



BOARD OF DIRECTORS MEETING
January 2021

Monday, January 18, 2021

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

4:30 p.m. – Committee-of-the-Whole; Virtually and Room L133-134 (page 20)

5:00 p.m. – Monthly Board Meeting; Virtually and Room L133-134 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, January 18, 2021

5:00 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ROBERT BEAVER

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – ROBERT BEAVER

This January 18, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – ROBERT BEAVER

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON DECEMBER 21, 2020 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

- 1. Payment of Bills and Payroll (Exhibit B)**

District bills for December 2020 total \$1,511,677.49 of which \$629,359.42 represents operational expenditures and \$954,957.20 represents capital expenditures. Payroll disbursements for December totaled \$2,078,547.66 plus \$11,758.38 for travel and miscellaneous reimbursements,

and \$925,401.72 in fringe benefits, for a total payroll disbursement of \$3,015,707.76. Administration recommends approval of the payment of these obligations totaling \$4,527,385.25.

2. Contracted Service Agreements (Exhibit C)

The District has entered into five contracted service agreements totaling \$12,125.00. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services (Exhibit D)

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.

G. CHAIRPERSON'S REPORT – ROBERT BEAVER

1. Meeting attendance
2. WTC District Boards Association
3. Association of Community College Trustees (ACCT) Legislative Summit
4. Next meeting date

H. PRESIDENT'S REPORT – SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report (Exhibit E)
 - c. Informational Item
 1. FY20-21 Revenue and Expense Forecast – Greg Bruckbauer
An end-of year forecast for the current fiscal year versus budget will be provided.
 2. Budget Development Calendar for Fiscal Year 2021-22 (FY22) – Greg Bruckbauer
The FY22 Budget Development Calendar will be reviewed. Dates for both committee and board action are contained in the schedule. Planning is an on-going process; therefore, the transition for the annual budgeting process will be transparent. Mid-State relies on a combination of top-down and bottom-up input, relying on Deans and

department heads to identify the budgeted dollars necessary to delivery quality services and to meet the college's Key Results targets.

3. **Managed Detection and Response Solution – Brad Russell**
An update on the Managed Detection and Response (MDR) solution that was purchased after our September incident will be provided. How the solution has been performing, what items it has been detecting and protecting against, and how the product is benefitting Mid-State in helping us further strengthen our security will be highlighted.
4. **Finance Implications for Topics in Other Committees**
Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Other information can be gathered upon request. Any necessary action will be incorporated into the action reported by the originating committee.

2. **Academic & Student Services Committee – Betty Bruski Mallek**

a. **Informational Items**

1. **Advisory Committees – Dr. Deb Stencil**
Advisory Committee members from the programs in the School of Advanced Manufacturing and Engineering and the School of Transportation, Agriculture, Natural Resources and Construction will be reviewed.
2. **Cohort Default Rate – Dr. Mandy Lang**
The College's latest student cohort default rates from the Department of Education will be shared.

3. **Human Resources & External Relations Committee – Justin Hoerter**

a. **Informational Items**

1. **Legal Expenses Update – Dr. Karen Brzezinski**
Information on FY19-20 legal expenses will be shared.
2. **District Dislocated Workers – Dr. Bobbi Damrow**
A District dislocated worker update including number of known dislocated workers attending Mid-State for career upskilling and program areas trending will be highlighted.

J. COMMITTEE-OF-THE-WHOLE (Exhibit F)

1. **District Boards Association Update – Layla Merrifield**
2. **Wisconsin Rapids Campus Facility Renovation – Dr. Deb Stencil**

K. DISCUSSION & ACTION

1. **Fire Training– District Wide**
A presentation will be shared describing a Mid-State Technical College fire training partnership opportunity with the City of Marshfield and the City of Stevens Point.

L. ADJOURNMENT

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	December 21, 2020
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A. CALL TO ORDER – Robert Beaver

The meeting was called to order at 4:52 p.m.

B. ROLL CALL

PRESENT: Robert Beaver (via Teams), Betty Bruski Mallek (via Teams), Craig Gerlach (via Teams) Richard Merdan (via Teams), Lynneia Miller (via Teams), Charles Spargo (via Teams) and Dr. Shelly Mondeik

EXCUSED: Kristin Crass, Justin Hoerter, and Gordon Schalow

OTHERS: Morgan Anderson (via Teams), Greg Bruckbauer (via Teams), Dr. Karen Brzezinski (via Teams), Dr. Bobbi Damrow (via Teams), Jackie Esselman (via Teams), Dr. Mandy Lang (via Teams), Dave Maccoux (via Teams), Brad Russell (via Teams), Matt Schneider (via Teams), Morgan Simon (via Teams), Dr. Deb Stencil (via Teams), Angie Susa, Brenda Swan (via Teams) and Mike Vilcinskas

C. OPEN MEETING CERTIFICATION – Robert Beaver

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM – Robert Beaver

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Gerlach, upon a voice vote, unanimously approved minutes from the board meeting held November 16, 2020 as presented.

F. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of November 2020 were presented in Exhibit B. These bills totaled \$837,324.03 of which \$514,037.87 represents operational expenditures and \$323,286.16 represents capital expenditures. The district's payroll for the month of November totaled \$1,455,243.73 plus \$5,579.27 for travel and miscellaneous reimbursements and \$650,209.51 in fringe benefits. The district's bills and payroll totaled \$2,111,032.51.
2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146634	Forklift Training and Certification	\$ 695.00

146635	Confined Space Rescue Training	\$ 1,390.00
146636	SHRM Prep Course	\$ 1,390.00
146637	BLS Renewal	\$ 1,800.00
146638	Basic Electrical and Safety	\$ 1,390.00
146639	Non-Profit Development Series	\$ 1,420.00
146640	Soft Skills for the Modern Workplace	\$ 2,370.00

3. Approved the following procurement(s) for goods and services:
There were no items requiring approval.
4. Approved the following Resignations of Contracted Employees:
 - Casey Trader (effective December 18, 2020)
 - Debra Crunkilton (effective December 31, 2020)

G. CHAIRPERSON'S REPORT – Robert Beaver

1. Board members were welcomed to the meeting. Ms. Crass, Mr. Hoerter, and Mr. Schalow asked to be excused.
2. Winter Boards Association meeting will be held virtually on January 15, 2021. The In-Service will focus on political landscape and the board meeting will be held that afternoon. Anyone interested in attending should contact Ms. Susa so arrangements can be made.
3. ACCT Legislative Summit will be held virtually February 8-10, 2021. Anyone interested in attending should contact Ms. Susa so proper arrangements can be made.
4. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING Committee-of-the-Whole - 4:30 p.m.
Monday, January 18, 2021 Board Meeting – following Committee
Wisconsin Rapids Campus and
Virtually via Microsoft Teams

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik provided a campus update which included: recognizing retirees, campus conversations, graduation activities for Nursing and Law Enforcement and COVID updates.
2. Dr. Mondeik highlighted WTCS updates and Presidents Association activities. The Association continues to focus on spring enrollment, COVID, and the state budget.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
 - a. TREASURER'S REPORT: No questions resulted from review of the Treasurer's Report.
 - b. 2019-20 BUDGET AMENDMENTS: 2019-20 budget amendments were presented for the second half of the year. These amendments are regular and customary.

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following resolution:

WHEREAS, the 2019-20 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 17, 2019, was amended on May 18, 2020, and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the modification of federal or state grants; the redistribution of salaries and wages; the reallocation of expenses within departments and functions; and

WHEREAS, the Special Revenue – Operational budget was adjusted to accommodate dual credit enrollments and Institutional COVID relief funding; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of capital budgets within departments and functions; and

WHEREAS, the Debt Service Fund budget was adjusted to accommodate the payment of debt costs; and

WHEREAS, the Special Revenue – Non-Aidable Fund budget was adjusted to accommodate the Student COVID relief funding; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following 2019-20 budgetary revisions:

FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Instruction	\$108,708	\$19,087,965
General	Instructional Resources	\$9,167	\$1,140,567
General	Student Services	\$65,273	\$4,170,207
General	General Institutional	(\$1,626)	\$5,330,220
General	Physical Plant	\$23,486	\$2,096,880
Special Rev – Operational	Instruction	\$365,170	\$1,210,365
Special Rev – Operational	General Institutional	\$167,858	\$167,858
Capital Projects	Instruction	\$270,980	\$2,367,289
Capital Projects	Instructional Resources	(\$2,212)	\$146,796
Capital Projects	Student Services	(\$9,578)	\$614,662
Capital Projects	General Institutional	\$4,485	\$1,099,982
Capital Projects	Physical Plant	\$254,093	\$1,653,682
Debt Service	Physical Plant	\$69,325	\$6,665,422
Special Rev-Non-Aidable	Student Services	\$663,830	\$5,827,547

BE IT FURTHER RESOLVED that these budget modifications comply with the district board's policy; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

- c. 2019-20 AUDITED FINANCIAL STATEMENTS: The Audited Financial Statements for the year ending June 30, 2020 were presented by Dave Maccoux from CliftonLarsonAllen LLP. Mr. Maccoux highlighted each report and discussed key changes in 2020. A clean audit with no deficiencies and no findings with internal controls was reported.

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the Audited Financial Statements for the period ending June 30, 2020 as presented.

- d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE – Betty Bruski Mallek

- a. Program Changes: Vice President of Academics reviewed changes Mid-State is proposing to academic programming. Concept review of new programming was discussed for a proposed Firefighter Technician Embedded Technical Diploma and Fabrication Technician Technical Diploma. In addition, program suspension of Barbering/Cosmetology Instructor Technical Diploma was reviewed and discontinuance of Criminal Justice-Law Enforcement Associate Degree, Criminal Justice-Law Enforcement 2 Associate Degree, Criminal Justice-Law Enforcement 520 Academy Technical Diploma and Health Informatics and Information Management Associate Degree were discussed.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a voice vote, unanimously approved new program concept of Firefighter Technician Embedded Technical Diploma.

Motion by Mr. Gerlach, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved new program concept of Fabrication Technican Technical Diploma.

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a vote vote, unanimously approved suspension of the Barbering/Cosmetology Instructor Technical Diploma program.

Motion by Ms. Bruski Mallek, seconded by Mr. Gerlach, upon a vote vote, unanimously approved discontinuance of the following programs:

- Criminal Justice-Law Enforcement Associate Degree
- Criminal Justice-Law Enforcement 2 Associate Degree
- Criminal Justice-Law Enforcement 520 Academy Technical Diploma
- Health Informatics and Information Management Associate Degree

- b. GRADUATION: A recap of the Spring 2020 and Winter 2020 graduation ceremonies was provided. Over 100 graduates participated in both events. Video captured by WSAW news was shared with the board.

3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Robert Beaver

- a. COLLEGE-WIDE WINTER CELEBRATION: Over 180 employees participated in the virtual celebration. Red Apple and Gold Star award recipients were recognized, and an ugly sweater contest was held. The event was positively received by employees.
- b. 2020 -2021 EMPLOYEE WAGES: Mid-State elected not to provide an employee wage increase in July 2020 due to various uncertainties. Due to dollars received, the college was able to provide a lump sum payment to regular employees via check. The budget continues to be reviewed on a regular basis.

J. COMMITTEE-OF-THE-WHOLE

1. MANUFACTURING PROJECT UPDATE: An update was provided on the project in Stevens Point. Currently, \$3.6 million has been raised. Staff are to be commended for their work done thus far and those partners that have stepped up for the project.

K. DISCUSSION & ACTION

1. K-12 Annual Report was provided and included introduction of staff, event information, transition rates and dual credit highlights.

L. CLOSED SESSION

The Board will entertain a motion to convene to closed session, pursuant to s.19.85(1)(f) Wisconsin Statutes, for consideration of an employment complaint made by a support staff employee. The Board may take action in closed session.

Following the closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

Motion by Mr. Spargo, seconded by Mr. Merdan, upon a roll call vote, unanimously approved closed session as announced. Closed session convened at 6:04 p.m.

M. ADJOURNMENT – Robert Beaver

The Board reconvened in open session at 6:21 p.m. with a motion by Mr. Spargo, seconded by Mr. Merdan, unanimously approved upon a roll call vote.

There being no further action or business of the Board, the meeting adjourned at 6:22 p.m. with a motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

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Exhibit B previously distributed under separate cover.

December Contracted Service Agreements Meeting on January 18, 2021

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146641	Wisconsin Rapids	Business & Industry	Confined Space Awareness	2	6	950.00
146642	Fort McCoy	Government	EMT Basic Refresher Course	40	20	3,600.00
146643	Port Edwards	Government	Nursing Skills Refresher	4	8	1,490.00
146644	Wisconsin Rapids	Business & Industry	Heartsaver First Aid/CPR	8	36	5,990.00
146645	Adams	Government	Law Enforcement Supervision Law Seminar	8	1	95.00
					Total:	\$12,125.00

December Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - December 2020						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	Contract Amount
187	Nekoosa	Business and Industry	Employee Coaching	\$2,850.00	Presented	
188	Stevens Point	Business and Industry	FF Grant - Frontline Leadership	\$40,272.00	Presented	
189	Bancroft	Business and Industry	FF Grant - Employee Development Training Plan	\$60,624.00	Presented	
190	Wisconsin Rapids	Business and Industry	First Aid/CPR - Spring 2021	\$5,990.00	Accepted	
191	Wisconsin Rapids	Business and Industry	First Aid/CPR/AED	\$985.00	Presented	
192	Stratford	Business and Industry	First Aid/CPR/AED	\$890.00	Presented	
193	Adams	Government	Law Enforcement Supervision	\$95.00	Accepted	
194	Stevens Point	Business and Industry	Security Officer Firearms Training	\$60.00	Presented	
TOTAL				\$111,766.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
January 18, 2021 Board Meeting

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>NONE</u>		
❖ Subtotal for Procurements Requiring Board Action	<u>\$ 0.00</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>NONE</u>		
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$ 0.00</u>	

PROCUREMENTS APPROVED DURING BUDGETING PROCESS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – IT EQUIPMENT – SCHOOL OF BUSINESS & TECHNOLOGY</u>		
Belvedere USA LLC, Belvedere, IL	\$ 160,000.00	State Contract
<u>WR CAMPUS – IT EQUIPMENT – IT DEPARTMENT</u>		
Pieper Electric Inc., New Berlin, WI	\$ 151,247.76	RFP
<u>WR CAMPUS – CONTRACTS & SERVICES – DISTRICT</u>		
Lakeshore Technical College, Cleveland, WI	\$ 95,688.12	Mandatory
<u>WR CAMPUS – IT SERVICES – IT DEPARTMENT</u>		
Panopto Inc., Seattle, WA	\$ 42,887.50	RFP
<u>WR CAMPUS – REMODEL – FACILITIES</u>		
Eagle Construction, Wisconsin Rapids, WI	\$ 40,945.00	Bid
<u>WR CAMPUS – IT EQUIPMENT – SCHOOL OF BUSINESS & TECHNOLOGY</u>		
Presidio, Madison, WI	\$ 31,544.33	State Contract
❖ Subtotal for Budgeted Procurements	<u>\$ 522,312.71</u>	

EMERGENCY PROCUREMENTS - NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS – IT SERVICES – IT DEPARTMENT</u>		
Kroll Associates Inc., New York, NY	\$ 381,600.00	Sole Source
Subtotal for Emergency Procurements	<u>\$ 381,600.00</u>	

GRAND TOTAL **\$ 903,912.71**

PROCUREMENT & SELECTION METHODS DEFINED

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Written quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by the WTCS office for use by the college. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance.

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State is able to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item or service is available from a single source, or after solicitation in a competitive procurement competition is determined to be inadequate, or the purchase is from another governmental body, or cooperative purchasing under S 16.73, Wis. Stats. is utilized, or the federal grantor agency authorizes noncompetitive negotiation, or an advisory committee requires the product brand for training students for local employment, or the product is purchased as used which does not require competitive bidding due to the nature of procurement used.

MANDATORY – Mid-State is required to pay for the service or membership to operate.

FY 2020-21 Budget Modifications Made in the Month of December 2020							
<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>	<u>Notes</u>
Fund 1 - General Fund Budget Modifications							
141421	Legacy Foundation/Aspirus Simulation Center	Private	Establish budgets	375,176.00	375,176.00	-	1
Fund 2 - Special Revenue Fund Budget Modifications							
Fund 3 - Capital Projects Fund Budget Modifications							
Fund 4 - Debt Service Fund Budget Modifications							
Total Budget Changes For The Month				375,176.00	375,176.00	-	
Notes:							
1	Budget modifications are out of balance for December due to the following: Establish budgets for grant funds received						



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2021 as of December 31, 2020

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Budget	Original Budget
Local Government	7,279,154	-	-	6,999,330	-	-	-	-	-	-	-	-	-	-	-	14,278,484	14,278,484
Student Fees	7,054,611	51,765	-	-	-	387,200	-	-	-	-	-	-	-	-	-	7,493,576	7,493,576
State Aid & Grants	15,532,508	-	-	-	-	-	1,745	-	-	-	-	-	-	-	-	15,534,253	15,145,754
Institutional	680,267	766,775	-	(175,895)	-	685,400	42,350	-	-	-	6,191,200	-	-	-	9,370,240	9,278,441	
Federal	541,531	809,389	-	-	-	4,390,000	-	-	-	-	-	-	-	-	5,740,920	4,910,954	
Total Revenues	31,088,071	1,627,929	44,095	6,823,435	1,180,143	5,462,600	4,409,500	6,191,200	6,823,435	1,180,143	6,191,200	52,417,473	52,417,473	100.0%	51,107,209	51,107,209	

<u>Expenditures</u>	
Salaries and Wages	18,053,073
Benefits	8,092,186
Current Expenditures	7,460,346
Student Financial Aid & Activities	4,735,418
Resale	5,492,871
Capital Outlay	5,530,270
Debt Retirement	7,007,374
Total Expenditures	56,588,781
% of Expenditures by Fund	100.0%

<u>Changes in Fund Equity</u>	
Budgeted Fund Equity as of 6/30/20	20,875,281
Current Revenue over Expenses	(5,481,572)
Other Sources and Uses:	
Proceeds from Debt	5,500,000
Interfund Transfers In	120,000
Interfund Transfers Out	(120,000)
Repayment of Debt	-
Fund equity adjustment due to funding date	-
Budgeted Ending Fund Equity	20,893,709



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2021 as of December 31, 2020

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13				
Local Government	7,356,404	-	-	6,604,220	-	-	-	-	-	-	-	-	-	-	13,960,624	14,278,484	97.8%
Student Fees	6,100,107	20,813	-	-	331,976	-	-	-	-	-	-	-	-	-	6,452,897	7,493,576	86.1%
State Aid & Grants	2,873,833	-	-	-	-	-	-	-	-	-	-	-	-	-	2,873,833	15,534,253	18.5%
Institutional	444,672	126,065	16,288	64,188	1,009,050	-	16,288	545,528	3,116,959	-	-	-	-	5,322,750	9,370,240	56.8%	
Federal	99,970	305,878	-	-	1,719,605	-	-	-	-	-	-	-	-	2,125,453	5,740,920	37.0%	
Total Revenues	16,874,986	452,757	16,288	6,668,408	3,060,632	36.9%	545,528	46.2%	3,116,959	50.3%	58.6%	52,417,473	58.6%				

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total YTD All Funds	Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13				
Salaries and Wages	9,038,216	150,268	-	-	120,693	-	-	-	-	-	-	-	-	-	9,426,006	18,155,794	51.9%
Benefits	4,115,725	46,619	-	-	25,771	-	-	-	-	-	-	-	-	-	4,221,893	8,129,154	51.9%
Current Expenditures	2,691,223	674,052	-	-	131,948	-	-	-	-	-	-	-	-	-	4,192,089	9,290,777	45.1%
Student Financial Aid & Activities	-	-	-	-	1,916,302	-	-	-	-	-	-	-	-	-	1,916,302	4,735,418	40.5%
Resale	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,411,474	5,492,871	43.9%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,166,976	5,530,270	57.3%
Debt Retirement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	443,288	7,007,374	6.3%
Total Expenditures	15,845,164	870,939	3,166,976	443,288	2,194,714	57.3%	596,790	46.3%	2,660,157	46.2%	44.2%	58,341,658	44.2%				

Changes in Fund Equity

Actual Fund Equity as of 6/30/20	10,217,624	436,911	5,088,587	628,565	1,102,886	2,511,225	20,875,281
Current Revenue over Expenses	1,029,822	(418,182)	(3,150,687)	6,225,120	(51,262)	456,801	(5,924,185)
Other Sources and Uses:							
Proceeds from Debt	-	-	1,000,000	-	-	-	1,000,000
Interfund Transfers In	-	-	-	-	-	-	120,000
Interfund Transfers Out	-	-	-	-	-	-	(120,000)
Repayment of Debt	-	-	-	-	-	-	-
Fund equity adjustment due to funding date	-	-	-	-	-	-	4,500,000
Accrued YTD Fund Equity	11,247,445	18,729	2,937,899	6,853,686	1,051,624	2,968,027	20,451,096

Mid-State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
December 31, 2020

With comparative totals for December 31, 2019

Mid-State Technical College
 Run: January 07, 2021 at 10:03 AM

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type			
	General	Special Rev	Operational	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev	Non-Aidable	Memorandum only	2019-20
											2020-21
ASSETS AND OTHER DEBITS											
Cash	\$ 3,415,626	\$ -	\$ -	\$ -	\$ -	\$ 34,284	\$ 1,570	\$ 2,238,401	\$ -	\$ 9,030,718	\$ 8,687,037
Investments	-	-	-	-	-	-	-	-	7,028,114	7,028,114	6,127,252
Receivables:											
Property taxes	13,747,438	-	-	-	213,186	-	-	-	-	13,960,624	13,363,678
Accounts receivable	3,149,421	11,232	3,259	-	83,081	-	-	-	163,063	3,410,047	3,285,076
Due from other funds	(6,131,199)	174,435	(14,283)	-	6,806,215	200,096	717,052	-	158,003	1,710,318	99
Inventories - at cost	-	-	-	-	-	420,821	-	-	-	420,821	519,784
Prepaid Assets	-	-	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	-	397,316	17,633	-	-	414,949	451,228
General Long Term Debt	-	-	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 14,181,285	\$ 185,667	\$ 3,329,815	\$ -	\$ 6,853,686	\$ 1,102,884	\$ 2,973,085	\$ 7,349,170	\$ 35,975,591	\$ 32,434,154	

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES											
Accounts Payable	\$ 20,886	\$ 46,729	\$ 391,915	\$ -	\$ -	\$ 30,306	\$ -	\$ -	\$ 9,022	\$ 498,859	\$ 74,203
Accrued Liabilities:											
Wages	-	-	-	-	-	-	-	-	-	-	-
Employee related payables	563,847	-	-	(0)	-	-	-	-	-	563,847	313,750
Vacation	759,251	4,934	-	10,519	-	-	-	13,430	788,134	727,198	9,057
Other current liabilities	9,655	-	-	481	-	-	-	-	-	10,336	-
Due to other funds	1,579,999	115,276	-	-	-	9,954	5,059	-	30	1,710,318	-
Deferred Revenues	-	-	-	-	-	-	-	-	-	-	-
Def Compensation Liability	-	-	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	2,933,840	166,938	391,915	-	51,260	5,059	22,483	3,571,494	1,124,208		

Fund equity and other credits

Retained Earnings	-	-	-	1,077,518	181,957	-	-	6,716	1,286,191	1,680,021	
Res for Prepaid Expenditures	105,512	-	-	25,368	-	-	-	-	130,879	124,080	
Reserve for Self-Insurance	-	-	-	-	2,329,269	-	-	-	2,329,269	1,658,536	
Reserve for Student Gov & Org	-	-	-	-	-	-	-	104,771	104,771	92,705	
Res for Student Fin Assistance	-	-	-	-	-	-	-	14,218	14,218	9,966	
Res for Post-Employ Benefits	482,274	-	-	-	-	-	-	6,234,889	6,717,163	6,362,449	
Res for Emerg Student Fin Aid	-	-	-	-	-	-	-	100,176	100,176	-	
Res for Emergency Relief Funds	-	-	-	-	-	-	-	218,144	218,144	-	
Reserve for Capital Projects	-	-	-	4,997,377	-	-	-	-	4,997,377	401,271	
Res for Cap Proj - Motorcycle	-	-	-	91,210	-	-	-	-	91,210	85,775	
Reserve for Debt Service	-	-	-	-	628,565	-	-	-	628,565	387,022	
Designated for Operations	7,512,276	36,336	-	-	-	-	-	-	7,548,612	7,569,208	
Des for State Aid Fluctuations	383,216	-	-	-	-	-	-	-	383,216	383,216	
Des for Subsequent Year	1,734,346	182,431	-	-	-	-	-	-	1,916,777	1,957,588	
TOTAL FUND EQUITY AND OTHER CREDITS	10,217,624	436,911	5,086,587	628,565	1,102,886	2,511,225	6,460,770	26,446,567	20,711,837		

Year-to-date excess revenues(expenditures)

	1,029,822	(418,182)	(2,150,687)	6,225,120	(51,262)	456,801	865,918	5,957,529	10,586,109
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 14,181,285	\$ 185,667	\$ 3,329,815	\$ 6,853,686	\$ 1,102,884	\$ 2,973,085	\$ 7,349,170	\$ 35,975,591	\$ 32,434,154

Variance Check

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COMMITTEE-OF-THE-WHOLE

Monday, January 18, 2021

4:30 p.m.

Virtually via Microsoft Teams and
Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ROBERT BEAVER

B. OPEN MEETING CERTIFICATION – ROBERT BEAVER

This January 18, 2021 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. DISTRICT BOARDS ASSOCIATION UPDATE – LAYLA MERRIFIELD

An update on association activities and legislative advocacy will be provided.

D. WISCONSIN RAPIDS CAMPUS FACILITY RENOVATION – DR. DEB STENCIL

An overview of a proposed Wisconsin Rapids Campus facility renovation will be shared. This facility project is needed to offer programming associated with the Culinary Arts Associate Degree program that is starting in Fall 2021.

E. ADJOURNMENT