



BOARD OF DIRECTORS MEETING
January 2023

Monday, January 16, 2023
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room A223 (page 19)
4:30 p.m. – Academic & Student Services Committee Meeting; Room A112 (page 20)
4:15 p.m. – Human Resources & External Relations Committee; Room A203 (page 22)
5:00 p.m. – **Committee-of-the-Whole**; Room L133-134 (page 24)
Immediately following Committee-of-the-Whole – Board Meeting; Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, January 16, 2023

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This January 16, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – KRISTIN CRASS

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON DECEMBER 19, 2022 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

1. Payment of Bills and Payroll (Exhibit B)

District bills for December 2022 total \$647,560.33 of which \$582,555.54 represents operational expenditures and \$65,004.79 represents capital expenditures. Payroll disbursements for December totaled \$2,193,734.23 plus \$23,560.34 for travel and miscellaneous reimbursements, and \$719,654.12 in fringe benefits, for a total payroll disbursement of \$2,936,948.69. Administration recommends approval of the payment of these obligations totaling \$3,584,509.02.

2. Contracted Service Agreements (Exhibit K)
The District has entered into 15 contracted service agreements totaling \$46,705.62. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
3. Procurements for Goods and Services (Exhibit L)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.

G. CHAIRPERSON'S REPORT – KRISTIN CRASS

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. RFP #810 – Help Desk Services
 - d. Informational Items
 1. Budget Development Calendar for Fiscal Year 2023-24 (FY24)
 2. Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center
 3. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Are Vang
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. Advisory Committees
3. Human Resources & External Relations Committee – Richard Merdan
 - a. Review of Consent Agenda Items
 - b. Informational Items

1. MLK Day and DEI Activities
2. GPR Grant Application Update
3. Continuing Education Spring Catalogue

J. COMMITTEE-OF-THE-WHOLE – KRISTIN CRASS

1. Guided Career Pathways

K. DISCUSSION & ACTION – KRISTIN CRASS

1. K-12 Annual Report – Dr. Mandy Lang and Jackie Esselman
The 2021-2022 K-12 Annual report will be presented.

L. ADJOURNMENT – KRISTIN CRASS

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	December 19, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:53 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Justin Feltz, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Lynneia Miller

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, William Fahey, matt Femel, Logan Hamman, Ryan Kawski, Dr. Mandy Lang, Brad Russell, Matt Schneider, Dr. Deb Stencil, Angie Susa, and Craig Wagner

C. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a voice vote, approved minutes from the board meeting held November 21, 2022 as presented.

F. CONSENT AGENDA

Motion by Mr. Merdan, seconded by Mr. Schalow, upon a roll call vote, approved the following consent agenda items:

1. The district's bills for the month of November 2022 were presented in Exhibit B. These bills totaled \$1,467,331.15 of which \$1,061,182.98 represents operational expenditures and \$406,148.17 represents capital expenditures. The district's payroll for the month of November totaled \$1,585,240.88 plus \$11,881.53 for travel and miscellaneous reimbursements and \$633,688.13 in fringe benefits. The district's bills and payroll totaled \$3,698,141.69.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146877	Commercial Blue Print Reading	\$ 1,600.00
146878	Residential Blueprint Reading	\$ 1,600.00
146879	Fire Alarm Systems	\$ 2,880.00
146880	PLC	\$ 3,600.00
146881	Human Body in Health and Disease	\$ 10,460.00
146882	Minitab/MS Project	\$ 4,440.00
146883	Photography Assistance	\$ 250.00
146884	Intro to AutoCAD	\$ 4,600.00
146885	Security Officer Firearms Training	\$ 100.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements required Board action.		

4. District Board Approval of Hires and Resignations of Contracted Staff:
 - Resignations
 - Sue Akey (effective June 30, 2023) – Retiring
 - Hires
 - Clint Gosse (effective January 3, 2023) – Instructor, Natural Science
 - Kathleen Orminski (effective January 3, 2023) – Instructor, Nursing Assistant

G. CHAIRPERSON'S REPORT – Kristin Crass

1. Ms. Miller asked to be excused. Terry Whitmore was welcomed to the Board. He serves as the School District Administrator member and is the District Administrator for Nekoosa School District.

2. The Winter Boards Association meeting and Legislative Seminar will be held January 11-13 in Madison. Legislative leaders will provided updates and briefing on issues affecting technical colleges along with budget priorities will be presented. Ms. Bruski Mallek, Mr. Merdan and Mr. Spargo plan to attend. A summary on work of the Bylaws Committee was provided by Mr. Spargo.

3. ACCT National Legislative Summit will be held February 5-8 in Washington, D.C. Ms. Bruski Mallek and Mr. Spargo plan to attend.

4. Mid-State's Fall Board Advance was held November 30. Comments on the day were provided.

5. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING Monday, January 16, 2023 Wisconsin Rapids Campus	Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole
MONTHLY MEETING Monday, February 20, 2023 Stevens Point Campus	Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik provided an update on recent campus activities including Anthology Discovery Days, completion of College Conversations and graduation. Respiratory Therapy Accreditation reviewers were on site; initial recommendations include the recommendation to continue accreditation.

2. Dr. Mondeik highlighted the Wisconsin Technical College Systems state budget ask. She also provided an update on the WTCS President Association and recent strategy meeting.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
 - a. TREASURER'S REPORT: Following discussion, no questions or concerns were presented.

 - b. AMETA CENTER CONSTRUCTION BID RESULTS: Results of request for bids for the Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center were presented for approval. The following Resolution For Awarding Of Contract For the

Construction of The Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center in Stevens Point, Wisconsin accompanied each approved bid.

WHEREAS, the Mid-State District Board of Directors and the Wisconsin Technical College System (WTCS) Board have previously approved the construction of an Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center in Stevens Point, Wisconsin (the "Project"), and

WHEREAS, bids for the performance of the various divisions of the work of the Project have been submitted, documented, opened, and recorded, and the Administration has provided its recommendations to the District Board for the award of construction contracts, and

WHEREAS, the District Board wishes to award the contracts for construction of the Project.

BE IT RESOLVED that the Mid-State Technical College Board accepts the individual bid submitted for the performance of the work of the Project in each division and approves the awarding of the construction contract for such division to the contractor and in the contract amount, in each case as recommended to the Board by the District's Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED, that, upon confirmation from the Vice President, Finance and Facilities, that sufficient funds are in the treasury to meet the expenses thereof, the construction contracts shall be executed on behalf of the District by the District Board Chairman and the District Board Secretary.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Bruski Mallek - Yes, Feltz - Yes, Merdan - Yes, Schalow - Yes, Spargo - Yes, Vang - Yes, Whitmore - Yes, Crass - Yes), awarded Bid #811 Trade Pack #TP01 to Lewis Construction, Inc., in the amount of \$618,645.00 for concrete building division of work of the project.

Motion by Mr. Merdan, seconded by Mr. Feltz, upon a roll call vote (Feltz - Yes, Merdan - Yes, Schalow - Yes, Spargo - Yes, Vang - Yes, Whitmore - Yes, Bruski Mallek - Yes, Crass - Yes), awarded Bid #811 Trade Pack #TP02 to Lewis Construction, Inc., in the amount of \$166,155.00 for concrete exterior site division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote (Merdan - Yes, Schalow - Yes, Spargo - Yes, Vang - Yes, Whitmore - Yes, Bruski Mallek - Yes, Feltz - Yes, Crass - Yes), awarded Bid #811 Trade Pack #TP03 to The Boldt Company in the amount of \$647,896.00 for concrete masonry division of work of the project.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Schalow - Yes, Spargo - Yes, Vang - Yes, Whitmore - Yes, Bruski Mallek - Yes, Feltz - Yes, Merdan - Yes, Crass - Yes), awarded Bid #811 Trade Pack #TP04 to Daigle Brothers, Inc., in the amount of \$1,252,757.00 for structural and misc. steel division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Spargo - Yes, Vang - Yes, Whitmore - Yes, Bruski Mallek - Yes, Feltz - Yes, Merdan - Yes, Schalow - Yes, Crass - Yes), awarded Bid #811 Trade Pack #TP05 (includes alternate 4) to JH Findorff & Son, Inc., in the amount of \$390,805.00 for carpentry and general trades division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP07 to FSS Business Systems, Inc., in the amount of \$203,955.88 for aluminum casework division of work of the project.

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP09 to Appleton Lathing Corporation in the amount of \$65,746.00 for weather barrier and spray insulation division of work of the project.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP10 to Nations Roof North LLC in the amount of \$779,800.00 for metal wall panel division of work of the project.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP11 to PHD Roof Doctor's Inc., in the amount of \$474,870.00 for membrane roofing division of work of the project.

Motion by Mr. Merdan, seconded by Mr. Spargo, upon a roll call vote (Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP12 to Entrance Technologies 1 LLC, in the amount of \$25,250.00 for auto operators division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Feltz, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP14 to Omni Glass & Paint LLC in the amount of \$292,728.00 for glazing and aluminum entrances division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Feltz, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP16 to Appleton Lathing Corporation in the amount of \$752,872.00 for gypsum board assemblies division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP17 to Gegare Tile, Inc., in the amount of \$132,452.00 for flooring division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP18 to Appleton Lathing Corporation in the amount of \$162,640.00 for acoustical ceilings division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP19 to SDS Painting Company Inc., in the amount of \$166,920.00 for painting and wall coverings division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Feltz, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Crass – Yes),

awarded Bid #811 Trade Pack #TP20 to Amerifence Corporation of Wisconsin in the amount of \$25,136.00 for temporary security fence division of work of the project.

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote (Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP21 to HJ Martin & Son Inc., in the amount of \$31,900.00 for folding panel partiitons division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP22 to MMK Enterprises Inc. DBA Flag Center in the amount of \$7,640.00 for flagpoles division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP24 to Apex Fire Protection LLC in the amount of \$128,860.00 for fire protection division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote (Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP25 to RJ Rasmussen Plumbing & Heating Inc., in the amount of \$665,070.00 for plumbing division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Feltz, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP26 to Badger HVAC LLC DBA Badger Heating & Air Conditioning in the amount of \$1,468,000.00 for HVAC division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote (Spargo – No, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Crass – No), awarded Bid #811 Trade Pack #TP27 (includes alternates 1,2A, 3, 5) to Dakota Electric Service Inc, in the amount of \$1,109,518.00 for electrical and low voltage - building division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Feltz, upon a roll call vote (Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP28 to Current Technologies Inc., in the amount of \$113,740.00 for electrical site division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP29 to American Asphalt of Wisconsin in the amount of \$365,220.00 for asphalt division of work of the project.

Motion by Ms. Bruski Mallek, seconded by Mr. Feltz, upon a roll call vote (Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP30 to Stuczynski Trucking & Excavating Inc., in the amount of \$422,450.00 for earthwork division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP31 to Stuczynski Trucking & Excavating Inc., in the amount of \$141,490.00 for site utilities division of work of the project.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote (Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Crass – Yes), awarded Bid #811 Trade Pack #TP32 to Carl’s Landscape Service Inc., in the amount of \$92,487.00 for landscaping division of work of the project.

c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang

a. ACADEMIC PROGRAMMING: Following detailed discussion in committee, action to approve the following changes related to academic programming was requested.

Program Suspension – IT Computer Support Specialist: due to low enrollment and change to differently titled program

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), approved IT Computer Support specialist program suspension.

Program Suspension – Microsoft System Administrator Embedded Technical Diploma: embedded in IT Computer Support Specialist program just suspended.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Crass – Yes), approved Microsoft System Administrator Embedded Technical diploma program suspension.

Program Approval – IT User Support Technician Embedded Technical Diploma: accelerated option of the previously named IT Computer Support Specialist program.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Crass – Yes), approved the IT user Support Technician Embedded Technical Diploma.

Program Suspension – Fire Protection Technician: Associate Degree level program with 12 students currently; all students have options for completion.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Crass – Yes), approved Fire Protection Technician program suspension.

Program Suspension – Firefighter Technician Embedded Technical Diploma: embedded in Fire Protection Technician program just suspended.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Crass – Yes), approved Firefighter Technician Embedded Technical Diploma program suspension.

Program Approval – Fire Service Certification Technical Diploma: Concept approval of a 16 credit program to prepare students for Fire 1 and Fire 2 certification; program can be offered in high schools.

Motion by Mr. Spargo, seconded by Mr. Feltz, upon a roll call vote (Feltz – Yes, Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Crass – Yes), approved the Fire Service Certification Technical Diploma program.

Program Approval – Hospitality Specialist Embedded Technical Diploma: will be embedded into the current program; 23% growth expected by 2027.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Merdan – Yes, Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Crass – Yes), approved the Hospitality Specialist Embedded Technical Diploma program.

Program Approval – Culinary Assistant Embedded Technical Diploma: an embedded 18 credit course slated to begin in fall 2023.

Motion by Mr. Spargo, seconded by Mr. Feltz, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Crass – Yes), approved the Culinary Assistant Embedded Technical Diploma program.

3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

- a. FACULTY HIRES AND RESIGNATIONS: The Committee discussed options for reviewing employee data as part of the faculty hire portion of this Consent Agenda item. This is in follow-up to the Board Advance.
- b. 2022-2023 WTCS PROGRAM GUIDEBOOK: The 2022-2023 WTCS Program Guidebook was provided and highlighted for the board. This publication was put together by the WTCS Marketing Consortium for all technical colleges.

J. COMMITTEE-OF-THE-WHOLE – Kristin Crass

1. BOARD POLICIES: Board Policies have been reviewed over the past three months. Changes were discussed this evening.

Motion by Ms. Vang, seconded by Mr. Spargo, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Crass – Yes), approved the use of virtual meetings beginning January 2023 for Mid-State District Board and Committee-of-the-Whole meetings.

Motion by Mr. Spargo, seconded by Ms. Crass, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes, Schalow – Yes, Crass – Yes), approved policy changes as discussed in Committee-of-the-Whole.

K. DISCUSSION & ACTION

1. No Discussion & Action topic(s) this month.

N. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 7:09 p.m. with a motion by Mr. Merdan, seconded by Mr. Feltz, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Paid Invoice Listing December 2022

Account	Descr	Name	Sum Amount	Notes
2106	Accrued Encumbrances	CONVERGEONE, INC.	17,344.33	
2106	Accrued Encumbrances	TRIMARK MARLINN, LLC	6,992.10	
2107	Accounts Payable-Bookstore	DIGICOPY INC	6,956.16	
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	500.00	
4594	Criminal Research Fee	WI DEPT OF JUSTICE	117.00	
4692	Scholarship Revenue	MID-STATE TECHNICAL COLLEGE FOUNDATION	1,661.90	
5201	Travel - Meeting Expenses	CHAT-R-BOX RESTAURANT AND CATERING	1,400.00	
5201	Travel - Meeting Expenses	ROCKMAN'S CATERING	4,956.59	
5201	Travel - Meeting Expenses	WATEA	1,100.00	
5203	Mileage	BRIAN D LITZA	138.88	
5203	Mileage	SPARGO, CHARLES	641.16	
5212	Tuition Reimbursement	GRAND CANYON UNIVERSITY	3,850.60	
5213	Dues_Memberships_Subscriptions	AE BUSINESS SOLUTIONS	11,115.00	
5213	Dues_Memberships_Subscriptions	HEART OF WISCONSIN	435.00	
5213	Dues_Memberships_Subscriptions	TOMORROW RIVER BUSINESS ASSOCIATION	50.00	
5213	Dues_Memberships_Subscriptions	WI POTATO & VEGETABLE GROWERS ASSOC. INC	125.00	
5213	Dues_Memberships_Subscriptions	WMC	806.00	
5230	Instructional Supplies	HAAS BUILDERS SUPPLY INC	202.80	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	1,245.81	
5230	Instructional Supplies	O'REILLY AUTOMOTIVE INC	74.56	
5230	Instructional Supplies	STREICHER'S	336.96	
5231	Noninstructional Supplies	1ST AYD CORP	165.35	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	6,692.97	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	2,388.69	
5231	Noninstructional Supplies	DCS NETLINK	675.00	
5231	Noninstructional Supplies	DIAMOND BUSINESS GRAPHICS INC	428.08	
5231	Noninstructional Supplies	FINAL CUT APPAREL & DECALS, LLC	50.00	
5231	Noninstructional Supplies	Foodservice Distributor	22.11	
5231	Noninstructional Supplies	GENERAL COMMUNICATIONS, INC.	92.00	
5231	Noninstructional Supplies	HEART OF WISCONSIN	250.00	
5231	Noninstructional Supplies	MSC INDUSTRIAL SUPPLY INC	151.50	
5231	Noninstructional Supplies	NASSCO, INC.	1,107.84	
5231	Noninstructional Supplies	O'REILLY AUTOMOTIVE INC	22.98	
5231	Noninstructional Supplies	QUALITY RESOURCE GROUP, INC.	19.84	
5231	Noninstructional Supplies	REINDERS	4,526.30	
5231	Noninstructional Supplies	ROWE FLORAL, INC.	115.00	
5231	Noninstructional Supplies	STERLING WATER INC	48.00	
5231	Noninstructional Supplies	WATEA	7,575.11	
				Subrecipient reimbursement payment for WIG grant. Expenses incurred through 10/31/2022.
5232	Minor Equipment	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC-WIG	31,884.67	
5232	Minor Equipment	MONROE TRUCK EQUIPMENT INC	1,500.00	
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	3,180.00	
5232	Minor Equipment	WOLTER, INC.	789.08	
5232	Minor Equipment	ZARNOTH BRUSH WORKS INC	969.20	
5232	Minor Equipment	ZUMASYS, INC.	175.00	
5234	Postage	QUADIENT FINANCE USA INC.	500.00	
5234	Postage	UNITED MAILING SERVICE INC	4,181.62	
5271	Advertising_Promotions	4 IMPRINT INC	595.79	
5271	Advertising_Promotions	BROCK, MELISSA	84.00	
5271	Advertising_Promotions	CENTERGY INC	2,000.00	
5271	Advertising_Promotions	MEDIAWORKS WI LLC	10,894.00	
5271	Advertising_Promotions	THE NUTS AND BOLTS, LLC	2,400.00	
5271	Advertising_Promotions	WI RAPIDS RAFTERS	22,000.00	
5281	Repairs	BRILLIANT MARKETING AND CONSULTING, LLC	1,090.00	
5281	Repairs	COMMUNICATIONS-CABLING-NETWORKING	1,129.23	
5281	Repairs	COUNTRY SPORTS INC	132.86	

Paid Invoice Listing December 2022

Account	Descr	Name	Sum Amount	Notes
5281	Repairs	HUNTER TECHNICAL SERVICE	739.48	
5281	Repairs	O'REILLY AUTOMOTIVE INC	5.90	
5281	Repairs	SCHIERL TIRE & SERVICE	335.00	
5283	Building Repair	CURRENT TECHNOLOGIES INC	211.05	
5283	Building Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	162.50	
5284	Grounds Repair	HORST DISTRIBUTING INC	2,353.78	
5301	Professional Academic Contract	CHIPPEWA VALLEY TECHNICAL COLLEGE	16,665.48	
5301	Professional Academic Contract	REID, JOSEPH EDWARD	2,258.75	
5351	Other Contracts and Services	1ST AYD CORP	460.81	
5351	Other Contracts and Services	AIRGAS USA LLC	207.51	
5351	Other Contracts and Services	ASCENSION ST MICHAEL'S HOSPITAL, INC.	1,554.00	
5351	Other Contracts and Services	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	26.50	
5351	Other Contracts and Services	BECKY'S SUGAR SHACK BAKERY LLC	409.80	
5351	Other Contracts and Services	BRIAN D LITZA	530.00	
5351	Other Contracts and Services	CAHIIM	3,000.00	
5351	Other Contracts and Services	CHAT-R-BOX RESTAURANT AND CATERING	1,960.00	
5351	Other Contracts and Services	CURRENT TECHNOLOGIES INC	1,708.32	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	2,340.90	
5351	Other Contracts and Services	HIRERIGHT LLC	717.77	
5351	Other Contracts and Services	HealthCheck360	7,363.78	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	24,722.55	
5351	Other Contracts and Services	MRM CONSULTING, LLC	3,000.00	
5351	Other Contracts and Services	PROPERTY WORKS LLC	597.00	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,614.07	
5351	Other Contracts and Services	STAFFWORKS GROUP	4,804.80	
5351	Other Contracts and Services	STERICYCLE INC	552.60	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	755.00	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	88.36	
5351	Other Contracts and Services	WATEA	4,913.49	
5351	Other Contracts and Services	WIPFLI, LLP	5,900.00	
5351	Other Contracts and Services	WNA SERVICES CO	80.00	
5351	Other Contracts and Services	WROBLEWSKI CONCRETE CONSTRUCTION LLC	1,364.00	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	400.00	
5352	Maintenance Contracts	BAUERNFELD BUSINESS TECHNOLOGIES INC	1,868.50	
5353	Professional Fees	Boardman & Clark LLP	1,264.50	
5353	Professional Fees	WISCONSIN MEDIA	322.84	
5357	Software maint annual agreemen	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	759.21	
5357	Software maint annual agreemen	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	2,500.00	
5357	Software maint annual agreemen	CDW GOVERNMENT INC	1,680.00	
5357	Software maint annual agreemen	HEARTLAND BUSINESS SYSTEMS	14,694.84	
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	175.27	
5357	Software maint annual agreemen	MISSION WISCONSIN, LLC	21,000.00	
5357	Software maint annual agreemen	ZUMASYS, INC.	675.19	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	9,416.67	
5432	Uncollectible Student Fees	RECOVERY MANAGEMENT SERVICES, INC.	21.10	
5441	Insurance Expense	WATEA	3,343.50	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,129.96	
5452	Electricity Expense	MARSHFIELD UTILITIES	4,434.35	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	21,195.39	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	4,619.41	
5453	Sewer_Water	MARSHFIELD UTILITIES	614.18	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,339.03	
5454	Heat	BLUE EDGE ENERGY LLC	466.56	
5454	Heat	DIRECT ENERGY MARKETING, INC	10,020.14	
5454	Heat	WI PUBLIC SERVICE CORP	2,061.45	
5455	Telephone	AT&T	973.16	
5455	Telephone	CONCORD TECHNOLOGIES	100.00	
5455	Telephone	FRONTIER NORTH INC	2,547.86	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	

Paid Invoice Listing December 2022

Account	Descr	Name	Sum Amount	Notes
5455	Telephone	SOLARUS	2,476.37	
5455	Telephone	US CELLULAR	2,041.52	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	40.75	
5456	Garbage Pickup	GFL ENVIRONMENTAL	540.84	
5456	Garbage Pickup	WASTE MANAGEMENT CORP	906.14	
5650	Graduation Expense	BRICKHOUSE SCHOOL SERVICES	825.58	
5650	Graduation Expense	BROCK, MELISSA	2,086.00	
5654	Project Participant Cost	CENTERGY INC	10,000.00	
5654	Project Participant Cost	COUNTY OF ADAMS	100.00	
5654	Project Participant Cost	KUNDINGER, MEGAN	400.00	
5654	Project Participant Cost	LYNXX NETWORKS	61.44	
5654	Project Participant Cost	MANKES AUTOMOTIVE, LLC	500.00	
5654	Project Participant Cost	NORTHERN MANAGEMENT LLC	500.00	
5654	Project Participant Cost	OAKDALE ELECTRIC COOPERATIVE	97.82	
5654	Project Participant Cost	PROGRESSIVE	401.49	
5654	Project Participant Cost	R&R Transmission Specialist, LLC	237.00	
5654	Project Participant Cost	STERNITZKY, JON	400.00	
5654	Project Participant Cost	US CELLULAR	269.39	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	17,560.45	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA-WIG	27,891.49	Subrecipient reimbursement payment for WIG grant. Expenses incurred through 10/31/2022.
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	1,613.94	
5655	Sub Recip Wage and Fringe Pays	CREATE PORTAGE COUNTY, INC.	186.02	
5655	Sub Recip Wage and Fringe Pays	MISSION WISCONSIN, LLC-WIG	29,000.00	Subrecipient reimbursement payment for WIG grant. Expenses incurred through 10/31/2022.
5655	Sub Recip Wage and Fringe Pays	WATEA	12,305.11	
5662	Indirect Expense	CAP SERVICES INC	161.39	
5662	Indirect Expense	CREATE PORTAGE COUNTY, INC.	18.60	
5699	Other Expenditures	WINSUPPLY OF WISCONSIN RAPIDS CO #286	1.53	
5701	Books Resale	ATP-AMERICAN TECHNICAL PUBLISHERS INC	7,371.75	
5701	Books Resale	ELSEVIER INC	2,188.28	
5701	Books Resale	FEDEX	10.68	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	11,697.72	
5701	Books Resale	INGRAM PUBLISHER SERVICES INC	51.21	
5701	Books Resale	MBS SERVICE COMPANY INC	15,484.75	
5701	Books Resale	MCGRAW-HILL LLC	6,335.90	
5701	Books Resale	PEARSON EDUCATION	12,365.97	
5701	Books Resale	REDSHELF, INC	375.36	
5701	Books Resale	RITTENHOUSE BOOK DISTRIBUTORS INC	2,563.92	
5701	Books Resale	W.W. NORTON & COMPANY, INC.	630.00	
5702	Resale Expense	EMERGENCY MEDICAL PRODUCTS INC	377.64	
5702	Resale Expense	JARDINE ASSOCIATES	1,820.64	
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	893.65	
5702	Resale Expense	ROWE FLORAL, INC.	215.00	
5702	Resale Expense	THE DOUGLAS STEWART COMPANY	532.81	
5707	Freight	SAGE PUBLICATIONS INC	2,136.00	
5708	Outgoing Freight	FEDEX	1,955.85	
5841	Furniture and Equipment	BOUNDTREE MEDICAL LLC	12,169.98	
5841	Furniture and Equipment	CURRENT TECHNOLOGIES INC	4,686.11	
5842	Computers and Comp Software	ANTHOLOGY, INC	3,928.04	
5842	Computers and Comp Software	HEARTLAND BUSINESS SYSTEMS	323.75	

Paid Invoice Listing December 2022

Account	Descr	Name	Sum Amount	Notes
				FortiSiem Appliance and installation services.
5842	Computers and Comp Software	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	33,574.57	This was a FY22 expense that was not invoiced to us during FY22 so needed to come out of FY23 funds.
5842	Computers and Comp Software	VERTIV CORPORATION	10,322.34	
		Total	618,164.67	
2105	Refund Clearing	Total Financial Aid/Student Refunds	29,395.66	
		Total Payments for December 2022	647,560.33	
		Capital	65,004.79	
		Operational	582,555.54	

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, January 16, 2023

4:00 p.m.

Mid-State Wisconsin Rapids Campus Room A223

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This January 16, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON DECEMBER 19, 2022 COMMITTEE MEETING MINUTES (Exhibit D) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements (Exhibit K)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services (Exhibit L)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT (Exhibit M) – GREG BRUCKBAUER

F. RFP #810 – HELP DESK SERVICES – BRAD RUSSELL

Results of Bid #810 for Help Desk Services will be presented. Board action will be requested.

G. INFORMATIONAL ITEMS

1. Budget Development Calendar for Fiscal Year 2023-24 (FY24) – Greg Bruckbauer
The Committee will review the FY24 Budget Development Calendar. Dates for both committee and Board action are contained in the schedule. Planning is an on-going process; therefore, the transition for the annual budgeting process will be transparent. Mid-State relies on a combination of top-down and bottom-up input, relying on deans and department heads to identify the budgeted dollars necessary to deliver quality services and to meet the college’s Key Results targets for Organizational Effectiveness, Student Success and Organizational Health.

2. Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center – Greg Bruckbauer
An update on the AMETA Center contract will be provided.

3. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

H. ADJOURNMENT – GORDON SCHALOW

MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	December 19, 2022
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A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:02 p.m.

ROLL CALL

PRESENT: Kristin Crass, Gordon Schalow, and Charles Spargo

OTHERS: Greg Bruckbauer, William Fahey, Matt Femal, Dr. Shelly Mondeik, Brad Russell, Matt Schneider, and Craig Wagner

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 21, 2022 and October 17, 2022 MEETING) – Gordon Schalow

Motion by Mr. Spargo, seconded by Ms. Crass, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided and reviewed. No action was taken.

F. AMETA CENTER CONSTRUCTION BID RESULTS – Greg Bruckbauer

Results of Bid #811 for the construction of the Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center were presented. Presentation to the full board will occur during the regular meeting. No action was taken.

G. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:38 p.m. with a motion by Mr. Spargo, seconded by Ms. Crass, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, January 16, 2023

4:30 p.m.

**Mid-State Wisconsin Rapids Campus Room A112
500 32nd Street North, Wisconsin Rapids**

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This January 16, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (December 19, 2022 MEETING) (Exhibit F) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. INFORMATIONAL ITEMS

1. Advisory Committees – Dr. Deb Stencil
Advisory Committee members from programs in the School of Applied Technology and Liberal Students programs will be reviewed.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

ACADEMIC & STUDENT SERVICES COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

December 19, 2022

A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Justin Feltz, and Are Vang

OTHERS: Dr. Mandy Lang and Dr. Deb Stencil

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (NOVEMBER 21, 2022, 2022 MEETING) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang**E. ACADEMIC PROGRAMMING** – Dr. Deb Stencil

Information regarding program changes was presented. Program changes were requested for IT Computer Support Specialist, Microsoft System Administrator Embedded Technical Diploma, IT User Support Technician Embedded Technical Diploma, Fire Protection Technician, Firefighter Technician Embedded Technical Diploma, Fire Service Certification Technical Diploma, Hospitality specialist Embedded, Technical Diploma and Culinary Assistant Embedded Technical Diploma. Action will be requested during the regular meeting. No action was taken.

F. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:38 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, January 16, 2023

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A203
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This January 16, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (DECEMBER 19, 2022 MEETING) (Exhibit H) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. MLK Day and DEI Activities – Dr. Karen Brzezinski
Information on the College’s Martin Luther King, Jr. Day activities as well as highlights of some upcoming Diversity, Equity and Inclusion activities will be provided.
2. 2022-2023 WTCS Program Guidebook – Dr. Bobbi Damrow
An overview of General Purpose Revenue (GPR) grant applications that were submitted to the WTCS for FY24 competitive consideration will be provided.
3. Continuing Education Spring Catalogue – Dr. Bobbi Damrow
Presentation of the Spring 2023, Issue 2, Continuing Education “Something for Everyone” Catalogue will be made.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

December 19, 2022

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:30 p.m.

ROLL CALL

PRESENT: Richard Merdan and Terry Whitmore

OTHERS: Dr. Karen Brzezinski and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (October 17, 2022 Meeting) – Richard Merdan

Motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**E. INFORMATIONAL ITEMS**

1. Faculty Hires and Resignations – Dr. Karen Brzezinski
Discussion demographic information provided on new faculty hires. No action was taken.
2. 2022-2023 WTCS Program Guidebook – Dr. Bobbi Damrow
The 2022-2023 WTCS Program Guidebook was presented and highlighted. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:50 p.m. with a motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, January 16, 2023

5:00 p.m.

Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This January 16, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (DECEMBER 19, 2022 Meeting) (Exhibit J) – KRISTIN CRASS

D. GUIDED CAREER PATHWAYS – DR. MANDY LANG

Information about the student success Guided Career Pathways model will be shared.

E. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES

Wisconsin Rapids Campus	December 19, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:01 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Justin Feltz, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Lynneia Miller

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, William Fahey, matt Femel, Logan Hamman, Ryan Kawski, Dr. Mandy Lang, Brad Russell, Matt Schneider, Dr. Deb Stencil, Angie Susa, and Craig Wagner

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (November 21, 2022 MEETING) – Kristin Crass

Motion by Mr. Merdan, seconded by Mr. Spargo, upon a voice vote, approved the minutes as presented.

D. BOARD POLICIES – Kristin Crass

Board Policies were presented to discussion and approval.

E. ADJOURNMENT – Kristin Crass

There being no further action or business, the meeting adjourned at 5:49 p.m. with a motion by Mr. Merdan, seconded by Mr. Spargo, upon a voice vote.

Lynneia Miller, Secretary
 Mid-State Technical College Board

Angela R. Susa
 Recording Secretary

December Accepted Contract Service Agreements Meeting on January 16, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146886	Wisconsin Rapids	Business and Industry	Heartsaver First Aid/CPR	8	27	\$2,240.01
146887	Marshfield	Business and Industry	Surveying - Construction Trades	21	10	\$4,495.00
146888	Bancroft	Business and Industry	Fundamental Electricity and Safety	12	12	\$3,120.00
146889	Fort McCoy	Business and Industry	EMT Basic Refresher Course	40	8	\$3,900.00
146890	Wisconsin Rapids	Business and Industry	Small Engine Maintenance	16	18	\$3,150.38
146891	Adams	WI Local Governmental Units	Blood Borne Pathogens	1	35	\$595.00
146892	Adams	WI Local Governmental Units	Harassment and DEI Training	1.5	35	\$760.00
146893	Multi-location	Community Based Organizations	Mental Health Seminar	2	TBD	
146894	Wisconsin Rapids	Business and Industry	Mechanical Maintenance	16	TBD	\$2,638.35
146895	Wisconsin Rapids	Business and Industry	HR Basics	12	8	\$2,374.96
146896	Wisconsin Rapids	Business and Industry	Quickbooks - Bookkeeping	8	8	\$2,462.92
146897	Bancroft	Business and Industry	Diesel Maintenance	24	12	\$6,240.00
146898	Bancroft	Business and Industry	Communication Skills	12	24	\$8,320.00
146899	Stevens Point	Business and Industry	DEI Training - Respecting Personal Pronouns	1	140	\$2,049.00
146900	Marshfield	Community Based Organizations	Pharmacology for Allied Health	36	24	\$4,360.00
					Total:	\$46,705.62

December Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - December 2022						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
458	Wisconsin Rapids	Business and Industry	First Aid/CPR/AED	\$4,190.00	Presented	
457	Nekoosa	Business and Industry	Safety Audit and Policies Assistance	\$4,900.00	Presented	
456	Bancroft	Business and Industry	Communication Skills	\$8,320.00	Accepted	
455	Bancroft	Business and Industry	Diesel Preventative Maintenance	\$6,240.00	Accepted	
454	Bancroft	Business and Industry	Basic Electricity and Safety	\$3,120.00	Accepted	
453	Wisconsin Rapids	Business and Industry	NPFA 70E Arc Flash Training	\$10,660.00	Presented	
452	Nekoosa	Business and Industry	Hazwoper Refresher Training	\$8,760.00	Presented	
451	Nekoosa	Business and Industry	Confined Space Rescue	\$3,600.00	Presented	
450	Fort McCoy	Business and Industry	Basic EMT Refresher - Jan 2022	\$3,960.00	Accepted	
449	Wisconsin Rapids	Business and Industry	Industrial Electrical Power Apps	\$11,450.00	Presented	
448	Wisconsin Rapids	Business and Industry	Electrical Controls	\$11,450.00	Presented	
447	Wisconsin Rapids	Business and Industry	Automation 1	\$11,450.00	Presented	
446	Wisconsin Rapids	Business and Industry	Electrical Circuits 2	\$17,750.00	Presented	
445	Wisconsin Rapids	Business and Industry	Electrical Circuits 1	\$17,750.00	Presented	
TOTAL				\$123,600.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
January 16, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
IT Department		
Software - Presidio Networked Solutions, LLC (Madison, WI)	33,574.57	State Contract
Subtotal for Procurements Not Requiring Board Action	\$33,574.57	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$0.00	
<u>Mandatory Procurements Not Requiring Board Action</u>		
WIG Grant Subrecipient Reimbursements		
Boys & Girls Club of Portage County	31,884.67	Sole Source
Boys & Girls Club of Wisconsin Rapids Area	27,891.49	Sole Source
Mission Wisconsin, LLC (Green Bay, WI)	29,000.00	Sole Source
Subtotal for Mandatory Procurements	\$88,776.16	
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	\$0.00	
Grand Total	\$122,350.73	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY23 Budget Notifications Made in the Month of December 2022						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications						
	141493 Meat Talent Development Grant	Federal	Transfer budget between funds	90,919.00	90,919.00	-
	141203/263/623/653 Various apprenticeship grants	State	Establish budgets	53,593.00	53,593.00	-
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
Fund 3 - Capital Projects Fund Budget Notifications						
	141493 Meat Talent Development Grant	Federal	Transfer budget between funds	(90,919.00)	(90,919.00)	-
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				53,593.00	53,593.00	-



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2023
 as of December 31, 2022

	General Operations & Grants		Special Rev Aidable Fund		Special Rev Non-Aidable Fund		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	Original Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 5	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget			
Local Government	6,788,809	-	-	-	6,999,451	-	-	-	-	-	-	13,788,260	22.0%	13,788,260	13,788,260	
Student Fees	6,716,846	45,000	359,368	-	-	-	-	-	-	-	-	7,121,214	11.4%	7,118,714	7,118,714	
State Aid & Grants	17,850,622	-	730,000	70,000	-	-	-	-	-	-	-	18,650,622	29.8%	17,648,620	17,648,620	
Institutional	448,489	865,000	611,500	614,548	100,500	1,113,505	6,133,200	-	-	-	-	9,886,742	15.8%	9,112,405	9,112,405	
Federal	4,818,163	1,377,905	6,795,000	130,585	-	-	-	-	-	-	-	13,121,653	21.0%	8,148,338	8,148,338	
Total Revenues	36,622,929	2,287,905	8,495,868	815,133	7,099,951	1,113,505	6,133,200	1,187,841	7,174,874	7,174,874	6,035,200	62,568,491	100.0%	55,816,337	55,816,337	

	General Operations & Grants		Special Rev Aidable Fund		Special Rev Non-Aidable Fund		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	Original Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 5	Fund 4	Fund 5	Fund 6	Total Current Budget	Percentage of Total Current Budget			
Salaries and Wages	19,011,627	415,478	275,991	100,000	-	240,378	-	-	-	-	-	20,043,474	28.0%	19,227,766	19,227,766	
Benefits	8,528,665	170,521	314,043	-	-	68,720	-	-	-	-	-	9,081,949	12.7%	8,792,279	8,792,279	
Current Expenditures	10,083,486	783,800	88,750	-	-	85,528	-	-	-	-	-	12,409,264	17.3%	8,087,531	8,087,531	
Student Financial Aid & Activities	-	-	7,817,443	-	-	-	-	-	-	-	-	7,817,443	10.9%	7,817,443	7,817,443	
Resale	-	-	-	-	-	-	-	-	-	-	-	5,460,715	7.6%	5,460,715	5,460,715	
Capital Outlay	-	-	-	9,711,216	-	-	-	-	-	-	-	9,711,216	13.5%	8,670,000	8,670,000	
Debt Retirement	-	-	-	-	7,174,874	-	-	-	-	-	-	7,174,874	10.0%	7,174,874	7,174,874	
Total Expenditures	37,623,778	1,369,799	8,495,227	9,811,216	7,174,874	1,187,841	6,035,200	71,698,935	71,698,935	71,698,935	65,230,608	100.0%	65,230,608	65,230,608		
% of Expenditures by Fund	52.5%	1.9%	11.8%	13.7%	10.0%	1.7%	8.4%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	

Changes in Fund Equity

Budgeted Fund Equity as of 6/30/22	10,846,361	7,744	7,216,240	897,539	760,753	909,069	2,765,178	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884
Current Revenue over Expenses	(1,000,849)	918,106	(359)	(8,996,083)	(74,923)	(74,336)	98,000	(9,130,444)	(9,130,444)	(9,130,444)	(9,130,444)	(9,130,444)	(9,130,444)	(9,130,444)	(9,130,444)
Other Sources and Uses:															
Proceeds from Debt	-	-	-	8,200,000	-	-	-	-	-	-	-	8,200,000	8,200,000	8,200,000	8,200,000
Interfund Transfers In	1,047,000	-	-	-	-	-	-	-	-	-	-	1,047,000	1,047,000	1,047,000	1,047,000
Interfund Transfers Out	-	(972,259)	(500,000)	-	-	(120,000)	-	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeted Ending Fund Equity	10,892,512	(46,409)	6,715,881	101,456	685,830	714,733	2,863,178	21,927,181	21,927,181	21,927,181	22,188,613	22,188,613	22,188,613	22,188,613	22,188,613



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2023 as of December 31, 2022

YTD

50.0%

	General Operations & Grants			Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Fund 6				
Local Government	6,856,311	-	-	-	-	-	6,999,451	-	-	-	-	-	-	13,855,762	13,788,260	100.5%
Student Fees	5,908,302	48,041	332,741	48,041	-	-	-	-	-	-	-	-	6,289,084	7,121,214	88.3%	
State Aid & Grants	3,666,314	-	458,668	-	-	-	-	-	-	-	-	-	4,124,982	18,650,622	22.1%	
Institutional	374,252	265,276	436,347	265,276	4,995,412	4,995,412	257,774	567,220	2,964,912	2,964,912	9,861,193	9,886,742	99.7%	9,886,742	99.7%	
Federal	560,397	1,131,759	2,699,107	1,131,759	1,386,674	1,386,674	-	-	-	-	5,777,936	13,121,653	44.0%	13,121,653	44.0%	
Total Revenues	17,365,577	1,445,076	3,926,862	1,445,076	6,382,086	6,382,086	7,257,225	567,220	2,964,912	2,964,912	39,908,958	62,568,491	63.8%	62,568,491	63.8%	
% of Budget Recognized																
	47.4%	63.2%	46.2%	63.2%	783.0%	783.0%	102.2%	50.9%	48.3%	48.3%	63.8%					

	Expenditures		% of Budget Expended	
	Actual	Budget	%	Budget
Salaries and Wages	9,543,949	245,509	123,930	18,774
Benefits	3,784,853	72,292	26,499	6,921
Current Expenditures	3,693,988	213,203	50,447	44,389
Student Financial Aid & Activities	-	-	3,370,175	-
Regale	-	-	-	786,449
Capital Outlay	-	-	-	3,441,732
Debt Retirement	-	-	-	5,544,300
	-	-	-	445,478
Total Expenditures	17,022,790	531,005	3,571,051	973,727
			5,569,995	445,478
			31,268,664	71,698,935
% of Budget Expended				
	45.2%	38.8%	42.0%	82.0%
			56.8%	6.2%
			52.3%	43.6%

Changes in Fund Equity

Actual Fund Equity as of 6/30/22	10,732,540	176,838	6,659,729	1,191,400	757,391	1,074,856	2,939,974	23,532,729	23,402,884
Current Revenue over Expenses	342,787	914,072	355,810	812,091	6,811,746	(406,506)	(189,706)	8,640,294	(9,130,444)
Other Sources and Uses:									
Proceeds from Debt	-	-	6,000,000	-	-	-	-	6,000,000	8,200,000
Interfund Transfers In	834,106	65,274	-	-	-	72,878	-	972,259	1,047,000
Interfund Transfers Out	-	(972,259)	-	-	-	-	-	(972,259)	(1,592,259)
Repayment of Debt	-	-	-	-	-	-	-	-	-
Accrued YTD Fund Equity	11,909,434	183,925	7,015,540	8,003,491	7,569,138	741,228	2,750,268	38,173,023	21,927,181

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
December 31, 2022**

With comparative totals for December 31, 2021

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Memorandum only		
							2022-23	2021-22	
ASSETS AND OTHER DEBITS									
Cash	\$ 4,261,805	\$ -	\$ 6,922,679	\$ 761,493	\$ 1,550	\$ 2,983,663	\$ -	\$ 14,931,190	\$ 7,939,763
Investments	-	-	-	-	-	-	6,627,773	6,627,773	7,925,962
Receivables:									
Property taxes	13,860,341	-	-	-	-	-	-	13,860,341	13,922,903
Accounts receivable	3,171,712	105,664	60	-	140,496	-	181,269	3,599,201	3,543,973
Due from other funds	-	91,641	1,240,730	6,807,644	-	-	230,847	8,370,862	7,396,987
Inventories - at cost	-	-	-	-	521,728	-	-	521,728	493,401
Prepaid Assets	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	353,281	-	-	353,281	346,441
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 21,293,857	\$ 197,305	\$ 8,163,469	\$ 7,569,138	\$ 1,017,055	\$ 2,983,663	\$ 7,039,888	\$ 48,264,375	\$ 41,569,431

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES									
Accounts Payable	\$ (16,241)	\$ 4,979	\$ 159,978	\$ -	\$ 6,621	\$ (0)	\$ 11,855	\$ 167,191	\$ 281,332
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	548,822	-	-	-	29,130	-	-	577,952	513,406
Vacation	635,155	8,401	-	-	2,286	-	12,484	658,336	599,456
Other current liabilities	-	-	-	-	4,449	-	-	4,449	11,882
Due to other funds	7,904,127	-	-	-	262,471	204,265	-	8,370,862	7,396,988
Deferred Revenues	312,561	-	-	-	-	-	-	312,561	-
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	9,384,424	13,380	159,978	-	275,828	233,395	24,349	10,091,353	8,803,063

FUND EQUITY AND OTHER CREDITS									
Retained Earnings	-	-	-	-	1,074,856	167,129	7,176	1,249,161	1,217,764
Res for Prepaid Expenditures	11,040	-	-	-	-	-	-	11,040	30,801
Reserve for Self-Insurance	-	-	-	-	-	2,772,845	-	2,772,845	2,647,886
Reserve for Student Gov & Org	-	-	-	-	-	-	85,462	85,462	99,941
Res for Student Fin Assistance	-	-	-	-	-	-	129,040	129,040	121,568
Res for Post-Employ Benefits	-	-	-	-	-	-	6,438,051	6,920,325	8,319,553
Reserve for Capital Projects	482,274	-	-	-	-	-	-	1,081,628	(191,314)
Res for Cap Proj - Motorcycle	-	-	1,081,628	-	-	-	-	109,772	99,679
Reserve for Debt Service	-	-	-	-	-	-	-	757,391	643,413
Designated for Operations	7,465,826	87,833	-	757,391	-	-	-	7,553,659	7,323,322
Des for State Aid Fluctuations	506,546	-	-	-	-	-	-	506,546	443,997
Des for Subsequent Year	2,266,854	89,005	-	-	-	-	-	2,355,860	2,361,237
TOTAL FUND EQUITY AND OTHER CREDITS	10,732,540	176,838	1,191,400	757,391	1,074,856	2,939,974	6,659,729	23,532,729	23,117,848
Year-to-date excess revenues(expenditures)	1,176,894	7,087	6,812,091	6,811,746	(333,628)	(189,706)	355,810	14,640,294	9,648,520
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 21,293,857	\$ 197,305	\$ 8,163,469	\$ 7,569,138	\$ 1,017,055	\$ 2,983,663	\$ 7,039,888	\$ 48,264,375	\$ 41,569,431