

## What is MyCampus?

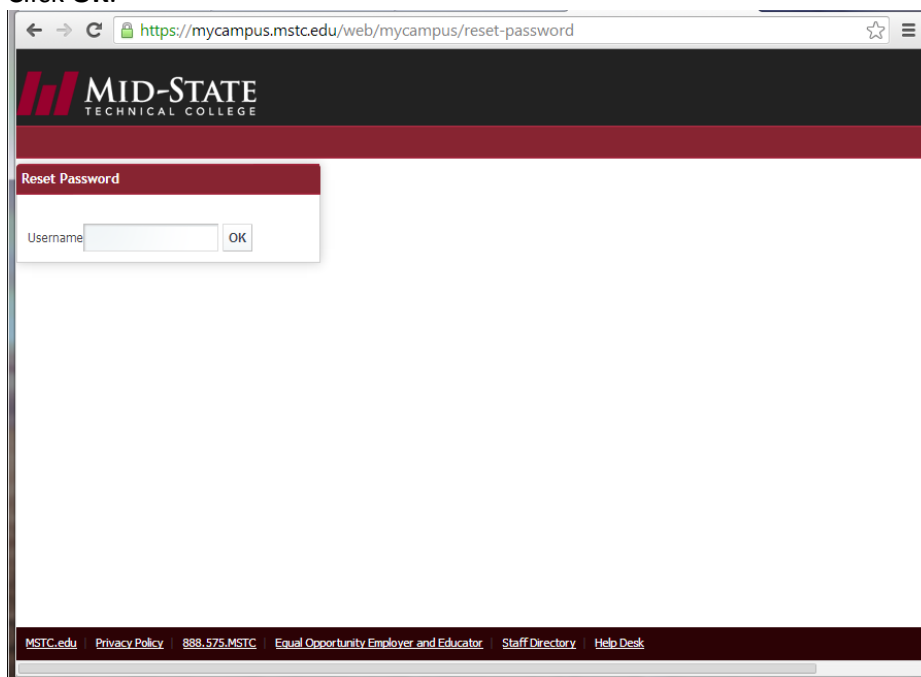
The MyCampus Application is your one-stop website for accessing all your important MSTC Applications. You no longer have to remember multiple URLs, usernames, or passwords for these applications. In addition, the MyCampus Application allows you to change your MSTC network password or reset a forgotten password!

**NOTE:** Once you change your domain password (MSTC network account password) using MyCampus, you will use the new password to log into Blackboard, computers on MSTC campuses, and Office 365.

## Changing your MSTC Network Password / Forgotten Password

**Option 1:** From the [MyCampus Application Login Screen](#)

- Click the [Reset Password](#) or [Forgot Password](#) link located below the Login/password fields on the Login screen.
- Enter your MSTC Network Id (Student Id Number) as your Username.
- Click **OK**.

A screenshot of a web browser displaying the 'Reset Password' page on the MyCampus application. The browser's address bar shows the URL 'https://mycampus.mstc.edu/web/mycampus/reset-password'. The page features the Mid-State Technical College logo at the top. Below the logo, there is a red header bar. The main content area is white and contains a 'Reset Password' form. The form has a 'Username' input field and an 'OK' button. At the bottom of the page, there is a dark red footer bar with links for 'MSTC.edu', 'Privacy Policy', '888.575.MSTC', 'Equal Opportunity Employer and Educator', 'Staff Directory', and 'Help Desk'.

- **Type** the answers to the two security questions you are required to answer.

NOTE: You will get five attempts to reset your password before you are locked out and required to contact the Help Desk. Upon each attempt, a different pair of questions will be displayed.

The screenshot shows a web browser window with the Mid-State Technical College logo at the top. The main content area is titled "Reset Password" and contains two text input fields. The first field is labeled "Which phone number do you remember most from your childhood?" and the second field is labeled "What was your favorite cartoon character?". Below the fields are "OK" and "Cancel" buttons. The browser's address bar shows the URL: [https://mycampus.mstc.edu/web/mycampus/reset-password?p\\_auth=gTLnc4kW&p\\_p\\_id=ResetPass](https://mycampus.mstc.edu/web/mycampus/reset-password?p_auth=gTLnc4kW&p_p_id=ResetPass). The footer contains links for [MSTC.edu](#), [Privacy Policy](#), [888.575.MSTC](#), [Equal Opportunity Employer and Educator](#), [Staff Directory](#), and [Help Desk](#).

- Click **OK**.
- You will then be required to enter your new password. **Type** your new password. *Passwords must meet the MSTC Network password requirements.*
- **Type** your password again in the second box to verify.
- Click **OK**.
- Upon resetting your password, you will receive an email confirming the reset.

**Option 2 (Must know your password):** While logged into the [MyCampus Application](#)

NOTE: Passwords must meet the MSTC Network password requirements.

- Hover over the word **Menu** on the upper right-hand corner of the screen. A drop-down menu will appear.

- Click on **Control Panel** from the list.

MID-STATE TECHNICAL COLLEGE

Hi, Barbara Menu Sign Out

Menu  
Control Panel  
Toggle Edit Controls

Welcome to MSTC: Your Application Portal

Click the icons below to access different MSTC applications. Some applications will require first-time login credentials entry that will be saved for future use.

**Bb**  
Blackboard

**Cognos**  
Cognos

**etime**  
Electronic Timesheet

**E**  
Employee Email

**Help Desk**  
Help Desk

**myMSTC**  
myMSTC

**sci Quest**  
SciQuest

**The Source**  
The Source - Off Campus

**The Source**  
The Source - On Campus

[Edit Preferences](#)

MSTC.edu Privacy Policy 800.575.MSTC Equal Opportunity Employer and Educator Staff Director Help Desk  
javascript:void(0)

- The following window will allow you to create a new password.

The screenshot shows the Mid-State Technical College website interface. At the top, there is a dark red header with the college logo on the left and user information (Il, Barbara) and navigation links (Home, Sign Out) on the right. Below the header, there are two main sections. The first section is titled "Reset Password" and contains two text input fields: "New Password:" and "Verify New Password:". Below these fields are "OK" and "Cancel" buttons. The second section is titled "Update Password Reset Questions" and contains a list of four questions, each with a text input field for the answer, a "Correct" indicator, and a "Show Text" button. The questions are: "Who is your favorite superhero?", "What is the last name of your favorite school teacher?", "If you were a tree, what kind of tree would you be?", and "Which phone number do you remember most from your childhood?". At the bottom of the page, there is a dark red footer with links for "MSTC.edu", "Privacy Policy", "888.575.MSTC", "Equal Opportunity Employer and Educator", "Staff Directory", and "Help Desk".

- **Type** your new password.
- **Type** your password again in the second box to verify.
- Click **OK**.

You may also update the answers to your security questions on the Control Panel window.

- To see your previous response, click the **Show Text box** to reveal the answer you created for the questions you would like to review.
- You may change any or all of the answers to the 5 security questions.
- When finished, Click **Save**.