



Veterans/National Guard/Reserves Benefits APPLICATION PROCESS FOR EDUCATIONAL BENEFITS

ADMISSION TO MSTC

Admissions refers to the process of applying for acceptance into a program at MSTC. Complete the MSTC APPLICATION process at the college as outlined at mstc.edu, visit a MSTC Campus at Wisconsin Rapids, Stevens Point, Marshfield or our Adams Center or call 888.575.MSTC. Students applying for Federal Benefits must be accepted into an Associate Degree, Technical Diploma or Veterans Administration (VA) approved program of study.

FEDERAL BENEFITS

If you are a Veteran, National Guard or Reservist entering MSTC and desiring Veterans Education Benefits under one of the following Chapters:

- (a) **(Chapter 30)** Montgomery GI Bill – Active Duty Educational Assistance Program– service beginning after June 30, 1985.
- (b) **(Chapter 1606)** Montgomery GI Bill – Selected Reserve Educational Assistance Program. Reservists must first procure his/her “Notice of Basic Eligibility” (NOBE) from assigned unit.
- (c) **(Chapter 1607)** Montgomery GI Bill –Reserve Educational Assistance Program.
- (d) **(Chapter 32)** VEAP /Non-contributory VEAP (section 903) - service beginning on or after January 1, 1977 through June 30, 1985.

Special approval is required by the Veterans Administration for Vocational Rehabilitation-**Chapter 31**, or Dependent/Child-**Chapter 35**. Ask your County Veterans Service Officer for assistance if you feel that you may qualify for either of these two programs. Special forms are needed.

STEP 1> NEW APPLICANTS - complete VA FORM 22-1990, Application for Education Benefits available on the Federal GI Bill website www.gibill.va.gov/ or

TRANSFER STUDENTS -must complete VA FORM 22-1995 Request for Change of Program or Place of Training.

STEP 2> GET A CERTIFIED DD214 - Visit your County Veterans Service Office for certification of the DD214 and to discuss any additional benefits you may be entitled to. Contact information is available at <http://dva.state.wi.us/CVSO.asp> . Forward VA FORM 22-1990 and a certified copy of DD214 to the MSTC FA/Veterans Office in WI Rapids. We will forward it to the VA with proof of enrollment. Once the VA receives your Application, they will establish your eligibility. When you receive your Eligibility determination letter, forward a copy to the MSTC FA/Veterans Office in WI Rapids.

NOTE: Reservists and National Guard need a Notice of Basic Eligibility (NOBE) DD2384 from their UNIT instead of the DD214.

STEP 3> ADVANCE PAY REQUEST- Individuals who are first applying for benefits, or who have not used benefits within the past two months, may be eligible to apply for **Advance Pay** requesting payment for the first two months of the term being certified. The VA must receive the application for Advance Pay **at least 30 days prior** to the first day of classes. This does cause a delay in receiving future benefits.

STEP 4> ENROLLMENT VERIFICATION - Once the semester has started, students must verify their enrollment at the end of each month by using <https://www.gibill.va.gov/wave/default.cfm> or by calling 1-877-823-2378.

STEP 5> CHANGES IN ENROLLMENT- must, by law, be reported to the VA by the college. Notify our office if there is a change in program, withdrawal from course or college, enrollment in courses not toward degree requirements, change of address, course substitutions, or concurrent enrollment at MSTC and another college.

STEP 6> PAYMENT-Your first check should arrive 10 to 12 weeks after the first day of classes, or later if you apply for certification after classes begin. Qualifying pay rates and payment dates are available only through direct contact with the Department of Veterans Affairs at <https://www.gibill.va.gov/> or call 1-888-442-4551. Tuition is not deferred based on Federal benefits, because the payments are sent directly to the student's address or personal account.

STEP 7> STANDARDS OF PROGRESS-All students receiving veterans' benefits must maintain a cumulative Grade Point Average of 2.0. Failure to do so will result in student being placed on probation. Failure to achieve the minimum 2.0 GPA for two consecutive semesters will require notification to the VA and may result in repayment of federal benefits.

STATE BENEFITS

WI GI BILL TUITION REMISSION- Who is eligible?

VETERANS - Wisconsin veterans who entered active military duty as a Wisconsin resident may receive a remission of 100% of the program fees (tuition) and material fees. Effective June 1, 2007, this remission will be 100% for veterans.

NON-VETERANS - Qualifying spouses and children (ages 18-25) of eligible Wisconsin veterans may receive a waiver of 100% of the program fees (tuition) and material fees. To be eligible the spouse or child of the eligible veteran must be a Wisconsin resident. Spouses are only eligible for a set time period following the death or disability of the veteran. There are some limitations to the total number of credits and semesters covered.

STEP 1> APPLICATION- The application process is two-fold. Print copies at:

[http://www.dva.state.wi.us/webForms/WDVA_B0105_Wisconsin_Tuition_Programs_\(WI_GI_Bill\)_Color.pdf](http://www.dva.state.wi.us/webForms/WDVA_B0105_Wisconsin_Tuition_Programs_(WI_GI_Bill)_Color.pdf)

Submit WDVA2030 REQUEST FOR CERTIFICATION FOR WISCONSIN G.I. BILL BENEFITS AND RESIDENCY FOR TUITION PURPOSES form and required veterans documentation to DVA. If the Veteran has never received State education benefits, they must submit WDVA0001 ELIGIBILITY DETERMINATION with the required documentation.

The applicant MUST also submit WDVA2029 APPLICATION FOR WISCONSIN G.I. BILL BENEFITS OR RESIDENCY FOR TUITION PURPOSES form with applicable student eligibility documentation (below) to the MSTC VA Office **prior to the 14th day of the semester.**

Step 2> DOCUMENTATION-to prove "child" of an eligible deceased or disabled Wisconsin Veteran **in addition to** providing your own government issued photo I.D. (driver license, state I.D., passport, etc) must be sent to MSTC with WDVA2029.

- ▶ **Biological Child**: A copy of the student's Birth Certificate or similar official documents that identify parentage.
- ▶ **Adopted Child**: A copy of the student's Adoption Certificate.
- ▶ **Stepchild**: A copy of the student's Birth Certificate and a Marriage License that demonstrates the eligible veteran has married a biological parent of the student, or a copy of the Certificate of Eligibility for Federal VA benefits that indicates recognition as a stepchild.
- ▶ **Other Child Who is a Member of the Veteran's Household**: A copy of the veteran's most recent state and federal income taxes where the student is listed as a dependent and the student's permanent address is the same as the veteran's household address.
- ▶ **Nonmarital Child**: A copy of a certificate of paternity.

VETED REIMBURSEMENT GRANT- Who is eligible?

VETERANS - Wisconsin veterans who entered active military duty as a Wisconsin resident Or by living in Wisconsin for a set period of time following entry into active duty, currently 12 months. Eligibility is based on the character and the duration of active duty determined by Wisconsin Department of Veterans Affairs (WDVA). This program provides reimbursement only after successful completion of coursework. Applicants must first apply for WI GI Bill Benefits.

Step 1>Submit a pre-application within 30 days of the beginning of the semester. VA will not accept any earlier. The reimbursement grant application must be completed following successful course completion, but no later than 60 days following the end of the course. Failure to meet the deadlines for pre-application and grant application will result in denial. Pre-application and grant application can be accessed at www.dva.state.wi.us or contact your County Veterans Service Office.

OTHER FEDERAL & STATE VETERANS EDUCATION BENEFITS

Military Transcript Service, GED Records Retrieval

Veterans are encouraged to use these transcripts when negotiating with colleges and universities for academic credit for military training. Following are the URLs for each of the services transcript web sites:

- Air Force: <http://www.maxwell.af.mil/>
- Army: <http://aarts.army.mil>
- Navy/Marine Corps: <https://www.navycollege.navy.mil/transcript.html>
- Coast Guard: <http://www.uscg.mil>

Information on General Education Development (GED) tests completed during military service is available from the Defense Activity for Non-Traditional Education Support (DANTES) in Pensacola, Florida. Veterans desiring an official copy of their GED, can visit the DANTES web page at:

http://www.dantes.doded.mil/dantes_web/examinations/transcripts-text#Before or call 850-452-1063.

Additional WDVA, VA, or other state or federal educational programs may be available. Veterans and veterans' dependents should see the VA Website at www.va.gov, the WDVA Website at www.dva.state.wi.us or their County Veterans Service Officers for additional information or to apply.

Good luck in your educational pursuit!

A handwritten signature in black ink that reads "Mary Jo Green". The signature is written in a cursive style with a large, prominent "M" and "J".

Mary Jo Green, VA Officer
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TTY 715.422.5456