

MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES

Wisconsin Rapids Campus

February 15, 2021

A. CALL TO ORDER – Robert Beaver

The meeting was called to order at 4:43 p.m.

B. ROLL CALL

PRESENT: Robert Beaver (via Teams), Betty Bruski Mallek (via Teams), Kristin Crass (via Teams), Justin Hoerter (via Teams), Richard Merdan (via Teams), Lynneia Miller (via Teams), Gordon Schalow (via Teams), Charles Spargo (via Teams) and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach

OTHERS: Greg Bruckbauer (via Teams), Dr. Karen Brzezinski (via Teams), Dr. Bobbi Damrow (via Teams), Dr. Beth Ellie (via Teams), Dr. Mandy Lang (via Teams), Suzanne Rathe (via Teams), Brad Russell (via Teams), Matt Schneider (via Teams), Jill Steckbauer (via Teams), Dr. Deb Stencil (via Teams), Angie Susa, and Mike Vilcinskis

C. OPEN MEETING CERTIFICATION – Robert Beaver

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Robert Beaver

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Hoerter, seconded by Ms. Crass, upon a voice vote, unanimously approved minutes from the board meeting held January 18, 2021 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of January 2021 were presented in Exhibit B. These bills totaled \$897,212.48 of which \$602,154.38 represents operational expenditures and \$295,058.10 represents capital expenditures. The district's payroll for the month of January totaled \$1,300,590.48 plus \$9,590.14 for travel and miscellaneous reimbursements and \$641,029.89 in fringe benefits. The district's bills and payroll totaled \$2,848,422.99.
2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146646	Intro to AutoCAD	\$ 4,419.79
146647	Employee Development Training Plan	\$ 20,228.00
146648	Security Officer Firearms Training	\$ 60.00
146649	HS FA/CPR Skill Test	\$1,245.00
146650	BLS-Basic Life Support Provider	\$ 4,690.00
146651	HS FA/CPR Skill Test	\$ 477.19

- b. WISCONSIN RAPIDS CULINARY REMODEL PROJECT: Additional information regarding the Wisconsin Rapids Culinary Remodel Project were shared and discussed. Approval Phase 1 of the project was requested.

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote, unanimously approved the following Resolution for the Culinary Remodel Project at the Wisconsin Rapids Campus:

WHEREAS, we have identified a need for culinary and hospitality programs in the District, and

WHEREAS, we have gained WTCS approval to provide a culinary program; and

WHEREAS, the program requires the facility components to conduct that program,

BE IT RESOLVED that the Mid-State Technical College Board will use \$735,900 of approved budgeted fiscal year 2022 funds to proceed with the Wisconsin Rapids Culinary Remodel.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board approves the construction of an approximately 6,000 square foot remodel project and 7,000 square foot roofing project of the T Building near the existing cafeteria located on the Wisconsin Rapids Campus and requests Wisconsin Technical College System Board approval during their March 2021 meeting.

- c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
 - a. FACULTY & PART-TIME FACULTY IN-SERVICES: Virtual In-Services were held in January 2021 for Faculty and Part-Time Faculty. Assessment measures were discussed and sessions focused on preparation for the spring HLC visit.
 3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Justin Hoerter
 - a. BOARD TRAVEL POLICY: Administration recommended moving an Administrative Policy on Board Travel to a Board Policy. Discussion regarding the request was held.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek upon a voice vote, unanimously approved Board of Directors Policy: Board Travel under the Governance Process policy section.
 - b. TRAINING PARTNER UPDATE: Highlights of Mid-State’s work with Wysocki Family of Companies through a Fast Forward Training Grant were provided.

K. COMMITTEE-OF-THE-WHOLE

1. MID-YEAR DASHBOARD: Dr. Shelly Mondeik reviewed details of Mid-State’s Mid-Year Dashboard with the Board.

L. DISCUSSION & ACTION

1. LIBERAL ARTS UPDATE: Mid-State launched a shared program with Nicolet College to offer the Associate of Arts and Associate of Science Liberal Arts program. Program details were shared. Enrollment has increased significantly over last year.

M. ADJOURNMENT – Robert Beaver

There being no further action or business of the Board, the meeting adjourned at 6:00 p.m. with a motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote.

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Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary