalized Expenditures	STRATFORD SIGN COMPANY LLC	2,755.00	
5843	Noncapitalized Expenditures	US BANK-PCARD	6,778.71	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	475.00	
		Total	\$ 779,417.69	
2105	Refund Clearing	Total Financial Aid/Student Refunds	45,859.54	
		Total Payments for April 2023	\$ 825,277.23	
		Capital	330,797.01	
		Operational	494,480.22	

April Accepted Contract Service Agreements Meeting on May 15, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146943	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Small Business Start Up Sprint	21	50	\$4,288.00
146944	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	The Power of Play	6	12	\$960.00
146945	Wisconsin Rapids	Business and Industry	Team Building	3	54	\$3,900.00
146946	Wisconsin Rapids	Business and Industry	BLS Skills Test for online course	1.5	8	\$750.00
146947	Marshfield	Public Educational Institutions (K-12) - s.	Heartsaver CPR/AED Adult/Child	4	10	\$700.00
146948	Pittsville	Public Educational Institutions (K-12) - s.	Strategic Planning Assistance	16	20	\$2,400.00
146949	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Digital Media Marketing	8	TBD	\$980.00
146950	Wisconsin Rapids	Multiple Local Governmental Units	ARES Simulator Train the Trainer	8	10	\$800.45
146951	Adams	Business and Industry	Ergonomic Awareness	1	225	\$460.00
Total:						\$15,138.45

April Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - April 2023						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
546	Adams	Business and Industry	Ergonomic Awareness	\$460.00	Presented	
545	Stevens Point	Business and Industry	Forklift Train the Trainer	\$2,480.00	Draft	
544	Plover	Business and Industry	Safety Program Development	\$14,375.00	Presented	
543	Marshfield	Business and Industry	2023-2024 WAT Grant Training	\$25,410.00	Accepted	
542	Stevens Point	Business and Industry	Civility Training	\$475.00	Presented	
539	Madison	Education	3-Year Agreement	\$74,400.00	Presented	
538	PITTSVILLE	Education	Strategic Planning Session	\$2,400.00	Accepted	
537	Stevens Point	Business and Industry	Train the trainer	\$2,800.00	Presented	
535	Stevens Point	Business and Industry	Leadership Training	\$23,185.00	Presented	
533	Marshfield	Business and Industry	CPR AED Training	\$530.00	Denied	
532	Wisconsin Rapids	Business and Industry	BLS Hybrid Training	\$750.00	Presented	
531	Pittsville	Business and Industry	Supervisory Skills	\$3,900.00	Presented	
TOTAL				\$151,165.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
May 15, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
None		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
Marketing Department		
Advertising - MediaWorks WI, LLC (Wisconsin Rapids, WI)	33,230.00	Quote
Advertising - 6AM Marketing (Madison, WI)	25,750.00	Quote
Subtotal for Procurements Not Requiring Board Action	\$58,980.00	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
AMETA		
AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI)	42,825.30	RFP
IT Department		
Software/Equipment - Paragon Development Systems (Brookfield, WI)	75,977.00	State Contract
School of Applied Technology		
Equipment & Software - Lab Midwest, LLC (Mosinee, WI)	101,086.00	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$219,888.30	
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College		
WILM expenses (Monthly, April)	29,853.34	Mandatory
Subtotal for Mandatory Procurements	\$0.00	
<u>Emergency Procurements</u>		
None		
Subtotal for Emergency Procurements	\$0.00	
Grand Total	<u>\$278,868.30</u>	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, May 15, 2023

3:30 p.m.

Mid-State Wisconsin Rapids Campus Room A223

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This May 15, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON APRIL 17, 2023 COMMITTEE MEETING MINUTES AND SPECIAL COMMITTEE MEETING MINUTES (Exhibit F) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements (Exhibit C)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services (Exhibit D)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT (Exhibit G) – GREG BRUCKBAUER

F. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A; AND SETTING THE SALE (Exhibit H) – GREG BRUCKBAUER

Administration is requesting authority to issue up to \$6,000,000 in general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds and equipment in FY24. This will be accomplished by a Parameters Resolution for the official sale of these notes. The Board will be asked to approve the official sale of these notes. Proceeds will be distributed shortly after the July sale.

Representatives from Robert W. Baird, Inc., Mid-State's financial advisor, prepared the college's financing plan which will be distributed during the meeting, along with the authorizing resolution prepared by Mid-State's bond counsel Quarles & Brady. Administration is requesting board action to authorize the borrowing of up to \$6,000,000.

G. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A (Exhibit I) – GREG BRUCKBAUER

This Exhibit contains a resolution for the sale of \$6.0 million general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds, and equipment in FY24.

Robert W. Baird, Inc. will present a negotiated offer for the award and sale of these tax supported notes. The District will give notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their rights.

Baird assisted with the preparation of a long-term financing plan and the amortization schedule, provisions of the issue, preparation of the Preliminary Official Statement (POS), and underwriting/selling the notes to investors. As designated bond counsel, Quarles & Brady has prepared the awarding resolution and will issue an opinion in regards to statutory compliance. Details of the sale will be provide during the meeting along with the rating prepared by Moody's Investor Services.

Board approval of the resolution contained in the Exhibit is requested.

H. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING (Exhibit J) – GREG BRUCKBAUER

During the special meeting held on May 3, 2023, the college presented details of the proposed FY24 budget to the Finance & Infrastructure Committee. The committee approved the college's proposal and affirmed the presentation in summary during the committee report out during the May Board meeting. The college is requesting Board action to approve the Resolution contained in the Exhibit and to publish a budget summary and notice of Public Hearing.

I. ADVANCED MANUFACTURING, ENGINEERING TECHNOLOGY, AND APPREINCTICESHIP CENTER – GREG BRUCKBAUER

The AMETA Center Equipment Budget will be presented. Board action approving the equipment budget will be requested.

J. AMETA CENTER SECURITY SYSTEM RFP #812 (Exhibit K) – BRAD RUSSELL

Results of RFP #812 for a Security System at the AMETA Center will be presented. Board action will be requested.

K. AMETA CENTER TECHNOLOGY AND CONTENT RELATED TO THE COMMUNITY ENGAGEMENT ROOMS AND ATRIUM RFP #813 (Exhibit L) – BRAD RUSSELL

Results of RFP #813 for AMETA Center Technology and content related to the Community Engagement Rooms and Atrium will be presented. Board action will be requested.

L. STEVENS POINT CAMPUS LINK RELOCATION RFP #814 (Exhibit M) – GREG BRUCKBAUER

Results of RFP #814 for the LiNK relocation at the Stevens Point Campus will be presented. Board action will be requested.

M. INFORMATIONAL ITEMS

1. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

N. ADJOURNMENT – GORDON SCHALOW

MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES

Adams Campus

April 17, 2023

A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow and Charles Spargo

OTHERS: Greg Bruckbauer, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MARCH 20, 2023 MEETING) – Gordon Schalow

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, approved the minutes as presented.

APPROVAL OF SPECIAL COMMITTEE MINUTES (SPECIAL MEETING) – Gordon Schalow

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided and reviewed. No action was taken.

F. FY23 BUDGET AMENDMENT – Greg Bruckbauer

A resolution for amending the FY23 budget was reviewed. This addresses year-to-date budget modifications addressed in the Treasurer's Report each month. No action was taken.

G. INFORMATIONAL ITEMS – Gordon Schalow

1. **FY23 REVENUE AND EXPENSE FORECAST:** An update on end-of-year forecast for the current fiscal year versus budget was provided.
2. **ANTICIPATED FY24 GRANT FUNDING:** A summary of anticipated grant funding for the next fiscal year was provided. Mid-State fared well in the grant process.
3. **SPECIAL FY24 BUDGET MEETING:** A special budget meeting to present the FY24 Budget will be held May 3 at 3:00 p.m.

H. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:36 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

MID-STATE TECHNICAL COLLEGE

FINANCE & INFRASTRUCTURE COMMITTEE SPECIAL MEETING MINUTES

Wisconsin Rapids Campus	May 3, 2023
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A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 3:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Gordon Schalow, Charles Spargo, Terry Whitmore, and Dr. Shelly Mondeik

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, Dr. Deb Stencil, and Brenda Swan

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time, place and agenda of the meeting.

C. FY24 BUDGET PRESENTATION – Mid-State Executive Leadership Team

Mid-State’s Executive Leadership Team presented the proposed FY24 Budget. The budget will be presented to the committee and full board during the May 15 meeting. A Public Hearing is planned for June 19, 2023.

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, unanimously approved presentation of the FY24 proposed budget in summary at the May 2023 Board meeting.

D. ADJOURNMENT – Gordon Schalow

There being no further business, the meeting adjourned at 5:10 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

FY23 Budget Notifications Made in the Month of April 2023						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications						-
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications	140195 CARES Institutional	Federal	Increase COVID related budgets to actuals	92,506.00	92,506.00	-
Fund 3 - Capital Projects Fund Budget Notifications	143019/143703 AMETA Center-Donors and Governmental Allocations 141970 AMETA Center-WIG Grant Construction	Federal Federal	Establish budget Establish budget	7,133,860.00 5,000,000.00	7,106,596.00 5,000,000.00	27,264.00
Fund 4 - Debt Service Fund Budget Notifications						-
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						-
Total Budget Changes For The Month				12,226,366.00	12,199,102.00	27,264.00



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2023
 as of April 30, 2023

	General Operations & Grants						Special Rev		Internal Service		Percentage of	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Total Current Budget	Total Current Budget	Original Budget	
Local Government	6,788,809	-	-	-	6,999,451	-	-	-	13,788,260	13,788,260	13,788,260	18.4%
Student Fees	6,716,846	45,000	359,368	-	-	-	-	-	7,121,214	7,121,214	7,118,714	9.5%
State Aid & Grants	17,858,622	-	730,000	70,000	-	-	-	-	18,658,622	18,658,622	17,648,620	24.9%
Institutional	448,489	865,000	611,500	7,185,108	100,500	1,113,505	6,133,200	-	16,457,302	16,457,302	9,112,405	22.0%
Federal	4,795,753	1,636,391	6,797,708	5,693,885	-	-	-	-	18,923,737	18,923,737	8,148,338	25.2%
Total Revenues	36,608,519	2,546,391	8,498,576	12,948,993	7,099,951	1,113,505	6,133,200	6,133,200	74,949,135	74,949,135	55,816,337	100.0%

	Expenditures						% of Expenditures by Fund		
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget
Salaries and Wages	19,022,226	415,478	275,991	100,000	-	240,378	-	20,054,073	23.8%
Benefits	8,511,625	168,479	314,043	-	-	68,720	-	9,062,867	10.8%
Current Expenditures	10,075,517	1,044,328	88,750	3,600	-	85,528	1,367,700	12,665,423	15.0%
Student Financial Aid & Activities	-	-	7,820,151	-	-	-	-	7,820,151	9.3%
Rebate	-	-	-	-	-	793,215	-	793,215	6.5%
Capital Outlay	-	-	-	21,937,656	-	-	-	21,937,656	26.1%
Debt Retirement	-	-	-	-	7,174,874	-	-	7,174,874	8.5%
Total Expenditures	37,609,368	1,628,285	8,498,935	22,041,256	7,174,874	1,187,841	6,035,200	84,175,759	100.0%
% of Expenditures by Fund	44.7%	1.9%	10.1%	26.2%	8.5%	1.4%	7.2%	100.0%	

Changes in Fund Equity

Budgeted Fund Equity as of 6/30/22	10,846,361	7,744	7,216,240	897,539	760,763	909,069	2,765,178	23,402,884	23,402,884
Current Revenue over Expenses	(1,000,849)	918,106	(359)	(9,092,263)	(74,923)	(74,336)	98,000	(9,226,624)	(9,414,271)
Other Sources and Uses:									
Proceeds from Debt	-	-	-	8,200,000	-	-	-	8,200,000	8,200,000
Interfund Transfers In	1,047,000	-	-	-	-	-	-	1,047,000	1,047,000
Interfund Transfers Out	-	(972,259)	(500,000)	-	-	(120,000)	-	(1,592,259)	(1,047,000)
Repayment of Debt	-	-	-	-	-	-	-	-	-
Budgeted Ending Fund Equity	10,892,512	(46,409)	6,715,881	5,276	685,830	714,733	2,863,178	21,831,001	22,188,613



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2023
 as of April 30, 2023

YTD

83.3%

	General Operations & Grants Fund 1	Special Rev Aldable Fund Fund 2	Special Rev Non-Aldable Fund Fund 7	Capital Projects Fund 3	Debt Service Fund 4	Enterprise Fund 5	Internal Service Fund 6	Total YTD All Funds	Total Current Budget	% of Actual to Budget
Local Government	6,856,235	-	-	-	6,999,451	-	-	13,855,686	13,788,260	100.5%
Student Fees	6,124,321	101,685	363,523	-	-	-	-	6,589,529	7,121,214	92.5%
State Aid & Grants	16,795,862	-	925,012	-	-	-	-	17,720,874	18,658,622	95.0%
Institutional	596,087	384,806	718,653	7,309,153	271,286	918,409	4,963,879	15,162,253	16,457,302	92.1%
Federal	1,033,797	1,390,245	5,285,391	5,569,974	-	-	-	13,279,407	18,923,737	70.2%
Total Revenues	31,406,283	1,876,736	7,292,579	12,879,127	7,270,737	918,409	4,963,879	66,607,749	74,949,135	88.9%
% of Budget Recognized										
	85.8%	73.7%	85.8%	99.5%	102.4%	82.5%	80.9%	88.9%		

	Salaries and Wages	Benefits	Current Expenditures	Student Financial Aid & Activities	Resale	Capital Outlay	Debt Retirement	Total Expenditures	% of Budget Expended
Salaries and Wages	15,135,721	384,994	205,610	61,686	-	180,767	-	15,968,779	20,054,073
Benefits	6,391,375	119,717	45,443	25,691	-	43,695	-	6,625,921	9,062,867
Current Expenditures	5,446,068	397,414	98,257	4,600	-	61,207	832,855	6,840,402	12,665,423
Student Financial Aid & Activities	-	-	6,571,961	-	-	-	-	6,571,961	7,820,151
Resale	-	-	-	-	-	1,092,632	4,469,685	5,562,317	5,460,715
Capital Outlay	-	-	-	6,465,191	-	-	-	6,465,191	21,937,656
Debt Retirement	-	-	-	-	-	7,059,745	-	7,059,745	7,174,874
Total Expenditures	26,973,165	902,126	6,921,272	6,557,168	7,059,745	1,378,300	5,302,540	55,094,316	84,175,759
% of Budget Expended									
	71.7%	55.4%	81.4%	29.7%	98.4%	116.0%	87.9%	65.5%	

	Actual Fund Equity as of 6/30/22	Current Revenue over Expenses	Other Sources and Uses:	Proceeds from Debt	Interfund Transfers In	Interfund Transfers Out	Repayment of Debt	Accrued YTD Fund Equity
Actual Fund Equity as of 6/30/22	10,732,540	4,433,118	-	834,106	-	-	-	15,999,764
Current Revenue over Expenses	176,838	974,609	-	65,274	-	(972,259)	-	244,463
Other Sources and Uses:	6,659,729	371,307	-	-	-	-	-	7,031,036
Proceeds from Debt	1,191,400	6,321,959	6,000,000	-	-	-	-	13,513,360
Interfund Transfers In	1,074,856	(459,891)	-	-	72,878	-	-	687,843
Interfund Transfers Out	2,939,974	(338,661)	-	-	-	-	-	2,601,313
Repayment of Debt	23,532,729	11,513,433	6,000,000	-	-	-	-	41,046,162
Accrued YTD Fund Equity	23,402,884	(9,226,624)	6,000,000	8,200,000	1,047,000	(1,592,259)	-	21,831,001

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
April 30, 2023**

With comparative totals for April 30, 2022

ASSETS AND OTHER DEBITS	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev Non-Aidable	Memorandum only	
								2022-23	2021-22
Cash	\$ 12,457,291	\$ -	\$ 7,669,282	\$ 766,186	\$ 1,750	\$ 3,158,006	\$ -	\$ 24,052,515	\$ 17,197,777
Investments	-	-	-	-	-	-	6,736,062	6,736,062	7,629,252
Receivables:									
Property taxes	3,811,194	-	-	-	-	-	-	3,811,194	3,903,036
Accounts receivable	2,381,510	22,912	5,944,155	-	123,643	-	144,564	8,616,784	2,836,287
Due from other funds	116,948	240,128	85,970	202,198	-	-	261,447	906,691	1,100,618
Inventories - at cost	-	-	-	-	521,728	-	-	521,728	493,401
Prepaid Assets	250	3,750	1,500	-	-	-	-	5,500	-
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	353,281	-	-	353,281	346,441
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 18,767,193	\$ 266,791	\$ 13,700,907	\$ 968,384	\$ 1,000,402	\$ 3,158,006	\$ 7,142,073	\$ 45,003,755	\$ 33,506,783

LIABILITIES, FUND EQUITY AND OTHER CREDITS

Liabilities	\$ 35,250	\$ 5,293	\$ 41,227	\$ -	\$ (51,357)	\$ 7,606	\$ 4,455	\$ 42,474	\$ 217,771
Accounts Payable	-	-	-	-	-	-	-	-	-
Accrued Liabilities:									
Wages	283,037	-	-	-	-	-	-	283,037	242,808
Employee related payables	594,443	8,401	-	-	2,286	-	12,494	617,625	575,367
Vacation	-	-	-	-	4,026	-	-	4,026	11,590
Other current liabilities	-	-	-	-	357,604	549,087	-	906,691	1,100,618
Due to other funds	-	-	-	-	-	-	94,087	1,960,454	1,891,683
Deferred Revenues	1,854,699	8,633	3,035	-	-	-	-	-	-
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	2,767,429	22,328	44,262	-	312,559	556,694	111,036	3,814,307	4,039,837
Fund equity and other credits	-	-	-	-	1,074,856	167,129	7,176	1,249,161	1,217,764
Retained Earnings	11,040	-	-	-	-	-	-	11,040	30,801
Res for Prepaid Expenditures	-	-	-	-	-	2,772,845	-	2,772,845	2,647,886
Reserve for Self-Insurance	-	-	-	-	-	-	85,462	85,462	99,941
Reserve for Student Gov & Org	-	-	-	-	-	-	129,040	129,040	121,568
Res for Student Fin Assistance	-	-	-	-	-	-	6,438,051	6,920,325	8,319,553
Res for Post-Employ Benefits	482,274	-	-	-	-	-	-	1,081,628	(191,314)
Reserve for Capital Projects	-	-	1,081,628	-	-	-	-	109,772	99,679
Res for Cap Proj - Motorcycle	-	-	109,772	-	-	-	-	757,391	643,413
Reserve for Debt Service	-	-	-	757,391	-	-	-	7,553,659	7,323,322
Designated for Operations	7,465,826	87,833	-	-	-	-	-	506,546	443,997
Des for State Aid Fluctuations	506,546	-	-	-	-	-	-	2,355,860	2,361,237
Des for Subsequent Year	2,266,854	89,005	-	-	-	-	-	23,532,729	23,117,848
TOTAL FUND EQUITY AND OTHER CREDITS	10,732,540	176,838	1,191,400	757,391	1,074,856	2,939,974	6,669,729	23,532,729	23,117,848
Year-to-date excess revenues(expenditures)	5,267,224	67,625	12,465,245	210,993	(387,013)	(338,661)	371,307	17,656,719	6,349,099
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 18,767,193	\$ 266,791	\$ 13,700,907	\$ 968,384	\$ 1,000,402	\$ 3,158,006	\$ 7,142,073	\$ 45,003,755	\$ 33,506,783

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
MID-STATE TECHNICAL COLLEGE DISTRICT
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on May 15, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$4,560,002 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of acquiring movable equipment.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: greg.bruckbauer@mstc.edu or telephone at (715) 422-5593.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this ____ day of May, 2023.

BY THE ORDER OF THE
DISTRICT BOARD

Lynneia E. Miller
District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
MID-STATE TECHNICAL COLLEGE DISTRICT
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on May 15, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$410,333 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: greg.bruckbauer@mstc.edu or telephone at (715) 422-5593.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this ____ day of May, 2023.

BY THE ORDER OF THE
DISTRICT BOARD

Lynneia E. Miller
District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS
OF THE
MID-STATE TECHNICAL COLLEGE DISTRICT
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on May 15, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,000,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: greg.bruckbauer@mstc.edu or telephone at (715) 422-5593.

Dated this ____ day of May, 2023.

BY THE ORDER OF THE
DISTRICT BOARD

Lynneia E. Miller
District Secretary

RESOLUTION NO. _____

RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF
NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2023A

WHEREAS, on May 15, 2023, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$4,560,002 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$410,333 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$1,000,000 for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus; and in the amount of \$29,665 for the public purpose of paying the cost of site improvements (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin Rapids Daily Tribune giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes to finance acquiring movable equipment and building remodeling and improvement projects;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President of Finance and Facilities (the "Authorized Officer") of the District the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed

SIX MILLION DOLLARS (\$6,000,000). The purchase price to be paid to the District for the Notes shall not be less than 98.00% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the District by the Purchaser shall not exceed 2.00% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 1.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, if any, payable by the Purchaser or the District.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2023A"; shall be issued in the aggregate principal amount of up to \$6,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Notes shall not exceed \$6,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$6,000,000.

<u>Date</u>	<u>Principal Amount</u>
March 1, 2024	\$680,000
March 1, 2025	480,000
March 1, 2026	505,000
March 1, 2027	530,000
March 1, 2028	560,000
March 1, 2029	585,000
March 1, 2030	615,000
March 1, 2031	650,000
March 1, 2032	680,000
March 1, 2033	715,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2023, or on such other date as set forth in the Approving Certificate. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the

mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2023 through 2033 in such amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2023 shall be the total amount of debt service due on the Notes in the years 2023 and 2024; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2023.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2023 as set forth in the schedule to be attached to the Approving Certificate labeled as Schedule III.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2023A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and

directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Secretary's office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) Expiration of the petition period provided for under Section 67.12(12)(e)5, Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Authorizing Resolution for the issuance of the Notes to finance the acquisition of movable equipment and to finance building remodeling and improvement projects;

(b) Approval of the Wisconsin Technical College System Board (the "State Board") is obtained for any project to be financed with the Notes for which such approval is required; and

(c) Approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes.

Upon his approval of the terms of the Notes, as evidenced by the execution of the Approving Certificate, the Authorized Officer is authorized to execute the Proposal providing for the sale of the Notes to the Purchaser. The Notes shall not be issued or delivered until this approval is obtained and the referendum petition period expires as provided in (a) above and State Board approval has been obtained as provided in (b) above.

Section 17. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 19. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded May 15, 2023.

Richard Merdan
Chairperson

ATTEST:

Lynneia E. Miller
Secretary

(SEAL)

EXHIBIT D

NOTICE TO THE ELECTORS
OF THE
MID-STATE TECHNICAL COLLEGE DISTRICT
ADAMS, CLARK, JACKSON, JUNEAU, MARATHON, PORTAGE, WAUSHARA AND
WOOD COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on May 15, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$29,665 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvements.

A copy of said resolution is on file in the District office, located at 500 32nd Street North, Wisconsin Rapids, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: greg.bruckbauer@mstc.edu or telephone at (715) 422-5593.

Dated this ____ day of May, 2023.

BY THE ORDER OF THE
DISTRICT BOARD

Lynneia E. Miller
District Secretary

RESOLUTION TO PUBLISH THE 2023-24 BUDGET

BE IT HEREBY RESOLVED that authority be given to the administration of Mid-State Technical College to publish, at least fifteen days prior to the Public Hearing, the Budget Summary and Notice of Public Hearing for Mid-State Technical College for 2023-24, with an expenditure budget totaling \$64,493,728 as required by Section 65.90(3) of Wisconsin Statutes. The Public Hearing will be held on June 19, 2023, at the time and place published in the public notice.

**RESOLUTION FOR
AWARDING OF RFP# 812
Mid-State AMETA Center Door Security and Camera Surveillance**

WHEREAS, the new AMETA Center facility needs proper security surveillance and access control; and

WHEREAS, the responses of Requests For Proposal #812 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #812 to Systems Technologies, Inc. in the amount of \$128,567.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approves the funding of \$128,567 for the AMETA Center security and surveillance system from the Department of Administration, Division of Enterprise Operations, ARPA State Recovery Funds Grant.

**RESOLUTION FOR
AWARDING OF RFP # 813
AMETA Center Technology and Content related to the Community
Engagement Rooms and Atrium**

WHEREAS, for our new AMETA Center, we have a need for technology that will accommodate two new Community Engagement Rooms (CERs), a video wall, and the content for 30 donor stories to be played on the video wall, and

WHEREAS, the responses of Requests For Proposal #813 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #813 to Brilliant Marketing and Consulting LLC, and in the contract amount of \$577,817.30, commencing on May 16, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approves the funding of \$577,817.30 for the AMETA Center Technology and Content related to the Community Engagement Rooms and Atrium from the Department of Administration, Division of Enterprise Operations, ARPA State Recovery Funds Grant.

**RESOLUTION FOR
AWARDING OF BID# 814
Mid-State Stevens Point LiNK Relocation & Remodel Project**

WHEREAS, the location of the project will improve visibility and ease of finding the LiNK, and

WHEREAS, the size and shape of the of the project site will improve the college's ability to serve students; and

WHEREAS, this project will enhance student success; and

WHEREAS, the bids were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies,

BE IT RESOLVED that the Mid-State Technical College Board approves the awarding of Bid #814 to Boldt Construction in the amount of \$124,682.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board had approved the funding of \$143,073 for the Stevens Point LiNK relocation and remodel from the FY2024 budgeted funds.

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, May 15, 2023

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A112

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This May 15, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (APRIL 17, 2023 MEETING) (Exhibit O) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. INFORMATIONAL ITEMS

1. Phi Theta Kappa – Dr. Deb Stencil and Dr. Chris Severson
The College will provide an overview of Mid-State’s Honor Society, their existing areas of focus and future projects.
2. FY23 Out-of-State Tuition Remission Annual Summary – Dr. Mandy Lang
The WTCS President authorizes District Boards to delegate authority to submit requests to the System President for authorization to remit out-of-state tuition for needy and worthy students. The Mid-State District Board has delegated this authority to Vice President of Student Services and Enrollment Management Dr. Mandy Lang. Individuals holding delegated authority are required to report actual remissions to the District Board annually. During the 2022-2023 academic year, no out-of-state tuition was remitted.
3. FY24 Out-of-State Tuition Remission Annual Request – Dr. Mandy Lang
The WTCS President authorizes District Boards to delegate authority to submit requests to the System President for authorization to remit out-of-state tuition for needy and worthy students. The Mid-State District Board has delegated this authority to Vice President of Student Services and Enrollment Management Dr. Mandy Lang. Mid-State will not be requesting authority from the WTCS President to remit any out-of-state tuition for the 2023-2024 academic year.
4. Student Headcount – Dr. Mandy Lang
Information about the student headcount increase for 2022-2023 will be shared.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
ACADEMIC & STUDENT SERVICES COMMITTEE MEETING MINUTES

Adams Campus	April 17, 2023
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A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, and Are Vang

OTHERS: Dr. Mandy Lang, and Dr. Deb Stencil

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MARCH 20, 2023 MEETING) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang**E. ACADEMIC PROGRAMMING – Dr. Deb Stencil**

Information regarding the Early Childhood Assistant Teacher Embedded Technical Diploma program was shared. No action was taken. Action will be requested during the regular board meeting.

F. INFORMATIONAL ITEMS – Are Vang

1. Graduate Placement – Dr. Mandy Lang

Highlights of the most recent graduate follow-up survey data was shared. No action was taken.

G. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:28 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, May 15, 2023

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A203

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This May 15, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (APRIL 17, 2023 MEETING) (Exhibit L) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. Work From Home Program – Dr. Karen Brzezinski
An update on Mid-State's Work from Home Program will be provided.
2. AMETA Update – Dr. Bobbi Damrow
An AMETA Center construction update will be provided as well as a video showing the completed animation of the Center.
3. WATG Update – Dr. Bobbi Damrow
A Workforce Advancement Training Grant program overview and recent employer needs that were incorporated into recent WTCS grant applications for consideration will be provided.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Adams Campus	April 17, 2023
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:17 p.m.

ROLL CALL

PRESENT: Richard Merdan

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow,

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (March 20, 2023 Meeting) – Richard Merdan

Minutes were reviewed, approval was not sought.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**E. INFORMATIONAL ITEMS**

1. Employee Benefits for Recruitment and Retention – Dr. Karen Brzezinski
An overview of Mid-State employee benefits and how they are used in recruitment and retention was provided. No action was taken.
2. Central Wisconsin Days – Dr. Bobbi Damrow
An overview of Central Wisconsin Days issues and Mid-State participation was provided. No action was taken.
3. AMETA Update – Dr. Bobbi Damrow
An update on Mid-State's AMETA project was provided including Construction Launch. Photos of completed site work to date were shared. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:37 p.m. with a motion by Mr. Merdan, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

Approval of Hires and Resignations of Contracted Employees May 15, 2023

Resignations

- Sarah Chojnacki (effective June 30, 2023)
Instructor, Medical Assistant
- Jennifer Klicka (effective June 30, 2023)
Instructor, Medical Assistant

Hires

None