



BOARD OF DIRECTORS MEETING
May 2021

Monday, May 17, 2021
Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

4:30 p.m. – Committee-of-the-Whole; Virtually and Room L133-134 (page 27)

4:40 p.m. – Monthly Board Meeting; Virtually and Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

INDEX

May 17, 2021 Board Meeting Agenda	Page 3
Exhibits	Page 7
A: April 19, 2021 Board Meeting Minutes	Page 7
B: May 6, 2021 Committee Meeting Minutes.....	Page 13
C: Payment of Bills & Payroll	Page 14
D: Contracted Service Agreements.....	Page 15
E: Procurements for Goods and Services	Page 16
F: Approval of Hires and Resignations of Contracted Employees	Page 19
G: Financial Reports.....	Page 20
H: Authorizing Resolution	Page 24
I: Resolution to Publish the 2021-22 Budget	Page 26
J: Committee-of-the-Whole Agenda.....	Page 27

DISTRICT BOARD OF DIRECTORS

Monday, May 17, 2021

4:40 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This May 17, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – KRISTIN CRASS

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON APRIL 19, 2021 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON MAY 6, 2021 COMMITTEE MEETING MINUTES (Exhibit B)

G. ACTION ON CONSENT AGENDA

- 1. Payment of Bills and Payroll (Exhibit C)**

District bills for April 2021 total \$721,718.97 of which \$542,791.97 represents operational expenditures and \$178,927.00 represents capital expenditures. Payroll disbursements for April

totalled \$1,407,975.89 plus \$4,563.80 for travel and miscellaneous reimbursements, and \$628,790.22 in fringe benefits, for a total payroll disbursement of \$2,041,329.91. Administration recommends approval of the payment of these obligations totaling \$2,763,048.88.

2. Contracted Service Agreements (Exhibit D)

The District has entered into five contracted service agreements totaling \$19,507.68. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services (Exhibit E)

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. Administration recommends approval of the proposals totaling \$381,830.48 which require prior Board action.

4. District Board Approval of Hires and Resignations of Contracted Staff (Exhibit F)

Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

H. CHAIRPERSON'S REPORT – KRISTIN CRASS

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

I. FOUNDATION REPORT – JILL STECKBAUER

J. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

K. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report (Exhibit G)
 - c. Resolution Authorizing The Issuance Of Not To Exceed \$4,000,000 General Obligation Promissory Notes; And Setting The Sale (Exhibit H) – Greg Bruckbauer

A schedule of events for financing the FY22 Capital budget was presented in March. Administration is now requesting authority to issue up to \$4,000,000 in general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds and equipment in 2021-22. During the June meeting, the Board will be asked to approve the official sale of these notes. Proceeds will be distributed shortly after the July sale. Representatives from Robert W. Baird, Inc., Mid-State's financial advisor, prepared the college's financing plan which will be distributed during the meeting. Mid-State's bond counsel Quarles & Brady prepared the authorizing resolution contained in the Exhibit H. Administration is recommending board action to authorize the borrowing of up to \$4,000,000.

d. Marshfield Campus Parking and Motorcycle Training Lot Project – Matt Schneider
Results of Bid #798 Mid-State Marshfield Campus Parking and Motorcycle Training Lot Project will be presented. A request to award contract to the lowest qualified bidder will be made.

e. Informational Item

1. E911 Update – Brad Russell

An update will be provided on the work Information Technology has done to be in compliance with the Federal Communications Commission's (FCC) adoption of rules implementing two federal laws for emergency 911 calling – Kari's Law and Section 506 of Ray Baum's Act.

2. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Other information can be gathered upon request. Any necessary action will be incorporated into the action reported by the originating committee.

2. Academic & Student Services Committee – Betty Bruski Mallek

a. Program Changes – Dr. Deb Stencil

The college will seek Board approval to take the following actions related to academic programming:

Approve:

- *Firefighter Technician Embedded Technical Diploma*
- *Fabrication Technician Technical Diploma*

b. Informational Items

1. Adams Admit Day – Dr. Mandy Lang

Information about the Adams-Friendship High School Admit Day will be shared.

2. FY21 Out-of-State Tuition Remission Annual Summary – Dr. Mandy Lang

WTCS Administrative Bulletin AB 04-02 authorized District Boards to delegate authority to submit requests to the State Director for authorization to remit out-of-state tuition for needy and worthy students. The Mid-State District Board has delegated this authority to Vice President of Student Services and Enrollment Management Dr. Mandy Lang. AB 04-02 also requires that individuals holding delegated authority annually report actual remissions to the District Board. During the 2020-2021 academic year, no out-of-state tuition was remitted.

3. FY22 Out-of-State Tuition Remission Annual Request – Dr. Mandy Lang
WTCS Administrative Bulletin AB 04-02 authorizes District Boards to delegate authority to submit requests to the State Director for authorization to remit out-of-state tuition for needy and worthy students. The Mid-State District Board has delegated this authority to Dr. Lang. Mid-State Technical College will not be requesting authority from the WTCS President to remit any out-of- state tuition for the 2021-2022 academic year.

3. Human Resources & External Relations Committee

- a. Informational Items

1. Mid-State Mascot – Dr. Bobbi Damrow

The Mid-State Mascot, Grit, made his debut at graduation. An update on his debut will be provided.

L. COMMITTEE-OF-THE-WHOLE – GREG BRUCKBAUER

1. Resolution To Publish Budget Summary and Notice of Public Hearing (Exhibit I)

M. DISCUSSION & ACTION

1. Student Ambassador – Dr. Mandy Lang

Adrian Rodriguez, Business Analyst student, has been named Mid-State Technical College 2021 District Student Ambassador. Mr. Rodriguez will share his perspective as a Mid-State student.

N. ADJOURNMENT

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	April 19, 2021
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A. CALL TO ORDER – Kristin Crass

The meeting was called to order at 4:45 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Kristin Crass, Craig Gerlach (via Teams), Richard Merdan (via Teams), Lynneia Miller, Charles Spargo and Dr. Shelly Mondeik

EXCUSED: Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Laurie Inda (via Teams), Dr. Mandy Lang, Brad Russell, Matt Schneider, Dr. Deb Stencil, Angie Susa, and Mike Vilcinskis

C. OPEN MEETING CERTIFICATION – Kristin Crass

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Kristin Crass

The meeting was opened for comments from the audience. No one wished to address the Board.

E. DISCUSSION & ACTION

1. Tribute To Robert “Bob” Beaver – Dr. Mondeik offered words of memorial and a video tribute was played honoring the life and work of long-serving Board member, Robert Beaver.

F. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, unanimously approved minutes from the board meeting held March 15, 2021 as presented.

G. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved minutes from the Finance & Infrastructure Committee meeting held March 11, 2021 as presented.

H. CONSENT AGENDA

Motion by Ms. Miller, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district’s bills for the month of March 2021 were presented in Exhibit B. These bills totaled \$1,438,749.68 of which \$1,060,667.74 represents operational expenditures and \$378,081.94 represents capital expenditures. The district’s payroll for the month of March totaled \$1,404,946.75 plus \$4,903.05 for travel and miscellaneous reimbursements and \$630,841.48 in fringe benefits. The district’s bills and payroll totaled \$3,479,440.96.
2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146657	Lean Fundamentals for Service Professionals	\$ 3,510.00

146658	Welding Recertification	\$ 295.00
146659	In-House Training	\$ 275.00
146660	In-House Software Training	\$ 535.00
146661	Surveying-Construction Trades	\$ 4,495.00
146662	Dual Credit Instructor Development	\$ 1,600.00

3. Approved the following procurement(s) for goods and services:
 There were no items requiring approval.

4. District Board Approval of Hires and Resignations of Contracted Staff:
 - Pamela Alt (effective June 30, 2021) – retired
 - Donnalee Hustedt (effective June 30, 2021) – retired
 - John Korth (effective June 30, 2021) – retired
 - Sandra Nichols (effective June 30, 2021) – retired
 - Linda Olsen (effective June 30, 2021) – retired
 - William Rosandick (effective June 30, 2021) – retired
 - Stephen Casselman (effective April 26, 2021) – hired
 - Matthew Meis (effective April 26, 2021) - hired

I. CHAIRPERSON'S REPORT – Kristin Crass

1. Board members were welcomed to the meeting. Gordon Schalow aske to be excused.

2. The Spring District Boards Association meeting was held virtually April 16. Those attending provided a recap of the sessions attended. Mid-State will host the summer 2021 meeting in Wisconsin Rapids/Stevens Point. The Legal Issues Seminar will be held October 27-30 in Madison.

3. ACCT Leadership Congress will be held October 13-16 in San Diego. Congress will focus on Advancing Diversity, Equity and Inclusion. Registration opens in May 2021. Those interested in attending should contact Ms. Susa to make arrangements.

4. Conversation was held regarding a Board Advance. Ms. Susa will survey the group to find meeting date availability. A second Advance in the fall that includes the Foundation Board was proposed.

5. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING	Committee-of-the-Whole - 4:30 p.m.
Monday, May 17, 2021	Board Meeting – 4:40 p.m.
Wisconsin Rapids Campus and	
Virtually via Microsoft Teams	

J. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik reported on recent campus activities including completion of a Mock Site Visit in preparation for the HLC Focused Visit on May 3-4; promotion of Greg Bruckbauer to Vice President, Finance & Facilities; COVID discussion and action; WILM needs discussion and operational budget work.

2. An update on community involvement activities was also provided and included an update on the Manufacturing Project in Stevens Point, Regional Advisory Meetings and the Healthcare Simulation Center.

3. The WTCS Board met March 17 and as a part of their meeting approved grants for FY22. Additional information will be provided at a future meeting.
4. Dr. Mondeik remains President of the WTCS Presidents Association through June 30, 2021. Presidents meet monthly for discussion and updates. Presidents recently participated in the AACC listening session to discuss trends in Wisconsin, challenges and funding.

K. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER’S REPORT: No questions or concerns resulted from review of the Treasurer’s Report.
 - b. FY2020-21 BUDGET AMENDMENT: A resolution amending the FY2020-21 budget was reviewed. These amendments reflect the current budget document and the year-to-date budget modifications addressed in the Treasurer’s Report each month.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following budget amendments for FY2020-21 as presented.

WHEREAS, the 2020-21 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 15, 2020 and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the addition of or modification of grants and to adjust wage and fringe budgets; and

WHEREAS, the Special Revenue - Operational Fund budget was adjusted to accommodate the Institutional COVID relief funding and adjust wage and fringe budgets; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of capital budgets within departments and functions, to reflect current year project estimates and to modify and add grants; and

WHEREAS, the Debt Service Fund budget was adjusted to accommodate the payment of debt costs; and

WHEREAS, the Special Revenue – Non-Aidable Fund budget was adjusted to accommodate the Student COVID relief funding; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following 2020-21 budgetary revisions:

FUND	FUNCTION	APPROPRIATION	MODIFIED
	RESOURCE	CHANGE	APPROPRIATION
General	Instruction	1,044,368	18,267,024
General	Instructional Resources	(1,700)	1,168,449
General	Student Services	191,928	4,333,151
General	General Institutional	(266,327)	5,561,943
Special Revenue – Operational	Instruction	9,920	904,920
Special Revenue – Operational	General Institutional	1,145,510	1,145,510
Capital Projects	Instruction	(311,513)	1,718,667
Capital Projects	Instructional Resources	(60,785)	459,710

Capital Projects	General Institutional	258,661	1,402,668
Capital Projects	Physical Plant	(26,619)	1,534,387
Debt Service	Physical Plant	(69,325)	7,007,374
Special Revenue – Non-Aidabl	Student Services	582,326	5,779,565

BE IT FURTHER RESOLVED that these budget modifications comply with the district board’s policy; and

BE IT FURTHER RESOLVED that the 2020-21 amended budget be used as the official comparison to the proposed 2021-22 budget; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

- c. MARSHFIELD CAMPUS PARKING AND MOTORCYCLE TRAINING LOT PROJECT: The Marshfield Campus parking and Motorcycle Training Lot Project was highlighted. The project will increase traffic at the front entrance, provide for a motorcycle training course along with additional parking at the front of the building. A request to approve bid award will be presented in May. Construction is slated for late May through August.

Motion by Mr. Spargo, seconded by Ms. Crass, upon a roll call vote, unanimously approved the following Resolution For The Parking And Motorcycle Training Lot Remodel Project At The Marshfield Campus.

WHEREAS, we have identified a need for additional parking near the main entrance of the Marshfield Campus, and

WHEREAS, we have identified a need for motorcycle training programs in the Marshfield area; and

WHEREAS, the addition of these motorcycle training programs will increase enrollment, head count and general visibility and awareness of our Marshfield Campus,

BE IT RESOLVED that the Mid-State Technical College Board will use up to \$550,000 of approved budgeted fiscal year 2022 funds to proceed with the Marshfield Parking and Motorcycle Training Lot Remodel Project.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College District Board approves the construction of an approximately 28,000 square foot parking lot remodel project, digital marque and necessary landscaping repairs located on the Marshfield Campus. The Mid-State Board also requests Wisconsin Technical College System Board approval during their May 2021 meeting.

- d. FY2020-21 REVENUE AND EXPENSE FORECAST: An end-of-year forecast for the current fiscal year versus budget was provided. To date, 93% of General Fund Revenue and 72% of operating expenses have been recognized.
- e. SPECIAL FY22 BUDGET MEETING: Details of the College’s FY22 budget proposal will be presented on May 6, 2021 at 5:00 p.m. virtually and in L133-134 on Mid-State’s Wisconsin Rapids Campus.
- f. IT INCIDENT UPDATE: Mid-State experienced a cyber incident on September 28, 2020. An update on the conclusion of the incident was provided.

- g. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
- a. ACADEMIC PROGRAMMING: An update on academic programming was provided specific to Bricklaying Apprenticeship (ABC), Heavy Equipment Construction Apprentice, and Marketing (AAS).

A request to suspend Bricklaying Apprenticeship (ABC) was made. The program began in 1996, has no local demand and no active students in the program.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon roll call vote, unanimously approved suspension of the Bricklaying Apprenticeship Program.

A request to suspend Heavy Equipment Construction Apprentice program was made. The program has no active students and no employer requests.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved suspension of the heavy Equipment Construction Apprentice program.

A request to discontinue the Marketing AAS program was made. The discontinuance is for administrative purposes only as the program continues to be offered under a different program name and number.

Motion by Ms. Bruski Mallek, seconded by Ms. Crass, upon a roll call vote, unanimously approved discontinuance of the Marketing AAS program.
 - b. GRADUATION: Graduation will occur outdoors on Sunday, May 16 beginning at 1:30 p.m. Over 175 students plan to participate in the ceremony. Board members have an opportunity to submit statements to be shared via video with the graduating class and guests. A tribute to Robert Beaver will be shared.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE
- a. LEGISLATIVE ADVOCACY: Highlights of Mid-State’s spring legislative advocacy were provided. Initiatives included ACCT Legislative Summit, State Legislative Visits, Central Wisconsin Days, Legislative Breakfast and additional advocacy efforts to repeal 36.31.
 - b. GRANTS UPDATE: Mid-State submitted five grants for the FY22 competitive grant submission and received all five grants. In addition, grants for Adult Education and Family Literacy were received. Grants totaling over \$1 million were received – an increase in dollars received as well as number of grants received.

L. COMMITTEE-OF-THE-WHOLE

- 1. DISTRICT BOARD OFFICER, COMMITTEE AND APPOINTMENT STRUCTURE: The Board reviewed officer and committee assignments for the remainder of the year as well as discussed the upcoming board appointment process.

Due to Chairperson vacancy created by the passing of Robert Beaver, Ms. Crass called for nominations for Chairperson. Mr. Spargo nominated Kristin Crass for Chairperson, seconded by Ms. Miller. Ms. Crass called three times for other

nominations. Hearing none, Ms. Bruski Mallek moved that nominations be closed and a unanimous ballot be cast for Kristin Crass, seconded by Mr. Spargo, and unanimous upon a roll call vote.

Ms. Crass called for nominations for Vice Chairperson. Ms. Bruski mallek nominated Charles Spargo for Vice Chairperson, seconded by Ms. Crass. Ms. Crass called three times for other nominations. Hearing none, Ms. Bruski Mallek moved that nominations be closed and a unanimous ballot be cast for Charles Spargo, seconded by Ms. Miller, and unanimous upon a roll call vote.

In addition, discussion during Committee-of-the-Whole resulted in the following committee assignments effective through June 30, 2021.

Finance & Infrastructure: Charles Spargo (chair) and Richard Merdan
Academic & Student Services: Betty Bruski Mallek (chair), Kristin Crass and Craig Gerlach
Human Resources & External Relations: Lynneia Miller (chair) and Gordon Schalow

M. ADJOURNMENT – Kristin Crass

There being no further action or business of the Board, the meeting adjourned at 5:57 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

MID-STATE TECHNICAL COLLEGE
FINANCE & INFRASTRUCTURE COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	May 6, 2021
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A. CALL TO ORDER – Charles Spargo

The meeting was called to order at 5:01 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek (via Teams), Richard Merdan, Lynneia Miller, Charles Spargo, and Shelly Mondeik

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Mandy Lang, Brad Russell, Dr. Deb Stencil, Angie Susa, Brenda Swan, and Mike Vilcinskas

C. OPEN MEETING CERTIFICATION – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. FY22 BUDGET PRESENTATION – Greg Bruckbauer

The proposed FY22 Budget was presented by Mid-State’s Executive Leadership Team.

Motion by Ms. Spargo, seconded by Ms. Miller, upon a voice vote, unanimously approved presentation of the proposed FY22 Budget to the full board for consideration of approval on May 17, 2021.

E. ADJOURNMENT –

There being no further action or business, the meeting adjourned at 6:43 p.m. with a motion by Ms. Miller, seconded by Mr. Merdan, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

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Exhibit C previously distributed under separate cover.**

April Contracted Service Agreements Meeting on May 17, 2021

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
145663	Stevens Point	Business & Industry	Technical Drawing Interpretation	36	15	3,000.00
145664	Stevens Point	Business & Industry	CNC Lathes Set Up and Operation	72	10	5,000.00
145665	Stevens Point	Business & Industry	Introduction to Turning Machines	72	10	7,000.00
145666	Marshfield	Public Educational Institutions- K-12	Heartsaver CPR AED	4	11	817.68
145667	Waupaca	Public Educational Institutions- K-12	Childhood Teacher Skills and Strategies	24	20	3,690.00
				Total:		\$19,507.68

April Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - April 2021						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
230	Marshfield	Business and Industry	Communication Training with DISC assessment	\$6,390.00	Presented	
231	Marshfield	Business and Industry	Supervisory Training	\$5,290.00	Presented	
232	Stevens Point	Education	BLS Training	\$590.00	Presented	
233	Marshfield	Business and Industry	Entry Level Upholstery Training	\$14,790.00	Presented	
234	Merrill	Business and Industry	First Aid/CPR/AED	\$560.00	Presented	
235	Plover	Business and Industry	First Aid/CPR/AED	\$890.00	Presented	
246	Marshfield	Non-Profit	CPR/AED Training - Sept. 2021	\$770.00	Accepted	
237	Wisconsin Rapids	Business and Industry	Industrial Maintenance	\$15,670.00	Presented	
TOTAL				\$44,950.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
May 17, 2021 Board Meeting

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – EQUIPMENT – SCHOOL OF HEALTH</u>		
CAE Healthcare Inc., Sarasota, FL	\$ 140,540.56	State Contract
<u>WR CAMPUS – MONUMENT & DIGITAL MARQUE – FACILITIES</u>		
Stratford Sign Company, Stratford, WI	\$ 63,340.00	Bid
Graphic House, Wausau, WI	\$ 82,288.00	
Creative Sign, DePere, WI	\$ 82,474.00	
<u>WR CAMPUS – EQUIPMENT – SCHOOL OF ADVANCED MANUFACTURING & ENGINEERING</u>		
First Technologies Inc., Brookfield, WI	\$ 72,648.86	Bid
Fluid Power Training Institute, Salt Lake City, UT	\$ 76,657.03	
<u>WR CAMPUS – EQUIPMENT – IT DEPARTMENT</u>		
Bauernfeind Business Technologies, Marshfield, WI	\$ 55,035.82	State Contract
<u>WR CAMPUS – EQUIPMENT – SCHOOL OF HEALTH</u>		
CAE Healthcare Inc., Sarasota, FL	\$ 50,265.24	State Contract
❖ Subtotal for Procurements Requiring Board Action	<u>\$ 381,830.48</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – IT EQUIPMENT – SCHOOL OF BUSINESS & TECHNOLOGY</u>		
Presidio Network Solutions, Madison, WI	\$ 46,328.75	State Contract
<u>WR CAMPUS – EQUIPMENT – SCHOOL OF HEALTH</u>		
Hamilton Medical Inc., Reno, NV	\$ 32,939.13	Quote
Gentinge USA Sales LLC, Wayne, NJ	\$ 38,500.62	
Medtronic, Mansfield, MA	\$ 35,587.50	
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$ 79,267.88</u>	

PROCUREMENTS APPROVED DURING BUDGETING PROCESS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – EQUIPMENT – SCHOOL OF BUSINESS & TECHNOLOGY</u>		
Trimark Marlinn LLVC, Bedford Park, IL	\$ 297,318.09	State Contract
<u>WR CAMPUS – FURNITURE – FACILITIES</u>		
Henricksen, Madison, WI	\$ 93,341.67	State Contract
<u>WR CAMPUS – SOFTWARE – STUDENT SERVICES</u>		
Smart IS International, Oshkosh, WI	\$ 47,650.00	RFP
<u>WR CAMPUS – FURNITURE – FACILITIES</u>		
Henricksen, Madison, WI	\$ 45,070.75	State Contract
❖ Subtotal for Budgeted Procurements	<u>\$ 483,380.51</u>	

MANDATORY PROCUREMENTS - NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
Subtotal for Mandatory Procurements	<u>\$ 0.00</u>	

GRAND TOTAL **\$ 944,478.87**

PROCUREMENT & SELECTION METHODS DEFINED

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

Approval of Hires and Resignations of Contracted Employees May 17, 2021

Resignations

- Steve Thayer (effective August 15, 2021)
Instructor, Communication
Retiring

Hires

None

FY 2020-21 Budget Modifications Made in the Month of April 2021						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Modifications						
Fund 2 - Special Revenue Fund Budget Modifications						
	140190 CRRSAA funds	Federal	Increase budgets for CRRSSA Institutional	10,100.00	10,100.00	-
Fund 3 - Capital Projects Fund Budget Modifications						
	Culinary Program Requirements		FY22 funds spent in FY21-FY22 budget will be adjusted		415,816.00	(415,816.00)
	IT Desktop Computer Requirements		FY22 funds spent in FY21-FY22 budget will be adjusted		148,709.00	(148,709.00)
Fund 7 - Special Revenue Non-Aidable Fund Budget Modifications						
	CRRSAA funds	Federal	Increase budgets for CRRSSA Students	261,500.00	261,500.00	-
Total Budget Changes For The Month				271,600.00	836,125.00	(564,525.00)
Notes:						
1	Budget modifications are out of balance for the month due to the following:					
2	FY22 Capital funds spent in FY21-Items needed to be ordered in FY21 to allow for timely delivery					
	Increase budgets for CRRSAA funds received					



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2021 as of April 30, 2021

Revenues

	General Operations & Grants Fund 1	Customized Instruction & Tech Asst Fund 2	Student Financial Assistance & Activity Fund 7	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales, Media Services & Self-funded Insurances Fund 6	Total Current Budget	Percentage of Total Current Budget	Original Budget
Local Government	7,279,154	-	-	-	6,999,330	-	-	14,278,484	26.7%	14,278,484
Student Fees	7,054,611	51,765	387,200	-	-	-	-	7,493,576	14.0%	7,493,576
State Aid & Grants	15,650,924	-	-	1,745	-	-	-	15,652,669	29.3%	15,145,754
Institutional	678,605	766,775	685,400	50,012	(175,895)	1,180,143	6,191,200	9,376,240	17.6%	9,278,441
Federal	541,531	925,693	5,133,650	-	-	-	-	6,600,874	12.4%	4,910,954
Total Revenues	31,204,825	1,744,233	6,206,250	51,757	6,823,435	1,180,143	6,191,200	53,401,843	100.0%	51,107,209

Expenditures

Salaries and Wages	17,455,559	254,908	345,517	-	-	253,470	-	18,309,454	30.6%	18,053,073
Benefits	7,611,824	61,088	301,992	-	-	70,301	-	8,045,205	13.4%	8,092,186
Current Expenditures	6,269,627	1,746,019	984,576	-	-	110,649	1,117,700	10,228,571	17.1%	7,460,346
Student Financial Aid & Activities	-	-	4,735,418	-	-	-	-	4,735,418	7.9%	4,735,418
Resale	-	-	-	-	-	855,071	4,637,800	5,492,871	9.2%	5,492,871
Capital Outlay	-	-	-	6,102,457	-	-	-	6,102,457	10.2%	5,678,188
Debt Retirement	-	-	-	-	7,007,374	-	-	7,007,374	11.7%	7,076,699
Total Expenditures	31,337,010	2,062,015	6,367,503	6,102,457	7,007,374	1,289,491	5,755,500	59,921,350	100.0%	56,588,781
% of Expenditures by Fund	52.3%	3.4%	10.6%	10.2%	11.7%	2.2%	9.6%	100.0%		

Changes in Fund Equity

Budgeted Fund Equity as of 6/30/20	9,872,121	256,967	6,157,202	636,124	396,310	1,278,910	2,277,647	20,875,281	20,875,281	(5,481,572)
Current Revenue over Expenses	(132,185)	(317,782)	(161,253)	(6,050,700)	(183,939)	(109,348)	435,700	(6,519,507)		
Other Sources and Uses:										
Proceeds from Debt	-	-	-	1,000,000	-	-	-	1,000,000	5,500,000	5,500,000
Interfund Transfers In	120,000	-	-	-	-	-	-	120,000	120,000	120,000
Interfund Transfers Out	-	-	-	-	-	(120,000)	-	(120,000)	(120,000)	(120,000)
Repayment of Debt	-	-	-	-	-	-	-	-	-	-
Fund equity adjustment due to funding date	-	-	-	4,500,000	-	-	-	4,500,000	4,500,000	4,500,000
Budgeted Ending Fund Equity	9,859,936	(60,815)	5,995,949	85,424	212,371	1,049,562	2,713,347	19,855,774	19,855,774	20,893,709



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2021 as of April 30, 2021

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13				
Local Government	7,353,488	-	-	-	-	-	-	-	6,604,220	-	-	-	-	-	13,957,708	14,278,484	97.8%
Student Fees	6,343,844	32,682	-	345,863	-	-	-	-	-	-	-	-	-	-	6,722,389	7,493,576	89.7%
State Aid & Grants	14,364,312	-	-	-	-	-	-	-	-	-	-	-	-	-	14,364,312	15,652,669	91.8%
Institutional	741,717	221,571	1,573,685	38,964	64,221	924,499	4,951,316	-	-	-	-	-	-	-	8,515,973	9,376,240	90.8%
Federal	324,967	915,592	4,002,926	-	-	-	-	-	-	-	-	-	-	-	5,243,485	6,600,874	79.4%
Total Revenues	29,128,328	1,169,846	5,922,474	38,964	6,668,441	924,499	4,951,316	38,964	6,668,441	924,499	4,951,316	4,951,316	4,951,316	48,803,867	53,401,843	91.4%	
% of Budget Recognized																	
	93.3%	67.1%	95.4%	75.3%	97.7%	78.3%	80.0%	75.3%	97.7%	78.3%	80.0%	80.0%	80.0%	91.4%			

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13				
Salaries and Wages	14,168,992	335,162	-	191,319	-	-	-	-	-	-	180,657	-	-	-	14,876,130	18,309,454	81.2%
Benefits	6,646,108	81,693	-	41,343	-	-	-	-	-	-	54,696	-	-	-	6,823,840	8,045,205	84.8%
Current Expenditures	4,002,932	981,632	-	884,633	-	-	-	-	-	-	66,769	1,020,933	-	-	6,956,898	10,228,571	68.0%
Student Financial Aid & Activities	-	-	-	3,618,691	-	-	-	-	-	-	-	-	-	-	3,618,691	4,735,418	76.4%
Resale	-	-	-	-	-	-	-	-	-	-	563,445	3,517,066	-	-	4,080,511	5,492,871	74.3%
Capital Outlay	-	-	-	-	-	-	4,513,947	-	-	-	-	-	-	-	4,513,947	6,102,457	74.0%
Debt Retirement	-	-	-	-	-	-	-	-	6,652,445	-	-	-	-	-	6,652,445	7,007,374	94.9%
Total Expenditures	24,818,032	1,398,487	4,513,947	4,735,986	6,652,445	865,566	4,537,999	4,513,947	6,652,445	865,566	4,537,999	4,537,999	4,537,999	47,522,463	59,921,350	79.3%	
% of Budget Expended																	
	79.2%	67.8%	74.0%	74.4%	94.9%	67.1%	78.8%	74.0%	94.9%	67.1%	78.8%	78.8%	78.8%	79.3%			

Changes in Fund Equity

Actual Fund Equity as of 6/30/20	10,217,624	436,911	6,460,770	5,088,587	628,565	1,102,886	2,511,225	5,088,587	628,565	1,102,886	2,511,225	2,511,225	2,511,225	26,446,567	20,875,281	
Current Revenue over Expenses	4,310,295	(228,641)	1,186,488	(4,474,983)	15,996	58,933	413,316	(4,474,983)	15,996	58,933	413,316	413,316	413,316	1,281,404	(6,519,507)	
Other Sources and Uses:																
Proceeds from Debt	-	-	-	1,000,000	-	-	-	1,000,000	-	-	-	-	-	1,000,000	1,000,000	
Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	120,000	
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(120,000)	
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(120,000)	
Fund equity adjustment due to funding date	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Accrued YTD Fund Equity	14,527,919	208,269	7,647,258	1,613,603	644,561	1,161,818	2,924,542	1,613,603	644,561	1,161,818	2,924,542	2,924,542	2,924,542	28,727,972	19,855,774	

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
April 30, 2021**

With comparative totals for April 30, 2020

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type		Memorandum only
	General	Special Rev Operational	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev Non-Aidable	2019-20		
								2020-21	2019-20	
ASSETS AND OTHER DEBITS										
Cash	\$ 12,198,316	\$ -	\$ 1,771,611	\$ 398	\$ 1,550	\$ 3,041,970	\$ -	\$ 17,013,846	\$ 16,079,694	
Investments	-	-	-	-	-	-	-	7,431,444	7,431,444	5,482,373
Receivables:										
Property taxes	3,862,012	-	-	213,186	-	-	-	4,075,198	4,095,847	
Accounts receivable	2,519,934	51,209	3,259	-	67,698	-	140,770	2,782,870	2,336,293	
Due from other funds	-	246,951	-	430,976	281,055	-	205,250	1,164,233	-	
Inventories - at cost	-	-	-	-	420,821	-	-	420,821	519,784	
Prepaid Assets	-	-	-	-	-	-	-	-	-	
Other Current Assets	-	-	-	-	-	-	-	-	-	
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	397,316	17,633	-	414,949	451,228	
General Long Term Debt	-	-	-	-	-	-	-	-	-	
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	
TOTAL ASSETS AND OTHER DEBITS	\$ 18,580,262	\$ 298,161	\$ 1,774,870	\$ 644,561	\$ 1,168,439	\$ 3,059,603	\$ 7,777,464	\$ 33,303,360	\$ 28,965,220	
LIABILITIES, FUND EQUITY AND OTHER CREDITS										
LIABILITIES										
Accounts Payable	\$ (19,233)	\$ 83,572	\$ 143,626	\$ -	\$ (4,379)	\$ 7,287	\$ 9,232	\$ 220,105	\$ 50,339	
Accrued Liabilities:										
Wages	-	-	-	-	-	-	-	-	-	
Employee related payables	288,886	-	-	-	(0)	-	-	288,886	218,408	
Vacation	721,084	4,934	-	-	10,519	-	13,430	749,966	629,094	
Other current liabilities	11,533	-	-	-	481	-	-	12,014	9,417	
Due to other funds	1,021,993	-	14,465	-	-	127,774	-	1,164,233	-	
Deferred Revenues	2,028,081	1,386	3,176	-	-	-	107,544	2,140,186	1,659,832	
Def Compensation Liability	-	-	-	-	-	-	-	-	-	
General Long Term Debt Group	-	-	-	-	-	-	-	-	-	
TOTAL LIABILITIES	4,052,343	89,891	161,267	-	6,621	135,061	130,206	4,575,389	2,567,089	
Fund equity and other credits										
Retained Earnings	-	-	-	-	1,077,518	181,957	6,716	1,266,191	1,680,021	
Res for Prepaid Expenditures	105,512	-	-	-	25,368	-	-	130,879	124,080	
Reserve for Self-Insurance	-	-	-	-	-	2,329,269	-	2,329,269	1,658,536	
Reserve for Student Gov & Org	-	-	-	-	-	-	104,771	104,771	92,705	
Res for Student Fin Assistance	-	-	-	-	-	-	14,218	14,218	9,966	
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,234,889	6,717,163	6,362,449	
Res for Emerg Student Fin Aid	-	-	-	-	-	-	100,176	100,176	-	
Res for Emergency Relief Funds	-	218,144	-	-	-	-	-	218,144	-	
Reserve for Capital Projects	-	-	4,997,377	-	-	-	-	4,997,377	401,271	
Res for Cap Proj - Motorcycle	-	-	91,210	-	-	-	-	91,210	85,775	
Reserve for Debt Service	-	-	-	628,565	-	-	-	628,565	387,022	
Designated for Operations	7,512,276	36,336	-	-	-	-	-	7,548,612	7,569,208	
Des for State Aid Fluctuations	383,216	-	-	-	-	-	-	383,216	383,216	
Des for Subsequent Year	1,734,346	182,431	-	-	-	-	-	1,916,777	1,957,587	
TOTAL FUND EQUITY AND OTHER CREDITS	10,217,824	436,911	5,088,587	628,565	1,102,886	2,511,225	6,460,770	26,446,587	20,711,836	
Year-to-date excess revenues(expenditures)	4,310,295	(228,641)	(3,474,983)	15,996	58,933	413,316	1,186,488	2,281,404	5,666,295	
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 18,580,262	\$ 298,161	\$ 1,774,870	\$ 644,561	\$ 1,168,439	\$ 3,059,603	\$ 7,777,464	\$ 33,303,360	\$ 28,965,220	

RESOLUTION NO. ____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$4,000,000 GENERAL OBLIGATION PROMISSORY NOTES;
AND SETTING THE SALE

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$1,454,900 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$2,435,025 for the public purpose of paying the cost of acquiring movable equipment; and in the amount of \$110,075 for the public purpose of paying the cost of site improvements; and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,454,900 for the public purpose of paying the cost of building remodeling and improvements projects; and be it further

Resolved, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,435,025 for the public purpose of paying the cost of acquiring movable equipment; and be it further

Resolved, that the District shall issue general obligation promissory notes in an amount not to exceed \$110,075 for the public purpose of paying the cost of site improvements; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION DOLLARS (\$4,000,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed FOUR MILLION DOLLARS (\$4,000,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Marshfield News-Herald, the official newspaper of the District. The notices to electors shall be in substantially the form attached hereto as Exhibits A, B and C (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted, approved and recorded May 17, 2021.

Chairperson

Attest:

Secretary

(SEAL)

RESOLUTION TO PUBLISH THE 2021-22 BUDGET

BE IT HEREBY RESOLVED that authority be given to the administration of Mid-State Technical College to publish, at least fifteen days prior to the Public Hearing, the Budget Summary and Notice of Public Hearing for Mid-State Technical College for 2021-22, with an expenditure budget totaling \$57,540,291. The Public Hearing will be held on June 21, 2021, at 5:00 p.m.

COMMITTEE-OF-THE-WHOLE

Monday, May 17, 2021

4:30 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – KRISTIN CRASS

B. OPEN MEETING CERTIFICATION – KRISTIN CRASS

This May 17, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. RESOLUTION TO PUBLISH BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING – GREG BRUCKBAUER

During a special meeting held on May 6, 2021, details of the proposed FY22 budget were presented to the Finance and Infrastructure Committee. The committee affirmed the college's proposal and directed staff to present it in summary during the May board meeting.

A summary of budget changes and highlights will be provided. A narrative and other budget documents that were shared during the special budget meeting will be mailed separately prior to the regular meeting. Exhibit I contains a recommended resolution authorizing the college to publish a budget summary and notice of a Public Hearing. Clarification of the starting time for the June 21, 2021 Public Hearing will be necessary. Board action to approve the Resolution will be requested.

D. ADJOURNMENT