Policy Title: DISTRICT CERTIFICATION RENEWAL PLAN

Mid-State Technical College is an integral part of the Wisconsin Technical College System, and as such, is required by the WTCS Board to ensure that staff responsible for instruction and instructional services is certified. Each district must abide by the WTCS certification renewal requirements for individuals holding approval, part-time approval, part-time provisional, and provisional certification.

Renewal of five-year certification must follow the guidelines of the MSTC District Certification Renewal Plan, which is reviewed once every five years, pursuant to Chapter TCS-3 of the Wisconsin Administrative Code. The District Certification Committee will meet to discuss and approve changes, additions, and/or deletions that may be incorporated into the plan. Once approved, the revised plan will be sent to the State Certification Committee for its review and final approval. The Certification Officer will then publish and distribute the approved plan to all five-year certificate holders.

Adopted: August 2011
Reviewed: July 2013, July 2014
Revised: