



BOARD OF DIRECTORS MEETING
July 2022

Monday, July 11, 2022
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

3:30 p.m. – Finance & Infrastructure Committee Meeting; Room A223 (page 21)
3:30 p.m. – Academic & Student Services Committee Meeting; Room A112 (page 24)
3:30 p.m. – Human Resources & External Relations Committee Meeting; Room A203 (page 26)
4:00 p.m. – **Committee-of-the-Whole**; Room L133-134 (page 28)
Immediately following Committee-of-the-Whole – Board Meeting; Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.
Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, July 11, 2022

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This July 11, 2022, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – KRISTIN CRASS

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON JUNE 20, 2022 BOARD MEETING MINUTES AND PUBLIC HEARING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

1. Payment of Bills and Payroll (Exhibit B)

District bills for June 2022 total \$468,837.63 of which \$383,051.91 represents operational expenditures and \$85,785.72 represents capital expenditures. Payroll disbursements for June totaled \$1,473,542.19 plus \$16,785.04 for travel and miscellaneous reimbursements, and \$634,377.18 in fringe benefits, for a total payroll disbursement of \$2,112,404.09. Administration recommends approval of the payment of these obligations totaling \$2,581,241.72.

2. Contracted Service Agreements (Exhibit K)
The District has entered into seven contracted service agreements totaling \$44,266. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
3. Procurements for Goods and Services (Exhibit L)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.

G. CHAIRPERSON'S REPORT – KRISTIN CRASS

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. Informational Items
 1. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Betty Bruski Mallek
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. Program Suspensions
 2. Telepresence
3. Human Resources & External Relations Committee – Richard Merdan
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. New Employee Orientation
 2. WAT Grants

J. COMMITTEE-OF-THE-WHOLE – KRISTIN CRASS

1. Board Officers
2. Board Committee Assignments
3. Meeting Structure and Delivery Format

K. DISCUSSION & ACTION – KRISTIN CRASS

1. Outcomes Based Funding
Information related to Mid-State's Outcomes Based Funding outcomes will be shared along with selection for FY23.

L. ADJOURNMENT – KRISTIN CRASS

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	June 20, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:19 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang (via phone), and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Beth Ellie, Jackie Esselman, Dr. Mandy Lang, John Mehan, Brad Russell, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskas

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

D. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a voice vote, unanimously approved minutes from the board meeting held May 16, 2022 as presented.

E. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of May 2022 were presented in Exhibit B. These bills totaled \$865,790.44 of which \$498,454.72 represents operational expenditures and \$367,335.72 represents capital expenditures. The district's payroll for the month of May totaled \$1,546,744.46 plus \$10,644.10 for travel and miscellaneous reimbursements and \$634,377.18 in fringe benefits. The district's bills and payroll totaled \$3,057,556.18.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146795	Proactive Situational Awareness & De-Escalation Training	\$ 6,595.00
146796	Overview of QuickBooks (Online/Cloud Based)	\$ 390.00
146797	Automotive Air Conditioning	\$ 850.00
146798	DEI Training – Respecting Personal Pronouns	\$ 2,490.00
146799	Equipment Install, Conveyors, Sheet Metal Fab	\$ 10,922.00
146800	Metallurgy	\$ 1,517.00
146801	Mechanical Power Transmissions	\$ 5,461.00
146802	Green Awareness	\$ 5,461.00
146803	Lifting and Rigging	\$ 2,124.00
146804	Hydraulics, Pneumatics, Vacuum Systems	\$ 5,461.00
146805	Standard Timing Model Assessments	\$ 2,995.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
No procurements required Board action.		

F. CHAIRPERSON'S REPORT – Kristin Crass

1. Board members were welcomed to the meeting. Mr. Schalow asked to be excused. Ms. Vang joined the meeting by phone.
2. The Summer Boards Association meeting will be held July 21-23 in Wausau. Please connect with Ms. Susa if you would like to attend.
3. ACCT Leadership Congress will be held October 26-29 in New York. Ms. Bruski Mallek, Mr. Merdan and Ms. Miller plan to attend.
4. The July 11 meeting is the annual organizational meeting. Officers will be elected and committee assignments will be made. Following discussion, the Board determined a start time of 3:30 p.m. in July.
5. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole:	Following
Monday, July 11, 2022	Committee meetings	
Wisconsin Rapids Campus	Board Meeting:	Following Committee-of-the-Whole

G. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik recognized retiree Pam Mallek as a long serving employee of Mid-State Technical College.
2. Dr. Mondeik highlighted recent campus activities including staff one-on-one's, retiree celebration, K-12 administrators breakfast, 30 year Lakeland partnership celebration, Point Pride Fest and the Foundation golf event. Robert Beaver will be honored on June 24 with the naming of Mid-State's Adams Campus Robert Beaver Community Engagement Room.
3. Mid-State has partnered in the community and continues to meet with potential partners for the AMETA project. Final approval will be considered by the WTCS Board at the July 12-13 meeting.
4. During the last WTCS Board meeting, Mid-State's Adams Campus received single site designation approval.
5. An overview of the Presidents Association annual planning meeting was provided. Dr. Mondeik will continue to serve as the Liaison for Instructional Services Administrators (ISA).

H. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT: No questions or concerns resulted from review of the Treasurer's Report.
 - b. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES; SERIES 2022B: Robert W. Baird Representative John Mehan presented a negotiated offer for the award and sale of tax supported notes. Mid-State remains at a Aa1 Moody's Rating. The long term financing plan was reviewed. The Finance & Infrastructure Committee reviewed details of the request for approval.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution Establishing Parameters For The Sale Of Not To Exceed \$6,000,000 General Obligation Promissory Notes; Series 2022B:

WHEREAS, on May 16, 2022, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$4,881,584 for the public purpose of paying the cost of acquiring movable equipment; in the amount of \$535,916 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$500,000 for the public purpose of paying the cost of construction of a new building at the Stevens Point Campus; and in the amount of \$82,500 for the public purpose of paying the cost of site improvements (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Stevens Point Journal on May 19, 2022 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes to finance building remodeling and improvement projects and acquiring movable equipment;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on June 21, 2022;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a bond purchase proposal to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President of Finance and Facilities (the "Authorized Officer") of the District the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000). The purchase price to be paid to the District for the Notes shall not be less than 98.00% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the District by the Purchaser

shall not exceed 2.00% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 1.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, if any, payable by the Purchaser or the District.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022B"; shall be issued in the aggregate principal amount of up to \$6,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Notes shall not exceed \$6,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$6,000,000.

Date	Principal Amount
March 1, 2023	\$735,000
March 1, 2024	495,000
March 1, 2025	515,000
March 1, 2026	540,000
March 1, 2027	560,000
March 1, 2028	580,000
March 1, 2029	605,000
March 1, 2030	630,000
March 1, 2031	655,000
March 1, 2032	685,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 4.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2023 through 2032 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the

Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes

shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Secretary's office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) Expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the Authorizing Resolution for the issuance of Notes to finance building remodeling and improvement projects or to finance the acquisition of movable equipment;

(b) Approval of the Wisconsin Technical College System Board (the "State Board") is obtained with respect to the construction of a new building at the Stevens Point Campus for which such approval is required; and

(c) Approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes.

Upon his approval of the terms of the Notes, as evidenced by the execution of the Approving Certificate, the Authorized Officer is authorized to execute a Proposal providing for the sale of the Notes to the Purchaser. The Notes shall not be issued or delivered until this approval is obtained and the referendum petition period expires as provided in (a) above and State Board approval has been obtained as provided in (b) above.

Section 17. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other

officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 19. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 20, 2022.

- c. FY23 BUDGET RESOLUTION: The proposed FY23 budget was reviewed by the Committee during a special meeting held May 4, and subsequently presented to the full Board on May 16. The Board held a Public Hearing earlier in the evening.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following FY23 Budget Resolution:

WHEREAS, Mid-State Technical College prepared a budget for the fiscal year 2023, necessary to provide educational services to the citizens, industries and communities within the College's boundaries; and

WHEREAS, the outstanding indebtedness of the College, as of July 1, 2022, consists of \$22,605,000 in promissory notes and \$4,875,000 in general obligation bonds;

WHEREAS, the anticipated revenues for the FY23 budget consist of \$13,788,260 from Local Government, \$17,648,620 from State Aids, \$7,118,714 from Student Fees, \$9,112,405 from Institutional Sources, and \$8,148,338 from the Federal Government; and

WHEREAS, other funding sources for the FY23 budget consist of \$6,000,000 in proceeds from long-term debt; and

WHEREAS, the estimated retained earnings and fund balances as of July 1, 2022, consist of \$10,910,711 in the General Fund, \$7,744 in the Special Revenue Fund - Aidable, \$7,216,241 in the Special Revenue Fund - Non-Aidable, \$760,754 in the Debt Service Fund, \$897,540 in the Capital Projects Fund, \$885,488 in the Enterprise Fund, and \$2,753,743 in the Internal Service Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the appropriations for the FY23 budget consisting of the following fund types and functions:

In the General Fund - \$18,776,954 for Instruction, \$1,075,662 for Instructional Resources, \$4,400,088 for Student Services, \$5,794,064 for General Institutional, and \$2,309,399 for Physical Plant;

In the Special Revenue Fund - Aidable - \$964,153 for Instruction, \$162,980 for Student Services, and \$83,166 for Physical Plant;

In the Special Revenue Fund - Non-Aidable - \$8,206,077 for Student Services and \$290,150 for General Institutional;

In the Capital Projects Fund - \$1,108,264 for Instruction, \$205,000 for Instructional Resources, \$515,500 for Student Services, \$5,906,320 for General Institutional, and \$1,034,916 for Physical Plant;

In the Debt Service Fund - \$7,174,874 for Physical Plant;

In the Enterprise Fund - \$1,187,841 for Auxiliary Services; and,

In the Internal Service Fund - \$6,035,200 for Auxiliary Services.

BE IT FURTHER RESOLVED that the approval includes any modifications to the FY23 budget resulting from public input during the Public Hearing, and formally endorsed by the board.

BE IT FURTHER RESOLVED that this FY23 budget be submitted, as approved, to the Wisconsin Technical College System Board prior to July 1, 2022, as required by State Statutes 38.12(5m).

d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE - Betty Bruski Mallek

- a. **SURGICAL TECHNOLOGIST PROGRAM CHANGES:** The Surgical Technologist program will undergo changes to move from a technical diploma to a 60 credit Associate Degree due to changes by the accrediting body. Associate degree courses will start for students at Mid-State this fall and core courses in Fall 2023.
 - b. **CHEF PAUL KENNEDY TRIBUTE:** A tribute event was held May 25 honoring Chef Paul Kennedy. A plaque was unveiled within the Gourmet Café and commemorative platter was placed in his honor.
 - c. **DUAL CREDIT EQUITY DATA:** Equity data for Mid-State dual credit students was highlighted. Data by high school was shared along with an overview of Youth Apprenticeship students.
 - d. **COLLEGE CAMP:** College Camp 2022 was held June 8 on the Wisconsin Rapids Campus, marking the return of in-person college camp. Fourteen program areas were highlighted for students attending from across the district.
3. **HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan**
- a. **RAFTERS PARTNERSHIP EVENTS:** Mid-State hosted Rafters at Mid-State night. About 50 attended the event that featured interactive activities with Rafters players. Upcoming partnership events include: All-Star Game and Mid-State Rafters Night for employees.
 - b. **AMETA UPDATE:** An update on the AMETA project was provided including recent donations and presentation in Washington, D.C. as part of the EDA Build Back Better grant round two. A site dedication event will be held July 22 in Stevens Point.

I. COMMITTEE-OF-THE-WHOLE

1. **HLC ACCREDITATION SUSTAINABILITY PLAN UPDATE:** Mid-State's HLC Accreditation Sustainability Plan was created this year to document HLC accreditation expectations and college efforts to prepare for the 2024-2025 Comprehensive Evaluation for Affirmation of Accreditation. FY22 HLC accreditation efforts were shared.

J. DISCUSSION & ACTION

1. No Discussion & Action items were presented this month.

K. CLOSED SESSION – Kristin Crass

The Board will entertain a motion to convene to closed session, pursuant to s. 19.85(1)(c) Wisconsin Statutes, to discuss the President's evaluation. The Board may take action in closed session. Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

Motion by Ms. Bruski Mallek, seconded by Ms. Miller, upon a roll call vote, unanimously approved convening in closed session at 6:15 p.m. as announced by Ms. Crass.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote, unanimously approved reconvening in open session at 7:11 p.m.

L. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 7:12 p.m. with a motion by Mr. Merdan, seconded by Ms. Miller, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD PUBLIC HEARING MINUTES

Wisconsin Rapids Campus

June 20, 2022

A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 4:47 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang (via phone), and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Beth Ellie, Jackie Esselman, Dr. Mandy Lang, John Mehan, Brad Russell, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskas

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this Public Hearing of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time, place and agenda of the meeting.

C. PUBLIC HEARING – Kristin Crass

Wisconsin Statutes require the Mid-State Board to publish the proposed budget and to hold a Public Hearing prior to formal adoption of a budget. The purpose of this Public Hearing is to receive input from the general public. A formal budget presentation has been made to the Mid-State Board as was accessible by the general public through the public access channel. Publication of the FY23 Budget Summary and notice of this Public Hearing has occurred in accordance with WTCS requirements as a Class 1 Legal Notice.

D. PRESENTATION OF THE DISTRICT BUDGET – Greg Bruckbauer

Mr. Bruckbauer presented the FY23 budget in summary to the Board of Directors and guests.

E. PUBLIC TESTIMONY

No one wished to provide testimony.

F. ADJOURNMENT – Kristin Crass

There being no further development or business, the meeting adjourned at 4:55 p.m. with a motion by Mr. Spargo, seconded by Ms. Miller, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Paid Invoice Listing June 1 - June 23

Account	Descr	Name	Sum Amount	Notes
2106	Accrued Encumbrances	PARAGON DEVELOPMENT SYSTEMS INC	602.00	
2107	Accounts Payable-Bookstore	DIGICOPY INC	7,158.99	
2131	UWSP Pass Through Room Board	UNIVERSITY OF WISCONSIN-STEVENS POINT	4,548.00	
4594	Criminal Research Fee	WI DEPT OF JUSTICE	190.00	
4801	Non-Taxable Sales	US BANK-PCARD	78.00	
5201	Travel - Meeting Expenses	MID-STATE TECHNICAL COLLEGE	129.00	
5201	Travel - Meeting Expenses	PORTAGE COUNTY BUSINESS COUNCIL INC	32.00	
5201	Travel - Meeting Expenses	THE GREATER WAUSAU CHAMBER OF COMMERCE	99.00	
5201	Travel - Meeting Expenses	US BANK-PCARD	8,819.26	
5203	Mileage	BRIAN D LITZA	100.80	
5204	Meals	ROCKMAN'S CATERING	154.10	
5204	Meals	US BANK-PCARD	1,958.85	
5205	Lodging	US BANK-PCARD	3,712.81	
5210	Staff Development Expense	US BANK-PCARD	2,492.00	
5212	Tuition Reimbursement	GRAND CANYON UNIVERSITY	3,643.20	
5212	Tuition Reimbursement	UW - RIVER FALLS	3,766.91	
5213	Dues_Memberships_Subscriptions	HEARTLAND BUSINESS SYSTEMS	173.02	
5213	Dues_Memberships_Subscriptions	US BANK-PCARD	3,047.43	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY CLUB	136.00	
5213	Dues_Memberships_Subscriptions	WNA SERVICES CO	98.00	
5230	Instructional Supplies	AIRGAS USA LLC	205.12	
5230	Instructional Supplies	HEALTHSTREAM INC	105.00	
5230	Instructional Supplies	LONDERVILLE STEEL ENTERPRISES INC	220.00	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	901.08	
5230	Instructional Supplies	O'REILLY AUTOMOTIVE INC	22.47	
5230	Instructional Supplies	QM QUALITY MATTERS, INC.	150.00	
5230	Instructional Supplies	US BANK-PCARD	9,759.06	
5231	Noninstructional Supplies	AIR FILTRATION SPECIALISTS LLC	261.80	
5231	Noninstructional Supplies	BEV'S FLORAL & GIFTS	55.94	
5231	Noninstructional Supplies	CONWAY SHIELD	116.13	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	1,049.36	
5231	Noninstructional Supplies	INSIGHT FS	2,130.56	
5231	Noninstructional Supplies	MIDLAND PAPER	799.00	
5231	Noninstructional Supplies	PORTAGE COUNTY BUSINESS COUNCIL INC	500.00	
5231	Noninstructional Supplies	ROWE FLORAL, INC.	95.00	
5231	Noninstructional Supplies	US BANK-PCARD	23,843.61	Multiple P-card purchases
5232	Minor Equipment	FIRE-RESCUE SUPPLY, LLC	13,483.43	
5232	Minor Equipment	HENRICKSEN & COMPANY, INC.	843.24	
5232	Minor Equipment	MSC INDUSTRIAL SUPPLY INC	192.84	
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	1,472.00	
5232	Minor Equipment	SOLIGENT DISTRIBUTION LLC	924.52	
5232	Minor Equipment	US BANK-PCARD	10,098.10	
5234	Postage	SPEE DEE DELIVERY SERVICE INC	42.39	
5234	Postage	UNITED MAILING SERVICE INC	2,953.43	
5234	Postage	US BANK-PCARD	2,891.60	
5261	Noninstr Dup_Prnt_Graphics	LA CROSSE GRAPHICS INC	2,025.58	
5271	Advertising_Promotions	CENTERGY INC	500.00	
5271	Advertising_Promotions	HIGHEREDJOBS.COM	2,765.00	
5271	Advertising_Promotions	MARSHFIELD AREA CHAMBER OF COMMERCE	500.00	
5271	Advertising_Promotions	MULTI MEDIA CHANNELS LLC	350.00	
5271	Advertising_Promotions	US BANK-PCARD	1,113.37	
5271	Advertising_Promotions	WISCONSIN MEDIA	1,226.60	
5281	Repairs	FASTSIGNS 629	300.00	
5281	Repairs	HEARTLAND BUSINESS SYSTEMS	185.00	
5281	Repairs	US BANK-PCARD	1,926.04	
5283	Building Repair	CURRENT TECHNOLOGIES INC	251.30	
5283	Building Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	489.69	
5283	Building Repair	NASSCO, INC.	5,184.00	

Paid Invoice Listing June 1 - June 23

Account	Descr	Name	Sum Amount	Notes
5283	Building Repair	PER MAR SECURITY SERVICES	306.29	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	341.81	
5283	Building Repair	US BANK-PCARD	627.74	
5284	Grounds Repair	CENTRAL WISCONSIN SPRINKLERS LLC	90.00	
5284	Grounds Repair	HORST DISTRIBUTING INC	2,340.43	
5284	Grounds Repair	US BANK-PCARD	29.48	
5301	Professional Academic Contract	NORTHCENTRAL TECHNICAL COLLEGE	15,000.00	
5301	Professional Academic Contract	US BANK-PCARD	165.00	
5351	Other Contracts and Services	ABR EMPLOYMENT SERVICES	621.60	
5351	Other Contracts and Services	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	60.00	
5351	Other Contracts and Services	BLU BIRD YOGA	110.00	
5351	Other Contracts and Services	BRIAN D LITZA	525.00	
5351	Other Contracts and Services	CARLSON DETTMANN CONSULTING	825.00	
5351	Other Contracts and Services	EXAMITY	25.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	2,685.15	
5351	Other Contracts and Services	GROUPS DETAIL SERVICE LLC	10,038.91	
5351	Other Contracts and Services	HEIDI HEATH FARMS, INC.	1,961.00	
5351	Other Contracts and Services	HIRERIGHT LLC	435.52	
5351	Other Contracts and Services	HealthCheck360	1,318.27	
5351	Other Contracts and Services	INTEGRITY FIRE PROTECTION INC	320.00	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	33,014.67	WILM charges for the month of May
5351	Other Contracts and Services	LINCOLN HIGH SCHOOL	1,500.00	
5351	Other Contracts and Services	LINGK, INC.	18,150.00	
5351	Other Contracts and Services	MINDSET LLC	7,200.00	
5351	Other Contracts and Services	NORTHCENTRAL TECHNICAL COLLEGE	3,339.00	
5351	Other Contracts and Services	PACELLI CATHOLIC SCHOOLS	1,886.88	
5351	Other Contracts and Services	PITTSVILLE PUBLIC DISTRICT SCHOOL	2,201.36	
5351	Other Contracts and Services	SHRED IT	75.50	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,680.05	
5351	Other Contracts and Services	STERICYCLE INC	742.04	
5351	Other Contracts and Services	STEVENS POINT AREA SCHOOL DISTRICT	13,208.16	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,765.00	
5351	Other Contracts and Services	SUMMIT FIRE PROTECTION, CO.	180.00	
5351	Other Contracts and Services	TOMORROW RIVER SCHOOL DISTRICT	3,773.76	
5351	Other Contracts and Services	TWEET/GAROT MECHANICAL INC	7,450.00	
5351	Other Contracts and Services	US BANK-PCARD	3,300.88	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	88.36	
5351	Other Contracts and Services	WI RAPIDS PUBLIC SCHOOLS	6,289.60	
5351	Other Contracts and Services	WiLS	157.72	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	550.00	
5352	Maintenance Contracts	BAUERNEFIND BUSINESS TECHNOLOGIES INC	1,486.74	
5353	Professional Fees	Boardman & Clark LLP	3,860.50	
5357	Software maint annual agreemen	CONVERGEONE, INC.	2,995.00	
5357	Software maint annual agreemen	HEARTLAND BUSINESS SYSTEMS	646.00	
5357	Software maint annual agreemen	ORACLE OF AMERICA INC	4,980.00	
5357	Software maint annual agreemen	US BANK-PCARD	199.06	
5357	Software maint annual agreemen	ZUMASYS, INC.	303.25	
5441	Insurance Expense	GREAT AMERICAN INSURANCE CO.	804.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,175.28	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,670.84	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	4,332.78	
5453	Sewer_Water	MARSHFIELD UTILITIES	622.36	
5454	Heat	BLUE EDGE ENERGY LLC	481.64	
5454	Heat	TWIN EAGLE RESOURCE MANAGEMENT LLC	5,026.36	
5454	Heat	WI PUBLIC SERVICE CORP	967.22	
5455	Telephone	FRONTIER NORTH INC	2,233.12	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	2,752.15	

Paid Invoice Listing June 1 - June 23

Account	Descr	Name	Sum Amount	Notes
5455	Telephone	US CELLULAR	1,907.38	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	40.75	
5456	Garbage Pickup	GFL ENVIRONMENTAL	460.33	
5456	Garbage Pickup	WASTE MANAGEMENT CORP	923.85	
5501	Student Activity_Club Expense	MARISSA PETITE	165.06	
5501	Student Activity_Club Expense	MID-STATE TECHNICAL COLLEGE FOUNDATION	5,524.00	
5501	Student Activity_Club Expense	SEPPALA, ERIN	71.00	
5501	Student Activity_Club Expense	US BANK-PCARD	7,109.16	
5501	Student Activity_Club Expense	VANG, HLI TAG	71.00	
5501	Student Activity_Club Expense	WESTABY, LORRILEE	71.00	
5650	Graduation Expense	ANGEL FLORAL AND DESIGNS INC	462.00	
5650	Graduation Expense	BRICKHOUSE SCHOOL SERVICES	1,340.82	
5650	Graduation Expense	BROCK, MELISSA	3,504.00	
5650	Graduation Expense	D & S PARTY TENT RENTALS, LLC	650.00	
5650	Graduation Expense	OUTBACK RANCH, INC	8,750.00	
5650	Graduation Expense	US BANK-PCARD	166.87	
5661	Institutional Support	HEART OF WISCONSIN	2,500.00	
5661	Institutional Support	REINHART FOODSERVICE INC	539.52	
5699	Other Expenditures	US BANK-PCARD	87.00	
5701	Books Resale	AUGUST LEARNING SOLUTIONS, LLC	565.38	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	493.68	
5701	Books Resale	REDSHELF, INC	4,424.72	
5701	Books Resale	US BANK-PCARD	235.95	
5701	Books Resale	VINDY	334.43	
5702	Resale Expense	MADA EMB & SCREEN PRINTING	741.60	
5702	Resale Expense	MIDLAND PAPER	1,598.00	
5702	Resale Expense	US BANK-PCARD	1,383.99	
5706	Internal Sales	US BANK-PCARD	1,227.32	
5707	Freight	FEDEX	10.26	
5708	Outgoing Freight	FEDEX	129.57	
5708	Outgoing Freight	US BANK-PCARD	14.57	
5711	Book Rental Purchase	AUGUST LEARNING SOLUTIONS, LLC	1,579.79	
5711	Book Rental Purchase	MPS	2,398.00	
5831	Building Remodeling and Improv	FASTSIGNS 629	1,533.50	
5831	Building Remodeling and Improv	HENRICKSEN & COMPANY, INC.	55,158.88	Invoice for \$21,592.02 was for two classroom renovations. This is a FY23 project. Money moved to pay now. Invoice for \$38,842.84 is for APEX Center furniture. Refund of \$5,275.98
5841	Furniture and Equipment	BELCO VEHICLE SOLUTIONS, LLC	4,457.39	
5841	Furniture and Equipment	FASTSIGNS 629	1,229.00	
5841	Furniture and Equipment	FIRE-RESCUE SUPPLY, LLC	5,501.57	
5841	Furniture and Equipment	US BANK-PCARD	4,120.33	
5842	Computers and Comp Software	LAKESHORE TECHNICAL COLLEGE	437.50	
5842	Computers and Comp Software	PRECISION CELLULAR & SOUND, LTD	1,903.80	
5842	Computers and Comp Software	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6,313.75	
5842	Computers and Comp Software	RECAST SOFTWARE, INC	5,130.00	
		Total	454,671.33	
2105	Refund Clearing	Total Financial Aid/Student Refunds	14,166.30	
		Total Payments for the month of June (thru the 23rd)	468,837.63	
		Capital	85,785.72	
		Operational	\$ 383,051.91	

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, July 11, 2022

3:30 p.m.

Mid-State Wisconsin Rapids Campus Room A223

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – CHARLES SPARGO

B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

This July 11, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON JUNE 20, 2022 COMMITTEE MEETING MINUTES (Exhibit D) – CHARLES SPARGO

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements (Exhibit K)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services (Exhibit L)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT – GREG BRUCKBAUER

Due to the timing of the meeting and year end closing activities, the month-end financial reports will not be available.

F. INFORMATIONAL ITEMS

1. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

G. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	June 20, 2022
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A. CALL TO ORDER – Charles Spargo

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Kristin Crass and Charles Spargo

OTHERS: Greg Bruckbauer, John Mehan, Dr. Shelly Mondeik and Brad Russell

B. OPEN MEETING CERTIFICATION – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (May 16, 2022 MEETING) – Charles Spargo

Motion by Ms. Crass, seconded by Mr. Spargo, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Financial Reports were shared and discussed. No action taken.

F. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B – Greg Bruckbauer

A Resolution for the sale of \$6.0 million general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds, and equipment in FY23 was presented and discussed. Action will be requested by the full board during the regular meeting.

G. FY23 BUDGET RESOLUTION – Greg Bruckbauer

The proposed FY23 budget was reviewed and discussed. Action will be requested by the full board during the regular meeting.

H. ADJOURNMENT – Charles Spargo

There being no further action or business, the meeting adjourned at 4:32 p.m. with a motion by Ms. Crass, seconded by Mr. Spargo, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, July 11, 2022

3:30 p.m.

Mid-State Wisconsin Rapids Campus Room A112

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – BETTY BRUSKI MALLEK

B. OPEN MEETING CERTIFICATION – BETTY BRUSKI MALLEK

This July 11, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (June 20, 2022 MEETING) (Exhibit F) – BETTY BRUSKI MALLEK

D. REVIEW OF CONSENT AGENDA ITEMS – BETTY BRUSKI MALLEK

E. INFORMATIONAL ITEMS

1. Program Suspensions – Dr. Deb Stencil

Due to curriculum modifications, the following programs require revisions. Additional information will be shared.

- *HVAC Technical Diploma program*
- *Criminal Justice-Corrections program*

2. Telepresence – Dr. Deb Stencil

Best practices and tips for students using telepresence technology will be shared.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
ACADEMIC & STUDENT SERVICES COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	June 20, 2022
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A. CALL TO ORDER – Betty Bruski Mallek

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek and Are Vang

OTHERS: Jackie Esselman, Dr. Mandy Lang and Dr. Deb Stencil

B. OPEN MEETING CERTIFICATION – Betty Bruski Mallek

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MAY 16, 2022 MEETING) – Betty Bruski Mallek

Motion by Ms. Vang, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Betty Bruski Mallek

E. SURGICAL TECHNOLOGIST PROGRAM CHANGES – Dr. Deb Stencil

Mid-State's Surgical Technology Technical Diploma program accrediting body, the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting, requires that all programs award a minimum of an associate degree. Mid-State's plan for making this change was reviewed. No action was taken.

F. CHEF PAUL KENNEDY TRIBUTE – Dr. Deb Stencil

Details of the May 25 event honoring Chef Paul Kennedy were shared. No action was taken.

G. DUAL CREDIT EQUITY DATA – Dr. Mandy Lang

Dual credit equity data was shared. No action was taken.

H. COLLEGE CAMPS – Dr. Mandy Lang

An overview of Mid-State's 2022 College Camp was provided. No action was taken.

I. ADJOURNMENT –

There being no further action or business, the meeting adjourned at 4:34 p.m. with a motion by Ms. Vang, seconded by Ms. Bruski Mallek, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, July 11, 2022

3:30 p.m.

Mid-State Wisconsin Rapids Campus Room A203

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This July 11, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON JUNE 11, 2022 COMMITTEE MEETING MINUTES (Exhibit H)

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. New Employee Orientation – Dr. Karen Brzezinski
Mid-State’s New Employee Orientation process will be provided and discussed.
2. WAT Grants – Dr. Bobbi Damrow
A review of FY22 WTCS Workforce Advancement Training Grants (WATG) and FY23 WATG new award outcomes will be shared.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	June 20, 2022
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:16 p.m.

ROLL CALL

PRESENT: Richard Merdan and Lynneia Miller

OTHERS: Dr. Karen Brzezinski and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (May 16, 2022 MEETING) – Richard Merdan

Motion by Mr. Merdan, seconded by Ms. Miller, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**E. RAFTERS PARTNERSHIP EVENTS** – Dr. Bobbi Damrow

An update on Mid-State's partnership events with the Wisconsin Rapids Rafters was provided. No action was taken.

F. AMETA UPDATE – Dr. Bobbi Damrow

A project update was provided including information about the EDA Build Back Better session in Washington, D.C. and the July 22 Site Dedication event. No action was taken.

G. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Ms. Miller, seconded by Mr. Merdan, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, July 11, 2022

4:00 p.m.

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This July 11, 2022 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (JUNE 20, 2022 MEETING) (Exhibit J) – KRISTIN CRASS

D. BOARD OFFICERS – KRISTIN CRASS

Discussion will be held regarding Mid-State's Board of Directors officer positions for the 2022-2023 year. Election of officers will be held during the regular meeting.

E. BOARD COMMITTEE ASSIGNMENTS – KRISTIN CRASS

Discussion around Mid-State Board committee assignments and District Boards Association committee assignments will be held.

F. MEETING STRUCTURE AND DELIVERY FORMAT – KRISTIN CRASS

The Chairperson will facilitate a conversation around the current meeting structure and delivery format as well as committee meeting structure.

G. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES

Wisconsin Rapids Campus	June 20, 2022
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 4:56 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang (via phone), and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Beth Ellie, Jackie Esselman, Dr. Mandy Lang, John Mehan, Brad Russell, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskis

B. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (May 16, 2022 MEETING) – Kristin Crass

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a voice vote, unanimously approved the minutes as presented.

D. HLC ACCREDITATION SUSTAINABILITY PLAN UPDATE – Dr. Deb Stencil and Dr. Beth Ellie

The Higher Learning Commission (HLC) Accreditation Sustainability Plan was created to document HLC accreditation efforts. FY22 HLC accreditation efforts will be shared.

E. ADJOURNMENT – Kristin Crass

There being no further action or business, the meeting adjourned at 5:13 p.m. with a motion by Mr. Spargo, seconded by Mr. Merdan, upon a voice vote.

Lynneia Miller, Secretary
 Mid-State Technical College Board

Angela R. Susa
 Recording Secretary

June Accepted Contract Service Agreements Meeting on July 11, 2022

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146806	Marshfield	Public Educational Institution K12	Heartsaver CPR AED	4	9	630.00
146807	Nekoosa	Business and Industry	Ergonomic Basics	1	60	150.00
146808	Wisconsin Rapids	Business and Industry	HS FA/CPR Skill Test for online course	2	2	590.00
146809	Nekoosa	Business and Industry	BLS-Basic Life Support Provider	4	27	2,445.00
146810	Nekoosa	Business and Industry	Industrial First Aid	8	27	3,150.00
146811	Wisconsin Rapids	Business and Industry	Mock Code Simulation Training	1	72	3,168.00
146812	Stevens Point	Business and Industry	BLS Renewal	3	6	650.00
Total:						\$10,783.00

June Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - June 2022					
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status
380	Wisconsin Rapids	Business and Industry	Mock Code Simulation Training	\$3,168.00	Accepted
381	Stratford	Business and Industry	Harassment & Retaliation Training	\$1,290.00	Presented
382	Stevens Point	Business and Industry	BLS Renewal	\$650.00	Accepted
383	Marshfield	Business and Industry	CPR Training	\$1,190.00	Presented
TOTAL				\$6,298.00	

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

July 11, 2022 Board Meeting

Purchases noted are June 1 - June 23

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
None		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
None		
Subtotal for Procurements Not Requiring Board Action	\$0.00	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
Academics		
Classroom Furniture-Henricksen & Company, (Madison, WI)	21,592.02	State Contract
Wisconsin Rapids Campus		
EDC (APEX) Furniture-Henricksen & Company, (Madison, WI)	33,566.86	State Contract
Subtotal for Procurements Approved in Budget Process		
Not Requiring Board Action	\$55,158.88	
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College		
WILM expenses (Monthly, May)	33,014.67	Mandatory
Subtotal for Mandatory Procurements	\$33,014.67	
<u>Emergency Procurements</u>		
None		
Subtotal for Emergency Procurements	\$0.00	
Grand Total	<u><u>\$88,173.55</u></u>	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.