

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	January 18, 2021
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A. CALL TO ORDER – Robert Beaver

The meeting was called to order at 5:00 p.m.

B. ROLL CALL

PRESENT: Robert Beaver (via Teams), Betty Bruski Mallek (via Teams), Kristin Crass (via Teams), Justin Hoerter (via Teams), Richard Merdan (via Teams), Lynneia Miller (via Teams), Charles Spargo (via Teams) and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach and Gordon Schalow

OTHERS: Rick Anderson (via Teams), Steve Bakos (via Teams), Greg Bruckbauer (via Teams), Dr. Karen Brzezinski (via Teams), Dr. Bobbi Damrow (via Teams), Robert Finn (via Teams), Trevor Howard (via Teams), Dr. Colleen Kane (via Teams), Dr. Mandy Lang (via Teams), Dr. Alex Lendved (via Teams), JB Moody (via Teams), Brad Russell (via Teams), Matt Schneider (via Teams), Dr. Deb Stencil (via Teams), Angie Susa, Mike Vilcinskis and Mike Wiza (via Teams)

C. OPEN MEETING CERTIFICATION – Robert Beaver

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Robert Beaver

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a voice vote, unanimously approved minutes from the board meeting held December 21, 2020 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district’s bills for the month of December 2020 were presented in Exhibit B. These bills totaled \$1,511,677.49 of which \$629,359.42 represents operational expenditures and \$954,957.20 represents capital expenditures. The district’s payroll for the month of December totaled \$2,078,547.66 plus \$11,758.38 for travel and miscellaneous reimbursements and \$925,401.72 in fringe benefits. The district’s bills and payroll totaled \$4,527,385.25.
2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
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146641	Confined Space Awareness	\$ 950.00
146642	EMT Basic Refresher Course	\$ 3,600.00
146643	Nursing Skills Refresher	\$ 1,490.00
146644	Heartsaver First Aid/CPR	\$ 5,990.00
146645	Law Enforcement Supervision Law Seminar	\$ 95.00

3. Approved the following procurement(s) for goods and services:
There were no items requiring approval.

G. CHAIRPERSON'S REPORT – Robert Beaver

1. Board members were welcomed to the meeting. Mr. Gerlach and Mr. Schalow asked to be excused.
2. A statement in honor of Dr. Martin Luther King, Jr. Day was read, and a moment of silence observed.
3. Winter Boards Association meeting was held virtually on January 15, 2021. Board members participating commented on the sessions attended. Ms. Bruski Mallek provided an association update related to future meeting schedule.
4. The 2021 Board Appointment Process has begun. Those board members seeking reappointment are to work with Ms. Susa to submit necessary documentation for committee consideration.
5. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING Committee-of-the-Whole - 4:30 p.m.
Monday, February 15, 2021 Board Meeting – following Committee
Wisconsin Rapids Campus and
Virtually via Microsoft Teams

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik provided a campus update which included: spring semester start up highlights, preparing for spring HLC visit, opening of the Healthcare Simulation Center, COVID considerations, Mid-State branding with the cougar and cafeteria services update.
2. Dr. Mondeik highlighted WTCS updates and Presidents Association activities. A new president has begun at Waukesha County Technical College and three WTCS presidents (Nicolet, Chippewa Valley and Northcentral) have announced their retirement.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT: No questions resulted from review of the Treasurer's Report.
 - b. FY20-21 REVENUE AND EXPENSE FORECAST: A review of current year revenue and expenditures was provided.

- c. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2021-22 (FY22): The board reviewed the FY22 budget development timeline. Special meetings will be held for review of the capital budget (March, 2021) and operational budget (May, 2021).
 - d. MANAGED DETECTION AND RESPONSE SOLUTION: A review of the Managed Detection and Response (MDR) solution that the college purchased and implemented following the September incident was provided. In addition, data related to activity the solution has detected was provided.
 - e. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
- a. ADVISORY COMMITTEES: A review of Advisory Committees in the School of Advanced Manufacturing and Engineering and the School of Transportation, Agriculture, Natural Resources and Construction was completed. Recruitment continues to provide district wide representation.
 - b. COHORT DEFAULT RATE: The College’s latest student cohort default rates from the Department of Education were shared. These include loan borrowers who have entered repayment in 2017 and are behind 270 days. Mid-State will continue to monitor rates.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Justin Hoerter
- a. LEGAL EXPENSES UPDATE: A review of FY19-20 legal expenses was provided. Going forward, Mid-State Administration will provide an update to the board as necessary related to legal expenses.
 - b. DISTRICT DISLOCATED WORKERS: Work of Mid-State’s Rapid Response Team, Mid-State and three district companies to support dislocated workers was provided.

J. COMMITTEE-OF-THE-WHOLE

- 1. DISTRICT BOARDS ASSOCIATION UPDATE: Wisconsin Technical College District Boards Association Executive Director Layla Merrifield provided an update on association activities and legislative advocacy. Information pertaining to ACCT Legislative Summit was shared.
- 2. WISCONSIN RAPIDS CAMPUS FACILITY RENOVATION: Information was shared related to renovation on the Wisconsin Rapids Campus to support programming in the Culinary Arts field. The space will incorporate classrooms, storage, kitchen, café, and additional space needed for programming. In addition, consideration is being given to an outdoor learning space. Student Life will be included in Phase 2 of the project.

K. DISCUSSION & ACTION

- 1. FIRE TRAINING-DISTRICT WIDE: A presentation was made describing a Mid-State fire training partnership opportunity with the City of Marshfield and the City of Stevens Point. Representatives from Mid-State and each Fire Department discussed benefits and opportunities of partnering.

M. ADJOURNMENT – Robert Beaver

There being no further action or business of the Board, the meeting adjourned at 6:26 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Hoerter, upon a roll call vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary