

Karen Hargrove

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Profile

A competent, detail-oriented healthcare professional with a recently completed Biomedical Informatics Technician technical college degree and a solid work background as a medical technician. Highly regarded for professional judgment in evaluating test performances, sample integrity, result accuracy and validity. Work well with cross-functional team members including physicians and various technical specialists. Credited with handling confidential information in a thoroughly professional manner.

Education & Certifications

- Mid-State Technical College**, Wisconsin Rapids, WI 2011
Associate in Applied Science Degree – Biomedical Informatics Technician
- GPA: 3.92; Dean's List each semester.
 - Selected coursework: Medical Terminology, Medical Records, Managing for Quality, Electronic Medical Records, ICD-9-CM and CPT Coding, Introductory Statistics, Database Management, Technical Reporting, Private and Government Reimbursement, Advanced Coding, Intro to Ethics.
- Pace Technical Institute**, Appleton, WI 2006
Medical Technician Diploma

Professional Experience

- Medical Technician, Midland Medical Group, LLC**, Marshfield, WI 2006–2009
- Provided assistance in oncology and internal medicine with tasks that included checking vital signs, administering injections, monitoring applications, and assisting physicians with in-office surgical procedures.
- Obtained blood pressure, pulse and other vitals from patients.
 - Administered flu shots for elderly and disabled patients.
 - Performed immediate emergency assistance after identifying symptoms of heart attacks and strokes in several patients.
 - Participated as a key team member in identifying, developing and implementing office safety procedures and emergency evacuation plans.
 - Collected and prepared lab specimens while complying with all applicable regulations.
 - Performed set up of medical devices.
- Retail Sales Assistant, Mueller's Discount Store**, Tomah, WI 2001–2004
- Performed a wide range of tasks that included inventory control and cash handling.
- Trained and mentored new sales hires.
 - Assisted with creating merchandising displays and managing inventory.
 - Commended by management for developing relationships with customers that supported repeat sales.
- Food Assembly & Server, Great Subs**, Sparta, WI 1999–2001
- Prepared food orders while maintaining standards for quality, service and cleanliness.

Volunteer Experience

Hurricane Katrina Relief Work

Spent one week in New Orleans in 2006 with a local church group assisting disadvantaged families with rebuilding their homes.