

August 21, 2020

Dear Students,

Welcome to the start of the fall semester! The start of a new semester, and for some the start of your college career, is an exciting and sometimes anxious time. Let me assure you that we are here to help you start the semester off right. Here are a few key things to know as you start classes next week.

- All students must complete the COVID-19 Wellness Check-in Form by August 24. If you haven't done so, you can complete it [here](#). Even if you completed it for the summer semester, you must complete the form again for the fall.
- You must also watch the COVID-19 training video available [here](#).
- Masks are required of all students and staff on campus.
  - The CDC recommends cloth face masks, which is what we are requiring (gaiters and bandanas are not allowed). See the picture below of appropriate masks.
  - Students are expected to wear masks whenever in our buildings (even alone in a classroom), except when eating or drinking.
  - Students with a disability or medical condition needing to request a mask accommodation should contact Patti Lloyd, Disability Services Coordinator, at [Patti.Lloyd@mstc.edu](mailto:Patti.Lloyd@mstc.edu), or schedule an appointment at <https://calendly.com/patti-lloyd>. If approved, Patti will work with you to explore alternative face coverings and/or alternative learning plans.
- Access to campus buildings will be limited. Door access will include:
  - Adams – Main Entrance
  - Marshfield – Door A
  - Stevens Point – Door 1
  - Wisconsin Rapids – Main Entrance (SSIC), A2, E2, E6, I2, I9, T6, cafeteria door
- Classrooms are cleaned between classes. A black card on the door indicates the room has been used and needs cleaning. A white card saying “Cleaned per CDC Guidelines” indicates the room is clean and ready for use. Please don't enter rooms with a black card.
- The cafeteria and Starbucks in Wisconsin Rapids will be open.
  - Remember to maintain social distancing in the cafeteria.
  - The Cafeteria, will have a redesigned menu during the following hours - Monday through Thursday: Breakfast 7:30 am to 10:00 am, Lunch 11:00 am to 1:00 pm
  - Starbucks will be open – Monday through Friday: 7:30 am to 1:00 pm
- Support services will be available in person as well as virtually.
  - Academic Advising – Need to change your schedule, change your program, or develop your degree plan? Make an appointment with your [Academic Advisor](#).
  - LiNK – Need help with your classes, looking for a tutor, or need a space to study? Check out the [LiNK](#) on each campus.
  - Counseling – Feeling anxious, overwhelmed, or need help managing stress? Our [counselors](#) are available to help.
  - Check out other services at <https://www.mstc.edu/student-services>.
  - [Complete this form to reach out for help](#). Someone will contact you to follow up.
- Laptops: If you're in need of a laptop to take your classes this semester, we have a limited number of laptops available to loan out to students. You can request to borrow a laptop at <https://www.mstc.edu/form/student-laptop-request>.

- COVID-19 Emergency Funding: We have limited funds available from the U.S. Department of Education through the CARES Act Higher Education Emergency Relief Fund. Watch your email next week for the application to apply for these funds.
- Throughout the semester, we ask all students to continually self-screen for the following symptoms before coming to campus. Please complete the [COVID-19 Symptom and Exposure Disclosure](#) form if you have been exposed to COVID-19 or if you are experiencing any of the following symptoms:
  - [Symptoms of COVID-19](#)
    - Fever over 100.4° F or chills
    - Cough
    - Shortness of breath or difficulty breathing
    - Fatigue, muscle or body aches
    - Headache
    - New loss of taste or smell
    - Sore throat
    - Congestion or runny nose
    - Nausea or vomiting
    - Diarrhea
    - **If you are not feeling well or experiencing any of the above symptoms, please do not come to campus.**

Remember that we are here to help you. If you have any questions or concerns, please feel free to reach out. I will continue to provide updates throughout the semester as the COVID-19 situation changes. Please continue to check your Mid-State email and the [college website](#) for future updates.

Best of luck to you as you start the fall semester!

Stay well,  
Mandy



Mandy Lang  
Vice President, Student Services & Enrollment Management  
Mid-State Technical College / Wisconsin Rapids Campus  
500 32nd Street North  
Wisconsin Rapids, WI 54494  
715/422-5446  
[Mandy.Lang@mstc.edu](mailto:Mandy.Lang@mstc.edu)