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 Adams, WI 53910

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GLOBAL EDUCATION TRIP TO NEW YORK CITY	
Registration and Payment Deadlines:	<ul style="list-style-type: none"> Initial deposit payment to hold your spot by 12 p.m. on Monday, July 15, 2024 Final balance payment by 12 p.m. on Tuesday, September 3, 2024
Three Mandatory Class Meetings:	Thursdays: September 19, October 17, and November 14, 2024, from 5:30 to 7:30 p.m.
Travel to New York City:	Thursday, October 24, to Monday, October 28, 2024
<ul style="list-style-type: none"> WHO CAN PARTICIPATE? All participants must be at least 18 years of age and there are a maximum of 16 registrations available. All participants are required to enroll in Mid-State's 1-credit "Global Cultural Experience" class (10-140-101). This course may or may not apply toward individual graduation requirements. University Transfer Program students may waive this class requirement and instead obtain their 1-credit health and wellness graduation requirement by earning credit for "The Well Traveler" class (10-807-205). There are no prerequisite requirements for either course. Abbreviations HOW MUCH IS IT? <ul style="list-style-type: none"> - Double-occupancy room: Trip costs of \$1,880 plus 1 credit of Mid-State tuition. Mid-State does not assign roommates without prior approval from each traveler. You should register with a travel partner to guarantee this option. Additionally, it is recommended that you plan for at least \$45 a day while on the trip for additional food costs. - Single-occupancy room: Trip costs of \$2,340 plus 1 credit of Mid-State tuition. Additionally, it is recommended that you plan for at least \$45 a day while on the trip for additional food costs. PAYMENT SCHEDULE: <ul style="list-style-type: none"> - Double-occupancy room: Deposit of \$1,000 by 12 p.m. on Monday, July 15, 2024. This deposit locks in your space on the trip. The remaining balance of \$880 is due no later than 12 p.m. on Tuesday, September 3, 2024. Additionally, one credit of Mid-State tuition will be due per Mid-State's tuition payment policy. - Single-occupancy room: Deposit of \$1,000 by 12 p.m. on Monday, July 15, 2024. This deposit locks in your space on the trip. The remaining balance of \$1,340 is due no later than 12 p.m. on Tuesday, September 3, 2024. Additionally, one credit of Mid-State tuition will be due per Mid-State's tuition payment policy. WHAT IS INCLUDED? Round-trip airfare from Madison with one authorized carry-on bag and one personal item, 4 nights' accommodation at the Pod 51 Hotel (shared bathroom), public transportation while traveling, and all entry fees for sites on finalized itinerary. WHAT IS NOT INCLUDED? Transportation to the Madison airport, checked luggage fees, meals, and other personal costs. **CANCELLATION POLICY**: A \$100 non-refundable administrative fee applies should you choose to cancel after making your deposit and prior to July 15, 2024. 100% of your deposit payment is fully refundable and the class will be cancelled with no tuition due if the trip does not take place due to low enrollment (less than 10 students). This will be determined on or before July 15, 2024. Should a cancellation occur for this reason, Mid-State is not responsible for any additional expenses incurred by you in preparing for and anticipating travel, including show tickets, event or activity fees, and travel equipment or supplies. Once the trip is confirmed, your deposit will be used for costs paid on your behalf with the belief that you will be traveling – your entire deposit then becomes non-refundable. If you fail to make your final payment amount by 12 p.m. on Tuesday, September 3, 2024, you will be unable to travel and will forfeit your deposit. In all cases, final balance payments are non-refundable. **REFUNDS FOR MISSED DAYS OR ACTIVITIES**: Travel comes with inherent risks. Therefore, we are unable to provide refunds for any missed portions of your trip because of missed or delayed flights. No refund is guaranteed for any portion of the trip or itinerary negatively affected by public health decisions made by governmental agencies, travel and tourism providers, or hotels and restaurants. Refunds are not guaranteed due to other governmental actions, your personal health, weather, natural disaster, or decisions made by the tour leader in the interest of the group's personal safety. 	

CONDITIONS OF TRAVEL:

- 1. I am aware that I will need a current, government-issued ID that is valid for travel** – a Wisconsin-issued driver's license or ID, U.S. passport, military ID, or permanent resident card. Failure to have a current and valid ID when passing airport security may result in being disallowed to board with no refund of trip payment.
- 2. I am aware that this trip will require a great deal of walking and physical activity.** We will use public transportation throughout our visit. We will walk several miles per day, often climb stairs, and board busses and subways. We will occasionally engage in moderate physical activity and stand for extended periods of time. Please take this into consideration and consider your own personal health and fitness prior to booking this trip.
- 3. I am aware that I will be expected to follow the group itinerary.** While there will be some free time, we will have an established itinerary that will be followed as a group each day for safety and liability reasons. If you fail to comply with the established itinerary and miss a scheduled meeting time or departure time, you understand that you will be responsible for arranging and paying for any expenses to reconnect with the group.
- 4. I am aware that I will share bathrooms with others in the hotel.** Our hotel utilizes shared (but private use) bathroom facilities located in the hotel's hallways. You will have a sink but no shower or toilet facilities in your room.
- 5. I will need to budget for, have adequate money for, and manage my finances while in New York.** You should contact your bank to advise them of your travel plans and fully understand your bank's requirements and fees for making transactions with your accounts and credit cards while traveling.
- 6. I am aware of and agree to the cancellation and refund policies for this trip as covered above.** It is recommended that you consider purchasing a personal travel insurance policy that provides you with coverage in the event of trip cancellation or interruption.
- 7. I am responsible for all emergency and medical costs while on this trip.** It is recommended that you understand any travel limitations that exist for medical insurance you may possess and that you consider purchasing a personal travel insurance policy that provides coverage in the event of health emergencies or medical needs while traveling.
- 8. I am aware that public health requirements vary and are subject to change, often with little notice.** You agree to abide by all mandated testing, isolation, and health-related mitigation (i.e., masking) protocols of the destination city(ies), county(ies), state(s), and national government(s) while traveling, as well as those required by trip organizer(s), transportation and tourism service providers, and Mid-State due to the COVID-19 pandemic or any other health or safety reason.
- 9. I understand that this trip is taking place in combination with the Global Cultural Experience (10-140-101) class, or another similarly required class. I must register and pay for this class.** You agree to attend the pre-trip travel orientation meeting and class meetings as scheduled.
- 10. I understand that I am required to sign a liability waiver, provide emergency contact information, and acknowledge that I will adhere to the Mid-State Technical College Student Code of Conduct.** It is expected that students participating in this event will represent Mid-State Technical College in nothing less than a positive manner.
- 11. I agree to read Mid-State's "Global Education: International and Domestic Travel Handbook" [found at this link](#).**