

Youth Options Timeline



<i>When</i>	<i>What</i>	<i>Who</i>
September 1	Notify the state superintendent of its intent to participate during the school year.	Private IHE or tribally controlled college
September 1	Notify the department of the contact person in the school district responsible for administering the Youth Options program.	School Board
October 1	Provide information about the Youth Options program to all pupils enrolled in the 9 th , 10 th , and 11 th grades.	School Board
October 1	Notify school board of intent to participate during the spring semester (form PI-8700A).	Student and his/her parent or guardian
November 15	Notify the pupil in writing if course(s) selected <ul style="list-style-type: none"> ▪ is/are comparable to a course offered in the school district ▪ is/are eligible for high school credit and how many high school credits each course will earn ▪ meet graduation requirements Notify the pupil of his/her right to appeal any negative determination of the above to the state superintendent. Inform the pupil and the pupil's parent or guardian if the pupil's timetable for graduation may be negatively affected.	School Board
Within 30 days after the school board's decision	May file an appeal of the school board's decision regarding satisfaction of high school graduation requirements, the number of high school credits to be awarded or the comparability of courses.	Pupil
Within seven working days	Respond to state superintendent's request for appeal information, including the school board's determination and the specific reasons for its determination.	School Board
The previous school semester in which the pupil plans to attend	If you are a senior and would like to apply for admission to a full-time program, please contact Mid-State Technical College Student Affairs Office at 715.422.5445	Pupil
30 days after the beginning of classes at MSTC	Notify the school board of the school district in which the pupil is enrolled, in writing if the pupil has been registered to attend a postsecondary course (note: notify student's high school as soon as practicable).	MSTC
No date specified	Notify the pupil and the school board, in writing , of grade(s) the pupil received.	MSTC
As soon as possible if a pupil drops out of a postsecondary course(s)	Notify the school board of the school district in which the pupil is enrolled, in writing .	MSTC
Within 30 days after the end of the semester in which the course was taken for high school credit	Pay the IHE	School Board
Upon initial enrollment and at the end of MSTC's semester (2 installments)	Pay Mid-State Technical College	School Board
30 days after the end of the semester	Submit transportation reimbursement claim (form PI-8701) to the Department of Public Instruction.	Parent or guardian unable to pay the cost of transportation
March 1	Notify school board of intent to participate during the fall semester (form PI-8700A).	Student and his/her parent or guardian
May 15	Notify the pupil in writing if course(s) selected <ul style="list-style-type: none"> ▪ is/are comparable to a course offered in the school district ▪ is/are eligible for high school credit and how many high school credits each course will earn ▪ meet graduation requirements Notify the pupil of his/her right to appeal any negative determination of the above to the state superintendent. Inform the pupil and the pupil's parent or guardian if the pupil's timetable for graduation may be negatively affected.	School Board