

BOARD OF DIRECTORS MEETING

March 20, 2017

Adams County Center
Room 111

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MID-STATE DISTRICT BOARD OF DIRECTORS

ADAMS COUNTY CENTER

MARCH 20, 2017

AGENDA: DISTRICT BOARD MEETING

PLACE: Room 111

Mid-State Adams County Center

401 North Main, Adams

DATE: Monday, March 20, 2017

TIME: 5:20 p.m.

A. Meeting called to order by Chairperson Betty Bruski Mallek

B. Roll Call

C. Meeting Notice Certification

This March 20, 2017, meeting of the Mid-State Technical College Board, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to the news media and designated persons in an attempt to make citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Closed Session

The Board will convene to closed session immediately following the open session to discuss presidential performance evaluation data and employment strategies related to the president's position. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

E. Open Forum

The open forum is at the option of the Board Chairperson and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the District Board open to the public and not a public hearing.

Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect

to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s): 1. Public comments must pertain to an agenda item. 2. No person may speak more than once to an issue or for a period longer than three to five minutes. 3. No more than three people may be heard to one side of an issue. 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting. 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.

F. Approval of Minutes – February 20, 2017 Regular Meeting and February 20, 2017 Special Meeting

G. Consent Agenda

1. PAYMENT OF BILLS AND PAYROLL

District bills for February 2017 are contained in Exhibit B. These bills total \$2,748,145.92 of which \$2,074,323.97 represents operational expenditures and \$673,821.95 represents capital expenditures.

The District's regular payrolls were issued on February 3 and 17. Payroll disbursements for the month of February totaled \$1,239,969.22 plus \$12,121.43 for travel and miscellaneous reimbursements, and \$555,079.81 in fringe benefits, for a total payroll disbursement of \$1,807,170.46.

Administration recommends approval of the payment of these obligations totaling \$4,555,316.38.

2. CONTRACTED SERVICES AGREEMENTS

The District has entered into three contracted service agreements totaling \$4,950. A summary of these agreements is contained in Exhibit D. The individual contracts will be available for review at the meeting. Administration recommends approval of these contracts.

PROCUREMENTS FOR GOODS AND SERVICES

Exhibit E contains procurements which fall into two groups: 1) procurements that require prior Board approval and 2)

procurements approved by Administration but listed as information for the Board.

Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. We will provide a response or arrange for a subject-matter expert to be present.

There are no procurements which will require prior Board approval.

4. ADVISORY COMMITTEE

Administration recommends the appointment of individuals (Exhibit F) to the Civil Engineering Technology-Highway Technician, Diesel & Heavy Equipment Technician, Early Childhood Education, Gerontology, Industrial Mechanical Technician, IT Software Developer, Phlebotomy Technician, and Urban Forestry Technician program advisory committees.

H. Reports and Recommendations

- 1. Chairperson's Report
 - Attendance
 - WTC District Boards Association Activities
 - National Activities
 - Next Meeting Date

2. Mid-State Foundation Liaison Report

- 3. President's Report
 - Campus Activities / Community Activities
 - System Updates
 - WTCS Presidents Association Activities

4. Committee Reports

- a. Finance & Audit Committee
 - 1. Review Consent Agenda Items
 - 2. Treasurer's Report
 - 3. Request for Proposal (RFP) For Bookstore Software
 - 4. Information Items
 - 5. Committee-of-the-Whole Meeting

b. Academic & Human Resources Committee

- 1. Review Consent Agenda Items
- 2. Information Items
- 3. Committee-of-the-Whole Meeting
- c. Facilities & External Relations Committee
 - 1. Review Consent Agenda Items
 - 2. Project Bid Results
 - 3. Information Items
 - 4. Committee-of-the-Whole Meeting
- d. Committee-of-the-Whole
 - 1. Compensation Discussion
 - 2. Connected Experience
- I. Discussion and Action Items
 - 1. Adams County Center Update
- J. Adjournment

MID-STATE TECHNICAL COLLEGE

OFFICIAL PROCEEDINGS

Wisconsin Rapids February 20, 2017

I. ROLL CALL

Board Chairperson Betty Bruski Mallek called the meeting to order at 8:31 a.m.

Roll call was as follows:

PRESENT: Robert Beaver, Betty Bruski Mallek, Kristin Crass, Dr. Colleen

Dickmann Justin Hoerter, Lynneia Miller, Charles Spargo, and Dr. Sue

Budjac (attended 12:25 – 1:20 p.m.)

EXCUSED: Richard Merdan and Peggy Ose

OTHERS: Paul Gabriel, Dr. Jon Mandrell (attended 9:00 – 10:20 a.m.), Dr. Shelly

Mondeik (attended 10:30 – 11:40 a.m.), Don Stevens and Angela Susa

II. MEETING NOTICE CERTIFICATION

Ms. Bruski Mallek verified the meeting notice, which stated that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

III. OPEN FORUM

Ms. Bruski Mallek opened the meeting for comments from the audience. No one wished to address the Board.

IV. CLOSED SESSION

Ms. Bruski Mallek announced the Board would convene to closed session immediately following the open session to discuss employment strategies related to the presidential search and conduct candidate interviews. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

Motion by Mr. Beaver, seconded by Ms. Miller, upon a roll call vote, unanimously approved the closed session as announced by Ms. Bruski Mallek.

The Board convened to closed session at 8:33 a.m.

V. ADJOURNMENT

OFFICIAL PROCEEDINGS February 20, 2017 Page 2

meeting adjourned at 1:20 p.m. with a motion by	er business as a result of closed session, the Board Mr. Beaver, seconded by Mr. Spargo, upon a voice
vote.	
Peggy Ose, Secretary	Angela R. Susa
Mid-State Technical College Board	Recording Secretary

MID-STATE TECHNICAL COLLEGE

OFFICIAL PROCEEDINGS

Wisconsin Rapids February 20, 2017

I. ROLL CALL

Board Chairperson Betty Bruski Mallek called the meeting to order at 4:40 p.m.

Roll call was as follows:

PRESENT: Robert Beaver, Betty Bruski Mallek, Kristin Crass, Dr. Colleen Dickmann,

Justin Hoerter, Lynneia Miller, Charles Spargo, and Dr. Sue Budjac

EXCUSED: Richard Merdan and Peggy Ose

OTHERS: Greg Bruckbauer, Paul Gabriel, Mike Grambow, Sandy Kiddoo, Dr. Mandy

Lang, Richard O'Sullivan, Matt Schneider, Don Stevens, Kolina Stieber and

Angie Susa.

II. MEETING NOTICE CERTIFICATION AND CLOSED SESSION

Ms. Bruski Mallek verified the meeting notice, which stated that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

Ms. Bruski Mallek announced the Board would convene to closed session immediately following the open session to discuss performance evaluation data and employment strategies related to the presidential search and candidate interviews. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c)(g) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

Motion by Dr. Dickmann, seconded by Ms. Miller, upon a roll call vote, unanimously approved the closed session as announced by Ms. Bruski Mallek.

III. OPEN FORUM

Ms. Bruski Mallek opened the meeting for comments from the audience. No one wished to address the Board.

IV. APPROVAL OF MINUTES

Motion by Mr. Beaver, seconded by Mr. Hoerter, upon a voice vote, unanimously approved the minutes from the board meeting held January 16, 2017, as written.

V. CONSENT AGENDA

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote, unanimously approved the following consent agenda items:

OFFICIAL PROCEEDINGS

February 20, 2017

Page 2

1. The district's bills for the month of January 2017 were presented in Exhibit B. These bills totaled \$920,326.94 of which \$780,742.72 represents operational expenditures and \$139,584.22 represents capital expenditures.

The district's payroll for the month of January totaled \$1,175,486.48 plus \$23,264.56 for travel and miscellaneous reimbursements and \$619,717.96 in fringe benefits. The district's bills and payroll totaled \$2,738,795.94.

2. Entered into the following contracted service agreements:

Agreement #	Contracted With	<u>A</u> 1	<u>mount</u>
146362	Auburndale Schools	\$	820.00
146365	Moundview Memorial Hospital & Clinics	\$	2,890.00
146367	City of Marshfield Division of Public Works	\$	1,480.00
146368	James Esselman, DDS	\$	310.00

3. Approved the following 2017 procurement for goods and services:

Amount Vendor Department

No procurements require Board approval this month.

4. Approved the following Advisory Committee appointments: CENTRAL SERVICE TECHNICIAN – Traci Hagen, Robert Hocking, Marigene Kerner, Dawn Rooney and Cherxa Vue; INSTRUMENTATION & CONTROLS ENGINEERING TECHNOLOGY – Brian Caldwell, Jap Capelle, Jeff Coulthurst, Tom Crotteau, Paul Everitt, George Hohl, Ted Osenga, Mark Snyder, John Tertin, Mike Verhulst and Geary Wilson; IT-NETWORK SPECIALIST – Phillip Bickelhaupt, Mihai Dumitrescu-Mihaly, Mark Erdman, Scott Nyman, John O'Keefe and Matt Sutton; MEDICAL ASSISSTANT – Kathy Heintz-Dzikowich, Sara King, Linda Kuchenbecker, Lil Schotten and Nancy Slizewsk; RENEWABLE ENERGY SPECIALIST – Brian Basken, Jenny Heinzen, Cary Hildebrandt, Andrea Jensen, Bob Ramlow, Josh Stolzenburg and Russell Waddington; RESPIRATORY THERAPIST – Paul Becker, Nicholas Goldberg, Edward Grant, Kaleigh Janssen, Joey Johnson, Donna Kroening, Heidi Obry, Christine Parker, Brian Sapp, Carly Stickney, Judy Weber and Andrew Woltmann; and SURGICAL TECHNOLIGST – Terrie Brown, Cindy Johnson, Debra Passineau, Milan Pastuovic and Jane Trierweiler.

VI. CHAIRPERSON'S REPORT

- 1. Ms. Bruski Mallek welcomed Board members and announced Richard Merdan and Peggy Ose asked to be excused. She also thanked Board members for attending the day-long event for Presidential Candidates.
- 2. Ms. Bruski Mallek reported the Wisconsin Technical College District Boards Association Winter Meeting and Legislative Seminar was held January 11-13 in Madison. Mr. Beaver, Ms. Bruski Mallek, Mr. Merdan and Dr. Budjac attended. It was a good session that included visits to legislators.
- 3. Ms. Bruski Mallek announced the ACCT National Legislative Summit was held February 13-16 in Washington, D.C. Mr. Beaver and Ms. Bruski Mallek represented the college. They provided an overview of the Summit and related activities. Visits were made to legislators on capitol hill to advocate for the Wisconsin Technical College System.

OFFICIAL PROCEEDINGS

February 20, 2017 Page 3

- 4. Ms. Bruski Mallek reported the Spring Board Advance will be held Tuesday, March 28 in Wisconsin Rapids. A draft agenda was provided to Board members. A Board Self-Assessment will be conducted via electronic survey. Board members were asked to complete the survey by March 16 so responses could be compiled and distributed.
- 5. Ms. Bruski Mallek announced the Wisconsin Technical College District Boards Association Nominations Committee has requested assistance in identifying any District Board Members who wish to serve the Boards Association in the capacity of President, Vice President or Secretary/Treasurer. An election will take place at the April 8 meeting.

Motion by Mr. Beaver, seconded by Mr. Spargo, upon a voice vote, unanimously nominated Betty Bruski Mallek for the District Boards Association Board Secretary/Treasurer position.

- 6. Ms. Bruski Mallek announced spring commencement ceremonies will be held Thursday, May 18 in Wisconsin Rapids, Stevens Point and Marshfield. A Board member is requested for each ceremony to provide the Board Address. Please let Ms. Susa know if you are available and willing to participate.
- 7. The next Mid-State Board of Directors meeting will be held on Monday, March 20 at the Adams County Center. Committee meetings will be held at 4:15 p.m., Committee-of-the-Whole will be held at 5:00 p.m. and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

VII. FOUNDATION BOARD LIAISON REPORT

- 1. Ms. Bruski Mallek reported the Foundation has 15 students sponsored through Sponsor-a-Scholar for August 2017. Foundation & Alumni Director Jill Steckbauer presented the opportunity to 50 high school students and 20 business leaders at the Junior Achievement Business Challenge.
- 2. Ms. Bruski Mallek reported the Employee Giving Campaign is underway. The campaign ends February 28, 2017 and has a goal of 100% full-time employee participation. Currently the campaign is at 42% participation and is 57% to the goal of \$25,000.
- 3. Ms. Bruski Mallek reported the Foundation participated in launching of the MIKE. Ms. Steckbauer received great feedback and engaged potential business partners for Sponsor-a-Scholar.
- 4. Ms. Bruski Mallek announced high school scholarship applications are available and have a deadline of April 7, 2017. Continuing Student Scholarship opportunities will be released mid-March for an April 28, 2017 deadline.

VIII. PRESIDENT'S REPORT

- 1. Dr. Budjac reported a team of Mid-State employees participated in the Higher Learning Commission AQIP Strategy Forum. Their focus was Mid-State's Academic Advising Model. Dr. Budjac shared photos of the team at the Forum. The Strategy Forum is an important component of Mid-State's AQIP Accreditation cycle.
- 2. Dr. Budjac provided a Presidents Association update. She reported the Presidents Association continues to discuss the state budget as well as best practices of WTCS college foundations.

OFFICIAL PROCEEDINGS February 20, 2017 Page 4

Mid-State's Foundation has had initial discussion about their Mission, Vision and implementing a Strategic Planning process. Third party review of the Foundation structure and policies will take place, results will be used in the strategic planning process.

- 3. Dr. Budjac reported Mid-State Technical College received the Heart of Wisconsin Chamber of Commerce Innovation Award due to the college's investment in equipment and programs that puts graduates in the position of being top candidates for area businesses. College representatives attended the annual meeting and dinner and Dr. Budjac addressed the audience when accepting the award on behalf of the college.
- 4. Dr. Budjac reported Mid-State recently signed a memorandum of agreement with the University of Wisconsin Stout Discovery Center and University of Wisconsin Stout Manufacturing Outreach to collaboratively work to offer and deliver services to service the region and to advance manufacturing in Central Wisconsin. Beginning July 1, 2017, staff from the University of Stout will hold office space on the Mid-State Wisconsin Rapids Campus to further enhance this partnership.
- 5. Dr. Budjac reported the Educational Master Plan (EMP) was shared with college employees last week. Vice President of Academics Sandy Kiddoo will host pop-up conversations to provide all employees opportunities to ask questions, seek clarification and provide input into the EMP process. These conversations will be held bi-weekly in Wisconsin Rapids with all campuses joining via technology.
- 6. Dr. Budjac reported one component of Mid-State's 2015-2020 Strategic Plan includes the creation of a Technology Plan. Director of Information Technology Brad Russell has been leading this project and working with an internal action team and Hartland Business System consultants for the past ten months. Additional information regarding the Technology Plan will be shared with the Board next month.
- 7. Dr. Budjac announced that interviews of the Vice President of Finance & Information Technology position are scheduled for later this month. Additional information will be shared as it is available.

IX. FINANCE & AUDIT COMMITTEE

- 1. Finance & Audit Committee Chairperson Charles Spargo reported the committee reviewed its Consent Agenda items and had no questions.
- 2. Mr. Spargo reviewed the Treasurer's Report. There were no questions or concerns.
- 3. The following items were presented for informational purposes only:
 - a. FY17 BUDGET ESTIMATE Mr. Spargo reported the committee discussed the General Fun end-of-year forecast for the current fiscal year. This information aides the college in developing the FY18 budget presumptions and resources needed.
 - b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES No topics were discussed.

X. ACADEMIC & HUMAN RESOURCES COMMITTEE

OFFICIAL PROCEEDINGS

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- 1. Academic & Human Resources Committee Chairperson Justin Hoerter reported the committee reviewed its consent agenda items and had no questions or concerns.
- 2. The following items were presented for informational purposes only:
 - a. PROGRAM UPDATES Mr. Hoerter reported the college continuously modifies curriculum and courses in programs to provide relevant program curriculum. Recent modifications were driven by employer feedback and include program title changes and creating embedded credentials within programs. Mr. Hoerter highlighted five program modifications. Transition plans have been created for students to complete their area of study.
 - b. NURSING ATRICULATION AGREEMENTS Mr. Hoerter provided an overview of recent work with the University of Wisconsin Stevens Point to create a 1+2+1 agreement that aligns student opportunities and employer needs. The agreement provides additional opportunities for Nursing students.

XI. FACILITIES & EXTERNAL RELATIONS COMMITTEE

- 1. Facilities & External Relations Committee Chairperson Robert Beaver reported that the committee had no Consent Agenda items.
- 2. Mr. Beaver reported the committee discussed the Wisconsin Rapids Learning Commons Remodel Project and related bid results. Seven contractors submitted bids for the project ranging from \$388,370 to \$558,000, including alternates. Eagle Construction submitted the lowest qualified bid and project award was recommended.

Motion by Mr. Beaver, seconded by Dr. Dickmann, upon a roll call vote, unanimously awarded Eagle Construction the Wisconsin Rapids Campus Learning Commons Remodel Project contract in the amount of \$388,370, including alternates.

- 3. The following items were presented for informational purposes only:
 - a. UPCOMING FACILITIES PROJECTS Mr. Beaver highlighted upcoming facilities projects, specifically, changes to the second floor of the Wisconsin Rapids Campus A-building to bring administrative functions of the college together and relocate IT program classrooms to more highly visible space on campus. Plans are conceptual at this point and will be brought back to the Board as they develop.

XII. <u>COMMITTEE-OF-THE-WHOLE</u>

1. No Committee-of-the-Whole meeting was held this month.

XIII. DISCUSSION AND ACTION ITEM

1. EMPLOYEE CONNECT – Vice President of Human Resources Richard O'Sullivan highlighted the new Employee Connect newsletter geared toward continuing to enhance internal communication and keep employees informed. The quarterly newsletter is developed by Human Resources

OFFICIAL PROCEEDINGS February 20, 2017 Page 6

with assistance from Marketing & Communications. The piece could have opportunities for expansion and further distribution to industry and K12 partners.

XIV. ADJOURNMENT

The next meeting of the Mid-State Technical College Board will be on Monday, March 20, 2017 at the Adams County Center. Committees will meet at 4:15 p.m., Committee-of-the-Whole will be held at 5:00 p.m. and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

There being no further business, the Board convened to closed session at 5:23 p.m.

There being no further business as a result of closed session, the Board meeting adjourned at 6:55 p.m. with a motion by Mr. Beaver, seconded by Dr. Dickmann, upon a voice vote.

Peggy Ose, Secretary
Angela R. Susa
Mid-State Technical College Board
Recording Secretary

H. REPORTS AND RECOMMENDATIONS

ADAMS COUNTY CENTER

MARCH 20, 2017

- Chairperson's Report
 Mid-State Foundation Report
 President's Report
- 4. Committee Reports
 - a. Finance & Audit Committee

(Partially contained in Exhibit A)

- b. Academic & Human Resources Committee
- c. Facilities & External Relations Committee
- d. Committee-of-the-Whole

FINANCE & AUDIT

ADAMS COUNTY CENTER

MARCH 20, 2017

AGENDA: FINANCE & AUDIT COMMITTEE

PLACE: Center Office Conference Room

Mid-State Adams County Center

401 North Main, Adams

DATE: Monday, March 20 2017

TIME: 4:00 p.m.

A. Meeting called to order by Chairperson Charles Spargo

B. Call to Order

C. Meeting Notice Certification

This March 20, 2017, meeting of the Finance & Audit Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

REVIEW OF CONSENT AGENDA ITEMS

a. PAYMENT OF BILLS (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval. Two detailed lists are provided in different review formats. Board members may forward inquiries regarding specific transactions to the Business

Services Office prior to the meeting. These disbursement lists identify the nature of our transactions and the vendors we are conducting business with. The Board also provides oversight, another layer of control against internal acts of embezzlement or fraud.

b. CONTRACTED SERVICES AGREEMENTS (Exhibit D)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. They are presented after the agreement is executed but generally before services are rendered. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist. Pertinent information for each contract is also included. Contracts generally fall into two categories – customized instruction and technical assistance. Our customer base extends to businesses, industries, not-for-profit organizations and government units. An annual post-fiscal report is generated by the WTCS Office and is shared with the Board.

c. PROCUREMENTS FOR GOODS AND SERVICES (Exhibit E)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

A lower Board approval limit of \$25,000 exists for facility construction and remodeling. However, project specifics are generally discussed beforehand in the Facilities & External Relations Committee. Project specifics include feasibility, educational needs, specifications and other project related decisions. Therefore, approval of related procurements and bids will usually be listed in the committee agenda. However, the Committee may choose to place formal approval of the project procurements on the Consent Agenda. This procedure will also apply to project oversight occurring in the Academic

Affairs & Human Resources Committee and the Finance & Audit Committee.

All procurements are the responsibility of the respective budget manager. The Purchasing Department owns the processes, provides advice and support and ensures that compliance is maintained. Budget managers have the primary role of planning and grouping when discounts can be obtained, determining needs and specifications and having an adequate budget allocation. Capital projects and annual allocations are tracked from which an end-of-year report is generated. Most districts finance their annual capital expenditures by issuing General Obligation Debt.

2. TREASURER'S REPORT (Exhibit C)

The Chair of the Finance & Audit Committee / Treasurer will walk through and highlight each report in the Board packet. The intent of sharing this information on a monthly basis is to give the Board assurance that administration is: 1) monitoring and managing the resources allotted and allocated annually and is doing so in accordance with budget and fiscal policy, and 2) maintaining a healthy financial condition and position in accordance with WTCS requirements and the Higher Learning Commission (Higher Education Accreditation Authority) expectations. Balanced budgets and growth in net assets are key ingredients for continued sustainability and financial viability.

3. REQUEST FOR PROPOSAL (RFP) FOR BOOKSTORE SOFTWARE

Request for Proposals for bookstore software have been received. The need for new software was identified during the Educational Master Plan (EMP) development phase. The software will align student materials and bookstore business processes with EMP initiatives. Details of the RFP will be provided and Board action will be requested.

4. INFORMATION ITEMS

The following items are being presented for informational purposes only:

 a. WTCS TUITION UPDATE – The Wisconsin Technical College System has announced that tuition and material fee rates for the summer of 2017 will remain at the current FY16-17 rate. The rates for fall 2017 and spring 2018 will only be changed if the tuition freeze is removed from the Governor's proposed State Budget. More information will be shared as it becomes available.

b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES

Often topics directed by the other two committees may have fiscal or financial implications that would be of interest or concern by the Finance & Audit Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Naturally, being informed of the question prior to the meeting will ensure the availability of pertinent information. Any necessary action will be incorporated into the action reported by the originating committee.

5. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

ACADEMIC & HUMAN RESOURCES

ADAMS COUNTY CENTER

MARCH 20, 2017

AGENDA: ACADEMIC & HUMAN RESOURCES COMMITTEE

PLACE: Library/Room 113

Mid-State Adams County Center

401 North Main, Adams

DATE: Monday, March 20, 2017

TIME: 4:15 p.m.

A. Committee meeting called to order by Chairperson Justin Hoerter

B. Call to Order

C. Meeting Notice Certification

This March 20, 2017, meeting of the Academic & Human Resources Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

- REVIEW CONSENT AGENDA ITEMS
 - a. Advisory Committee Appointments (Exhibit F)
- 2. INFORMATION ITEMS

The following items are presented for informational purposes only:

a. SCHOOL OF BUSINESS & TECHNOLOGY UPDATE

The School of Business and Technology, formerly the General Education and Business Division, has been working on many initiatives to promote and improve experiences for students. Dr. Missy Skurzewski-Servant will

share information on a few of the activities, including the Hair Show, Mid-State Speaker Series, National Entrepreneurial Week and new partnerships with area businesses.

b. WELLNESS OVERVIEW

With a recent transition to a new vendor for the wellness program, an aggregate report was just completed showing the results and benefits for the College and those participating in the Biometric and Health Risk Assessment. Vice President of Human Resources Richard O'Sullivan will share the findings from the report.

3. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

FACILITIES & EXTERNAL RELATIONS

ADAMS COUNTY CENTER

MARCH 20, 2017

AGENDA: FACILITIES & EXTERNAL RELATIONS COMMITTEE

PLACE: Room 111

Mid-State Adams County Center

401 North Main, Adams

DATE: Monday, March 20, 2017

TIME: 4:15 p.m.

A. Meeting called to order by Chairperson Robert Beaver

B. Call to Order

C. Meeting Notice Certification

This March 20, 2017, meeting of the Facilities & External Relations Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

REVIEW CONSENT AGENDA ITEMS

There are no Consent Agenda items this month.

PROJECT BID RESULTS

Director of Facilities & Procurement Matt Schneider will present the results of four bid openings that occurred March 8, 2017. He will request approval of contracts for each of the following projects; Marshfield Campus Student Services and Information Center, Marshfield Campus Roof-Top Air Handling Unit Replacement, Wisconsin Rapids Campus E-Building Roof-Top Air Handling Unit Replacement and Wisconsin Rapids Campus E- and T-Building Control Modifications.

INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. EMERGENCY GRANTS AND LOANS FOR STUDENTS

Emergency Grants and Loans are available to assist students with emergency needs as they work to complete a program at Mid-State. Foundation & Alumni Director Jill Steckbauer and Student Support Coordinator and Adams County Center Supervisor Deb McDonald will present details on the assistance available to students.

4. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

COMMITTEE-OF-THE-WHOLE

ADAMS COUNTY CENTER

MARCH 20, 2017

AGENDA: COMMITTEE-OF-THE-WHOLE

PLACE: Room 111

Mid-State Adams County Center

401 North Main, Adams

DATE: Monday, March 20, 2017

TIME: 5:00 p.m.

A. Meeting called to order by Chairperson Betty Bruski Mallek

B. Meeting Notice Certification

This March 20, 2017, meeting of the Committee-of-the-Whole, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

C. INFORMATION ITEM:

a. COMPENSATION DISCUSSION

The College budget is being prepared for the next fiscal year and consideration is being given to a potential salary increase for employees. Vice President of Human Resources Richard O'Sullivan will lead a discussion on a recommendation the Board will consider.

b. CONNECTED EXPERIENCE

The College has been creating a Technology Plan, titled the Connected Experience, as part of the 2015-2020 Strategic Plan. The Connected Experience is about being able to teach, learn, and collaborate from any device, anywhere, and at any time. Director of Information Technology Brad Russell and Vice President of Academics Sandy Kiddoo will present details of the plan, including the connection to the Educational Master Plan and Strategic Plan. Funding strategies will also be discussed.

D. ADJOURNMENT

I. DISCUSSION & ACTION ITEM(S)

ADAMS COUNTY CENTER

MARCH 20, 2017

1. ADAMS COUNTY CENTER UPDATE

Student Support Coordinator and Adams County Center Supervisor Deb McDonald will share highlights of learning activities at the Adams County Center as well as provide an update on community happenings.

J. ADJOURNMENT

EXHIBITS A – F

PRESIDENT'S REPORT MARCH 20, 2017

- 1. The Mid-State Diversity Committee hosted its annual fundraiser February 13-16. Raffle tickets were sold for a variety of baskets that were displayed at each campus throughout the week and a Wine Glass Painting Party topped off the week. Through this event, the committee raised \$852 which directly impacts Student Success by providing a student with a \$250 Diversity Scholarship each semester. It also impacts Employee Engagement, not only through donations for the raffle baskets or purchase of the tickets, but also by bringing together 17 employees along with their friends and family to participate in a fun, engaging event.
- 2. Mid-State's School of Health (formerly Service & Health Division) continues to explore ways to expand program offerings and educational opportunities throughout the district. The addition of two grant-funded health simulation specialist positions has provided a unique opportunity to provide simulated clinical activities for health students. In addition, Nursing Faculty/Simulation Specialist Deb Krings had the opportunity to provide simulation training to staff at the Mound View Memorial Hospital and Clinics in Friendship through a contract service agreement. Through a collaborative effort, Ms. Krings and Mound View staff trained and provided hands-on learning in nine different skills for approximately 40 nursing staff.
- 3. On February 22, Mid-State hosted 190 students from 10 district high schools for our annual Engineering Day. This was a record high in attendance and participation. Attendees rotated through a variety of engineering related experiences including demonstrations led by Mid-State students in the Civil Engineering, Elecitrical Power Engineering, Industrial Automation & Controls Engineering, and Renewable Energy programs. In addition, high school students toured the MIKE and met with engineering employers regarding careers. Eight engineering employers participated in this action packed day and showcased their specialties. One high school student received a \$1,000 scholarship, sponsored by Point of Beginning and employers donated several prizes including two Minds I-Robots sponsored by Lab Midwest.
- 4. On March 1-2, nine Mid-State employees attended the Wisconsin Technical College System Assessment Conference and one of our team members, Instructional Technology Coordinator Lea Ann Turner, presented at the conference. Attendees learned about a variety of assessment topics and returned with new ideas to improve student outcomes.
- 5. Mid-State Cosmetology students and staff participated in two "Cuts for Kids" community events, one hosted at McDill Elementary School in Stevens Point and one at Kennedy Elementary School in Junction City. During these events, students gave back to the community by using their skills and experitise to provide free hair services for children and family members in need. Mid-State's involvement at these events is part of our ongoing effort to give Cosmetology students relevant hands-on experiences that effectively prepare them to be industry leaders in the workforce. Cosmetology students

will be participating in another Cuts for Kids event in April and next fall we plan to host an event on our Wisconsin Rapids Campus.





- 6. My travel between now and mid-April will include:
 - Weekly Rotary Meetings
 - WTCS Board Meeting
 - Presidents Association Meeting
 - Higher Learning Commission Annual Conference
 - Spring Boards Association Meeting
 - Stevens Point Campus Visit / Welcome WTCS HR Administrators

FY 2016-17 Bud	get Modif	FY 2016-17 Budget Modifications Made In The Month of February 2017	ıth of Februa	ry 2017		
Project # Grant Title or Description	Type	Reason for Budget Change	Revenue Change	<u>Expense</u> <u>Change</u>	Eund Balance Change	Notes
Fund 1 - General Fund Budget Modifications						
141227 Emergency Assistance Grant	State	Additional award	5,000.00	5,000.00		
Fund 3 - Capital Projects Fund Budget Modifications	ons					
Total Budget Changes For The Month			5,000.00	5,000.00	-	
Notes: Budget modifications are in balance for February.	əbruary.					



Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2017 as of February 28, 2017

	General	Customized	Student Financial			-	Internal Sales, Media Services &			
	Operations & Grants	Instruction & Tech Asst		Capital Projects	Annual Debt Service	Enterprise Units	Self-funded Insurances	Total Current	Percentage of Total Current	Original
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Budget	Budget	Budget
Revenues										
Local Government	6,384,920		,		4,396,027	ı		10,780,947	22.0%	10,780,947
Student Fees	7,582,860	•	350,972		•	•	•	7,933,832	16.2%	7,933,832
State Aid & Grants	14,868,957	•		360,064	•	•	•	15,229,021	31.1%	15,195,696
Institutional	283,995	778,180	470,130	19,920	100,500	1,260,124	4,962,300	7,875,149	16.1%	7,875,149
Federal	1,471,749		5,666,300	25,777				7,163,826	14.6%	7,058,594
Total Revenues	30,592,481	778,180	6,487,402	405,761	4,496,527	1,260,124	4,962,300	48,982,775	100.0%	48,844,218

Salaries and Wages	17,732,271	120,253	235,450		•	151,677	31,634	18,271,285	32.5%	18,233,264
Benefits	7,276,119	8,226	41,877		•	66,291	23,303	7,415,816	13.2%	7,459,608
Cygrent Expenditures	6,629,500	523,461	160,950			120,656	1,105,335	8,539,902	15.2%	8,418,852
Stedent Financial Aid & Activities			6,058,559		•			6,058,559	10.8%	6,061,559
Resale					•	887,000	3,724,000	4,611,000	8.2%	4,611,000
Capital Outlay	1,399			6,303,631				6,305,030	11.2%	6,230,594
Debt Retirement					4,983,455		•	4,983,455	8.9%	4,983,455
Total Expenditures	31,639,289	651,940	6,496,836	6,303,631	4,983,455	1,225,624	4,884,272	56,185,047	100.0%	55,998,332
% of Expenditures by Fund	56.3%	1.2%	11.6%	11.2%	8.9%	2.2%	8.7%	100.0%		

Expenditures										
Salaries and Wages	17,732,271	120,253	235,450		ı	151,677	31,634	18,271,285	32.5%	18,233,264
Benefits	7,276,119	8,226	41,877			66,291	23,303	7,415,816	13.2%	7,459,608
Cygrent Expenditures	6,629,500	523,461	160,950			120,656	1,105,335	8,539,902	15.2%	8,418,852
Stedent Financial Aid & Activities		•	6,058,559					6,058,559	10.8%	6,061,559
Resale		•				887,000	3,724,000	4,611,000	8.2%	4,611,000
Capital Outlay	1,399	•		6,303,631				6,305,030	11.2%	6,230,594
Debt Retirement					4,983,455			4,983,455	8.9%	4,983,455
Total Expenditures	31,639,289	651,940	6,496,836	6,303,631	4,983,455	1,225,624	4,884,272	56,185,047	100.0%	55,998,332
% of Expenditures by Fund	26.3%	1.2%	11.6%	11.2%	8.9%	2.2%	8.7%	100.0%		
Changes in Fund Equity										
Actual Fund Equity as of 6/30/16	16,403,549	535,956	71,898	465,490	887,360	1,717,595	610,681	20,692,529		20,784,042
Current Revenue over Expenses	(1,046,808)	126,240	(9,434)	(5,897,870)	(486,928)	34,500	78,028	(7,202,272)		(7,154,114)
Other Sources and Oses: Proceeds from Debt			•	5,700,000	•			5,700,000		5.700.000
Interfund Transfers In	760,000	,	35,000			,		795,000		795,000
Interfund Transfers Out	(675,000)					(120,000)	•	(795,000)		(795,000)
Repayment of Debt										
Budgeted Ending Fund Equity	15,441,741	662,196	97,464	267,620	400,432	1,632,095	688,709	19,190,257		19,329,928



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2017

as of February 28, 2017

Revenues	General Operations & Grants Fund 1	Customized Instruction & Tech Asst Fund 2	Student Financial Assistance & Activity Fund 7	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales, Media Services & Self-funded Insurances Fund 6	Total YTD All Funds	Total Current Budget	% of Actual to Budget
Local Government	6,419,788	•	٠	٠	4,396,027		,	10,815,815	10,780,947	100.3%
Student Fees	7,158,597		324,825			•		7,483,422	7,933,832	94.3%
State Aid & Grants	13,547,713			250,070		•		13,797,784	15,229,021	%9.06
	114,273	38,727	381,832	44,748	163,056	1,173,608	3,287,115	5,203,359	7,875,149	66.1%
I	531,985		4,472,645	51,652				5,056,282	7,163,826	%9:02
Total Revenues	27,772,357	38,727	5,179,302	346,470	4,559,083	1,173,608	3,287,115	42,356,662	48,982,775	86.5%
% of Budget Recognized	%8.06	% 2.0%	79.8%	85.4%	101.4%	93.1%	%2'9	86.5%		ı

Salaries and Wages										
	10,266,931	5,663	110,037	•		77,439	20,316	10,480,386	18,271,285	57.4%
Benefits	4,388,019	642	23,703			40,781	15,067	4,468,211	7,415,816	60.3%
Current Expenditures	3,370,313	3,462	50,750	1,479		37,616	089,689	4,153,299	8,539,902	48.6%
Student Financial Aid & Activities			4,784,577					4,784,577	6,058,559	79.0%
Resale						795,046	2,709,342	3,504,388	4,611,000	76.0%
Capital Outlay	17,954			2,278,737				2,296,691	6,305,030	36.4%
Debt Retirement	•	•	•	•	4,896,438	•		4,896,438	4,983,455	98.3%
Total Expenditures	18,043,217	9,768	4,969,067	2,280,216	4,896,438	950,881	3,434,404	34,583,991	56,185,047	61.6%
% of Budget Expended	27.0%	1.5%	76.5%	36.2%	98.3%	%9.77	70.3%	61.6%		

Changes in Fund Equity					
Actual Fund Equity as of 6/30/16	16,403,549	535,956	71,898	465,490	887,360
Current Revenue over Expenses	9,729,140	28,959	210,235	(1,933,746)	(337,355)
Other Sources and Uses:					
Proceeds from Debt				4,200,000	
Interfund Transfers In					
Interfund Transfers Out					
Repayment of Debt			•	•	,
Accrued YTD Fund Equity	26,132,689	564,915	282,133	2,731,744	550,005

5,700,000 795,000 (795,000)

4,200,000

19,190,257

32,665,200

463,391

1,940,322

20,692,529 (7,202,272)

20,692,529 7,772,671

610,681 (147,290)

1,717,595 222,727



Summary of Revenues & Expenditures by Account Group

for Fiscal Year 2017 as of February 28, 2017

Revenues by Account Group February 2017 Year-to-D (All Funds) Fy 201 1		O	E		9	I	_	٦
Municipalities - Property Tax State Aid & State Grants 10,844,842 13	Month of FY 2017 February 2017 Year-to-Date	FY 2017 Current Budget	FY 2017 Original Change to Budget FY17 Budget		Current YTD less Prior YTD	% Change in Current YTD	Current FY17 Budget less Ending FY16 Budget	% Change FY17 Current Budget from FY16 Ending Budget
2 Student Fees (1,368) 7 3 State Aid & State Grants 10,844,842 13 4 14,371 13 5 Other College Sources 580,062 3 6 Contracted Service Recipients 20,796 1 7 Customer Sales 57,018 1 9 Proceeds from Debt - 4 10 Interfund Transfers In - 4 10 Interfund Transfers In - - 11 Totals \$ 13,555,525 \$ 46 12 Salaries & Wages \$ 1,237,661 \$ 10 13 Employee Benefits \$ 56,037 4 14 Current Expenditures \$ 1,47,066 4 15 Student Financial Aid & Activities 5,040,961 3 16 Res	(620)	10,780,947 \$	10,780,947 \$	٠	456,952	4.4%	\$ 443,916	4.3%
3 State Aid & State Grants 10,844,842 13 4 Federal Gov't - Grants 44,371 13 5 Other College Sources 580,062 3 6 Contracted Service Recipients 20,796 3 7 Customer Sales 57,018 1 9 Proceeds from Debt - 4 10 Interfund Transfers In - 4 12 Salaries & Wages \$ 13,555,255 \$ 46 13 Employee Benefits \$ 1,237,661 \$ 10 14 Current Expenditures \$ 1,237,661 \$ 4 15 Student Financial Aid & Activities \$ 1,247,066 4 16 Resale Goods & Services 580,991 3 18 Debt Service 3,989,788 4 18 Debt Service 3,989,788 4	(1,368) 7,483,422	7,933,832	7,933,832	,	(149,380)	-2.0%	(202,031)	-2.5%
5 Other College Sources 580,062 3 6 Contracted Service Recipients 20,796 1 7 Customer Sales 57,018 1 8 Trusts & Agencies 57,010,424 4 9 Proceeds from Debt - 4 10 Interfund Transfers In - - 4 11 Totals \$ 13,555,525 \$ 46 12 Salaries & Wages \$ 1,237,661 \$ 10 13 Employee Benefits \$ 1,237,661 \$ 10 14 Current Expenditures \$ 1,237,661 \$ 4 15 Student Financial Aid & Activities \$ 2,147,066 4 16 Resale Goods & Services 580,991 3 17 Capital Outlay 740,662 2 18 Debt Service 3,989,788 4	10,844,842 13,797,784	15,229,021	15,195,696	33,325	569,488	4.3%	619,683	4.2%
6 Contracted Service Recipients 20,796 7 Customer Sales 8 Trusts & Agencies 9 Proceeds from Debt 10 Interfund Transfers In 11 Totals 12 Salaries & Wages 13 Employee Benefits 14 Current Expenditures 15 Student Financial Aid & Activities 16 Resale Goods & Services 17 Capital Outlay 18 Debt Service 19 Repayment of Debt 1	44,371 583,352	1,486,526	1,381,294	105,232	15,242	2.7%	68,418	4.8%
Contracted Service Recipients 20,796	580,062 3,974,536	5,623,242	5,623,242	ı	809'68	2.3%	(125,542)	-2.2%
7 Customer Sales 8 Trusts & Agencies 9 Proceeds from Debt 10 Interfund Transfers In 11 Totals Expenditures by Account Group February 2017 Year 12 Salaries & Wages 13 Employee Benefits 14 Current Expenditures 15 Student Financial Aid & Activities 16 Resale Goods & Services 17 Capital Outlay 18 Debt Service 19 Repayment of Debt 10 Totals 11 Totals 12 Salaries & Wages 13 Employee Benefits 14 Current Expenditures 15 Student Financial Aid & Activities 16 Resale Goods & Services 17 Capital Outlay 18 Debt Service 19 Repayment of Debt 10 Totals 10 Totals 11 Totals 12 Salaries & Wages 13 Employee Benefits 14 Current Expenditures 15 Student Financial Aid & Activities 16 Resale Goods & Services 17 Capital Outlay 18 Debt Service 19 Repayment of Debt 10 Totals 11 Totals 12 Totals 13 Totals 14 Capital Outlay 15 Student Financial Aid & Activities 16 Repayment of Debt 17 Capital Outlay 18 Debt Service	20,796 59,523	937,363	937,363	,	(40,875)	-40.7%	(134,431)	-12.5%
Salaries & Agencies 2,010,424	57,018 1,169,300	1,314,544	1,314,544	,	76,512	%0'.2	22,862	1.8%
10 Interfund Transfers In	2,010,424 4,472,930	5,677,300	5,677,300	1	(369,344)	%9'2-	(500,000)	-8.1%
10 Interfund Transfers In Totals \$ 13,555,525 \$ Expenditures by Account Group Month of (All Funds) February 2017 Yea 12 Salaries & Wages 1,237,661 \$ 13 Employee Benefits 556,037 14 Current Expenditures 367,664 15 Student Financial Aid & Activities 580,991 17 Capital Outlay 740,662 18 Debt Service 3,989,788 19 Repayment of Debt -	- 4,200,000	5,700,000	5,700,000	1	200,000	2.0%	200,000	3.6%
Totals \$ 13,555,525 \$		795,000	795,000			%0.0	175,000	28.2%
Expenditures by Account Group (All Funds) Month of Expruary 2017 FY Salaries & Wages \$ 1,237,661 \$ 1 Employee Benefits 556,037 556,037 Current Expenditures 367,664 2,147,066 Resale Goods & Services 580,991 740,662 Capital Outlay 740,662 740,662 Debt Service 3,989,788 Repayment of Debt -	13,555,525	55,477,775	55,339,218 \$	138,557 \$	848,202	1.9%	\$ 567,875	1.0%
Expenditures by Account Group Month of February 2017 Fyear Fyear Fyear February 2017 Year Year Salaries & Wages \$ 1,237,661 \$ 1 \$ 1,237,661 \$ 1 \$ 1,237,661 \$ 1 \$ 1,237,661 \$ 1 \$ 1,237,661 \$ 1	,							
Salaries & Wages \$ 1,237,661 \$ 1 Employee Benefits 556,037 Current Expenditures 367,664 Student Financial Aid & Activities 2,147,066 Resale Goods & Services 580,991 Capital Outlay 740,662 Debt Service 3,989,788 Repayment of Debt -	Month of FY 2017 February 2017 Year-to-Date	FY 2017 Current Budget	FY 2017 Original Change to Budget FY17 Budget		Current YTD less Prior YTD	% Change in Current YTD	FY17 Current Budget less FY16 Ending Budget	% Change FY17 Current Budget from FY16 Ending Budget
Employee Benefits 556,037 Current Expenditures 367,664 Student Financial Aid & Activities 2,147,066 Resale Goods & Services 580,991 Capital Outlay 740,662 Debt Service 3,989,788 Repayment of Debt -	1,237,661	18,271,285	18,233,264 \$	38,021 \$	(41,947)	-0.4%	\$ 768,525	4.4%
Current Expenditures 367,664 Student Financial Aid & Activities 2,147,066 Resale Goods & Services 580,991 Capital Outlay 740,662 Debt Service 3,989,788 Repayment of Debt -	556,037 4,468,211	7,415,816	7,459,608	(43,792)	(245,414)	-5.2%	(66,245)	%6:0-
Student Financial Aid & Activities 2,147,066 Resale Goods & Services 580,991 Capital Outlay 740,662 Debt Service 3,989,788	367,664 4,146,499	8,474,902	8,353,852	121,050	160,319	4.0%	123,687	1.5%
Resale Goods & Services 580,991 Capital Outlay 740,662 Debt Service 3,989,788		6,123,559	6,126,559	(3,000)	(398,888)	%2'2-	(505,554)	%9'2-
Capital Outlay 740,662 Debt Service 3,989,788 Repayment of Debt -	580,991 3,504,388	4,611,000	4,611,000	ı	356,985	11.3%	(380,500)	%9'2-
Debt Service 3,989,788 Repayment of Debt -	740,662 2,296,691	6,305,030	6,230,594	74,436	(295,938)	-11.4%	(1,844,992)	-22.6%
	3,989,788 4,896,438	4,983,455	4,983,455	,	819,215	20.1%	452,000	10.0%
Π				,		%0.0	,	%0:0
20 Interfund Transfers Out		795,000	795,000			%0.0	175,000	28.2%
21 Totals \$ 9,619,868 \$ 34,58:	9,619,868	56,980,047 \$	56,793,332 \$	186,715 \$	354,333	1.0%	(1,278,079)	-2.2%
22 EOY Change in Fund Equity	49	(1,502,272) \$	(1,454,114) \$	(48,158)	493,869		\$ 1,845,954	

Mid-State Technical College Combined Balance Sheet - All Fund Types and Account Groups February 28, 2017 With Comparative Total for February 29, 2016

Mid-State Technical College March 07, 2017 at 3:06 PM

		Govern	Governmental Fund Types	sec	Proprietary Fund Types	d Types	Fund Type		
ASSETS AND OTHER DERITS	General	Special Rev Operational	Capital Projects	Debt	Enterprise	Internal	Special Rev Non-Aidable	Memorandum only 2015	dum only 2015-16
אסטרוס אויי טרוובוי שרמון ס									
Cash	\$ 20,426,300	, \$	\$ 3,208,429	\$ 183	\$ 1,570	\$ 79,005	\$ 4,142	\$ 23,719,629	\$ 24,185,480
Investments		•	•		•		4,651,671	4,651,671	4,365,108
Receivables:	•								
Property taxes	3,500,776			213,186				3,713,962	3,576,060
Accounts receivable	1,245,655	12,704	09		137,399		15,332	1,411,150	1,374,220
Due from other funds	(2,503,994)	552,211	90,788	336,635	975,086	317,673	231,602	-	
Inventories - at cost					411,998			411,998	319,305
Prepaid Assets	33,170		•		•	•	•	33,170	10,060
Other Current Assets	•	٠	•		•		•		
Fixed assets - at cost, less accumulated									
depreciation, where applicable	•	•	•		462,409	76,040	•	538,449	546,103
General Long Term Debt	•		•		•			•	
All Other Noncurrent Assets	•		•			•	•	•	
TOTAL ASSETS AND OTHER DEBITS	\$ 22,701,907	\$ 564,915	\$ 3,299,277	\$ 550,004	\$ 1,988,462	\$ 472,718	\$ 4,902,747	\$ 34,480,030	\$ 34,376,336
LIABILITIES, FUND EQUITY AND OTHER CREDITS									
Liabilities									
		e	A 567 533	6				6	
Accounts Payable Account I pakiities:	, VO, 148	, ,		·	30,781	1,824	8,223	80c,8,70 4	\$ 203,242
Accided Dabilities.	•	•						,	
Solder Conclusion	244 047					F 4E2		216 460	735 080
Vocation	710,112		•	•	2 94	204,0	' '	070,700	233,080
Other current lightliftee	9,0,204	, ,	, ,		10,302	2,000	2,003	8 10,100 R 621	318,080,1
	0,100				000			0,021	0,70,7
Due to other funds									
Deferred Revenues	12,353			•		,		12,353	13,491
Def Compensation Liability	•							•	
General Long Term Debt Group	•						•	•	
TOTAL LIABILITIES	1,177,947		567,533		48,139	9,326	11,886	1,814,831	1,490,001
Fund equity and other credits									
Retained Earnings	•	٠	•		1,717,595	190,482	•	1,908,077	1,977,720
Res for Prepaid Expenditures	204,813	•	•			•	•	204,813	136,810
Res for Self-Insurance	•	•	•	•	•	420,200		420,200	731,860
Res for Student Organizations				٠			71,898	71,898	101,104
Res for Post-Employ Benefits	482,274						4,608,728	5,091,002	5,091,002
Reserve for Capital Projects	•		368,376				•	368,376	1,849,218
Reserve for Cap Proj - Motorcycle	•	•	97,114		•		•	97,114	88,657
Reserve for Debt Service				887,360			•	887,360	680,522
Designated for Operations	6,912,463	120,316	•			•	•	7,032,779	7,152,380
Des for State Aid Fluctuations	383,216							383,216	386,816
Des for Subsequent Year	3,812,055	415,640	•	٠	•	,	•	4,227,695	3,143,817
TOTAL FUND EQUITY AND OTHER CREDITS	11,794,821	535,956	465,490	887,360	1,717,595	610,682	4,680,626	20,692,530	21,339,906
Year-to-date excess revenues(expenditures)	9,729,139	28,959	2,266,254	(337,356)	222,728	(147,290)	210,235	11,972,669	11,546,429

February Contracted Services Agreements Meeting on March 20, 2017

FINANCE & AUDIT COMMITTEE 2017 Procurement of Goods and Services March 20, 2017

PROCUREMENTS REQUIRING BOARD ACTION	<u>AMOUNT</u>	PROCUREMENT METHOD
❖ Subtotal for Procurements Requiring Board Action	<u>\$ 0</u>	

PROCUREMENTS NOT REQUIRING BOARD ACTION	AMOUNT	PROCUREMENT METHOD
WR CAMPUS – SOFTWARE – FOUNDATION Academic Software, Austin, TX	\$49,999.00	Sole Source
❖ Subtotal for Procurements Not Requiring Board Action	<u>\$49,999.00</u>	

GRAND TOTAL <u>\$49,999.00</u>

PROCUREMENT & SELECTION METHODS DEFINED-

MSTC and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

<u>BID</u> - A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Written quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

<u>REQUEST FOR PROPOSAL (RFP)</u> – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

<u>COOP (Cooperative) Purchase</u> – A competitive procurement method was utilized to select the vendor and the contract was approved by the WTCS office for use by the college. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance.

<u>STATE CONTRACT</u> – A state agency such as the Dept. of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. MSTC is able to negotiate a lower price directly with the vendor.

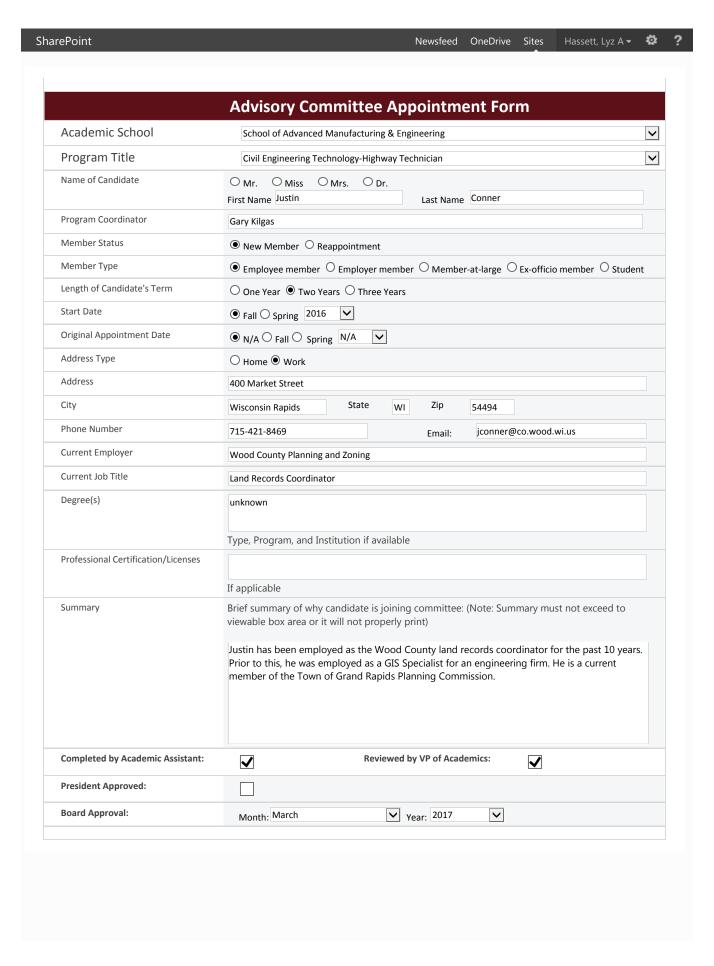
<u>CONSORTIUM CONTRACT</u> – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid MSTC is able to participate without fulfilling a college-directed process.

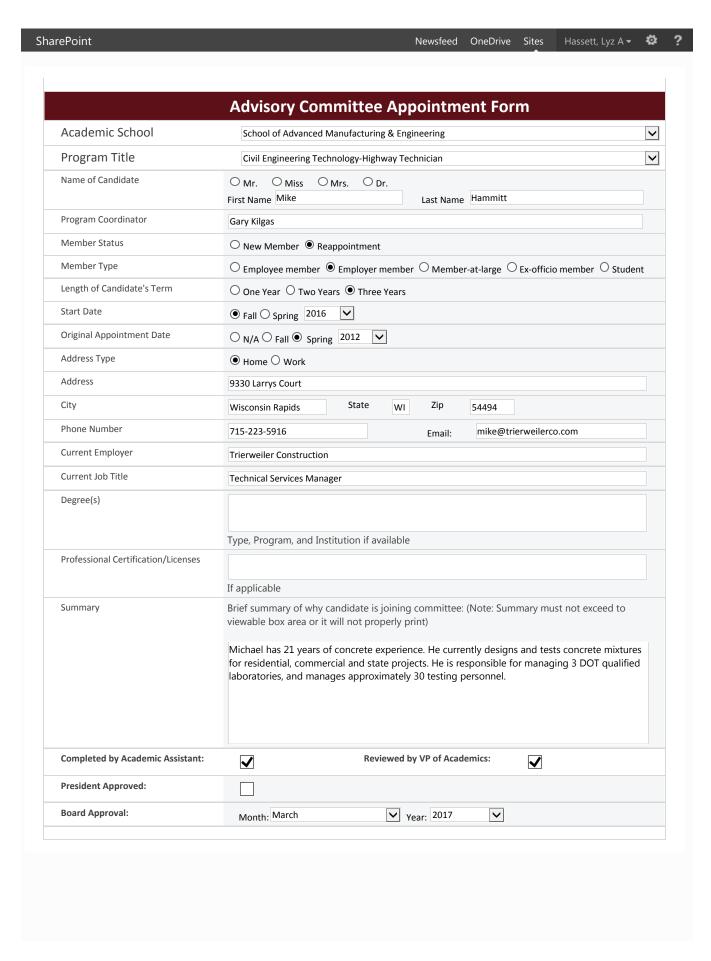
SOLE SOURCE – The item or service is available from a single source, or after solicitation in a competitive procurement competition is determined to be inadequate, or the purchase is from another governmental body, or cooperative purchasing under S 16.73, Wis. Stats. is utilized, or the federal grantor agency authorizes noncompetitive negotiation, or an advisory committee requires the product brand for training students for local employment, or the product is purchased as used which does not require competitive bidding due to the nature of procurement used.

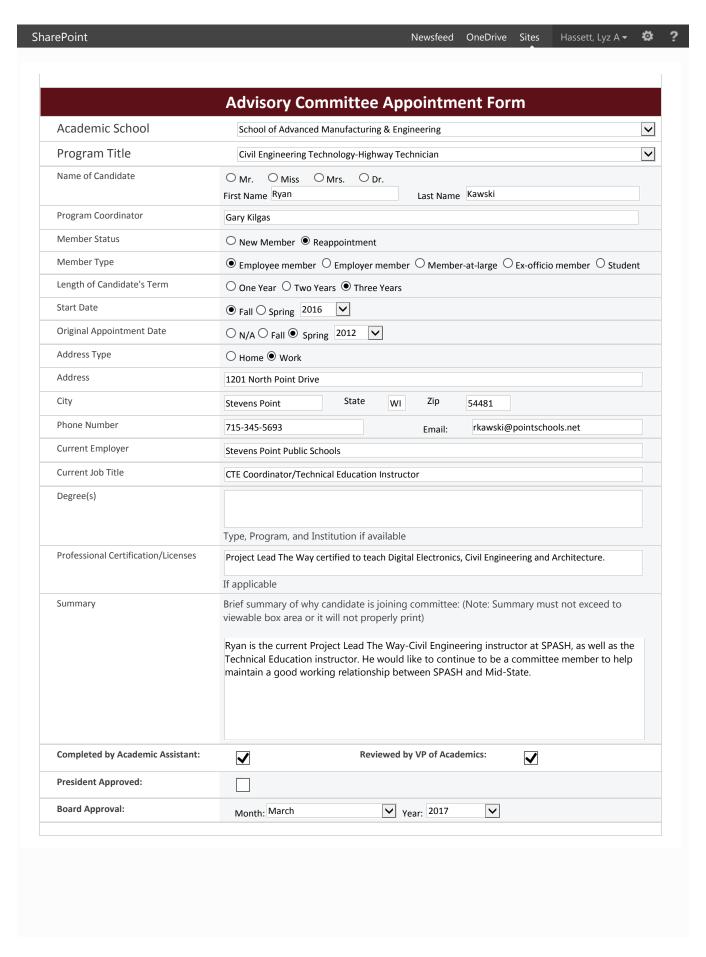
MANDATORY – MSTC is required to pay for the service or membership to operate.

Civil Engineering Technology-Highway Technician Program Advisory Committee

Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Boyer	Kevin	500 N 17th Avenue	Wausau	×	54401	EMCS Inc.	Employer	Spring 2015	Spring 2018
Burch	Tom	PO Box 98	Mosinee	₹	54455	American Asphalt of Wisconsin	Employer	Fall 2015	Fall 2018
Conner	Justin	400 Market Street	Wisconsin Rapids	≷	54494	Wood County Planning and Zo	Employee	Fall 2016	Fall 2018
Groholski	Scott	5709 Windy Drive	Stevens Point	≷	54482	Point of Beginning, Inc.	Employer	Spring 2015	Spring 2018
Hammitt	Michael	2916 South Cherry Ave.	Wisconsin Rapids	≷	54494	Trierweiler Construction	Employer	Spring 2012	Fall 2019
Heineck	Lindsey	1681 2nd Avenue South	Wisconsin Rapids	≷	54494	Wisconsin Department of Tran	lember-at-Larg	Spirng 2012	Fall 2015
Kawski 78	Ryan	1201 North Point Drive	Stevens Point	₹	54481	Stevens Point Area School Dist	Employee	Spring 2012	Fall 2016
Lueschow	Terry	605 North 8th Street, Sui	Sheboygan	≷	53081	Seiler Instrument	/lember-at-larg	Spring 2012	Spring 2015
Radenz	Tom	4080 North 20th Avenue	Wausau	≷	54401	REI Engineering, Inc.	Employer	Fall 2015	Fall 2018
Van Natta	Randy	PO Box 8000	Wausau	\geq	54402-80	Becher-Hoppe Associates, Inc.	Employer	Fall 2014	Fall 2017

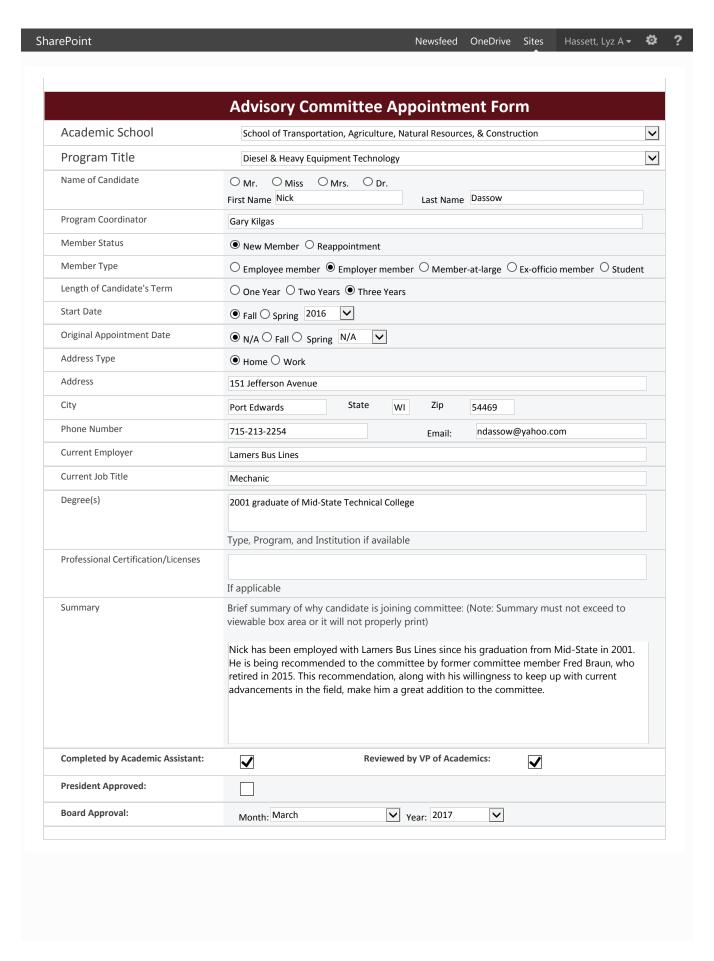






Diesel Heavy Equipment Technician Program Advisory Committee

Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Adamski	Randy	602 S Birch Ave	Marshfield	≷	54449	V & H Inc.	Employee	Fall 2014	Fall 2017
Bikowski	Ray	4311 Weslan Drive	Wisconsin Rapids	\ge	54494	Snap-On Industrial	Employee	Spring 2015	Spring 2018
Dassow	Nick	151 Jefferson Avenue	Port Edwards	\ge	54469	Lamers Bus Lines	Employer	Fall 2016	Fall 2019
Harder	Robin	1916 East 29th St.	Marshfield	≷	54449	Roehl Transport Inc.	Employee	Fall 2005	Fall 2017
Kosobucki	David	1920 Weaver Circle	Stevens Point	≷	54482	Valley Truck Leasing	Employee	Spring 2016	Spring 2018
Montag	Jeremiah	8880 County Road F	Blenker	≷	54415	deBoer Transportation	Employer	Fall 2005	Spring 2018
uoslO 41	Walter	201 Green Avenue North	Stevens Point	≷	54481	Scaffidi Trucks	Employee	Fall 2014	Fall 2017
Stevenson	Sam	1039 Kronenwetter Dr.	Mosinee	\ge	54455	JX Truck Center	Employer	Fall 2005	Spring 2018
Turzinski	Dave	5226 Harding Avenue	Plover	\ge	54467	Transportation Refrigeration In	Employee	Spring 2012	Fall 2017

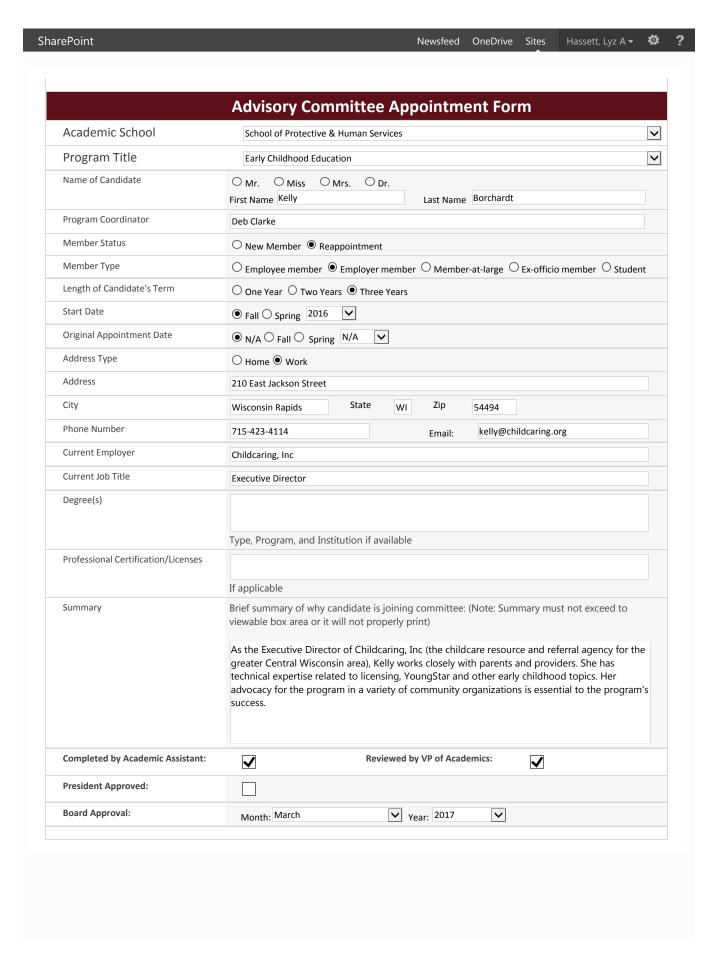


Early Childhood Education Program Advisory Committee

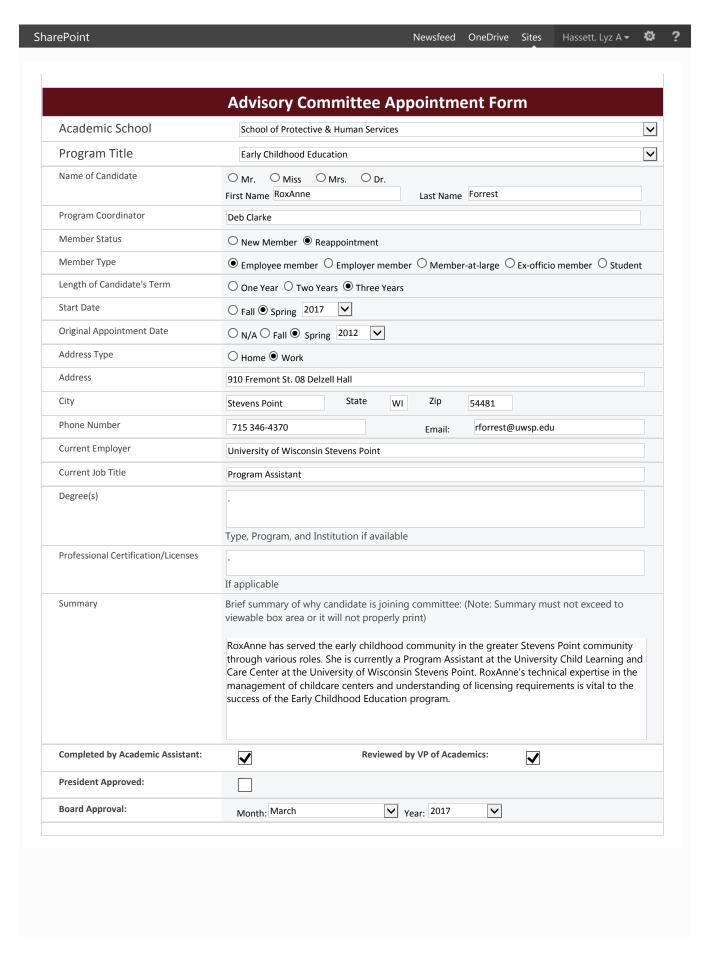
Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Beeber	Maggie	CPS 469	Stevens Point	×	54481	UW - Stevens Point	Employee	April 2017	April 2020
Borchardt	Kelly	210 East Jackson St.	Wisconsin Rapids	\mathbb{R}	54494	Childcaring, Inc	Employer	Oct 2016	Oct 2019
Brandt	Jane	601 North Pine Ave	Marshfield	\mathbb{R}	54449	Bright Horizons (St. Josephs a	Employer	Oct 2016	Oct 2019
Forrest	RoxAnne	910 Fremont St. 08 Delz	Stevens Point	\mathbb{R}	54481	University of Wisconsin Steven	Employee	April 2017	April 2020
Glamann	Tonya	601 North Pine Ave	Marshfield	$\overline{\ge}$	54494	Bright Horizons	Employer	Oct 2016	Oct 2019
Hanzlik	Jennifer	2210 Baker Street	Wisconsin Rapids	$\overline{\otimes}$	54494	Building Blocks Learning Ctr	Employer	Oct 2016	Oct 2019
JIPH 43	Becky	910 Fremont St. 08 Delz	Stevens Point	\ge	54481	UW - Stevens Point	/lember-at-larg₁	March 2015	March 2018
Kluz	Carla	5499 Hwy 10 East Suite	Stevens Point	\ge	54482	CAP Services, Inc.	Employer	Oct 2016	Oct 2019
Lesniak	Brett	1201 North Point Drive	Stevens Point	\mathbb{R}	54481	SPASH	Employee	April 2017	April 2020
Meeks	Miriam	1901 Fourth Avenue	Stevens Point	×	54481	University of Wisconsin Steven //ember-at-larg	/lember-at-larg	Oct 2016	Oct 2018
Niemi	April	5499 Hwy 10 East Suite	Stevens Point	<u>×</u>	54482	CAP Services, Inc	Employee	April 2017	April 2020

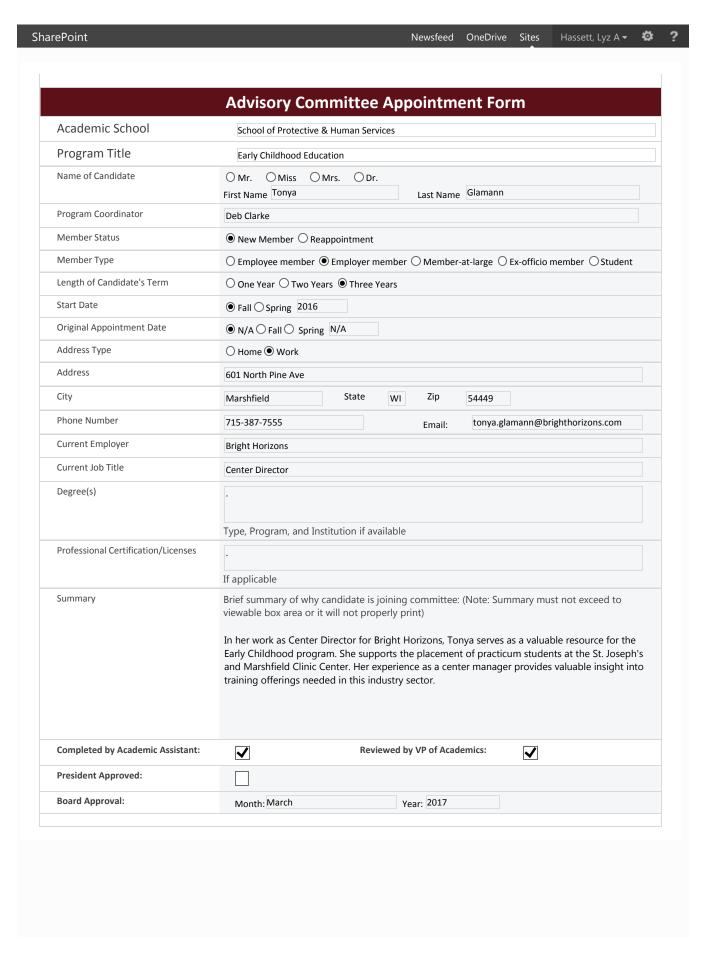
Monday, March 06, 2017

Academic School	Advisory Committee Appointment Form School of Protective & Human Services
Program Title	Early Childhood Education
Name of Candidate	○ Mr. ○ Miss ○ Mrs. ○ Dr. First Name Maggie Last Name Beeber
Program Coordinator	Deb Clarke
Member Status	○ New Member ● Reappointment
Member Type	● Employee member ○ Employer member ○ Member-at-large ○ Ex-officio member ○ Student
Length of Candidate's Term	○ One Year ○ Two Years ● Three Years
Start Date	○ Fall ● Spring 2017
Original Appointment Date	○ N/A ○ Fall ● Spring 2014
Address Type	○ Home ® Work
Address	College of Professional Studies, Schools of Education, UWSP
City	Stevens Point State WI Zip 54481
Phone Number	715-346-2040 Email: mbeeber@uwsp.edu
Current Employer	University of Wisconsin Stevens Point
Current Job Title	Advising Coordinator and Teacher Certification Officer
Degree(s) Professional Certification/Licenses	Type, Program, and Institution if available
•	
Summary	If applicable Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Maggie serves as a vital link to the pathway for continued education toward a bachelor's degree at UWSP. In addition, she provides technical expertise in the area of teacher certification. Maggie works closely with program students interested in transferring to UWSP.
Completed by Academic Assistant:	Reviewed by VP of Academics:
President Approved:	
Board Approval:	Month: March Year: 2017

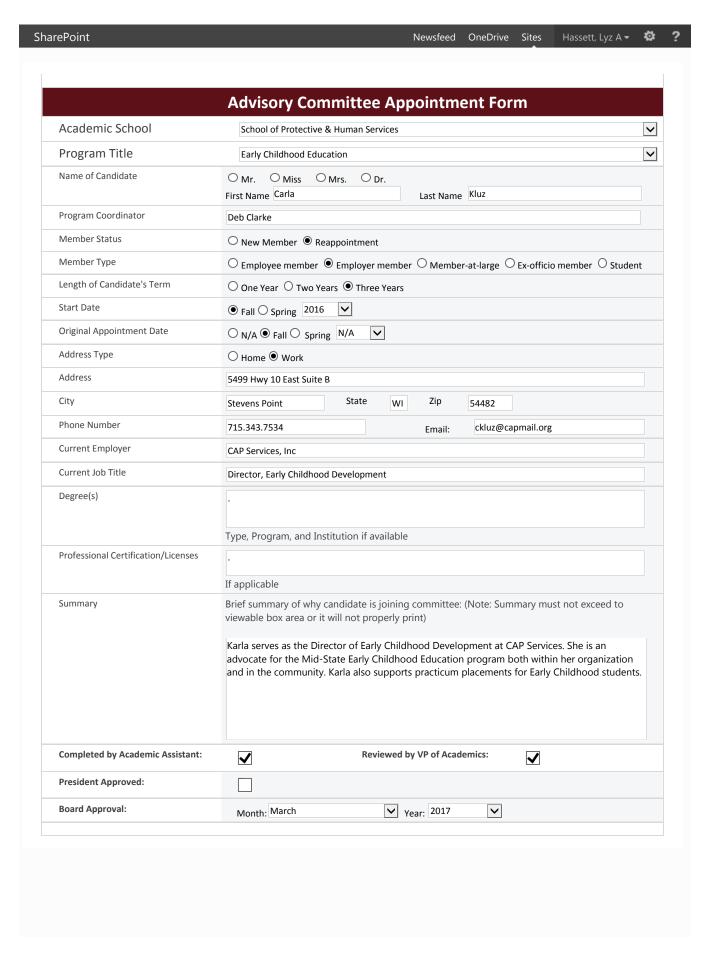


Academic School	School of Protective & Human Services
Program Title	Early Childhood Education
Name of Candidate	○ Mr. ○ Miss ○ Mrs. ○ Dr. First Name Jane Last Name Brandt
Program Coordinator	Deb Clarke
Member Status	○ New Member ● Reappointment
Member Type	○ Employee member ● Employer member ○ Member-at-large ○ Ex-officio member ○ Student
Length of Candidate's Term	○ One Year ○ Two Years Three Years
Start Date	● Fall ○ Spring 2016
Original Appointment Date	● N/A ○ Fall ○ Spring 2012
Address Type	○ Home ③ Work
Address	601 North Pine Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-387-9772 Email: jane.brandt@ascension.org
Current Employer	Bright Horizons (St. Joseph's Hospital and Marshfield Clinic)
Current Job Title	Assistant Director
Degree(s)	Type, Program, and Institution if available
Professional Certification/Licenses	. If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) Jane is a graduate of Mid-State Technical Diploma in Early Childhood. She has over 14 years of experience in the field. The center she helps lead serves as a practicum site for Mid-State students.
Completed by Academic Assistant:	Reviewed by VP of Academics:
President Approved:	
Board Approval:	Month: March Year: 2017



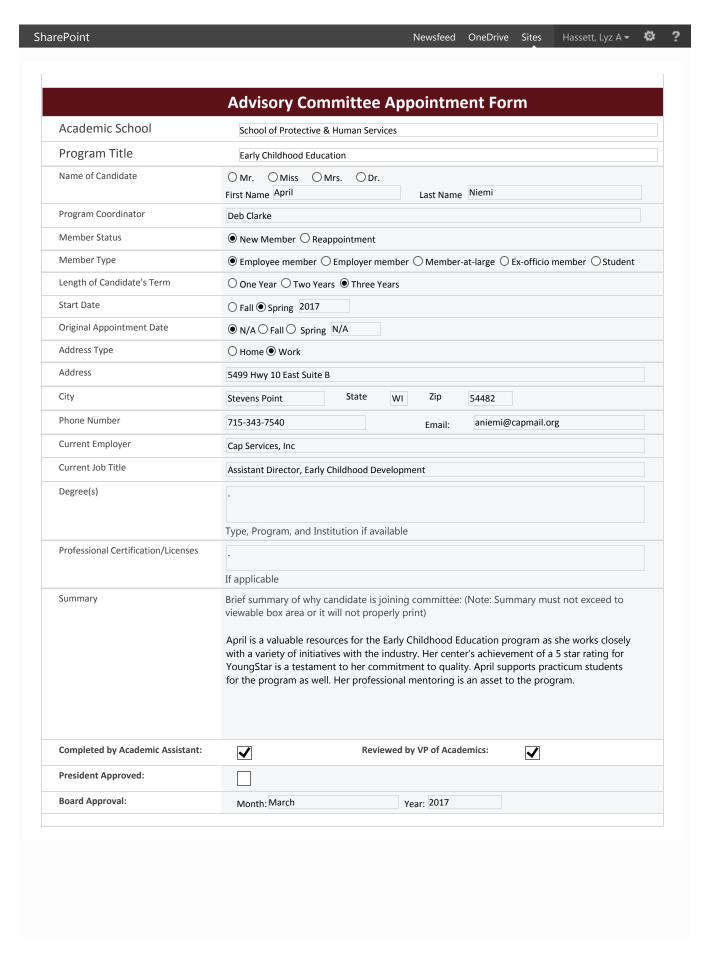


Academic School	School of Advanced Manufacturing & Engineering
Program Title	Early Childhood Education
Name of Candidate	○ Mr. ○ Miss ○ Mrs. ○ Dr. First Name Jennifer Last Name Hanzlik
Program Coordinator	Deb Clarke
Member Status	○ New Member ● Reappointment
Member Type	○ Employee member ● Employer member ○ Member-at-large ○ Ex-officio member ○ Student
Length of Candidate's Term	○ One Year ○ Two Years ● Three Years
Start Date	● Fall ○ Spring 2016
Original Appointment Date	● N/A ○ Fall ○ Spring N/A
Address Type	○ Home ③ Work
Address	2210 Baker Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-424-2252 Email: Jhanzlik.bblc@gmail.com
Current Employer	Buildling Blocks Learning Center
Current Job Title	Director
Degree(s) Professional Certification/Licenses	Type, Program, and Institution if available
	If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) As the Director at Building Blocks, Jennifer has direct knowledge of the skills and abilities required of graduates from the Early Childhood program. The center she manages also serves as a practicum site for Mid-State students. Jennifer maintains involvement in a variety of Early Childhood initiatives in the community.
Completed by Academic Assistant:	Reviewed by VP of Academics:
President Approved:	
Board Approval:	Month: March Year: 2017





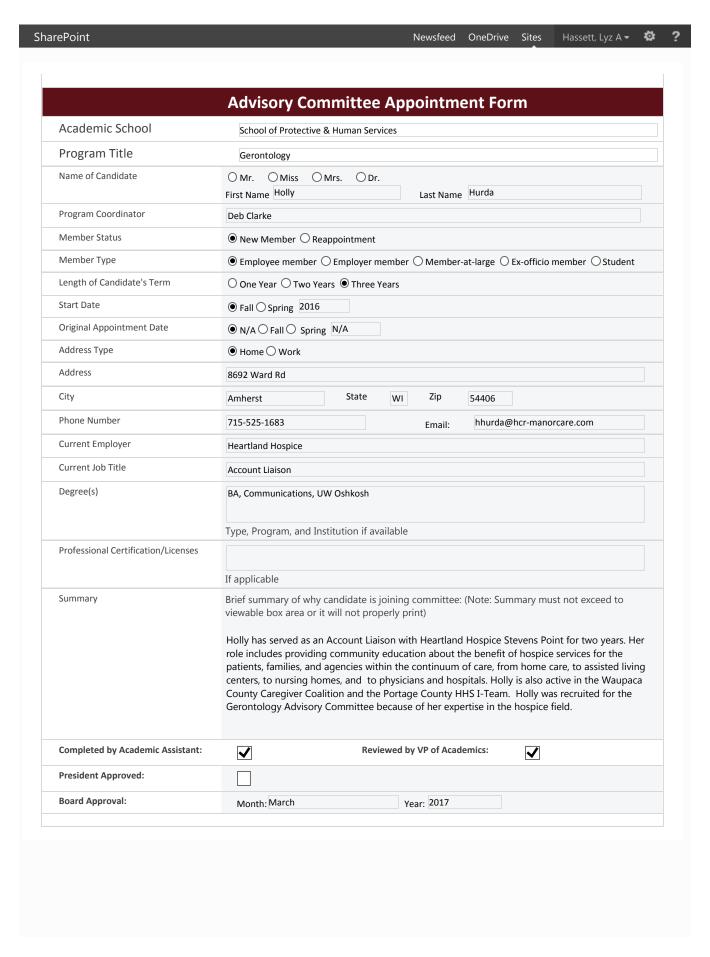
Academic School	Advisory Committee Appointment Form
	School of Protective & Human Services
Program Title	Early Childhood Education
Name of Candidate	○ Mr. ○ Miss ○ Mrs. ○ Dr. First Name Mirian Last Name Meeks
Program Coordinator	Deb Clarke
Member Status	New Member Reappointment
Member Type	○ Employee member ○ Employer member ● Member-at-large ○ Ex-officio member ○ Student
Length of Candidate's Term	○ One Year ● Two Years ○ Three Years
Start Date	● Fall ○ Spring 2016
Original Appointment Date	N/A ○ Fall ○ Spring N/A
Address Type	○ Home ® Work
Address	1901 Fourth Avenue, CPS 441
City	Stevens Point State WI Zip 54481
Phone Number	715-346-2826 Email: mmeeks@uwsp.edu
Current Employer	University of Wisconsin Stevens Point
Current Job Title	Professor
Degree(s)	Type, Program, and Institution if available
Professional Certification/Licenses	
	If applicable
Summary	Brief summary of why candidate is joining committee: (Note: Summary must not exceed to viewable box area or it will not properly print) As an instructor for the Central Wisconsin Alliance for Early Childhood program at UWSP, Miriam is a valuable asset to the advisory committee. She provides valuable insights into the preparation required of students interested in pursuing their education beyond their Associate Degree. Miriam visits the ECE classrooms at Mid-State to encourage life long learning in students.
Completed by Academic Assistant:	Reviewed by VP of Academics:
President Approved:	
Board Approval:	Month: March Year: 2017
воага Approvai:	Month: March Year: 2017



Gerontology Program Advisory Committee

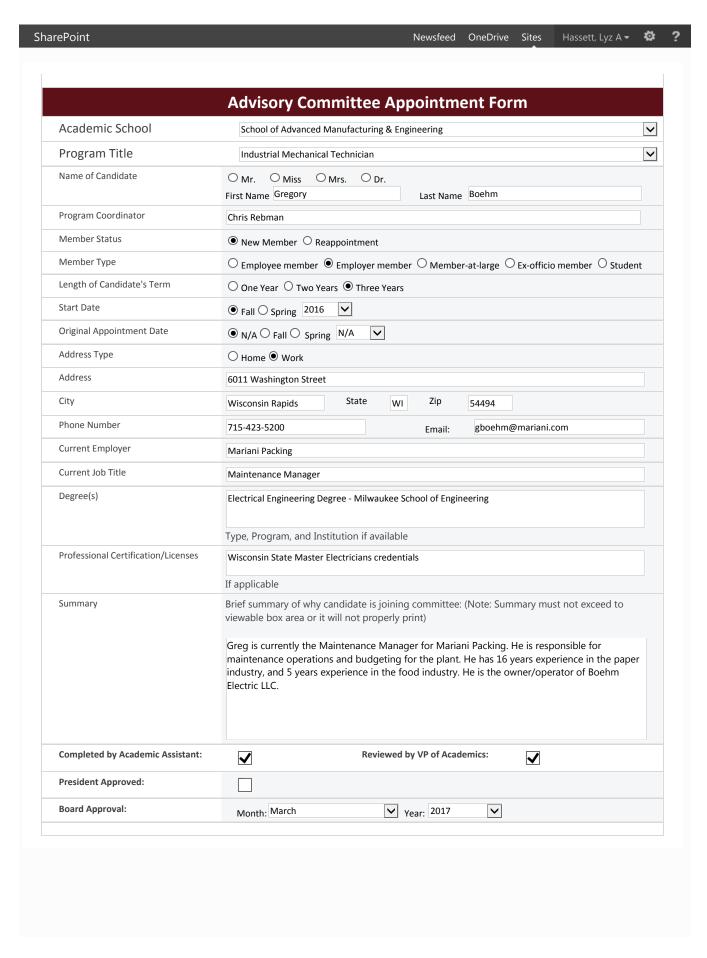
Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Barrett	Amanda	Amanda 127 Heritage Hall	Menomonie	≷	54751`	University of Wisconsin-Stout	Employee	Fall 2016	Fall 2019
Bella	Donna	1300 Briggs Court	Stevens Point	≷	54481	Stevens Point Housing Authorit	Employer	Fall 2015	Fall 2018
Cummings	Jennifer	220 3rd Ave. South Suite	Wisconsin Rapids	≷	54495	Aging and Disability Resource	Employer	Fall 2015	Fall 2018
Eiden	Dana	601 McDill Avenue	Stevens Point	≷	54481	Program Graduate	/lember-at-larg	Spring 2016	Spring 2019
Hurda	Holly	8692 Ward Rd	Amherst	≷	54406	Heartland Hospice	Employee	Fall 2016	Fall 2019
Lang	Kelly	5625 Sandpiper Drive	Stevens Point	≷	54482	Brookdale Senior Living Solutio	Employee	Fall 2015	Fall 2018
Piotrowski	Cindy	1519 Water Street	Stevens Point	≷	54481	Aging & Disability Center of Po	Employer	Fall 2015	Fall 2018
Ruedinger	Janelle	3349 Church St.	Stevens Point	≷	54481	Community Care Connections	Employee	Spring 2016	Spring 2019
Slaminski	Karee	5424 Hwy. 10E Suite F	Stevens Point	≷	54481-85	State of WI Board of Aging & L	Employee	Spring 2016	Spring 2019
Trzebiatowski	Karen	3380 Bidlewood Drive	Plover	≷	54467	Whispering Pines/The Lodge	Employer	Spring 2016	Spring 2019
Zander	Janet	1414 MacArthur Rd. Ste	Madison	≷	53714	Greater WI Agency on Aging R	Employee	Fall 2015	Fall 2018

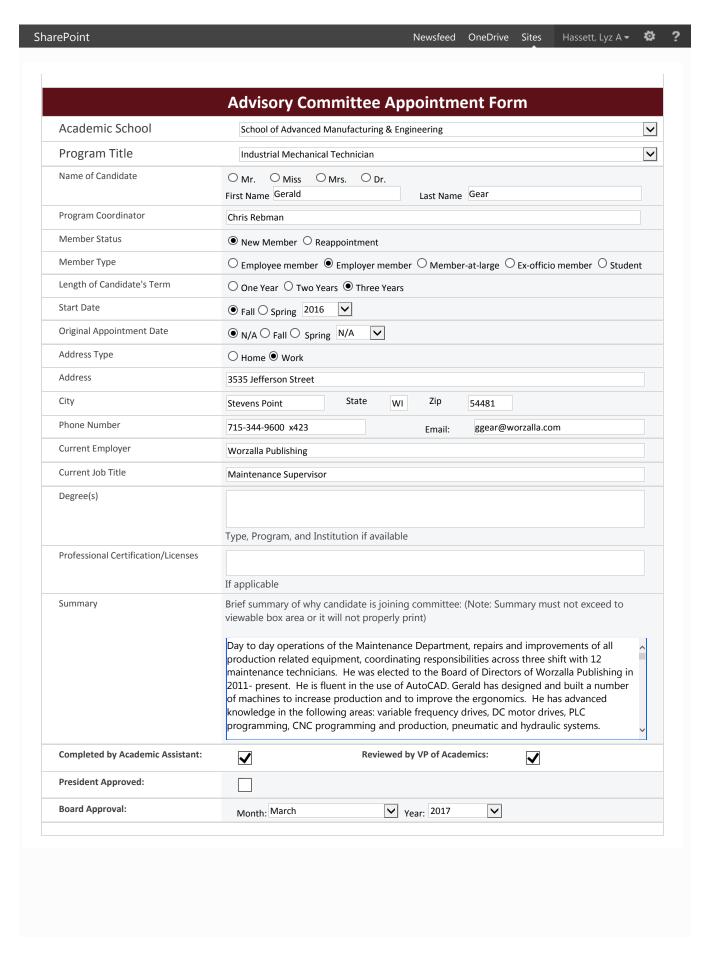
Monday, March 06, 2017



Industrial Mechanical Technician Program Advisory Committee

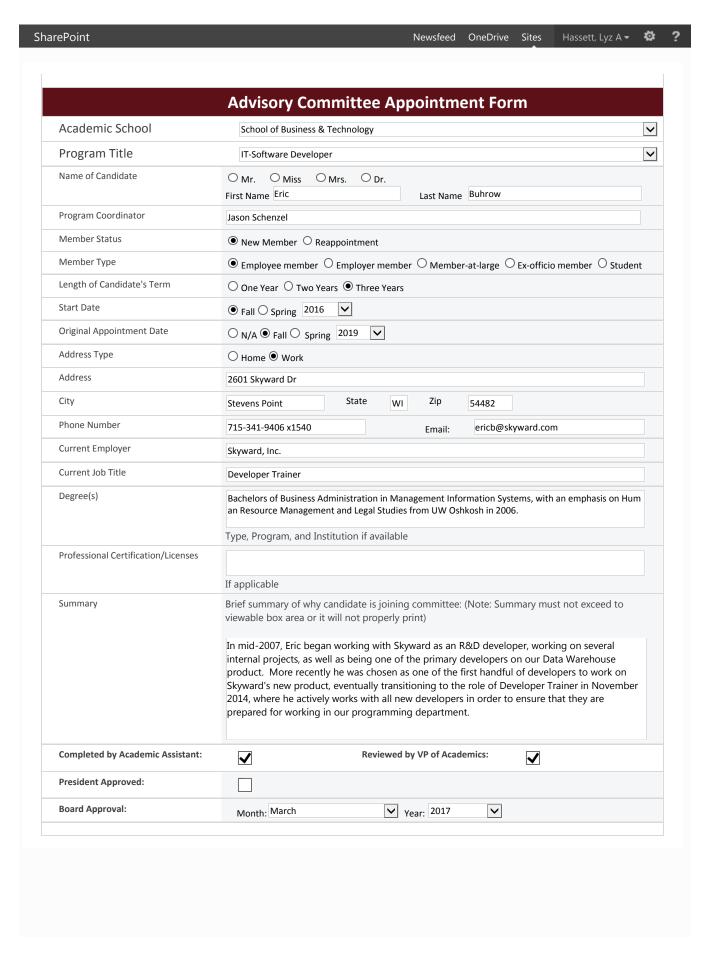
Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Altmann	Brigitta	1201 North Point Drive	Stevens Point	≷	54481	Stevens Point School District	Ex-officio	Fall 2015	Fall 2018
Boehm	Gregory	6011 Washington Street	Wisconsin Rapids	≷	54494	Mariani Packing	Employer	Fall 2016	Fall 2019
Buck	Jeremy	PO Box 938	Plover	≷	54467	Infinity Foods/McCain	Employer	Spring 2016	Spring 2019
Burkhardt	Ingrid	2763 River Road	Junction City	≷	54443	Verso Corporation	Employer	Spring 2016	Spring 2019
Everitt	Paul	2930 Industrial Street	Wisconsin Rapids	≷	54495	Ocean Spray	Employer	Spring 2016	Spring 2017
Gear	Gerald	3535 Jefferson Street	Stevens Point	≷	54481	Worzalla Publishing	Employer	Fall 2016	Fall 2019
56 Hintz	Thomas	301 Point Basse	Nekoosa	≷	54457	Domtar	Employer	Fall 2015	Fall 2018
Julian	Michael	1702 Arlingon Street	Marshfield	≷	54449	Cummins Filtration	Employee	Fall 2015	Fall 2017
Minton	Gerald	8825 Central Sands Roa	Bancroft	≷	54921	Golden County Foods	Employer	Fall 2015	Fall 2017
Osenga	Ted	2441 Jelinski Circle	Plover	≷	54467	Donaldson Company	Employer	Spring 2016	Spring 2019
Rebman	Bernie	800 Monroe Street	Spencer	\ge	54479	Ramrod Industries	Employer	Fall 2015	Fall 2018
Siler	Eric	1801 16th Street South	Wisconsin Rapids	<u>×</u>	54494	Lincoln High School	/lember-at-larg₁	Spring 2016	Spring 2019

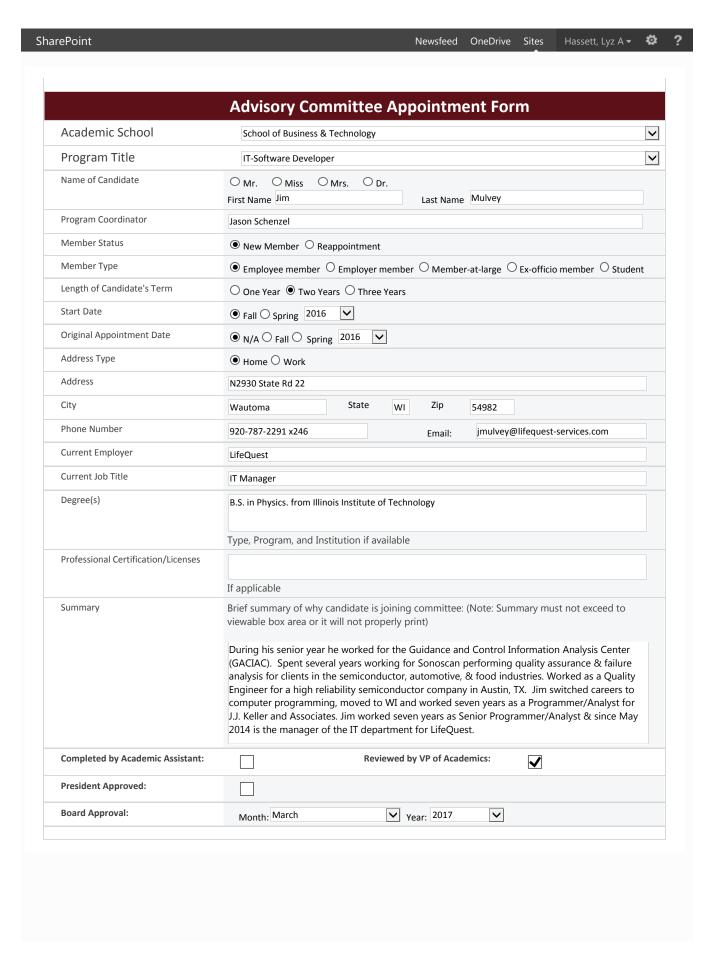


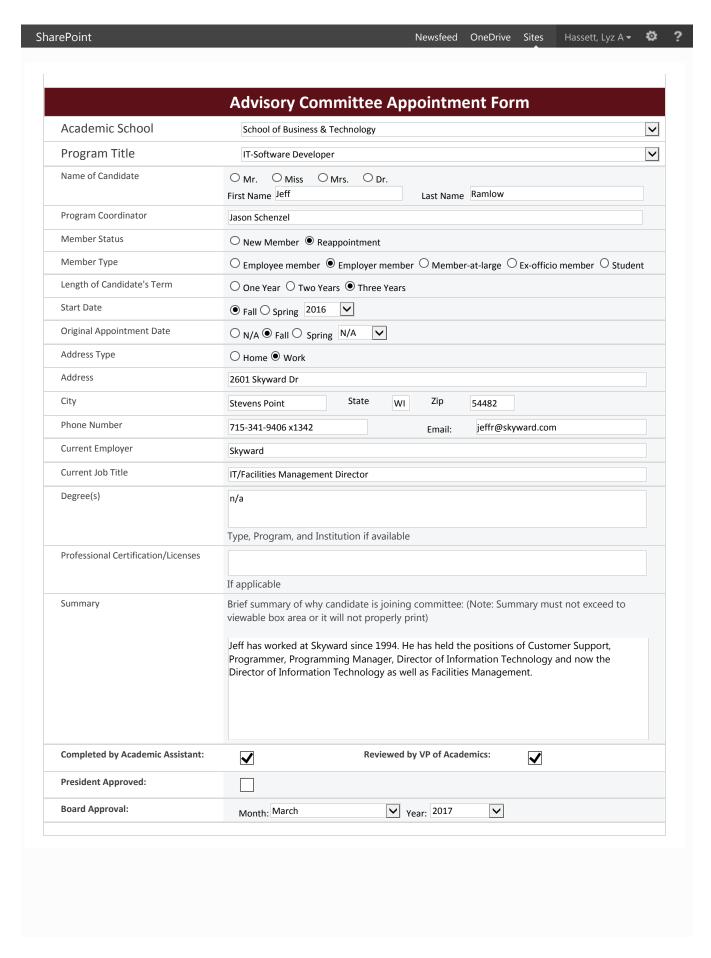


IT-Software Developer Program Advisory Committee

Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Buhrow	Eric	2601 Skyward Dr.	Stevens Point	≷	WI 54481	Skyward, Inc.	Employee	Fall 2016	Fall 2019
Fox	Steven	1800 Northpoint Dr.	Stevens Point	≷	54481	Sentry Insurance	Employee	Spring 2013	Spring 2017
Kort	Gerald	111 S 1st Ave	Wauasu	≷	54403	Collaborative Consulting	Employee	Spring 2013	Spring 2019
Landowski	Scott	2911 Peach Street	Wisconsin Rapids	≷	54494	Renaissance Learning	Employer	Spring 2013	Spring 2016
McGinty	Kelly	2801 Hoover Avenue	Stevens Point	≷	54481	Delta Dental	Employer	Spring 2013	Spring 2017
Mulvey	Lim	N2930 State Rd22	Wautoma	≷	54982	LifeQuest	Employee	Fall 2016	Fall 2018
uoslO 59	Keaven	5233 Coye Drive	Stevens Point	≷	54481	Skyward, Inc.	Employee	Spring 2013	Spring 2017
Peterson	Melissa	1417 Main St.	Stevens Point	≷	54481	BoothBoss LLC	Employer	Spring 2013	Spring 2017
Ramlow	Jeff	2601 Skyward Dr.	Stevens Point	≷	54481	Skyward, Inc.	Employer	Fall 2016	Fall 2019



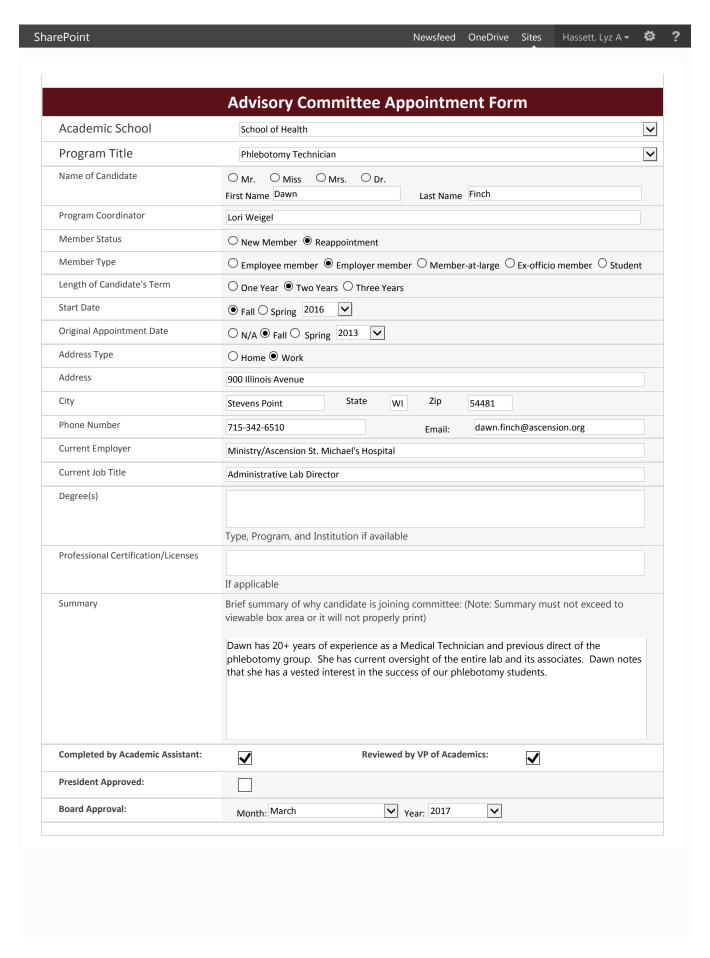


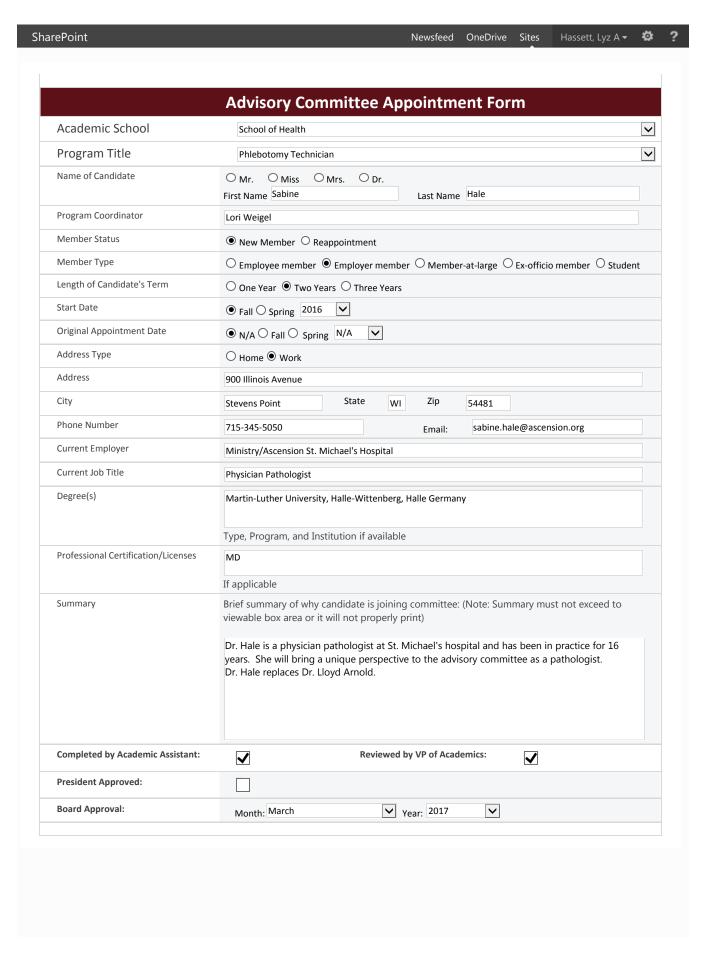


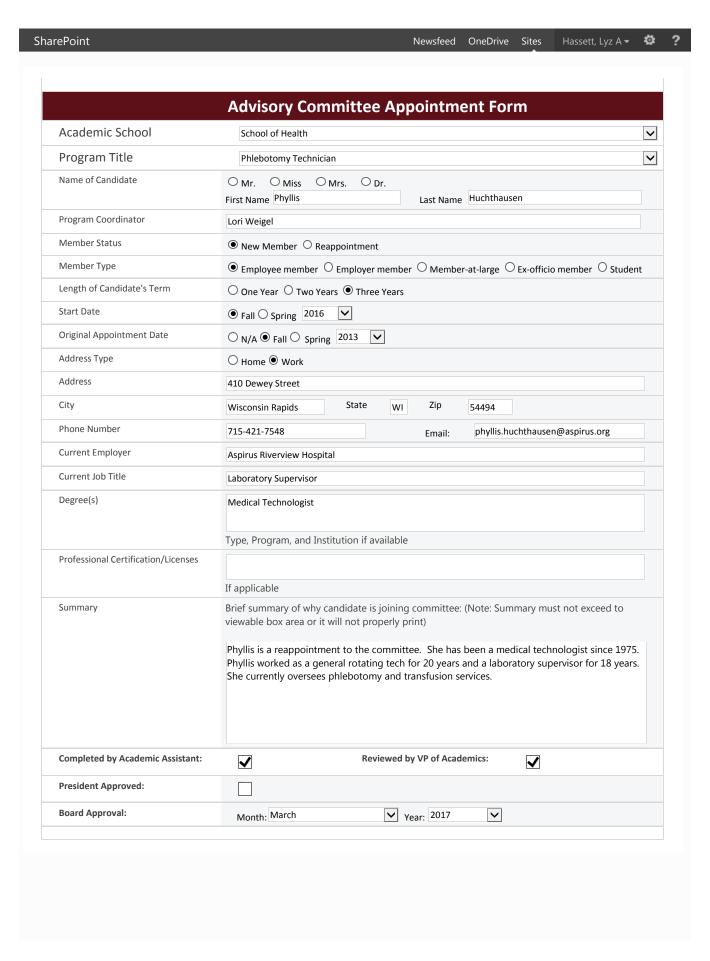
Phlebotomy Technician Program Advisory Committee

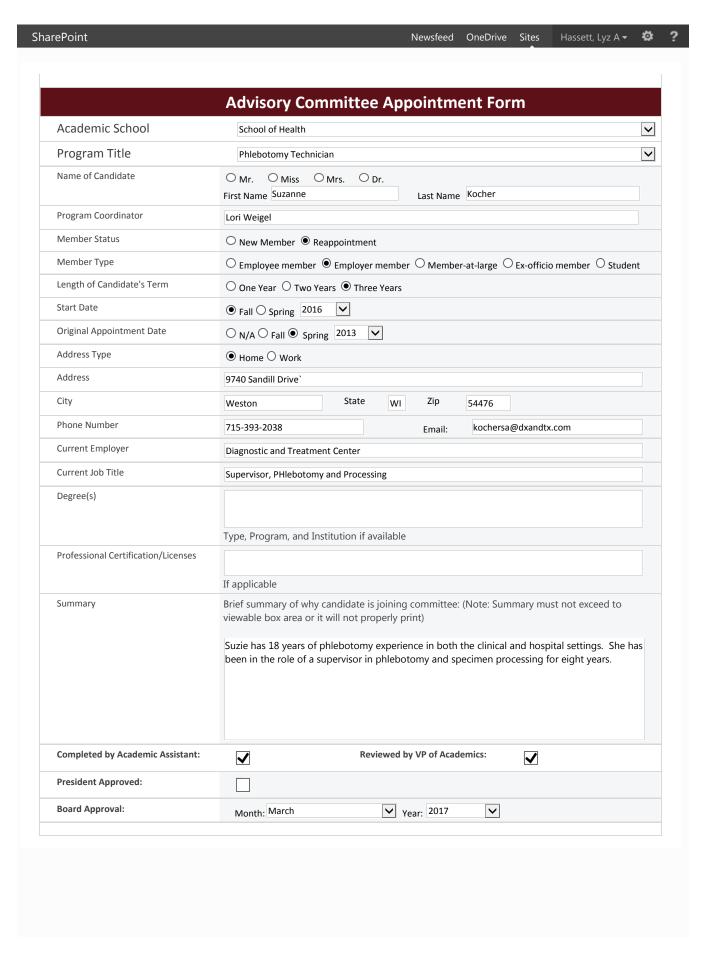
Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Finch	Dawn	900 Illinois Ave	Stevens Point	₹	54481	Ministry/Ascension St. Michael'	Employer	Fall 2013	Fall 2018
Hale	Sabine	900 Illinois Ave	Stevens Point	≷	54481	Ministry/Ascension St. Michael'	Employer	Fall 2016	Fall 2018
Huchthausen	Phyllis	410 Dewey Street	Wisconsin Rapids	≷	54494	Aspirus Riverview Hospital	Employee	Fall 2013	Fall 2019
Kellner	Denise	7110 Tops Road	Hatley	≷	54440	The Diagnostic and Treatment	Employee	Fall 2013	Fall 2018
Kocher	Suzanne	9740 Sandill Drive	Weston	≷	54476	The Diagnostic and Treatment	Employer	Fall 2013	Fall 2019
Narlock	Virginia	12020 North Galvin Ave	Marshfield	≷	54449	Retired	/lember-at-larg₁	Fall 2013	Fall 2018
63 Phillippi	Mary	1000 North Oak Avenue	Marshfield	\mathbb{R}	54449	Marshfield Clinic	Employee	Fall 2013	Fall 2018
Seehafer	Julie	1000 North Oak Avenue	Marshfield	\ge	54449	Marshfield Clinic	Employer	Fall 2013	Fall 2019

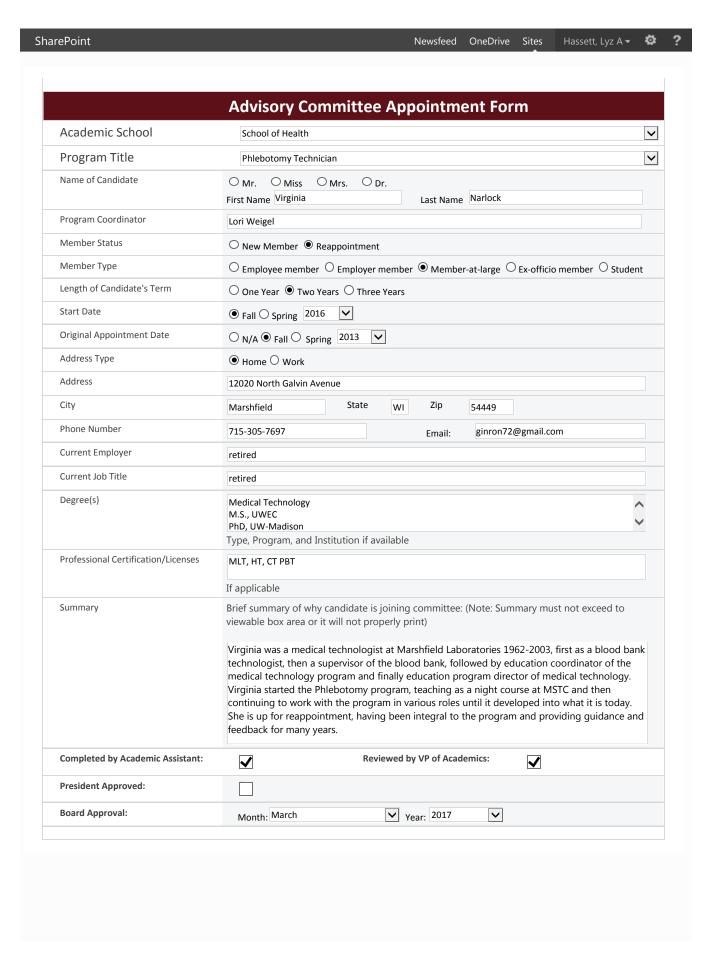
Monday, March 06, 2017

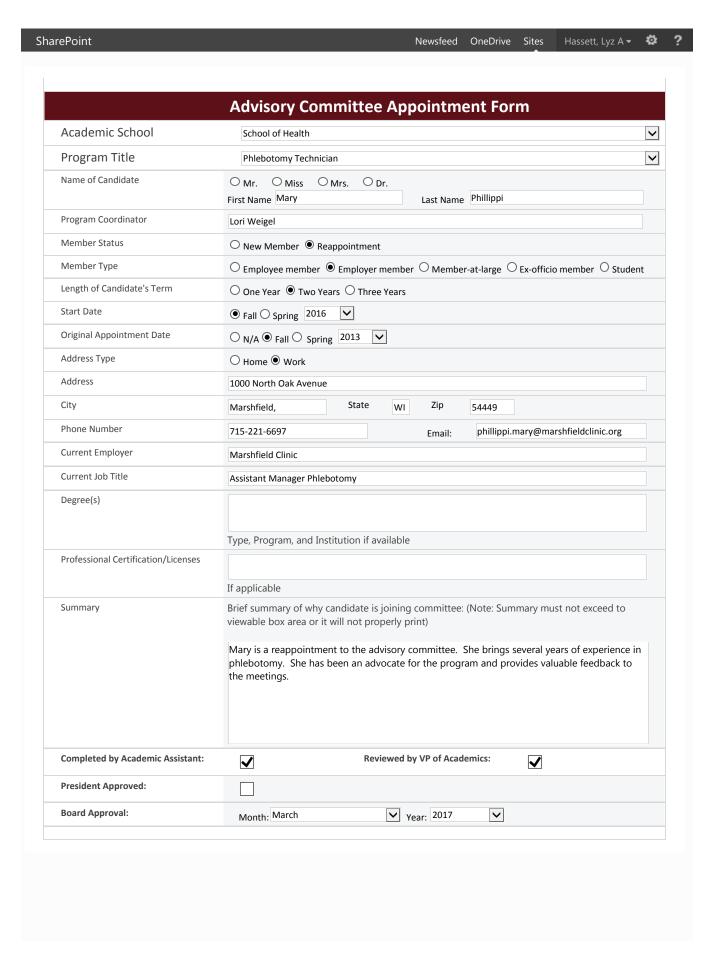


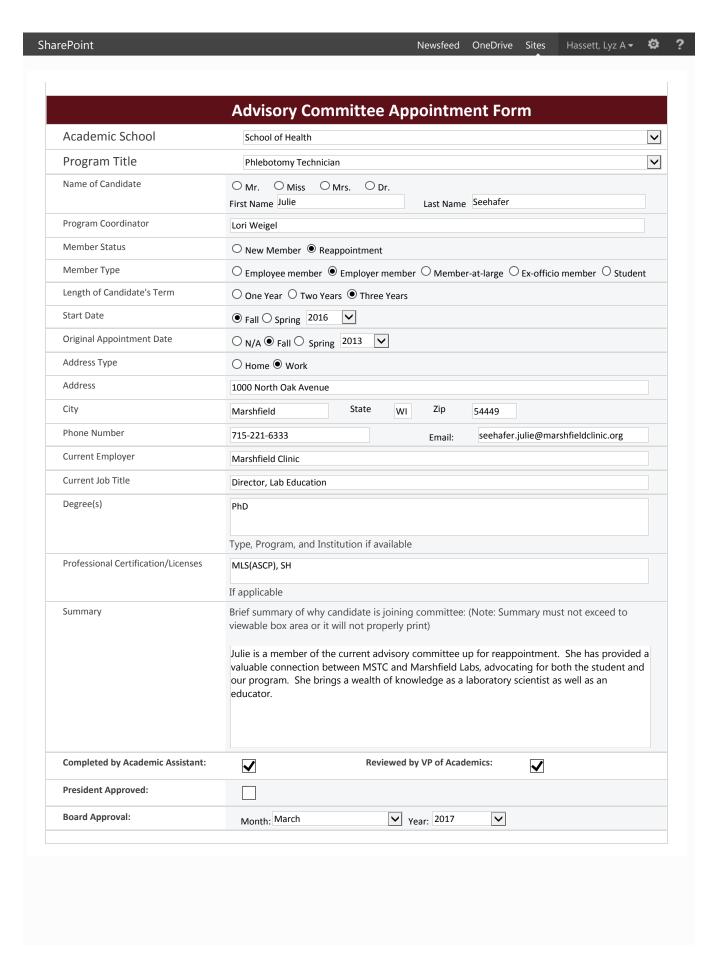












Urban Forestry Technician Program Advisory Committee

Last Name	First Name	Address	City	St	Zip	Company	Employee/ Employer	Date Appointed	End of Term
Bashaw	Rodney	8585 E. Warren Avenue	Denver	8	80231	Swingle Lawn, Tree & Landsca	Employer	Spring 2015	Spring 2018
Boone	David	28147 W Commercial Av	Lake Barrington	_	60010	Bartlett Tree Experts	Employer	Spring 2015	Spring 2018
Buker	Brad	5N301 Paddock Lane	St. Charles	<u>></u>	60175	Acres Group	Employer	Spring 2015	Spring 2018
Eddy	Marla	1402 Wingra Creek Park	Madison	≷	53715	City of Madison Forestry	Employee	Spring 2015	Spring 2018
Ernster	Todd	2442 Sims Avenue	Stevens Point	<u> </u>	54481	City of Stevens Point	Employer	Spring 2016	Spring 2019
Freberg	Mark	823 Holschuh Ln	Green Bay	<u>></u>	54311	City of Green Bay	Employer	Spring 2014	Spring 2017
51 Friese	Mike	N3165 Cattaraugus Roa	Waupun	≷	53963	Asplundh Tree Expert Compan	Employee	Spring 2015	Spring 2018
Hendricksen	Robert	20156 Sunshine	Deer Park	_	60010	Robert W. Hendricksen Compa	Employer	Spring 2015	Spring 2018
Heth	Daniel	20278 N Rand Road	Palatine	_	60074	Sava Tree	Employee	Spring 2016	Spring 2019
Johnson	Dave	722 Western Avenue	Holmen	<u>></u>	54636	Johnson Operating Services	Employer	Spring 2014	Spring 2017
Medina	Eduardo	2537 W. Jarvis	Chicago	_	60645	The Davey Tree Expert Co.	Employee	Spring 2014	Spring 2017
Noark	Mark	1500 North Mantva Stree	Kent	P	44240	The Davey Tree Expert Co.	Employer	Spring 2014	Spring 2017
O'Connell	Shane	PO Box 545	Plover	<u>></u>	54467	Shulfer's Sprinklers & Landsca	Employer	Spring 2014	Spring 2017
Ottman	Kenneth	4768 Marietta Lane	Junction City	<u>></u>	54443	First Choice Tree Care	Employer	Spring 2015	Spring 2018
Pulver	Gregory	528 Industrial Avenue	Tomah	≷	54660	Alliant Energy	Employer	Spring 2013	Spring 2016
Radtke	Jeremy	1801 16th Street South	Wisconsin Rapids	\geq	54494	Wisconsin Rapids Public Scho //ember-at-larg	/lember-at-larg	Fall 2016	Fall 2019

Last Name	First Name	Address	City	St	Zip	Сотрапу	Employee/ Employer	Date Appointed	End of Term
Richter	Scott	8493 Merryland Drive	Rosholt	×	54473	Asplundh Tree Expert Compan	Employer	Spring 2014	Spring 2017
Roppolo	Don	11145 4th Avenue	Pleasant Prairie	<u>></u>	53158	The Care of Trees	Employer	Spring 2014	Spring 2017
Rushmer	Michael	6300 West McGeoch Av	West Allis	\mathbb{R}	53219	City of West Allis	Employer	Spring 2014	Spring 2017
Scharfenberger Dave	Dave	404 Branch Street	Hartford	\mathbb{R}	53027	Wachtel Tree Science & Servic	Employer	Spring 2014	Spring 2017
Thieme	John	2033 Oak Street	Stevens Point	<u>></u>	54481	Eagle Tree Care LLC	Employer	Spring 2015	Spring 2018
Traas	Dan	PO Box 2221	Appleton	\mathbb{R}	54912	Ranger Services Inc.	Employer	Spring 2016	Spring 2019
Traczek	Pete	1900 Aviation Drive	Waukesha	\mathbb{R}	53188	City of Waukesha	Employer	Spring 2014	Spring 2017
Whitmire	William	275C 12th Street	Wheeling	⊒	06009	The Davey Tree Expert Compa	Employer	Spring 2015	Spring 2018

