



# **BOARD OF DIRECTORS MEETING**

**February 20, 2017**

Wisconsin Rapids Campus  
Room L133-134



# INDEX

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1.	Agenda for Regular Meeting.....	Page 3
	Held February 20, 2017	
2.	Minutes of Board Meetings.....	Page 7
	Held January 16, 2017	
3.	Reports and Recommendations	
	a. Chairperson’s Report.....	Page 19
	b. Mid-State Foundation Liaison Report.....	Page 19
	c. President’s Report.....	Page 19
	d. Finance & Audit Committee Report.....	Page 20
	e. Academic & Human Resources Committee Report.....	Page 24
	f. Facilities & External Relations Committee Report.....	Page 26
	g. Committee-of-the-Whole Report.....	Page 28
4.	Discussion & Action Item(s).....	Page 29
5.	Adjournment.....	Page 29
6.	Exhibits.....	Page 30

# MID-STATE DISTRICT BOARD OF DIRECTORS

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

AGENDA: DISTRICT BOARD MEETING

PLACE: Room L133-134  
Mid-State Wisconsin Rapids Campus  
500 32nd Street North

DATE: Monday, February 20, 2017

TIME: 4:40 p.m.

A. Meeting called to order by Chairperson Betty Bruski Mallek

B. Roll Call

C. Meeting Notice Certification

This February 20, 2017, meeting of the Mid-State Technical College Board, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to the news media and designated persons in an attempt to make citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Closed Session

The Board will convene to closed session immediately following the open session to discuss performance evaluation data and employment strategies related to the presidential search and candidate interviews. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(c)(g) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

E. Open Forum

The open forum is at the option of the Board Chairperson and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the District Board open to the public and not a public hearing.

Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s): 1. Public comments must pertain to an agenda item. 2. No person may speak more than once to an issue or for a period longer than three to five minutes. 3. No more than three people may be heard to one side of an issue. 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting. 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.

F. Approval of Minutes – January 16, 2017 Regular Meeting

G. Consent Agenda

1. PAYMENT OF BILLS AND PAYROLL

District bills for January 2017 are contained in Exhibit B. These bills total \$920,326.94 of which \$780,742.72 represents operational expenditures and \$139,584.22 represents capital expenditures.

The District's regular payrolls were issued on January 6 and 20. Payroll disbursements for the month of January totaled \$1,175,486.48 plus \$23,264.56 for travel and miscellaneous reimbursements, and \$619,717.96 in fringe benefits, for a total payroll disbursement of \$1,818,469.00.

Administration recommends approval of the payment of these obligations totaling \$2,738,795.94.

2. CONTRACTED SERVICES AGREEMENTS

The District has entered into four contracted service agreements totaling \$5,500. A summary of these agreements is contained in Exhibit D. The individual contracts will be available for review at the meeting. Administration recommends approval of these contracts.

3. PROCUREMENTS FOR GOODS AND SERVICES

Exhibit E contains procurements which fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board.

Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. We will provide a response or arrange for a subject-matter expert to be present.

There are no procurements which will require prior Board approval.

#### 4. ADVISORY COMMITTEE

Administration recommends the appointment of individuals (Exhibit F) to the Central Service Technician, Instrumentation & Controls Engineering Technology, IT – Network Specialist, Medical Assistant, Renewable Energy Specialist, Respiratory Therapist and Surgical Technologist program advisory committees.

### H. Reports and Recommendations

#### 1. Chairperson's Report

- Attendance
- WTC District Boards Association Activities
- National Activities
- Next Meeting Date

#### 2. Mid-State Foundation Liaison Report

#### 3. President's Report

- Campus Activities / Community Activities
- System Updates
- WTCS Presidents Association Activities

#### 4. Committee Reports

##### a. Finance & Audit Committee

1. Review Consent Agenda Items
2. Treasurer's Report
3. Information Items
4. Committee-of-the-Whole Meeting

##### b. Academic & Human Resources Committee

1. Review Consent Agenda Items
2. Information Items
3. Committee-of-the-Whole Meeting

c. Facilities & External Relations Committee

1. Review Consent Agenda Items
2. Wisconsin Rapids Campus Learning Commons Project
3. Information Items
4. Committee-of-the-Whole Meeting

d. Committee-of-the-Whole

1. There will be no Committee-of-the-Whole meeting this month.

I. Discussion and Action Items

1. Employee Connect

J. Adjournment

**MID-STATE TECHNICAL COLLEGE**

**OFFICIAL PROCEEDINGS**

Stevens Point	January 16, 2017
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**I. ROLL CALL**

Board Chairperson Betty Bruski Mallek called the meeting to order at 5:24 p.m.

Roll call was as follows:

PRESENT: Robert Beaver, Betty Bruski Mallek, Dr. Colleen Dickmann (via phone), Justin Hoerter, Richard Merdan (via phone), Lynneia Miller (via phone), Charles Spargo, and Dr. Sue Budjac

EXCUSED: Kristin Crass and Peggy Ose

OTHERS: Greg Bruckbauer, Paul Gabriel, Volker Gaul, Mike Grambow, Sandy Kiddoo, Dr. Mandy Lang, Richard O’Sullivan, Matt Schneider, Don Stevens, Kolina Stieber and Angie Susa.

**II. MEETING NOTICE CERTIFICATION AND CLOSED SESSION**

Ms. Bruski Mallek verified the meeting notice, which stated that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

Ms. Bruski Mallek announced the Board would convene to closed session immediately following the open session to discuss performance evaluation data and complaints, staffing changes needed to meet organizational needs of the academic area of the college, and employment strategies related to the presidential search, candidate application materials and phone screens. This closed session is being held in compliance with Chapter 19, Subchapter 19.85(b)(c)(g) of the Wisconsin Statutes. The Board may or may not reconvene to open session and may take action on items discussed in closed session.

Motion by Mr. Beaver, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the closed session as announced by Ms. Bruski Mallek.

**III. OPEN FORUM**

Ms. Bruski Mallek opened the meeting for comments from the audience. No one wished to address the Board.

**IV. APPROVAL OF MINUTES**

Motion by Mr. Beaver, seconded by Mr. Hoerter, upon a voice vote, unanimously approved the minutes from the board meeting held December 19, 2016, and the Board Presidential Search Phone Screen Committee meeting held January 4, 2017, as written.

**V. CONSENT AGENDA**

OFFICIAL PROCEEDINGS

January 16, 2017

Page 2

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district’s bills for the month of December 2016 were presented in Exhibit B. These bills totaled \$1,248,167.23 of which \$1,131,379.10 represents operational expenditures and \$116,788.13 represents capital expenditures.

The district’s payroll for the month of December totaled \$1,314,298.25 plus \$15,781.99 for travel and miscellaneous reimbursements and \$544,916.44 in fringe benefits. The district’s bills and payroll totaled \$3,123,163.91.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted With</u>	<u>Amount</u>
146360	ERCO Worldwide	\$ 1,400.00
146361	Nekoosa Coated Products	\$ 1,110.00
146363	Wood County Head Start	\$ 560.00
146364	Stevens Point Fire Department	\$ 12,690.00

3. Approved the following 2016 procurement for goods and services:

<u>Amount</u>	<u>Vendor</u>	<u>Department</u>
No procurements require Board approval this month.		

**VI. CHAIRPERSON’S REPORT**

1. Ms. Bruski Mallek welcomed Board members and announced Kristin Crass and Peggy Ose asked to be excused. In addition, she announced that Dr. Colleen Dickmann, Richard Merdan and Lynneia Miller were connected via phone due to inclement weather conditions.

2. Ms. Bruski Mallek, in recognition of Martin Luther King, Jr. Day, read an honorary statement about Dr. King.

3. Ms. Bruski Mallek reported the Wisconsin Technical College District Boards Association Winter Meeting and Legislative Seminar was held January 11-13 in Madison. Mr. Beaver, Ms. Bruski Mallek, Mr. Merdan and Dr. Budjac attended. During this meeting, Mr. Beaver was presented with the District Boards Association 2017 Board Member of the Year Award. This distinguished award recognizes Mr. Beaver’s involvement and important contributions he has made on district, state and national levels. Photos of the award event were shared. Attendees commented on meeting sessions attended as well as visits to the Wisconsin Legislature.

4. Ms. Bruski Mallek announced the ACCT National Legislative Summit will be held February 13-16 in Washington, D.C. Mr. Beaver, Ms. Bruski Mallek and Dr. Budjac plan to represent the college.

5. Ms. Bruski Mallek reported Ms. Susa sent an electronic survey to the Board following last month’s meeting in an attempt to find a date for the Spring 2017 Board Advance. Of the five dates surveyed, two were available for all Board members responding. The Board will hold its 2017 Spring Board Advance on Tuesday, March 28, 2017.

## OFFICIAL PROCEEDINGS

January 16, 2017

Page 3

6. Ms. Bruski Mallek announced the resignation of Board member Dr. Colleen Dickmann, effective June 30, 2017. Dr. Dickmann has served on the Mid-State Board since November 2015. Dr. Dickmann's resignation aligns with her retirement from the Wisconsin Rapids School District.

7. Ms. Bruski Mallek announced a letter will be sent to County Board Chairpersons within the Mid-State District in early February announcing the start of the Board Appointment Process. Members eligible for reappointment are Robert Beaver, Betty Bruski Mallek, and Richard Merdan. The process will include the School District Administrator position vacant due to Dr. Dickmann's retirement. The application period opens February 21, 2017. The application deadline is 4:00 p.m. on March 7, 2017. The mandatory appointment meeting will be held at 5:00 p.m. on Thursday, March 23, 2017 on the Wisconsin Rapids Campus.

8. Ms. Bruski Mallek provided 2017 annual community meeting and dinner event dates for the Heart of Wisconsin Chamber of Commerce, Portage County Business Council and Marshfield Area Chamber of Commerce & Industry. Board members interested in attending should contact Ms. Susa to make arrangements.

9. Ms. Bruski Mallek reminded Board members that the March 20, 2017 regular board meeting will be held at the Adams County Center.

10. The next Mid-State Board of Directors meeting will be held on Monday, February 20 at the Wisconsin Rapids Campus. Committee meetings will be held at 4:15 p.m., Committee-of-the-Whole will be held at 5:00 p.m. and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

### **VII. FOUNDATION BOARD LIAISON REPORT**

1. Ms. Bruski Mallek reported the Foundation has secured three Sponsor-a-Scholar business partners and will update the Foundation Donor Wall to reflect new donors at each sponsor level and those that have moved to a new level of giving.

2. Ms. Bruski Mallek reported the Annual Appeal saw a monetary increase over last year while total respondents dropped slightly. Over \$23,200.00 was generated as a result of annual appeal mailings.

3. Ms. Bruski Mallek announced the Foundation is embarking on a Strategic Planning process beginning at their January 25, 2017 Board meeting.

### **VIII. PRESIDENT'S REPORT**

1. Dr. Budjac reported Mid-State Graduation ceremonies were held Thursday, December 22 at all three campus locations. The celebrations recognize the success and accomplishments of Mid-State graduates. Appreciation was extended to participating board members and college staff who helped make this a meaningful event.

2. Dr. Budjac reported the college co-hosted a regional workforce meeting with Incentive Community Foundation. Leadership from organizations throughout the Mid-State District participated in the meeting focused on making connections with new leadership and regional economic development.

OFFICIAL PROCEEDINGS

January 16, 2017

Page 4

3. Dr. Budjac reported Faculty In-Service was held January 11. The day varied from previous Faculty In-Service days and was organized by Vice President of Academics Sandy Kiddoo and her team. Seven different workshop options focused on topics related to teaching and learning were arranged and presented by college employees. Feedback received has been positive. Changes to the academic calendar in 2017-18 provide additional time for this type of faculty professional development.

4. Dr. Budjac welcomed students back to campus and reported that due to inclement weather college campuses closed early.

5. Dr. Budjac reported the search for a Vice President of Finance & IT will begin again now that the holidays are over. Board members and Dr. Budjac commended Business Services Office staff for their work during the interim.

**IX. FINANCE & AUDIT COMMITTEE**

1. Finance & Audit Committee Chairperson Charles Spargo reported the committee reviewed its Consent Agenda items and had no questions.

2. Mr. Spargo reviewed the Treasurer's Report. There were no questions or concerns.

3. Mr. Spargo introduced John Mehan of Robert W. Baird who presented a negotiated offer for the sale of \$1.5 million in General Obligation Promissory Notes. The college received a very favorable Aa1 rating from Moody's Investor Service; the second highest rating possible by Moody's. This borrowing represents the second series of a total \$5.7 million capital financing plan for the current fiscal year.

Motion by Mr. Spargo, seconded by Mr. Beaver, upon a roll call vote, unanimously approved the following Resolution Authorizing The Issuance Of Not To Exceed \$1,500,000 General Obligation Promissory Notes; And Setting The Sale:

WHEREAS, on December 19, 2016, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution entitled: "Resolution Authorizing the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes; and Setting the Sale" (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes in an amount not to exceed \$727,000 for the public purpose of paying the cost of building remodeling and improvement projects; and in an amount not to exceed \$773,000 for the public purpose of paying the cost of acquiring moveable equipment (the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Wisconsin Rapids Daily Tribune on December 23, 2016 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes within thirty (30) days of publication of the Notices with respect to the Project;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition will expire on January 23, 2017;

OFFICIAL PROCEEDINGS

January 16, 2017

Page 5

WHEREAS, the District Board has hereto found and determined that the Project is within the District's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the general obligation promissory notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes. The Proposal is hereby accepted (subject to the condition that no valid petition for a referendum is filed by January 23, 2017 in connection with the Authorizing Resolution) and the Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. To evidence the obligation of the District, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) (the "Notes") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2017A"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated March 6, 2017; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2017. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on March 1, 2025 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2017 through 2026 for the payments due in the years 2017 through 2027 in the amounts set forth on the Schedule. The amount of tax levied in the year 2017 shall be the total amount of debt service due on the Notes in the years 2017 and 2018; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2017.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the principal and interest on the Notes coming due in 2017 as set forth on the Schedule.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,500,000 General Obligation Promissory Notes, Series 2017A, dated March 6, 2017" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The Secretary shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the

## OFFICIAL PROCEEDINGS

January 16, 2017

Page 8

recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit D and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the Secretary's office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

OFFICIAL PROCEEDINGS

January 16, 2017

Page 10

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded January 16, 2017.

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Betty A. Bruski Mallek  
Chairperson

ATTEST:

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Peggy J. Ose      Justin Hoerter  
Secretary      Acting Secretary

4. Schenck Business Solutions Representative Dave Maccoux presented the audited financial statements for the year ending June 30, 2016 to the committee and reviewed the statements with the full Board. Mr. Maccoux highlighted areas of the audited financial statements with the Board noting that Mid-State remains in a strong financial position. No significant deficiencies or material weaknesses were present. This is the first year of a five-year engagement with Schenck.

Motion by Mr. Spargo, seconded by Mr. Hoerter, upon a roll call vote, unanimously approved the audited financial statements for the fiscal year ending June 30, 2016 as presented.

5. The following items were presented for informational purposes only:
- a. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2017-18 (FY18) (Exhibit G) – The committee reviewed the FY18 Budget Development Calendar. Dates for both committee and Board action are contained in the schedule and were discussed. College staff are working through the budgeting process and plan to have review materials to the Board earlier than in previous budget cycles. A Public Hearing and special committee meeting will be held in May.
  - b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – No topics were discussed.

**X. ACADEMIC & HUMAN RESOURCES COMMITTEE**

1. Academic & Human Resources Committee Chairperson Justin Hoerter reported the committee had no consent agenda items.
2. The following items were presented for informational purposes only:
  - a. WIOA UPDATES – Mr. Hoerter reported the Workforce Innovation and Opportunity Act (WIOA) of 2014 supersedes the Workforce Investment Act. WIOA requires coordination and collaboration between services and agencies. An overview of shared activities Mid-State has been involved in to successfully implement WIOA was provided.
  - b. ADVISORY COMMITTEES – Mr. Hoerter reported as part of the Strategic Plan, an action team reviewed the College’s Advisory Committee model and made recommendations to modify the appointment process. An online process for information collection and approval was recommended. The Board provided feedback regarding the new process.
  - c. ANNUAL LEGAL EXPENSE UPDATE – Mr. Hoerter reported that in compliance with Administrative Policy, the Board was provided an update on legal expenses incurred throughout the last year. For fiscal year 2015-16 it was reported that the college experienced a close to record low amount in legal expenses. Conversely, the first five months of this fiscal year, college legal expenses have exceeded the total amount in 2015-16.

**XI. FACILITIES & EXTERNAL RELATIONS COMMITTEE**

1. Facilities & External Relations Committee Chairperson Robert Beaver reported that the committee had no Consent Agenda items.
2. The following items were presented for informational purposes only:
  - a. WORK STUDY STUDENTS IN FACILITIES/PURCHASING – Mr. Beaver highlighted the use of student work study employment opportunities in the Facilities and Purchasing departments. Examples of accomplishments were shared. Fourteen students have been employed by Facilities and Purchasing over the last year, for about 1,065 hours of labor, resulting in a college savings of roughly \$13,000 and has assisted students by providing work opportunities, connections on campus, and compensation.
  - b. ENROLLMENT DATA – Mr. Beaver reported Vice President of Student Services Dr. Mandy Lang reviewed December 2016 FTE reports with the Board noting program, division and campus data. Currently the college is experiencing a 6.6% FTE decline. Discussion ensued regarding K-12 enrollment decreases, demographics, and birth rate.

**XII. COMMITTEE-OF-THE-WHOLE**

OFFICIAL PROCEEDINGS

January 16, 2017

Page 12

1. ACADEMIC RESTRUCTURING – Ms. Bruski Mallek reported Vice President of Academics Sandy Kiddoo provided an update on academic restructuring as part of the Educational Master Plan (EMP). Programs will be reorganized into career clusters which involves transitioning from three academic divisions to six schools: School of Business and Technology; School of General Education; School of Health; School of Protective and Human Services; School of Advanced Manufacturing and Engineering; and School of Transportation, Agriculture, Natural Resources and Construction. Additional information was shared on the timeline and communication plan.

2. PRESIDENTIAL SEARCH UPDATE – Ms. Bruski Mallek reported the search is progressing. Applications were received and the Board has begun a review process.

**XIII. DISCUSSION AND ACTION ITEM**

1. STEVENS POINT CAMPUS AND COMMUNITY UPDATE – Stevens Point Campus Dean Volker Gaul shared highlights of recent student events and learning activities, campus changes and community happenings including Mid-State’s related involvement.

2. GRANTS UPDATE – Vice President of Academics Sandy Kiddoo and Vice President of Student Services Dr. Mandy Lang provided an overview of federal grant activities for Mid-State Technical College. Students served, performance measures and legislation was highlighted. The discussion focused on the benefits of federal funding to Mid-State students and aided those Board members participating in the upcoming Association of Community College Trustees National Legislative Summit.

**XIV. ADJOURNMENT**

The next meeting of the Mid-State Technical College Board will be on Monday, February 20, 2017 at the Wisconsin Rapids Campus. Committees will meet at 4:15 p.m., Committee-of-the-Whole will be held at 5:00 p.m. and the regular meeting will begin at 5:20 p.m., unless otherwise announced.

There being no further business, the Board convened to closed session at 6:49 p.m.

There being no further business as a result of closed session, the Board meeting adjourned at 8:06 p.m. with a motion by Mr. Beaver, seconded by Mr. Spargo, upon a voice vote.

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Peggy Ose, Secretary  
Mid-State Technical College Board

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Angela R. Susa  
Recording Secretary

# H. REPORTS AND RECOMMENDATIONS

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

1. Chairperson's Report
2. Mid-State Foundation Report
3. President's Report  
(Partially contained in Exhibit A)
4. Committee Reports
  - a. Finance & Audit Committee
  - b. Academic & Human Resources Committee
  - c. Facilities & External Relations Committee
  - d. Committee-of-the-Whole

# FINANCE & AUDIT

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

AGENDA: FINANCE & AUDIT COMMITTEE

PLACE: Board Conference Room  
Mid-State Wisconsin Rapids Campus  
500 32nd Street North

DATE: Monday, February 20 2017

TIME: 4:15 p.m.

A. Meeting called to order by Chairperson Charles Spargo

B. Call to Order

C. Meeting Notice Certification

This February 20, 2017, meeting of the Finance & Audit Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW OF CONSENT AGENDA ITEMS

a. PAYMENT OF BILLS (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval. Two detailed lists are provided in different review formats. Board members may forward inquiries regarding specific transactions to the Business

Services Office prior to the meeting. These disbursement lists identify the nature of our transactions and the vendors we are conducting business with. The Board also provides oversight, another layer of control against internal acts of embezzlement or fraud.

b. CONTRACTED SERVICES AGREEMENTS (Exhibit D)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. They are presented after the agreement is executed but generally before services are rendered. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist. Pertinent information for each contract is also included. Contracts generally fall into two categories – customized instruction and technical assistance. Our customer base extends to businesses, industries, not-for-profit organizations and government units. An annual post-fiscal report is generated by the WTCS Office and is shared with the Board.

c. PROCUREMENTS FOR GOODS AND SERVICES (Exhibit E)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

A lower Board approval limit of \$25,000 exists for facility construction and remodeling. However, project specifics are generally discussed beforehand in the Facilities & External Relations Committee. Project specifics include feasibility, educational needs, specifications and other project related decisions. Therefore, approval of related procurements and bids will usually be listed in the committee agenda. However, the Committee may choose to place formal approval of the project procurements on the Consent Agenda. This procedure will also apply to project oversight occurring in the Academic

Affairs & Human Resources Committee and the Finance & Audit Committee.

All procurements are the responsibility of the respective budget manager. The Purchasing Department owns the processes, provides advice and support and ensures that compliance is maintained. Budget managers have the primary role of planning and grouping when discounts can be obtained, determining needs and specifications and having an adequate budget allocation. Capital projects and annual allocations are tracked from which an end-of-year report is generated. Most districts finance their annual capital expenditures by issuing General Obligation Debt.

2. TREASURER'S REPORT (Exhibit C)

The Chair of the Finance & Audit Committee / Treasurer will walk through and highlight each report in the Board packet. The intent of sharing this information on a monthly basis is to give the Board assurance that administration is: 1) monitoring and managing the resources allotted and allocated annually and is doing so in accordance with budget and fiscal policy, and 2) maintaining a healthy financial condition and position in accordance with WTCS requirements and the Higher Learning Commission (Higher Education Accreditation Authority) expectations. Balanced budgets and growth in net assets are key ingredients for continued sustainability and financial viability.

3. INFORMATION ITEMS

The following items are being presented for informational purposes only:

- a. FY17 BUDGET ESTIMATE – Business Operations Manager Greg Bruckbauer will provide a General Fund (Fund 1000) end-of-year forecast for the current fiscal year. This forecast uses student FTEs as of January 31, 2017. The information assists in developing the FY18 budget presumptions and resource needs.
- b. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES

Often topics directed by the other two committees may have fiscal or financial implications that would be of

interest or concern by the Finance & Audit Committee. The purpose of this agenda item is to identify when administration has information available and also to enable committee members to raise any finance related questions. Naturally, being informed of the question prior to the meeting will ensure the availability of pertinent information. Any necessary action will be incorporated into the action reported by the originating committee.

4. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

# ACADEMIC & HUMAN RESOURCES

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

AGENDA: ACADEMIC & HUMAN RESOURCES COMMITTEE

PLACE: District Office Conference Room  
Mid-State Wisconsin Rapids Campus  
500 32nd Street North

DATE: Monday, February 20, 2017

TIME: 4:15 p.m.

- A. Committee meeting called to order by Chairperson Justin Hoerter
- B. Call to Order
- C. Meeting Notice Certification

This February 20, 2017, meeting of the Academic & Human Resources Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

- 1. REVIEW CONSENT AGENDA ITEMS
  - a. Advisory Committee Appointments (Exhibit F)

2. INFORMATION ITEMS

The following items are presented for informational purposes only:

- a. PROGRAM UPDATES

In an effort to provide relevant curriculum in programs, Mid-State continuously modifies curriculum and courses in programs. Program modifications can also include changing the title of a program or creating embedded

credentials within a program. Vice President of Academics Sandy Kiddoo will share with you some of the changes to programs planned for the fall of 2017.

b. NURSING ARTICULATION AGREEMENTS

Mid-State continually seeks innovative ways to provide students with opportunities, including transfer, while meeting the needs of employers in our district. Ms. Kiddoo will provide an update on recent work with the University of Wisconsin – Stevens Point to provide opportunities in nursing to meet the needs of employers.

3. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

# FACILITIES & EXTERNAL RELATIONS

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

AGENDA: FACILITIES & EXTERNAL RELATIONS COMMITTEE

PLACE: Room L133-134  
Mid-State Wisconsin Rapids Campus  
500 32nd Street North

DATE: Monday, February 20, 2017

TIME: 4:15 p.m.

A. Meeting called to order by Chairperson Robert Beaver

B. Call to Order

C. Meeting Notice Certification

This February 20, 2017, meeting of the Facilities & External Relations Committee, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

D. Routine Business

1. REVIEW CONSENT AGENDA ITEMS

There are no Consent Agenda items this month.

2. WISCONSIN RAPIDS CAMPUS LEARNING COMMONS PROJECT

Director of Facilities & Procurement Matt Schneider will present results of the February 1 bid opening for the Wisconsin Rapids Learning Commons remodel project. Board approval will be sought.

3. INFORMATION ITEMS

The following items are being presented for informational purposes only:

a. UPCOMING FACILITIES PROJECTS

Mr. Schneider will introduce and provide a high level overview of upcoming facilities projects Mid-State is considering in 2017-18.

4. COMMITTEE-OF-THE-WHOLE MEETING

E. ADJOURNMENT

# COMMITTEE-OF-THE-WHOLE

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

AGENDA: COMMITTEE-OF-THE-WHOLE

PLACE: Room L133-134  
Mid-State Wisconsin Rapids Campus  
500 32nd Street North

DATE: Monday, February 20, 2017

TIME: No meeting will be held

- A. Meeting called to order by Chairperson Betty Bruski Mallek
- B. Meeting Notice Certification

This February 20, 2017, meeting of the Committee-of-the-Whole, and all other meetings of the Board or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College district aware of the place, time and agenda of the meeting.

C. INFORMATION ITEM:

- a. There will be no Committee-of-the-Whole meeting this month.

D. ADJOURNMENT

## **I. DISCUSSION & ACTION ITEM(S)**

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WISCONSIN RAPIDS

FEBRUARY 20, 2017

### **1. EMPLOYEE CONNECT**

The Human Resources Department has continually introduced and lead initiatives aimed at keeping employees informed, proud, and energized about working with Mid-State. Following the Employee Connect information series hosted in 2016 to enhance communication and connection throughout the college, Human Resources worked with Marketing and Communications over the past six months to develop an employee newsletter. Geared toward continuing to enhance communication, the Employee Connect newsletter provides updates on current initiatives and activities to keep employees informed. Vice President of Human Resources Richard O’Sullivan will share the concept with the Board.

## **J. ADJOURNMENT**

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## **EXHIBITS A – F**

**PRESIDENT'S REPORT**  
**FEBRUARY 20, 2017**

1. On February 9, Mid-State was the honored recipient of the Heart of Wisconsin's Innovative Business of the Year Award. We received this award during their 69<sup>th</sup> Annual Meeting and Awards Night at the Hotel Mead. Three criteria were used in the selection process: 1) Business investment in new processes, 2) Commitment to new product or service development and 3) Creates culture of innovation. Mid-State was specifically recognized for our academic programs and continued investment in technology. Board member Rick Merdan was in attendance as were nine Mid-State employees whose leadership has created and supported innovation at our college. Those employees who joined me to receive this award included: Mihai Dumitrescu-Mihaly, Network Engineer; Mike Grambow, Media Services Manager; Ryan Huser, Paramedic Technician Instructor; Barb Jascor, Dean, Service & Health Division; Al Javoroski, Dean, Technical & Industrial Division; Brad Russell, Information Technology Directors; Missy Skurzewski-Servant, Dean, General Education & Business Division; Jill Steckbauer, Foundation & Alumni Director; and Kolina Stieber, Marketing & Communications Director. It was an honor to be recognized for the innovation that our employees create.
2. As part of our college accreditation program, Mid-State sent a seven person team to the Academic Quality Improvement Program (AQIP) Strategy Forum held February 8-10 in Illinois. In advance of the forum, each attending college selects an action project and their time is spent shaping and preparing their project for implementation. Mid-State's action project, which is also part of our 2015-2020 strategic plan, was focused on the development and implementation of a formal advising model, including defining roles and responsibilities of those involved with advising to support students and increase retention.
3. On January 6, Mid-State hosted a DECA event on the Wisconsin Rapids Campus. This event involves high school students participating in DECA's industry-validated competitive events through a written component and an interactive component with industry professionals serving as judges. Mid-State has hosted this event for 14 years. This year's event was the largest to date with 500 students and 90 adults in attendance.
4. We recently signed an MOU with University of Wisconsin – Stout Discover Center and the University of Wisconsin – Stout Manufacturing Outreach Center to collaborate to provide support for manufacturing firms in Central Wisconsin. The goal of this agreement is to enhance regional economic development through manufacturing support initiatives. Staff from UW-Stout will be housed on our Wisconsin Rapids Campus as part of this agreement. We believe this partnership will benefit our community and the manufacturing firms we serve as well as our students by raising awareness of economic development and career opportunities, particularly articulation to UW-Stout.
5. In addition to our own 50+ academic programs, Mid-State collaborates with other technical colleges to create and offer a number of shared programs. One such program is Court Reporting that is housed at Lakeshore Technical College (LTC) and offered to

Mid-State students through interactive distance technology on the Stevens Point Campus. National Court Reporting and Captioning Week was February 11-18, and we teamed up with LTC to celebrate court reporting and captioning careers. On February 15 we held an open house event, hosted simultaneously at Mid-State's Stevens Point Campus and LTC's Cleveland Campus.

6. During the week of January 23, Mid-State Student Life hosted four days of events as a kick-off to welcome students to the new semester. Students were treated to lunch and participated in several activities including Meet the President and Connect over Coffee. It was a great week for Mid-State students with many opportunities to connect with each other and Mid-State staff.
7. My travel between now and mid-March will include:
  - Weekly Rotary Meetings
  - Presidents Association Meeting
  - Celebration of Student Engagement
  - Paper City Savings Board Meeting
  - Continuous Quality Improvement Network CEO & Reps Meeting
  - Business Officers Meeting
  - Marshfield Campus Visit

<b>FY 2016-17 Budget Modifications Made In The Month of January 2017</b>						
<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Revenue Change</u>	<u>Expense Change</u>	<u>Fund Balance Change</u> <u>Notes</u>
<b>Fund 1 - General Fund Budget Modifications</b>						
141315	DCF Early Childhood Grant	Federal	Adjust award	2,254.00	2,254.00	-
<b>Fund 3 - Capital Projects Fund Budget Modifications</b>						
<b>Total Budget Changes For The Month</b>				2,254.00	2,254.00	-
<b>Notes:</b> Budget modifications are in balance for January.						



## Budgeted Revenues, Expenditures and Changes in Fund Equity Current Budget for Fiscal Year 2017 as of January 31, 2017

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Budget	Original Budget
Local Government	6,384,920	-	-	4,396,027	-	-	-	-	-	-	-	-	-	-	10,780,947	22.0%	10,780,947
Student Fees	7,582,860	-	-	-	-	350,972	-	-	-	-	-	-	-	-	7,933,832	16.2%	7,933,832
State Aid & Grants	14,863,957	-	-	-	-	-	360,064	-	-	-	-	-	-	-	15,224,021	31.1%	15,195,696
Institutional	283,995	778,180	19,920	100,500	1,260,124	4,962,300	-	-	-	-	-	-	-	7,875,149	16.1%	7,875,149	
Federal	1,471,749	-	25,777	-	-	5,666,300	-	-	-	-	-	-	-	7,163,826	14.6%	7,058,594	
<b>Total Revenues</b>	<b>30,587,481</b>	<b>778,180</b>	<b>405,761</b>	<b>4,496,527</b>	<b>1,260,124</b>	<b>6,487,402</b>	<b>405,761</b>	<b>4,496,527</b>	<b>1,260,124</b>	<b>4,962,300</b>	<b>4,962,300</b>	<b>48,977,775</b>	<b>48,977,775</b>	<b>100.0%</b>	<b>48,844,218</b>		

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Percentage of Total Current		
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13	Fund 14	Fund 15	Budget	Original Budget
Salaries and Wages	17,761,689	120,253	-	-	151,677	31,634	235,450	-	-	-	-	-	-	-	18,300,703	32.6%	18,233,264
Benefits	7,281,100	8,226	-	-	66,291	23,303	41,877	-	-	-	-	-	-	-	7,420,797	13.2%	7,459,608
Current Expenditures	6,591,500	523,461	-	-	120,656	1,105,335	160,950	-	-	-	-	-	-	-	8,501,902	15.1%	8,418,852
Student Financial Aid & Activities	-	-	-	-	887,000	3,724,000	6,058,559	-	-	-	-	-	-	-	6,058,559	10.8%	6,061,559
Resale	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,611,000	8.2%	4,611,000
Capital Outlay	-	-	-	6,303,631	-	-	-	-	-	-	-	-	-	-	6,303,631	11.2%	6,230,594
Debt Retirement	-	-	-	4,983,455	-	-	-	-	-	-	-	-	-	-	4,983,455	8.9%	4,983,455
<b>Total Expenditures</b>	<b>31,634,289</b>	<b>651,940</b>	<b>6,303,631</b>	<b>4,983,455</b>	<b>1,225,624</b>	<b>4,884,272</b>	<b>6,303,631</b>	<b>4,983,455</b>	<b>1,225,624</b>	<b>4,884,272</b>	<b>4,884,272</b>	<b>56,180,047</b>	<b>56,180,047</b>	<b>100.0%</b>	<b>55,998,332</b>		
<b>% of Expenditures by Fund</b>	<b>56.3%</b>	<b>1.2%</b>	<b>11.6%</b>	<b>8.9%</b>	<b>2.2%</b>	<b>8.7%</b>	<b>11.2%</b>	<b>8.9%</b>	<b>2.2%</b>	<b>8.7%</b>	<b>8.7%</b>	<b>100.0%</b>	<b>100.0%</b>				

<u>Changes in Fund Equity</u>	
Actual Fund Equity as of 6/30/16	20,784,042
Current Revenue over Expenses	(7,154,114)
Other Sources and Uses:	
Proceeds from Debt	5,700,000
Interfund Transfers In	795,000
Interfund Transfers Out	(795,000)
Repayment of Debt	-
<b>Budgeted Ending Fund Equity</b>	<b>19,329,928</b>



## Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2017 as of January 31, 2017

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13			
Local Government	6,420,408	-	-	4,396,027	-	-	-	-	-	-	-	-	-	-	10,780,947	100.3%
Student Fees	7,158,981	-	-	-	-	325,810	-	-	-	-	-	-	-	-	7,933,832	94.3%
State Aid & Grants	2,702,872	-	-	-	-	-	250,070	-	-	-	-	-	-	-	15,224,021	19.4%
Institutional	89,231	38,727	222,348	163,011	1,127,539	42,668	-	-	-	-	-	-	-	7,875,149	57.7%	
Federal	487,614	-	2,462,221	-	-	51,662	-	-	-	-	-	-	-	7,163,826	41.9%	
<b>Total Revenues</b>	<b>16,859,105</b>	<b>38,727</b>	<b>3,010,378</b>	<b>4,559,038</b>	<b>1,127,539</b>	<b>344,391</b>	<b>2,861,959</b>	<b>4,559,038</b>	<b>1,127,539</b>	<b>2,861,959</b>	<b>28,801,136</b>	<b>48,977,775</b>	<b>58.8%</b>			
<b>% of Budget Recognized</b>	<b>55.1%</b>	<b>5.0%</b>	<b>46.4%</b>	<b>101.4%</b>	<b>89.5%</b>	<b>84.9%</b>	<b>57.7%</b>	<b>101.4%</b>	<b>89.5%</b>	<b>57.7%</b>	<b>58.8%</b>					

	General Operations & Grants		Customized Instruction & Tech Asst		Student Financial Assistance & Activity		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-funded Insurances		Total Current Budget	% of Actual to Budget
	Fund 1	Fund 2	Fund 3	Fund 4	Fund 5	Fund 6	Fund 7	Fund 8	Fund 9	Fund 10	Fund 11	Fund 12	Fund 13			
Salaries and Wages	9,059,048	3,236	94,421	-	68,151	17,869	-	-	-	-	-	-	-	18,300,703	50.5%	
Benefits	3,843,341	333	19,881	-	35,485	13,135	-	-	-	-	-	-	-	7,420,797	52.7%	
Current Expenditures	3,104,346	3,116	44,697	-	24,199	608,378	-	-	-	-	-	-	-	8,501,902	44.5%	
Student Financial Aid & Activities	-	-	2,638,411	-	739,903	-	-	-	-	-	-	-	-	6,058,559	43.5%	
Resale	-	-	-	-	-	-	-	-	-	-	-	-	-	4,611,000	63.4%	
Capital Outlay	6,716	-	-	1,549,313	-	-	-	-	-	-	-	-	-	6,303,631	24.7%	
Debt Retirement	-	-	-	906,650	-	-	-	-	-	-	-	-	-	4,983,455	18.2%	
<b>Total Expenditures</b>	<b>16,013,450</b>	<b>6,686</b>	<b>2,797,410</b>	<b>906,650</b>	<b>867,738</b>	<b>2,822,875</b>	<b>56,180,047</b>	<b>906,650</b>	<b>867,738</b>	<b>2,822,875</b>	<b>24,964,122</b>	<b>56,180,047</b>	<b>44.4%</b>			
<b>% of Budget Expended</b>	<b>50.6%</b>	<b>1.0%</b>	<b>43.1%</b>	<b>18.2%</b>	<b>70.8%</b>	<b>57.8%</b>	<b>44.4%</b>	<b>18.2%</b>	<b>70.8%</b>	<b>57.8%</b>	<b>44.4%</b>					

### Changes in Fund Equity

Actual Fund Equity as of 6/30/16	16,403,549	535,956	71,898	887,360	1,717,595	610,681	20,692,529	887,360	1,717,595	610,681	20,692,529	20,692,529	
Current Revenue over Expenses	845,655	32,041	212,968	3,652,388	259,801	39,083	(7,202,272)	3,652,388	259,801	39,083	3,837,014	(7,202,272)	
Other Sources and Uses:													
Proceeds from Debt	-	-	-	-	-	-	5,700,000	-	-	-	4,200,000	5,700,000	
Interfund Transfers In	-	-	-	-	-	-	795,000	-	-	-	-	795,000	
Interfund Transfers Out	-	-	-	-	-	-	(795,000)	-	-	-	-	(795,000)	
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Accrued YTD Fund Equity</b>	<b>17,249,204</b>	<b>567,997</b>	<b>284,866</b>	<b>4,539,748</b>	<b>1,977,396</b>	<b>649,765</b>	<b>19,190,257</b>	<b>4,539,748</b>	<b>1,977,396</b>	<b>649,765</b>	<b>28,729,543</b>	<b>19,190,257</b>	



## Summary of Revenues & Expenditures by Account Group

for Fiscal Year 2017  
as of January 31, 2017

A	B	C	D	E	F	G	H	I	J
Revenues by Account Group (All Funds)	Month of January 2017	FY 2017 Year-to-Date	FY 2017 Current Budget	FY 2017 Original Budget	Change to FY17 Budget	Current YTD less Prior YTD	% Change in Current YTD	Current FY17 Budget less Ending FY16 Budget	% Change FY17 Current Budget from FY16 Ending Budget
1 Municipalities - Property Tax	\$ -	\$ 10,816,435	\$ 10,780,947	\$ 10,780,947	\$ -	\$ 457,701	4.4%	\$ 443,916	4.3%
2 Student Fees	276,726	7,484,791	7,933,832	7,933,832	-	(239,536)	-3.1%	(202,031)	-2.5%
3 State Aid & State Grants	347,579	2,952,942	15,224,021	15,195,696	28,325	559,957	23.4%	614,683	4.2%
4 Federal Gov't - Grants	173,417	538,981	1,486,526	1,381,294	105,232	4,549	0.9%	68,418	4.8%
5 Other College Sources	556,936	3,394,473	5,623,242	5,623,242	-	(31,040)	-0.9%	(125,542)	-2.2%
6 Contracted Service Recipients	17,960	38,727	937,363	937,363	-	(58,232)	-60.1%	(134,431)	-12.5%
7 Customer Sales	427,875	1,112,282	1,314,544	1,314,544	-	52,592	5.0%	22,862	1.8%
8 Trusts & Agencies	22,327	2,462,506	5,677,300	5,677,300	-	(2,284,489)	-48.1%	(500,000)	-8.1%
9 Proceeds from Debt	-	4,200,000	5,700,000	5,700,000	-	200,000	5.0%	200,000	3.6%
10 Interfund Transfers In	-	-	795,000	795,000	-	-	0.0%	175,000	28.2%
<b>Totals</b>	\$ 1,822,819	\$ 33,001,136	\$ 55,472,775	\$ 55,339,218	\$ 133,557	\$ (1,338,498)	-3.9%	\$ 562,875	1.0%

A	B	C	D	E	F	G	H	I	J
Expenditures by Account Group (All Funds)	Month of January 2017	FY 2017 Year-to-Date	FY 2017 Current Budget	FY 2017 Original Budget	Change to FY17 Budget	Current YTD less Prior YTD	% Change in Current YTD	FY17 Current Budget less Ending FY16 Ending Budget	% Change FY17 Current Budget from FY16 Ending Budget
12 Salaries & Wages	\$ 1,167,564	\$ 9,242,724	\$ 18,300,703	\$ 18,233,264	\$ 67,439	\$ (5,181)	-0.1%	\$ 797,943	4.6%
13 Employee Benefits	619,469	3,912,175	7,420,797	7,459,608	(38,811)	(258,403)	-6.2%	(61,264)	-0.8%
14 Current Expenditures	568,627	3,778,836	8,436,902	8,353,852	83,050	166,029	4.6%	85,687	1.0%
15 Student Financial Aid & Activities	12,167	2,644,311	6,123,559	6,126,559	(3,000)	(2,349,118)	-47.0%	(505,554)	-7.6%
16 Resale Goods & Services	542,226	2,923,397	4,611,000	4,611,000	-	116,312	4.1%	(380,500)	-7.6%
17 Capital Outlay	162,478	1,556,029	6,303,631	6,230,594	73,037	(833,897)	-34.9%	(1,846,391)	-22.7%
18 Debt Service	1,089	906,650	4,983,455	4,983,455	-	403,207	80.1%	452,000	10.0%
19 Repayment of Debt	-	-	-	-	-	-	0.0%	-	0.0%
20 Interfund Transfers Out	-	-	795,000	795,000	-	-	0.0%	175,000	28.2%
<b>Totals</b>	\$ 3,073,620	\$ 24,964,122	\$ 56,975,047	\$ 56,793,332	\$ 181,715	\$ (2,761,049)	-10.0%	\$ (1,283,079)	-2.2%
EOY Change in Fund Equity			\$ (1,502,272)	\$ (1,454,114)	\$ (48,158)	\$ 1,422,552		\$ 1,845,954	

**Mid-State Technical College  
Combined Balance Sheet - All Fund Types and Account Groups  
January 31, 2017**

With Comparative Total for January 31, 2016

Mid-State Technical College  
February 06, 2017 at 11:25 AM

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type	
	General	Special Rev Operational	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev Non-Aidable	Memorandum only	
								2016-17	2015-16
<b>ASSETS AND OTHER DEBITS</b>									
Cash	\$ 10,621,808	\$ -	\$ 4,055,235	\$ 100,209	\$ 1,570	\$ 219,808	\$ 4,142	\$ 15,002,772	\$ 15,790,210
Investments	-	-	-	-	-	-	4,589,898	4,589,898	4,350,932
Receivables:									
Property taxes	6,627,364	-	-	213,186	-	-	-	6,840,550	6,702,067
Accounts receivable	3,172,429	15,764	60	-	354,629	-	(214,717)	3,328,165	1,935,891
Due from other funds	(6,603,908)	552,233	103,473	4,226,352	791,683	407,299	522,868	-	(2)
Inventories - at cost	-	-	-	-	407,432	-	-	407,432	319,097
Prepaid Assets	33,170	-	-	-	-	-	-	33,170	38,977
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	462,409	36,105	-	498,514	546,103
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 13,850,863</b>	<b>\$ 567,997</b>	<b>\$ 4,158,768</b>	<b>\$ 4,539,747</b>	<b>\$ 2,017,723</b>	<b>\$ 663,212</b>	<b>\$ 4,902,191</b>	<b>\$ 30,700,501</b>	<b>\$ 29,683,275</b>
<b>LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>									
Liabilities									
Accounts Payable	\$ 102,947	\$ -	\$ 698,200	\$ -	\$ 22,967	\$ 5,946	\$ 5,934	\$ 835,994	\$ 306,620
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	205,555	-	-	-	5,452	-	-	211,007	245,280
Vacation	877,615	-	-	-	16,902	2,050	2,663	899,230	1,064,112
Other current liabilities	8,165	-	-	-	456	-	-	8,621	8,026
Due to other funds	-	-	-	-	-	-	-	-	-
Deferred Revenues	16,105	-	-	-	-	-	-	16,105	10,919
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>1,210,387</b>	<b>-</b>	<b>698,200</b>	<b>-</b>	<b>40,325</b>	<b>13,448</b>	<b>8,597</b>	<b>1,970,957</b>	<b>1,634,957</b>
Fund equity and other credits									
Retained Earnings	-	-	-	-	1,717,595	190,482	-	1,908,077	1,977,720
Res for Prepaid Expenditures	204,813	-	-	-	-	-	-	204,813	136,810
Res for Self-Insurance	-	-	-	-	-	420,200	-	420,200	731,860
Res for Student Organizations	-	-	-	-	-	-	71,898	71,898	101,104
Res for Post-Employ Benefits	482,274	-	-	-	-	-	4,608,728	5,091,002	5,091,002
Reserve for Capital Projects	-	-	368,376	-	-	-	-	368,376	1,849,218
Reserve for Cap Proj - Motorcycle	-	-	97,114	-	-	-	-	97,114	88,657
Reserve for Debt Service	-	-	-	887,360	-	-	-	887,360	680,522
Designated for Operations	6,912,463	120,316	-	-	-	-	-	7,032,779	7,152,380
Des for State Aid Fluctuations	383,216	-	-	-	-	-	-	383,216	386,816
Des for Subsequent Year	3,812,055	415,640	-	-	-	-	-	4,227,695	3,143,817
<b>TOTAL FUND EQUITY AND OTHER CREDITS</b>	<b>11,794,821</b>	<b>535,956</b>	<b>465,490</b>	<b>887,360</b>	<b>1,717,595</b>	<b>610,682</b>	<b>4,680,626</b>	<b>20,692,530</b>	<b>21,339,906</b>
Year-to-date excess revenues(expenditures)	845,655	32,041	2,995,078	3,652,387	259,803	39,082	212,968	8,037,014	6,708,412
<b>TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>	<b>\$ 13,850,863</b>	<b>\$ 567,997</b>	<b>\$ 4,158,768</b>	<b>\$ 4,539,747</b>	<b>\$ 2,017,723</b>	<b>\$ 663,212</b>	<b>\$ 4,902,191</b>	<b>\$ 30,700,501</b>	<b>\$ 29,683,275</b>

## January Contracted Services Agreements

Meeting on February 20, 2017

Contract Number	Contracted With	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146362	Auburndale Schools	Heartsaver CPR/AED	3.5	23	820.00
146365	Moundview Memorial Hospital & Clinics	Nursing Skill Stations	10	36	2,890.00
146367	City of Marshfield Division of Public Works	Heartsaver CPR/AED	16	19	1,480.00
146368	James Esselman, DDS	Heartsaver CPR/AED	3	3	310.00
				<b>Total:</b>	<b>5,500.00</b>

**FINANCE & AUDIT COMMITTEE**  
**2017 Procurement of Goods and Services**  
**February 20, 2017**

<b>PROCUREMENTS REQUIRING BOARD ACTION</b>	<b><u>AMOUNT</u></b>	<b><u>PROCUREMENT METHOD</u></b>
❖ Subtotal for Procurements Requiring Board Action	<b><u>\$ 0</u></b>	

<b>PROCUREMENTS NOT REQUIRING BOARD ACTION</b>	<b><u>AMOUNT</u></b>	<b><u>PROCUREMENT METHOD</u></b>
❖ Subtotal for Procurements Not Requiring Board Action	<b><u>\$ 0</u></b>	

**GRAND TOTAL** **\$ 0**

## **PROCUREMENT & SELECTION METHODS DEFINED-**

MSTC and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

**BID** - A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

**QUOTE** – Written quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

**REQUEST FOR PROPOSAL (RFP)** – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

**COOP (Cooperative) Purchase** – A competitive procurement method was utilized to select the vendor and the contract was approved by the WTCS office for use by the college. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance.

**STATE CONTRACT** – A state agency such as the Dept. of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. MSTC is able to negotiate a lower price directly with the vendor.

**CONSORTIUM CONTRACT** – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid MSTC is able to participate without fulfilling a college-directed process.

**SOLE SOURCE** – The item or service is available from a single source, or after solicitation in a competitive procurement competition is determined to be inadequate, or the purchase is from another governmental body, or cooperative purchasing under S 16.73, Wis. Stats. is utilized, or the federal grantor agency authorizes noncompetitive negotiation, or an advisory committee requires the product brand for training students for local employment, or the product is purchased as used which does not require competitive bidding due to the nature of procurement used.

**MANDATORY** – MSTC is required to pay for the service or membership to operate.

## *Central Service Technician Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Hagen	Traci	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2016	Fall 2019
Hocking	Robert	10721 MacArthur Drive	Marshfield	WI	54449	Aspirus Wausau Hospital	Employer	Spring 2016	Spring 2019
Kerner	Marigene	410 Dewey Street	Wisconsin Rapids	WI	54494	Aspirus Riverview Hospital	Employee	Fall 2016	Fal 2019
Rooney	Dawn	3400 Ministry Parkway	Weston	WI	54476	Central Service Technician	Employee	Fall 2016	Fall 2018
Vue	Cherxa	410 Dewey Street	Wisconsin Rapids	WI	54494	Aspirus Riverview Hospital & C	Employee	Fall 2016	Fall 2019

Advisory Committee Appointment Form	
Program Title:	Central Service Technician
Name of Candidate	Traci Hagen
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1000 North Oak Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-221-7988 Email: hagen.traci@marshfieldclinic.org
Current Employer	Marshfield Clinic
Current Job Title	Central Service Technician Team Leader
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Traci is currently the team leader in Central Service at Marshfield clinic. Previously she was a Central Service Technician at St. Joseph's Hospital for 25 years and team leader for four years. She has a strong background in central service and understands the importance of that role in both the hospital and clinical settings.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Central Service Technician
Name of Candidate	Robert Hocking
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	10721 MacArthur Drive
City	Marshfield State WI Zip 54449
Phone Number	715-676-4830 Email: robert.hocking@aspirus.org
Current Employer	Aspirus Wausau Hospital
Current Job Title	Manager- Aspirus Stevens Point Surgery Center
Degree(s)	Bachelors Degree Nursing Master's Degree in Healthcare Administration Type, Program, and Institution if available
Professional Certification/Licenses	CNOR If applicable
Summary	20+ years of surgical experience. BSN, MHA, CNOR. Member AORN and IAHCMM. Manager of Aspirus Stevens Point Surgery Center and Aspirus Wausau Hospital Central Service Department. Member of MSTC Surgical Technologist Advisory Committee. Mr. Hocking brings experience as it related to healthcare administration, nursing, sterile procedures and surgery.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Central Service Technician
Name of Candidate	Marigene Kerner
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	410 Dewey Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-422-7713 Email: imin2it@wctc.net
Current Employer	Aspirus Riverview Hospital
Current Job Title	Sterile Processing Technician
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	Certified Sterile Processing and Distribution Technician If applicable
Summary	Marigene brings years of experience in sterile processing and a wealth of knowledge to the advisory committee. She acts as an employer representative for Aspirus Riverview Hospital.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Central Service Technician
Name of Candidate	Dawn Rooney
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	3400 Ministry Parkway
City	Weston State WI Zip 54476
Phone Number	715-393-2524 Email: dawn.roney@ministryhealth.org
Current Employer	Ministry St. Clare's Hospital
Current Job Title	Central Sterilization Coordinator
Degree(s)	Diploma, Central Service Technician Type, Program, and Institution if available
Professional Certification/Licenses	CRCST, CIS If applicable
Summary	Dawn has been working in the Central Service Profession for 33 years. She is very active with the International Association of Healthcare Central Service Materiel Management (IAHCSMM) group and is currently a member of the advocacy committee that is fighting to require certification for CST throughout the United States. Dawn feels that students are the future of and is supportive of the program and providing students with clinical hands-on experience. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Central Service Technician
Name of Candidate	Cherxa Vue
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	410 Dewey Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-422-9336 Email: cherxa.vue@aspirus.org
Current Employer	Aspirus Riverview Hospital and Clinics
Current Job Title	Sterile Processing Coordinator
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Cherxa Vue has worked as a Sterile Processing Technical for eight years with various hospitals and clinics including Clovis Community Hospital, Marquette University Dental Clinic, Wheaton Franciscan Healthcare All Saints and Mayo Clinic. Cherxa's experience in both the hospital and clinical settings will be beneficial to the advisory committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

# *Instrumentation Controls Engineering Technology Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Caldwell	Brian	101 Highway 73 South	Nekoosa	WI	54457	ERCO Worldwide	Employee	Spring 2016	Spring 2019
Capelle	Jay	3931 Richland Hills Drive	Wisconsin Rapids	WI	54494	VERSO Corporation	Employee	Spring 2015	Spring 2019
Coulthurst	Jeff	310 Third Avenue North	Wisconsin Rapids	WI	54494	VERSO Corporation	Employer	Spring 2006	Spring 2019
Crotteau	Tom	101 Highway 73 South	Nekoosa	WI	54457	ERCO Worldwide	Employee	Spring 2012	Spring 2019
Everitt	Paul	3130 Industrial Street	Wisconsin Rapids	WI	54495	Ocean Spray	Employer	Spring 2016	Spring 2018
Hohl	George	1430 2nd Street North	Wisconsin Rapids	WI	54494	Rapid Control Systems, LLC	Employer	Spring 2012	Spring 2018
Osenga	Ted	2441 Jelinski Circle	Plover	WI	54467	Donaldson Company	Employer	Spring 2010	Spring 2019
Snyder	Mark	2352 Fence Road	Athens	WI	54411	A & B Process Systems	Employee	Spring 2016	Spring 2018
Tertin	John	3600 Downwind Drive	Marshfield	WI	54449	ESE, Inc.	Employee	Spring 2016	Spring 2018
Verhulst	Michael	2310 Woodbridge CT	Plover	WI	54467	Catalyst Paper	Employee	Spring 2012	Spring 2019
Wilson	Geary	3521 S Barker Lane	Appleton	WI	54915	Werner Electric Supply	Employer	Spring 2012	Spring 2018

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Brian Caldwell
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	101 Hwy 73 South
City	Nekoosa State WI Zip 54457
Phone Number	715.887.4576 Email: bcaldwell@ercoworldwide.com
Current Employer	ERCO Worldwide
Current Job Title	Maintenance Manager
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brian has 11 years of experience as a maintenance manager in the chemical industry. His knowledge of industry would make him a good candidate for the committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Jay Capelle
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	3931 Richland Hills Drive
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715.213.6719 Email: jay.capelle@versoco.com
Current Employer	Verso Corporation
Current Job Title	Senior Engineer
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Jay has 25 years engineering experience, having worked for Consolidated Papers, Wisconsin Tissue Mills, Stora Enso, New Page, and currently with Verso Corporation. He served as an adjunct professor for MSTC from 1995-2002, teaching PLC Programming and Advanced PLC Programming. He also serves as Board President for the South Wood County Youth Hockey Association.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Jeff Coulthurst
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	310 Third Avenue North
City	Wisconsin Rapids State WI Zip 54495
Phone Number	715.422.1467 Email: jeffrey.coulthurst@versoco.com
Current Employer	Verso Corporation
Current Job Title	Area Maintenance Manager - Paper Production
Degree(s)	1989 Graduate of the Mid-State Instrumentation program Type, Program, and Institution if available
Professional Certification/Licenses	Instrumentation Journeyman - State Indentured in 1994 If applicable
Summary	Jeff currently holds the position of Area Maintenance Manager-Paper Production at VERSO Corporation. In this position, he is responsible for interviewing for hourly/salary positions in the E/I area of the company. Being a past graduate of Mid-State and representing an employer who hires Mid-State graduates make him an excellent candidate for the advisory committee. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Tom Crotteau
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2012
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	101 Highway 73 South
City	Nekoosa State WI Zip 54457
Phone Number	715.887.4585 Email: tcrotteau@ercoworldwide.com
Current Employer	ERCO Worldwide
Current Job Title	E&I Supervisor
Degree(s)	Graduate of Mid-State Instrumentation program Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Mr. Crotteau is a current member who is up for reappointment. He is a graduate of I&P at Mid-State Technical College. He is a journeyman millwright with 20 years combined experience as an Instrument Tech & Supervisor. He will be representing ERCO Worldwide on the committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Paul Everitt
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	3130 Industrial Street
City	Wisconsin Rapids State WI Zip 54495
Phone Number	715.422.4242 Email: peveritt@oceanspray.com
Current Employer	Ocean Spray
Current Job Title	Plant Engineering Manager
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Paul is the Plant Engineering Manager for Ocean Spray. In this position, he is responsible for managing maintenance and engineering of automation systems and automated processes.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	George Hohl
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2012
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1430 2nd Street North
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715.423.6544 Email: geohohl@rapidcontrolsystems.com
Current Employer	Rapid Control Systems
Current Job Title	Owner
Degree(s)	Associate Degree from NTC Instrumentation Journeyship from Mid-State Type, Program, and Institution if available
Professional Certification/Licenses	If applicable
Summary	George has been involved in Industrial Automation for 34 years. He carries an Associate Degree from NTC and an Instrumentation journeyship from MSTC. He is the owner of Rapid Control Systems in Wisconsin Rapids.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Ted Osenga
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2010
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	2441 Jelinski Circle
City	Plover State WI Zip 54467
Phone Number	715.977.1662 or 715.341.5311 ... Email: ted.osenga@donaldson.com
Current Employer	Donaldson Company
Current Job Title	Maintenance Supervisor
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Ted worked 12 years as an aviation maintenance technician. He has been employed by Donaldson Company for 28 years, and for the past 20 years has held the Maintenance Supervisor position there. He brings many years of service in industry to the committee, as well as representing an employer who hires Mid-State Technical College graduates.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Mark Snyder
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	2352 Fence Road
City	Athens State WI Zip 54411
Phone Number	715.928.0012 Email: msnyder@abprocess.com
Current Employer	A&B Process Systems
Current Job Title	Employee Development Manager
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Mark has been employed at A&amp;B Process Systems for 10+ years, starting as a production associate in the welding department. He has since held positions within the company as a fabricator, supervisor, and project manager. Currently he is the employee development manager, in which he develops the training curriculum for the manufacturing, automation, and engineering departments. He has served on Welding advisory committees for Northcentral and Mid-State Technical College.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	John Tertin
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	3600 Downwind Drive
City	Marshfield State WI Zip 54449
Phone Number	608.558.6495 Email: tertinj@ese1.com
Current Employer	ESE, Inc.
Current Job Title	Director of Mfg Info Systems
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	John has 9 years experience in process control systems. He also has experience in design, programming, training and leadership. He is currently the Director of Mfg. Info. Systems for ESE, Inc.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Mike Verhulst
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2012
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	2310 Woodbridge Ct
City	Plover State WI Zip 54467
Phone Number	715.347.7299 Email: mike.verhulst@catalystpaper.com
Current Employer	Catalyst Paper
Current Job Title	Electrical Engineer
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Mike has worked as an Electrical Engineer with NewPage/VERSO since 2013. He was the E&I Supervisor with NewPage from 2011-2013, and the A.C.E. Engineer with NewPage from 2010-2011. He currently sits on the DCS Advisory Committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Instrumentation & Controls Engineering Technology
Name of Candidate	Geary Wilson
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2012
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	3521 S Barker Lane
City	Appleton State WI Zip 54915
Phone Number	920.428.0490 Email: gwilson@wernerelectric.com
Current Employer	Werner Electric
Current Job Title	VP of Technology
Degree(s)	BSEE - University of Wisconsin Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Geary was a Plant Engineer for Bemis Co. He has also held positions in technical support and as a PLC Specialist. He is currently the VP of Technology for Werner Electric.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

## *IT Network Specialist Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Bickelhaupt	Phillip	510 Peach Street	Wisconsin Rapids	WI	54494	Wisconsin Rapids Public Scho	Employer	Spring 2016	Spring 2019
Dumitrescu-Mih	Mihai	500 32nd Street North	Wisconsin Rapids	WI	54494	MSTC	Ex-officio	Spring 2010	Spring 2019
Erdman	Mark	900 Illinois Ave	Stevens Point	WI	54481	Ascension Information Service	Employer	Spring 2018	Spring 2019
Nyman	Scott	440 E Grand Ave	Wisconsin Rapids	WI	54494	Solarus	Employee	Spring 2016	Spring 2019
O'Keefe	John	2801 Hoover Rd, PO Box	Stevens Point	WI	54481	Delta Dental of Wisconsin	Employee	Spring 2016	Spring 2018
Sutton	Matt	630 S Central Ave	Marshfield	WI	54449	City of Marshfield	Employee	Spring 2016	Spring 2019

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist
Name of Candidate	Phillip Bickelhaupt
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2019
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	510 Peach St
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-424-6715 x1036 Email: phillip.bickelhaupt@wrps.net
Current Employer	Wisconsin Rapids Public Schools
Current Job Title	Director of Technology
Degree(s)	Unknown Type, Program, and Institution if available
Professional Certification/Licenses	If applicable
Summary	<p>Phillip's current position involves overseeing both the instructional side and operation side of all technology within Wisconsin Rapids Public Schools. This not only involves devices and the "stuff", it also involves the Information and Technology Literacy curriculum K-12. Additionally, prior to his current position, he taught Technology Education for 12 years at Lincoln High School. As part of his teaching, he developed and co-wrote curriculum for many of the current networking and computing courses at Lincoln.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist
Name of Candidate	Mihai Dumitrescu-Mihaly
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input checked="" type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2010
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	500 32nd St N
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-422-5398 Email: mihai.dumitrescumihaly@mstc.edu
Current Employer	Mid-State Technical College
Current Job Title	Network Engineer
Degree(s)	Unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Mihai has been with MSTC for over 16 years, working as a network engineer /supervisor for network communications and infrastructure services. he handles all the network switches and routers, network communication servers, IP phones, video conferencing (telepresence), firewalls and all other network security appliances at the college. he is involved on all construction and remodeling projects and serves as a college resource /advisor for the IT Steering committee and IT advisory committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist
Name of Candidate	Mark Erdman
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2013
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	900 Illinois Ave
City	Stevens Point State WI Zip 54481
Phone Number	715-346-5043 Email: mark.erdman@ministryhealth.org
Current Employer	Ascension Information Services (Ministry Health Care)
Current Job Title	Infrastructure Delivery Director
Degree(s)	Unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Mark is the Infrastructure Delivery Director for Ascension Information Services (AIS) providing services to Ministry Health Care. Ministry Health Care recently joined Ascension Health and AIS is the IT business unit. He is responsible for all technology (infrastructure) deliverables and initiatives for Ministry Health Care. Prior to that Mark was the Vis President - Technology for Ministry Health Care and was responsible for the infrastructure and technology to deliver strategic initiatives.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist ▾
Name of Candidate	Scott Nyman
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016 ▾
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2019 ▾
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	440 E Grand Ave
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-421-8182 Email: snyman@solarus.net
Current Employer	Solarus
Current Job Title	Network Manager
Degree(s)	Unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Scott has been in the telecommunications industry for 15 years with an emphasis on the deployment of Access, Transport, and Voice services. He began training in the US Navy Nuclear Submarine program and continued onto his Associate degree from American Continental University in Business Management and currently works at Solarus as the Network Manager for the past 10 years. He works daily with the Engineering, planning, and development of telecommunications networks to facilitate small to large business all the way to backhaul and core network capacity and design. Telecommunication Networks are making the transition from a TDM/SONET to all IP and has learned along the way and enjoys taking on the challenges that come along with it.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist
Name of Candidate	John O'Keefe
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	2801 Hoover Rd, PO Box 828
City	Stevens Point State WI Zip 54481
Phone Number	715-344-6087 Email: jokeefe@deltadentalwi.com
Current Employer	Delta Dental of Wisconsin
Current Job Title	Manager, Infrastructure and DevOps
Degree(s)	Bachelors Degree in Telecommunications Systems from UW-Stout in 2000 Type, Program, and Institution if available
Professional Certification/Licenses	If applicable
Summary	John worked in Minneapolis for Qwest Communications as a Network Engineer until 2003. Since 2003 he has worked here at Delta Dental of WI and held a couple different positions. He was a Network Engineer, a Manager over IT QA(Software Testing) and Helpdesk teams, and is now managing the Infrastructure and DevOps teams. John's technical background is in computer network and infrastructure but he has experience with managing Windows and Linus servers as well. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	IT-Network Specialist
Name of Candidate	Matt Sutton
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	630 S Central Ave
City	Marshfield State WI Zip 54449
Phone Number	715-486-2028 Email: matthew.sutton@ci.marshfield.wi.us
Current Employer	City of Marshfield
Current Job Title	Technology Analyst
Degree(s)	Unknown Type, Program, and Institution if available
Professional Certification/Licenses	If applicable
Summary	<p>After Matt graduated in 2004, he was hired as an IT consultant for the Stevens Point Area Public School District and assisted the IT Specialists and Network Engineers with district level IT equipment. In 2005 he was hired as an IT Specialist at Point Schools. After a few years, his position changed from IT Specialist to Network Engineer. Matt was responsible for more major network issues along with his old duties as an IT Specialist. In 2013 he took his current position for the City of Marshfield as a Technology Analyst. This position is responsible for managing other employees and making purchasing / budget decisions in addition to the normal IT duties (managing network switches, routers, firewalls, servers, appliances, projects, user requests, etc.)</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

## *Medical Assistant Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Czahor	Kassi	824 Illinos Avenue	Stevens Point	WI	54481	Ministry Medical Group	Employer	Fall 2014	Fall 2017
Ebel	Sara	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic Stevens Point	Employee	Spring 2014	Spring 2017
Egge	Ann	2031 Peach Street	Wisconsin Rapids	WI	54494	Aspirus Doctors Clinic	Employer	Spring 2015	Spring 2018
Heintz-Dzikowic	Kathy	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2016	Fall 2018
King	Sara	500 Vincent Street #D	Stevens Point	WI	54481	The Urology Clinic	Employee	Fall 2016	Fall 2019
Kuchenbecker	Linda	500 Vincent Street	Stevens Point	WI	54437	Klasinski Clinic	Employee	Spring 2016	Spring 2019
Schotten	Lil	420 Dewey Street	Wisconsin Rapids	WI	54495	Aspirus Riverview Hospital and	Employee	Fall 2016	Fall 2017
Slizewski	Nancy	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2016	Fall 2019
Sternitzky	Judy	2716 Popp Avenue	Marshfield	WI	54449	Public Representative	Member-at-Larg	Spring 2015	Spring 2017

Advisory Committee Appointment Form	
Program Title:	Medical Assistant
Name of Candidate	Kathy Heintz-Dzikowich
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1000 North Oak Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-389-4197 Email: dzikowich.kathy@marshfieldclinic.org
Current Employer	Marshfield Clinic
Current Job Title	Student Programs Manager - Division of Medical Education
Degree(s)	Bachelor of Science, Organizational Communication, UW - Stevens Point Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Kathy has a strong background in student education and acts as a liaison between the clinical site and the educational institution. She is an advocate for our students and is willing and able to provide constructive feedback on how we can improve our programs to meet the needs of the clinical sites.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Medical Assistant
Name of Candidate	Sara King
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	500 Vincent Street #D
City	Stevens Point State WI Zip 54481
Phone Number	715-295-9939 Email: sking@theurologyclinic.org
Current Employer	The Urology Clinic
Current Job Title	Certified Medical Assistant
Degree(s)	Diploma - Medical Assisting, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	Certified Medical Assistant - AAMA If applicable
Summary	Sara comes to the committee highly recommended by her supervisor, Michelle Radke. Sara will bring valuable specialty clinic perspective to the committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Medical Assistant
Name of Candidate	Linda Kuchenbecker
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	500 Vincent Street
City	Stevens Point State WI Zip 54437
Phone Number	715-344-0701 Email: lindak@klasinskiclinic.com
Current Employer	Klasinski Clinic
Current Job Title	Certified Medical Assistant
Degree(s)	Diploma, Medical Assistant, Mid-State Technical College Type, Program, and Institution if available
Professional Certification/Licenses	Certified Medical Assistant If applicable
Summary	Linda is a graduate of MSTC's MA program. She is well respected by her physician and employer. Sue provides excellent experiences for the MA Practicum students during their clinical experience.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Medical Assistant
Name of Candidate	Lil Schotten
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input checked="" type="radio"/> One Year <input type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2017
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	420 Dewey Street
City	Wisconsin Rapids State WI Zip 54495
Phone Number	715-422-7774 Email: lil.schotten@aspirus.org
Current Employer	Aspirus Riverview Hospital and Clinics
Current Job Title	Clinic Nurse Supervisor
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	RN If applicable
Summary	Lil is a clinic nursing supervisor at Aspirus Riverview. She coordinates all of the Medical Assistant student clinical practicum at several of the Aspirus locations. Lil will provide valuable feedback about graduates and employer needs in the Wisconsin Rapids, Nekoosa and Rome communities.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Medical Assistant
Name of Candidate	Nancy Slizewski
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1000 North Oak Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-358-1798 Email: slizewski.nancy@marshfieldclinic.org
Current Employer	Marshfield Clinic
Current Job Title	Clinical Staff Educator, Corporate Education
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Nancy is a Clinical Staff Educator at Marshfield Clinic who is involved in the staff education of medical assistants. She has presented to several MA clinical classes this fall and shared very valuable information with the students and instructors. She supplied the instructors with key contacts within the Marshfield Clinic as well. Nancy will be able to add valuable input and feedback from a clinic educator perspective.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

## *Renewable Energy Specialist Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Basken	Brian	14 Ellis Potter Court	Madison	WI	53711	Pearson Engineering	Employer	Spring 2014	Spring 2018
Heinzen	Jenny	7558 Deer Road	Custer	WI	54423	Midwest Renewable Energy Association	Employee	Spring 2016	Spring 2019
Hildebrandt	Cary	880 State Hwy 73 South	Wisconsin Rapids	WI	54494	Comfort Aire Heating Cooling Plumbing	Employer	Spring 2016	Spring 2019
Jensen	Andrea	3019 Hwy 73	Wisconsin Rapids	WI	54494	Tri-City Refrigeration	Employer	Fall 2016	Fall 2019
Ramlow	Bob	9784 County road K	Amherst	WI	54406	Artha Sustainable Living Center	Employer	Spring 2014	Spring 2018
Stoltzenburg	Josh	1626 W. Pearl Street, Suite C	Stevens Point	WI	54481	North Wind Renewable Energy	Employer	Spring 2011	Spring 2018
Waddington	Russell	1231 Irving Street	Wisconsin Rapids	WI	54494	North Central CAP	Employee	Fall 2016	Fall 2018

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Brian Basken
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2012
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	14 Ellis Potter Court
City	Madison State WI Zip 53711
Phone Number	608.274.3339 Email: brian@pearsonengineering.com
Current Employer	Pearson Engineering
Current Job Title	President
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Brian has worked for the Trane Company for four years, installing and programming building automation systems in commercial buildings. For the past seventeen years, he has designed and commissioned HVAC systems for large commercial, industrial, and health care facilities.</p> <p>Reason for Recommendation: Mr. Basken has background knowledge regarding the types of knowledge students should learn to best lead them to employment opportunities.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Jenny Heinzen
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	7558 Deer Road
City	Custer State WI Zip 54423
Phone Number	715.592.6595 ext.108 Email: jennyh@midwestrenew.org
Current Employer	Midwest Renewable Energy Association (MREA)
Current Job Title	Training Coordinator
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	Master Electrician - State of Wisconsin If applicable
Summary	Jenny has been a member of the MREA since 2012 where she has been involved in scheduling courses, teaching, facilitating online courses, and writing & updating curriculum. Prior to working for the MREA, she taught Wind Energy Technology at Lakeshore Technical College.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Cary Hildebrandt
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	880 State Hwy 73 South
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715.325.3969 or 715.421.6756 Email: cary@comfortaire.biz
Current Employer	Comfort Aire Heating Cooling Plumbing
Current Job Title	President
Degree(s)	BS in Mechanical Engineering from Michigan Technological University Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Cary is a 1993 Graduate of Michigan Technological University, earning a BS in Mechanical Engineering. He worked for the State of WI as a Designer of HVAC systems until 1999, when he started Comfort Air e Heating and Cooling with Brian Kulinski. He is currently the President of Comfort Aire.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Andrea Jensen
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	3019 Hwy 73
City	Wisconsin Rapids State WI Zip 54495
Phone Number	715.423.5840 Email: tricity@wctc.net
Current Employer	Tri-City Refrigeration
Current Job Title	President
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Andrea has been working full time in the HVAC business since 1999. She became owner/President of Tri-City Refrigeration in 2009.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Bob Ramlow
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	9784 County Road K
City	Amherst State WI Zip 54406
Phone Number	715.824.3463 Email: artha@wi-net.com
Current Employer	Self-Employed
Current Job Title	Solar Energy Consultant
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Bob has been a solar energy professional for over 35 years. He works independently as an NABCEP Emeritus Solar Thermal Installer and IREC-ISPQ Emeritus Master Trainer.</p> <p>Reason for Recommendation: Mr. Ramlow is familiar with industry trends and solar energy systems to provide input on curriculum.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Josh Stolzenburg
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1626 W Pearl Street, Ste C
City	Stevens Point State WI Zip 54481
Phone Number	715.252.1919 Email: josh@northwindre.com
Current Employer	North Wind Renewable Energy
Current Job Title	CEO
Degree(s)	unknown Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Josh is the CEO of North Wind Renewable Energy. He has been working in the renewable energy field for 13+ years, with involvement in education, installation, advocacy, sales and marketing.</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Renewable Energy Specialist
Name of Candidate	Russell Waddington
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1231 Irving Street
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715.424.2581 Email: rwaddington@nccapinc.com
Current Employer	North Central CAP
Current Job Title	Energy Auditor
Degree(s)	Graduate of the Renewable Energy program at Mid-State Type, Program, and Institution if available
Professional Certification/Licenses	State Certified Auditor If applicable
Summary	Russell is a former alumni of the Renewable Energy program at Mid-State Technical College. He is a state certified auditor, and has worked as a home inspector, consultant, and energy auditor.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

## *Respiratory Therapist Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Becker	Paul	W2139 Popple River Ro	Unity	WI	54488	Ministry St. Joseph's Hospital/	Ex-officio	Fall 2016	Fall 2018
Goldberg	Nicholas	6709 Grant Road	Vesper	WI	54489	Ministry St. Joseph's Hospital	Ex-officio	Fall 2016	Fall 2019
Grant	Ed	1000 North Oak Avenue	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2016	Fall 2019
Janssen	Kaleigh	333 Pine Ridge Blvd	Wausau	WI	54401	Aspirus Wausau Hospital/MST	Ex-officio	Fall 2016	Fall 2019
Johnson	Joey	4002 Eau Claire Avenue	Weston	WI	54476	Aspirus Wausau Hospital	Employee	Fall 2016	Fall 2019
Kroening	Donna	333 Pine Ridge Blvd	Wausau	WI	54401	Aspirus Wausau Hospital	Employee	Fall 2014	Fall 2018
Obry	Heidi	R14066 Ringle Avenue	Ringle	WI	54476	Aspirus Wausau Hospital	Employer	Fall 2016	Fall 2018
Parker	Chris	N6650 Cardinal Avenue	Loyal	WI	54446	Ministry St. Joseph's Hospital	Employer	Fall 2014	Fall 2018
Sapp	Brian	1001 5th Street	Plover	WI	54467	Mid-State Technical College	Student	Fall 2016	Fall 2017
Stickney	Carly	1630 First Street No.	Wisconsin Rapids	WI	54494	Mid-State Technical College	Student	Fall 2016	Fall 2017
Weber	Judy	333 Pine Ridge Blvd	Wausau	WI	54401	Aspirus Wausau Hospital	Employee	Fall 2014	Fall 2019
Woltmann	Andrew	1812 S Cedar Avenue	Marshfield	WI	54449	Ministry St. Joseph's Hospital	Employer	Fall 2014	Fall 2019

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Paul Becker
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input checked="" type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	W2139 Popple River Road
City	Unity State WI Zip 54488
Phone Number	715-223-2142 Email: paul.becker@ascensionhealth.net
Current Employer	MSTC/Ministry St. Joseph's Hospital
Current Job Title	Clinical Preceptor/Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Paul works as a clinical preceptor for MSTC RT students. He is also a respiratory therapist at St. Joseph's. Paul has experience with cardiac rehab from an RT perspective. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Nicholas Goldberg
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input checked="" type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	6709 Grant Road
City	Vesper State WI Zip 54489
Phone Number	715-323-5951 Email: goldbergnick@hotmail.com
Current Employer	Ministry St. Joseph's Hospital
Current Job Title	Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Nick has been a clinical preceptor for our RT students for several years. He is also a graduate of the program at MSTC and has worked for 13 years as a Respiratory Therapist.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Edward Grant
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1000 North Oak Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-387-4281 Email: grant.edward@marshfieldclinic.org
Current Employer	Marshfield Clinic
Current Job Title	Respiratory Therapist/Assistant Manager
Degree(s)	BS, Respiratory Therapy, Independence University Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Ed has worked for 34 years in Respiratory Therapy. He has a broad range of experience in the clinical setting from neonatal to adult. Ed also brings a management perspective to the group.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Kaleigh Janssen
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input checked="" type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	333 Pine Ridge Blvd
City	Wausau State WI Zip 54401
Phone Number	715-847-2121 Email: KALEIGH.JANSSEN@MSTC.EDU
Current Employer	Aspirus Wausau Hospital/MSTC
Current Job Title	Respiratory Therapist/Clinical Preceptor
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Kaleigh graduated from the MSTC RT program. She is currently a Respiratory Therapist at Aspirus as well as a Clinical Preceptor for MSTC RT students. Kaleigh works well with the students and brings forth great ideas to strengthen the program and enhance the student's clinical experiences.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Joey Johnson
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	4002 Eau Claire Avenue
City	Weston State WI Zip 54476
Phone Number	715-697-8218 Email: tjke_johnson@yahoo.com
Current Employer	Aspirus Wausau Hospital
Current Job Title	Registered Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist - MSTC <small>Type, Program, and Institution if available</small>
Professional Certification/Licenses	RRT <small>If applicable</small>
Summary	Joey has been a registered respiratory therapist (RRT) for seven years. She is currently a clinical preceptor for our students. With her background as a current RRT, a former student in the RT program and experience as a preceptor, Joey is able to contribute to the advisory committee from multiple perspectives <small>Brief summary of why candidate is joining committee: (250 characters)</small>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Donna Kroening
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2014
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	333 Pine Ridge Blvd
City	Wausau State WI Zip 54401
Phone Number	715-847-0054 Email: donna.kroening@aspirus.org
Current Employer	Aspirus Wausau Hospital
Current Job Title	Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Donna has been employed as a therapist at Aspirus for 23 years. She currently works with MSTC RT students to assure that they have a positive clinical experience. Donna is a graduate of MSTC RT program.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Heidi Obry
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	R14066 Ringle Avenue
City	Ringle State WI Zip 54476
Phone Number	715-847-2015 Email: heidi.obry@aspirus.org
Current Employer	Aspirus Wausau Hospital
Current Job Title	Director of Respiratory Care
Degree(s)	Associate Degree, Respiratory Therapist, NWTC BS Health Care Management, Concordia University Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Heidi has worked for 21 years as a registered respiratory therapist. She had experience as a supervisor for 5+ years at Mayo Clinic in Eau Claire. She currently works as a director of respiratory services at Aspirus, one of the clinical sites that hosts MSTC RT students.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Christine Parker
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input checked="" type="radio"/> Fall <input type="radio"/> Spring 2014
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	N6650 Cardinal Avenue
City	Loyal State WI Zip 54446
Phone Number	715-743-4794 Email: chrstine.parker2ascensionhealth.net
Current Employer	Ministry St. Joseph's Hospital
Current Job Title	Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Christine has worked as a respiratory therapist for nearly 30 years. She has experience in the hospital setting, working for several area institutions over her career. Christy works with the our RT students and enjoys being part of the advisory committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Brian Sapp
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input checked="" type="radio"/> Student
Length of Candidate's Term	<input checked="" type="radio"/> One Year <input type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1001 Fifth Street
City	Plover State WI Zip 54467
Phone Number	573-433-1401 Email: sapp8391@my.mstc.edu
Current Employer	Student
Current Job Title	Student
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Brian is currently a student in the Respiratory Therapist program.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Carly Stickney
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input checked="" type="radio"/> Student
Length of Candidate's Term	<input checked="" type="radio"/> One Year <input type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1630 First Street North
City	Wisconsin Rapids State WI Zip 54494
Phone Number	715-572-1892 Email: carlystickney97@hotmail.com
Current Employer	Student
Current Job Title	Student
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	<p>Carly is a current student in the Respiratory Therapist program. She will act as the student representative for RT2 (second year.)</p> <p>Brief summary of why candidate is joining committee: (250 characters)</p>
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Judy Weber
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input type="radio"/> N/A <input type="radio"/> Fall <input checked="" type="radio"/> Spring 2014
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	333 Pine Ridge Blvd
City	Wausau State WI Zip 54401
Phone Number	715-847-2121 Email: judy.weber@aspirus.org
Current Employer	Aspirus Wausau Hospital
Current Job Title	Lead Respiratory Therapist
Degree(s)	Associate Degree, Respiratory Therapist, MSTC Bachelor of Science, Upper Iowa University Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Judy is currently a committee member. She has extensive experience in respiratory care and is a graduate of the MSTC RT program.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Respiratory Therapist
Name of Candidate	Andrew Woltmann
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	1812 South Cedar Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-305-6396 Email: andrew.woldmann@ascension.org
Current Employer	Ministry St. Joseph's Hospital
Current Job Title	Supervisor - Respiratory Care
Degree(s)	Associate Degree, Respiratory Therapist - MSTC Type, Program, and Institution if available
Professional Certification/Licenses	RRT If applicable
Summary	Andrew is a graduate from the MSTC RT program. He has been a therapist at St. Joseph's Hospital for ten years and a supervisor of RT for an additional six years. Andrew notes that he enjoys working with the students and with MSTC. He has also been a preceptor for our program students for 1 1/2 years. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

## *Surgical Technologist Program Advisory Committee*

<i>Last Name</i>	<i>First Name</i>	<i>Address</i>	<i>City</i>	<i>St</i>	<i>Zip</i>	<i>Company</i>	<i>Employee/ Employer</i>	<i>Date Appointed</i>	<i>End of Term</i>
Brown	Terrie	611 St. Joseph's Ave	Marshfield	WI	54449	Ministry-St. Joseph's Hospital	Employee	Spring 2016	Spring 2019
Every	Natalie	1000 N. Oak Ave	Marshfield	WI	54449	Marshfield Clinic	Employee	Spring 2015	Spring 2018
Helmke	Rhonda	1000 N. Oak Ave	Marshfield	WI	54449	Marshfield Clinic	Employer	Spring 2015	Spring 2018
Hocking	Robert	10721 Macarthur Dr.	Marshfield	WI	54449	Aspirus Surgery Center	Employer	Spring 2016	Spring 2019
Johnson	Cindy	611 St. Joseph's Ave	Marshfield	WI	54449	Ministry-St. Joseph's Hospital	Employee	Fall 2016	Fall 2018
King	Steve	900 Illinois Ave	Stevens Point	WI	54481	St. Michael's Hospital	Employer	Spring 2015	Spring 2018
Lusting	Sandra	1000 N Oak Street	Marshfield	WI	54449	Marshfield Clinic	Employee	Spring 2016	Spring 2019
Passineau	Debra	611 St. Joseph Ave	Marshfield	WI	54449	St. Joseph's Hospital	Employer	Spring 2013	Fall 2018
Pastuovic	Milan	1000 N. Oak Street	Marshfield	WI	54449	Marshfield Clinic	Employer	Fall 2013	Fall 2019
Rokus	Sue	271 19th Ave. South	Wisconsin Rapids	WI	54495	Riverview Hospital	Employee	Spring 2015	Spring 2017
Rose	Melissa	900 Illinois Ave	Stevens Point	WI	54481	St. Michael's Hospital	Employer	Spring 2015	Spring 2018
See	Sharon	1017 W. Park Street	Marshfield	WI	54449		AD HOC	Spring 2015	Spring 2018
Trierweiler	Jane	11983 Rainbow Ridge	Marshfield	WI	54449	Figi's, Inc.	Member-at-large	Spring 2013	Fall 2019
Viergutz	Patrick	N13857 Colonial Avenue	Colby	WI	54421	Marshfield Clinic	Employer	Spring 2016	Spring 2019
Wilson	Linda	611 St. Joseph's Ave	Marshfield	WI	54449	St. Joseph's Hospital	Employer	Spring 2016	Spring 2019
Yahn	Valarie			WI		Student Representative			

Advisory Committee Appointment Form	
Program Title:	Surgical Technologist
Name of Candidate	Terrie Brown
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input type="radio"/> Fall <input checked="" type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	611 St. Joseph Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-389-5645 Email: terrie.brown@ministryhealth.org
Current Employer	Ministry - St. Joseph's Hospital
Current Job Title	Supervisor, Patient Care Services, Surgery
Degree(s)	Diploma, MSTC - Surgical Technologist Program Associate Degree, MSTC - Nursing Bachelor's Degree, Viterbo University - Nursing Type, Program, and Institution if available
Professional Certification/Licenses	RN If applicable
Summary	Terrie is not only a graduate of MSTC's ST and Nursing programs, she brings 15+ years of experience as an RN as well as supervisory experience in the surgical setting.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Surgical Technologist
Name of Candidate	Cindy Johnson
Member Status	<input checked="" type="radio"/> New Member <input type="radio"/> Reappointment
Member Type	<input checked="" type="radio"/> Employee member <input type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	411 West Jefferson Street
City	Marshfield State WI Zip 54449
Phone Number	715-384-9057 Email: brians_girl1999@hotmail.com
Current Employer	Ministry St. Joseph's Hospital
Current Job Title	Certified Surgical Technologist
Degree(s)	Diploma, Surgical Technologist Program - MSTC Type, Program, and Institution if available
Professional Certification/Licenses	Certified Surgical Technologist Educator If applicable
Summary	Fifteen years of experience assisting physicians in the radiology suites diagnosing and treating cardiac cath lab, peripheral vascular, interventional radiology and neurology procedures. Participates in community educational fairs and conferences by providing hands on experience with surgical tools. Assists in developing and implementing the Rescue One program for staff at area hospitals and fire/ambulance stations. Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Surgical Technologist
Name of Candidate	Debra Passineau
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input checked="" type="radio"/> Two Years <input type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	611 St. Joseph Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-387-7058 Email: debra.passineau@ministryhealth.org
Current Employer	Ministry - St. Joseph's Hospital
Current Job Title	Operating Room Educator
Degree(s)	BSN, Webster University, Kansas City, MO Type, Program, and Institution if available
Professional Certification/Licenses	RN If applicable
Summary	Deb has been in nursing for over 25 years and has worked in surgery for over 20 years fulfilling a variety of roles. Deb's extensive background in surgery has been valuable to the advisory committee and she would like to continue in her capacity as an advisory committee member.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Surgical Technologist
Name of Candidate	Milan Pastuovic, DDS
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input checked="" type="radio"/> Employer member <input type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input type="radio"/> Home <input checked="" type="radio"/> Work
Address	1000 North Oak Avenue
City	Marshfield State WI Zip 54449
Phone Number	715-387-5343 Email: pastuovic.milan@marshfieldclinic.org
Current Employer	Marshfield Clinic
Current Job Title	Oral and Maxillofacial Surgeon
Degree(s)	D.D.S. - Loyola University School of Dentistry Type, Program, and Institution if available
Professional Certification/Licenses	Oral and Maxillofacial Surgery Dental Anesthesia If applicable
Summary	Dr. Pastuovic has been a valuable member of the advisory committee, lending his expertise as a physician. He also works with ST students in the clinical setting and provides feedback to the committee regarding student education and ways to improve the clinical experience.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	

Advisory Committee Appointment Form	
Program Title:	Surgical Technologist
Name of Candidate	Jane Trierweiler
Member Status	<input type="radio"/> New Member <input checked="" type="radio"/> Reappointment
Member Type	<input type="radio"/> Employee member <input type="radio"/> Employer member <input checked="" type="radio"/> Member-at-large <input type="radio"/> Ex-officio member <input type="radio"/> Student
Length of Candidate's Term	<input type="radio"/> One Year <input type="radio"/> Two Years <input checked="" type="radio"/> Three Years
Start Date	<input checked="" type="radio"/> Fall <input type="radio"/> Spring 2016
Original Appointment Date	<input checked="" type="radio"/> N/A <input type="radio"/> Fall <input type="radio"/> Spring N/A
Address Type	<input checked="" type="radio"/> Home <input type="radio"/> Work
Address	11983 Rainbow Ridge
City	Marshfield State WI Zip 54449
Phone Number	715-387-8980 Email: jane.trierweiler@figis.com
Current Employer	Figi's Inc.
Current Job Title	Manager - Payroll and Accounts Payable
Degree(s)	 Type, Program, and Institution if available
Professional Certification/Licenses	 If applicable
Summary	Former student of MSTC and current Manager of Payroll and Accounts Payable at Figi's, Inc. Jane acts in the capacity of a community member for the advisory committee.  Brief summary of why candidate is joining committee: (250 characters)
Completed by Academic Assistant:	<input checked="" type="checkbox"/> Reviewed by VP of Academics: <input checked="" type="checkbox"/>
Presidents Signature:	
Board Approval:	