

**MID-STATE TECHNICAL COLLEGE**  
**DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

January 17, 2022

**A. CALL TO ORDER – Kristin Crass**

The meeting was called to order at 5:22 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo, Are Vang, and Dr. Shelly Mondeik

**EXCUSED:** Craig Gerlach and Gordon Schalow

**OTHERS:** Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, John Eric Hoffmann, Dr. Mandy Lang, Brad Russell, Dr. Deb Stencil, Angie Susa (via phone), and Mike Vilcinskas

**C. OPEN MEETING CERTIFICATION – Kristin Crass**

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM – Kristin Crass**

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a voice vote, unanimously approved minutes from the board meeting held December 20, 2021.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of December 2021 were presented in Exhibit B. These bills totaled \$1,091,675.94 of which \$969,232.38 represents operational expenditures and \$122,443.56 represents capital expenditures. The district's payroll for the month of December totaled \$2,161,402.04 plus \$11,559.90 for travel and miscellaneous reimbursements and \$734,210.78 in fringe benefits. The district's bills and payroll totaled \$3,998,848.66.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146735	Heartsaver CPR AED	\$ 789.00
146736	EMT Basic	\$ 35,262.13
146737	Confined Space Training Entry	\$ 1,990.00
146738	Train the Trainer Confined Space	\$ 1,440.00
146739	Cow Simulator Training	\$ 1,143.50
146740	Welding Training and Certification Testing	\$ 2,295.00
146741	One on One Coaching	\$ 840.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
\$ 70,400.00	Heartland Business Systems, LLC	Information Technology
4. District Board Approval of Hires and Resignations of Contracted Staff:
  - Sarah Lynch (effective January 4, 2022) – hire
  - Carolyn Schneebeli (effective January 4, 2022) – hire

**G. CHAIRPERSON'S REPORT** – Kristin Crass

1. Board members were welcomed to the meeting. Mr. Gerlach and Mr. Schalow asked to be excused.
2. A statement honoring the life and work of Dr. Martin Luther King, Jr. was read.
3. The Winter Boards Association meeting will be held January 27-29 virtually and in-person at the Osthoff Resort in Elkhart Lake. In-Service will be on Understanding Federal Funding and development around Diversity, Equity and Inclusion. Ms. Bruski Mallek, Mr. Spargo and Dr. Mondeik plan to attend.
4. A Spring Board Advance will be held for District Board and Foundation Board members. A survey of dates was emailed to all board members.
5. Scott Groholski has announced his resignation from the Mid-State Board effective immediately. This vacancy will be included in the annual Board Appointment Process.
5. Future meeting dates (times unless otherwise announced):

<b>MONTHLY MEETING</b>	<b>Committee-of-the-Whole:</b> 5:00 p.m.
Monday, February 28, 2022	<b>Board Meeting:</b> following Committee-
Wisconsin Rapids Campus	of-the-Whole

**H. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Dr. Mondeik highlighted recent campus events and activities including, DECA and Winterim. For the 19<sup>th</sup> year, Mid-State hosted 500 students and 80 business/industry professionals, parents, administrators and volunteers for DECA. Mid-State's Winterim enrollment is up 1.5% over last year.
2. Dr. Mondeik provided highlights of recent community involvement including meetings to present on Mid-State's AMETA Center project.
3. WTCS Board meets January 18 at which time they will review Mid-State's request for approval of Liberal Studies and AMETA Center project. The WTCS Presidents Association will meet following the State Board meeting.

**I. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo

- a. **TREASURER'S REPORT:** No questions or concerns resulted from review of the Treasurer's Report.
  - b. **RESULTS FOR SALE OF REFUNDING BONDS:** Results from the Parameters Resolution for the Sale of Not to Exceed \$4,500,000 of General Obligation Refunding Bonds was provided.
  - c. **FY2021-22 REVENUE AND EXPENSE FORECAST:** Revenue and expense forecasts for the current year were shared. Budgeting for the next fiscal year is underway.
  - d. **BUDGET DEVELOPMENT CALENDAR:** A budget development calendar for 2022-23 was provided and discussed.
  - e. **FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES:** No topics discussed.
2. **ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek**
- a. **ADVISORY COMMITTEES:** Advisory Committee members from programs in the School of Advanced Manufacturing and Engineering and the School of Transportation, Agriculture, Natural Resources and Construction were reviewed.
  - b. **COVID-19 RESPONSE UPDATE:** Highlights of the College's response to COVID-19 were provided. Focus remains on uninterrupted education and modifications to meet harm reduction protocol and student needs.
3. **HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan**
- a. **STUDENT SECURITY:** Mid-State's Student Security provides a security presence at all locations. Currently, nine students are participating in the program.
  - b. **EXTERNAL RELATIONSHIP SHOWCASE:** Highlights of the Wisconsin Potato and Vegetable Growers Association collaboration was shared.

**J. COMMITTEE-OF-THE-WHOLE**

1. **THREE-YEAR TECHNOLOGY PLAN:** Mid-State's Three-Year Technology Plan was shared and highlighted for the Board. A video overview was provided along with costs and planning.

**K. DISCUSSION & ACTION**

There was no Discussion & Action topic this month.

**L. ADJOURNMENT** – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 6:00 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

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Lynneia Miller, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary