



BOARD OF DIRECTORS MEETING
March 2021

Monday, March 15, 2021
Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

4:30 p.m. – Committee-of-the-Whole; Virtually and Room L133-134 (page 19)

4:40 p.m. – Monthly Board Meeting; Virtually and Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, March 15, 2021

4:40 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ROBERT BEAVER

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – ROBERT BEAVER

This March 15, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – ROBERT BEAVER

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON FEBRUARY 15, 2021 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

- 1. Payment of Bills and Payroll (Exhibit B)**

District bills for February 2021 total \$1,825,391.33 of which \$1,311,742.65 represents operational expenditures and \$513,648.68 represents capital expenditures. Payroll disbursements for February totaled \$1,375,088.92 plus \$2,003.84 for travel and miscellaneous reimbursements, and

\$638,897.57 in fringe benefits, for a total payroll disbursement of \$2,015,990.33. Administration recommends approval of the payment of these obligations totaling \$3,841,381.66.

2. Contracted Service Agreements (Exhibit C)
The District has entered into five contracted service agreements totaling \$14,195.00. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
3. Procurements for Goods and Services (Exhibit D)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.
4. District Board Approval of Hires and Resignations of Contracted Staff (Exhibit E)
Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

G. CHAIRPERSON'S REPORT – ROBERT BEAVER

1. Meeting attendance
2. WTC District Boards Association
3. Next meeting date

H. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report (Exhibit F)
 - c. Mid-State Culinary Project – Matt Schneider
Presentation of the results of bid #796 Mid-State Culinary Project will be made. Action to award the contract to the selected qualified bidder will be requested.
 - d. FY22 Capital Budget – Greg Bruckbauer
During a special meeting held March 11, 2021 administration presented details of the proposed FY22 capital budget to the Finance & Infrastructure committee. The committee affirmed administration's proposal and directed administration to present it in summary during the March board meeting. Board action approving FY22 capital projects as presented is requested.
 - e. Group Request-for-Proposal (RFP) for Future Financial Audits – Greg Bruckbauer
Mid-State Technical College's previous five-year engagement with CLA ended with the FY20 audit. Mid-State participated in a group RFP with eight other Wisconsin Technical Colleges and the Wisconsin Technical College Employee Benefits Consortium. We received and evaluated proposals from six audit firms. Administration recommends engaging with Wipfli LLP for a five-year engagement.

f. Informational Item

1. Special FY22 Budget Presentation for Finance & Infrastructure Committee – Greg Bruckbauer
Potential dates to present the College’s proposed FY22 budget will be discussed. This meeting has typically been held in early May.
2. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Other information can be gathered upon request. Any necessary action will be incorporated into the action reported by the originating committee.

2. Academic & Student Services Committee – Betty Bruski Mallek

a. Informational Items

1. Cosmetology Remodel Update – Dr. Deb Stencil
An update on the recently completed Salon and Nail Technician classroom renovation will be provided.

3. Human Resources & External Relations Committee

a. Informational Items

1. In-Service Update – Dr. Karen Brzezinski
Highlights of Mid-State’s College-Wide In-Service will be provided.

I. COMMITTEE-OF-THE-WHOLE (Exhibit G)

1. COVID Relief Funding – Dr. Bobbi Damrow & Greg Bruckbauer

J. DISCUSSION & ACTION

1. Simulation Center – Dr. Deb Stencil
The Mid-State Healthcare Simulation Center opened on the third floor of Aspirus Riverview Hospital in January 2021. An update and virtual tour will be provided.

K. CLOSED SESSION

The Board will entertain a motion to convene to closed session, pursuant to s. 19.85(1)(c) and (f), Wisconsin Statutes, to discuss the Presidents evaluation and information concerning certain College employees’ execution of their responsibilities. The Board may take action in closed session.

Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

L. ADJOURNMENT

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	February 15, 2021
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A. CALL TO ORDER – Robert Beaver

The meeting was called to order at 4:43 p.m.

B. ROLL CALL

PRESENT: Robert Beaver (via Teams), Betty Bruski Mallek (via Teams), Kristin Crass (via Teams), Justin Hoerter (via Teams), Richard Merdan (via Teams), Lynneia Miller (via Teams), Gordon Schalow (via Teams), Charles Spargo (via Teams) and Dr. Shelly Mondeik

EXCUSED: Craig Gerlach

OTHERS: Greg Bruckbauer (via Teams), Dr. Karen Brzezinski (via Teams), Dr. Bobbi Damrow (via Teams), Dr. Beth Ellie (via Teams), Dr. Mandy Lang (via Teams), Suzanne Rathe (via Teams), Brad Russell (via Teams), Matt Schneider (via Teams), Jill Steckbauer (via Teams), Dr. Deb Stencil (via Teams), Angie Susa, and Mike Vilcinskis

C. OPEN MEETING CERTIFICATION – Robert Beaver

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Robert Beaver

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Hoerter, seconded by Ms. Crass, upon a voice vote, unanimously approved minutes from the board meeting held January 18, 2021 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of January 2021 were presented in Exhibit B. These bills totaled \$897,212.48 of which \$602,154.38 represents operational expenditures and \$295,058.10 represents capital expenditures. The district's payroll for the month of January totaled \$1,300,590.48 plus \$9,590.14 for travel and miscellaneous reimbursements and \$641,029.89 in fringe benefits. The district's bills and payroll totaled \$2,848,422.99.
2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146646	Intro to AutoCAD	\$ 4,419.79
146647	Employee Development Training Plan	\$ 20,228.00
146648	Security Officer Firearms Training	\$ 60.00
146649	HS FA/CPR Skill Test	\$1,245.00
146650	BLS-Basic Life Support Provider	\$ 4,690.00
146651	HS FA/CPR Skill Test	\$ 477.19

3. Approved the following procurement(s) for goods and services:
There were no items requiring approval.

G. CHAIRPERSON'S REPORT – Robert Beaver

1. Board members were welcomed to the meeting.
2. Board and ELT members attending the ACCT Legislative Summit provided highlights of sessions attended and legislative advocacy.
3. District Boards Association Nominating Committee sought officers for the coming year. Nomination by Mr. Beaver, seconded by Mr. Spargo, upon a voice vote, approved nomination of Betty Bruski Mallek for Association President.
4. The 2021 Board Appointment Process has begun. Materials are due by 4:00 p.m. March 3, 2021 and the appointment meeting will be held Thursday, March 18, 2021 at 5:00 p.m.
5. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING Committee-of-the-Whole - 4:30 p.m.
Monday, March 15, 2021 Board Meeting – 4:40 p.m.
Wisconsin Rapids Campus and
Virtually via Microsoft Teams
6. Mr. Hoerter announced his resignation from the board effective following the meeting. He was recognized by administration and board members for his service.

H. FOUNDATION REPORT – Jill Steckbauer

1. Upcoming Foundation events:
 - June 21, 2021 – Golf Event
 - August – Trap Shoot Event
 - September – Scholarship Reception
 - Summer – Free Tuition Tuesdays with Wisconsin Rapids Rafters
2. The Foundation Annual Appeal generated over \$62,000 for student support
3. Highlights of student scholarships, employee giving, Strategic Planning, Sponsor-a-Scholar and collaboration with the college were shared.

I. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik provided a campus update which included: semester start, local cafeteria vendors at the Wisconsin Rapids Campus and COVID planning.
2. Dr. Mondeik highlighted WTCS updates and Presidents Association activities. Legislative advocacy is a focus along with COVID and recently introduced legislation.

J. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT: No questions or concerns resulted from review of the Treasurer's Report.

- b. WISCONSIN RAPIDS CULINARY REMODEL PROJECT: Additional information regarding the Wisconsin Rapids Culinary Remodel Project were shared and discussed. Approval Phase 1 of the project was requested.

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote, unanimously approved the following Resolution for the Culinary Remodel Project at the Wisconsin Rapids Campus:

WHEREAS, we have identified a need for culinary and hospitality programs in the District, and

WHEREAS, we have gained WTCS approval to provide a culinary program; and

WHEREAS, the program requires the facility components to conduct that program,

BE IT RESOLVED that the Mid-State Technical College Board will use \$735,900 of approved budgeted fiscal year 2022 funds to proceed with the Wisconsin Rapids Culinary Remodel.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board approves the construction of an approximately 6,000 square foot remodel project and 7,000 square foot roofing project of the T Building near the existing cafeteria located on the Wisconsin Rapids Campus and requests Wisconsin Technical College System Board approval during their March 2021 meeting.

- c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
- 2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek
 - a. FACULTY & PART-TIME FACULTY IN-SERVICES: Virtual In-Services were held in January 2021 for Faculty and Part-Time Faculty. Assessment measures were discussed and sessions focused on preparation for the spring HLC visit.
 - 3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Justin Hoerter
 - a. BOARD TRAVEL POLICY: Administration recommended moving an Administrative Policy on Board Travel to a Board Policy. Discussion regarding the request was held.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek upon a voice vote, unanimously approved Board of Directors Policy: Board Travel under the Governance Process policy section.
 - b. TRAINING PARTNER UPDATE: Highlights of Mid-State’s work with Wysocki Family of Companies through a Fast Forward Training Grant were provided.

K. COMMITTEE-OF-THE-WHOLE

- 1. MID-YEAR DASHBOARD: Dr. Shelly Mondeik reviewed details of Mid-State’s Mid-Year Dashboard with the Board.

L. DISCUSSION & ACTION

1. LIBERAL ARTS UPDATE: Mid-State launched a shared program with Nicolet College to offer the Associate of Arts and Associate of Science Liberal Arts program. Program details were shared. Enrollment has increased significantly over last year.

M. ADJOURNMENT – Robert Beaver

There being no further action or business of the Board, the meeting adjourned at 6:00 p.m. with a motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote.

p

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

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Exhibit B previously distributed under separate cover.**

February Contracted Service Agreements Meeting on March 15, 2021

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146652	Nekoosa	Business & Industry	Forklift Training and Certification	4	1	440.00
146653	Wisconsin Rapids	Business & Industry	Software Training Technical Assistance	8	11	555.00
146654	Stevens Point	Business & Industry	Adult/Child CPR Skill Test- online	2	7	650.00
146655	Wisconsin Rapids	Business & Industry	Lifting and Rigging	4	25	6,300.00
146656	Wisconsin Rapids	Business & Industry	Mobile Crane	8	25	6,250.00
			Total:			\$14,195.00

February Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - February 2021						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
204	Wisconsin Rapids	Business and Industry	Safety Day Presentations	\$455.00	Presented	
205	Wisconsin Rapids	Business and Industry	In-House Software Training	\$555.00	Accepted	
206	Wisconsin Rapids	Business and Industry	Forklift Certification - Train the Trainer	\$1,990.00	Presented	
207	Stevens Point	Education	Survey and Strategic Planning	\$3,500.00	Presented	
TOTAL				\$6,500.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
March 15, 2021 Board Meeting

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>NONE</u>		
❖ Subtotal for Procurements Requiring Board Action	<u>\$ 0.00</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – EQUIPMENT – IT DEPARTMENT</u>		
Paragon Development Systems Inc., Brookfield, WI	\$ 44,924.00	State Contract
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$ 44,924.00</u>	

PROCUREMENTS APPROVED DURING BUDGETING PROCESS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – SOFTWARE – SCHOOL OF HEALTH</u>		
Education Management Solutions LLC, Exton, PA	\$ 171,612.50	State Contract
<u>WR CAMPUS – FURNITURE – SCHOOL OF BUSINESS & TECHNOLOGY</u>		
Belvedere USA LLC, Belvedere, IL	\$ 143,426.35	State Contract
<u>WR CAMPUS – FURNITURE – FACILITIES</u>		
Henricksen, Madison, WI	\$ 68,391.22	State Contract
<u>WR CAMPUS – REMODEL – FACILITIES</u>		
Eagle Construction, Wisconsin Rapids, WI	\$ 66,259.00	Bid
<u>WR CAMPUS – DESIGN FEES – FACILITIES</u>		
Somerville, Green Bay, WI	\$ 31,899.25	State Contract
❖ Subtotal for Budgeted Procurements	<u>\$ 481,588.32</u>	

MANDATORY PROCUREMENTS - NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – CONTRACTS & SERVICES – DISTRICT Lakeshore Technical College, Cleveland, WI</u>	\$ 66,949.65	Mandatory
Subtotal for Mandatory Procurements	<u>\$ 66,949.65</u>	

GRAND TOTAL **\$ 593,461.97**

PROCUREMENT & SELECTION METHODS DEFINED

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

**Approval of Hires and Resignations of Contracted Employees
March 15, 2021**

RESIGNATIONS

- None

HIRES

- Alison Graf (effective February 15, 2021)
Instructor, Manufacturing Operations Management

FY 2020-21 Budget Modifications Made in the Month of February 2021						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Modifications						
	141961 Nuts, Bolts and Thingamajigs	Private	Establish budgets for new funding	4,000.00	4,000.00	-
	141581/611/621/641/651/671 Apprenticeship grants	State	Establish budgets for new funding	76,116.00	76,116.00	-
						1
						1
Fund 2 - Special Revenue Fund Budget Modifications						
	140194 CRSSAA funds	Federal	Establish budgets for new funding	56,572.00	56,572.00	-
						2
Fund 3 - Capital Projects Fund Budget Modifications						
						-
Fund 4 - Debt Service Fund Budget Modifications						
						-
Total Budget Changes For The Month				136,688.00	136,688.00	-
Notes:						
	Budget modifications are out of balance for February due to the following:					
1	Establish budgets for grant funds received					
2	Establish budgets for CRSSAA funds received					



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2021 as of February 28, 2021

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Budget	
Local Government	7,279,154	-	-	6,999,330	-	-	-	-	-	-	-	-	-	-	-	14,278,484	27.1%
Student Fees	7,054,611	51,765	-	-	-	387,200	-	-	-	-	-	-	-	-	-	7,493,576	14.2%
State Aid & Grants	15,650,924	-	-	-	-	-	1,745	-	-	-	-	-	-	-	-	15,652,669	29.8%
Institutional	676,605	766,775	-	(175,895)	-	685,400	50,012	-	-	-	-	-	-	-	9,374,240	17.8%	
Federal	541,531	865,961	-	-	-	4,390,000	-	-	-	-	-	-	6,191,200	-	5,797,492	11.0%	
Total Revenues	31,202,825	1,684,501	51,757	6,823,435	1,180,143	5,462,600	51,757	6,823,435	1,180,143	6,191,200	52,596,461	100.0%	51,107,209				

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Budget	
Salaries and Wages	17,367,508	254,908	-	-	253,470	-	345,517	-	-	-	-	-	-	-	-	18,221,403	31.1%
Benefits	7,728,938	61,088	-	-	70,301	-	301,992	-	-	-	-	-	-	-	-	8,162,319	13.9%
Current Expenditures	6,238,564	1,686,287	-	-	110,649	-	240,926	-	-	-	-	-	1,117,700	-	-	9,394,126	16.0%
Student Financial Aid & Activities	-	-	-	-	-	-	4,735,418	-	-	-	-	-	-	-	-	4,735,418	8.1%
Resale	-	-	-	-	-	-	-	-	-	-	855,071	-	-	-	-	5,492,871	9.4%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,537,932	9.5%
Debt Retirement	-	-	-	-	-	-	-	-	7,007,374	-	-	-	-	-	-	7,007,374	12.0%
Total Expenditures	31,335,010	2,002,283	5,537,932	7,007,374	1,289,491	5,623,853	5,537,932	7,007,374	1,289,491	5,755,500	58,551,443	100.0%	56,588,781				
% of Expenditures by Fund																	
	53.5%		3.4%		9.6%		9.5%		12.0%		2.2%		9.8%		100.0%		

Changes in Fund Equity

Budgeted Fund Equity as of 6/30/20																	
Current Revenue over Expenses	9,872,121	256,967	636,124	396,310	1,278,910	6,157,202	636,124	396,310	2,277,647	2,277,647	20,875,281	20,875,281	20,875,281	(5,481,572)	5,500,000	120,000	(120,000)
Other Sources and Uses:	(132,185)	(317,782)	(5,486,175)	(183,939)	(109,348)	(161,253)	(5,486,175)	(183,939)	(109,348)	435,700	(5,954,982)	(5,954,982)	(5,954,982)	5,500,000	120,000	(120,000)	(120,000)
Proceeds from Debt	-	-	1,000,000	-	-	-	1,000,000	-	-	-	1,000,000	1,000,000	1,000,000	-	-	-	-
Interfund Transfers In	120,000	-	-	-	-	-	-	-	-	-	120,000	120,000	120,000	-	-	-	-
Interfund Transfers Out	-	-	-	-	(120,000)	-	-	-	(120,000)	-	(120,000)	(120,000)	(120,000)	-	-	-	-
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fund equity adjustment due to funding date	-	-	-	-	-	-	4,500,000	-	-	-	4,500,000	4,500,000	4,500,000	-	-	-	-
Budgeted Ending Fund Equity	9,859,936	(60,815)	649,949	212,371	1,049,562	5,995,949	649,949	212,371	1,049,562	2,713,347	20,420,299	20,420,299	20,893,709				



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2021 as of February 28, 2021

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 2	Fund 7	Fund 3	Fund 4	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Fund 6					
Local Government	7,355,081	-	-	-	-	6,604,220	-	-	-	-	-	-	-	-	13,959,301	14,278,484	97.8%
Student Fees	6,387,045	30,486	346,006	-	-	-	-	-	-	-	-	-	-	-	6,763,538	7,493,576	90.3%
State Aid & Grants	14,204,430	-	-	-	-	-	-	-	-	-	-	-	-	-	14,204,430	15,652,669	90.7%
Institutional	503,468	163,081	1,380,528	25,763	64,194	884,888	3,937,092	-	-	-	-	-	-	-	6,959,014	9,374,240	74.2%
Federal	204,412	865,961	3,117,004	-	-	-	-	-	-	-	-	-	-	-	4,187,377	5,797,492	72.2%
Total Revenues	28,654,436	1,059,528	4,843,538	25,763	6,668,414	884,888	3,937,092	884,888	6,668,414	884,888	3,937,092	884,888	3,937,092	46,073,660	52,596,461	87.6%	
	91.8%	62.9%	88.7%	49.8%	97.7%	75.0%	63.6%	75.0%	97.7%	75.0%	63.6%	75.0%	63.6%	87.6%			

	Expenditures		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6				
Salaries and Wages	11,506,460	278,690	-	-	-	147,138	-	-	-	-	12,088,327	18,221,403	66.3%
Benefits	5,417,913	69,778	-	-	-	44,569	-	-	-	-	5,565,843	8,162,319	68.2%
Current Expenditures	3,335,007	771,234	-	-	-	58,938	-	-	-	-	5,130,844	9,394,126	54.6%
Student Financial Aid & Activities	-	-	-	-	-	-	-	-	-	-	3,477,542	4,735,418	73.4%
Resale	-	-	-	-	-	523,128	-	-	-	-	3,119,826	5,492,871	56.8%
Capital Outlay	-	-	-	4,024,883	-	-	-	-	-	-	4,024,883	5,537,932	72.7%
Debt Retirement	-	-	-	-	-	-	-	-	-	-	6,651,495	7,007,374	94.9%
Total Expenditures	20,259,380	1,119,701	4,024,883	6,651,495	773,773	3,423,272	6,651,495	773,773	6,651,495	6,651,495	40,058,760	58,551,443	68.4%
	64.7%	55.9%	72.7%	94.9%	60.0%	59.5%	60.0%	60.0%	59.5%	60.0%	68.4%		

Changes in Fund Equity

Actual Fund Equity as of 6/30/20	10,217,624	6,460,770	5,088,587	628,565	1,102,886	2,511,225	20,875,281
Current Revenue over Expenses	8,395,056	(60,173)	(3,999,120)	16,919	111,115	513,820	(5,954,982)
Other Sources and Uses:							
Proceeds from Debt	-	-	1,000,000	-	-	-	1,000,000
Interfund Transfers In	-	-	-	-	-	-	120,000
Interfund Transfers Out	-	-	-	-	-	-	(120,000)
Repayment of Debt	-	-	-	-	-	-	-
Fund equity adjustment due to funding date	-	-	-	-	-	-	4,500,000
Accrued YTD Fund Equity	18,612,680	376,738	2,089,467	645,484	1,214,000	3,025,046	20,420,299

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
February 28, 2021**

With comparative totals for February 28, 2020

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type	
	General	Special Rev Operational	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev		
							Non-Aidable	Memorandum only	
Cash	\$ 15,401,240	\$ -	\$ 2,350,532	\$ 371	\$ 1,550	\$ 3,052,182	\$ -	\$ 20,805,875	\$ 19,794,967
Investments	-	-	-	-	-	-	-	7,255,065	6,253,480
Receivables:									
Property taxes	4,255,550	-	-	213,186	-	-	-	4,468,736	4,470,256
Accounts receivable	1,366,171	37,584	3,259	-	90,780	-	68,297	1,566,091	1,070,420
Due from other funds	-	402,484	-	431,926	347,992	-	200,581	1,382,984	1
Inventories - at cost	-	-	-	-	420,821	-	-	420,821	519,784
Prepaid Assets	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	397,316	17,633	-	414,949	451,228
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 21,022,961	\$ 440,068	\$ 2,353,791	\$ 645,484	\$ 1,258,459	\$ 3,069,815	\$ 7,523,943	\$ 36,314,521	\$ 32,560,136

LIABILITIES, FUND EQUITY AND OTHER CREDITS

Liabilities	\$ (147,266)	\$ 58,397	\$ 242,643	\$ -	\$ 33,459	\$ -	\$ 12,460	\$ 199,682	\$ 212,645
Accounts Payable	-	-	-	-	-	-	-	-	-
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	484,382	-	-	-	(0)	-	-	484,382	417,627
Vacation	746,534	4,934	-	-	10,519	-	13,430	775,417	669,400
Other current liabilities	10,098	-	-	-	481	-	-	10,579	9,473
Due to other funds	1,316,533	-	21,682	-	-	44,770	-	1,382,984	-
Deferred Revenues	-	-	-	-	-	-	-	-	-
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	2,410,281	63,330	264,325	-	44,458	44,770	25,890	2,853,054	1,309,145
Fund equity and other credits	-	-	-	-	1,077,518	181,957	6,716	1,266,191	1,680,021
Retained Earnings	105,512	-	-	-	25,368	-	-	130,879	124,080
Res for Prepaid Expenditures	-	-	-	-	-	2,329,269	-	2,329,269	1,658,536
Reserve for Self-Insurance	-	-	-	-	-	-	-	-	-
Reserve for Student Gov & Org	-	-	-	-	-	-	104,771	104,771	92,705
Res for Student Fin Assistance	-	-	-	-	-	-	14,218	14,218	9,966
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,234,889	6,717,163	6,362,449
Res for Emerg Student Fin Aid	-	-	-	-	-	-	100,176	100,176	-
Res for Emergency Relief Funds	-	218,144	-	-	-	-	-	218,144	-
Reserve for Capital Projects	-	-	4,997,377	-	-	-	-	4,997,377	401,271
Res for Cap Proj - Motorcycle	-	-	91,210	-	-	-	-	91,210	85,775
Reserve for Debt Service	-	-	-	628,565	-	-	-	628,565	387,022
Designated for Operations	7,512,276	36,336	-	-	-	-	-	7,548,612	7,569,208
Des for State Aid Fluctuations	383,216	-	-	-	-	-	-	383,216	383,216
Des for Subsequent Year	1,794,346	182,431	-	-	-	-	-	1,976,777	1,957,588
TOTAL FUND EQUITY AND OTHER CREDITS	10,217,624	436,911	5,088,587	628,565	1,102,886	2,511,225	6,460,770	26,446,567	20,711,837
Year-to-date excess revenues(expenditures)	8,395,056	(60,173)	(2,998,120)	16,919	111,115	513,820	1,037,283	7,014,900	10,539,154
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 21,022,961	\$ 440,068	\$ 2,353,791	\$ 645,484	\$ 1,258,459	\$ 3,069,815	\$ 7,523,943	\$ 36,314,521	\$ 32,560,136

COMMITTEE-OF-THE-WHOLE

Monday, March 15, 2021

4:30 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ROBERT BEAVER

B. OPEN MEETING CERTIFICATION – ROBERT BEAVER

This March 15, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. COVID RELIEF FUNDING – DR. BOBBI DAMROW & GREG BRUCKBAUER

A COVID-19 emergency relief funding and status presentation will be provided. The report will include the finalization of the CARES, DMI, Insurance Trust and Mid-State Foundation allocations and the introduction of the new CRRSAA funding.

D. ADJOURNMENT