

MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES

Wisconsin Rapids Campus	July 11, 2022
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A. CALL TO ORDER – Kristin Crass
The meeting was called to order at 4:35 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Justin Feltz, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Mandy Lang, Brad Russell, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskis

B. OPEN MEETING CERTIFICATION – Kristin Crass
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. OPEN FORUM – Kristin Crass
The meeting was opened for comments from the audience. No one wished to address the Board.

D. APPROVAL OF MINUTES
Motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote, unanimously approved minutes from the board meeting held June 20, 2022 as presented.

E. CONSENT AGENDA
Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district’s bills for the month of June 2022 were presented in Exhibit B. These bills totaled \$468,837.63 of which \$383,051.91 represents operational expenditures and \$85,785.72 represents capital expenditures. The district’s payroll for the month of June totaled \$1,473,542.19 plus \$16,785.04 for travel and miscellaneous reimbursements and \$634,377.18 in fringe benefits. The district’s bills and payroll totaled \$2,581,241.72.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146806	Heartsaver CPR AED	\$ 630.00
146807	Ergonomic Basics	\$ 150.00
146808	HS FA/CPR Skill Test for Online Course	\$ 590.00
146809	BLS – Basic Life Support Provider	\$ 2,445.00
146810	Industrial First Aid	\$ 3,150.00
146811	Mock Code Simulation Training	\$ 3,168.00
146812	BLS Renewal	\$ 650.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements required Board action.		

F. CHAIRPERSON'S REPORT – Kristin Crass

1. Board members were welcomed to the meeting. Mr. Schalow asked to be excused.
2. The Summer Boards Association meeting will be held July 21-23 in Wausau. Ms. Bruski Mallek and Mr. Merdan plan to attend. Joe Kinsella will be recognized during the July 22 banquet.
3. ACCT Leadership Congress will be held October 26-29 in New York. Ms. Bruski Mallek, Mr. Merdan and Ms. Miller plan to attend.
4. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole: 5:00 p.m.
Monday, August 15, 2022	Board Meeting: Following Committee-
Wisconsin Rapids Campus	of-the-Whole

G. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik announced receipt of a letter of resignation from Craig Gerlach. She thanked Mr. Gerlach for his service and wished him well in future endeavors.
2. Dr. Mondeik highlighted recent campus activities including naming of the Adams Campus Community Engagement Room in honor of Robert Beaver and the upcoming AMETA Site Dedication event on July 22 in Stevens Point.
3. The WTCS Board will meet this week and consider final approval of Mid-State's AMETA project.

H. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT: Due to year-end timing, the report will be provided next month.
 - b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
 - a. PROGRAM SUSPENSIONS: As an informational housekeeping item, two programs were presented for suspension. The HVAC Technical Diploma Program began in June 2020 and would have no student impact with suspension. Mid-State has programming in place for anyone interested in this field. The Criminal Justice Corrections Associate Degree program was launched in 1977 and curriculum modified in 2017. Suspension of this program removes the programs from the books with no student impact. Mid-State has had programming in this field in place for a number of years.
 - b. TELEPRESENCE: Telepresence is offered as a course delivery mode option for students. Those taking telepresence courses will now have an instructional video playing at the start of class providing an improved experience for Mid-State students. The video was shared.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Lynneia Miller
 - a. NEW EMPLOYEE ORIENTATION: Mid-State's New Employee Orientation program was highlighted. A feedback survey is administered following orientation and results were shared.
 - b. WAT GRANTS: Workforce Advancement Training grants were highlighted. The competitive grant process awarded \$71,000 grants to Mid-State District this year serving 200 individuals.

I. COMMITTEE-OF-THE-WHOLE

1. **BOARD OFFICERS:** Discussion regarding Mid-State's 2022-2023 Board Officers was held during Committee-of-the-Whole. State Statutes require all Wisconsin Technical College's meet the second Monday of July for an annual organizational meeting. Appointed Board members were seated and officers elected.

Ms. Crass called for nominations for Chairperson. Mr. Spargo nominated Kristin Crass for Chairperson, seconded by Ms. Miller. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Kristin Crass, seconded by Ms. Miller, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Vice Chairperson. Ms. Bruski Mallek nominated Richard Merdan for Vice Chairperson, seconded by Mr. Spargo. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Richard Merdan, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Secretary. Mr. Spargo nominated Lynneia Miller for Secretary, seconded by Ms. Bruski Mallek. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Lynneia Miller, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Treasurer. Mr. Merdan nominated Charles Spargo for Treasurer, seconded by Ms. Miller. Ms. Crass called three times for other nominations. Hearing none, Mr. Merdan moved that nominations be closed and a unanimous ballot be cast for Charles Spargo, seconded by Ms. Miller, and unanimous upon a roll call vote.

2. **BOARD COMMITTEE ASSIGNMENTS:** Discussion regarding Mid-State Board Committees and District Boards Association Committees was held. Assignments for the 2022-2023 year are as follows:
Finance & Infrastructure: Kristin Crass, Gordon Schallow (chair), Charles Spargo
Academic & Student Services: Betty Bruski Mallek, Justin Feltz, Are Vang (chair)
Human Resources & External Relations: Richard Merdan (chair), Lynneia Miller
3. **MEETING STRUCTURE AND DELIVERY FORMAT:** Following discussion, the Board will continue to operate with the same committee meeting structure as is in place and will continue to offer a telephone conference line for anyone who is unable to attend the meeting in person and wishes to participate.

J. DISCUSSION & ACTION

1. **OUTCOMES BASED FUNDING:** An overview of Mid-State's FY23 Outcomes Based Funding distribution was provided. In addition, categories for selection were outlined and comparison with WTCS colleges was provided.

K. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 5:28 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote.