



# phlebotomy technician

## Technical Diploma Program Code: 30-513-1 Total Credits: 13

Mid-State's Phlebotomy Technician program teaches blood collecting techniques to provide samples for lab analysis, including venipuncture, skin punctures, and arterial punctures. You will also learn to perform various lab procedures, including specimen processing. Our program is among the few in Wisconsin approved by the National Accrediting Agency for Clinical Laboratory Sciences. The course of study is quick and hands on, with a practicum at a regional health care agency. Graduates are prepared to take a voluntary national certification exam.

**Estimated tuition and fees:** [mstc.edu/programcosts](http://mstc.edu/programcosts)

### ACADEMIC ADVISOR

To schedule an appointment with an academic advisor, call 715.422.5300. Academic advisors will travel to other campuses as necessary to accommodate student needs. For more information about advising, visit [mstc.edu/advising](http://mstc.edu/advising).

### CHECKLIST:

This section will be completed when meeting with your academic advisor.

- FAFSA ([www.fafsa.gov](http://www.fafsa.gov))
- Financial Aid Form(s)  
Form(s): \_\_\_\_\_
- Follow-Up Appointment:  
Where: \_\_\_\_\_  
When: \_\_\_\_\_  
With: \_\_\_\_\_
- Official Transcripts  
Mid-State Technical College  
Student Services Assistant  
1001 Centerpoint Drive  
Stevens Point, WI 54481
- Criminal Background Statement of Understanding and Release of Information Form
- Other: \_\_\_\_\_  
\_\_\_\_\_

**mstc.edu**  
**888.575.6782**



**MID-STATE**  
TECHNICAL COLLEGE

**ADAMS CAMPUS**  
401 North Main  
Adams, WI 53910

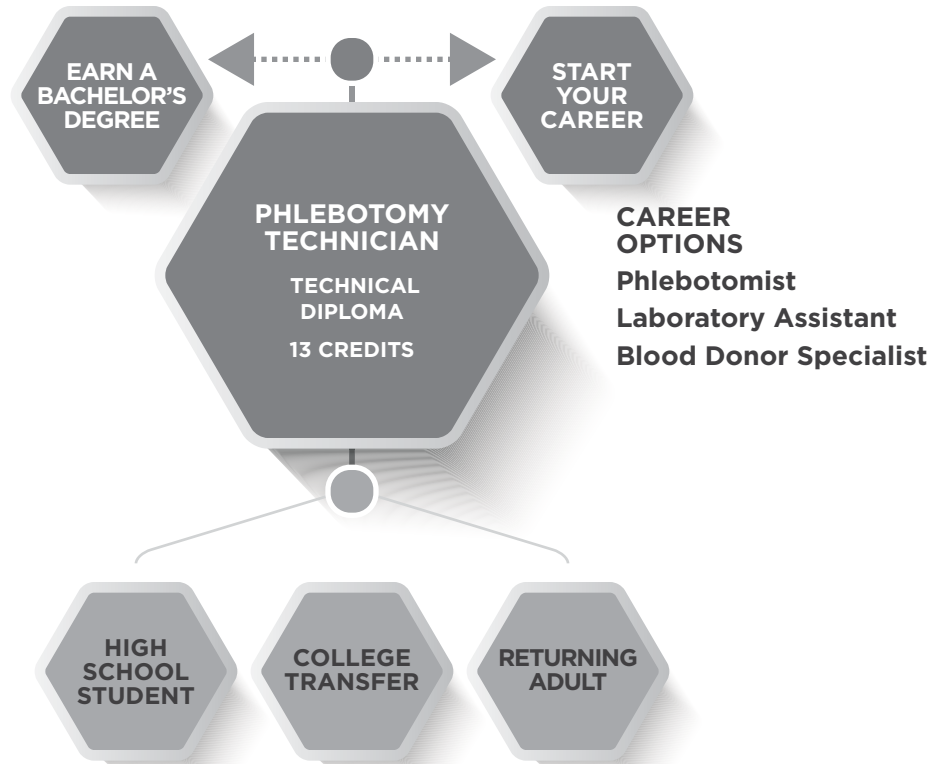
**MARSHFIELD CAMPUS**  
2600 West 5th Street  
Marshfield, WI 54449

**STEVENS POINT CAMPUS**  
1001 Centerpoint Drive  
Stevens Point, WI 54481

**WISCONSIN RAPIDS CAMPUS**  
500 32nd Street North  
Wisconsin Rapids, WI 54494

## BACHELOR'S DEGREE OPTIONS

For more information and additional opportunities, visit [mstc.edu/transfer](http://mstc.edu/transfer).



College Credit • Dual Credit • Military Experience • Work Experience  
Learn about Credit for Prior Learning at [mstc.edu/cpl](http://mstc.edu/cpl).

**BEGIN AT ANY POINT  
IN THE PATHWAY**

## OTHER OPTIONS

### RELATED PROGRAMS

- Central Service Technician
- Health & Wellness Promotion
- Health Information Management
- Medical Assistant
- Medical Coder
- Nursing
- Nursing Assistant
- Pharmacy Services Management
- Pharmacy Technician
- Respiratory Therapy
- Surgical Technologist

## PROGRAM OUTCOMES

Employers will expect you, as a Phlebotomy Technician graduate, to be able to:

- Adhere to infection control and safe practices.
- Perform specimen collection.
- Process specimens.
- Comply with legal regulations.
- Model professional behaviors.

## TECHNICAL SKILLS ATTAINMENT

The Wisconsin Technical College System (WTCS) has implemented a requirement that all technical colleges measure program outcomes attained by students. This requirement is called Technical Skills Attainment (TSA). The main objective of TSA is to ensure graduates have the technical skills needed by employers. Students who successfully pass the Phlebotomy Clinical will meet the requirements of the TSA.

---

The Phlebotomy Technician program is approved by the National Accrediting Agency for Clinical Laboratory Sciences, one of only three approved programs in Wisconsin. Graduates are also prepared to take a national certification exam. However, taking and passing a national exam is not a graduation requirement.

### National Accrediting Agency for Clinical Laboratory Sciences

5600 N. River Road Suite 720  
Rosemont, IL 60018-5119  
773.714.8880 • [www.naacls.org](http://www.naacls.org)

## ADDITIONAL ENTRY CRITERIA

To apply to the Phlebotomy Technician program, please submit the following documents to Mid-State Admissions:

- Criminal Background Statement of Understanding and Release of Information form.

**Mid-State Technical College • Admissions**  
**500 32nd Street North, Wisconsin Rapids, WI 54494**

## TECHNICAL STANDARDS

A list of specific physical, emotional, and mental tasks needed to function as a phlebotomy technician is available at [mstc.edu/programs/phlebotomy-technician](http://mstc.edu/programs/phlebotomy-technician). Contact the Disability Services coordinator in the Student Services & Information Center to receive assistance.

## CLINICAL-RELATED REQUIREMENTS

Prior to placement at a clinical site, students need to pay for a criminal background check and provide documentation of required health work to a private vendor.

Students are responsible for ensuring all requirements remain current during program enrollment.

Clinical sites have the right to refuse a student's placement based on inadequate health records, pending charges, or conviction records. Students with a criminal history may not be able to complete clinical courses. Mid-State will make two attempts to place a student in an appropriate clinical experience. If Mid-State is unable to place the student after two attempts, the student will be withdrawn from the clinical course and will not be able to advance in the program.

## PROGRAM PROGRESSION

In order to maintain a passing status and progress in the program, students must:

- Receive a grade of "C" or better in all courses required for graduation.
- Repeat courses not completed with a grade of "C" or better prior to progressing in core courses or other courses with co- or prerequisites.

Please note that the ability to repeat courses is dependent upon availability in courses. Students may be required to apply for program re-entry in order to repeat courses within the program's instructional area. All first-semester courses must be completed with a grade of "C" or better to progress to core classes in the second semester.

Students will receive three attempts to pass any 10-513 course. If a passing grade is not achieved in three attempts, the student will be permanently withdrawn from the program or program waiting list. A withdrawal grade of "W" counts as one attempt for the course. Requests for special consideration should be directed to the associate dean of the School of Health.

## STUDENT HANDBOOK

Visit [mstc.edu/studenthandbook](http://mstc.edu/studenthandbook) to view Mid-State's student handbook, which contains information about admissions, enrollment, appeals processes, services for people with disabilities, financial aid, graduation, privacy, Mid-State's Student Code of Conduct, and technology.

## GRADUATION REQUIREMENT

The GPS for Student Success course is required for all Mid-State program students and is recommended to be completed before obtaining 12 credits. (Not counted in the total credit value for this program.) Some students are exempt from this requirement. Please see your program advisor for more information.

### GPS for Student Success

**10890102 ..... 1 credit**

Integrate necessary skills for student success by developing an academic plan, identifying interpersonal attributes for success, adopting efficient and effective learning strategies, and utilizing Mid-State resources, policies, and processes. This course must be completed prior to obtaining 12 credits and as a graduation requirement.

## ADDITIONAL COURSES AS NEEDED

The following courses may be recommended or required if the student does not achieve minimum Accuplacer scores.

### Intro to College Reading

**10838104 ..... 2 credits**

Provides learners with the opportunities to develop and expand reading skills, including comprehension and vocabulary skills. Learners apply reading skills to academic tasks and read to acquire information from a variety of sources.

### Intro to College Writing

**10831103 ..... 3 credits**

Introduces basic principles of composition, including organization, development, unity, and coherence in paragraphs and multi-paragraph documents. The purpose of this course is to prepare students for successful entry into required program courses. This course is tuition bearing and under certain circumstances may qualify for financial aid. This course cannot be used to satisfy program completion requirements at Mid-State.

*Prerequisite: Accuplacer Sentence Skills score of 60 or equivalent. Proficiency in word processing skills recommended.*

### Pre-Algebra

**10834109 ..... 3 credits**

Provides an introduction to algebra. Includes operations on real numbers, solving linear equations, percent and proportion, and an introduction to polynomials and statistics. Prepares students for elementary algebra and subsequent algebra-related courses.

*Prerequisite: Accuplacer Math score of 65, Accuplacer Algebra score of 30, ABE Math Prep V 76854785 and ABE Math Prep VI 76854786 with a grade of "S." (Note: ABE Math Prep V and VI courses cannot be used to satisfy program completion requirements at Mid-State.)*

## SAMPLE FULL-TIME CURRICULUM OPTION

Term		13 credits
10501101	Medical Terminology	3
10501104	Culture of Healthcare	2
10513110	Basic Lab Skills	1
10513111	Phlebotomy	2
10513117	Phlebotomy Clinical	2
31509302	Human Body in Health and Disease	3
<b>Total credits</b>		<b>13</b>

Please Note:

- This curriculum sequence is only for student planning. Actual student schedules will vary depending on course availability.
- Program completion time may vary based on student scheduling and course availability. For details, go to [mstc.edu/classfinder](http://mstc.edu/classfinder).

## SAMPLE PART-TIME CURRICULUM OPTION

Term		6 credits
10501101	Medical Terminology	3
31509302	Human Body in Health and Disease	3
Term		7 credits
10501104	Culture of Healthcare	2
10513110	Basic Lab Skills	1
10513111	Phlebotomy	2
10513117	Phlebotomy Clinical	2
<b>Total credits</b>		<b>13</b>

## Basic Lab Skills

### **10513110 ..... 1 credit**

Explores laboratory science career options and the fundamental principles and procedures performed in the laboratory. You will utilize medical terminology and basic laboratory equipment. You will follow required safety and infection control procedures and perform simple laboratory tests.

## Culture of Healthcare

### **10501104 ..... 2 credits**

An introduction to the culture of healthcare for students interested in working in various healthcare settings. Learners examine professionalism, interpersonal and written communication skills, problem-solving skills and patient privacy and confidentiality issues as they relate to healthcare.

## Human Body in Health and Disease

### **31509302 ..... 3 credits**

Focuses on diseases that are frequently first diagnosed and treated in the medical office setting. Students learn to recognize the causes, signs, and symptoms of diseases of the major body systems as well as the diagnostic procedures, usual treatment, prognosis and prevention of common diseases.

## Medical Terminology

### **10501101 ..... 3 credits**

Focuses on the component parts of medical terms: prefixes, suffixes, and word roots. Learners practice formation, analysis, and reconstruction of terms. Emphasizes spelling, definition, and pronunciation. Introduces operative, diagnostic, therapeutic, and symptomatic terminology of all body systems as well as systemic and surgical terminology.

## Phlebotomy

### **10513111 ..... 2 credits**

Provides opportunities for learners to perform routine venipuncture, routine capillary puncture and special collection procedures.

## Phlebotomy Clinical

### **10513117 ..... 2 credits**

Prepares the learner to function as a staff member in a medical laboratory setting performing venipuncture and other specimen collection procedures, processing and handling of laboratory specimens, and performing related duties. There is no remuneration for students enrolled in this course.

*Corequisite: Phlebotomy 10513111 and Basic Lab Skills 10513111 with a grade of "C" or better.*