

**MID-STATE TECHNICAL COLLEGE**  
**DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	July 12, 2021
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**A. CALL TO ORDER** – Kristin Crass

The meeting was called to order at 5:10 p.m.

**B. ROLL CALL**

**PRESENT:** Betty Bruski Mallek, Kristin Crass, Richard Merdan, Lynneia Miller, Charles Spargo and Dr. Shelly Mondeik

**OTHERS:** Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, John Eric Hoffman, Dr. Mandy Lang, Brad Russell, Matt Schneider, Jill Steckbauer, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskas

**C. OPEN MEETING CERTIFICATION** – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Spargo, seconded by Ms. Miller, upon a voice vote, unanimously approved minutes from the board meeting held June 21, 2021 as presented.

**F. CONSENT AGENDA**

Motion by Ms. Bruski Mallek, seconded by Mr. Merdan, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of June 2021 were presented in Exhibit B. These bills totaled \$804,463.98 of which \$565,870.09 represents operational expenditures and \$238,593.89 represents capital expenditures. The district's payroll for the month of June totaled \$1,353,960.04 plus \$8,869.80 for travel and miscellaneous reimbursements and \$632,075.50 in fringe benefits. The district's bills and payroll totaled \$2,799,369.32.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146672	Industrial Safety – Forklift Training	\$ 629.38
146673	Forklift Training and Certification	\$ 595.00
146674	Heartsaver First Aid and CPR	\$ 8,990.00
146675	Confined Space Rescue	\$ 2,333.91
146676	Employee Engagement	\$ 1,065.11
146677	Hazwoper 24-Hour	\$ 6,426.04

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
\$ 132,130.00	CollegeNet Inc.	Education Services



- c. DISTRICT CONFERENCE ROOM TECHNOLOGY: As an informational piece, the Board was informed of enhancements to District Office Conference Room technology to provide a high functioning, user friendly experience to all users.
  - d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
- a. NEW PROGRAMMING: Information regarding a Gas Tungsten Arc Welding (GTAW) Technical Diploma program was shared. The program is strongly supported by industry as well as Advisory Committee members. The six program credits will meet program outcomes. Students will be advised and supported through any necessary transition for a fall/winter start date.
- Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved a Gas Tungsten Arc Welding (GTAW) Technical Diploma program.
- b. NCLEX RESULTS: Nursing graduates must pass a National Council Licensing Exam (NCLEX) to be considered a registered nurse. Compared to Wisconsin and national averages, Mid-State nursing graduates consistently have higher pass rates for the exam. In 2020, Mid-State experienced a 95% pass rate (83% nationally). Support mechanisms implemented to aid student success through COVID were highlighted.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Lynneia Miller
- a. WAT GRANT AWARD UPDATE: Mid-State received six Workforce Advancement Training Grants this year supporting eight small to medium sized businesses and over 150 employees in the Mid-State District. Descriptions of grants received were provided.

**J. COMMITTEE-OF-THE-WHOLE**

1. BOARD OFFICE AND BOARDS ASSOCIATION ASSIGNMENTS: Discussion was held regarding officer election and board committee assignment.

State Statutes require all Wisconsin Technical Colleges meet the second Monday of July for an annual organizational meeting. Appointed Board members were seated, officers were elected and committee assignments were made.

Ms. Crass called for nominations for Chairperson. Mr. Spargo nominated Kristin Crass for Chairperson, seconded by Mr. Merdan. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Kristin Crass, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Vice Chairperson. Ms. Bruski Mallek nominated Richard Merdan for Vice Chairperson, seconded by Mr. Spargo. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a unanimous ballot be cast for Richard Merdan, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Secretary. Mr. Spargo nominated Lynneia Miller for Secretary, seconded by Ms. Bruski Mallek. Ms. Crass called three times for other nominations. Hearing none, Mr. Spargo moved that nominations be closed and a

unanimous ballot be cast for Lynneia Miller, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Treasurer. Ms. Miller nominated Charles Spargo for Treasurer, seconded by Ms. Bruski Mallek. Ms. Crass called three times for other nominations. Hearing none, Ms. Miller moved that nominations be closed and a unanimous ballot be cast for Charles Spargo, seconded by Ms. Bruski Mallek, and unanimous upon a roll call vote.

2021-2022 Mid-State Technical College District Board Officers: Chairperson – Kristin Crass; Vice Chairperson – Richard Merdan; Secretary – Lynneia Miller and Treasurer – Charles Spargo.

Additional discussion will be held in September regarding committee assignments.

**K. DISCUSSION & ACTION**

1. GRADUATE PLACEMENT: Highlights of the 2019-2020 graduate placement survey were shared. Comparatives with WTCS data were made. Mid-State graduate placement declined slightly over last year – attributed to the pandemic (from 94% to 92%). Salary comparisons were shared.

**M. ADJOURNMENT** – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 6:09 p.m. with a motion by Mr. Merdan, seconded by Ms. Crass, upon a voice vote.

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Lynneia Miller, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary