



BOARD OF DIRECTORS MEETING
September 2022

Monday, September 19, 2022
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

- 4:00 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 14)
4:15 p.m. – Academic & Student Services Committee Meeting; Room A112 (page 17)
4:15 p.m. – Human Resources & External Relations Committee Meeting; Room A203 (page 19)
5:00 p.m. – **Committee-of-the-Whole**; Room L133-134 (page 21)
Immediately following Committee-of-the-Whole – Board Meeting; Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.
Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, September 19, 2022

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This September 19, 2022, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – KRISTIN CRASS

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON AUGUST 15, 2022 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

1. Payment of Bills and Payroll (Exhibit B)

District bills for August 2022 total \$3,271,164.56 of which \$674,626.55 represents operational expenditures and \$2,596,538.01 represents capital expenditures. Payroll disbursements for August totaled \$1,632,800.36 plus \$13,542.52 for travel and miscellaneous reimbursements, and \$655,093.17 in fringe benefits, for a total payroll disbursement of \$2,301,436.05. Administration recommends approval of the payment of these obligations totaling \$5,572,600.61.

2. Contracted Service Agreements (Exhibit K)
The District has entered into 19 contracted service agreements totaling \$79,829.81. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
3. Procurements for Goods and Services (Exhibit L)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.
4. District Board Approval of Hires and Resignations of Contracted Staff (Exhibit N)
Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

G. CHAIRPERSON'S REPORT – KRISTIN CRASS

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report (Exhibit M)
 - c. FY22 Annual Procurement Report
 - d. Informational Items
 1. FY22 Energy Usage Report
 2. Bidding Process
 3. FY22 Financial Audit
 4. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Betty Bruski Mallek
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. Care Team

2. Shuttle Service

3. Human Resources & External Relations Committee – Richard Merdan
- a. Review of Consent Agenda Items
 - b. Informational Items
 - 1. In-Service Survey Results
 - 2. Governor Evers' Visit

J. COMMITTEE-OF-THE-WHOLE – KRISTIN CRASS

- 1. Anthology/WILM Update
- 2. Board Policies

K. DISCUSSION & ACTION – KRISTIN CRASS

- 1. AMETA Update
 - An update of the Advanced Manufacturing, Engineering Technology and apprenticeship (AMETA) Center capital campaign and upcoming project milestones will be provided.*

L. ADJOURNMENT – KRISTIN CRASS

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	August 15, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:24 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Justin Feltz and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Bobbi Damrow, Dr. Mandy Lang, Filip Lelis, Brad Russell, Amber Stancher, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskis

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

D. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a voice vote, unanimously approved minutes from the board meeting held July 11, 2022 as presented.

E. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of July 2022 were presented in Exhibit B. These bills totaled \$2,520,691.04 of which \$1,399,242.81 represents operational expenditures and \$1,121,448.23 represents capital expenditures. The district's payroll for the month of July totaled \$2,247,119.87 plus \$17,293.35 for travel and miscellaneous reimbursements and \$726,165.74 in fringe benefits. The district's bills and payroll totaled \$5,511,270.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146813	Welding Certification and Prep	\$ 590.00
146814	Medication Assistant	\$ 895.00
146815	Heartsaver First Aid/CPR	\$ 4,295.00
146816	Fall Protection	\$ 1,350.00
146817	Fork Lift Certification	\$ 650.00
146818	UGotClass Courses	\$ TBD
146819	Customized Excel Project	\$ 2,200.00
146838	Advanced EMT Course	\$ 24,990.00
146687	FY22 Dual Credit Courses – Almond Bancroft	\$ 4,467.00
146688	FY22 Dual Credit Courses – Tomorrow River High School	\$ 81,964.50
146689	FY22 Dual Credit Courses – Lincoln High School	\$ 282,664.00
146690	FY22 Dual Credit Courses – Marshfield High School	\$ 125,796.00
146691	FY22 Dual Credit Courses – Nekoosa High School	\$ 23,303.50
146692	FY22 Dual Credit Courses – Tri-County High School	\$ 14,089.50

146693	FY22 Dual Credit Courses – Stevens Point Public Schools	\$ 210,741.00
146694	FY22 Dual Credit Courses – Pittsville Public Schools	\$ 46,912.00
146695	FY22 Dual Credit Courses – Adams-Friendship High School	\$ 15,258.50
146696	FY22 Dual Credit Courses – Port Edwards High School	\$ 20,670.00
146697	FY22 Dual Credit Courses – Columbus Catholic High School	\$12,384.00
146698	FY22 Dual Credit Courses – Assumption Catholic	\$ 873.00
146699	FY22 Dual Credit Courses – Auburndale High School	\$ 93,479.50
146700	FY22 Dual Credit Courses – Granton High School	\$ 7,145.00
146707	FY22 Dual Credit Courses – Wisconsin Dells High School	\$8,931.00
146708	FY22 Dual Credit Courses – Mauston High School	\$ 2,196.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements required Board action.		

4. District Board Approval of Hires and Resignations of Contracted Staff:

- Stephen Casselman (effective July 15, 2022) – resignation
- Susitha Karunaratne (effective July 13, 2022) – resignation
- Keith Melvin (effective June 30, 2022) – resignation
- Carrie Picardi (effective July 28, 2022) – resignation
- Gregory Engen (effective July 14, 2022) – Instructor, Renewable Energy Technician & Construction Trades
- Abby Ferrell (effective July 1, 2022) – Instructor, Communication
- Mark Haferman (effective July 25, 2022) – Instructor, HVAC Installer & Construction Trades
- Alyssa Larsen (effective July 1, 2022) – Instructor, Emergency Medical Services
- Carrie Picardi (effective July 1, 2022) – Instructor, Leadership Development
- Angela Steinhauer (effective July 1, 2022) – Instructor, Hospitality Management

F. CHAIRPERSON'S REPORT – Kristin Crass

1. Board members were welcomed to the meeting. Mer Feltz and Mr. Schalow asked to be excused.
2. The Summer Boards Association meeting was held July 21-23 in Wausau. Ms. Bruski Mallek and Mr. Merdan attended and shared comments from sessions attended and the meeting. Ms. Bruski Mallek will attend the August Annual Planning meeting.
3. ACCT Leadership Congress will be held October 26-29 in New York. Ms. Bruski Mallek and Mr. Merdan plan to attend.
4. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole: 5:00 p.m.
Monday, September 19, 2022	Board Meeting: Following Committee-
Wisconsin Rapids Campus	of-the-Whole

G. FOUNDATION REPORT – Betty Bruski Mallek

1. An update on recent and upcoming Foundation events was provided.
2. Emergency funding was highlighted. This included 59 grants and seven loans in the spring semester and 9 inquiries this semester.
3. An overview of the Foundation Year-End Dashboard was provided.

4. Thank you to James Shewchuk and Tom Ekelin for their service to the Foundation Board of Directors. Both resigned from the Foundation Board recently.

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik stated that Vice President of Academics Dr. Deb Stencil has announced her retirement from Mid-State in spring 2023.
2. Mid-State hosted a Ribbon Cutting Event at the Healthcare Simulation Center. Over 80 attended the community event for tours and demonstrations.
3. Dr. Mondeik highlighted participation in the Mid-West Presidents Roundtable.
4. The WTCS Board met and provided final approval of Mid-State's AMETA project. The WTCS Board will meet in September in Appleton.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo in place of Gordon Schalow
 - a. TREASURER'S REPORT FOR FY23: Following discussion, no questions or concerns were presented.
 - b. TREASURER'S REPORT FOR FY22: Following discussion, no questions or concerns were presented.
 - c. BOND SALE REPORT OUT: The bond sale was completed and funds were received in July. An update was provided.
 - d. OUTCOMES BASED FUNDING (OBF) CLARIFICATION: Outcomes Based Funding formula and comparison was provided. A summary of categories and criteria selection was also provided.
 - e. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
 - a. NEW FACULTY ONBOARDING AND SUPPORT: An overview of new faculty onboarding was provided along with support services available in the APEX Center.
 - b. SUMMER ENROLLMENT: Summer FTE and headcount are currently up from last year. 1,500 students were served in summer semester compared to 1,150 last year.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Lynneia Miller
 - a. EMPLOYEE ENGAGEMENT EVENTS: Nearly 275 employees and family members attended Mid-State Night at the Rafters. The picnic event, along with Rafters game, was well received. Mid-State also hosted College-Wide In-Service last week. Arthur Levine provided the keynote.
 - b. COMMUNITY ENGAGEMENT EVENTS: Highlights of the AMETA Center Site Dedication and Healthcare Simulation Center Ribbon Cutting were provided.

J. COMMITTEE-OF-THE-WHOLE

1. ACADEMIC & PROFESSIONAL EXCELLENCE (APEX) CENTER TOUR: The Board was provided a tour of Mid-State's Academic & Professional Excellence Center on the Wisconsin Rapids Campus. An overview of services available to faculty and staff through the APEX Center was provided.

K. DISCUSSION & ACTION

1. ADULT EDUCATION—GED/HSED PROGRAMMING: Pathways related to GED and HSED programming were highlighted in addition to an overview of LiNK services provided to support students.

L. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 6:31 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Paid Invoice Listing August 2022

Account	Descr	Name	Sum Amount	Notes
2102	Accounts Payable-Other	LAKESHORE TECHNICAL COLLEGE	83,022.99	June 2022 WILM Charges
2106	Accrued Encumbrances	CONVERGEONE, INC.	19,990.00	
2106	Accrued Encumbrances	HERB FITZGERALD COMPANY, INC.	5,300.00	
2106	Accrued Encumbrances	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	4,538.64	
2107	Accounts Payable-Bookstore	DIGICOPY INC	6,669.87	
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	431.00	
4594	Criminal Research Fee	WI DEPT OF JUSTICE	170.00	
5201	Travel - Meeting Expenses	ASHLEY JEAN PORTZEN	450.00	
5201	Travel - Meeting Expenses	BECKY'S SUGAR SHACK BAKERY LLC	311.76	
5201	Travel - Meeting Expenses	PORTAGE COUNTY BUSINESS COUNCIL INC	30.00	
5203	Mileage	MILLER, LYNNEIA	82.88	
5204	Meals	ROCKMAN'S CATERING	4,231.48	
5210	Staff Development Expense	MID-STATE TECHNICAL COLLEGE	840.00	
5212	Tuition Reimbursement	STEVENS POINT AREA SCHOOL DISTRICT	1,707.03	
5212	Tuition Reimbursement	WI RAPIDS PUBLIC SCHOOLS	50.00	
5213	Dues_Memberships_Subscriptions	AMERICAN COUNCIL ON EDUCATION	2,546.00	
5213	Dues_Memberships_Subscriptions	CHIPPEWA VALLEY TECHNICAL COLLEGE	100.00	
5213	Dues_Memberships_Subscriptions	HEARTLAND BUSINESS SYSTEMS	173.02	
5213	Dues_Memberships_Subscriptions	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	799.00	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY CLUB	149.50	
5213	Dues_Memberships_Subscriptions	WISCONSIN STUDENT GOVERNMENT	286.90	
5230	Instructional Supplies	DIAMEDICAL USA EQUIPMENT LLC	10,280.00	
5230	Instructional Supplies	LONDERVILLE STEEL ENTERPRISES INC	219.94	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	1,287.91	
5230	Instructional Supplies	MSC INDUSTRIAL SUPPLY INC	417.93	
5230	Instructional Supplies	UW MADISON	168.00	
5231	Noninstructional Supplies	1ST AYD CORP	153.19	
5231	Noninstructional Supplies	CLAREY'S SAFETY EQUIPMENT	317.00	
5231	Noninstructional Supplies	CONWAY SHIELD	241.56	
5231	Noninstructional Supplies	CURRENT TECHNOLOGIES INC	9,000.00	
5231	Noninstructional Supplies	DONAHUE SUPER SPORTS INC	279.91	
5231	Noninstructional Supplies	GB LEAD SERVICES LLC	580.00	
5231	Noninstructional Supplies	INSIGHT FS	1,685.31	
5231	Noninstructional Supplies	J J KELLER & ASSOCIATES INC	442.90	
5231	Noninstructional Supplies	MADA EMB & SCREEN PRINTING	359.40	
5231	Noninstructional Supplies	SHERWIN-WILLIAMS CO	147.68	
5232	Minor Equipment	ASCENT CONSTRUCTION, LLC	3,923.00	
5232	Minor Equipment	CLAREY'S SAFETY EQUIPMENT	4,104.89	
5232	Minor Equipment	GRAINGER INC	60.39	
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	272.00	
5232	Minor Equipment	ZUMASYS, INC.	303.25	
5234	Postage	UNITED MAILING SERVICE INC	3,404.91	
5271	Advertising_Promotions	MARSHFIELD CONVENTION & VISITORS BUREAU	300.00	
5281	Repairs	PIEPER ELECTRIC, INC.	588.00	
5283	Building Repair	CURRENT TECHNOLOGIES INC	926.40	
5283	Building Repair	GRAYBAR	435.19	
5283	Building Repair	SCHMITT ACOUSTICS LLC	350.28	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	3,268.87	
5284	Grounds Repair	CENTRAL WISCONSIN SPRINKLERS LLC	323.97	
5284	Grounds Repair	GROUND'S DETAIL SERVICE LLC	234.21	
5284	Grounds Repair	WI DEPT OF NATURAL RESOURCES	400.00	
5351	Other Contracts and Services	ACEN	7,425.00	
5351	Other Contracts and Services	ANTHOLOGY, INC	5,827.00	
5351	Other Contracts and Services	CENTRAL WISCONSIN SPRINKLERS LLC	158.00	
5351	Other Contracts and Services	CONCENTRA	360.00	
5351	Other Contracts and Services	Central Wisconsin Window Cleaners, Inc.	2,300.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	1,950.76	
5351	Other Contracts and Services	FIRE & SAFETY EQUIPMENT IV INC	292.53	

Paid Invoice Listing August 2022

Account	Descr	Name	Sum Amount	Notes
5351	Other Contracts and Services	FIRST CHOICE FIRE PROTECTION LLC	2,272.50	
5351	Other Contracts and Services	GROUNDS DETAIL SERVICE LLC	11,387.67	
5351	Other Contracts and Services	HAAS FACTORY OUTLET LLC	1,475.00	
5351	Other Contracts and Services	HEIKE C. O'DAY PHOTOGRAPHY	249.50	
5351	Other Contracts and Services	HIRERIGHT LLC	575.33	
5351	Other Contracts and Services	HealthCheck360	7,500.00	
5351	Other Contracts and Services	J. F. AHERN CO.	1,545.00	
5351	Other Contracts and Services	KEY BENEFIT CONCEPTS LLC	600.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	89,964.91	July 2022 WILM Charges
5351	Other Contracts and Services	LAMMI FIRE PROTECTION INC	543.80	
5351	Other Contracts and Services	OCLC INC	1,435.48	
5351	Other Contracts and Services	PER MAR SECURITY SERVICES	252.50	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,680.05	
5351	Other Contracts and Services	STERICYCLE INC	110.52	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,765.00	
5351	Other Contracts and Services	TRUGREEN	3,750.00	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	86.48	
5351	Other Contracts and Services	WISNET	23,175.00	
5351	Other Contracts and Services	WNA SERVICES CO	92.00	
5351	Other Contracts and Services	WILS	33,975.59	Two invoices. One invoice is for \$30,017.03 is for WISPALS; Data Axle, ProQuest, Annual Fee, Sierra
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	1,109.53	
5353	Professional Fees	Boardman & Clark LLP	1,904.50	
5353	Professional Fees	WISCONSIN MEDIA	759.46	
5355	Hardware maint annual agreemen	VERTIV CORPORATION	2,234.00	
5357	Software maint annual agreemen	BEYONDTRUST SOFTWARE	490.00	
5357	Software maint annual agreemen	ENGINEERICA SYSTEMS INC	2,850.00	
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	44,740.64	Microsoft-license and software assurance and maintenance coverage
5357	Software maint annual agreemen	PIEPER ELECTRIC, INC.	12,078.53	
5357	Software maint annual agreemen	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	11,616.00	
5411	Equipment Rental	AIRGAS USA LLC	216.13	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	9,416.67	
5441	Insurance Expense	ARTHUR J GALLAGHER RISK MGMNT SERVICES	2,812.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,349.87	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,940.83	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	29,678.04	WWLC monthly electric invoice
5452	Electricity Expense	WI PUBLIC SERVICE CORP	6,405.62	
5453	Sewer_Water	MARSHFIELD UTILITIES	777.78	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,183.42	
5454	Heat	BLUE EDGE ENERGY LLC	204.44	
5454	Heat	TWIN EAGLE RESOURCE MANAGEMENT LLC	3,392.45	
5454	Heat	WE ENERGIES	3,716.50	
5454	Heat	WI PUBLIC SERVICE CORP	374.58	
5455	Telephone	AT&T	984.13	
5455	Telephone	FRONTIER NORTH INC	2,270.62	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	PIONEER TELEPHONE	52.02	
5455	Telephone	SOLARUS	2,662.21	
5455	Telephone	US CELLULAR	2,150.46	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	40.75	
5456	Garbage Pickup	GFL ENVIRONMENTAL	2,739.59	

Paid Invoice Listing August 2022

Account	Descr	Name	Sum Amount	Notes
5456	Garbage Pickup	WASTE MANAGEMENT CORP	910.90	
5501	Student Activity_Club Expense	NIGH, JULIE	242.00	
5661	Institutional Support	CENTRAL WI MANUFACTURING ALLIANCE, INC	15,000.00	
5699	Other Expenditures	HEART OF WISCONSIN	1,500.00	
5699	Other Expenditures	PARAGON DEVELOPMENT SYSTEMS INC	2,782.00	
5701	Books Resale	AUGUST LEARNING SOLUTIONS, LLC	1,750.00	
5701	Books Resale	ELSEVIER INC	29,274.41	Books for Fall 2022
5701	Books Resale	FORESTRY SUPPLIERS INC	126.14	
5701	Books Resale	GEOTOL, INC.	1,220.00	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	5,799.45	
5701	Books Resale	HAWKES LEARNING SYSTEMS	2,451.00	
5701	Books Resale	INGRAM PUBLISHER SERVICES INC	763.82	
5701	Books Resale	LABYRINTH LEARNING	4,559.00	
5701	Books Resale	MBS SERVICE COMPANY INC	18,472.21	
5701	Books Resale	MCGRAW-HILL EDUCATION INC	26,808.78	7 invoices and one credit memo for books
5701	Books Resale	REDLEAF PRESS	440.15	
5701	Books Resale	SDC PUBLICATIONS	762.60	
5701	Books Resale	SEQUOIA PUBLISHING INC	229.20	
5701	Books Resale	THE CHANGE COMPANIES	1,050.00	
5707	Freight	AUGUST LEARNING SOLUTIONS, LLC	90.29	
5707	Freight	FEDEX	292.53	
5707	Freight	HAWKES LEARNING SYSTEMS	15.00	
5707	Freight	INGRAM PUBLISHER SERVICES INC	2.50	
5707	Freight	LABYRINTH LEARNING	136.77	
5711	Book Rental Purchase	MBS SERVICE COMPANY INC	42.00	
5812	Site Improvements	ARROW PRECISION ASPHALT MAINTENANCE LLC	12,365.00	
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	158,156.08	AMETA Center design fees for July
5831	Building Remodeling and Improv	ASCENT CONSTRUCTION, LLC	698.41	
5831	Building Remodeling and Improv	HENRICKSEN & COMPANY, INC.	21,095.19	
5831	Building Remodeling and Improv	PIEPER ELECTRIC, INC.	16,000.00	
5833	Capital Repairs & Replacements	KULP'S OF STRATFORD LLC	9,413.00	
5841	Furniture and Equipment	HEXAGON METROLOGY INC.	62,645.72	PO# 2022000171 Coordinate Measuring Machine
5841	Furniture and Equipment	MOHAWK LIFTS, LLC	6,861.63	
5841	Furniture and Equipment	SAFE TRANSPORTATION TRAINING SPECIALISTS	6,674.00	
5842	Computers and Comp Software	ANTHOLOGY, INC	1,916,030.00	3 invoices. Anthology Implementation
5842	Computers and Comp Software	CDW GOVERNMENT INC	275,973.00	PO# 2023000104 Crowdstrike
5842	Computers and Comp Software	KEY GOVERNMENT FINANCE, INC.	62,025.08	Cisco Switches - vendor misbilled us last month, this is the remaining that was due.
5842	Computers and Comp Software	NORTHCENTRAL TECHNICAL COLLEGE	595.00	
5842	Computers and Comp Software	PADLET	13,500.00	
5842	Computers and Comp Software	PARAGON DEVELOPMENT SYSTEMS INC	25,945.90	Two invoices. One invoice is for \$23,149.90 for Desktop mim PC, Laptop cart, Mini-HDMI Portable LCD, etc.
5842	Computers and Comp Software	SMART IS INTERNATIONAL	8,560.00	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	950.00	

Paid Invoice Listing August 2022

Account	Descr	Name	Sum Amount	Notes
		Total	3,250,082.81	
2105	Refund Clearing	Total Financial Aid/Student Refunds	21,081.75	
		Total Payments for August 2022	3,271,164.56	
		Capital	2,596,538.01	
		Operational	\$ 674,626.55	

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, September 19, 2022

4:00 p.m.

Mid-State Wisconsin Rapids Campus Room A223

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – CHARLES SPARGO

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This September 19, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON AUGUST 15, 2022 COMMITTEE MEETING MINUTES (Exhibit D) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements (Exhibit K)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services (Exhibit L)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT (Exhibit M) – GREG BRUCKBAUER

F. FY22 ANNUAL PROCUREMENT REPORT – GREG BRUCKBAUER

The annual procurement report for District Board approval, as required by a Wisconsin Technical College System Administrative Rule, will be presented.

G. INFORMATIONAL ITEMS

1. FY22 Energy Usage Report – Greg Bruckbauer
The annual energy report for District Board review prior to submission to the WTCS will be presented.
2. Bidding Process – Greg Bruckbauer
Information regarding the College's bidding process will be shared.
3. FY22 Financial Audit – Greg Bruckbauer
An update on the College's Financial Audit will be provided.
4. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

H. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	August 15, 2022
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- A. CALL TO ORDER** – Charles Spargo
The meeting was called to order at 4:00 p.m.
- ROLL CALL**
PRESENT: Kristin Crass and Charles Spargo
- OTHERS:** Greg Bruckbauer, Dr. Shelly Mondeik and Brad Russell
- B. OPEN MEETING CERTIFICATION** – Charles Spargo
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.
- C. APPROVAL OF COMMITTEE MINUTES (JULY 11, 2022 MEETING)** – Charles Spargo
Motion by Ms. Crass, seconded by Mr. Spargo, upon a voice vote, unanimously approved the minutes as presented.
- D. REVIEW OF CONSENT AGENDA ITEMS** – Greg Bruckbauer
Consent Agenda items were reviewed. No action was taken.
- E. TREASURER'S REPORT FOR FY23** – Greg Bruckbauer
Treasurer's Report was provided and reviewed. No action was taken.
- F. TREASURER'S REPORT FOR FY22** – Greg Bruckbauer
Treasurer's Report for FY22 was provided and reviewed. No action was taken.
- G. BOND SALE REPORT OUT** – Greg Bruckbauer
A report on the Bond Sale that occurred July 19 was provided. No action was taken.
- H. OUTCOMES BASED FUNDING (OBF) CLARIFICATION** – Greg Bruckbauer
Outcomes Based Funding information from last month and Mid-State's criteria selection was provided. No action was taken.
- I. ADJOURNMENT** – Charles Spargo
There being no further action or business, the meeting adjourned at 4:46 p.m. with a motion by Ms. Crass, seconded by Mr. Spargo, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, September 19, 2022

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A112

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This September 19, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (August 15, 2022 MEETING) (Exhibit F) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. INFORMATIONAL ITEMS

1. Care Team – Dr. Mandy Lang

Information about the College's new Care Team will be shared.

2. Shuttle Service – Dr. Mandy Lang

The College's new shuttle services started in August. Details of the shuttle service will be highlighted.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
ACADEMIC & STUDENT SERVICES COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	August 15, 2022
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A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:16 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek and Are Vang

OTHERS: Dr. Mandy Lang and Dr. Deb Stencil

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (JULY 11, 2022 MEETING) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Ms. Vang, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang**E. NEW FACULTY ONBOARDING AND SUPPORT – Dr. Deb Stencil**

Information regarding onboarding new faculty was provided. No action was taken.

F. SUMMER ENROLLMENT – Dr. Mandy Lang

A summer enrollment update was provided. No action was taken.

G. ADJOURNMENT –

There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, September 19, 2022

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A203

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This September 19, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON AUGUST 15, 2022 COMMITTEE MEETING MINUTES (Exhibit H) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. In-Service Survey Results – Dr. Karen Brzezinski
Mid-State’s College-Wide In-Service was held in August. Survey results will be shared with the Board.
2. Governor Evers’ Visit – Dr. Bobbi Damrow
A recap of Governor Evers August 31, 2022 visit to Mid-State will be provided.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

August 15, 2022

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan and Lynneia Miller

OTHERS: Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (July 11, 2022 MEETING) – Richard Merdan

Motion by Ms. Miller, seconded by Mr. Merdan, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**E. EMPLOYEE ENGAGEMENT EVENTS** – Dr. Bobbi Damrow

An overview of Mid-State's recent employee engagement events was provided. No action was taken.

F. COMMUNITY ENGAGEMENT EVENTS – Dr. Bobbi Damrow

An overview of recent community engagement events was provided. No action was taken.

G. ADJOURNMENT – Lynneia Miller

There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Ms. Miller, seconded by Mr. Merdan, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, September 19, 2022

5:00 p.m.

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This September 19, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (AUGUST 15, 2022 MEETING) (Exhibit J) – KRISTIN CRASS

D. ANTHOLOGY/WILM UPDATE – BRAD RUSSELL

Information on the Anthology project status to date and on WILM ending June 2025 following a successful Anthology implementation will be provided.

E. BOARD POLICIES – SHELLY MONDEIK

Mid-State Board of Directors policies are reviewed every other year for accuracy, relevancy and completeness. Policies will be reviewed in three groups; the first will be presented for review this evening. Approval of all policy changes will be requested in December.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES

Wisconsin Rapids Campus	August 15, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:05 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Justin Feltz and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Bobbi Damrow, Dr. Mandy Lang, Filip Lelis, Brad Russell, Amber Stancher, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskas

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (July 11, 2022 MEETING) – Kristin Crass

Motion by Mr. Merdan, seconded by Mr. Spargo, upon a voice vote, unanimously approved the minutes as presented.

D. ACADEMIC & PROFESSIONAL EXCELLENCE (APEX) CENTER TOUR – Kristin Crass

A tour of Mid-State's Academic & Professional Excellence (APEX) Center, previously Education Services, was provided. An overview of services provided to faculty and staff through the APEX was highlighted.

E. ADJOURNMENT – Kristin Crass

There being no further action or business, the meeting adjourned at 5:23 p.m. with a motion by Mr. Merdan, seconded by Ms. Miller, upon a voice vote.

Lynneia Miller, Secretary
 Mid-State Technical College Board

Angela R. Susa
 Recording Secretary

August Accepted Contract Service Agreements Meeting on September 19, 2022

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146839	Colby	Private Educational Institutions	HS FA/CPR Skill Test for online course	2	5	690.00
146840	Madison	Wisconsin Local Governmental Units	Fire Investigator	56	25	575.00
146841	Rome	Business and Industry	Sanitation Course	18	15	2,623.43
146842	Rome	Business and Industry	Intro to Food Production	90	15	12,864.38
146843	Rome	Business and Industry	Culinary Applications	36	15	4,997.25
146844	Rome	Business and Industry	American Regional Cuisine	108	15	15,437.25
146845	Rome	Business and Industry	Culinary Internship	144	15	5,717.50
146846	Stevens Point	Business and Industry	CPR First Aid BBP Training	9	8	1,720.00
146847	Plover	Business and Industry	Industrial Electric Power Applications	54	20	11,450.00
146848	Stevens Point	Community based Organizations (e.g., churches, foundations, unions, non-profits)	Leadership Introduction	18	25	4,375.00
146849	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Organizational Behavior	36	12	TBD
146850	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Microsoft Office	36	12	TBD
146851	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Intro to Business	35	6	TBD
146852	Stevens Point	Public Educational Institutions (K-12) - s. 38.14(3)	Pyramid Model Training	24	12	3,300.00
146853	Marshfield	Business and Industry	Leadership Development	16	100	3,990.00
146854	Madison	Business and Industry	Codeology	24	20	3,600.00
146855	Madison	Business and Industry	Industrial Blueprint Reading	10	20	1,600.00
146856	Madison	Business and Industry	Motor Control	24	20	3,600.00
146857	Pittsville	Business and Industry	ESL Level 1	36	12	3,290.00
				Total:		\$79,829.81

August Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - August 2022						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
397	Nekoosa	Business and Industry	Culinary Training - Sanitation	\$3,238.00	Accepted	
398	Nekoosa	Business and Industry	Culinary Training - Intro to Food Production	\$9,715.00	Accepted	
399	Nekoosa	Business and Industry	Culinary Training - Culinary Applications	\$6,476.00	Accepted	
400	Nekoosa	Business and Industry	Culinary Training - American Regional Cuisine	\$9,715.00	Accepted	
401	Nekoosa	Business and Industry	Culinary Training - Internship	\$6,476.00	Accepted	
402	Nekoosa	Business and Industry	Forklift & Train-the-Trainer Training	\$4,495.00	Presented	
403	Stevens Point	Business and Industry	CPR/First Aid/BBP	\$1,720.00	Accepted	
404	Adams	Business and Industry	Conflict Resolution	\$540.00	Accepted	
405	Plover	Business and Industry	BLS Renewal	\$350.00	Presented	
406	Wisconsin Rapids	Business and Industry	Leadership Development Training	\$5,590.00	Presented	
407	Madison	Business and Industry	Residential Blueprint Reading (Year 1 – Spring 2022)	\$1,600.00	Accepted	
408	Madison	Business and Industry	Codeology (Year 2 – Fall 2022)	\$3,600.00	Accepted	
409	Madison	Business and Industry	Commercial Blueprint Reading (Year 2 – Spring 2023)	\$1,600.00	Accepted	
410	Madison	Business and Industry	Industrial Blueprint Reading (Year 3 - Fall 2022)	\$1,600.00	Accepted	
411	Madison	Business and Industry	Fire Alarm Systems (Year 3 – Spring 2023)	\$2,880.00	Accepted	
412	Madison	Business and Industry	Motor Controls (Year 4 – Fall 2022)	\$3,600.00	Accepted	
413	Madison	Business and Industry	PLC (Year 4 – Spring 2023)	\$3,600.00	Accepted	
414	Nekoosa	Business and Industry	Leadership & Talent Development Training	\$10,690.00	Presented	
TOTAL				\$77,485.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
September 19, 2022 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
IT Department		
Equipment - Paragon Development Systems (Brookfield, WI)	25,945.90	State Contract
Software - Insight Public Sector, Inc (Tempe, AZ)	44,740.64	State Contract
Academics		
Software - WiLS (Madison, WI)	33,975.59	Quote
Subtotal for Procurements Not Requiring Board Action	\$104,662.13	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
School of Applied Technology		
Equipment - Hexagon Manufacturing (North Kingston, RI)	62,645.72	Sole Source
AMETA		
AMETA Center Design fees - Eppstein Uhen Architects, Inc. (Milwaukee, WI)	158,156.08	State Contract
IT Department		
Software - Anthology, Inc (Orlando, FL)	1,916,030.00	State Contract
Equipment - Key Government Finance, Inc. (Superior, CO)	62,025.08	State Contract
Software - CDW Government, Inc. (Chicago, IL)	275,973.00	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$2,474,829.88	
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College		
WILM expenses (June)	83,022.99	Mandatory
WILM expenses (July)	89,964.91	Mandatory

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
September 19, 2022 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
Utilities		
Water Works & Lighting Commission	29,678.04	Mandatory
Subtotal for Mandatory Procurements	\$202,665.94	
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	\$0.00	
Grand Total	\$2,782,157.95	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY23 Budget Notifications Made in the Month of August 2022						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications						
141422/141441/141442/141462/141492/141522/141782/141872/141872/141372	Various	State/Federal	Establish budgets and adjust to actuals	220,775.00	219,632.00	1,143.00
141421	Aspirus Simulation Center	Private	Establish budget	141,889.00	22,355.00	119,534.00
			Increase budgets for GPS testing	2,500.00	2,500.00	-
			Increase budgets for DMI special project funding	29,400.00	29,400.00	-
			Establish budget-correction from July	-	(443.00)	443.00
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
140195	CARES Institutional	Federal	Increase COVID related budgets to actuals	20,600.00	20,600.00	-
Fund 3 - Capital Projects Fund Budget Notifications						
141422/141441/141442/141462/141492/141522/141782/141872	Various	State/Federal	Establish budgets and adjust to actuals	3,911.00	4,498.00	(587.00)
143019	AMETA Center		Establish budget	-	133,157.00	(133,157.00)
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				419,075.00	431,699.00	(12,624.00)



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2023
as of August 31, 2022

	General Operations & Grants		Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget	Original Budget		
Local Government	6,788,809	-	-	-	6,999,451	-	-	-	13,788,260	13,788,260	24.4%	13,788,260		
Student Fees	6,716,846	45,000	359,368	-	-	-	-	-	7,121,214	7,118,714	12.6%	7,118,714		
State Aid & Grants	17,336,742	-	730,000	70,000	-	-	-	-	18,136,742	17,648,620	32.1%	17,648,620		
Institutional	448,489	865,000	611,500	21,500	100,500	1,113,505	6,133,200	-	9,293,694	9,112,405	16.4%	9,112,405		
Federal	744,257	693,746	6,795,000	10,585	-	-	-	-	8,243,588	8,148,338	14.6%	8,148,338		
Total Revenues	32,035,143	1,603,746	8,495,868	102,085	7,099,951	1,113,505	6,133,200	6,133,200	56,583,498	55,816,337	100.0%	55,816,337		

	General Operations & Grants		Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget	Original Budget		
Salaries and Wages	18,438,396	415,478	275,991	100,000	-	240,378	-	-	19,470,243	19,227,766	29.4%	19,227,766		
Benefits	8,345,616	170,521	314,043	-	-	68,720	-	-	8,898,900	8,792,279	13.4%	8,792,279		
Current Expenditures	6,280,560	644,900	88,750	-	-	85,528	1,367,700	-	8,467,438	8,087,531	12.8%	8,087,531		
Student Financial Aid & Activities	-	-	7,817,443	-	-	-	-	-	7,817,443	7,817,443	11.8%	7,817,443		
Resale	-	-	-	-	-	793,215	4,667,500	-	5,460,715	5,460,715	8.2%	5,460,715		
Capital Outlay	-	-	-	8,966,274	-	-	-	-	8,966,274	8,670,000	13.5%	8,670,000		
Debt Retirement	-	-	-	-	7,174,874	-	-	-	7,174,874	7,174,874	10.8%	7,174,874		
Total Expenditures	33,064,572	1,230,899	8,496,227	9,066,274	7,174,874	1,187,841	6,035,200	6,035,200	66,255,887	65,230,608	100.0%	65,230,608		
% of Expenditures by Fund	49.9%	1.9%	12.8%	13.7%	10.8%	1.8%	9.1%	100.0%						

Budgeted Fund Equity as of 6/30/22		Current Revenue over Expenses		Other Sources and Uses:		Proceeds from Debt		Interfund Transfers In		Interfund Transfers Out		Repayment of Debt		Budgeted Ending Fund Equity	
10,846,361	(1,029,429)	7,744	372,847	7,216,240	(359)	897,539	(8,964,189)	760,753	(74,923)	909,069	(74,336)	2,765,178	98,000	23,402,884	(9,414,271)
-	-	-	-	-	-	8,200,000	-	-	-	-	-	-	-	8,200,000	-
1,047,000	-	-	(427,000)	(500,000)	-	-	-	-	-	(120,000)	-	-	-	1,047,000	(1,047,000)
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10,863,932	(46,409)	6,715,881	133,350	6,858,830	714,733	2,863,178	21,930,495	22,188,613							

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
August 31, 2022**

With comparative totals for August 31, 2021

	Governmental Fund Types					Proprietary Fund Types			Fiduciary Fund Type	
	General	Special Rev Aidable	Capital Projects	Debt Service	Internal Service	Enterprise	Non-Aidable	Special Rev Non-Aidable	Memorandum only	
									2022-23	2021-22
ASSETS AND OTHER DEBITS										
Cash	\$ 8,751,656	\$ -	\$ 3,859,305	\$ 142	\$ 1,550	\$ 3,468,291	\$ -	\$ 16,080,944	\$ 15,396,016	
Investments	-	-	-	-	-	-	6,772,136	6,772,136	7,932,462	
Receivables:										
Property taxes	-	-	-	-	-	-	-	-	-	
Accounts receivable	2,730,139	78,639	4,669	-	263,867	-	158,331	3,235,645	3,437,105	
Due from other funds	-	131,649	101,107	566,944	91,259	-	234,981	1,125,940	630,816	
Inventories - at cost	-	-	-	-	521,728	-	-	521,728	483,904	
Prepaid Assets	-	-	-	-	-	-	-	-	100,594	
Other Current Assets	-	-	-	-	-	-	-	-	-	
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	351,677	(5,235)	-	346,441	414,949	
General Long Term Debt	-	-	-	-	-	-	-	-	-	
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	
TOTAL ASSETS AND OTHER DEBITS	\$ 11,481,795	\$ 210,288	\$ 3,965,082	\$ 567,086	\$ 1,230,081	\$ 3,463,056	\$ 7,165,448	\$ 28,082,835	\$ 28,405,846	

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES										
Accounts Payable	\$ 20,988	\$ 3,746	\$ 218,966	\$ -	\$ 206,213	\$ -	\$ 6,313	\$ 456,225	\$ 771,667	
Accrued Liabilities:										
Wages	-	(9,200)	-	-	-	-	-	(9,200)	18	
Employee related payables	353,968	(1,279)	-	-	29,130	-	-	381,820	233,260	
Vacation	648,425	8,401	-	-	2,520	-	12,494	671,841	659,463	
Other current liabilities	-	-	-	-	5,154	-	-	5,154	11,729	
Due to other funds	717,040	-	-	-	408,900	-	-	1,125,940	630,816	
Deferred Revenues	-	-	-	-	-	-	-	-	-	
Def Compensation Liability	-	-	-	-	-	-	-	-	-	
General Long Term Debt Group	-	-	-	-	-	-	-	-	-	
TOTAL LIABILITIES	1,740,421	1,669	218,966	-	213,896	438,030	18,807	2,631,779	2,306,953	

Fund equity and other credits										
Retained Earnings	-	-	-	-	1,073,252	161,894	6,426	1,241,572	1,261,696	
Res for Prepaid Expenditures	30,801	-	-	-	-	-	-	30,801	130,879	
Reserve for Self-Insurance	-	-	-	-	2,772,845	-	-	2,772,845	2,576,696	
Reserve for Student Gov & Org	-	-	-	-	-	-	86,213	86,213	97,189	
Res for Student Fin Assistance	-	-	-	-	-	-	126,400	126,400	(79,552)	
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,438,051	6,920,325	8,319,553	
Res for Emerg Student Fin Aid	-	-	-	-	-	-	-	-	100,176	
Res for Emergency Relief Funds	-	-	-	-	-	-	-	-	218,144	
Reserve for Capital Projects	-	-	1,081,628	-	-	-	-	1,081,628	(204,312)	
Res for Cap Proj - Motorcycle	-	-	109,772	-	-	-	-	109,772	99,679	
Reserve for Debt Service	-	-	-	757,391	-	-	-	757,391	643,413	
Designated for Operations	7,463,560	127,571	-	-	-	-	-	7,591,131	7,532,957	
Des for State Aid Fluctuations	443,997	-	-	-	-	-	-	443,997	383,216	
Des for Subsequent Year	2,311,970	49,267	-	-	-	-	-	2,361,237	1,916,777	
TOTAL FUND EQUITY AND OTHER CREDITS	10,732,602	176,838	1,191,400	757,391	1,073,252	2,934,739	6,657,090	23,523,312	22,996,513	

Year-to-date excess revenues(expenditures)

	(991,228)	31,782	2,554,715	(190,305)	(57,057)	90,287	489,551	1,927,744	3,102,380	
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TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 11,481,795	\$ 210,288	\$ 3,965,082	\$ 567,086	\$ 1,230,081	\$ 3,463,056	\$ 7,165,448	\$ 28,082,835	\$ 28,405,846	
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Approval of Hires and Resignations of Contracted Employees September 19, 2022

Resignations

- None

Hires

- Maggie Leonhardt (effective August 16, 2022)
Instructor, Mathematics