

What is MyCampus?

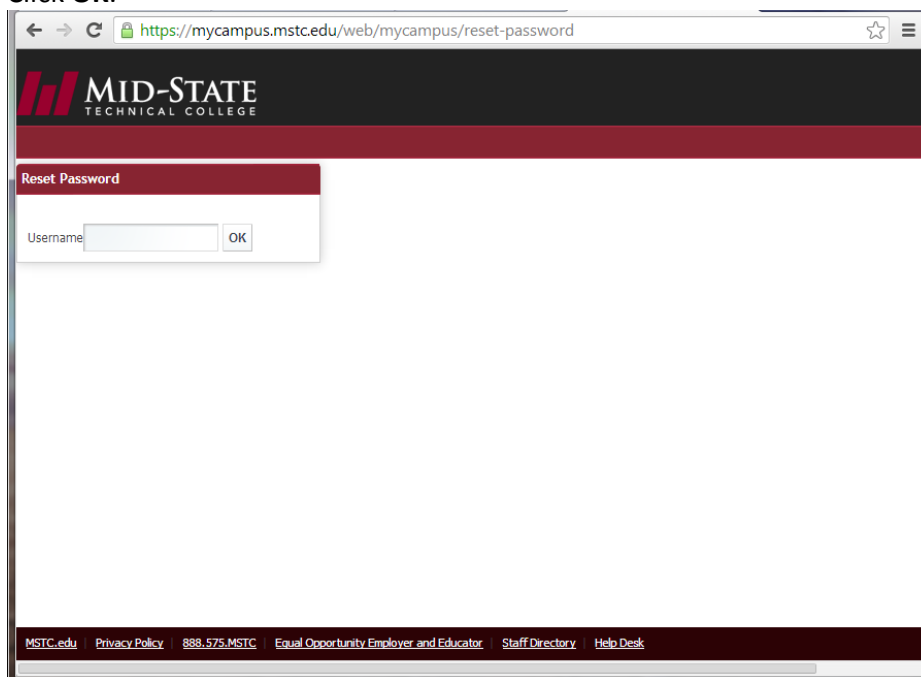
The MyCampus Application is your one-stop website for accessing all your important MSTC Applications. You no longer have to remember multiple URLs, usernames, or passwords for these applications. In addition, the MyCampus Application allows you to change your MSTC network password or reset a forgotten password!

NOTE: Once you change your domain password (MSTC network account password) using MyCampus, you will use the new password to log into Blackboard, computers on MSTC campuses, and Office 365.

Changing your MSTC Network Password / Forgotten Password

Option 1: From the [MyCampus Application Login Screen](#)

- Click the [Reset Password](#) or [Forgot Password](#) link located below the Login/password fields on the Login screen.
- Enter your MSTC Network Id (Student Id Number) as your Username.
- Click **OK**.

A screenshot of a web browser displaying the 'Reset Password' page on the MyCampus application. The browser's address bar shows the URL 'https://mycampus.mstc.edu/web/mycampus/reset-password'. The page features the Mid-State Technical College logo at the top. Below the logo, there is a red header bar. The main content area is white and contains a 'Reset Password' form. The form has a 'Username' input field and an 'OK' button. At the bottom of the page, there is a dark red footer bar with links for 'MSTC.edu', 'Privacy Policy', '888.575.MSTC', 'Equal Opportunity Employer and Educator', 'Staff Directory', and 'Help Desk'.

- **Type** the answers to the two security questions you are required to answer.

NOTE: You will get five attempts to reset your password before you are locked out and required to contact the Help Desk. Upon each attempt, a different pair of questions will be displayed.

The screenshot shows a web browser window with the following details:

- Browser tabs: Inbox (1) - barbara, Lakeshore Technic, Pandora Interne, Reset Password - r
- Address bar: https://mycampus.mstc.edu/web/mycampus/reset-password?p_auth=gTLnc4kW&p_p_id=ResetPass
- Page Header: MID-STATE TECHNICAL COLLEGE
- Section Title: Reset Password
- Form Questions:
 - Which phone number do you remember most from your childhood?
 - What was your favorite cartoon character?
- Form Elements: Two text input fields, OK button, Cancel button.
- Page Footer: MSTC.edu, Privacy Policy, 888.575.MSTC, Equal Opportunity Employer and Educator, Staff Directory, Help Desk

- Click **OK**.
- You will then be required to enter your new password. **Type** your new password. *Passwords must meet the MSTC Network password requirements.*
- **Type** your password again in the second box to verify.
- Click **OK**.
- Upon resetting your password, you will receive an email confirming the reset.

Option 2 (Must know your password): While logged into the [MyCampus Application](#)

NOTE: Passwords must meet the MSTC Network password requirements.

- Hover over the word **Menu** on the upper right-hand corner of the screen. A drop-down menu will appear.

- Click on **Control Panel** from the list.

MID-STATE
TECHNICAL COLLEGE

Hi, Barbara Menu Sign Out

Menu
Control Panel
Toggle Edit Controls

Welcome to MSTC: Your Application Portal

Click the icons below to access different MSTC applications. Some applications will require first-time login credentials entry that will be saved for future use.

Bb
Blackboard

Cognos
Cognos

etime
Electronic Timesheet

E
Employee Email

Help Desk
Help Desk

myMSTC
myMSTC

sci
SciQuest

The Source
The Source - Off Campus

The Source
The Source - On Campus

[Edit Preferences](#)

MSTC.edu Privacy Policy 800.575.MSTC Equal Opportunity Employer and Educator Staff Director Help Desk
javascript:void(0)

- The following window will allow you to create a new password.

The screenshot shows the Mid-State Technical College website's password management interface. At the top, the logo for Mid-State Technical College is visible, along with the user's name 'Il, Barbara' and options for 'Home', 'Sign Out', and a user profile icon. Below the navigation bar, there are two main sections:

- Reset Password:** This section contains two text input fields. The first is labeled 'New Password:' and the second is labeled 'Verify New Password:'. Below these fields are two buttons: 'OK' and 'Cancel'.
- Update Password Reset Questions:** This section contains a paragraph of instructions: 'Please provide answers to the questions below that can be used to verify your identity in case you forget your password. The answers should be both easy to remember and difficult to guess. A minimum of 5 characters is required for each answer.' Below this are four question-and-answer pairs, each with a 'Show Text' checkbox to reveal the previous response:
 - Question: 'Who is your favorite superhero?'
 - Question: 'What is the last name of your favorite school teacher?'
 - Question: 'If you were a tree, what kind of tree would you be?'
 - Question: 'Which phone number do you remember most from your childhood?'

At the bottom of the page, there is a footer with links for 'MSTC.edu', 'Privacy Policy', '888.575.MSTC', 'Equal Opportunity Employer and Educator', 'Staff Directory', and 'Help Desk'.

- **Type** your new password.
- **Type** your password again in the second box to verify.
- Click **OK**.

You may also update the answers to your security questions on the Control Panel window.

- To see your previous response, click the **Show Text box** to reveal the answer you created for the questions you would like to review.
- You may change any or all of the answers to the 5 security questions.
- When finished, Click **Save**.