

## Phlebotomy Technician Program

### Clinical Placement Policy:

Students will be provided a Student Application for Clinical Site midway through the first semester of the Phlebotomy Technician program. Students who are not passing one of the required prerequisite courses, do not have health work completed and submitted, have not passed a criminal background check, or have not attended program advising meetings will not be assigned to a clinical site until they have met the program requirements for eligibility for Phlebotomy Clinical. Students are required to immediately notify the program director should circumstances change regarding eligibility for the Phlebotomy Clinical. Although every effort is made to honor preferences, there is no guarantee that students will be assigned the clinical site of their choice. Students may need to travel up to two hours one way to the clinical site. Students should make travel, day care, financial, and any other necessary arrangements prior to the start of the Principles of Phlebotomy course.

Clinical sites have the right to refuse a student's placement based on inadequate health records, pending charges, or conviction records. Students with a criminal history may not be able to complete clinical courses. Mid-State will make two attempts to place a student in an appropriate clinical experience. If Mid-State is unable to place the student after two attempts, the student will be withdrawn from the clinical course and will not be able to advance in the program.

In the event clinical placement cannot be immediately guaranteed, alternative clinical rotations will be sought at other affiliate institutions. In the unlikely event alternative clinical rotations are unable to be secured; affected students will be assigned to the first available rotation site. The next available clinical rotation will occur as soon as possible but no later than one year from the time the rotation was cancelled.

Affiliation agreements with clinical sites protect students who are already assigned for clinical education experiences at the facility to fully complete the clinical education experience.

Signature:     Lori J. Weigel     Date:     June 1, 2018    

Title:     Associate Dean, School of Health