



BOARD OF DIRECTORS MEETING

November 20, 2017

Stevens Point Campus
Community Engagement Room 634-635



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MID-STATE DISTRICT BOARD OF DIRECTORS

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

- AGENDA: DISTRICT BOARD MEETING
- PLACE: Community Engagement Room 634-635
Mid-State Stevens Point Campus
1001 Centerpoint Drive
- DATE: Monday, November 20, 2017
- TIME: 5:00 p.m.
- A. Meeting called to order by Chairperson Justin Hoerter
- B. Roll Call
- C. Meeting Notice Certification

This November 20, 2017, meeting of the Mid-State Technical College Board, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to the news media and designated persons in an attempt to make citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

- D. Closed Session

The Board will not convene to closed session this month.

- E. Open Forum

The open forum is at the option of the Board Chairperson and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the District Board open to the public and not a public hearing.

Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s): 1. Public comments must pertain to an agenda item. 2. No person may

speak more than once to an issue or for a period longer than three to five minutes. 3. No more than three people may be heard to one side of an issue. 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting. 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.

F. Approval of Minutes – October 16, 2017 Regular Meeting

G. Consent Agenda

1. PAYMENT OF BILLS AND PAYROLL

District bills for October 2017 are contained in Exhibit B. These bills total \$2,206,237.91 of which \$1,001,203.04 represents operational expenditures and \$1,205,034.87 represents capital expenditures.

The District's regular payrolls were issued on October 13 and 27. Payroll disbursements for the month of October totaled \$1,343,534.13 plus \$12,938.20 for travel and miscellaneous reimbursements, and \$578,079.74 in fringe benefits, for a total payroll disbursement of \$1,934,552.07.

Administration recommends approval of the payment of these obligations totaling \$4,140,789.98.

2. CONTRACTED SERVICES AGREEMENTS

The District has entered into three contracted service agreements totaling \$1,390. A summary of this agreement is contained in Exhibit D. The individual contracts will be available for review at the meeting. Administration recommends approval of these contracts.

3. PROCUREMENTS FOR GOODS AND SERVICES

Exhibit E contains procurements which fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board.

Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if

there are any questions. We will provide a response or arrange for a subject-matter expert to be present.

Administration recommends approval of the proposals totaling \$155,350 which require prior Board action.

4. ADVISORY COMMITTEE

Administration recommends the appointment of individuals (Exhibit G) to the Administrative Professional/Office Support Specialist/Customer Relationship Professional, Automotive Technician, Civil Engineering Technology-Highway Technician, Diesel & Heavy Equipment Technology, Electrical Power Engineering Technician, Industrial Automation and Controls Engineering Technology, and Urban Forestry Technician program advisory committees.

5. ETHICS RESOLUTION

Wisconsin's Code of Ethics for Public Officials and Employees applies to anyone holding a position "designated as assistant, associate, or deputy district director of a technical college." Therefore, Administration recommends approval of the resolution contained in Exhibit H designating the positions in Mid-State's District as deputy, associate, or other director.

H. Reports and Recommendations

1. Chairperson's Report

- Attendance
- WTC District Boards Association Activities
- National Activities
- Next Meeting Date

2. Mid-State Foundation Liaison Report

3. President's Report

- Campus Activities / Community Activities
- System Updates
- WTCS Presidents Association Activities

4. Committee Reports

a. Finance & Audit Committee

1. Review Consent Agenda Items
2. Treasurer's Report

3. Resolution Authorizing The Issuance And Establishing Parameters To Award The Sale Of Not To Exceed \$1,585,000 General Obligation Promissory Notes, Series 2018A
4. 2016-17 Audited Financial Statements
5. Information Items
6. Committee-of-the-Whole Meeting

- b. Academic & Human Resources Committee
 1. Review Consent Agenda Items
 2. Information Items
 3. Committee-of-the-Whole Meeting

- c. Facilities & External Relations Committee
 1. Review Consent Agenda Items
 2. Information Items
 3. Committee-of-the-Whole Meeting

- d. Committee-of-the-Whole
 1. Annual Benefits Enrollment/Health Insurance Update
 2. Annual Report Timeline

- I. Discussion and Action Items
 1. Stevens Point Campus and Community Update
- J. Adjournment

MID-STATE TECHNICAL COLLEGE

OFFICIAL PROCEEDINGS

Wisconsin Rapids

October 16, 2017

I. ROLL CALL

Board Chairperson Justin Hoerter called the meeting to order at 5:20 p.m.

Roll call was as follows:

PRESENT: Robert Beaver, Betty Bruski Mallek, Kristin Crass, Dr. William Greb, Justin Hoerter, Lynneia Miller, Peggy Ose, Charles Spargo, and Dr. Shelly Mondeik

EXCUSED: Richard Merdan

OTHERS: Dr. Bobbi Damrow, Robb Fish, Mike Grambow, Heather Grys-Luecht, Dr. Sandy Kiddoo, Dr. Mandy Lang, Ray McLemore, Richard O'Sullivan, Brad Russell, Matt Schneider, Dr. Deb Stencil, Kolina Stieber, and Angie Susa

II. MEETING NOTICE CERTIFICATION AND CLOSED SESSION

Mr. Hoerter verified the meeting notice, which stated that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

Mr. Hoerter announced the Board would not convene to closed session this month.

III. OPEN FORUM

Mr. Hoerter opened the meeting for comments from the audience. No one wished to address the Board.

IV. APPROVAL OF MINUTES

Motion by Mr. Beaver, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved the minutes from the board meeting held September 18, 2017 as presented.

V. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of September 2017 were presented in Exhibit B. These bills totaled \$2,382,303.96 of which \$2,090,653.58 represents operational expenditures and \$291,650.38 represents capital expenditures.

OFFICIAL PROCEEDINGS

October 16, 2017

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The district's payroll for the month of September totaled \$1,899,529.57 plus \$22,404.36 for travel and miscellaneous reimbursements and \$614,212.92 in fringe benefits. The district's bills and payroll totaled \$4,918,450.81.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted With</u>	<u>Amount</u>
146406	Crystal Fountains Assisted Living	\$ 800.00

3. Approved the following 2017 procurement for goods and services:

<u>Amount</u>	<u>Vendor</u>	<u>Department</u>
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No procurements require Board approval this month.

VI. CHAIRPERSON'S REPORT

1. Mr. Hoerter welcomed Board members to the meeting and announced Mr. Merdan asked to be excused.

2. Mr. Hoerter announced the Fall Boards Association Meeting and Legal Issues Seminar will be held November 1-4 at Waukesha County Technical College. Please let Ms. Susa know if you plan to attend so arrangements can be made. Mr. Beaver, Ms. Bruski Mallek, Ms. Miller, Mr. Spargo and Dr. Mondeik plan to attend.

3. Mr. Hoerter reported the ACCT Leadership Congress was held in Las Vegas September 24-28. Mr. Beaver, Ms. Bruski Mallek, Mr. Merdan, Ms. Miller, Ms. Ose and Dr. Mondeik attended. Mid-State presented "It Takes a Village" on Wednesday morning of Congress. Those attending provided an overview of sessions attended and items of interest from the national education landscape.

4. Mr. Hoerter reported the Fall Board Advance was held October 12. Members remarked the discussion throughout the Advance was positive and provided a clear direction for Mid-State going forward.

5. Mr. Hoerter announced Mid-State will hold its fall graduation ceremonies on Thursday, December 21 in Marshfield, Stevens Point and Wisconsin Rapids. Board members were sought for the Board Member Address at each ceremony.

6. Mr. Hoerter requested Board members mark their calendars: the November 20, 2017 meeting will be held at the Stevens Point Campus; January 15, 2018 at the Marshfield Campus; and March 19, 2018 at the Adams County Center.

7. The next Mid-State Board of Directors meeting will be held on Monday, November 20 at the Stevens Point Campus. Committee meetings will be held at 4:15 p.m., Committee-of-the-Whole will begin at 5:00 and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

VII. FOUNDATION BOARD LIAISON REPORT

1. Foundation and Alumni Liaison Betty Bruski Mallek reported the Foundation is nearly ready to release scholarship applications. An October 30 due date is targeted.

OFFICIAL PROCEEDINGS

October 16, 2017

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2. Ms. Bruski Mallek reported the 2nd Foundation Trap Event netted \$4,200 to benefit students and scholarships.
3. Ms. Bruski Mallek reported the Memorandum of Understanding between Mid-State Technical College and the Mid-State Foundation will be complete on October 24 following signatures from Foundation Officers.
4. Ms. Bruski Mallek reported the Foundation Board will begin its Strategic Planning Process October 24.
5. Ms. Bruski Mallek announced the Foundation will submit a grant proposal for \$50,000 focused on providing a charging station for electric cars at the Stevens Point Campus. This is a Constellation Energy Grant proposal for 2018.
6. Ms. Bruski Mallek announced Morgan Anderson will join the Mid-State Foundation as an Administrative Assistant on October 24. Welcome Ms. Anderson.

VIII. PRESIDENT'S REPORT

1. Dr. Mondeik welcomed Mid-State Executive Dean Dr. Deb Stencil and Ray McLemore to their first meeting and announced Dr. Karen Brzezinski will join Mid-State on November 13 as the Vice President, Human Resources & Organizational Development.
2. Dr. Mondeik reported the WILM Consortium will hold its annual meeting in Mid-State's Wisconsin Rapids Campus next week. The group will continue to discuss the direction of the consortium.
3. Dr. Mondeik announced Mid-State has been asked to host the WTCS National Ag Day Event in 2018. This opportunity will allow Mid-State to profile ag programs and industry partners in the district. More details will be shared as finalized.
4. Dr. Mondeik reported the Presidents Association will meet later in the week. One agenda topic will be the proposed reorganization of the University of Wisconsin two year colleges.

IX. FINANCE & AUDIT COMMITTEE

1. Finance & Audit Committee Chairperson Charles Spargo reported the committee reviewed its Consent Agenda items and had no questions.
2. Mr. Spargo reviewed the Treasurer's Report. There were no questions or concerns.
3. Mr. Spargo reported end-of-year closing entries and audit work which require amendments to the college's 2016-17 (FY17) budget were discussed. Amendments are required prior to finalizing the annual audit.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote unanimously approved the following 2016-17 Budget Amendment:

OFFICIAL PROCEEDINGS

October 16, 2017

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WHEREAS, the 2016-17 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 20, 2016, was amended on May 15, 2017, and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, changes to the adopted budget were incorporated into the monthly financial reports and district board's monthly agenda, and were published with the minutes; and

WHEREAS, the General Fund budget was adjusted to accommodate: the modification of federal or state grants; the redistribution of salaries and wages; the reallocation of expenses within departments and functions; and funding of an OPEB trust; and

WHEREAS, the Capital Projects budget was adjusted to reallocate capital budgets within departments and functions; and

WHEREAS, the Enterprise budget was adjusted to reflect additional bookstore expenses; and

WHEREAS, the Internal Service Fund budget was adjusted to accommodate self-funded insurance costs; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following 2016-17 budgetary revisions:

FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Instruction	\$200,518	\$18,187,287
General	Instructional Resources	\$25,704	\$1,219,272
General	Student Services	\$567	\$4,017,092
General	General Institutional	\$4,975,121	\$11,330,552
Capital Projects	Instruction	\$61,000	\$1,299,696
Capital Projects	Student Services	(\$5,000)	\$620,000
Capital Projects	General Institutional	(\$42,756)	\$993,449
Enterprise	Auxiliary Services	\$130,096	\$1,355,720
Internal Service	Auxiliary Services	\$1,053,728	\$5,938,000

BE IT FURTHER RESOLVED that these budget modifications comply with the district board's policy; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

4. Mr. Spargo reported that prior to October 31, the Mid-State Board is required to certify their tax levy for the current fiscal year and notify 97 municipalities of their proportionate share of Mid-State's total levy. Mr. Spargo highlighted tax levy information, Mid-State's mill rate and district property values.

Motion by Mr. Spargo, seconded by Mr. Beaver, upon a roll call vote, unanimously approved the following 2017-18 Tax Levy Certification Resolution:

OFFICIAL PROCEEDINGS

October 16, 2017

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BE IT RESOLVED that the Mid-State Technical College Board authorized a \$11,528,759 property tax levy for fiscal year 2017-18, representing an overall mill rate of \$0.88778 on \$12,986,045,952 of equalized valuation within the boundaries of the Mid-State Technical College District.

BE IT FURTHER RESOLVED that this levy be made up of \$6,637,161 in operational levy representing an operational mill rate of \$0.51110 and \$4,891,598 in debt service representing a debt service mill rate of \$0.37668.

BE IT FURTHER RESOLVED that administration apportion this levy based on the certified equalized property values for its 97 municipalities and notify them of their apportionment in accordance with state statutes.

5. The following items were presented for informational purposes only:
 - a. 2016-17 FINANCIAL AUDIT UPDATE – Mr. Spargo reported audit work is progressing. No material audit findings have been identified to date. Audited financial statements are tentatively scheduled to be presented by Schenck during the November 2017 meeting.
 - b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – No topics were discussed.

X. ACADEMIC & HUMAN RESOURCES COMMITTEE

1. Academic & Human Resources Committee Chairperson Lynneia Miller reported the committee had no consent agenda items this month.
2. The following items were presented for informational purposes only:
 - a. ASSESSMENT ACTIVITY UPDATE – Ms. Miller reported a cross functional team will facilitate the assessment of career specific skills to maximize student success. The team has deployed a survey assessing employability skills of district employers. The team will continue to develop and implement guidelines for evaluation of student learning, provide professional development for faculty on assessment topics, maintain resource materials and provide mentoring to faculty among other things.
 - b. BIO-METRIC/HRA UPDATE – Ms. Miller reported the college experienced a 70% participation rate in this year's annual bio-metric/HRA screenings. Of those conditions noted last year as out of range, 30 have migrated to a healthier state this year. An estimated net cost avoidance of \$70,200 was realized.

XI. FACILITIES & EXTERNAL RELATIONS COMMITTEE

1. Facilities & External Relations Committee Chairperson Robert Beaver reported that the committee had no Consent Agenda items.

OFFICIAL PROCEEDINGS

October 16, 2017

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2. Mr. Beaver reported the committee reviewed and discussed expansion of the student study away program at Mid-State. A new opportunity, a trip to Japan, was discussed during the August Board meeting. International travel approval was requested for Marketing & Business Management Instructor Jon Steele.

Motion by Mr. Beaver, seconded by Dr. Greb upon a roll call vote, unanimously approved international travel to Japan for Marketing & Business Management Instructor Jon Steele as part of Mid-State's student study away program.

3. The following items were presented for informational purposes only:

- a. SUMMER PROJECT UPDATE – Mr. Beaver highlighted Mid-State's summer facilities projects that were either completed or started over the summer. Construction projects carried over from the summer were highlighted and discussed. All are progressing as planned.
- b. STUDENT DEFAULT RATES – Mr. Beaver reported the committee discussed Mid-State's latest student loan default rates from the Department of Education. Mid-State's rate decreased to 17.9% from last year's 20% rate. Mid-State will continue to watch for advancement of "on the hook" legislation that could have a negative impact on financial aid and student default rates.

XII. COMMITTEE-OF-THE-WHOLE

1. EDUCATIONAL MASTER PLAN MARKETING CAMPAIGN – Mr. Hoerter reported the Board was provided an overview of activities as a result of the Educational Master Plan Marketing Campaign. A new commercial was shared along with enhanced photography and social media advertisement.

2. COLLEGE DIRECTION – Mr. Hoerter reported the Board discussed proposed changes to Mid-State's 2018-2020 Strategic Directions. To better align with Mid-State's Key Results and Strategic Plan, Strategic Directions will be January 1, 2018 through June 30, 2020.

Motion by Mr. Beaver, seconded by Mr. Spargo, upon a voice vote, unanimously approved the following 2018-2020 Mid-State Technical College Strategic Directions.

Through the pursuit of excellence and continuous improvement the college will...

- Provide responsive, flexible, high quality education to foster student achievement through career pathways and life-long learning to the communities we serve.
- Deliver dynamic, innovative solutions to provide a skilled workforce and enhance economic viability within the district as a community partner.
- Strengthen K-12 partnerships to maximize student access and student success.

XIII. DISCUSSION AND ACTION ITEM

1. CONNECTED EXPERIENCE – Mid-State Technical College Director of Information Technology Brad Russell provided an update to the Board on the progress of the Connected Experience, Mid-State's strategic technology plan. Mr. Russell highlighted changes to the infrastructure, licensing

OFFICIAL PROCEEDINGS

October 16, 2017

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arrangements and end user enhancements. The college will continue piloting this technology to ensure all needs are met and evaluated.

2. MID-STATE CONTINUING EDUCATION – Mid-State Vice President of Workforce & Economic Development Dr. Bobbi Damrow provided an overview of continuing education offerings that are forthcoming for this year. The Workforce & Economic Development Division is operationalizing “something for everyone” in which there are two tracks of courses (professional and enrichment) available to district residents in a variety of topics. Discussion surrounding course topics, marketing of offerings and partnering with area businesses ensued.

XIV. ADJOURNMENT

The next meeting of the Mid-State Technical College Board will be on Monday, November 20, 2017 at the Stevens Point Campus. Committees will meet at 4:15 p.m., unless otherwise announced, Committee-of-the-Whole will meet at 5:00 p.m. and the regular meeting will begin at 5:20 p.m..

There being no action or further business, the Board meeting adjourned at 6:19 p.m. with a motion by Mr. Beaver, upon a voice vote.

Peggy Ose, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

H. REPORTS AND RECOMMENDATIONS

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

1. Chairperson's Report
2. Mid-State Foundation Report
3. President's Report
(Partially contained in Exhibit A)
4. Committee Reports
 - a. Finance & Audit Committee
 - b. Academic & Human Resources Committee
 - c. Facilities & External Relations Committee
 - d. Committee-of-the-Whole

FINANCE & AUDIT

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

AGENDA: FINANCE & AUDIT COMMITTEE

PLACE: Room 118
Mid-State Stevens Point Campus
1001 Centerpoint Drive

DATE: Monday, November 20, 2017

TIME: 4:00 p.m.

A. Meeting called to order by Chairperson Charles Spargo

B. Call to Order

C. Meeting Notice Certification

This November 20, 2017, meeting of the Finance & Audit Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW OF CONSENT AGENDA ITEMS

a. PAYMENT OF BILLS (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval. Two detailed lists are provided in different review formats. Board members may forward inquiries regarding specific transactions to the Business

Services Office prior to the meeting. These disbursement lists identify the nature of our transactions and the vendors we are conducting business with. The Board also provides oversight, another layer of control against internal acts of embezzlement or fraud.

b. CONTRACTED SERVICES AGREEMENTS (Exhibit D)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. They are presented after the agreement is executed but generally before services are rendered. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist. Pertinent information for each contract is also included. Contracts generally fall into two categories – customized instruction and technical assistance. Our customer base extends to businesses, industries, not-for-profit organizations and government units. An annual post-fiscal report is generated by the WTCS Office and is shared with the Board.

c. PROCUREMENTS FOR GOODS AND SERVICES (Exhibit E)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

A lower Board approval limit of \$25,000 exists for facility construction and remodeling. However, project specifics are generally discussed beforehand in the Facilities & External Relations Committee. Project specifics include feasibility, educational needs, specifications and other project related decisions. Therefore, approval of related procurements and bids will usually be listed in the committee agenda. However, the Committee may choose to place formal approval of the project procurements on the Consent Agenda. This procedure will also apply to project oversight occurring in the Academic

Affairs & Human Resources Committee and the Finance & Audit Committee.

All procurements are the responsibility of the respective budget manager. The Purchasing Department owns the processes, provides advice and support and ensures that compliance is maintained. Budget managers have the primary role of planning and grouping when discounts can be obtained, determining needs and specifications and having an adequate budget allocation. Capital projects and annual allocations are tracked from which an end-of-year report is generated. Most districts finance their annual capital expenditures by issuing General Obligation Debt.

2. TREASURER'S REPORT (Exhibit C)

The Chair of the Finance & Audit Committee / Treasurer will walk through and highlight each report in the Board packet. The intent of sharing this information on a monthly basis is to give the Board assurance that administration is: 1) monitoring and managing the resources allotted and allocated annually and is doing so in accordance with budget and fiscal policy, and 2) maintaining a healthy financial condition and position in accordance with WTCS requirements and the Higher Learning Commission (Higher Education Accreditation Authority) expectations. Balanced budgets and growth in net assets are key ingredients for continued sustainability and financial viability.

3. RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS TO AWARD THE SALE OF NOT TO EXCEED \$1,585,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A (Exhibit F)

Administration is requesting authority to issue \$1,585,000 in general obligation promissory notes to finance facility remodeling and improvements for the college. This borrowing represents the second series of a total \$5.35 million capital financing plan for the current fiscal year.

Robert W. Baird, Inc., Mid-State's financial advisor, has prepared the college's financing plan. Quarles & Brady, Mid-State's bond counsel, has prepared the parameters resolution contained in Exhibit F. Sale of the notes will occur in January. Proceeds will be distributed thereafter. Details of the borrowing will be shared

during the meeting. Administration recommends board action to authorize and award the borrowing of \$1,585,000.

4. 2016-17 AUDITED FINANCIAL STATEMENTS

A representative from the independent audit firm of Schenck Business Solutions will present the Audited Financial Statements for the fiscal year ending June 30, 2017. This is the second year of a five-year engagement with Schenck. A favorable and unqualified opinion is anticipated. An electronic PDF file of the Management Report and Audited Financial Statements will be forwarded. A Schenck representative will present in greater detail to the committee and provide an overview to the full board. End-of-year financial results on a budgetary basis are also available within the audit report. Administration recommends Board acceptance of the Audited Financial Statements for the period ending June 30, 2017. Board action is requested to approve.

5. INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. TIMETABLE FOR CAPITAL FINANCING

During the meeting, a timetable for our second series of capital borrowing activities for FY18 will be distributed. Vice President of Finance Robb Fish will share more details and answer questions during the meeting.

b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES

Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Audit Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Naturally, being informed of the question prior to the meeting will ensure the availability of pertinent information. Any necessary action will be incorporated into the action reported by the originating committee.

6. COMMITTEE-OF-THE-WHOLE MEETING

E.

ADJOURNMENT

ACADEMIC & HUMAN RESOURCES

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

AGENDA: ACADEMIC & HUMAN RESOURCES COMMITTEE

PLACE: Room 410
Mid-State Stevens Point Campus
1001 Centerpoint Drive

DATE: Monday, November 20, 2017

TIME: 4:15 p.m.

- A. Committee meeting called to order by Chairperson Lynneia Miller
- B. Call to Order
- C. Meeting Notice Certification

This November 20, 2017, meeting of the Academic & Human Resources Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

- 1. REVIEW CONSENT AGENDA ITEMS
 - a. Advisory Committee Appointments (Exhibit G)

2. INFORMATION ITEMS

The following items are presented for informational purposes only:

- a. WINTERIM

For the 2017-18 academic year, Mid-State created a Winterim session within the academic calendar. Vice President of Academics Dr. Sandy Kiddoo will present the

activities and courses planned for this new session and enrollment trends.

b. IT PROGRAM UPDATES

Mid-State has a robust offering of Information Technology Programs. Associate Dean of Technology Jason Schenzel will provide an overview of Information Technology Programs and activities during the past year.

3. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

FACILITIES & EXTERNAL RELATIONS

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

AGENDA: FACILITIES & EXTERNAL RELATIONS COMMITTEE

PLACE: Community Engagement Room 634-635
Mid-State Stevens Point Campus
1001 Centerpoint Drive

DATE: Monday, November 20, 2017

TIME: 4:15 p.m.

A. Meeting called to order by Chairperson Robert Beaver

B. Call to Order

C. Meeting Notice Certification

This November 20, 2017, meeting of the Facilities & External Relations Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW CONSENT AGENDA ITEMS

There are no Consent Agenda items this month.

2. INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. STUDENT WORKSTUDY OPPORTUNITIES

Workstudy students employed at Mid-State learn important job skills and earn an income as they work toward their degree. Mid-State benefits from this financial aid vehicle as well as the students perform work around the college. Director of Facilities & Procurement Matt

Schneider will provide an analysis of Mid-State's use of this mutually beneficial program as it pertains to the facilities and procurement functions.

b. STUDY AWAY PROGRAM UPDATE

Vice President of Student Services Dr. Mandy Lang will follow up and provide an update on previous discussions with the committee related to the expansion of Mid-State's study away options for students.

3. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

COMMITTEE-OF-THE-WHOLE

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

AGENDA: COMMITTEE-OF-THE-WHOLE

PLACE: Community Engagement Room 634-635
Mid-State Stevens Point Campus Campus
1001 Centerpoint Drive

DATE: Monday, November 20, 2017

TIME: 5:00 p.m.

A. Meeting called to order by Chairperson Justin Hoerter

B. Meeting Notice Certification

This November 20, 2017, meeting of the Committee-of-the-Whole, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

C. INFORMATION ITEM:

a. ANNUAL BENEFITS ENROLLMENT/HEALTH INSURANCE UPDATE

The College experienced two major factors over the last year which had an impact on the cost of the health insurance plan and also the ability for employees to obtain medical services from specific providers. Vice President of Human Resources Richard O’Sullivan will explain what transpired and what measures were taken to mitigate the impact.

b. ANNUAL REPORT TIMELINE

The Board will review a timeline of annual college reports to be presented during the upcoming year.

D. ADJOURNMENT

I. DISCUSSION & ACTION ITEM(S)

STEVENS POINT CAMPUS

NOVEMBER 20, 2017

1. **STEVENS POINT CAMPUS AND COMMUNITY UPDATE**

Stevens Point Campus Dean Volker Gaul will share highlights of student events and learning activities at the Stevens Point Campus as well as provide an update on community happenings and Mid-State's related involvement.

J. ADJOURNMENT

EXHIBITS A – H

PRESIDENT'S REPORT

NOVEMBER 20, 2017

1. On Thursday, November 2 – Saturday, November 4, Mid-State participated for the 2nd year in a row in the statewide Wisconsin Science Fest initiative with a theme this year of escape rooms. A Skilled Escape at Mid-State was a series of exciting themed escape room scenarios, designed for ages 8-13, which played out over three days across our campuses. 242 community participants used their wits combined with science and technology skills to solve clues and save the day. The rooms featured themes based on Mid-State programs and classes, and participants learned about our programs, Dual Credit opportunities, and more. Student Life and Academics partnered to lead the event along with local business sponsor Breakpoint. Many staff volunteers helped to make this event a huge success with numerous positive comments from attendees.

2. The GPS for Surveyors class in the Civil Engineering-Highway Technician program first began mapping high school cross country courses in 2013. Civil Engineering Instructor Greg Webster and program students collect site data with GPS survey equipment and robotics; the data is supplemented by data obtained from the county as well as aerial photography. The result is a course map that contains routes, elevations, school logos and individualized color themes. This information is used to create a website used for live mapping on smart phones during meets. The WIAA State Cross Country meet in Wisconsin Rapids is the largest in the state with over 1,000 high school participants and about 8,000 fans and other attendees. Mid-State's involvement in this meet has increased desire by schools inside and outside the district to contract with Mid-State for a similar service of their race courses.

3. My travel between now and mid-November will include:
 - Weekly Rotary Meetings
 - K-12 Partner Meetings
 - Wisconsin Rapids Holiday Parade
 - Higher Education Meeting with UW-SP
 - Future Wisconsin Summit
 - Economic Development Partner Meeting
 - Marshfield Campus Visit
 - Stevens Point Campus Visit

FY 2017-18 Budget Modifications Made In The Month of October 2017						
<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Revenue Change</u>	<u>Expense Change</u>	<u>Fund Balance Change</u> <u>Notes</u>
Fund 1 - General Fund Budget Modifications						
141315	Educational Opportunities Early Childhood	Federal	Adjust grant award to actual	2,800.00	2,130.00	670.00 1
						-
						-
Fund 3 - Capital Projects Fund Budget Modifications						
						-
Total Budget Changes For The Month				2,800.00	2,130.00	670.00
Notes: Budget modifications are out of balance for October due to the following:						
1	Grant allows for indirect expenses.					



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2018 as of October 31, 2017

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total Current Budget	Total Current Budget	Original Budget	Original Budget	
Local Government	6,591,192	-	-	4,508,332	-	-	-	-	-	-	-	11,099,524	11,099,524	11,099,524	22.6%	
Student Fees	7,700,036	-	-	-	-	329,456	-	-	-	-	-	8,029,492	8,029,492	8,025,692	16.3%	
State Aid & Grants	14,654,426	-	224,228	-	-	-	224,228	-	-	-	-	14,878,654	14,878,654	14,875,082	30.3%	
Institutional	308,293	1,068,000	38,529	125,500	1,255,124	695,130	38,529	38,529	125,500	1,255,124	5,118,200	8,608,776	8,608,776	8,584,547	17.5%	
Federal	864,648	-	34,784	-	-	5,666,300	34,784	-	-	-	-	6,565,732	6,565,732	6,532,965	13.3%	
Total Revenues	30,118,595	1,068,000	297,541	4,633,832	1,255,124	6,690,886	297,541	4,633,832	5,118,200	1,255,124	5,118,200	49,182,178	49,182,178	49,117,710	100.0%	

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total Current Budget	Total Current Budget	Original Budget	Original Budget	
Salaries and Wages	17,522,291	120,253	-	-	186,357	241,988	-	-	-	186,357	32,379	18,103,268	18,103,268	18,117,278	30.4%	
Benefits	7,708,361	8,226	-	-	74,616	289,493	-	-	-	74,616	24,813	8,105,509	8,105,509	8,104,433	13.6%	
Current Expenditures	5,728,706	824,821	-	-	149,656	163,953	-	-	-	149,656	1,106,635	7,973,771	7,973,771	7,928,477	13.4%	
Student Financial Aid & Activities	-	-	-	-	-	6,031,200	-	-	-	-	-	6,031,200	6,031,200	6,035,700	10.1%	
Resale	-	-	-	-	887,000	-	-	-	-	887,000	3,905,500	4,792,500	4,792,500	4,792,500	8.0%	
Capital Outlay	2,200	-	9,701,631	-	-	-	-	-	-	-	-	9,703,831	9,703,831	9,658,531	16.3%	
Debt Retirement	-	-	-	4,893,410	-	-	-	-	4,893,410	-	-	4,893,410	4,893,410	4,893,410	8.2%	
Total Expenditures	30,961,558	953,300	9,701,631	4,893,410	1,297,629	6,726,634	9,701,631	4,893,410	5,069,327	1,297,629	5,069,327	59,603,489	59,603,489	59,530,329	100.0%	
% of Expenditures by Fund	51.9%	1.6%	16.3%	8.2%	2.2%	11.3%	16.3%	8.2%	8.5%	2.2%	8.5%	100.0%	100.0%	100.0%		

Changes in Fund Equity		Budgeted Ending Fund Equity	
Actual Fund Equity as of 6/30/17	21,278,648	19,816,029	
Current Revenue over Expenses	(10,412,619)		
Other Sources and Uses:			
Proceeds from Debt	8,950,000		
Interfund Transfers In	155,000		
Interfund Transfers Out	(155,000)		
Repayment of Debt	-		
Total	21,278,648	19,816,029	



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2018 as of October 31, 2017

	General Operations & Grants							Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6	Fund 6		
Local Government	6,637,161	-	-	-	4,891,598	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,099,524	103.9%
Student Fees	5,478,581	-	254,044	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,029,492	71.4%
State Aid & Grants	1,901,532	-	-	7,075	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,878,654	12.8%
Institutional	119,894	5,380	330,999	36,641	178,463	559,535	1,749,767	-	-	-	-	-	-	-	-	-	-	-	-	8,608,776	34.6%
Federal	216,297	-	2,090,949	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,565,732	35.1%
Total Revenues	14,353,465	5,380	2,675,992	43,716	5,070,061	559,535	1,749,767	43,716	5,070,061	559,535	1,749,767	559,535	1,749,767	559,535	1,749,767	559,535	1,749,767	559,535	1,749,767	24,457,915	49.7%
% of Budget Recognized	47.7%	0.5%	40.0%	14.7%	109.4%	44.6%	34.2%	14.7%	109.4%	44.6%	34.2%	44.6%	34.2%	44.6%	34.2%	44.6%	34.2%	44.6%	34.2%	49.7%	49.7%

Expenditures		Total YTD All Funds		Total Current Budget		% of Actual to Budget	
Salaries and Wages	5,469,315	5,582,332	18,103,268	5,582,332	18,103,268	30.8%	30.8%
Benefits	2,447,917	2,480,251	8,105,509	2,480,251	8,105,509	30.6%	30.6%
Current Expenditures	1,610,256	2,039,374	7,973,771	2,039,374	7,973,771	25.6%	25.6%
Student Financial Aid & Activities	-	2,262,717	6,031,200	2,262,717	6,031,200	37.5%	37.5%
Resale	-	-	4,792,500	-	4,792,500	22.1%	22.1%
Capital Outlay	-	-	9,703,831	-	9,703,831	19.2%	19.2%
Debt Retirement	-	1,864,927	4,893,410	1,864,927	4,893,410	11.3%	11.3%
Total Expenditures	9,527,488	15,838,087	59,603,489	15,838,087	59,603,489	26.6%	26.6%
% of Budget Expended	30.8%	26.6%	26.6%	26.6%	26.6%	26.6%	26.6%

Changes in Fund Equity

Actual Fund Equity as of 6/30/17	11,153,577	4,985,940	1,493,513	919,982	20,332,676
Current Revenue over Expenses	4,825,976	321,200	(1,825,531)	797,160	(10,421,311)
Other Sources and Uses:					
Proceeds from Debt	-	3,765,000	-	-	8,950,000
Interfund Transfers In	-	-	-	-	155,000
Interfund Transfers Out	-	-	-	-	(155,000)
Repayment of Debt	-	-	-	-	-
Accrued YTD Fund Equity	15,979,553	5,307,140	1,474,672	1,717,142	18,861,365



Summary of Revenues & Expenditures by Account Group
for Fiscal Year 2018
as of October 31, 2017

A	B	C	D	E	F	G	H	I	J
Revenues by Account Group (All Funds)	Month of October 2017	FY 2018 Year-to-Date	FY 2018 Current Budget	FY 2018 Original Budget	Change to FY18 Budget	Current YTD less Prior YTD	% Change in Current YTD	Current FY18 Budget less Ending FY17 Budget	% Change FY18 Current Budget from FY17 Ending Budget
1	\$ 11,528,759	\$ 11,528,759	\$ 11,099,524	\$ 11,099,524	\$ -	\$ 712,324	6.6%	\$ 318,577	3.0%
2	2,088,467	5,732,625	8,029,492	8,025,692	3,800	(273,582)	-4.6%	95,660	1.2%
3	555,627	1,908,607	14,878,654	14,875,082	3,572	(267,350)	-12.3%	(375,072)	-2.5%
4	173,399	215,977	888,432	855,565	32,867	24,691	12.9%	(598,094)	-40.2%
5	532,523	2,343,052	6,048,070	6,047,820	250	280,932	13.6%	(4,183,901)	-40.9%
6	1,480	58,352	1,251,162	1,227,183	23,979	51,876	801.0%	313,799	33.5%
7	54,047	579,275	1,309,544	1,309,544	-	(16,078)	-2.7%	(5,000)	-0.4%
8	111,786	2,091,269	5,677,300	5,677,300	-	(228,740)	-9.9%	-	0.0%
9	-	3,765,000	8,950,000	8,950,000	-	(435,000)	-10.4%	3,250,000	57.0%
10	-	-	155,000	155,000	-	-	0.0%	(1,673,100)	-91.5%
11	\$ 15,046,089	\$ 28,222,915	\$ 58,287,178	\$ 58,222,710	\$ 64,468	\$ (150,928)	-0.5%	\$ (2,857,131)	-4.7%

Expenditures by Account Group (All Funds)	Month of October 2017	FY 2018 Year-to-Date	FY 2018 Current Budget	FY 2018 Original Budget	Change to FY18 Budget	Current YTD less Prior YTD	% Change in Current YTD	FY18 Current Budget less FY17 Ending Budget	% Change FY18 Current Budget from FY17 Ending Budget
12	\$ 1,332,722	\$ 5,582,332	\$ 18,103,268	\$ 18,117,278	\$ (14,010)	\$ 55,875	1.0%	\$ (7,476)	0.0%
13	577,378	2,480,251	8,105,509	8,104,433	1,076	270,545	12.2%	(4,122,397)	-33.7%
14	482,116	2,039,374	7,908,771	7,863,477	45,294	(228,064)	-10.1%	(1,128,056)	-12.5%
15	56,653	2,262,717	6,096,200	6,100,700	(4,500)	(251,291)	-10.0%	(27,359)	-0.4%
16	384,205	1,057,918	4,792,500	4,792,500	-	(329,682)	-23.8%	(1,002,324)	-17.3%
17	1,241,239	1,864,927	9,703,831	9,658,531	45,300	1,005,769	117.1%	3,324,841	52.1%
18	-	550,569	4,893,410	4,893,410	-	(354,992)	-39.2%	(90,045)	-1.8%
19	-	-	-	-	-	-	0.0%	-	0.0%
20	-	-	155,000	155,000	-	-	0.0%	(1,673,100)	-91.5%
21	\$ 4,074,313	\$ 15,838,087	\$ 59,758,489	\$ 59,685,329	\$ 73,160	\$ 168,159	1.1%	\$ (4,725,916)	-7.3%
22			\$ (1,471,311)	\$ (1,462,619)	\$ (8,692)	\$ (319,087)		\$ 1,868,785	

**Mid-State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
October 31, 2017**

With Comparative Total for October 31, 2016

Mid-State Technical College
November 2, 2017 at 10:50 AM

	Governmental Fund Types				Proprietary Fund Types			Fiduciary	
	General	Special Rev Operational	Capital Projects	Debt Service	Enterprise Service	Internal Service	Fund Type		
							Non-Aidable	Memorandum only	
Cash	\$ 9,771,604	\$ -	\$ 3,223,623	\$ 118,907	\$ 1,570	\$ 1,328,940	\$ 4,809	\$ 14,449,453	\$ 16,981,257
Investments	-	-	-	-	-	-	5,035,859	5,035,859	4,609,314
Receivables:									
Property taxes	11,315,573	-	-	213,186	-	-	-	11,528,759	10,816,432
Accounts receivable	2,775,165	(6)	2,560	-	35,057	-	40,706	2,853,482	3,083,163
Due from other funds	(6,482,278)	561,223	(24,723)	4,755,243	628,747	323,762	238,026	-	-
Inventories - at cost	-	-	-	-	328,549	-	-	328,549	420,470
Prepaid Assets	16,585	-	-	-	-	-	-	16,585	33,170
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	481,269	65,855	-	547,124	492,078
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 17,396,649	\$ 561,217	\$ 3,201,460	\$ 5,087,336	\$ 1,475,192	\$ 1,718,557	\$ 5,319,400	\$ 34,759,811	\$ 36,435,884

LIABILITIES, FUND EQUITY AND OTHER CREDITS

Liabilities									
Accounts Payable	\$ 353,178	\$ -	\$ 611,018	\$ -	\$ (8,281)	\$ 1,414	\$ 9,568	\$ 966,897	\$ 1,799,394
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	230,696	-	-	-	-	-	-	230,696	219,625
Vacation	816,674	-	-	-	8,320	-	2,693	827,687	957,923
Other current liabilities	8,667	-	-	-	481	-	-	9,148	8,826
Due to other funds	-	-	-	-	-	-	-	-	-
Deferred Revenues	7,881	-	-	-	-	-	-	7,881	6,523
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	1,417,096	-	611,018	-	520	1,414	12,261	2,042,309	2,992,291
Fund equity and other credits									
Retained Earnings	-	-	-	-	1,492,409	189,633	-	1,682,042	1,908,077
Res for Prepaid Expenditures	131,412	527	-	-	1,103	-	-	133,042	204,813
Res for Self-Insurance	-	-	-	-	-	730,348	-	730,348	420,200
Res for Student Organizations	-	-	-	-	-	-	96,220	96,220	71,898
Res for Post-Employ Benefits	482,274	-	-	-	-	-	4,889,720	5,371,994	5,091,002
Reserve for Capital Projects	-	-	-	-	-	-	-	553,807	368,376
Reserve for Cap Proj - Motorcycle	-	-	-	-	-	-	-	97,167	97,114
Reserve for Debt Service	-	-	-	567,845	-	-	-	567,845	887,360
Designated for Operations	8,427,364	109,679	-	-	-	-	-	8,537,043	7,032,779
Des for State Aid Fluctuations	383,216	-	-	-	-	-	-	383,216	383,216
Des for Subsequent Year	1,729,311	450,640	-	-	-	-	-	2,179,951	4,227,695
TOTAL FUND EQUITY AND OTHER CREDITS	11,153,577	560,846	650,974	567,845	1,493,512	919,981	4,985,940	20,332,675	20,692,530
Year-to-date excess revenues(expenditures)	4,825,976	371	1,939,468	4,519,491	(18,840)	797,162	321,199	12,384,827	12,751,063
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 17,396,649	\$ 561,217	\$ 3,201,460	\$ 5,087,336	\$ 1,475,192	\$ 1,718,557	\$ 5,319,400	\$ 34,759,811	\$ 36,435,884

October Contracted Services Agreements

Meeting on November 20, 2017

Contract Number	Contracted With	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146408	Athens Fire Department	Specialized Fire Topic Training	2.5	20	410.00
146409	Wood County Head Start	American Heart Association Heartsaver CPR AED	4.5	9	490.00
146410	Wood County Head Start	American Heart Association Heartsaver CPR AED	4.5	9	490.00
		Total:			1,390.00

FINANCE & AUDIT COMMITTEE
2018 Procurement of Goods and Services
November 20, 2017

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
<u>WR CAMPUS - NURSING SIMULATOR - SCHOOL OF HEALTH</u>		
CAE Healthcare Inc., Sarasota, FL	\$102,708.00	Quote
Laerdal Medical Corp., Wappingers Falls, NY	\$260,101.44	
<u>WR CAMPUS - LiNK FURNITURE - FACILITIES</u>		
SYSTEMS FURNITURE, DEPERE, WI	\$ 52,642.00	State Contract
❖ Subtotal for Procurements Requiring Board Action	<u>\$155,350.00</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$</u>	

GRAND TOTAL **\$155,350.00**

PROCUREMENT & SELECTION METHODS DEFINED-

MSTC and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID - A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Written quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by the WTCS office for use by the college. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance.

STATE CONTRACT – A state agency such as the Dept. of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. MSTC is able to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid MSTC is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item or service is available from a single source, or after solicitation in a competitive procurement competition is determined to be inadequate, or the purchase is from another governmental body, or cooperative purchasing under S 16.73, Wis. Stats. is utilized, or the federal grantor agency authorizes noncompetitive negotiation, or an advisory committee requires the product brand for training students for local employment, or the product is purchased as used which does not require competitive bidding due to the nature of procurement used.

MANDATORY – MSTC is required to pay for the service or membership to operate.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND
ESTABLISHING PARAMETERS TO AWARD THE SALE OF
NOT TO EXCEED \$1,585,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2018A

WHEREAS, on July 10, 2017, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution entitled "Resolution Authorizing the Issuance of Not to Exceed \$3,850,000 General Obligation Promissory Notes; and Setting the Sale" (the "July Authorizing Resolution") which authorized the issuance of general obligation promissory notes in an amount not to exceed \$1,270,915 for the public purpose of paying the cost of building remodeling and improvement projects; and in an amount not to exceed \$2,579,085 for the public purpose of paying the cost of acquiring movable equipment;

WHEREAS, the District caused Notices to Electors to be published in the Marshfield News-Herald on July 19, 2017 giving notice of adoption of the July Authorizing Resolution, identifying where and when the July Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District with respect to the issuance of the general obligation promissory notes authorized by the July Authorizing Resolution and the time to file such a petition expired on August 18, 2017;

WHEREAS, the District previously issued \$3,765,000 General Obligation Promissory Notes, Series 2017B, dated September 13, 2017, which was authorized pursuant to the July Authorizing Resolution and consisted of \$1,270,915 for building remodeling and improvement projects and \$2,494,085 for acquiring movable equipment;

WHEREAS, the District is presently in need of an amount not to exceed \$1,353,800 for the public purpose of paying the cost of building remodeling and improvement projects (the "Building Remodeling and Improvements"); and an amount not to exceed \$231,200 for the public purpose of paying the cost of acquiring movable equipment (the "Acquisition" and collectively with the Building Remodeling and Improvements, the "Project");

WHEREAS, the District is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, an \$85,000 portion of the Acquisition was previously authorized by the July Authorizing Resolution;

WHEREAS, the District Board deems it necessary and in the best interest of the District to issue general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats., upon the terms and conditions hereinafter provided;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall authorize the issuance of general obligation promissory notes in an amount not to exceed \$1,353,800 for the public purpose of paying the cost of The Building Remodeling and Improvements; and be it further

RESOLVED, that the District shall authorize the issuance of general obligation promissory notes in an amount not to exceed \$146,200 for the public purpose of paying the cost of the Acquisition; and be it further

RESOLVED, that it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the \$1,585,000 general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser"); and be it further

RESOLVED, that the Purchaser intends to submit a purchase proposal to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and be it further

RESOLVED, that in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Business Operations Manager and Vice President of Finance (the "Authorized Officers") the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution (the "Parameters") by executing a certificate in substantially the form attached hereto as Exhibit C and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution with respect to the Building Remodeling and Improvements and a \$146,200 portion of the Acquisition to be given to the electors of the District by publishing notices in the Marshfield News-Herald, the official newspaper of the District. The notices to electors shall be in substantially the form attached hereto as Exhibits A and B (collectively, the "Notices") and incorporated herein by this reference;

Section 2. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed ONE MILLION FIVE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$1,585,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed ONE MILLION FIVE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$1,585,000). The purchase price to be paid to the District for the Notes shall not be less than 97.50% of the principal amount of the Notes and the difference between the initial offering prices of the Notes provided by the Purchaser and the purchase price to be paid to the District by the Purchaser shall not exceed 2.50% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the

Purchaser's compensation and an amount not to exceed 1.50% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, payable by the District or the Purchaser.

Section 3. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be issued in the aggregate principal amount of up to \$1,585,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$50,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Notes shall not exceed \$1,585,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$1,585,000.

<u>Date</u>	<u>Principal Amount</u>
September 1, 2018	\$100,000
March 1, 2019	165,000
March 1, 2020	165,000
March 1, 2021	165,000
March 1, 2022	165,000
March 1, 2023	165,000
March 1, 2024	165,000
March 1, 2025	165,000
March 1, 2026	165,000
March 1, 2027	165,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2018. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 3.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 4. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Exhibit MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit D and incorporated herein by this reference.

Section 6. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same become due, the full faith, credit and resources of the District are hereby irrevocably pledged and there be and there hereby is levied on all the taxable property in the District a direct, annual, irrepealable tax in such years and in such amounts as are sufficient to meet such principal and interest payments when due. The amount of tax levied in the year 2018 shall be the total amount of debt service due on the Notes in the years 2018 and 2019; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2018.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the principal and interest on the Notes coming due on September 1, 2018 as set forth on the Schedule.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall deposit into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes

herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 8. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 9. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 10. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 11. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 12. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 13. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 14. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 15. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)(2), Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the issuance of the Notes to finance the Building Remodeling and Improvements and a \$146,200 portion of the Acquisition;

(b) approval by the State Technical College System Board of the Building Remodeling and Improvements (if required); and

(c) approval by the Authorized Officers of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officers of the Approving Certificate; and

The Notes shall not be issued, sold or delivered until these conditions are satisfied. Upon satisfaction of these conditions, the Authorized Officers are authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 20, 2017.

Justin Hoerter
Chairperson

ATTEST:

Peggy J. Ose
Secretary

(SEAL)

***Administrative Professional/Office Support Specialist/
Customer Relationship Professional Advisory Committee***

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Allen	Robert	1101 Centerpoint Drive	Stevens Point	WI	54481	Great Lakes Educational Loan Services, Inc.	Employer	Fall 2017	Fall 2020
Dove	Stephanie	2801 Hoover Road	Stevens Point	WI	54481	Delta Dental	Employer	Fall 2017	Fall 2019
Lewis	Shannon	5700 Land's End Way	Stevens Point	WI	54482	Land's End	Employee	Fall 2017	Fall 2018
Normington	Jeanette	1000 N. Oak Ave	Marshfield	WI	54449	Marshfield Clinic	Employee	Spring 2015	Spring 2018
Sobczak	Lisa	5709 Windy Drive, #C	Stevens Point	WI	54482	ABR Employment Services	Employer	Spring 2015	Spring 2018
Waits	Kristi	1257 Main Street	Stevens Point	WI	54481	Anderson O'Brien Law Firm	Employee	Spring 2018	Spring 2020
Wroblewski	Ashlee	1900 Polk Street 1900 Polk Street	Stevens Point	WI	54481	Stevens Point Public School District	Employee	Spring 2015	Spring 2018

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Administrative Professional/Office Support Specialist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name: <input type="text" value="Kristi"/> Last Name: <input type="text" value="Waits"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2018 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="1257 Main Street,"/>
City	<input type="text" value="Stevens Point"/> State: <input type="text" value="WI"/> Zip: <input type="text" value="54481"/>
Phone Number	<input type="text" value="802-917-2108"/> Email: <input type="text" value="kwaits@andlaw.com"/>
Current Employer	<input type="text" value="Anderson O'Brien Law Firm"/>
Current Job Title	<input type="text" value="Director of Operations"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Kristi attended our Fall Administrative Professional advisory committee as a guest and provided great feedback, input, and interest in helping our program and college advance and be great! She has provided great input to our program discussions from the perspective in her role as Director of Operations at Anderson O'Brien Law Firm. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Automotive Technician Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Bikowski	Ray	4311 Westlan Drive	Wisconsin Rapids	WI	54494	Snap-on Industrial	Employee	Spring 2017	Spring 2018
Call	Bryan	160 Deer Street	Wisconsin Rapids	WI	54494	Schierl Tire	Employer	Fall 2011	Fall 2020
Kumm	Troy	1401 E Becker Rd	Marshfield	WI	54449	Marshfield High School	Employee	Spring 2017	Spring 2020
Leppen	Walter	2849 Church Street	Stevens Point	WI	54481	The Auto Exchange	Employer	Fall 2011	Fall 2017
Molner	Steve	1721 Green Tree Drive	Plover	WI	54467	Stevens Point Area Senior High School	Member-At-Large	Fall 2011	Fall 2017
Stephens	Dale	340 19th Street South	Wisconsin Rapids	WI	54494	Accurate Automotive Care LLC	Employer	Fall 2015	Fall 2020
Wormet	Tim	201 South Main Street	Adams	WI	53910	A-F Motors Inc	Employer	Fall 2015	Fall 2018

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Automotive Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Raymond"/> Last Name <input type="text" value="Bikowski"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	<input type="text" value="4311 Weslan Drive"/>
City	<input type="text" value="Wis. Rapids"/> State <input type="text" value="WI"/> Zip <input type="text" value="54494"/>
Phone Number	<input type="text" value="715.323.4729"/> Email: <input type="text" value="ray.l.bikowski@snapon.com"/>
Current Employer	<input type="text" value="Snap-On Industrial"/>
Current Job Title	<input type="text" value="Account Manager"/>
Degree(s)	<input type="text" value="1979 graduate of the Diesel Program"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Ray is seeking reappointment to the committee"/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Automotive Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Bryan"/> Last Name <input type="text" value="Call"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2011"/> <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	<input type="text" value="160 Deer Street"/>
City	<input type="text" value="Wisconsin Rapids"/> State <input type="text" value="WI"/> Zip <input type="text" value="54494"/>
Phone Number	<input type="text" value="715.572.2144"/> Email: <input type="text" value="bryanc@teamschierl.com"/>
Current Employer	<input type="text" value="Schierl Tire & Service Center"/>
Current Job Title	<input type="text" value="Advisor"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Bryan is a current advisory committee member who is seeking reappointment"/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Automotive Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name Dale Last Name Stephens
Program Coordinator	Ron Zillmer
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	340 19th Street South
City	Wis. Rapids State WI Zip 54494
Phone Number	715.424.4209 Email: daleski@live.com
Current Employer	Accurate Automotive Care LLC
Current Job Title	Owner
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Dale is a current committee member, business owner, and adjunct instructor at Mid-State. He is seeking reappointment to the committee.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: November Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Automotive Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Tim"/> Last Name <input type="text" value="Wormet"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input checked="" type="radio"/> One Year <input type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2015"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="201 South Main Street"/>
City	<input type="text" value="Adams"/> State <input type="text" value="WI"/> Zip <input type="text" value="53910"/>
Phone Number	<input type="text" value="608-339-3392"/> Email: <input type="text" value="tim@afmotors.com"/>
Current Employer	<input type="text" value="A-F Motors Inc"/>
Current Job Title	<input type="text" value="Parts and Service Director/Warranty Administrator"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Tim is a current member of the advisory committee who is seeking reappointment"/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Civil Engineering Technology-Highway Technician Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Boyer	Kevin	500 N 17th Avenue	Wausau	WI	54401	EMCS Inc.	Employer	Spring 2015	Spring 2018
Burch	Tom	PO Box 98	Mosinee	WI	54455	American Asphalt of Wisconsin	Employer	Fall 2015	Fall 2018
Conner	Justin	400 Market Street	Wisconsin Rapids	WI	54494	Wood County Planning and Zoning	Employee	Fall 2016	Fall 2018
Groholski	Scott	5709 Windy Drive	Stevens Point	WI	54482	Point of Beginning, Inc.	Employer	Spring 2015	Spring 2018
Hammitt	Michael	2916 South Cherry Ave.	Wisconsin Rapids	WI	54494	Trierweiler Construction	Employer	Spring 2012	Fall 2019
Heineck	Lindsey	1681 2nd Avenue South	Wisconsin Rapids	WI	54494	Wisconsin Department of Transportation	Member-at-Large	Spring 2012	Fall 2018
Kawski	Ryan	1201 North Point Drive	Stevens Point	WI	54481	Stevens Point Area School District	Employee	Spring 2012	Fall 2019
Lueschow	Terry	2850 N Taylor Drive	Sheboygan	WI	53083	Seiler Instrument	Member-at-large	Spring 2012	Spring 2020
Radenz	Tom	4080 North 20th Avenue	Wausau	WI	54401	REI Engineering, Inc.	Employer	Fall 2015	Fall 2018
Van Natta	Randy	330 4th Street	Wausau	WI	54403	Becher-Hoppe Associates, Inc.	Employer	Fall 2014	Fall 2020

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Civil Engineering Technology-Highway Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Randy Last Name: Van Natta
Program Coordinator	Al Javoroski
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2014 <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	330 4th Street
City	Wausau State: WI Zip: 54403
Phone Number	7158450403 Email: rvannatta@becherhoppe.com
Current Employer	Becher Hoppe Associates Inc
Current Job Title	President
Degree(s)	BS - Civil Engineering, UW-Platteville Type, Program, and Institution if available
Professional Certification/Licenses	Professional Engineer If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Randy contributes to the Civil Engineering program by providing industry experience and prospective.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: November Year: 2017

Diesel & Heavy Equipment Technology Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Adamski	Randy	602 S Birch Ave	Marshfield	WI	54449	V & H Inc.	Employee	Fall 2014	Fall 2017
Bikowski	Ray	4311 Westlan Drive	Wisconsin Rapids	WI	54494	Snap-On Industrial	Employee	Spring 2015	Spring 2018
Dassow	Nick	151 Jefferson Avenue	Port Edwards	WI	54469	Lamers Bus Lines	Employer	Fall 2016	Fall 2019
Foster	Matt	2351 Plover Rd	Plover	WI	54467	Mid-State Truck Service	Employer	Fall 2017	Fall 2019
Harder	Robin	1916 East 29th St.	Marshfield	WI	54449	Roehl Transport Inc.	Employee	Fall 2005	Fall 2017
Kosobucki	David	1920 Weaver Circle	Stevens Point	WI	54482	Valley Truck Leasing	Employee	Spring 2016	Spring 2018
Martini	Jarred	2351 Plover Rd	Plover	WI	54467	Mid-State Truck Service	Employer	Fall 2017	Fall 2019
Montag	Jeremiah	8880 County Road F	Blenker	WI	54415	deBoer Transportation	Employer	Fall 2005	Spring 2018
Olson	Walter	201 Green Avenue North	Stevens Point	WI	54481	Scaffidi Trucks	Employee	Fall 2014	Fall 2017
Stevenson	Sam	1039 Kronenwetter Dr.	Mosinee	WI	54455	JX Truck Center	Employer	Fall 2005	Spring 2018
Turzinski	Dave	5226 Harding Avenue	Plover	WI	54467	Transportation Refrigeration Inc.	Employee	Spring 2012	Fall 2017

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Diesel & Heavy Equipment Technology <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Matt"/> Last Name <input type="text" value="Foster"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="2351 Plover Rd"/>
City	<input type="text" value="Plover"/> State <input type="text" value="WI"/> Zip <input type="text" value="54467"/>
Phone Number	<input type="text" value="715.344.2931"/> Email: <input type="text" value="p.service@midstatetruck.com"/>
Current Employer	<input type="text" value="Mid State Truck Service"/>
Current Job Title	<input type="text" value="Service Manager"/>
Degree(s)	<input type="text" value="unknown"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text" value="unknown"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Matt has worked within the truck dealership setting for 16+ years, beginning as a technician and working his way up to his current position of Service Manager. He is seeking appointment to the Diesel & Heavy Equipment Technology advisory committee with the goal of assisting the college in preparing the best graduates for the industry."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Diesel & Heavy Equipment Technology <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jarred"/> Last Name <input type="text" value="Martini"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="2351 Plover Rd"/>
City	<input type="text" value="Plover"/> State <input type="text" value="WI"/> Zip <input type="text" value="54467"/>
Phone Number	<input type="text" value="715.496.1877"/> Email: <input type="text" value="jarredm@midstatetruck.com"/>
Current Employer	<input type="text" value="Mid-State Truck Service"/>
Current Job Title	<input type="text" value="Operations Manager"/>
Degree(s)	<input type="text" value="unknown"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text" value="unknown"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Jarred is currently the Operations Manager at Mid-State Truck Service. Past experiences include Director of Maintenance for Celadon Trucking, in which he was responsible for 9 locations; Lead of the maintenance and warranty department for a family-owned company consisting of a fleet of 85 trucks; and 5 years as a Cummins engine technician at Cummins Power Systems in Harrisburg, PA."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Electrical Power Engineering Technician Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Cloninger	Jeff	PO Box 6113	De Pere	WI	54415-6113	American Transmission Company	Employer	Spring 2015	Spring 2020
Eswein	Cole	2000 S Central Avenue	Marshfield	WI	54449	Marshfield Electric & II Water Department	Employee	Fall 2015	Fall 2017
Helmuth	Taylor	13951 65th Street South	Wisconsin Rapids	WI	54494	Verso Corp	Employee	Fall 2015	Fall 2018
Higby	Stan	PO Box 70	Friendship	WI	53934	Adams-Columbia Electric Cooperative	Employer	Fall 2015	Fall 2018
Hosler	Matthew	2710 Jefferson Street	Wisconsin Rapids	WI	54494	Alliant Energy	Employee	Fall 2017	Fall 2020
Mattheis	Jay	6388 Swedish Road	Wisconsin Rapids	WI	54494	Wisconsin Public Service Corp	Employee	Fall 2015	Fall 2020
McTavish	Greg	2710 Jefferson Ave	Wisconsin Rapids	WI	54495	Alliant Energy	Employee	Fall 2015	Fall 2017
Montevideo	Todd	1361 Glory Road	Green Bay	WI	54304	Energis	Employee	Spring 2016	Spring 2019
Rock	Patrick	PO Box 6113	De Pere	WI	54115-6113	American Transmission Company	Employee	Fall 2015	Fall 2020
Romanski	Gary	610 High Street	Wisconsin Rapids	WI	54495	Consolidated Water Power Company	Employer	Fall 2015	Fall 2017
Schultz	Julie	S4651 State Hwy 35	Genoa	WI	54632	Dairyland Power Cooperative	Employer	Fall 2015	Fall 2020
Wade	Mike	PO Box 100	Rosholt	WI	54473	Central Wisconsin Electric Cooperative	Employer	Fall 2015	Fall 2018
Wroblewski	Steve	588 Allen Street	Amherst	WI	54406	American Governor Company	Employer	Spring 2016	Spring 2019

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Electrical Power Engineering Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jeff"/> Last Name <input type="text" value="Cloninger"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2015 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="PO Box 6113"/>
City	<input type="text" value="DePere"/> State <input type="text" value="WI"/> Zip <input type="text" value="54115"/>
Phone Number	<input type="text" value="715.570.3716"/> Email: <input type="text" value="jcloninger@atcllc.com"/>
Current Employer	<input type="text" value="American Transmission Co"/>
Current Job Title	<input type="text" value="Substation Maintenance Engineer"/>
Degree(s)	<input type="text" value="unknown"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text" value="unknown"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Jeff has 10 years in the Electrical Power industry. His experience in the industry ranges from distribution, generation, substation maintenance and construction. He is a current member of the committee and would like to continue providing support to the program."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Electrical Power Engineering Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Matthew"/> Last Name <input type="text" value="Hosler"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="2710 Jefferson Street"/>
City	<input type="text" value="Wisconsin Rapids"/> State <input type="text" value="WI"/> Zip <input type="text" value="54495"/>
Phone Number	<input type="text" value="608-963-3655"/> Email: <input type="text" value="matthewhosler@alliantenergy.com"/>
Current Employer	<input type="text" value="Alliant Energy"/>
Current Job Title	<input type="text" value="Engineer Technician"/>
Degree(s)	<input type="text" value="Journeyman Engineering Technician"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Matt was a Mid-State student in the Instrumentation & Controls program in the past. He left the program to take an apprenticeship. he is new to the industry and brings a different prospective. He is a good addition to the committee."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Electrical Power Engineering Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jay"/> Last Name <input type="text" value="Mattheis"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2015"/> <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	<input type="text" value="6388 Swedish Road"/>
City	<input type="text" value="Wisconsin Rapids"/> State <input type="text" value="WI"/> Zip <input type="text" value="54495"/>
Phone Number	<input type="text" value="715-451-9425"/> Email: <input type="text" value="carguy.jm@gmail.com"/>
Current Employer	<input type="text" value="Wisconsin Public Service"/>
Current Job Title	<input type="text" value="Power Plant Operator"/>
Degree(s)	<input type="text" value="AAS - Electrical Power Engineering Technician"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Jay is a graduate from Mid-State and has 14 years experience in the field. He represents the power company in our district and is an active member of the committee."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Electrical Power Engineering Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Patrick"/> Last Name <input type="text" value="Rock"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="PO Box 6113, 801 O'Keefe Road"/>
City	<input type="text" value="De Pere"/> State <input type="text" value="WI"/> Zip <input type="text" value="54115"/>
Phone Number	<input type="text" value="920-609-5947"/> Email: <input type="text" value="prock@atcllc.com"/>
Current Employer	<input type="text" value="American Transmission Company"/>
Current Job Title	<input type="text" value="Commissioning Engineer"/>
Degree(s)	<input type="text" value="BS - Electrical Engineer, UW Platteville"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Pat has 20 years experience in the field. He has held positions such as Plant Electrical Engineer, Project Engineer and his current position of Commissioning Engineer. Pat speaks to the education required for even an entry-level position in the field."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Electrical Power Engineering Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Julie"/> Last Name <input type="text" value="Schultz"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2015"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="54651 State Hwy 35"/>
City	<input type="text" value="Genoa"/> State <input type="text" value="WI"/> Zip <input type="text" value="54632"/>
Phone Number	<input type="text" value="608.689.4374"/> Email: <input type="text" value="julie.schultz@dairylandpower.com"/>
Current Employer	<input type="text" value="Dairyland Power Cooperative"/>
Current Job Title	<input type="text" value="Genoa Site Coordinator"/>
Degree(s)	<input type="text" value="Journeyman Power Plant Mechanic"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Julie has 13 years experience as a journeyman mechanic and 12 years experience as training coordinator. Her training background makes her an asset tot he committee."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Industrial Automation and Controls Engineering Technology Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Caldwell	Brian	101 Highway 73 South	Nekoosa	WI	54457	ERCO Worldwide	Employee	Spring 2016	Spring 2019
Capelle	Jay	3931 Richland Hills Drive	Wisconsin Rapids	WI	54494	VERSO Corporation	Employee	Spring 2015	Spring 2019
Coulthurst	Jeff	310 Third Avenue North	Wisconsin Rapids	WI	54494	VERSO Corporation	Employer	Spring 2006	Spring 2019
Crotteau	Tom	101 Highway 73 South	Nekoosa	WI	54457	ERCO Worldwide	Employee	Spring 2012	Spring 2019
Disher	Jesse	5200 Coye Drive	Stevens Point	WI	54481	Donaldson Company	Employee	Fall 2017	Fall 2020
Everitt	Paul	3130 Industrial Street	Wisconsin Rapids	WI	54495	Ocean Spray	Employer	Spring 2016	Spring 2018
Hohl	George	1430 2nd Street North	Wisconsin Rapids	WI	54494	Rapid Control Systems, LLC	Employer	Spring 2012	Spring 2018
Ocker	Jeff	201 South Wisconsin Avenue	Stratford	WI	54484	A&B Process Systems	Employee	Fall 2017	Fall 2020
Osenga	Ted	2441 Jelinski Circle	Plover	WI	54467	Donaldson Company	Employer	Spring 2010	Spring 2019
Tertin	John	3600 Downwind Drive	Marshfield	WI	54449	ESE, Inc.	Employee	Spring 2016	Spring 2018
Vernulst	Michael	2310 Woodbridge CT	Plover	WI	54467	Catalyst Paper	Employee	Spring 2012	Spring 2019
Wilson	Geary	3521 S Barker Lane	Appleton	WI	54915	Werner Electric Supply	Employer	Spring 2012	Spring 2018

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Industrial Automation & Controls Engineering Technology <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jesse"/> Last Name <input type="text" value="Disher"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="5200 Coye Drive"/>
City	<input type="text" value="Stevens Point"/> State <input type="text" value="WI"/> Zip <input type="text" value="54481"/>
Phone Number	<input type="text" value="715-204-5258"/> Email: <input type="text" value="jesse.disher@donaldson.com"/>
Current Employer	<input type="text" value="Donaldson Company"/>
Current Job Title	<input type="text" value="Maintenance Supervisor"/>
Degree(s)	<input type="text" value="AS degree - Automation and Controls - FVTC"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Jesse is fairly new to the industry. He has four years experience at Greenheck as an Electronics Technician. He is new to Donaldson and gives a young persons perspective on the industry."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Advanced Manufacturing & Engineering <input type="checkbox"/>
Program Title	Industrial Automation & Controls Engineering Technology <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jeff"/> Last Name <input type="text" value="Ocker"/>
Program Coordinator	<input type="text" value="Al Javoroski"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="201 South Wisconsin Avenue"/>
City	<input type="text" value="Stratford"/> State <input type="text" value="WI"/> Zip <input type="text" value="54484"/>
Phone Number	<input type="text" value="715-687-2865"/> Email: <input type="text" value="jeff.ocker@jbtc.com"/>
Current Employer	<input type="text" value="A&B Process Systems"/>
Current Job Title	<input type="text" value="Systems Solutions Engineering Manager"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Jeff will replace Mark Snyder on the committee. He has a broad background in engineering, and manufacturing operations and will be a good fit on the committee."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Urban Forestry Technician Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Bashaw	Rodney	8585 E. Warren Avenue	Denver	CO	80231	Swingle Lawn, Tree & Landscape Care	Employer	Spring 2015	Spring 2018
Buker	Brad	22272 N Pepper Rd. Unit D	Lake Barrington	IL	60010	Bartlett Tree Experts	Employer	Spring 2015	Spring 2020
Eddy	Marla	1402 Wingra Creek Parkway	Madison	WI	53715	City of Madison Forestry	Employee	Spring 2015	Spring 2018
Ernster	Todd	2442 Sims Avenue	Stevens Point	WI	54481	City of Stevens Point	Employer	Spring 2016	Spring 2019
Freberg	Mark	823 Holschuh Ln	Green Bay	WI	54311	City of Green Bay	Employer	Spring 2014	Spring 2017
Friese	Mike	N3165 Cattaraugus Road	Waupun	WI	53963	Asplundh Tree Expert Company	Employee	Spring 2015	Spring 2018
Haas	Luke	7706 County Road F	Arpin	WI	54410	Hass Tree Care, LLC	Employer	Spring 2017	Spring 2020
Hendricksen	Robert	20156 Sunshine	Deer Park	IL	60010	Robert W. Hendricksen Company	Employer	Spring 2015	Spring 2018
Heth	Daniel	20278 N Rand Road	Palatine	IL	60074	Sava Tree	Employee	Spring 2016	Spring 2019
Johnson	Dave	722 Western Avenue	Holmen	WI	54636	Johnson Operating Services	Employer	Spring 2014	Spring 2017
Medina	Eduardo	2537 W. Jarvis	Chicago	IL	60645	The Davey Tree Expert Co.	Employee	Spring 2014	Fall 2020
Mozuch	Mark	22272 N Pepper Rd, Unit D	Lake Barrington	IL	60010	Bartlett Tree Experts	Employee	Spring 2017	Spring 2020
Noark	Mark	1500 North Mantva Street	Kent	OH	44240	The Davey Tree Expert Co.	Employer	Spring 2014	Spring 2020
O'Connell	Shane	2430 Plover Road	Plover	WI	54467	Shulfer's Sprinklers & Landscape	Employer	Spring 2014	Spring 2020
Ottman	Kenneth	4768 Marietta Lane	Junction City	WI	54443	First Choice Tree Care	Employer	Spring 2015	Spring 2018

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Pizzi	Mike	12450 Hudson Rd S	Afton	MN	55001	SavATree	Employer	Spring 2017	Spring 2020
Radtke	Jeremy	1801 16th Street South	Wisconsin Rapids	WI	54494	Wisconsin Rapids Public Schools	Member-at-large Employer	Fall 2016	Fall 2019
Richter	Scott	8493 Merryland Drive	Rosholt	WI	54473	Asplundh Tree Expert Company	Employer	Spring 2014	Spring 2017
Roppolo	Don	11145 4th Avenue	Pleasant Prairie	WI	53158	The Care of Trees	Employer	Spring 2014	Spring 2017
Rushmer	Michael	6300 West McGeoch Avenue	West Allis	WI	53219	City of West Allis	Employer	Spring 2014	Spring 2018
Scharfenberger	Dave	404 Branch Street	Hartford	WI	53027	Wachtel Tree Science & Service	Employer	Spring 2014	Spring 2017
Thieme	John	430 W Mapleridge Dr	Stevens Point	WI	54481	Eagle Tree Care LLC	Employer	Spring 2015	Spring 2018
Traas	Dan	PO Box 2221	Appleton	WI	54912	Ranger Services Inc.	Employer	Spring 2016	Spring 2019
Whitmire	William	275C 12th Street	Wheeling	IL	60090	The Davey Tree Expert Company	Employer	Spring 2015	Spring 2018

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Luke"/> Last Name <input type="text" value="Haas"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	<input type="text" value="7706 County Road F"/>
City	<input type="text" value="Arpin"/> State <input type="text" value="WI"/> Zip <input type="text" value="54410"/>
Phone Number	<input type="text" value="715-451-2709"/> Email: <input type="text" value="haastreecarellc@gmail.com"/>
Current Employer	<input type="text" value="Haas Tree Care, LLC"/>
Current Job Title	<input type="text" value="Arborist"/>
Degree(s)	<input type="text" value="graduate of the MSTC Urban Forestry program"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Luke is a former program student who is seeking appointment to the committee. He is the owner of Haas Tree Care, LLC, and has worked as a contract climber for other area businesses. He was a student member of the advisory committee while enrolled in the program, and is interested in promoting and recruiting students to the program."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Eduardo Last Name: Medina
Program Coordinator	Ron Zillmer
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2020 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2014 <input type="checkbox"/>
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	2537 W Jarvis
City	Chicago State: IL Zip: 60645
Phone Number	773-791-4466 Email: eduardo.medina@davey.com
Current Employer	Davey Tree Expert
Current Job Title	Instructor/Recruiter
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Eduardo is seeking reappointment to the committee
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: November Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Mark"/> Last Name <input type="text" value="Mozuch"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="22272 N Pepper Rd, Unit D"/>
City	<input type="text" value="Lake Barrington"/> State <input type="text" value="IL"/> Zip <input type="text" value="60010"/>
Phone Number	<input type="text" value="224-360-4250"/> Email: <input type="text" value="mmozuch@bartlett.com"/>
Current Employer	<input type="text" value="Bartlett Tree Experts"/>
Current Job Title	<input type="text" value="Arborist Representative"/>
Degree(s)	<input type="text" value="2005 graduate of MSTC; 2008 graduate of UWSP"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Mark is seeking appointment to the committee. He knows first hand the potential for graduates of the Urban Forestry program at Mid-State, and would like to help promote and recruit for the program."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Mark"/> Last Name <input type="text" value="Noark"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2014 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="1500 North Mantua Street"/>
City	<input type="text" value="Kent"/> State <input type="text" value="OH"/> Zip <input type="text" value="44240"/>
Phone Number	<input type="text" value="330.310.3413"/> Email: <input type="text" value="mark.noark@davey.com"/>
Current Employer	<input type="text" value="The Davey Tree Expert Co"/>
Current Job Title	<input type="text" value="Manager of Recruiting and Development"/>
Degree(s)	<input type="text" value="unknown"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text" value="unknown"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Mark is seeing reappointment to the committee"/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Shane Last Name: O'Connell
Program Coordinator	Ron Zillmer
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2020 <input type="checkbox"/>
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2014 <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2430 Plover Road, PO Box 545
City	Plover State: WI Zip: 54467
Phone Number	715-340-1202 Email: shane.oconnell@shulfers.com
Current Employer	Shulfer's Sprinklers & Landscaping
Current Job Title	Landscape Designer
Degree(s)	BS in Urban Forestry and Forest Recreation - UWSP Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Shane has worked in the landscaping industry for 21 years. He has worked with Shulfer's for 19 years. He is seeking reappointment to the committee.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: November <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Mike"/> Last Name <input type="text" value="Pizzi"/>
Program Coordinator	<input type="text" value="Ron Zillmer"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="12450 Hudson Rd S"/>
City	<input type="text" value="Afton"/> State <input type="text" value="MN"/> Zip <input type="text" value="55001"/>
Phone Number	<input type="text" value="715-410-8641"/> Email: <input type="text" value="mpizzi@savatree.com"/>
Current Employer	<input type="text" value="SavATree"/>
Current Job Title	<input type="text" value="Operations Manager"/>
Degree(s)	<input type="text" value="unknown"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Mike worked 16 years with the St. Croix Tree Service, and 3 years with SavATree. He is interested in joining the committee to help with promoting and recruiting for the tree industry."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="November"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Transportation, Agriculture, Natural Resources, & Construction <input type="checkbox"/>
Program Title	Urban Forestry Technician <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Michael Last Name: Rushmer
Program Coordinator	Ron Zillmer
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input checked="" type="radio"/> One Year <input type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2018 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	6300 W McGeoch Avenue
City	West Allis State: WI Zip: 53219
Phone Number	414-302-8826 Email: mrushmer@westalliswi.gov
Current Employer	City of West Allis
Current Job Title	Superintendent of Forestry
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	unknown If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Michael has been employed with the City of West Allis for 23 years. He is seeking reappointment to the committee.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: November Year: 2017



ETHICS RESOLUTION

The Mid-State Technical College District Board:

RESOLVED that for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, sec.19.41 through 19.59, Stats., the Mid-State Technical College District Board has designated the following positions deputy, associate, or assistant district directors and indicated its understanding that the current occupants of those positions are their successors to those positions are state public officials to whom Wisconsin's Ethics Code applies:

<u>POSITION</u>	<u>CURRENT OCCUPANT</u>
President	Dr. Shelly Mondeik 1421 Lily Lane Wisconsin Rapids, WI 54494
Vice President, Academics	Dr. Sandy Kiddoo 1130 West Blodgett Marshfield, WI 54449
Vice President, Finance	Robb Rish 2231 Plover Springs Drive Plover, WI 54467
Vice President, Human Resources & Organizational Development	Dr. Karen Brzezinski T977 Castle Rock Lane Wausau, WI 54403
Vice President, Student Services	Dr. Amanda Lang 418 West Ives Street Marshfield, WI 54449
Director, Facilities & Procurement	Matt Schneider 7743 US Highway 66 Rosholt, WI 54473
Director, Foundation & Alumni	Jill Steckbauer N1179 County Road CH Coloma, WI 54930