



# criminal justice-studies

## Associate in Applied Science (AAS) Program Code: 10-504-5 Total Credits: 60

The Criminal Justice-Studies program prepares students to meet the challenges that come with a variety of positions in the criminal justice field. Graduates interested in pursuing a career as a law enforcement officer are prepared for entry into the 720-hour certification training required for law enforcement certifiable status by the Wisconsin Department of Justice. Graduates who do not seek sworn law enforcement positions may use their skills in civilian law enforcement positions, such as record and documentation maintenance, dispatch or communications center operations, or secure correctional facility operations. This program is designed to help secure employment, keep students abreast of rapidly changing advancements, and encourage further education. Experienced instructors emphasize professionalism, integrity, and quality work performance, with a significant focus on high ethical and moral standards.

**Estimated tuition and fees:** [mstc.edu/programcosts](http://mstc.edu/programcosts)

### ACADEMIC ADVISOR

To schedule an appointment with an academic advisor, call 715.422.5300. Academic advisors will travel to other campuses as necessary to accommodate student needs. For more information about advising, visit [mstc.edu/advising](http://mstc.edu/advising).

### CHECKLIST:

This section will be completed when meeting with your academic advisor.

- FAFSA ([www.fafsa.gov](http://www.fafsa.gov))
- Financial Aid Form(s)  
Form(s): \_\_\_\_\_
- Follow-Up Appointment:  
Where: \_\_\_\_\_  
When: \_\_\_\_\_  
With: \_\_\_\_\_
- Official Transcripts  
Mid-State Technical College  
Student Services Assistant  
1001 Centerpoint Drive  
Stevens Point, WI 54481
- Criminal Background Statement of Understanding and Release of Information Form
- Other: \_\_\_\_\_  
\_\_\_\_\_

**mstc.edu**  
**888.575.6782**



**MID-STATE**  
TECHNICAL COLLEGE

**ADAMS CAMPUS**  
401 North Main  
Adams, WI 53910

**MARSHFIELD CAMPUS**  
2600 West 5th Street  
Marshfield, WI 54449

**STEVENS POINT CAMPUS**  
1001 Centerpoint Drive  
Stevens Point, WI 54481

**WISCONSIN RAPIDS CAMPUS**  
500 32nd Street North  
Wisconsin Rapids, WI 54494

## BACHELOR'S DEGREE OPTIONS

Capella University,  
Public Safety (BS)

Lakeland University,  
Criminal Justice (BA)

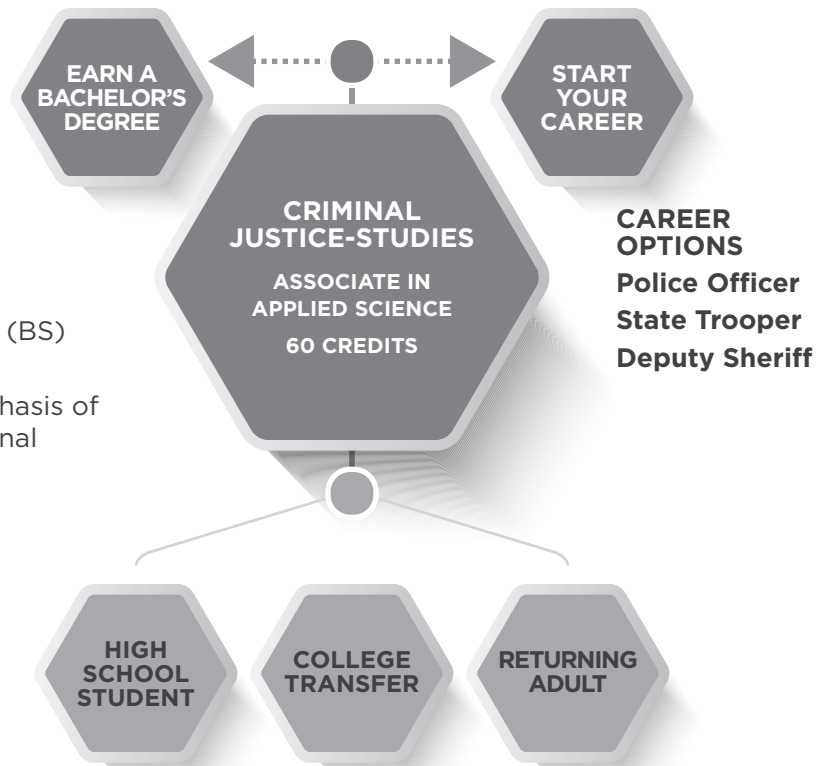
UW-Oshkosh,  
Human Services Leadership (BS)

UW-Oshkosh,  
Organizational Studies emphasis of  
Leadership and Organizational  
Studies (BAS)

UW-Whitewater,  
Criminology

Viterbo,  
Criminal Justice (BA & BS)

**For more information and  
additional opportunities,  
visit [mstc.edu/transfer](http://mstc.edu/transfer).**



**College Credit • Dual Credit • Military Experience • Work Experience**  
Learn about Credit for Prior Learning at [mstc.edu/cpl](http://mstc.edu/cpl).

**BEGIN AT ANY POINT  
IN THE PATHWAY**

## OTHER OPTIONS

### RELATED PROGRAMS

- Corrections & Community Advocacy
- Criminal Justice-Law Enforcement 720 Academy
- Emergency Medical Technician
- Emergency Services Management
- EMT-Paramedic
- Fire Protection Technician
- Paramedic Technician

## PROGRAM OUTCOMES

Employers will expect you, as a Criminal Justice-Studies graduate, to be able to:

- Examine the components of and interrelationships in the criminal justice system.
- Analyze situational responses.
- Apply communication skills as a criminal justice professional.
- Conduct investigations.
- Adhere to the professional code of ethics for a criminal justice practitioner.
- Maintain personal wellness.

## TECHNICAL SKILLS ATTAINMENT

The Wisconsin Technical College System (WTCS) has implemented a requirement that all technical colleges measure program outcomes attained by students. This requirement is called Technical Skills Attainment (TSA). The main objective of TSA is to ensure graduates have the technical skills needed by employers. Students will be assessed on TSA outcomes during their Criminal Investigation and Wellness in Protective Services courses.

---

Upon graduation from the Criminal Justice-Studies program, you may be eligible to enter the Criminal Justice-Law Enforcement 720 Academy (30-504-2). Successful completion of the Criminal Justice-Law Enforcement 720 Academy provides the education and hands-on training required by the Wisconsin Law Enforcement Standards Board to become certifiable as a law enforcement officer. Entrance and exit physical fitness readiness standards as established by the Wisconsin Department of Justice must be met in order to participate in and complete the Criminal Justice-Law Enforcement 720 Academy.

Anyone with a felony conviction or a domestic abuse conviction cannot become a law enforcement officer without a governor's pardon. Numerous moving traffic violations or a lengthy criminal history or mental illness that prevents the applicant from performing essential job functions may hinder opportunities for employment.

## TECHNICAL STANDARDS

A list of specific physical, emotional, and mental tasks needed to function as a law enforcement officer is available at [mstc.edu/programs/criminal-justice-studies](http://mstc.edu/programs/criminal-justice-studies). Contact the Disability Services coordinator in the Student Services & Information Center to receive assistance.

## PROGRAM PROGRESSION

In order to successfully complete the program, students must earn a grade of "C" or better in all program and general education courses required for graduation. Please note that the ability to repeat courses is dependent upon availability of courses.

## STUDENT HANDBOOK

Visit [mstc.edu/studenthandbook](http://mstc.edu/studenthandbook) to view Mid-State's student handbook, which contains information about admissions, enrollment, appeals processes, services for people with disabilities, financial aid, graduation, privacy, Mid-State's Student Code of Conduct, and technology.

## GRADUATION REQUIREMENT

The GPS for Student Success course is required for all Mid-State program students and is recommended to be completed before obtaining 12 credits. (Not counted in the total credit value for this program.) Some students are exempt from this requirement. Please see your program advisor for more information.

### GPS for Student Success

#### **10890102 ..... 1 credit**

Integrate necessary skills for student success by developing an academic plan, identifying interpersonal attributes for success, adopting efficient and effective learning strategies, and utilizing Mid-State resources, policies, and processes. This course must be completed prior to obtaining 12 credits and as a graduation requirement.

## ADDITIONAL COURSES AS NEEDED

The following courses may be recommended or required if the student does not achieve minimum Accuplacer scores.

### Intro to College Reading

#### **10838104 ..... 2 credits**

Provides learners with the opportunities to develop and expand reading skills, including comprehension and vocabulary skills. Learners apply reading skills to academic tasks and read to acquire information from a variety of sources.

### Intro to College Writing

#### **10831103 ..... 3 credits**

Introduces basic principles of composition, including organization, development, unity, and coherence in paragraphs and multi-paragraph documents. The purpose of this course is to prepare students for successful entry into required program courses. This course is tuition bearing and under certain circumstances may qualify for financial aid. This course cannot be used to satisfy program completion requirements at Mid-State.

*Prerequisite: Accuplacer Sentence Skills score of 60 or equivalent. Proficiency in word processing skills recommended.*

### Pre-Algebra

#### **10834109 ..... 3 credits**

Provides an introduction to algebra. Includes operations on real numbers, solving linear equations, percent and proportion, and an introduction to polynomials and statistics. Prepares students for elementary algebra and subsequent algebra-related courses.

*Prerequisite: Accuplacer Math score of 65, Accuplacer Algebra score of 30, ABE Math Prep V 76854785 and ABE Math Prep VI 76854786 with a grade of "S." (Note: ABE Math Prep V and VI courses cannot be used to satisfy program completion requirements at Mid-State.)*

## SAMPLE FULL-TIME CURRICULUM OPTION

<b>Term</b>		<b>15 credits</b>
10504112	Court Procedures	3
10504114	Introduction to Law Enforcement	3
10504176	Corrections/Correctional Institutions	3
10801136	English Composition 1	3
10809188	Developmental Psychology <b>-or-</b>	
10809198	Intro to Psychology	3
<b>Term</b>		<b>15 credits</b>
10504129	Community Policing	3
10504140	Report Writing for Protective Services	3
10504163	Constitutional Law for LE	3
10504166	Criminal Justice Ethics	3
10801196	Oral/Interpersonal Communication <b>-or-</b>	
10801198	Speech	3
<b>Term</b>		<b>15 credits</b>
10504103	Fitness for Law Enforcement	1
10504115	Contemporary Issues in Law Enforcement	3
10504125	Patrol Procedures	3
10504164	Criminal Law for LE	3
10504195	Criminal Justice Internship <b>-or-</b>	
10504196	Criminal Justice Applications	2
10804107	College Mathematics	3
<b>Term</b>		<b>15 credits</b>
10504123	Criminal Investigation	3
10504134	Intro to Law Enforcement Organizations and Leadership	3
10504144	Wellness in Protective Services	3
10809122	Intro to American Government <b>-or-</b>	
10809196	Intro to Sociology	3
10809172	Introduction to Diversity Studies	3
		<b>Total credits 60</b>

## SAMPLE PART-TIME CURRICULUM OPTION

<b>Term</b>		<b>9 credits</b>
10504112	Court Procedures	3
10504114	Introduction to Law Enforcement	3
10801136	English Composition 1	3
<b>Term</b>		<b>9 credits</b>
10504140	Report Writing for Protective Services	3
10504166	Criminal Justice Ethics	3
10801196	Oral/Interpersonal Communication <b>-or-</b>	
10801198	Speech	3
<b>Term</b>		<b>9 credits</b>
10504176	Corrections/Correctional Institutions	3
10804107	College Mathematics	3
10809188	Developmental Psychology <b>-or-</b>	
10809198	Intro to Psychology	3
<b>Term</b>		<b>7 credits</b>
10504129	Community Policing	3
10504103	Fitness for Law Enforcement	1
10504163	Constitutional Law for LE	3
<b>Term</b>		<b>9 credits</b>
10504115	Contemporary Issues in Law Enforcement	3
10504125	Patrol Procedures	3
10504164	Criminal Law for LE	3
<b>Term</b>		<b>9 credits</b>
10504134	Intro to Law Enforcement Organizations and Leadership	3
10809122	Intro to American Government <b>-or-</b>	
10809196	Intro to Sociology	3
10809172	Introduction to Diversity Studies	3
<b>Term</b>		<b>8 credits</b>
10504123	Criminal Investigation	3
10504144	Wellness in Protective Services	3
10504195	Criminal Justice Internship <b>-or-</b>	
10504196	Criminal Justice Applications	2
		<b>Total credits 60</b>

## College Mathematics

### 10804107 .....3 credits

Designed to review and develop fundamental concepts of mathematics pertinent to the areas of: 1) arithmetic and algebra; 2) geometry and trigonometry; and 3) probability and statistics. Special emphasis is placed on problem solving, critical thinking and logical reasoning, making connections, and using calculators. Topics include performing arithmetic operations and simplifying algebraic expressions, solving linear equations and inequalities in one variable, solving proportions and incorporating percent applications, manipulating formulas, solving and graphing systems of linear equations and inequalities in two variables, finding areas and volumes of geometric figures, applying similar and congruent triangles, converting measurements within and between US and metric systems, applying Pythagorean Theorem, solving right and oblique triangles, calculating probabilities, organizing data and interpreting charts, calculating central and spread measures, and summarizing and analyzing data.

*Prerequisite: High School GPA of 3.0 or Accuplacer Arithmetic of 250 and QAS 234 or ACT of 17 or Pre-Algebra 834109 with a grade of "C" or better or equivalent. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Community Policing

### 10504129 .....3 credits

Learners will analyze key components of Community Policing including community partnerships, organizational transformation and problem solving. They will examine the role of the patrol officer in relation to community-oriented and problem-oriented policing. Learners will identify community-oriented needs and work directly in the field with community partners to develop a plan for implementation.

*Prerequisites: Admission to Criminal Justice-Studies program 105045, Court Procedures 10504112, and Introduction to Law Enforcement 10504114*

## Constitutional Law for LE

### 10504163 .....3 credits

Learners will explore constitutional law as it relates to the legal basis of the action and limits of law enforcement regarding topics such as arrest, use of force, and search and seizure. Learners will examine the requirements under Wisconsin law guiding law enforcement agency policy and procedures.

*Prerequisite: Admission to Criminal Justice-Studies program 105045, Court Procedures 10504112, and Introduction to Law Enforcement 10504114*

## Contemporary Issues in Law Enforcement

### 10504115 .....3 credits

Studies current police issues related to law enforcement and community attitudes. The course builds a strong basis for the discussion of ethical decision making and the need for a professional mindset. A component to this class focuses on community involvement. Students will identify community organizations in need of volunteers and complete 20 hours of service with those organizations.

*Prerequisites: Admission to Criminal Justice-Studies program 105045 and Intro to Law Enforcement 10504114*

## Corrections/Correctional Institutions

### 10504176.....3 credits

Examines the history and current trends of the correctional system in the United States. Students analyze the changing philosophies of corrections and review the programs available to offenders at various stages of their involvement in the criminal justice system. Chain of command, management practices, personnel needs, types of offenders, organizational theories, policymaking, and the role of correctional personnel are addressed.

*Prerequisite: Admission to Criminal Justice-Studies program 105045 or Corrections & Community Advocacy program 105047. Corequisite: English Composition 1 10801136.*

## Court Procedures

### 10504112 .....3 credits

Learners examine the court system to include how the system has evolved, the theories that developed our legal system, and how the law is truly applied in court. A main focus is dissecting each stage of a criminal case from the initial arrest through the final appeal. The roles and authority of law enforcement, prosecutors, defense attorneys, and judges are explored.

*Prerequisite: Admission to Criminal Justice-Studies program 105045 or Corrections & Community Advocacy program 105047. Corequisite: English Composition 1 10801136*

## Criminal Investigation

### 10504123.....3 credits

This course covers crime scene investigation and criminalistics, and the laws that govern them. Learners will focus on how a crime scene should be investigated, searched and processed for evidence. Learners will search crime scenes, collect and preserve physical evidence and interview victims and witnesses.

*Prerequisites: Admission to Criminal Justice-Studies program 105045 and Introduction to Law Enforcement 10504114 and Court Procedures 10504112*

## Criminal Justice Applications

### 10504196 .....3 credits

This course will offer students who don't wish to do an internship an opportunity to meet and complete many of the same objectives. Learners will explore different aspects of the law enforcement career and work on job skills such as resumes, cover letters and interviews.

*Prerequisites: Admission to Criminal Justice-Studies program 105045, Intro to Law Enforcement 10504114, Court Procedures 10504112, and Constitutional Law for LE 10504163*

## Criminal Justice Ethics

### 10504166 .....3 credits

Introduces learners to ethical duties and decision making dilemmas facing criminal justice professionals. Provides the basic foundations of ethical reasoning and the standards for determining sound ethical decision making. Increases the learner's application of ethical reasoning in the face of agency corruption, use of force, gender and race discrimination, due process, and duty towards others.

*Prerequisite: Admission to Criminal Justice-Studies program 105045*

## Criminal Justice Internship

**10504195 .....2 credits**

The internship offers learners an excellent opportunity to experience first-hand, the wide variety of duties and responsibilities of criminal justice professionals in the field. Students interested in an internship with an agency will fill out an application and go through an interview process. Selected applicants will be placed with an agency to complete the 72 hours of their internship. There is an additional 18 hours of in class lecture. NOTE: Students completing an off-site internship must complete a Criminal Background Check. Host agencies criteria for acceptance as an intern may impact a student's ability to participate in this course.

## Criminal Law for LE

**10504164 .....3 credits**

Learners will identify concepts specific to criminal law to include the purpose, scope, and sources of law. Students will analyze Wisconsin State Statutes to learn about Wisconsin's crimes against people, property, and other forms of criminal behavior. Learners will study how the criminal code is enforced with regard to juveniles in Wisconsin.

*Prerequisites: Admission to Criminal Justice-Studies program 105045, Introduction to Law Enforcement 10504114, and Court Procedures 10504112.*

## Developmental Psychology

**10809188.....3 credits**

Studies human development throughout the lifespan and explores developmental theory and research with an emphasis on the interactive nature of the biological, cognitive, and psychosocial changes that affect the individual from conception to death. Application activities and critical thinking skills enable students to gain an increased knowledge and understanding of themselves and others.

*Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237 or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## English Composition 1

**10801136 .....3 credits**

Designed for learners to develop knowledge and skills in all aspects of the writing process. Planning, organizing, writing, editing, and revising are applied through a variety of activities. Students analyze audience and purpose, use elements of research, and format documents using standard guidelines. Individuals develop critical reading skills through analysis of various written documents.

*Prerequisite: High School GPA of 3.0 or Accuplacer Writing of 262 or ACT of 20 or Intro to College Writing 10-831-103 with a grade of "C" or better or equivalent. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements. Proficiency in word processing skills recommended.*

## Fitness for Law Enforcement

**10504103 .....3 credits**

This course is designed to get students prepared for the physical fitness demands of law enforcement. Learners will identify healthy habits and explore ways to make fitness a part of their daily lives to build the foundation for a healthy career. Learners will be prepared to meet the physical entrance standards for the DOJ recruit academy.

*Prerequisites: Admission to Criminal Justice-Studies program 105045, Intro to Law Enforcement 10504114, and Court Procedures 10504112.*

## Intro to American Government

**10809122.....3 credits**

Introduces American political processes and institutions. Focuses on rights and responsibilities of citizens and the process of participatory democracy. Learners examine the complexity of the separation of powers and checks and balances. Explores the role of the media, interest groups, political parties, and public opinion in the political process. Also explores the role of state and national government in our federal system.

*Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237 or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Intro to Law Enforcement Organizations and Leadership

**10504134 .....3 credits**

Learners will examine effective leadership strategies to include concepts on transformational leadership, collaborative leadership, and organizational leadership. Students will identify areas that they can immediately develop regarding their leadership skills and learn how to apply those skills in the future.

*Prerequisite: Admission to Criminal Justice-Studies program 105045.*

## Intro to Psychology

**10809198 .....3 credits**

This science of psychology course is a survey of multiple aspects of behavior and mental processes. It provides an overview of topics such as research methods, theoretical perspectives, learning, cognition, memory, motivation, emotions, personality, abnormal psychology, physiological factors, social influences, and development.

*Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237 or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Intro to Sociology

**10809196 .....3 credits**

Introduces students to the basic concepts of sociology: culture, socialization, social stratification, multi-culturalism, and the five institutions of family, politics, economics, religion, and education. Other topics include demography, deviance, technology, environment, social issues, social change, and social organization.

*Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237 or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Introduction to Diversity Studies

**10809172.....3 credits**

Introduces learners to the study of diversity from a local to a global environment using a holistic, interdisciplinary approach. Encourages self-exploration and prepares the learner to work in a diverse environment. In addition to an analysis of majority/minority relations in a multicultural context, the primary topics of race, ethnicity, age, gender, class, sexual orientation, disability, and religion are explored. *Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237 or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Introduction to Law Enforcement

**10504114.....3 credits**

Explores who the police are, what they do and how they do it. The course provides a general overview of policing in our society so that learners can understand why and how policing is performed. Addresses jobs available in policing, how to get them, what skills you will need and what you will do when you get those jobs. Learners will get a clear look at policing to help them determine if this career is for them. *Prerequisite: Admission to Criminal Justice-Studies program 105045 or Corrections & Community Advocacy program 105047; Corequisite: English Composition 1 10801136*

## Oral/Interpersonal Communication

**10801196.....3 credits**

Focuses on developing effective listening techniques and verbal and nonverbal communication skills through oral presentation, group activity, and other projects. The study of self, conflict, and cultural contexts will be explored, as well as their impact on communication. *Prerequisite: High School GPA of 3.0 or Accuplacer Reading Skills of 236, Writing of 237, or ACT of 15 Reading/16 Writing. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Patrol Procedures

**10504125.....3 credits**

Learners are introduced to effective patrol techniques related to the use of law enforcement electronic equipment, traffic enforcement, and patrol-related techniques. Learners will utilize a mixture of classroom and realistic training exercises while using equipment that is consistent with what actual law enforcement officers use in the field. *Prerequisites: Admission to Criminal Justice-Studies program 105045 and Intro to Law Enforcement 10504114*

## Report Writing for Protective Services

**10504140.....3 credits**

Introduces the knowledge necessary to write a variety of law enforcement reports to convey necessary information that is clear, concise, complete and accurate. Learners will participate in scenarios and role playing which will culminate with them completing a police report. *Prerequisite: Admission to Criminal Justice-Studies program 105045 and English Composition 10801136*

## Speech

**10801198.....3 credits**

Explores the fundamentals of effective oral presentation to small and large groups. Topic selection, audience analysis, methods of organization, research, structuring evidence and support, delivery techniques, and other essential elements of speaking successfully, including the listening process, form the basis of this course. Bring transcripts for further evaluation if they do not meet these requirements. *Prerequisite: High School GPA of 3.0 or Accuplacer Reading of 253, Writing of 262, or ACT of 21 Reading/19 Writing, or completion of Intro to College Writing and/or Intro to College Reading with a "C" or better or equivalent. Students are encouraged to bring transcripts for further evaluation if they do not meet these requirements.*

## Wellness in Protective Services

**10504144.....3 credits**

Introduces the skills and abilities needed to deal constructively with the stress related to a career in criminal justice. Learners will identify their sources of stress, their early warning signs and healthy coping styles. Course also focuses on time management, relaxation activities along with exercise and diet planning. *Prerequisite: Admission to Criminal Justice-Studies program 105045 or Corrections & Community Advocacy program 105047*