

MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES

Wisconsin Rapids Campus

August 15, 2022

A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:24 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Justin Feltz and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Bobbi Damrow, Dr. Mandy Lang, Filip Lelis, Brad Russell, Amber Stancher, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskis

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

D. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a voice vote, unanimously approved minutes from the board meeting held July 11, 2022 as presented.

E. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of July 2022 were presented in Exhibit B. These bills totaled \$2,520,691.04 of which \$1,399,242.81 represents operational expenditures and \$1,121,448.23 represents capital expenditures. The district's payroll for the month of July totaled \$2,247,119.87 plus \$17,293.35 for travel and miscellaneous reimbursements and \$726,165.74 in fringe benefits. The district's bills and payroll totaled \$5,511,270.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146813	Welding Certification and Prep	\$ 590.00
146814	Medication Assistant	\$ 895.00
146815	Heartsaver First Aid/CPR	\$ 4,295.00
146816	Fall Protection	\$ 1,350.00
146817	Fork Lift Certification	\$ 650.00
146818	UGotClass Courses	\$ TBD
146819	Customized Excel Project	\$ 2,200.00
146838	Advanced EMT Course	\$ 24,990.00
146687	FY22 Dual Credit Courses – Almond Bancroft	\$ 4,467.00
146688	FY22 Dual Credit Courses – Tomorrow River High School	\$ 81,964.50
146689	FY22 Dual Credit Courses – Lincoln High School	\$ 282,664.00
146690	FY22 Dual Credit Courses – Marshfield High School	\$ 125,796.00
146691	FY22 Dual Credit Courses – Nekoosa High School	\$ 23,303.50
146692	FY22 Dual Credit Courses – Tri-County High School	\$ 14,089.50

146693	FY22 Dual Credit Courses – Stevens Point Public Schools	\$ 210,741.00
146694	FY22 Dual Credit Courses – Pittsville Public Schools	\$ 46,912.00
146695	FY22 Dual Credit Courses – Adams-Friendship High School	\$ 15,258.50
146696	FY22 Dual Credit Courses – Port Edwards High School	\$ 20,670.00
146697	FY22 Dual Credit Courses – Columbus Catholic High School	\$12,384.00
146698	FY22 Dual Credit Courses – Assumption Catholic	\$ 873.00
146699	FY22 Dual Credit Courses – Auburndale High School	\$ 93,479.50
146700	FY22 Dual Credit Courses – Granton High School	\$ 7,145.00
146707	FY22 Dual Credit Courses – Wisconsin Dells High School	\$8,931.00
146708	FY22 Dual Credit Courses – Mauston High School	\$ 2,196.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements required Board action.		

4. District Board Approval of Hires and Resignations of Contracted Staff:

- Stephen Casselman (effective July 15, 2022) – resignation
- Susitha Karunaratne (effective July 13, 2022) – resignation
- Keith Melvin (effective June 30, 2022) – resignation
- Carrie Picardi (effective July 28, 2022) – resignation
- Gregory Engen (effective July 14, 2022) – Instructor, Renewable Energy Technician & Construction Trades
- Abby Ferrell (effective July 1, 2022) – Instructor, Communication
- Mark Haferman (effective July 25, 2022) – Instructor, HVAC Installer & Construction Trades
- Alyssa Larsen (effective July 1, 2022) – Instructor, Emergency Medical Services
- Carrie Picardi (effective July 1, 2022) – Instructor, Leadership Development
- Angela Steinhauer (effective July 1, 2022) – Instructor, Hospitality Management

F. CHAIRPERSON'S REPORT – Kristin Crass

1. Board members were welcomed to the meeting. Mer Feltz and Mr. Schalow asked to be excused.
2. The Summer Boards Association meeting was held July 21-23 in Wausau. Ms. Bruski Mallek and Mr. Merdan attended and shared comments from sessions attended and the meeting. Ms. Bruski Mallek will attend the August Annual Planning meeting.
3. ACCT Leadership Congress will be held October 26-29 in New York. Ms. Bruski Mallek and Mr. Merdan plan to attend.
4. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole: 5:00 p.m.
Monday, September 19, 2022	Board Meeting: Following Committee-
Wisconsin Rapids Campus	of-the-Whole

G. FOUNDATION REPORT – Betty Bruski Mallek

1. An update on recent and upcoming Foundation events was provided.
2. Emergency funding was highlighted. This included 59 grants and seven loans in the spring semester and 9 inquiries this semester.
3. An overview of the Foundation Year-End Dashboard was provided.

4. Thank you to James Shewchuk and Tom Ekelin for their service to the Foundation Board of Directors. Both resigned from the Foundation Board recently.

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik stated that Vice President of Academics Dr. Deb Stencil has announced her retirement from Mid-State in spring 2023.
2. Mid-State hosted a Ribbon Cutting Event at the Healthcare Simulation Center. Over 80 attended the community event for tours and demonstrations.
3. Dr. Mondeik highlighted participation in the Mid-West Presidents Roundtable.
4. The WTCS Board met and provided final approval of Mid-State's AMETA project. The WTCS Board will meet in September in Appleton.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo in place of Gordon Schalow
 - a. TREASURER'S REPORT FOR FY23: Following discussion, no questions or concerns were presented.
 - b. TREASURER'S REPORT FOR FY22: Following discussion, no questions or concerns were presented.
 - c. BOND SALE REPORT OUT: The bond sale was completed and funds were received in July. An update was provided.
 - d. OUTCOMES BASED FUNDING (OBF) CLARIFICATION: Outcomes Based Funding formula and comparison was provided. A summary of categories and criteria selection was also provided.
 - e. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
 - a. NEW FACULTY ONBOARDING AND SUPPORT: An overview of new faculty onboarding was provided along with support services available in the APEX Center.
 - b. SUMMER ENROLLMENT: Summer FTE and headcount are currently up from last year. 1,500 students were served in summer semester compared to 1,150 last year.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Lynneia Miller
 - a. EMPLOYEE ENGAGEMENT EVENTS: Nearly 275 employees and family members attended Mid-State Night at the Rafters. The picnic event, along with Rafters game, was well received. Mid-State also hosted College-Wide In-Service last week. Arthur Levine provided the keynote.
 - b. COMMUNITY ENGAGEMENT EVENTS: Highlights of the AMETA Center Site Dedication and Healthcare Simulation Center Ribbon Cutting were provided.

J. COMMITTEE-OF-THE-WHOLE

1. ACADEMIC & PROFESSIONAL EXCELLENCE (APEX) CENTER TOUR: The Board was provided a tour of Mid-State's Academic & Professional Excellence Center on the Wisconsin Rapids Campus. An overview of services available to faculty and staff through the APEX Center was provided.

K. DISCUSSION & ACTION

1. ADULT EDUCATION—GED/HSED PROGRAMMING: Pathways related to GED and HSED programming were highlighted in addition to an overview of LiNK services provided to support students.

L. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 6:31 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary