

MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES

Wisconsin Rapids Campus

February 28, 2022

A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 5:17 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Gordon Schalow, Are Vang, and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Charles Spargo

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Wayne Bushman, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Dr. Beth Ellie, John Eric Hoffmann, Ryan Kawski, Joe Kinsella, Dr. Mandy Lang, Ben Nusz, Brad Russell, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, Brenda Swan, and Mike Vilcinskis

C. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved minutes from the board meeting held January 17, 2022.

F. CONSENT AGENDA

Motion by Ms. Miller, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of January 2022 were presented in Exhibit B. These bills totaled \$980,097.76 of which \$606,893.40 represents operational expenditures and \$373,204.36 represents capital expenditures. The district's payroll for the month of January totaled \$1,409,892.57 plus \$12,092.49 for travel and miscellaneous reimbursements and \$848,874.97 in fringe benefits. The district's bills and payroll totaled \$3,250,957.79.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146742	Electrical Circuits 1	\$ 21,637.42
146743	Lifting and Rigging	\$ 4,519.20
146744	Heartsave First Aid/CPR	\$ 2,281.65
146745	IMT Monthly Training	\$ 5,500.00
146746	Mobile Crane Safety	\$ 5,800.00
146747	EMR Refresher	\$ 595.00
146748	Soft Skills	\$ 2,162.93
146749	Digital Marketing	\$ 3,733.33
146750	Heartsaver First Aid/CPR	\$ 2,100.00

146751	Residential Blueprint Reading	\$1,600.00
146752	Transition to Trainer	\$ 1,280.00
146753	Commercial Blueprint Reading	\$ 1,600.00
146754	Intro to Fire Alarm Systems	\$ 2,880.00
146755	Industrial Blueprint Reading	\$ 1,600.00
146756	PLC	\$ 3,600.00
146757	BLS Renewal	\$ 4,500.00
146758	BLS Renewal	\$ 598.76
146759	Medication Assistant	\$ 8,950.00
146760	Upholstery Training	\$ 2,135.38
146761	Basic Mechanical Maintenance	\$ 6,240.00
146762	Security Officer Firearms Training	\$ 80.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
\$ 71,802.00	Lab Midwest, LLC	School of Advanced Manufacturing & Engineering, and TANRC
\$ 47,749.00	Lab Midwest, LLC	School of Advanced Manufacturing & Engineering, and TANRC

G. CHAIRPERSON'S REPORT – Kristin Crass

- Board members were welcomed to the meeting. Mr. Gerlach and Mr. Spargo asked to be excused.
- The Winter Boards Association meeting was held January 27-29 virtually and in-person at the Osthoff Resort in Elkhart Lake. In-Service was on Understanding Federal Funding and development around Diversity, Equity and Inclusion. Those who attended provided feedback about sessions attended. Diversity, Equity, and Inclusion will be included as a Board Advance discussion.
- The Spring Boards Association meeting will be held April 28-30 both virtually and in-person in Milwaukee. In-Service will focus on College Accreditation and the meeting will include tours of MATC – Milwaukee and Student Ambassador presentation. Those interested in attending should contact Ms. Susa to make arrangements.
- A Spring Board Advance will be held for District Board and Foundation Board members on Wednesday, April 20 at the Wisconsin Rapids Campus beginning at 8:00 a.m.
- Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole: 5:00 p.m.
Monday, March 21, 2022	Board Meeting: following Committee-
Wisconsin Rapids Campus	of-the-Whole

H. FOUNDATION REPORT – Betty Bruski Mallek

- A highlight of upcoming annual events was provided, including; Golf Event – June 14; Trap Event – August 19; and Scholarship Reception – September 15.
- An overview of the scholarship application process was provided. 85 students completed the application process for scholarship consideration.

3. Two new Board members joined the Foundation Board of Directors in January 2022 and there is an additional for consideration in April.

I. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik highlighted recent campus events and activities including, operational and capital budget planning, upcoming HLC Annual Conference, Central Wisconsin Podcast and annual Chamber events.
2. Dr. Mondeik reported the WTCS Board will consider approval of Liberal Studies at their March meeting and then advance the recommendation of approval to the Board of Regents for consideration in April.

J. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
 - a. TREASURER'S REPORT: No questions or concerns resulted from review of the Treasurer's Report.
 - b. OPEB TRUST UPDATE: An overview was provided of the discussion and review completed by the Committee.
 - c. COVID FUNDING UPDATE: Highlights of activities, initiatives and outcomes as a result of COVID monies spent was provided.
 - d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
 - a. ACADEMIC PROGRAMMING: Consideration of program approval was requested for the Advanced Manufacturing Technology Associate Degree Program and the Mechanical Design Technology Associate Degree Program.

Advisory Committee support and employer need has been demonstrated for the Advanced Manufacturing Technology Associate Degree Program. A Fall 2023 start at the AMETA Center is anticipated. Faculty needs exist and grants will be explored to support.

Motion by Ms. Bruski Mallek, seconded by Ms. Crass, upon a roll call vote, unanimously approved the Advanced Manufacturing Technology Associate Degree Program.

Mid-State had previously offered the Mechanical Design Technology Associate Degree Program. Following Advisory Committee support and employer demonstrated need, the program is anticipated to begin in Fall 2023 at the AMETA Center.

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the Mechanical Design Technology Associate Degree Program.
 - b. GRADUATION: Following Mid-State's outdoor graduation ceremony in May 2021, feedback was received regarding location and date. Going forward, Mid-State will host spring graduation in an outdoor style format on a Saturday with rain date on Sunday.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan

- a. COLLEGE-WIDE IN-SERVICE: College-Wide In-Service was held February 24 and focused on employee health and wellness. The structured morning session provided breakout sessions for employees focusing on different personal wellness components. Survey feedback has been positive.
- b. UNITED WAY: Highlights of the College-Wide United Way Campaign were shared. Activities and outcomes were shared.

K. COMMITTEE-OF-THE-WHOLE

1. MID-YEAR DASHBAORD: Mid-State's Mid-Year Dashboard was presented and highlighted. Progress in small business initiatives was highlighted.

L. DISCUSSION & ACTION

1. AMETA CENTER: An overview of the Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA) Center was provided.

A land donation of 8.705 acres, located in the Stevens Point Industrial Park, by Wayne Bushman has been made for this project. A request for land acceptance was made.

Motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a roll call vote, unanimously approved acceptance of land according to the following Resolution for the Acquisition of Land for the Advanced Manufacturing, Engineering Technology and Apprenticeship (AMETA) Center in Stevens Point, Wisconsin:

WHEREAS, the need for trained and up skilled employees in AMETA programs is strong, and

WHEREAS, the future need for skilled individuals in this area is projected to have significant openings, and

WHEREAS, a number of students leave the Mid-State District to obtain these skills and education, and

WHEREAS, our right program analysis identified that our ability to provide new programs and some current offerings will exceed our current facilities, and current equipment, and

WHEREAS, our right location analysis identified the new programs, and some current offerings are best located in the Stevens Point area, and

WHEREAS, the in-kind land donation from the Mid-State Foundation, is in accordance with state statute TCS 5.03 & 5.04.

BE IT RESOLVED, that the Mid-State Technical College Board approves the receipt of an in-kind donation of 8.705 acres of land from the Mid-State Foundation, for the purpose of constructing a training facility, located on the undeveloped section of 5001 Joerns Drive, Stevens Point, WI 54481. The land acquisition is subject to WTCS Board approval.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board approves the in-kind donation of land acquisition and requests approval by the WTCS Board for the acquisition of the aforementioned land.

A request for formal Project Approval was presented by Administration. The facility will be placed for approval by the WTCS Board at their March meeting.

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Project Approval of the Advanced Manufacturing, Engineering Technology and Apprenticeship (AMETA) Center in Stevens Point, Wisconsin:

WHEREAS, the need for trained and up skilled employees in AMETA programs is strong, and

WHEREAS, the future need for skilled individuals in this area is projected to have significant openings, and

WHEREAS, a number of students leave the Mid-State District to obtain these skills and education, and

WHEREAS, our right program analysis identified that our ability to provide new programs and some current offerings will exceed our current facilities, and current equipment, and

WHEREAS, our right location analysis identified the new programs and some current offerings are best located in the Stevens Point area, and

WHEREAS, the project includes the formal commitment of \$1,500,000 towards building construction, and

WHEREAS, the College seeks approval from the WTCS Board in accordance with state statute TCS 5.04 and prescribed in the WTCS financial accounting manual.

BE IT RESOLVED, that the Mid-State Technical College Board approves the construction of the AMETA Center, and commits \$1,500,000 for construction.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board requests Project Approval from the WTCS Board of the aforementioned project.

M. CLOSED SESSION – Kristin Crass

The Board will entertain a motion to convene in closed session, pursuant to s.19.85(1)(c), Wisconsin Statutes, to discuss the Presidents evaluation. The Board may take action in closed session. Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved convening to closed session at 6:38 p.m. as announced by Ms. Crass.

Motion by Mr. Merdan, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved reconvening in open session at 7:22 p.m.

As part of closed session, the Board reviewed progress on the Presidential Goals and discussed. They continue to be pleased with Dr. Mondeik's progress. There is no action as a result of closed session.

N. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 7:23 p.m. with a motion by Ms. Vang, seconded by Ms. Miller, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary