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ADDITIONAL EXPENSES MAY BE INCURRED FOR SOME CLASSES THAT MAY NOT BE LISTED ON THE BOOKLIST							
MARSHFIELD CAMPUS BOOK LIST - FALL SEMESTER 2008							
Catalog #	Course Name	Book/Materials	Comments	ISBN	Price	Rental Price	
10-080-105	Soil Science	Management of Wisconsin Soils		NA	\$19.50		
10-101-111	Accounting I	Financial Accounting 11th ed. With Aplia access	ITV & Classroom	0324618786	\$197.30	N/A	
10-101-115	Accounting III	Intermediate Accounting	ITV	9780324312140	\$197.60		
10-101-120	Payroll Accounting	Payroll Accounting 2008	ITV & Online	9780324645545	\$134.90	N/A	
10-101-125	SP Cost Accounting	Principles of Cost Accounting	ITV	9780324374179		N/A	
10-101-128	SP Managerial Accounting	Foundations of Financial Management	ITV	0073295817	\$159.90	N/A	
10-102-101	Intro to Business	Introduction to Business see WR booklist	classroom only Online-WR	9780324407112	\$162.20	N/A	
10-102-103	Business Law & Ethics	see WR booklist see WR booklist	ITV Online-WR				
10-102-120	Customer Service Management	Effective Customer Service Service Leadership		0130485292 1412913756	\$22.45 \$76.65		
10-102-147	Principles of Management	Management Fundamentals		9780324226065	\$145.95	N/A	
10-102-173	Principles of Financial Institutions	Principles of Banking		0899826024	\$84.50	N/A	
10-102-180	International Business	Global Business Today		9780073210544	\$114.10	N/A	
10-103-102	Windows Operating Systems	NP Microsoft Windows XP Introductory		0619044616	\$59.50	N/A	
10-103-103	Intro to Microsoft Office	no book					
10-103-106	Microsoft Office - Beginning	Software access codes/casegrader Microsoft Office 2007 - 1st Course *OR* Microsoft Office 2007 - 1st Course with trial software	M. Hilgart	0324619529 1423905776 1428326464	\$26.00 \$95.55 \$107.25	N/A N/A	
10-103-113	Word - Beginning	NP Word 2007 Brief		9781423905806	\$41.95	N/A	
10-103-114	Word - Intermediate	NP Word 2007 Introductory		9781423905813	\$59.50	N/A	

Catalog #	Course Name	Book/Materials	Comments	ISBN	Price	Rental Price
10-103-123	Excel - Beginning	NP Excel 2007 Brief		9781423905837	\$41.95	N/A
10-103-124	Excel - Intermediate	NP Word 2007 Introductory		9781423905844	\$59.50	N/A
10-103-133	Access - Beginning	NP Access 2007 Brief		9781423905875	\$41.95	N/A
10-103-134	Access - Intermediate	NP Access 2007 Introductory		9781423905882	\$59.50	N/A
10-103-160	PowerPoint - Beginning	NP Powerpoint 2007 Comprehensive		9781423905936	\$58.50	N/A
10-104-102	Marketing Principles	Contemporary Marketing see WR booklist	D. Wolf online	9780324580211	\$127.75	N/A
10-105-104	Business Math Applications	Practical Business Math Procedures		9780073133089	\$125.45	N/A
10-106-130	Keyboarding - Independent	Gregg College Keyboarding Lessons 1-20 with software *OR* Gregg College Keyboarding Lessons 1-20 book only		0073138495 0078257557	\$63.40 \$43.55	N/A N/A
10-106-157	Document Formatting	Gregg College Keyboarding Lessons 1-120		0077212576	\$141.70	N/A
10-106-160	Proofreading & Editing	Proofreading and Editing Precision		0538442484	\$41.30	N/A
10-106-161	Medical Transcription I	SUM Beginning Medical Transcription CD Medical Transcription Fundamentals The AAMT Book of Style Student Workbook The AAMT Book of Style for Medical Transcription		093438578 9780781764971 9780781760010 9780935229585	\$78.00 \$62.35 \$45.50 N/A	N/A N/A N/A N/A
10-152-105	Database Management	Concepts of Database Management Access 2007 - Complete Concepts and Techniques		1423901479 1418843407	\$65.35 \$67.95	N/A N/A
10-196-134	Legal Issues for Supervisors	Fair, Square and Legal		9780814408131	\$24.60	N/A
10-196-136	Safety in the Workplace	Supervisors Safety Handbook		9780879121976	\$155.70	
10-196-169	Diversity and Change Management	Who Moved My Cheese Understanding and Managing Diversity		9780399144462 9780132069106	\$25.95 \$85.80	N/A
10-196-180	Applied Data Analysis	Applied Statistics for the Six Sigma Green Belt		9780873896429	\$69.65	N/A
10-196-191	Supervision	Supervision		9780073405001	\$128.40	N/A
10-196-193	Human Resource Management	Managing Human Resources	ITV	9780324314632	\$154.05	
10-501-101	Medical Terminology	Building a Medical Vocabulary		9780721604640	\$63.40	N/A
10-501-104	Healthcare Customer Service	Customer Service for Professionals in Healthcare		0595283659	\$12.65	N/A
10-501-104		Assertiveness Skills for Professionals in Health Care		0595282776	\$11.65	N/A

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10-501-105		Telephone Skills		0595283632	\$12.65	N/A
10-501-104		Resolving Complaints		0595283616	\$11.65	N/A
10-501-107	Intro to Healthcare Computing	NP Microsoft Office 2007 - book only - OR			\$95.55	N/A
10-501-107		NP Microsoft Office 2007 - with trial software			\$107.25	N/A
10-501-122	Pharmacology for Allied Health	Administering Medications Pharmacology for Health Careers		9780073520858	\$82.90	N/A
		Nursing 2009 Drug Handbook		9780781792868	\$39.10	
10-506-101	Beginning Laboratory Science	Basic Laboratory Methods for Biotechnology		0137955359	\$74.30	N/A
10-506-110	Intro to Hydrology	Clean Water		0870714988	\$20.75	N/A
10-506-120	Food Laboratory Science	Introduction to Food Science		0766813142	\$96.55	N/A
10-512-104	Applied Microbiology	Microbiology for Health Careers		9780766809178	\$88.10	N/A
10-513-115	Basic Clinical Laboratory Techniques	Laboratory Testing for Ambulatory Settings Text & Workbook		9780721647906	\$63.40	N/A
		Baby Foot			\$3.90	
10-515-170	Respiratory Therapy Survey	Foundations of Respiratory Care		0766808939	\$142.05	N/A
10-515-170		Respiratory Care Equipment		9780323022156	\$86.30	N/A
10-515-170		Course Notes			\$0.65	N/A
10-515-171	Respiratory Therapeutics I					
10-515-176	Respiratory Disease	A Manual of Laboratory and Diagnostic Tests	optional	9780781741804	\$42.75	N/A
10-515-176		Course Notes			\$0.90	N/A
10-515-177	Respiratory Life Support Technology	Course Notes			\$1.85	N/A
10-515-178	Respiratory Therapy Clinical Prac II					
10-515-179	Respiratory Therapy Clinical Prac III					
10-530-111	Medical Records	AHIMA's Health Information Management Technology		1584261412	\$126.05	N/A
		Essentials of Health Information Management & Lab Manual		0766845028 & 0766845044	\$98.80	
10-530-133	ICD-9-CM Coding BIT	The Educational Annotation of ICD-9-CM		0945501935	\$85.80	
		Basic ICD-9-CM Coding, 2008		9781584261865	\$120.85	N/A
		Basic ICD-9-CM Coding Exercises		1584261625	\$45.45	N/A
10-530-134	Health Data Analysis & Performance Improv	Basic Allied Health Statistics and Analysis		9781428320895	\$102.40	N/A
		Fundamentals of Health Care Quality Management		1929955154	\$45.50	N/A
		Health Care Quality Management Student Workbook		1929955170	\$23.40	N/A

Catalog #	Course Name	Book/Materials	Comments	ISBN	Price	Rental Price
10-531-168	EMT - Basic	Health Care Provider CPR		0874934613	\$14.30	
		EMT Complete: A Basic Worktext		0131192655	\$85.80	
		Blood pressure cuff and stethoscope kit			\$49.35	
		Pocket mask			\$11.90	
10-543-120	Basic Nursing Skills					
10-558-101	Intro to Clinical Research	The CRC's Guide to Coordinating Clinical Research		1930624468	\$55.90	N/A
10-558-101		Lessons From a Horse Named Jim		0971252904	\$75.85	N/A
10-801-195	Written Communication	The Elements of Technical Writing		0205318738	\$29.90	\$11.43
10-801-195		Easy Writer: A Pocket Reference		0312462816	\$26.00	\$9.14
10-801-195		Syllabus	Indept. Study		\$1.00	N/A
10-801-196	Oral/Interpersonal Communication	Communication Works		9780073297026	\$83.20	\$33.45
10-801-196		Syllabus	Indept. Study		\$1.00	N/A
10-801-198	Speech	The Art of Public Speaking		0073228656	\$85.50	\$32.99
10-804-106	Intro to College Math	Basic College Math		0618660801	\$118.55	\$46.44
10-804-189	Introductory Statistics	Elementary Statistics		0072880716	\$133.90	\$56.32
10-806-114	General Biology	Biology: Dimensions of Life		9780073227368	\$107.25	\$43.88
10-806-177	General Anatomy & Physiology	Lab Manual			\$0.90	N/A
10-806-177		Anatomy and Physiology		9780805347739	\$153.30	\$54.58
10-806-179	Advanced Anatomy & Physiology	Anatomy and Physiology *same book as Gen A&P*		9780805347739	\$153.30	\$54.58
10-806-197	Microbiology	Microbiology, A Systems Approach		9780073341590	\$165.10	\$65.26
10-809-143	Microeconomics	Microeconomics		9780073281476	\$72.50	\$28.54
10-809-144	Macroeconomics	Macroeconomics		9780073281483	\$74.75	\$28.79
10-809-172	Race Ethnic & Diversity Studies	Racial and Ethnic and Diversity Studies		9780390767196	\$76.85	\$30.51
10-809-188	Developmental Psychology	Life Span Development	Classroom	9780073310244	\$142.35	\$46.89
		The Developing Person thru the Life Span	Indept. Study	071678968X	\$120.90	\$46.89
		Syllabus	Indept. Study		\$1.20	
10-809-196	Intro to Sociology	Syllabus	Indept. Study		\$1.70	N/A
10-809-196		Society, The Basics		9780132284905	\$88.75	\$31.81
10-809-198	Intro to Psychology	Discovering Psychology w/Study Guide		0716776618	\$80.60	\$27.88
		Psychology and Life	Indept. Study	0205460747	\$116.90	\$41.67

Catalog #	Course Name	Book/Materials	Comments	ISBN	Price	Rental Price
		Syllabus	Indept. Study		\$2.05	N/A
10-835-103	Study Skills	Becoming a Master Student	11th Ed	061846770x	\$49.10	\$19.10
10-836-113	Prep for Basic Biology	The Living World		9780390640758	\$41.60	\$17.34
10-836-133	Prep for Basic Chemistry	A Basic Math Approach to Concepts of Chemistry		9780534265748	\$102.40	\$35.03
10-838-105	Intro to Reading & Study Skills	Becoming a Master Student	12th Ed	054712659X	\$52.35	\$21.99
		Ten Steps to Advanced Reading		9781591940791	\$31.20	\$13.11
30-510-301	Health Unit Coordinator I	Health Unit Coordinating text and workbook		9781416055587	\$87.30	N/A
30-510-302	Health Unit Coordinator II	Same as HUC I		9781416055587	\$87.30	N/A
30-543-300	Nursing Assistant - Basic	Essentials for Nursing Assistants		9780781789707	\$62.35	N/A
		Nursing Assistant Handbook			\$0.50	
31-106-301	Medical Assistant Admin Procedures	none				
31-106-307	Medical Office, Insurance & Finance	none				
31-509-302	Human Body in Health & Disease	Memmler's The Human Body in Health & Disease		0781742323	\$48.85	N/A
31-509-302		Study Guide for Memmler's the Human Body in H & D		0781751721	\$27.00	N/A
31-509-303	Medical Assistant Lab Procedures I	Binder w/notes			\$2.45	N/A
31-509-304	Medical Assistant Clinical Procedures 1	Medical Assisting Review: Passing the CMA, RMA & Other		9780073309798	\$70.20	N/A
31-509-304		Clinical Skills Online for Kinn's Medical Asst		978416054122	\$136.25	N/A
31-509-304		Binder w/notes			\$4.50	N/A
31-509-305	Medical Assistant Lab Procedures II	Binder w/notes			\$2.25	N/A
31-509-306	Medical Assistant Clinical Procedures II	Medical Assisting Online for KINN's (User Guide & Access Code only)		9781416046721	\$51.95	N/A
		Binder w/notes			\$5.00	
31-509-309	Medical Law, Ethics and Professionalism	Law and Ethics for Medical Careers		9780073018966	\$73.45	N/A
31-512-327	ST: Introduction to Surgical Technology	Surgical Technology for the Surgical Technologist		9781418051686	\$104.00	N/A
		Surgical Technology for the Surgical Technologist workbook		9781418051709	\$48.10	
		Pharmacology for the Surgical Technologist		9781416054313	\$45.70	N/A
		Study Guide for Pharmacology for the Surg Tech		9781416024590	\$22.85	N/A
		ST: Intro to Surg Tech Workbook			\$9.30	
		Instrument Workbook			\$5.25	
31-512-330	ST: Clinical 1	Taber's Cyclopedic Medical Dictionary		9780803612075	\$41.55	N/A
		ST: Clinical Workbook			\$3.00	N/A

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47-531-400	Medical First Responder	First Responder and Workbook				N/A
47-531-400		Blood Pressure Cuff & Stethoscope Kit			\$49.35	
47-531-400		Pocket Mask			\$11.90	
47-531-407	Health Care Provider CPR	BLS for Healthcare Providers		0874934613	\$14.30	N/A
47-543-108	Review for Nursing Assistant Testing	Packet			\$1.95	
		Nursing Assistant Student DVD	optional	9780781785570	\$25.95	N/A
77-854-783	ASC Math Prep	Prealgebra: An Integrated Approach		9780321356390	\$119.60	\$45.23