



BOARD OF DIRECTORS MEETING

August 21, 2017

Wisconsin Rapids Campus
Room L133-134



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MID-STATE DISTRICT BOARD OF DIRECTORS

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

AGENDA: DISTRICT BOARD MEETING

PLACE: Room L133-134
Mid-State Wisconsin Rapids Campus
500 32nd Street North

DATE: Monday, August 21, 2017

TIME: 5:20 p.m.

A. Meeting called to order by Chairperson Justin Hoerter

B. Roll Call

C. Meeting Notice Certification

This August 21, 2017, meeting of the Mid-State Technical College Board, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to the news media and designated persons in an attempt to make citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Closed Session

The Board will convene to closed session immediately following the open session to discuss performance evaluation data. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c)(g) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

E. Open Forum

The open forum is at the option of the Board Chairperson and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the District Board open to the public and not a public hearing.

Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect

to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s): 1. Public comments must pertain to an agenda item. 2. No person may speak more than once to an issue or for a period longer than three to five minutes. 3. No more than three people may be heard to one side of an issue. 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting. 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.

F. Approval of Minutes – July 10, 2017 Regular Meeting

G. Consent Agenda

1. PAYMENT OF BILLS AND PAYROLL

District bills for July 2017 are contained in Exhibit B. These bills total \$1,927,620.34 of which \$1,121,152.81 represents operational expenditures and \$806,467.53 represents capital expenditures.

The District's regular payrolls were issued on July 7 and 21. Payroll disbursements for the month of July totaled \$1,406,443.94 plus \$11,899.68 for travel and miscellaneous reimbursements, and \$572,555.46 in fringe benefits, for a total payroll disbursement of \$1,990,899.08.

Administration recommends approval of the payment of these obligations totaling \$3,918,519.42.

2. CONTRACTED SERVICES AGREEMENTS

The District has entered into four contracted service agreements totaling \$5,690. A summary of these agreements is contained in Exhibit D. The individual contracts will be available for review at the meeting. Administration recommends approval of these contracts.

3. PROCUREMENTS FOR GOODS AND SERVICES

Exhibit E contains procurements which fall into two groups: 1) procurements that require prior Board approval and 2)

procurements approved by Administration but listed as information for the Board.

Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. We will provide a response or arrange for a subject-matter expert to be present.

There are no procurements which will require prior Board approval.

4. ADVISORY COMMITTEE

Administration recommends the appointment of individuals (Exhibit G) to the Accounting, Business Management, Cosmetology/Barber Technologist, Marketing, and Phlebotomy Technician program Advisory Committees.

H. Reports and Recommendations

1. Chairperson's Report

- Attendance
- WTC District Boards Association Activities
- National Activities
- Next Meeting Date

2. Mid-State Foundation Liaison Report

3. President's Report

- Campus Activities / Community Activities
- System Updates
- WTCS Presidents Association Activities

4. Committee Reports

a. Finance & Audit Committee

1. Review Consent Agenda Items
2. Treasurer's Report
3. Resolution Awarding The Sale Of \$3,850,000 General Obligation Promissory Notes; Series 2017B
4. Information Items
5. Committee-of-the-Whole Meeting

b. Academic & Human Resources Committee

1. Review Consent Agenda Items

2. Information Items
3. New Mid-State Programs
4. Committee-of-the-Whole Meeting

c. Facilities & External Relations Committee

1. Review Consent Agenda Items
2. Second Floor Administrative Centralization Project
3. Information Items
4. Committee-of-the-Whole Meeting

d. Committee-of-the-Whole

1. Mid-State Technical College and Mid-State Foundation Memorandum of Understanding
2. Teaching Fellows Program

I. Discussion and Action Items

1. SkillsUSA

J. Adjournment

MID-STATE TECHNICAL COLLEGE

OFFICIAL PROCEEDINGS

Wisconsin Rapids

July 10, 2017

I. ROLL CALL

Board Chairperson Betty Bruski Mallek called the meeting to order at 4:13 p.m.

Roll call was as follows:

PRESENT: Robert Beaver, Betty Bruski Mallek, Kristin Crass, Dr. William Greb, Justin Hoerter, Lynneia Miller, Peggy Ose, and Dr. Shelly Mondeik

EXCUSED: Richard Merdan and Charles Spargo

OTHERS: Greg Bruckbauer, Mike Grambow, Dr. Sandy Kiddoo, Dr. Mandy Lang, Richard O'Sullivan, Matt Schneider, Kolina Stieber and Angie Susa.

II. MEETING NOTICE CERTIFICATION AND CLOSED SESSION

Ms. Bruski Mallek verified the meeting notice, which stated that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

Ms. Bruski Mallek announced the Board would convene to closed session immediately following the open session to conduct the President's performance conversation and goal setting. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

Motion by Ms. Ose, seconded by Ms. Miller, upon a roll call vote, unanimously approved the closed session as announced by Ms. Bruski Mallek.

III. OPEN FORUM

Ms. Bruski Mallek opened the meeting for comments from the audience. No one wished to address the Board.

IV. APPROVAL OF MINUTES

Motion by Mr. Beaver, seconded by Mr. Hoerter, upon a voice vote, unanimously approved the minutes from the board meeting held June 19, 2017 as presented.

V. CONSENT AGENDA

Motion by Ms. Miller, seconded by Ms. Ose, upon a roll call vote, unanimously approved the following consent agenda items:

OFFICIAL PROCEEDINGS

July 10, 2017

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1. The district’s bills for the month of June 2017 were presented in Exhibit B. These bills totaled \$1,487,617.90 of which \$948,233.89 represents operational expenditures and \$539,384.01 represents capital expenditures.

The district’s payroll for the month of June totaled \$1,301,987.54 plus \$22,421.25 for travel and miscellaneous reimbursements and \$567,942.05 in fringe benefits. The district’s bills and payroll totaled \$3,379,968.74.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted With</u>	<u>Amount</u>
146344	Adams-Friendship School District	\$ 9,211.42
146345	Granton Area School District	\$ 392.74
146346	Pittsville School District	\$ 14,036.00
146347	Port Edwards School District	\$ 521.40
146348	School District of Auburndale	\$ 19,575.82
146349	School District of Marshfield	\$ 100,813.18
146350	School District of Nekoosa	\$ 30,811.85
146351	School District of Tomorrow River	\$ 27,034.56
146352	Stevens Point Area School District	\$ 88,640.39
146353	Tri-County Area School District	\$ 10,620.75
146354	Wisconsin Rapids Public Schools	\$ 108,644.00
146366	Assumption Catholic Schools	\$ 2,301.92
146384	Marshfield Unified School District	\$ 3,500.00
146385	University of WI – Stevens Point	\$ 550.00
146386	Portage County Sherriff – Jail Division	\$ 1,200.00
146387	Village of Port Edwards	\$ 520.00

3. Approved the following 2017 procurement for goods and services:

<u>Amount</u>	<u>Vendor</u>	<u>Department</u>
No procurements require Board approval this month.		

VI. CHAIRPERSON’S REPORT

1. Ms. Bruski Mallek welcomed Board members to the meeting and announced Mr. Merdan and Mr. Spargo asked to be excused.

2. Ms. Bruski Mallek announced the Summer Boards Association Meeting will be held July 13-15 at Gateway Technical College. Mr. Beaver, Ms. Bruski Mallek, Ms. Ose, Ms. Miller and Dr. Mondeik plan to attend.

3. Ms. Bruski Mallek announced an electronic survey was distributed to the Board in an effort to secure a date for the Fall Board Advance. Please review dates and respond with availability.

4. The next Mid-State Board of Directors meeting will be held on Monday, August 21 at the Wisconsin Rapids Campus. Committee meetings will be held at 4:15 p.m., Committee-of-the-Whole will begin at 5:00 and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

VII. FOUNDATION BOARD LIAISON REPORT

1. Ms. Bruski Mallek announced continuing student scholarship applications will be sent to reviewers this week. New student scholarship applications are due July 20, 2017. The Academic Works Scholarship Management System is being implemented and training will begin soon.
2. Ms. Bruski Mallek reported the 2017 Foundation Golf Outing was held June 12 at Bull's Eye Country Club in Wisconsin Rapids. Approximately \$10,000 was raised for scholarships and grants through this event.
3. Ms. Bruski Mallek announced the Foundation's Trap Event will be held September 8, 2017 at the Wisconsin Trapshooting Association grounds in Nekoosa. Funds raised will be utilized for the DASH matching grant this school year.
4. Ms. Bruski Mallek reported the Foundation Board is working to finalize a Memorandum of Understanding with the College.
5. Ms. Bruski Mallek announced the Foundation Administrative Assistant position has been posted as a part-time position and interviews will occur soon.

VIII. PRESIDENT'S REPORT

1. Dr. Mondeik welcomed new Mid-State Board member Dr. William Greb. Dr. Greb is the Auburndale Schools District Administrator and serves as the School District Administrator member on the Board.
2. Dr. Mondeik highlighted recent happenings at and around the college. Mid-State had two students participate in the national Skills USA event in Kentucky; additional information will be shared next month. Mid-State hosted STEM Scouts Lab and College Camp this summer to give area K-12 students a chance for hands-on activities at our Wisconsin Rapids Campus. Mid-State participated in and sponsored Kiwanis Youth Outdoors Day in Wisconsin Rapids and our welding program and Metal Garden Sculpting class was featured in a segment on News Channel 7.
3. Dr. Mondeik announced that Protection Services and Mid-State Night at the Wisconsin Rapids Rafters game will occur tomorrow evening. Over 250 students, staff and family members will be participating. Fire Protection Technician Instructor Brandon Hageman will throw out the first pitch!
4. Dr. Mondeik briefly highlighted her recent WTCS Orientation with System President Dr. Morna Foy and other WTCS staff and Boards Association Orientation with Boards Association Executive Director Layla Merrifield.
5. Dr. Mondeik reported the Presidents Association will be meeting later this week along with the WTCS Board of Directors. She will participate in both meetings.
6. Dr. Mondeik recognized Betty Bruski Mallek for her two years serving as Mid-State Board Chairperson.

IX. FINANCE & AUDIT COMMITTEE

1. Finance & Audit Committee Chairperson Betty Bruski Mallek reported the committee reviewed its Consent Agenda items and had no questions.
2. Ms. Bruski Mallek reviewed the Treasurer's Report. There were no questions or concerns.
3. Ms. Bruski Mallek reported a schedule of events for financing the FY18 capital budget was presented in June. Administration requests authority to issue \$3,850,000 in general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds and equipment in 2017-18. During the August meeting, the Board will be asked to approve the official sale of these notes. Proceeds will be distributed shortly after the August sale.

Motion by Mr. Beaver, seconded by Ms. Crass, upon a roll call vote, unanimously approved the following Resolution Authorizing The Issuance Of Not To Exceed \$3,850,000 General Obligation Promissory Notes; And Setting The Sale:

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$1,270,915 for the public purpose of paying the cost of building remodeling and improvement projects and \$2,579,085 for the public purpose of paying the cost of acquiring movable equipment; and there are insufficient funds on hand to pay said cost;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,270,915 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,579,085 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed THREE MILLION EIGHT HUNDRED FIFTY THOUSAND DOLLARS (\$3,850,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the

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July 10, 2017

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name of the District, general obligation promissory notes aggregating the principal amount of not to exceed THREE MILLION EIGHT HUNDRED FIFTY THOUSAND DOLLARS (\$3,850,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual, irrevocable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Marshfield News-Herald, the official newspaper of the District. The notices to electors shall be in substantially the form attached hereto as Exhibits A and B and incorporated herein by this reference (collectively, the "Notice").

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notice provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted, approved and recorded July 10, 2017.

Chairperson

Attest:

Secretary

4. The following items were presented for informational purposes only:
 - a. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – No topics were discussed.

X. ACADEMIC & HUMAN RESOURCES COMMITTEE

1. Academic & Human Resources Committee Chairperson Justin Hoerter reported the committee had no consent agenda items this month.

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July 10, 2017

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2. The following items were presented for informational purposes only:
 - a. MID-STATE ARTICULATION AGREEMENTS – Mr. Hoerter reported the college has 94 partnerships with 4-year institutions and 11 new agreements in 2016-17. Mid-State has agreements with 12 of the 13 University of Wisconsin 4-year partners. Unique articulation agreements developed over the last year were highlighted.
 - b. JOB CENTER PARTNERSHIP – Mr. Hoerter reported the college partners with the Job Center in Wisconsin Rapids to provide services to the community. Mr. Hoerter provided a highlight of the partnership. Currently, one faculty member is at the Job Center for 16 hours per week to assist community members.

XI. FACILITIES & EXTERNAL RELATIONS COMMITTEE

1. Facilities & External Relations Committee Chairperson Robert Beaver reported that the committee had no Consent Agenda items.

2. Mr. Beaver reported the committee reviewed and discussed the Lakeland College Relocation Project. Movement of Lakeland College on the Wisconsin Rapids Campus is based on the college's Strategic Plan and Educational Master Plan. Space and staff movements were highlighted and project budget and timeline were reviewed.

Motion by Mr. Beaver, seconded by Ms. Miller, upon a roll call vote, unanimously approved the following Resolution for the Lakeland University and Resource, Workforce and Economic Development (LUWED) Project at the Wisconsin Rapids Campus:

WHEREAS, the current location of Lakeland University exists where we intend to relocate one of our academic programs; and

WHEREAS, our resource, workforce and economic development department does not have its own area in which to work and collaborate,

BE IT RESOLVED that the Mid-State Technical College Board will use \$804,265 of capital financing from FY18 debt proceeds intended for facility remodel construction on the Wisconsin Rapids Campus; and

BE IT FURTHER RESOLVED that the Mid-State FY18 capital budget has been updated to reflect this capital project.

NOW, THEREFORE, BE IT RESOLVED that the Mid-State Technical College Board approves the construction of an approximately 6,464 square foot remodel project to relocate our tenant, Lakeland University and to centralize the workforce development functions located on the Wisconsin Rapids Campus and requests Wisconsin Technical College System Board approval during their September 2017 meeting.

3. The following items were presented for informational purposes only:
 - a. No informational items were presented.

XII. COMMITTEE-OF-THE-WHOLE

1. WTCS PRESIDENTS ASSOCIATION STRATEGIC AREAS OF FOCUS – Dr. Mondeik provided an overview of the WTCS Presidents Association 2017-18 Strategic Areas of Focus including working with incarcerated individuals, dual credits and Higher Learning Commission Taskforce, Department of Workforce Development Fast Forward and bringing out of state, and international students into the system.

2. BOARD LEADERSHIP AND COMMITTEE ASSIGNMENT DISCUSSION – Ms. Bruski Mallek led a discussion around the Mid-State Board officer positions and committee assignments as well as the Wisconsin Technical College District Boards Association officer and committee assignments.

XIII. DISCUSSION AND ACTION ITEM

1. ELECTION OF OFFICERS – Ms. Bruski Mallek announced that State Statutes require all Wisconsin technical colleges to meet on the second Monday of July for an annual organizational meeting. During this meeting, newly appointed Board members are to be officially seated and officers for the forthcoming year are to be elected. Ms. Bruski Mallek began the process of electing a Chairperson, Vice Chairperson, Secretary and Treasurer for the 2017-18 year.

Ms. Bruski Mallek called for nominations for Chairperson. Mr. Beaver nominated Justin Hoerter for Chairperson. Ms. Bruski Mallek called three times for other nominations. Hearing none, Mr. Beaver moved that nominations be closed and a unanimous ballot be cast for Justin Hoerter; seconded by Ms. Miller.

Ms. Bruski Mallek called for nominations for Vice Chairperson. Ms. Ose nominated Robert Beaver for Vice Chairperson. Ms. Bruski Mallek called three times for other nominations. Hearing none, Ms. Bruski Mallek moved that nominations be closed and a unanimous ballot be cast for Robert Beaver; seconded by Ms. Ose.

Ms. Bruski Mallek called for nominations for Secretary. Mr. Beaver nominated Peggy Ose for Secretary. Ms. Bruski Mallek called three times for other nominations. Hearing none, Dr. Greb moved that nominations be closed and a unanimous ballot be cast for Peggy Ose; seconded by Mr. Hoerter.

Ms. Bruski Mallek called for nominations for Treasurer. Ms. Miller nominated Charles Spargo for Treasurer. Ms. Bruski Mallek called three times for other nominations. Hearing none, Mr. Hoerter moved that nominations be closed and a unanimous ballot be cast for Charles Spargo; seconded by Ms. Crass.

The 2017-18 Mid-State Technical College District Board officers will be: Chairperson – Justin Hoerter; Vice Chairperson – Robert Beaver; Secretary – Peggy Ose; and Treasurer – Charles Spargo.

2. BOARD COMMITTEE ASSIGNMENTS – Ms. Bruski Mallek stated that as part of the Board's discussion during the organizational meeting, Board members agreed to the following committee assignments: Finance & Audit – Charles Spargo (Chairperson), Betty Bruski Mallek and Kristin Crass; Academic & Human Resources – Lynneia Miller (Chairperson), Justin Hoerter and Peggy Ose; and Facilities & External Relations – Robert Beaver (Chairperson), William Greb and Richard Merdan.

OFFICIAL PROCEEDINGS

July 10, 2017

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3. WTC DISTRICT BOARDS ASSOCIATION COMMITTEE ASSIGNMENTS – Ms. Bruski Mallek stated that WTC District Boards Association Executive Direction Layla Merrifield asked for assistance in selection of 2017-18 Boards Association committee members. Ms. Bruski Mallek will serve the Boards Association as Secretary/Treasurer and Board members selected committees of interest to them.

XIV. ADJOURNMENT

The next meeting of the Mid-State Technical College Board will be on Monday, August 21, 2017 at the Wisconsin Rapids Campus. Committees will meet at 4:15 p.m., unless otherwise announced, Committee-of-the-Whole will meet at 5:00 p.m. and the regular meeting will begin at 5:20 p.m..

There being no further business, the Board convened to closed session at 4:45 p.m.

Following the closed session, the Board reconvened to open session to make the following remarks: The Board is pleased with Dr. Mondeiks efforts since beginning June 1, 2017 as she has made positive strides toward goal areas of building campus community, increasing community relations and developing regional/state partnerships. The Board looks forward to the coming year and working with Dr. Mondeik to advance Mid-State Technical College.

There being no further business, the Board meeting adjourned at 5:30 p.m. with a motion by Mr. Beaver, seconded by Ms. Crass, upon a voice vote.

Peggy Ose, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

H. REPORTS AND RECOMMENDATIONS

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

1. Chairperson's Report
2. Mid-State Foundation Report
3. President's Report
(Partially contained in Exhibit A)
4. Committee Reports
 - a. Finance & Audit Committee
 - b. Academic & Human Resources Committee
 - c. Facilities & External Relations Committee
 - d. Committee-of-the-Whole

FINANCE & AUDIT

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

AGENDA: FINANCE & AUDIT COMMITTEE

PLACE: Board Conference Room
Mid-State Wisconsin Rapids Campus
500 32nd Street North

DATE: Monday, August 21, 2017

TIME: 4:00 p.m.

A. Meeting called to order by Chairperson Charles Spargo

B. Call to Order

C. Meeting Notice Certification

This August 21, 2017, meeting of the Finance & Audit Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW OF CONSENT AGENDA ITEMS

a. PAYMENT OF BILLS (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval. Two detailed lists are provided in different review formats. Board members may forward inquiries regarding specific transactions to the Business

Services Office prior to the meeting. These disbursement lists identify the nature of our transactions and the vendors we are conducting business with. The Board also provides oversight, another layer of control against internal acts of embezzlement or fraud.

b. CONTRACTED SERVICES AGREEMENTS (Exhibit D)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. They are presented after the agreement is executed but generally before services are rendered. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist. Pertinent information for each contract is also included. Contracts generally fall into two categories – customized instruction and technical assistance. Our customer base extends to businesses, industries, not-for-profit organizations and government units. An annual post-fiscal report is generated by the WTCS Office and is shared with the Board.

c. PROCUREMENTS FOR GOODS AND SERVICES (Exhibit E)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

A lower Board approval limit of \$25,000 exists for facility construction and remodeling. However, project specifics are generally discussed beforehand in the Facilities & External Relations Committee. Project specifics include feasibility, educational needs, specifications and other project related decisions. Therefore, approval of related procurements and bids will usually be listed in the committee agenda. However, the Committee may choose to place formal approval of the project procurements on the Consent Agenda. This procedure will also apply to project oversight occurring in the Academic

Affairs & Human Resources Committee and the Finance & Audit Committee.

All procurements are the responsibility of the respective budget manager. The Purchasing Department owns the processes, provides advice and support and ensures that compliance is maintained. Budget managers have the primary role of planning and grouping when discounts can be obtained, determining needs and specifications and having an adequate budget allocation. Capital projects and annual allocations are tracked from which an end-of-year report is generated. Most districts finance their annual capital expenditures by issuing General Obligation Debt.

2. TREASURER'S REPORT (Exhibit C)

As in the past, there is not a balance sheet for July as FY17 year-end processing is not complete.

The Chair of the Finance & Audit Committee / Treasurer will walk through and highlight each report in the Board packet. The intent of sharing this information on a monthly basis is to give the Board assurance that administration is: 1) monitoring and managing the resources allotted and allocated annually and is doing so in accordance with budget and fiscal policy, and 2) maintaining a healthy financial condition and position in accordance with WTCS requirements and the Higher Learning Commission (Higher Education Accreditation Authority) expectations. Balanced budgets and growth in net assets are key ingredients for continued sustainability and financial viability.

3. RESOLUTION AWARDING THE SALE OF \$3,850,000 GENERAL OBLIGATION PROMISSORY NOTES; SERIES 2017B (Exhibit F)

Exhibit F contains an awarding resolution for the sale of \$3.85 million general obligation promissory notes to finance budgeted capital expenditures for facilities, grounds, and equipment in 2017-18.

Another \$1.5 million in General Obligation notes will be issued in the future; bringing the total borrowing to \$5.35 million included in the FY18 adopted budget.

Robert W. Baird, Inc. will present a negotiated offer for the award and sale of these tax supported notes. A 30-day petition period will have been satisfied. Moody's has assigned a favorable Aa1 rating of creditworthiness. Mid-State will engage in a negotiated sale for which notes are presold by Baird. Custody of the funds will occur shortly after the sale.

Baird assisted with the preparation of a long-term financing plan and the amortization schedule, provisions of this issue, preparation of the Preliminary Official Statement (POS), securing a Moody's rating, and underwriting/selling the notes to investors. As designated bond counsel, Quarles & Brady has prepared the awarding resolution and will issue an opinion in regards to statutory compliance. Details of the sale will be provided during the meeting along with the rating prepared by Moody's Investor Services.

Board approval of the resolution contained in Exhibit F is requested.

4. INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. STATUS OF THE FY17 INDEPENDENT FINANCIAL AUDIT

Financial auditors have been on-site to review Mid-State's records for the year ending June 30, 2017. They will return for final fieldwork in September. This engagement with Schenk & Associates is the second year of a five-year multi-college agreement. If any budgetary housecleaning is needed, budget amendments will be presented in October. Administration will also report out in October the end-of-year results and budget variances for the fiscal year ending June 30, 2017. The final audit reports for FY17 will be presented to the Mid-State Board in November.

b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES

Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Audit Committee. The purpose of this agenda item is to identify when

administration has information available and also to enable committee members to raise any finance related questions. Naturally, being informed of the question prior to the meeting will ensure the availability of pertinent information. Any necessary action will be incorporated into the action reported by the originating committee.

5. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

ACADEMIC & HUMAN RESOURCES

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

AGENDA: ACADEMIC & HUMAN RESOURCES COMMITTEE

PLACE: District Office Conference Room
Mid-State Wisconsin Rapids Campus
500 32nd Street North

DATE: Monday, August 21, 2017

TIME: 4:15 p.m.

- A. Committee meeting called to order by Chairperson Justin Hoerter
- B. Call to Order
- C. Meeting Notice Certification

This August 21, 2017, meeting of the Academic & Human Resources Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

- 1. REVIEW CONSENT AGENDA ITEMS
 - a. Advisory Committee Appointments (Exhibit G)

2. NEW MID-STATE PROGRAMS

Mid-State continuously scans the district to ensure the right programs are offered to meet the needs of the district employers. Vice President of Academics Dr. Sandy Kiddoo will share information and seek approval for two new programs, Hospitality Management and Lab Science Technician and one new apprenticeship program, IT-Software Developer.

3. INFORMATION ITEMS

The following items are presented for informational purposes only:

a. HEALTHCARE ALLIANCE UPDATE

The College joined the Northcentral Employers Healthcare Alliance three years ago primarily because the Alliance offers its members discounts on the cost of medical services from providers throughout the region and because it included Marshfield Clinic which a number of Mid-State employees viewed as positive. This summer, Marshfield Clinic announced it is ending its contractual discounts with the Alliance which has a negative impact on all member employers. Vice President of Human Resources Richard O’Sullivan will inform the Board of the next steps the College is taking to minimize the impact Marshfield Clinic’s decision will create in advance of open enrollment this fall.

4. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

FACILITIES & EXTERNAL RELATIONS

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

AGENDA: FACILITIES & EXTERNAL RELATIONS COMMITTEE

PLACE: Room L133-134
Mid-State Wisconsin Rapids Campus
500 32nd Street North

DATE: Monday, August 21, 2017

TIME: 4:15 p.m.

A. Meeting called to order by Chairperson Robert Beaver

B. Call to Order

C. Meeting Notice Certification

This August 21, 2017, meeting of the Facilities & External Relations Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW CONSENT AGENDA ITEMS

There are no Consent Agenda items this month.

2. SECOND FLOOR ADMINISTRATIVE CENTRALIZATION PROJECT

Director of Facilities & Procurement Matt Schneider will present the results of the RFP for the Second Floor Administrative Centralization (2FAC) Project, and request approval of a contract to the lowest qualified bidder.

3. INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. ENERGY REPORT

Mr. Schneider will present the annual energy report, with analysis, prior to submission to the WTCS Facilities Director.

b. MID-STATE TECHNICAL COLLEGE STUDY AWAY PROGRAM

A team within the college has been working to comprise a Mid-State Study Away Program. The focus is to expand upon the learning experience of Mid-State students by providing a robust 2-year cycle of study away opportunities including both international and travel experiences. A plethora of benefits have been discovered for students who participate in study abroad as it related to career advancement and current and further education pursuits. School of Business and Technology Dean Dr. Missy Skurzewski-Servant will share information about this new program.

b. DUAL CREDIT UPDATE

Mid-State offers a variety of dual credit opportunities for high school students to take college level coursework while also fulfilling high school graduation requirements. Dual credit options provide cost effective approaches for students to get a head start on earning college credits. Vice President of Student Services Dr. Mandy Lang will provide a recap of dual credit from the 2016-17 academic year and share details about the new dual credit academies that are forthcoming.

4. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

COMMITTEE-OF-THE-WHOLE

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

AGENDA: COMMITTEE-OF-THE-WHOLE

PLACE: Room L133-134
Mid-State Wisconsin Rapids Campus
500 32nd Street North

DATE: Monday, August 21, 2017

TIME: 5:00 p.m.

A. Meeting called to order by Chairperson Justin Hoerter

B. Meeting Notice Certification

This August 21, 2017, meeting of the Committee-of-the-Whole, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

C. INFORMATION ITEM:

a. MID-STATE TECHNICAL COLLEGE AND MID-STATE FOUNDATION
MEMORANDUM OF UNDERSTANDING

While the Mid-State Technical College Foundation and the College are separate, both entities work together and rely on each other to serve students. To memorialize the great relationship the two organizations enjoy and to continue it into the future, a memorandum of understanding (MOU) has been drafted for signature by both Boards. Vice President of Human Resources Richard O'Sullivan will explain the MOU and present it for signature by the College Board.

b. TEACHING FELLOWS PROGRAM

Mid-State will implement a Teaching Fellows program to provide structured peer support for faculty in the spirit of continuously improving instruction for students. Protective & Human Services Dean Barb Jascor will share information on this new opportunity for faculty.

D. ADJOURNMENT

I. DISCUSSION & ACTION ITEM(S)

WISCONSIN RAPIDS CAMPUS

AUGUST 21, 2017

1. SKILLS USA

The SkillsUSA Championships, held in Louisville, Kentucky in June, in the largest skills competition in the work where student demonstrate their technical, workplace and personal skills in various competitions. In order to compete at the championship, students must first win their state championship. This past June, two Mid-State students competed at the SkillsUSA Championship. Dan Zdroik competed in the Precision Machining Technology and Madelyn Matthews competed in Welding Sculpture. Mid-State Machine Tool Instructor and SkillsUSA advisor Mike Berry will join Jordan and Madelyn to discuss their experiences at the championship competition.

J. ADJOURNMENT

EXHIBITS A – G

PRESIDENT'S REPORT

AUGUST 21, 2017

1. What an exciting and busy summer it has been! College staff have been working hard to gear up for the start of the semester. Faculty were back on campus August 14 and Mid-State students arrive August 24.
2. Each Wednesday from June 28 through August 16, Mid-State Technical College ran a new event called Meet Me @ Mid-State. The events took place in Marshfield, Stevens Point and Wisconsin Rapids and was offered as an opportunity for prospective students to participate in a campus tour, apply to the college for free, and register for a STAR (Strive To Achieve Results) session for advising and class registration. To date, there have been 86 participants between the three locations of which 80 have applied and been admitted.
3. November 2-4, Mid-State will once again participate in the Wisconsin Science Festival Organization. This is a community event in which Mid-State employees will use science to engage community members. The theme for this year is an "Escape Room." More information will be shared at a later date.
4. Mid-State Speaker Series will continue this fall. A schedule of speakers will be included in materials placed at your seats.
5. Mid-State will offer ten Entrepreneurship Continued Education Series sessions in collaboration with the Heart of Wisconsin Chamber of Commerce, Grow Rapids (Young Professionals Group) and Incurage Foundation. The last event will be a "HATCH" event on campus for participants to pitch their ideas. Mid-State will host an Entrepreneurial Conference to provide an opportunity for students and community members to learn about starting their business this academic year.
6. The Executive Team of the College recently attended a three-day conference hosted by the Continuous Quality Improvement Network (CQIN) where college leaders throughout the country come together to learn and share best practices. The theme of this year's conference was developing talent or organizational transformation. As part of the breakout learning sessions of the conference, Vice President of Academics Dr. Sandy Kiddoo delivered a presentation on the use of scorecards and benchmarks in making data-informed decisions, and Director of Human Resources & Organizational Development Brianne Petruzalek presented on various Human Resources practices that Mid-State has initiated and sustained, several of which came from CQIN, which have helped the culture toward further valuing people.
7. My travel between now and mid-September will include:
 - Weekly Rotary Meetings
 - Adams Center Visit
 - Adams Friendship Business After 5:00 Event
 - Stevens Point Campus Visit

- Marshfield Campus Visit
- Stevens Point Kiwanis Club Visit
- Mid-State Foundation Trap Event
- Stevens Point Business/Community Visits
- Presidents Association Sub-Committee Meeting
- WTCS Board Meeting
- Presidents Association Meeting
- Wisconsin Rapids Community Visits

FY 2017-18 Budget Modifications Made In The Month of July 2017						
<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Revenue Change</u>	<u>Expense Change</u>	<u>Fund Balance Change</u> <u>Notes</u>
Fund 1 - General Fund Budget Modifications						
141528	Assistance to Firefighters Grant	Federal	New award	34,784.00	43,100.00	(8,316.00) 1
Fund 3 - Capital Projects Fund Budget Modifications						
Total Budget Changes For The Month						
				34,784.00	43,100.00	(8,316.00)
Notes: Budget modifications are out of balance for July due to the following:						
1	Grant is not reimbursed at 100%. Fund Balance will cover the deficit.					



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2018 as of July 31, 2017

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total Current Budget	Total Current Budget	Original Budget	Original Budget	
Local Government	6,591,192	-	-	4,508,332	-	-	-	-	-	-	-	11,099,524	11,099,524	11,099,524	22.6%	
Student Fees	7,696,236	-	-	-	-	329,456	-	-	-	-	-	8,025,692	8,025,692	8,025,692	16.3%	
State Aid & Grants	14,650,854	-	224,228	-	-	-	224,228	-	-	-	-	14,875,082	14,875,082	14,875,082	30.3%	
Institutional	284,064	1,068,000	38,529	125,500	1,255,124	695,130	38,529	125,500	1,255,124	5,118,200	-	8,584,547	8,584,547	8,584,547	17.5%	
Federal	866,565	-	34,784	-	-	5,666,300	34,784	-	-	-	-	6,567,649	6,567,649	6,532,965	13.4%	
Total Revenues	30,088,911	1,068,000	297,541	4,633,832	1,255,124	6,690,886	297,541	4,633,832	1,255,124	5,118,200	5,118,200	49,152,494	49,152,494	49,117,710	100.0%	

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current	
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Total Current Budget	Total Current Budget	Original Budget	Original Budget	
Salaries and Wages	17,544,384	120,253	-	-	186,357	237,488	-	-	-	-	32,379	18,120,861	18,120,861	18,117,278	30.4%	
Benefits	7,700,550	8,226	-	-	74,616	289,493	-	-	-	-	24,813	8,097,698	8,097,698	8,104,433	13.6%	
Current Expenditures	5,686,564	824,821	-	-	149,656	163,953	-	-	-	-	1,106,635	7,931,629	7,931,629	7,928,477	13.3%	
Student Financial Aid & Activities	-	6,035,700	-	-	887,000	6,035,700	-	-	-	-	3,905,500	6,035,700	6,035,700	6,035,700	10.1%	
Resale	-	-	-	-	-	-	-	-	-	-	-	4,792,500	4,792,500	4,792,500	8.0%	
Capital Outlay	-	-	9,701,631	-	-	-	-	-	-	-	-	9,701,631	9,701,631	9,658,531	16.3%	
Debt Retirement	-	-	-	4,893,410	-	-	-	-	-	-	-	4,893,410	4,893,410	4,893,410	8.2%	
Total Expenditures	30,931,498	953,300	9,701,631	4,893,410	1,297,629	6,726,634	9,701,631	4,893,410	1,297,629	5,069,327	5,069,327	59,573,429	59,573,429	59,530,329	100.0%	
% of Expenditures by Fund													100.0%	100.0%		
													51.9%	8.5%		
													1.6%	2.2%		
													11.3%	8.2%		
													16.3%	8.5%		

Changes in Fund Equity

Est Fund Equity as of 6/30/17	21,278,648															
Current Revenue over Expenses	(842,587)	560,846	2,111,837	567,845	1,750,189	4,963,213	(9,404,090)	(259,578)	(42,505)	48,873	1,442,966	22,835,835	22,835,835	(10,412,619)		
Other Sources and Uses:		114,700				(35,748)						(10,420,935)	(10,420,935)			
Proceeds from Debt	-	-	8,950,000	-	-	-	-	-	-	-	-	8,950,000	8,950,000	8,950,000		
Interfund Transfers In	120,000	-	-	-	-	35,000	-	-	-	-	-	155,000	155,000	155,000		
Interfund Transfers Out	(35,000)	-	-	-	(120,000)	-	-	-	-	-	-	(155,000)	(155,000)	(155,000)		
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Budgeted Ending Fund Equity	10,681,352	675,546	1,657,747	308,267	1,587,684	4,962,465	1,657,747	308,267	1,587,684	1,491,839	1,491,839	21,364,900	21,364,900	19,816,029		



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2018 as of July 31, 2017

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Total YTD All Funds	Budget			
Local Government	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,099,524	0.0%
Student Fees	2,611,529	-	-	127,530	-	-	-	-	-	-	-	-	-	-	8,025,692	34.1%
State Aid & Grants	423,787	-	-	-	-	-	-	-	-	-	-	-	-	-	14,875,082	2.8%
Institutional	80,848	3,140	3,140	3,896	2,336	-	11,086	-	-	-	421,698	-	-	8,584,547	6.1%	
Federal	-	-	-	92,149	-	-	-	-	-	-	-	-	-	6,567,649	1.4%	
Total Revenues	3,116,164	3,140	3,140	223,576	2,336	-	11,086	-	-	-	421,698	-	-	49,152,494	7.7%	
% of Budget Recognized	10.4%	0.3%	0.3%	3.3%	0.8%	0.0%	0.9%	0.0%	0.0%	0.9%	8.2%	0.0%	0.0%	7.7%		

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 4	Fund 5	Fund 6	Total YTD All Funds	Budget			
Salaries and Wages	1,096,908	489	489	5,325	-	-	10,233	-	-	-	1,886	-	-	-	18,120,861	6.2%
Benefits	667,472	37	37	2,493	-	-	3,084	-	-	-	1,850	-	-	-	8,097,698	8.3%
Current Expenditures	512,714	-	-	53	-	-	24,673	-	-	-	107,537	-	-	-	7,931,629	8.1%
Student Financial Aid & Activities	-	-	-	99,601	-	-	-	-	-	-	-	-	-	-	6,035,700	1.7%
Resale	-	-	-	-	-	-	22,068	-	-	-	282,012	-	-	-	4,792,500	6.3%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,701,631	1.4%
Debt Retirement	-	-	-	-	-	-	137,398	-	-	-	-	-	-	-	4,893,410	0.0%
Total Expenditures	2,277,094	527	527	107,472	137,398	-	60,058	-	-	-	393,285	-	-	59,573,429	5.0%	
% of Budget Expended	7.4%	0.1%	0.1%	1.6%	1.4%	0.0%	4.6%	0.0%	0.0%	4.6%	7.8%	0.0%	0.0%	5.0%		

Changes in Fund Equity

Est Fund Equity as of 6/30/17	11,438,939	560,846	4,963,213	2,111,837	567,845	1,750,189	1,442,966	22,835,835
Current Revenue over Expenses	839,070	2,613	116,104	(135,063)	-	(48,972)	28,413	(10,420,935)
Other Sources and Uses:								
Proceeds from Debt	-	-	-	-	-	-	-	8,950,000
Interfund Transfers In	-	-	-	-	-	-	-	155,000
Interfund Transfers Out	-	-	-	-	-	-	-	(155,000)
Repayment of Debt	-	-	-	-	-	-	-	-
Accrued YTD Fund Equity	12,278,009	563,459	5,079,317	1,976,774	567,845	1,701,217	1,471,379	21,364,900



Summary of Revenues & Expenditures by Account Group
for Fiscal Year 2018
as of July 31, 2017

A	B	C	D	E	F	G	H	I	J
Revenues by Account Group (All Funds)	Month of July 2017	FY 2018 Year-to-Date	FY 2018 Current Budget	FY 2018 Original Budget	Change to FY18 Budget	Current YTD less Prior YTD	% Change in Current YTD	Current FY18 Budget less Ending FY17 Budget	% Change FY18 Current Budget from FY17 Ending Budget
1	\$ -	\$ -	\$ 11,099,524	\$ 11,099,524	\$ -	\$ (3)	-100.0%	\$ 318,577	3.0%
2	2,739,060	2,739,060	8,025,692	8,025,692	-	2,285,802	504.3%	91,860	1.2%
3	423,787	423,787	14,875,082	14,875,082	-	(15,587)	-3.5%	(382,216)	-2.5%
4	-	-	890,349	855,565	34,784	-	0.0%	(596,177)	-40.1%
5	443,370	443,370	6,047,820	6,047,820	-	30,956	7.5%	424,578	7.6%
6	56,112	56,112	1,227,183	1,227,183	-	54,983	4868.9%	289,820	30.9%
7	23,522	23,522	1,309,544	1,309,544	-	13,821	142.5%	(5,000)	-0.4%
8	92,149	92,149	5,677,300	5,677,300	-	(43,201)	-31.9%	-	0.0%
9	-	-	8,950,000	8,950,000	-	-	0.0%	3,250,000	57.0%
10	-	-	155,000	155,000	-	-	0.0%	(6,281,829)	-97.6%
11	\$ 3,778,000	\$ 3,778,000	\$ 58,257,494	\$ 58,222,710	\$ 34,784	\$ 2,326,771	160.3%	\$ (2,890,387)	-4.7%

Expenditures by Account Group (All Funds)	Month of July 2017	FY 2018 Year-to-Date	FY 2018 Current Budget	FY 2018 Original Budget	Change to FY18 Budget	Current YTD less Prior YTD	% Change in Current YTD	FY18 Current Budget less FY17 Ending Budget	% Change FY18 Current Budget from FY17 Ending Budget
12	\$ 1,114,840	\$ 1,114,840	\$ 18,120,861	\$ 18,117,278	\$ 3,583	\$ (31,823)	-2.8%	\$ 1,523	0.0%
13	674,937	674,937	8,097,698	8,104,433	(6,735)	163,424	31.9%	478,361	6.3%
14	644,977	644,977	7,866,629	7,863,477	3,152	52,656	8.9%	(1,167,919)	-12.9%
15	99,601	99,601	6,100,700	6,100,700	-	(37,263)	-27.2%	(22,859)	-0.4%
16	304,080	304,080	4,792,500	4,792,500	-	38,020	14.3%	181,500	3.9%
17	137,398	137,398	9,701,631	9,658,531	43,100	146,714	-1574.9%	3,322,641	52.1%
18	-	-	4,893,410	4,893,410	-	-	0.0%	(90,045)	-1.8%
19	-	-	-	-	-	-	0.0%	-	0.0%
20	-	-	155,000	155,000	-	-	0.0%	(6,281,829)	-97.6%
21	\$ 2,975,834	\$ 2,975,834	\$ 59,728,429	\$ 59,685,329	\$ 43,100	\$ 331,729	12.5%	\$ (3,578,627)	-5.7%
22			\$ (1,470,935)	\$ (1,462,619)	\$ (8,316)	\$ 1,995,042		\$ 688,240	

July Contracted Services Agreements

Meeting on August 21, 2017

Contract Number	Contracted With	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146377	Wood County Head Start	Heartsaver CPR AED	10	18	800.00
146388	Three Oaks Golden Living Center	Basic Life Support Healthcare Provider	9	24	1,000.00
146389	Infogroup Targeting Solutions	Heartsaver First Aid CPR AED	24	22	2,000.00
146390	Masonite Architectural	Heartsaver First Aid CPR AED	20	36	1,890.00
				Total:	5,690.00

FINANCE & AUDIT COMMITTEE
2018 Procurement of Goods and Services
August 21, 2017

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
None		
❖ Subtotal for Procurements Requiring Board Action	<u>\$ 0</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	<u>AMOUNT</u>	<u>PROCUREMENT METHOD</u>
None		
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$ 0</u>	

GRAND TOTAL **\$ 0**

PROCUREMENT & SELECTION METHODS DEFINED-

MSTC and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID - A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Written quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by the WTCS office for use by the college. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance.

STATE CONTRACT – A state agency such as the Dept. of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. MSTC is able to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid MSTC is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item or service is available from a single source, or after solicitation in a competitive procurement competition is determined to be inadequate, or the purchase is from another governmental body, or cooperative purchasing under S 16.73, Wis. Stats. is utilized, or the federal grantor agency authorizes noncompetitive negotiation, or an advisory committee requires the product brand for training students for local employment, or the product is purchased as used which does not require competitive bidding due to the nature of procurement used.

MANDATORY – MSTC is required to pay for the service or membership to operate.

RESOLUTION NO. _____

RESOLUTION AWARDING THE SALE OF
\$3,850,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2017B

WHEREAS, on July 10, 2017, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution entitled "Resolution Authorizing the Issuance of Not to Exceed \$3,850,000 General Obligation Promissory Notes; and Setting the Sale" (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes in an amount not to exceed \$1,270,915 for the public purpose of paying the cost of building remodeling and improvement projects; and in an amount not to exceed \$2,579,085 for the public purpose of paying the cost of acquiring movable equipment (the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Marshfield News-Herald on July 19, 2017 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes within thirty (30) days of publication of the Notices with respect to the Project;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expired on August 18, 2017;

WHEREAS, the District Board has hereto found and determined that the Project is within the District's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell such general obligation promissory notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes. The Proposal is hereby accepted and the Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. To evidence the obligation of the District, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of THREE MILLION EIGHT HUNDRED FIFTY THOUSAND DOLLARS (\$3,850,000) (the "Notes") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2017B"; shall be issued in the aggregate principal amount of \$3,850,000; shall be dated September 13, 2017; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on March 1, 2025 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2017 through 2026 for payments due in the years 2018 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried

onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$3,850,000 General Obligation Promissory Notes, Series 2017B, dated September 13, 2017" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit D and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Secretary's office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 21, 2017.

Justin Hoerter
Chairperson

ATTEST:

Peggy J. Ose
Secretary

(SEAL)

Accounting Program Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Broderick	Donald	1800 North Point Drive	Stevens Point	WI	54481	Sentry Insurance Company	Employer	July 2017	July 2020
Check	Sue	8550 Central Sands Rd	Bancroft	WI	54921	Wysocki Family of Companies	Employee	July 2017	July 2019
Freund	Lisa	1010 East 4th St.	Marshfield	WI	54449	School District of Marshfield	Employer	May 2015	May 2018
Graves	Jeff	1800 Laemie Ave	Marshfield	WI	54449	Staab Construction Corporation	Employer	May 2015	May 2018
Jirous	Becky	5201 Woodward Drive	Stevens Point	WI	54481	Ki Mobility	Employer	July 2017	July 2019
Jones	Amanda	2801 Hoover Road	Stevens Point	WI	54481	Delta Dental	Employer	July 2017	July 2019
Kruger	Brad	2040 Jay-Mar Road	Plover	WI	54467	Klismith Accounting & Tax Group, SC	Employee	July 2017	July 2019
Lind	Andy	2601 Skyward Dr.	Stevens Point	WI	54482	Skyward, Inc.	Employer	July 2017	July 2019
Mathews	Deane	112 W 5th St.	Marshfield	WI	54449	Data Flow, Inc	Employee	May 2015	May 2018
Newton	Edward	2911 Peach Street	Wisconsin Rapids	WI	54494	Renaissance Learning, Inc	Employee	July 2017	July 2019
Scheunemann	Mark	400 Daly Ave.	Wisconsin Rapids	WI	54494	Legacy Accounting & Financial Services, LLC	Employee	July 2017	July 2020

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Donald Last Name: Broderick
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1800 North Point Drive, H3111
City	Stevens Point State WI Zip 54481
Phone Number	715-346-6377 Email: Donald.Broderick@sentry.com
Current Employer	Sentry Insurance
Current Job Title	Director, Tax
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Don has attended several of the Accounting program advisory committee meetings as a guest through the 2015-2017 academic years. He has provided great input to our program discussions from the perspective in his role as Tax Director at Sentry Insurance. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Susan Last Name: Check
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	8550 Central Sands Road
City	Bancroft State: WI Zip: 54921
Phone Number	715-335-8060 Email: susan.check@rpespud.com
Current Employer	Wysocki Family of Companies
Current Job Title	Senior Financial Accountant - Assistant Controller
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Susan has been a member of the Accounting program advisory committee and has provided great input to our program discussions from the perspective in her role as Senior Financial Accountant - Assistant Controller for the Wysocki Family of Companies. Her renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Becky"/> Last Name <input type="text" value="Jirous"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	5201 Woodward Drive
City	Stevens Point State WI Zip 54481
Phone Number	715-303-6441 Email: bjirous@kimobility.com
Current Employer	Ki Mobility
Current Job Title	Finance & Administration Director
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Becky attended our most recent Accounting program advisory committee meeting as a guest and provided great input to our program discussions from the perspective in her role as Finance & Administration Director at Ki Mobility. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Amanda"/> Last Name <input type="text" value="Jones"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="2801 Hoover Road"/>
City	<input type="text" value="Stevens Point"/> State <input type="text" value="WI"/> Zip <input type="text" value="54481"/>
Phone Number	<input type="text" value="715-343-7605"/> Email: <input type="text" value="ajones@deltadentalwi.com"/>
Current Employer	<input type="text" value="Delta Dental"/>
Current Job Title	<input type="text" value="Director, Finance"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Amanda has attended several of the Accounting program advisory committee meetings as a guest through the 2015-2017 academic years. She has provided great input to our program discussions from the perspective in her role as Director of Finance at Delta Dental. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Brad"/> Last Name <input type="text" value="Kruger"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2040 Jay-Mar Rd, Suite 1
City	Plover <input type="text"/> State <input type="text" value="WI"/> Zip <input type="text" value="54467"/>
Phone Number	715-341-1115 <input type="text"/> Email: <input type="text" value="bkruger@klismithcpas.com"/>
Current Employer	Klismith Accounting & Tax Group, SC
Current Job Title	Certified Public Accountant
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Brad has attended several of the Accounting program advisory committee meetings as a guest through the 2016-2017 academic year. He has provided great input to our program discussions from the perspective in his role as a CPA at Klismith Accounting & Tax Group. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Andy"/> Last Name <input type="text" value="Lind"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2601 Skyward Drive
City	Stevens Point State WI Zip 54482
Phone Number	715-341-9406 Email: andy@skyward.com
Current Employer	Skyward, Inc.
Current Job Title	Vice President, Consulting & Support
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid gray; padding: 5px;"> Andy has attended several of the Accounting program advisory committee meetings as a guest through the 2016-2017 academic year. He has provided great input to our program discussions from the perspective in his role as VP of Consulting & Support at Skyward. He has worked with us in providing internship opportunities for our Accounting & Business Management students at Skyward. Becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> Year: <input type="text" value="2017"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Edward Last Name: Newton
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2911 Peach Street
City	Wisconsin Rapids State: WI Zip: 54494
Phone Number	715-424-3636 Email: Edward.Newton@renaissance.com
Current Employer	Renaissance Learning, Inc.
Current Job Title	Compliance & Reporting Analyst
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Ed has attended several of the Accounting program advisory committee meetings as a guest through the 2015-2017 academic years. He has provided great input to our program discussions from the perspective in his role as Compliance & Reporting Analyst at Renaissance Learning. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Accounting <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Mark"/> Last Name <input type="text" value="Scheunemann"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	400 Daly Avenue, Suite 200
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-423-3550 Email: mark.s@legacyafs.com
Current Employer	Legacy Accounting & Financial Services, LLC
Current Job Title	Member/Partner
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Mark attended the Spring 2017 Accounting program advisory committee meeting as a guest. He provided great input to our program discussions from the perspective in his role as a partner at Legacy Accounting & Financial Services. He was recommended as a potential replacement advisory committee member by outgoing member (due to retirement) Alan Bardole. Mark is also a Mid-State alumnus. Becoming a member of this program advisory committee will allow us to continue to strengthen and grow our program and to further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Business Management Program Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Clark	David	2911 Peach Street	Wisconsin Rapids	WI	54494	Renaissance Learning	Employer	July 2017	July 2020
Franz	Debra	PO Box 8036	Wisconsin Rapids	WI	54494	Renaissance Learning, Inc.	Employer	May 2015	May 2018
Gokey	Gregg	1324 Centerpoint Drive	Stevens Point	WI	54481	Wildcard Corp	Employer	July 2017	July 2019
Kovalaske	Matthew	809 Division Street	Stevens Point	WI	54481	UW Credit Union	Employer	July 2017	July 2020
Kuckkahn	Todd	5501 Vern Holmes Drive	Stevens Point	WI	54482	Portage County Business Coun	Employer	July 2017	July 2020
Otte	Rob	1916 East 29th Street	Marshfield	WI	54449	Roehl Transport, Inc.	Employer	July 2017	July 2020
Reichert	Melissa	1120 Lincoln St	Wisconsin Rapids	WI	54494	Heart of WI Chamber of Comm	Employer	July 2017	July 2020
Somers	Mike	7326 Overhill Lane	Custer	WI	54423	Somers Investments, LLC	Employee	May 2015	May 2018
Whitrock-Keller	Wendy	1800 North Point Drive	Stevens Point	WI	54481	Sentry Insurance	Employer	July 2017	July 2020

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="David"/> Last Name <input type="text" value="Clark"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2911 Peach Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-570-0507 Email: dbclark79@gmail.com
Current Employer	Renaissance Learning
Current Job Title	Corporate Program Management Office
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> David has served as an official member of the Business Management program advisory committee. He also provided much input to our program DACUM process during the 2016-17 academic year. He had provided great input from within his role at Renaissance Learning. His continued involvement as a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> Year: <input type="text" value="2017"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Gregg"/> Last Name <input type="text" value="Gokey"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1324 Centerpoint Drive
City	Stevens Point State WI Zip 54481
Phone Number	715-869-3440 Email: gregg.gokey@wildcardcorp.com
Current Employer	Wildcard Corp.
Current Job Title	Director of Operations
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Gregg has been a member of our Business Management program advisory committee, participated in our program DACUM process, and has provided great input to our program discussions from the perspective in his role as Director of Operations at the Wildcard Corp. His renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: <input type="text" value="Matthew"/> Last Name: <input type="text" value="Kovalaske"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="809 Division Street"/>
City	<input type="text" value="Stevens Point"/> State: <input type="text" value="WI"/> Zip: <input type="text" value="54481"/>
Phone Number	<input type="text" value="608-712-6607"/> Email: <input type="text" value="mkovalaske@uwcu.org"/>
Current Employer	<input type="text" value="UW Credit Union"/>
Current Job Title	<input type="text" value="Branch Manager II"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Matt has been a member of our Business Management program advisory committee and participated in our program DACUM process. He has provided great input to our program discussions from the perspective in his role as Branch Manager at the UW Credit Union. His renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: <input type="text" value="Todd"/> Last Name: <input type="text" value="Kuckkahn"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="5501 Vern Homes Drive"/>
City	<input type="text" value="Stevens Point"/> State: <input type="text" value="WI"/> Zip: <input type="text" value="54482"/>
Phone Number	<input type="text" value="715-344-1940"/> Email: <input type="text" value="tkuckkahn@portagecountybiz.com"/>
Current Employer	<input type="text" value="Portage County Business Council"/>
Current Job Title	<input type="text" value="Executive Director"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Todd and I have worked together in various ways over the past year including involvement in the HATCH Entrepreneurial event in Stevens Point, as well as discussions around economic development with the PCBC and Centergy. I believe his membership to our Business Management advisory committee will provide great input to our program discussions from the perspective in his role as Executive Director of the PCBC. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important partner in our district"/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Rob"/> Last Name <input type="text" value="Otte"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1916 East 29th Street
City	Marshfield State WI Zip 54449
Phone Number	715-305-0993 Email: rob.otte@roehl.net
Current Employer	Roehl Transport, Inc.
Current Job Title	Director, Corporate Training & Development
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Rob participated in our program DACUM during the 2016-17 academic year. He provided great input to our program discussions from the perspective in his role as Director of Corporate Training & Development at Roehl. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Melissa"/> Last Name <input type="text" value="Reichert"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1120 Lincoln Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-422-4861 Email: president@wisconsinrapidschamber.com
Current Employer	Heart of Wisconsin Chamber of Commerce
Current Job Title	President
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Melissa has been a member of the Business Management program advisory committee, program DACUM, and has provided great input to our program discussions from the perspective in her role as President of the Heart of WI Chamber of Commerce. Her renewal of membership of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Business Management <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Wendy"/> Last Name <input type="text" value="Whitrock-Keller"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="1800 North Point Drive"/>
City	<input type="text" value="Stevens Point"/> State <input type="text" value="WI"/> Zip <input type="text" value="54481"/>
Phone Number	<input type="text" value="715-346-6383"/> Email: <input type="text" value="wendy.whitrock-keller@sentry.com"/>
Current Employer	<input type="text" value="Sentry Insurance"/>
Current Job Title	<input type="text" value="Director, Privacy & Compliance"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Wendy has been a member of the Business Management program advisory committee and has provided great input to our program discussions from the perspective in her role as Director of Privacy & Compliance at Sentry Insurance. Her renewal membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Cosmetology/Barber Technologist Program Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Christensen	Tom	101 Division St.	Stevens Point	WI	54481	Gunderson Faulkner DBA Cost	Employer	July 2017	July 2020
Dankemeyer	Shelly	4823 8th Street South	Wisconsin Rapids	WI	54494	Great Clips	Employer	July 2017	July 2020
Goodenough	Amy	842 Township Avenue	Wisconsin Rapids	WI	54494	Studio of Style	Employer	July 2017	July 2020
Hauke	Steve	1023 West Grand Ave.	Wisconsin Rapids	WI	54495	Mister Image Barber Shop	Employer	July 2017	July 2019
Hetze	Teri	5964 5th Avenue	Rudolph	WI	54475	Tranquil Moments	Employer	July 2017	July 2019
Rued	Marti	705 N. Central Ave.	Marshfield	WI	54449	Fantastic Sams	Employer	July 2017	July 2019
Southworth	Abby	122 Crossroads Dr.	Plover	WI	54467	Sport Clips	Employer	July 2017	July 2019
Svensson	Stephan	300 Niagara Lane	Plymouth	MN	55447	Great Clips	Employer	July 2017	July 2020

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Tom"/> Last Name <input type="text" value="Christensen"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="101 Division S."/>
City	<input type="text" value="Stevens Point"/> State <input type="text" value="WI"/> Zip <input type="text" value="54481"/>
Phone Number	<input type="text" value="715-345-2913"/> Email: <input type="text" value="tgc@costcutterscw.com"/>
Current Employer	<input type="text" value="Gunderson Faulkner DBA Cost Cutters & Appearance Dynamics DBA The Barbers Family Hairstyling"/>
Current Job Title	<input type="text" value="Vice President/Co-Owner"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Tom has been actively involved with our Cosmetology program, providing great input to our program discussions as well as support for students through scholarships from within his role as Vice President/Co-Owner of Cost Cutters & The Barbers. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Shelly Last Name: Dankemeyer
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	4323 8th Street South
City	Wisconsin Rapids State: WI Zip: 54494
Phone Number	715-421-2300 Email: sdankemeyer@yahoo.com
Current Employer	Great Clips
Current Job Title	General Manager
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Shelly has been very connected with our Cosmetology program including: providing guest presentations during classes, helping to provide and present scholarships to our students, attending our hair show, hiring several of our graduates, and providing great input to our program discussions from the perspective in her role as General Manager of Great Clips. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Amy Last Name: Goodenough
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	842 Township Avenue
City	Wisconsin Rapids State: WI Zip: 54494
Phone Number	715-424-1007 Email: goodenoughja@yahoo.com
Current Employer	Studio of Style
Current Job Title	Owner
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Amy has been on the Cosmetology/Barber program advisory committee and has provided great input to our program discussions from the perspective in her role as owner of Studio of Style. Her renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Teri"/> Last Name <input type="text" value="Hetze"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	5964 5th Ave.
City	Rudolph State WI Zip 54475
Phone Number	715-451-0135 Email: davterhetz@yahoo.com
Current Employer	Tranquil Moments
Current Job Title	Owner
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Teri has been a member of the Cosmetology Program advisory committee and has provided great input to our program discussions from the perspective in her role as Owner of Tranquil Moments, particularly specializing in nail tech and esthetician services (2 programs we want to develop soon for our program). Her renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Marti"/> Last Name <input type="text" value="Rued"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	705 N. Central Ave.
City	<input type="text" value="Marshfield"/> State <input type="text" value="WI"/> Zip <input type="text" value="54449"/>
Phone Number	<input type="text" value="715-570-6108"/> Email: <input type="text" value="ruedone@solarus.biz"/>
Current Employer	Fantastic Sams
Current Job Title	Owner - Marshfield Fantastic Sams
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <input type="text" value="Marti has provided great input to our program instructors from the perspective in her role as Owner of the Marshfield Fantastic Sams. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district."/>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Steve"/> Last Name <input type="text" value="Sensson"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	300 Niagara Lane
City	Plymouth State MN Zip 55447
Phone Number	612-965-9482 Email: steve.svensson@greatclips.net
Current Employer	Great Clips
Current Job Title	President
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Steve has been a member of the Cosmetology Program advisory committee and has provided great input to our program discussions from the perspective in his role as President of Great Clips. He has also come into our classroom to provide presentations regarding the Cosmetology Business to our students. His renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner, of which he leads several Great Clips salons in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> Year: <input type="text" value="2017"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Cosmetology/Barber Technologist <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input type="radio"/> Miss <input checked="" type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Abby"/> Last Name <input type="text" value="Southworth"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="122 Crossroads Dr."/>
City	<input type="text" value="Plover"/> State <input type="text" value="WI"/> Zip <input type="text" value="54467"/>
Phone Number	<input type="text" value="715-470-3622"/> Email: <input type="text" value="abby@sc3keys.com"/>
Current Employer	<input type="text" value="Sport Clips"/>
Current Job Title	<input type="text" value="Manager"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Abby has been actively involved in our program by providing guest lectures, demonstrations, and presentations to our students this past academic year. She has also expressed an interest in becoming a member of our advisory committee as Sport Clips employs several of our graduates. Her officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Marketing Program Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Ackerlund	Ray	2601 Skyward Dr.	Stevens Point	WI	54482	Skyward, Inc.	Employer	May 2015	May 2018
Gadbois	Jon	4716 Chickadee Lane	Stevens Point	WI	54482	Boston, Inc.	Employer	July 2017	July 2019
Leek	John	3100 Borham Ave	Stevens Point	WI	54481	JHL Digital Direct	Employee	July 2017	July 2019
Nystrom	Amy	3800 S. Business Park A	Marshfield	WI	54449	Prevention Genetics	Employer	May 2015	May 2018
Van Ert	Kari	2911 Peach Street	Wisconsin Rapids	WI	54494	Renaissance Learning, Inc.	Employer	April 2013	May 2018
Walker	Jeff	2601 Skyward Dr.	Stevens Point	WI	54482	Skyward, Inc.	Employer	July 2017	July 2019

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Marketing <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Jon Last Name: Gadbois
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	4716 Chickadee Lane
City	Stevens Point State: WI Zip: 54482
Phone Number	715-321-0551 Email: gadbois.jon@gmail.com
Current Employer	Boston, Inc.
Current Job Title	Marketing Director
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Jon has been a member of the Marketing program advisory committee, participated in our program DACUM process, and has provided input to our program discussions from the perspective in his role as Marketing Director of Boston, Inc. His renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August Year: 2017

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Marketing <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="John"/> Last Name <input type="text" value="Leek"/>
Program Coordinator	Missy Skurzewski-Servant
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	3100 Borham Avenue
City	Stevens Point State WI Zip 54481
Phone Number	715-341-0581 Email: john@jhl.com
Current Employer	JHL Digital Direct
Current Job Title	Owner
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) John has been a member of the Marketing program advisory committee and provided great input to our program discussions from the perspective in his role as owner of JHL Digital Direct. His renewal of membership to this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August <input type="checkbox"/> Year: 2017 <input type="checkbox"/>

Advisory Committee Appointment Form	
Academic School	School of Business & Technology <input type="checkbox"/>
Program Title	Marketing <input type="checkbox"/>
Name of Candidate	<input checked="" type="radio"/> Mr. <input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name <input type="text" value="Jeff"/> Last Name <input type="text" value="Walker"/>
Program Coordinator	<input type="text" value="Missy Skurzewski-Servant"/>
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="2017"/> <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring <input type="text" value="N/A"/> <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	<input type="text" value="2601 Skyward Drive"/>
City	<input type="text" value="Stevens Point"/> State <input type="text" value="WI"/> Zip <input type="text" value="54482"/>
Phone Number	<input type="text" value="800-236-7274"/> Email: <input type="text" value="jeffw@skyward.com"/>
Current Employer	<input type="text" value="Skyward"/>
Current Job Title	<input type="text" value="Marketing Director"/>
Degree(s)	<input type="text"/> Type, Program, and Institution if available
Professional Certification/Licenses	<input type="text"/> If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) <div style="border: 1px solid black; padding: 5px;"> Jeff has actively participated in our program DACUM process and also recently attended our Spring 2017 program advisory committee meeting as a guest. He has provided great input to our program discussions from the perspective in his role as Marketing Director at Skyward. His officially becoming a member of this program advisory committee not only will allow us to continue to strengthen and grow our program, but will also help further build the partnership with this important business partner in our district. </div>
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: <input type="text" value="August"/> <input type="checkbox"/> Year: <input type="text" value="2017"/> <input type="checkbox"/>

Phlebotomy Technician Program Advisory Committee

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Finch	Dawn	900 Illinois Ave	Stevens Point	WI	54481	Ministry/Ascension St. Michael'	Employer	Fall 2013	Fall 2018
Hale	Sabine	900 Illinois Ave	Stevens Point	WI	54481	Ministry/Ascension St. Michael'	Employer	Fall 2016	Fall 2018
Huchthausen	Phyllis	410 Dewey Street	Wisconsin Rapids	WI	54494	Aspirus Riverview Hospital	Employee	Fall 2013	Fall 2019
Kellner	Denise	7110 Tops Road	Hatley	WI	54440	The Diagnostic and Treatment	Employee	Fall 2013	Fall 2018
Kocher	Suzanne	9740 Sandill Drive	Weston	WI	54476	The Diagnostic and Treatment	Employer	Fall 2013	Fall 2019
Krajewski	Kristi	900 Illinois Avenue	Stevens Point	WI	54481	Ascension/Ministry St. Michael'	Ex-Officio	Spring 2017	Spring 2020
Narlock	Virginia	12020 North Galvin Ave	Marshfield	WI	54449	Retired	Member-at-large	Fall 2013	Fall 2018
Phillippi	Mary	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employee	Fall 2013	Fall 2018
Seehafer	Julie	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2013	Fall 2019

Advisory Committee Appointment Form	
Academic School	School of Health <input type="checkbox"/>
Program Title	Phlebotomy Technician <input type="checkbox"/>
Name of Candidate	<input type="radio"/> Mr. <input checked="" type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Dr. First Name: Kristi Last Name: Krajewski
Program Coordinator	Nichol Riedel
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input checked="" type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2017 <input type="checkbox"/>
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A <input type="checkbox"/>
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	900 Illinois Avenue
City	Stevens Point State WI Zip 54481
Phone Number	715-346-5058 Email: kristi.krajewski@ascension.org
Current Employer	Ascension/Ministry St. Michael's Hospital
Current Job Title	Laboratory Operations Coordinator, Phlebotomy
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Kristi has been a lab tech for over 16 years. She recently took over the roll of Laboratory Operations Coordinator for Phlebotomy. Kristi has worked in various organizations throughout the area in the capacity of a clinical laboratory technician prior to her current role and brings a wealth of experience and current knowledge of phlebotomy/lab tech practices.
Completed by Academic Assistant:	<input checked="" type="checkbox"/>
Reviewed by VP of Academics:	<input checked="" type="checkbox"/>
President Approved:	<input type="checkbox"/>
Board Approval:	Month: August Year: 2017