



Certificate of Advanced Standing

is presented to

Name

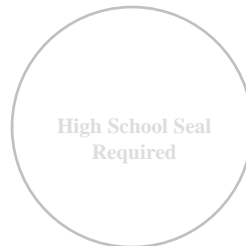
to certify satisfactory completion of the competencies
in the Mid-State Technical College course

801-195 Written Communication (3cr)

This individual has mastered all course competencies, and their related performance standards, as described on the back of this certificate.
Awarding of Advanced Standing credit for this class is contingent upon Accuplacer/ACT scores.

High School Course
Instructor's Signature

High School



High School
Principal's Signature

Date

801-195 Written Communication

3 Credits / 54 Semester Hours

Student's Name _____

School _____

Competencies: Please check those mastered by the student.
All competencies must be mastered to receive advanced standing approval.

- ____ 1. Establish document purpose.
- ____ 2. Analyze the audience.
- ____ 3. Generate ideas.
- ____ 4. Research primary and secondary sources.
- ____ 5. Synthesize information from sources.
- ____ 6. Organize document content.
- ____ 7. Employ rhetorical strategies.
- ____ 8. Transform ideas from draft to final text.
- ____ 9. Design document format.
- ____ 10. Use reader feedback.
- ____ 11. Verify usage against conventional standards.

High School Course(s):	Date Completed	Instructor Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Instructor's Comments: _____ _____ _____ _____ _____ _____
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