

**MID-STATE TECHNICAL COLLEGE**  
**DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

August 16, 2021

**A. CALL TO ORDER** – Kristin Crass

The meeting was called to order at 5:15 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Kristin Crass, Graig Gerlach, Richard Merdan, Lynnea Miller, Gordon Schalow (via Teams), Charles Spargo and Dr. Shelly Mondeik

**OTHERS:** Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Scott Groholski, Ryan Kawski, Dr. Mandy Lang, Brad Russell, Matt Schneider, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskas

**C. OPEN MEETING CERTIFICATION** – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Merdan, seconded by Ms. Miller, upon a voice vote, unanimously approved minutes from the board meeting held July 12, 2021 as presented.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of July 2021 were presented in Exhibit B. These bills totaled \$1,947,076.87 of which \$1,279,964.49 represents operational expenditures and \$667,112.38 represents capital expenditures. The district's payroll for the month of July totaled \$2,115,065.60 plus \$7,620.27 for travel and miscellaneous reimbursements and \$725,829.77 in fringe benefits. The district's bills and payroll totaled \$4,795,592.51.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146678	HAZWOPER Refresher	\$ 5,595.00
146679	Medication Assistant	\$ 650.00
146680	Forklift Certification	\$ 325.00
146681	IMT Monthly Training	\$ 4,162.50

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements required prior board approval.



2. Scott Groholski and Are Vang will be considered by the WTCS Board during their September meeting for placement on the Mid-State Board. Both Scott and Are may be seated in September in October to fill Mid-State's Board of Directors.
3. Mid-State continues discussion related to partnership for the Advanced Manufacturing, Engineering Technology and Apprenticeship Center. Further information will be provided as it becomes available. Dr. Mondeik also shared about participation in the recent Stevens Point Fire Department ribbon cutting highlighting Mid-State's partnership and participation in the CWIMA golf event.
4. The WTC Presidents Association held it's annual organizational meeting, welcoming five new presidents to the system. Dr. Mondeik will act as liaison to the ISA group as part of her role in the Presidents Association this year.

**J. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
  - a. TREASURER'S REPORT: No questions or concerns resulted from review of the Treasurer's Report.
  - b. THREE-YEAR FACILITIES PLAN: Mid-State's Three-Year Facilities Plan was presented. Highlights of project plans for years 2021-22 through 2023-24 were provided and discussed.

Motion by Mr. Spargo, seconded by Ms. Bruski mallek, upon a voice vote, unanimously approved submission of Mid-State's Three-Year Facilities Plan to the WTCS Board for consideration of approval.
  - c. STATUS OF FY21 INDEPENDENT FINANCIAL AUDIT: Final fieldwork will occur in September for the year ending June 30, 2021. The final audit reports for FY21 are scheduled to be presented to the Mid-State Board in November.
  - d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
  - a. FY22 READINESS: Information related to activities and professional development opportunities planned for Fall 2021 semester were shared. Faculty Teaching and Learning Days and Faculty In-Service were highlighted. Classes begin August 23.
  - b. STUDENT DEBT FORGIVENESS: Mid-State recently implemented a debt forgiveness program to re-engage students enrolled during the COVID pandemic. Funding received from the American Rescue Plan were used to support students. A three tier debt forgiveness program was implemented and contact with each student was made to inform and engage.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Lynneia Miller
  - a. EMPLOYEE ENGAGEMENT: The College hosted Mid-State Night at the Rafters and College-Wide In-Service recently. Highlights and photos from each event were shared.

**K. COMMITTEE-OF-THE-WHOLE**

1. CONSTRUCTION MANAGEMENT SERVICES: Information pertaining to Construction Management Services, a tool for construction management, was shared. Advantages and disadvantages were discussed. An RFP will be sent within the next 60 days to acquire these services.

**L. DISCUSSION & ACTION**

1. MANUFACTURING PROJECT UPDATE: An update on the capital campaign and timeline for the Advanced Manufacturing, Engineering Technology and Apprenticeship Center was provided. We have nearly reached the \$5 million fundraising goal – discussion continues with potential partners. The project has garnered the support of 15 K-12 school districts.

**M. ADJOURNMENT** – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 7:10 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Gerlach, upon a voice vote.

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Lynneia Miller, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary